

BBQ Trailer Hire Form

All enquiries to Mike Willoughby. Email: bbqtrailer@rangitikei.govt.nz

Applicant Information	
Community Organisation Name:	
Applicants Full Name:	
Additional Applicant (if required):	
Address:	
Phone:	
Email:	

Booking Information	
Dates of use:	
Hours of use:	
Purpose of use:	
Location where trailer will be used:	

Please note there is a one (1) week maximum time period for hiring the trailer

To confirm your booking, please read and agree to the following procedures and conditions:

1. All relevant information and hire forms will be returned to and confirmed by a Rangitikei District Council staff member prior to pick-up of the trailer.
2. Trailer bookings must be made a minimum of three (3) days prior to hire date(s) (unless a shorter lead in period is approved). Maximum time of hire of trailer is one week. Earliest cancellation of booking is preferred where practical.
3. An appointment (between 9am - 4pm weekdays) is to be made for the pick-up and return of the trailer at 46 High Street, Marton. The trailer must be picked up and returned by the individual/group making the booking. Please allow time for an inventory check with a Rangitikei District staff member at the time of pick-up and drop-off.
4. The hirer is responsible for looking after the trailer and equipment during their hire period. This includes ensuring the trailer is fully locked and secured at all times when not in use, and ensuring the trailer is parked on a level surface to prevent roll back.
5. In the event of the trailer or any equipment being lost, stolen or damaged, including beyond repair, the hirer will be responsible for any repair and/or replacement costs.

6. All incidents relating to the trailer, equipment, and persons are to be reported to Rangitikei District Council using the Incident Report Form which will be provided to hirers prior to use. Rangitikei District Council will not be held responsible for any injury or damage to hirers or their property.
7. The person responsible for towing the trailer must use a roadworthy vehicle which would achieve a WoF and registration on the day of hireage and agrees to comply with all NZ laws as specified in the NZ road code. Drivers should have experience towing a trailer and must show a valid and full drivers' license at the time of pick-up.
8. All equipment is to be returned clean and tidy.
9. The trailer may not be used if there is a change in community Covid-19 levels during the hireage period unless prior approval is granted.
10. The trailer will be returned immediately in the event of a Civil Defence Emergency.
11. The trailer is available for hire by Community Organisations & Community Events only, not for individual use.

Signature of Applicant:		Date:	
Signature of RDC Staff:		Date:	

OFFICE USE ONLY		
Licence Number of Applicant/s		
Licence Sighted by RDC Staff		
\$100 Bond Paid	Bonds GL Code 40901018 Reference BBQBOND/NAME	<input type="checkbox"/> CASH <input type="checkbox"/> EFTPOS
Date Trailer Picked Up		
Date Trailer Returned		
\$100 Bond Refunded		