

*(In accordance with the Signs and Public Spaces Bylaw)*

**\*There is a \$156.00 for a Licence to Trade in a Public Place .**

**Details of applicant**

<b>Name of community event:</b>	
<b>Full name of organiser:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	

**Details of the Trader/Community Event**



To be included only where the licence applies to any premises.

<b>Address:</b>	
<b>Trading or other name:</b> <i>(if any)</i>	

**Details of conveyance**

**Date/Duration of community event:** *(e.g.: 10am – 6pm, Saturday 7 January 2008)*

**Location of community event:** *(Where practicable attach a plan showing the general location of stalls)*

<b>List of stallholders with contact addresses and phone numbers, with type of goods to be sold by each, attached:</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Evidence of consent attached (where proposing to trade outside an existing shop or business)</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No

**Signature**

<b>Signature of applicant:</b>		<b>Date:</b>	
--------------------------------	--	--------------	--

*\* Please see Current Fees and Charges.*

Business/Shop Consent	
If your stall or stand is outside an existing shop or business, please get written consent from that shop or business.	
Full name:	
Position:	
Business/Shop:	
	I give consent for:
	to trade in front of my premises for the period shown on this form.
Signed:	
Date:	

OFFICE USE ONLY	
Licence granted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signed:	
Date:	
<p><b>NOTES:</b></p> <ol style="list-style-type: none"> <li>Please read the Signs and Public Space Bylaw. The bylaw can be found on the website or request a copy from the Marton Office, Bulls Information Centre or Taihape Information Centre.</li> <li>If you are planning to sell food (non-profit or for one-off events), please check with Council staff to ensure you also comply with the conduct of the food hygiene regulations.</li> <li>If you are planning to sell food regularly or for profit, you may also need to apply separately for a food licence. Application forms are available for the Council offices.</li> <li>If your stall or stand is outside an existing shop or business, please get written consent from that shop or business –use the area titled Business/Shop Consent included in this form.</li> <li>Please make sure your details are correct. Further information might be required and we may need to contact you.</li> <li>Please allow two full weeks from the date this application is lodged with the Council for it to be processed.</li> </ol>	