

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## HUNTERVILLE COMMUNITY COMMITTEE MEETING

**Date:** Monday, 12 February 2024

**Time:** 6.30pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

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Present

- Ms Karen Kennedy
- Ms Kelsey Smith
- Ms Lynette Thompson
- Ms Jane Watson
- Ms Charissa Lawlor
- Cr Richard Lambert
- Cr Fi Dalgety
- HWTM Andy Watson

In attendance

- Mr Justin Adams
- Ms Sheryl Srhoj, Manager- Community Property

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## 1 Welcome

The Chair welcomed all to the meeting.

## 2 Apologies

Apologies received from Sandra Carroll.

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

Charissa Lawlor and Kelsey Smith declared conflicts of interest in relation to item 10.1 Hunterville Bulletin.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 24/HCC/001**

That the minutes of Hunterville Community Committee Meeting held on 11 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms J Watson. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Hunterville Community Committee Meetings

#### Item 1

Sheryl provided information for inclusion into the bulletin.

#### Item 2

Sheryl provided information to the committee on this process and for inclusion into the bulletin.

#### Item 3

Facilitator, Sheryl, Gaylene and Karen are to meet and formulate a vision and plan.

#### Item 4

Parks and reserves advise they are not planting alongside the Creek/Drain. They need the area clear for cleaning out if required.

Cr Dalgety is to communicate with Anne Hatfull about beautification of this area and report back to committee.

**Resolved minute number 24/HCC/002**

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Cr R Lambert. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2024

No report.

## 9 Reports for Decision

### 9.1 Mayor's Report - 01 February 2024

The report was taken as read.

**Resolved minute number 24/HCC/003**

That the Mayor's Report – 1 February 2024 be received.

Ms K Kennedy/Cr F Dalgety. Carried

## 10 Reports for Information

### 10.1 Small Projects Fund Update - February 2024

#### Item 10.1 Huntermville Bulletin

Charissa emailed income and expenditure. Attached

Huntermville Community Committee agrees to sponsor Huntermville Bulletin for 1 Page per issue @\$30 for 12months. \$360 per annum, to be reviewed annually.

Charissa to submit invoice for \$360 to Council for payment from our small projects grant.

**Resolved minute number 24/HCC/004**

That the report 'Small Projects Fund Update – February 2024' be received.

Ms K Kennedy/Ms L Thompson. Carried

**Resolved minute number 24/HCC/005**

The Huntermville Community Committee agrees to sponsor Huntermville Bulletin for 1 page per issue @ \$30.00 for 12 months. \$360.00 per annum to be reviewed annually.

Ms K Kennedy/Cr R Lambert. Carried

**10.2 Funding Schemes Update - February 2024**

The report was taken as read.

**Resolved minute number 24/HCC/006**

That the Funding Schemes Update –February 2024 be received.

Ms K Kennedy/Cr R Lambert. Carried

**11 Discussion Items**

**11.1 Update: Inglis Bridge**

Cr Dalgety provided email information on this matter. See attached. Cr Dalgety will reply to DOC. Cr Dalgety will request the renovated Bridge be suitable for ride on mower to use.

Kelsey Smith to report back to RSA President on this matter.

**Resolved minute number 24/HCC/007**

That the Update: Inglis Bridge be received.

Ms K Kennedy/Ms J Watson. Carried

**11.2 Kiwiburn Feedback**

Following on from recent meetings with Kiwiburn and the community BBQ. Ideas for sculpture to be installed on council berm outside Centennial Hall.

Sheryl will consult with planning department on safety considerations and report back to Committee.

Karen will email Kiwiburn CEO to progress this plan.

**Resolved minute number 24/HCC/008**

That Kiwiburn Feedback be received.

Ms K Kennedy/Cr R Lambert. Carried

**11.3 Repaint Seating**

2 varnished seats in the town centre need revarnish or staining? These cannot be moved so will need to be done onsite.

Charissa has offered to begin repainting the other seats. They will be uplifted refurbished then reinstalled. Thank you Charissa.

Charissa will begin with seat outside Kelseys shop.

Paint supplies will need checking and Sandra advised on what we need to complete the job. Sandra to purchase from Resene.

The cost of supplies is to come from small grants allocation.

**Resolved minute number 24/HCC/009**

That Repaint Seating item be received.

Ms K Kennedy/Ms L Thompson. Carried

**11.4 Update: Hunterville Community Building for St John**

Email from Sam Weston on this item attached

**Resolved minute number 24/HCC/010**

That the Update: Hunterville Community Building for St John be received.

Ms K Kennedy/Ms J Watson. Carried

**11.5 Update: New Queens Park Sign**

Email received from Chris McKay from Lions Club attached

**Resolved minute number 24/HCC/011**

That the Update: New Queens Park sign be updated.

Ms K Kennedy/Ms J Watson. Carried

**Late item: Xmas lights, Flags, Banners**

Jane Watson spoke to the item. Who is responsible for maintaining the lights.

Who is responsible for replacing banner and flags.

Sheryl will contact the relevant department in Council and report back to Committee.

**Late item: Community Civil Defence Plan**

Cr Dalgety advised Huntervilles plan is due for review.

Sheryl will contact Paul Chaffe at Council for information on the process and report back to Committee.

**The meeting closed at 8.05pm.**

**The minutes of this meeting were confirmed at the Hunterville Community Committee held on 15 April 2024.**

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**Chairperson**