

Water and Wastewater Treatment Operator

To provide day-to-day delivery of water and wastewater treatment plant operations ensuring the treatment plants are operated in a compliant, efficient and cost-effective manner.

ORGANISATION
NGĀ POU | OUR VALUES

 **Manaakitanga**
POU 1. The customer is at the centre of everything we do.

 **Rangatiratanga**
POU 2. We aspire to the highest standards.

 **Whakapono**
POU 3. We strive to be trusting and trustworthy.

 **Whanaungatanga**
POU 4. We act with courage, respect, kindness and empathy.

 **Kotahitanga**
POU 5. We embrace diversity and strive to be inclusive.

 **Aroha**
POU 6. We believe in and encourage each other.

 **RANGITIKEI**
DISTRICT COUNCIL

**He oranga Whenua,
He oranga Tangata,
He oranga Wairua.
Tihei Mauriora!**

**If our Land is cared for,
if People are looked after,
if the Spirit is strong,
we can build a
better future for all.
Let there be life!**

Making this place home

Our expectations

As part of the Rangitikei District Council we want to work as a team to deliver the best outcomes for our district. We are building our organisational culture around the principles of delivering for our customers, our organisational values, working together, and focussing on outcomes rather than tasks.

That means we will:

- provide strong customer service to all our customers
- operate collaboratively as a total Council team, and
- deliver our services in a way that is best for the district (as opposed to best for the Council)

In short, we want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district.

Water and Wastewater Treatment Operator – that’s your primary role at Rangitikei District Council. But working with us is much more than simply completing the task – it’s about how you go about doing the task, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

We’re crafting a new way of working together here at Council. We think each of us has a key role to play in making our district a great place to live. We do that by giving superb service to our customers; we do it by working together as a group; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes.

Where appropriate, we want you to be part of cross organisational teams, to bring your solutions to the table, and to work with those teams to implement them.

What you will do

- Undertake daily assigned duties including record keeping, operating equipment and plant, to ensure efficiency
- Assist with the routine operations and maintenance of all treatment assets to eliminate plant failure
- Manage workload allocation and planning forward work
- Participate in the on-call roster, responding to alarms and remote monitoring
- Ensure relevant work programmes are delivered in an exemplary manner, to meet expectations in terms of time, cost and quality
- Work with the operators and others to improve treatment processes
- Assist with analysis and reporting of results for compliance
- Assist with contracts/projects as agreed with Operations Manager and Team Leader Operations when required
- Assist with training in the absence of the Senior Water and Wastewater Treatment Operator or when required
- Oversee treatment facility buildings and ensure the grounds are in good tidy condition
- Be proactive in all areas of water outlook programmes

Health and Safety

- Accurately and promptly report all accidents, incidents, near misses, hazards and risks by the end of the working day
- Keep yourself and others safe
- Adhere to all Council Health & Safety policies, procedures and guidelines

What we all do

- Grow and develop resilient customer focussed staff, within a culture based on personal responsibility
- Provide a safe, flexible and supportive environment, where performance is recognised and success is celebrated
- Embrace training and professional development opportunities for continuing improvement
- Undertake Civil Defence Emergency Management responsibilities if required

Our customer commitment

We strive to deliver excellent customer service by:

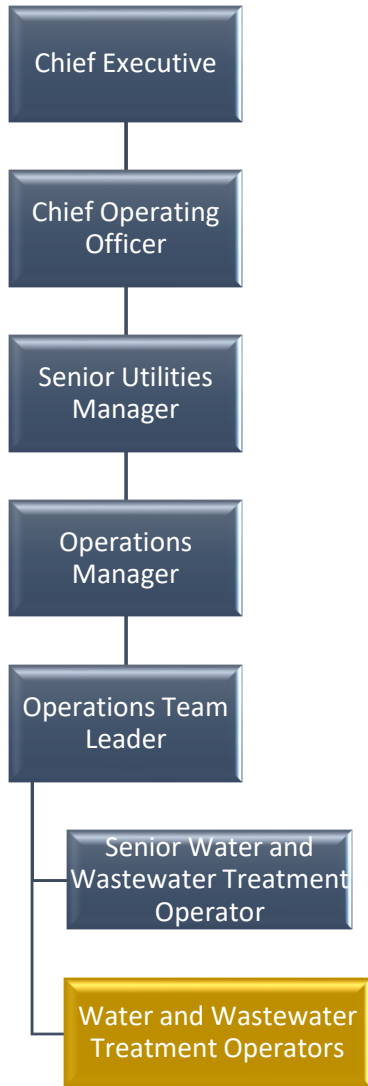
- Understanding and anticipating needs
- Dealing with enquiries promptly and fully
- Providing quality support and information
- Communicating changes to services in advance

We will:

- Welcome, listen and treat everyone respectfully
- Acknowledge and follow up all complaints and requests for service, and provide a timely response
- Seek feedback on the service received so we can continue to improve what we do

What you will bring

- National Certificate in Water or Wastewater Treatment desired but not essential
- Knowledge of NZ Drinking Water Standards, or the ability to interpret legislation/standards
- Current full driver's licence
- A practical aptitude in mechanical and electrical skills
- Quality and accuracy for compliance monitoring



- Competent in the use of computers and office software.
- Ability to work effectively and efficiently and to set and meet appropriate standards and deadlines
- A strong team player with proven ability to work well with and interact successfully with other people
- Ability and willingness to learn and adapt to new technology and software in a continuously changing environment
- Thorough understanding and advocacy for the principles of customer first