

ORDER PAPER

BULLS COMMUNITY COMMITTEE MEETING

Date: Wednesday, 13 March 2024
Time: 6.00pm
Venue: Te Matapihi Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Chair: Mr Greg Smith

Membership: Mr David Yates
Mr Colin Fanning
Mr Bruce Dear
Mr Nigel Bowen
HWTM Andy Watson
Cr Coral Raukawa
Cr Brian Carter

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Bulls Community Committee Meeting of the Rangitīkei District Council will be held in the Te Matapihi Hall, Te Matapihi, Bulls Community Centre, 4 Criterion Street, Bulls on Wednesday, 13 March 2024 at 6.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Bulls Community Committee Meeting held on 24 January 2024** are attached.

Attachments

1. **Bulls Community Committee Meeting - 24 January 2024**

Recommendation

That the minutes of Bulls Community Committee Meeting held on 24 January 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: BULLS COMMUNITY COMMITTEE MEETING

Date: Wednesday, 24 January 2024

Time: 6.00pm

**Venue: Te Matapihi Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls**

Present

Mr Patrick McKenna
Mr Nigel Bowen
Mr Greg Smith
Mr Colin Fanning
Mr Bruce Dear
Cr Brian Carter
HWTM Andy Watson

In attendance

Mr Kevin Ross, Chief Executive
Ms Heidi Macaulay, Bulls and District Community Trust
Ms Linda Hunter, Bulls and District Community Trust
Mr Gary Stanley, CampFest
Mr Ben Caldwell, Communications Coordinator
Ms Rhonda Morris, Communications Manager
Ms Joanne Manuel, Manager- Community Wellbeing
Ms Carolyn Bates, Marton Community Committee
Mr John Whittaker, Marton Community Committee

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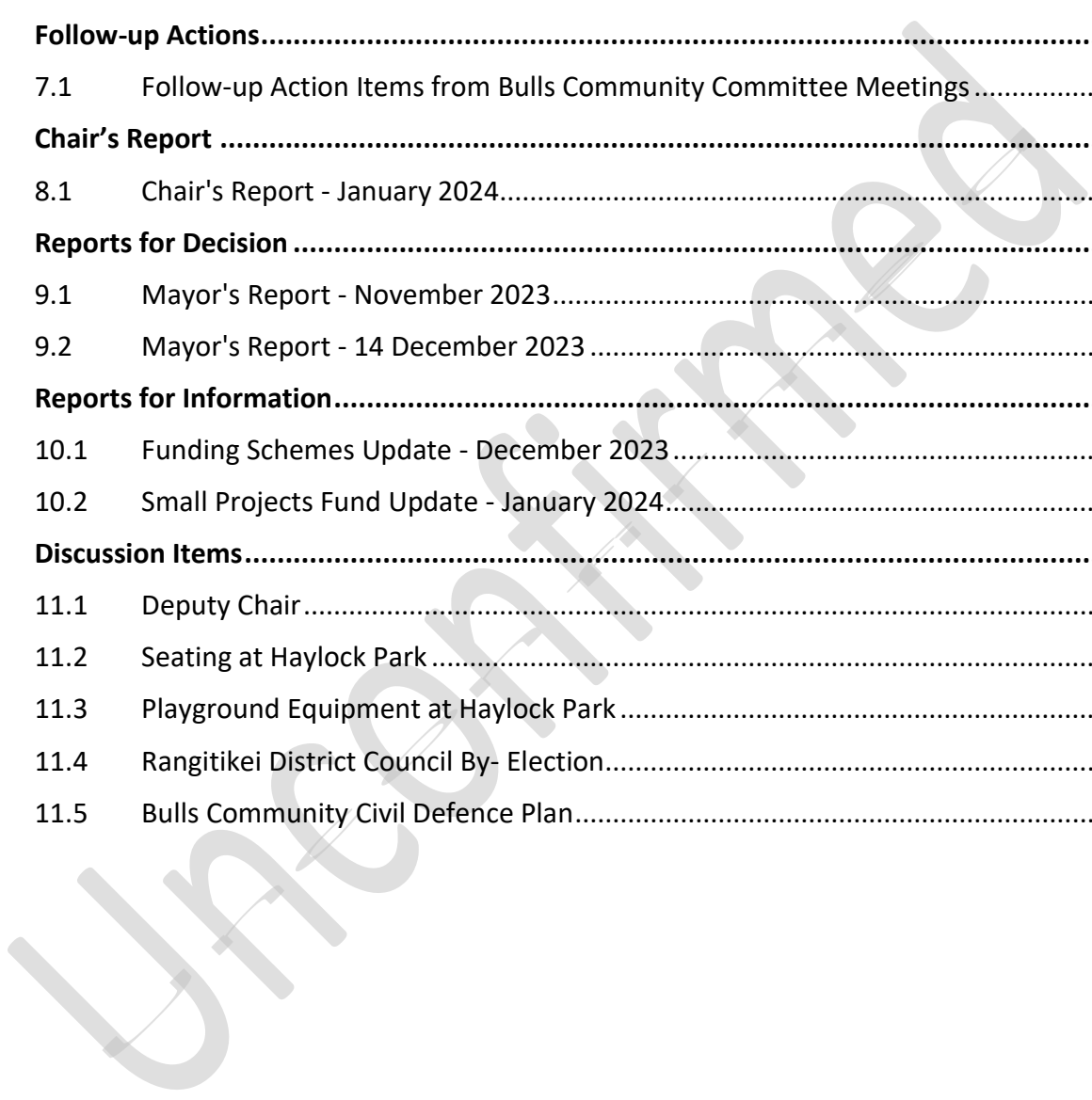
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ITEM 6.1 ATTACHMENT 1



1 Welcome / Prayer

Mr Smith opened the meeting describing the role of the Bulls Community Committee, noting it is a conduit to Council with a small budget to improve Bulls and placemaking issues and also pointing out the process for RFS rather than actioning them.

