



POLICY ON EXTERNAL GRANT APPLICATIONS MADE BY COUNCIL

Date of adoption by Strategic Planning and Policy Committee	30 August 2012
Review at Policy/Planning Committee	11 May 2017
Resolution Number	12/SPP/050 17/PPL/042
Date by which review must be completed	Review as required
Relevant Legislation	Not applicable
Statutory or Operational Policy	Operational
Included in the LTP	No

- 1.1 Council will seek to maximise external funding, provided that it contributes to the delivery of projects and programmes approved through its Long Term Plan/Annual Plan¹ or through Committee decisions and does not require additional resources other than those provided from the external funding.
- 1.2 In addition, Council may support other applications for funds that will contribute to the achievement of good quality local infrastructure and local services. This will normally be done collaboratively with other agencies and/or community organisations. In supporting such an application, Council may be the accountable body but has a preference for the project/programme to be undertaken by a local community organisation.
- 1.3 Progress with the grant-funded projects/programmes will be reported regularly through Council's Committees.
- 1.4 A summary table of grants in progress will be provided to Policy/Planning Committee monthly and will provide the following information:
 - Reference for Council authority for the grant application (i.e. Council/Committee decision)
 - The name of the funding body
 - A description of the project
 - The value of the application/grant
 - The desired outcomes or milestones
 - The lead agency
 - Council's role
 - Staff role
 - Final reporting timeframe

¹ This policy does not apply to ongoing funding for any group of activity noted in the Long Term Plan, for example, the NZTA funding for roads and bridges.