

Terms of Reference

As at March 2024

Purpose

The role of community boards is set out in section 52 of the Local Government Act 2002. This includes:

- represent, and act as an advocate for, the interests of its community; and
- consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- maintain an overview of services provided by the territorial authority within the community; and
- prepare an annual submission to the territorial authority for expenditure within the community; and
- communicate with community organisations and special interest groups within the community; and
- undertake any other responsibilities that are delegated to it by the territorial authority.

To be the first point of contact (prior to Council) for community groups. Where this is not possible the Committee will be informed of the approach by the community group to the Council.

Placemaking initiatives that are taking place on Council land, will be considered and commented on by the Committee before the application is considered by the Chief Executive.

Membership

Four members elected from the Rātana Community as part of the Local Authority Elections. For the latest membership list see this page on the Council's website: [Community Boards: Rangitikei District Council](#)

Meeting Frequency

Bi-monthly, as determined by the Committee.

Delegations

- To determine and set names for roads in their area of responsibility.
- Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area covered by the Board (including consultation on significant projects during their implementation phase).
- Managing specified community facilities and services within the area covered by the Board.
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes.