



POLICY ON REDUCING OR WAIVING FEES Exclusive use of Council facilities¹

Date of adoption by Council	1 October 2015
Resolution Number	15/RDC/276
Date by which review must be completed	Review as required
Relevant Legislation	Not applicable
Statutory or Operational Policy	Operational
Included in the LTP	No

1 Objective

- 1.1 To recognise in a tangible way the contribution made to the lives of District residents by a range of not-for-profit organisations or event organisers.

2 Council may reduce fees by 100% when

- 2.1 The event is a community commemoration (such as Anzac Day).

3 Council may reduce fees by 50% when

- 3.1 The organisation has been established for less than twelve months, or
- 3.2 The organisation/event organiser is predominantly young people (under 20 years), or
- 3.3 The activity or event has free entry to residents of the District, or
- 3.4 The organisation or event organiser has secured financial assistance from Council's Community Initiatives Fund or the Events Sponsorship Scheme for the activity or event.

¹ ¹ Note: Local, community organisations are charged on-fifth of the hireage charges set for Council's halls. Such automatic discounts do not apply to such organisations for the exclusive use of other Council facilities, including parks,

4 Council may reduce fees by 25% when

- 4.1 The activity or event commemorates the life or lives of individuals who have lived in the District and made a contribution to the community, or
- 4.2 The organisation/event organiser can demonstrate hardship arising from loss of other sponsorship.

5 Council will not reduce or waive fees when

- 5.1 The organisation or event organiser is raising funds for another organisation, event or individual, or
- 5.2 The activity or event is primarily for the organisation making the application and at which the community will not typically have a presence, or
- 5.3 The fee is a refundable bond against damage or payment of remaining fees if not waived.

6 Application

- 6.1 The Chief Executive is delegated to apply the policy on Council's behalf. Where a greater reduction in fee is requested than the thresholds allow, the application will be referred to the Council for a decision.