

# MINUTES

## TAIHAPE COMMUNITY BOARD MEETING

**Date:** Wednesday, 21 February 2024

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Present** Ms Gail Larsen  
Mr Peter Kipling-Arthur  
Mr Les Clarke  
HWTM Andy Watson  
Cr Jeff Wong  
Cr Gill Duncan

**In attendance**

**Order of Business**

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## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number 24/TCB/001**

Apologies received from Ms Abernethy and Cr Duncan for lateness. Cr Duncan arrived at 5.40pm.

Mr P Kipling-Arthur/Ms G Larsen. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 24/TCB/002**

That the minutes of Taihape Community Board Meeting held on 13 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms G Larsen/Mr L Clarke. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Taihape Community Board Meetings

Staff provided further updates since the report had been prepared. Ms Larsen advised of a near miss she observed due to a lack of road markings on State Highway One. Board members were advised that individuals can also log request for service directly with Waka Kotahi via their website.

**Resolved minute number 24/TCB/003**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Mr P Kipling-Arthur/Mr L Clarke. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2024

This was tabled at the meeting.

**Resolved minute number 24/TCB/004**

That the Chair's Report – February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

## 9 Reports for Decision

### 9.1 Mayor's Report - 01 February 2024

The Mayor advised that he had asked Waka Kotahi to treat any Taihape-Napier Road closures the same as if it was a state highway closure, publicising them as this was a key route.

The Mayor advised that a non-council funder had advised him that they were prepared to contribute some funding to events in the Rangitīkei. This could potentially up to \$10,000 but it should be for an event that would not have need for any follow up funding.

With discussion around the Utiku Slip road works, the Mayor advised that a bypass around this area of highway could be a consideration for Waka Kotahi.

**Resolved minute number 24/TCB/005**

That the Mayor's Report – 1 February 2024 be received.

Mr P Kipling-Arthur/Cr J F Wong. Carried

## 10 Reports for Information

### 10.1 Verbal Update- Group Manager, Community

Taihape Courts

Taihape Courts have been re-surfaced, and new lighting installed. This project was funded by Council, Taihape Tennis, Taihape Netball, and external funding was received by Taihape Netball from Four Regions Trust.

#### Belliss Park and Mt Stewart

Parks Manager was approached both by Gordon Collier and the Board Chair about the Conifer garden at Belliss Park; Parks Manager will be contacting both parties soon about the plans for that garden. Rangitikei Environment Group will be starting some weed work on Mt Stewart shortly.

#### Papakai Wastewater Pump Station and Taihape Wastewater Projects

The pump station itself is nearing completion, with ground works including fencing, planting, contours, and drainage still to be completed. Work is continuing to improve the effluent water quality. A recent hui was held with Iwi to update them on the progress.

#### Taihape Grandstand

Project Management Office has followed up with the Engineer this week for feedback on the proposed maintenance plan.

#### Taihape Town Hall redevelopment

The procurement process for the design and build is a two-stage process. Registration of Interest was issued on Monday this week on the GETs portal, as well as being notified to contractors who have expressed interest. This closes mid-March, and will be followed by the Request for Proposal invitation to the short-listed suppliers, which will be evaluated in the second half of April. Design workshops with the selected team will be held during May-August 2024, followed by a detailed design in the later part of 2024. Eswar Ganapathi, Project Manager for the project, sent an email out to the Community User Group in early February advising of the intention to issue the ROI this month. He will continue to keep the User Group informed, and it is likely the initial meeting for the group will be in May. The community will also be kept informed through a Talk-Up Taihape project update (as well as through Council's usual comms methods), as was done with the Ngā Awa project.

#### Poppy Project - Poppy Places Trust (Palmerston North) (The Poppy Trust)

Approached Council in early 2023 with some street names in the district that had war time connection/significance for remembrance poppies to be attached. Permission has also been obtained from The Poppy Trust to potentially add good quality stickers to some signs where appropriate, which would be more cost effective and would save on the cost of renewing road signage when it would otherwise not be required. A separate application for each place must be completed including location details, narratives behind the naming of the places and the stories of service. The applications will then be checked by the Trust before acceptance and inclusion on their website. Staff will be liaising with our local RSAs to launch the project in our District and to identify further streets and places moving forward.

**Resolved minute number 24/TCB/006**

That the 'Verbal Update' be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

**10.2 Funding Schemes Update - February 2024**

The report was taken as read.

**Resolved minute number 24/TCB/007**

That the Funding Schemes Update –February 2024 be received.

Ms G Larsen/Mr P Kipling-Arthur. Carried

**10.3 Update from the Taihape Community Development Trust**

There was no update.

**10.4 Small Projects Fund Update - February 2024**

The board were keen to provide funding to Maya Cross, a student from Taihape Area School who has been selected to travel to Samoa with the Future Leaders Academy in 2024 on the proviso she provide a presentation to the Taihape Community Board.

HWTM Andy Watson reminded board members that when they were providing grants to individuals they were to be mindful of any conflict of interest.

**Resolved minute number 24/TCB/008**

That the report 'Small Projects Fund Update –February 2024' be received.

Mr P Kipling-Arthur/Cr G Duncan. Carried

**Resolved minute number 24/TCB/009**

That the Taihape Community Board approve payment of \$1000 from the Small Project Funds to assist Maya Cross to attend the Future Leaders Academy in Samoa and that following her return provide a presentation to the Taihape Community Board.

Cr G Duncan/Ms G Larsen. Carried

**11 Discussion Items****11.1 Dates for the Taihape Community Board**

The Taihape Community Board will discuss the Long Term- Plan in their next workshop on Wednesday 13<sup>th</sup> of March.

**11.2 Rebranding: Taihape Community Board**

The item is to be discussed at the next workshop.

**The meeting closed at 6.45pm.**

**The minutes of this meeting were confirmed at the Taihape Community Board held on 10 April 2024.**

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**Chairperson**