2 Apologies

Apologies received from David Yates.

3 Public Forum

Heidi Macauley - Bulls and Districts Community Trust

Ms Macauley talked about upcoming events in Bulls, the Festival on 10 February with live music and entertainment and the 4 July event Wearable Arts with an evening time to be confirmed at Te Matapihi.

Gary Stanely - CampFest

CampFest will be at Bulls Domain 9, 10 & 11 February - this is where motorhomes, caravans and campers are welcomed on the Domain. CampFest is a NZ wide organisation. Opens on Friday 9th, Saturday will be a community market between 9am-3pm and Saturday night there will be live music. Aiming for 130 units this year, previous year saw 120. They charge \$10 a unit and Saturday night there will be food trucks onsite and the Rugby Club has a special licence.

Ben Caldwell- Rangitikei District Council- Communications Coordinator

Mr Caldwell described his background and role, being stand-up comedian and having previously worked for MDC, his role is really social media at RDC. Greg described some of the social media pages that were available in Bulls including his own. Ben was thankful for the information provided at the meeting on CampFest and the Festival so he can publicise that. Ben is looking to refine the links between community events and the Council websites etc and he also sets out to advertise the process of the RFS.

Kevin Ross- Rangitikei District Council- Chief Executive

Mr Ross likes working at RDC and he talked about his background with Whanganui District Council and since retiring he undertook work for Herenga ā Nuku, YMCA Central, Peke Waihanga, Te Araroa Trail, Whanganui Community Foundation, Tarapurui (Bushy Park Sanctuary) and the Tararua District Council Audit & Risk Chair.

He made a point there were a number of unique businesses in Rangitikei and has enjoyed meeting with them and other businesses within the district.

His role is that he is responsible for the operations of Council and the policy/directions come from the Governors.

Kevin at that stage was happy to take questions. There were questions from Greg around whether there will be a plan to reduce costs to which Kevin replied that he could not see rates coming down but that we were in a better position than many other Councils and that budgets had been scrutinised very carefully. He noted Three Waters being currently in the budget. There are some areas that Kevin felt had been reduced to the stage where he felt they were having a negative impact on parts of Council. In talking about the RFSs Kevin said if necessary we will help write them.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Resolved minute number 24/BCC/001

That the order of business include several discussion items at the end of the meeting.

Mr G Smith/Cr B Carter. Carried

6 Confirmation of Minutes

Resolved minute number 24/BCC/002

That the minutes of Bulls Community Committee Meeting held on 8 November 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr G Smith/HWTM A Watson. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Bulls Community Committee Meetings

Brian Carter suggested that the follow up items 1, 2, 3, 5, 6 & 7 can be dropped as having been actioned. Item 10 to remain and with the explanation that the description is slightly different as a need for slowing traffic rather than counting it.

Item 4 – Ohakea is looking for a replacement person to serve on the BCC. On that basis moved

Resolved minute number 24/BCC/003

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Cr B Carter/Mr B Dear. Carried

8 Chair's Report

8.1 Chair's Report - January 2024

Verbal, adding he -

- Attended Marton Market Day
- Attended 2 December Bulls Xmas Parade
- Attended funeral of Deputy Chair Etienne Lambrecht and apologised that Mayor Andy was unavailable.
- Attended 7 December Turakina CC meeting
- Attended 13 December Marton CC meeting
- That rubbish on the street seems to have improved after discussion with the vapes store. He is pleased and believes we are one of the friendliest tidiest towns and wondered whether we could challenge Feilding.
- Thanked Bruce Dear for his work on the planters and thanked Cr Calkin for his work on the Council and Community Committee.

Resolved minute number 24/BCC/004

That the Chair's Report – January 2024 be received.

Cr B Carter/Mr P McKenna. Carried

9 Reports for Decision

9.1 Mayor's Report - November 2023

Extra points raised were –

- Ratana Festival
- LTP process which should be available shortly for consultation –
- Pointed out with the resignation of Cr Calkin nominations are open now and suggested the Committee strongly should be looking to shoulder tap.
- Commented on employment of CE Kevin Ross.
- Marton Country Music Festival attracted 600 motorhomes.
- New Government is in place and still working through who does what essentially.
- Upcoming events – KiwiBurn, Gumboot Day and Highland Games all falling this following weekend.

Resolved minute number 24/BCC/005

That the Mayor's Report – 30 November 2023 be received.

Mr G Smith/Mr B Dear. Carried

9.2 Mayor's Report - 14 December 2023

The report was taken as read.

Resolved minute number 24/BCC/006

That the Mayor's Report – 14 December 2023 be received.

Mr G Smith/Mr B Dear. Carried

10 Reports for Information

10.1 Funding Schemes Update - December 2023

The report was taken as read.

Resolved minute number 24/BCC/007

That the Funding Schemes Update – December 2023 be received.

Mr G Smith/Cr B Carter. Carried

10.2 Small Projects Fund Update - January 2024

The report was taken as read.

Resolved minute number 24/BCC/008

That the report 'Small Projects Fund Update –January 2024 be received.

Mr G Smith/Cr B Carter. Carried

Resolved minute number 24/BCC/009

That Mr Dear be reimbursed for work/costs completed to the sum of \$349.30 for the two pots.

Cr B Carter/Mr P McKenna. Carried

11 Discussion Items

Addition of extra items as directed by the Chair Greg Smith.

11.1 Deputy Chair

Mr Smith called for volunteers there were none forthcoming so it will be tabled at the next meeting noting that Cr Carter volunteered to fill in if needed in the meantime.

Resolved minute number 24/BCC/010

That the election for deputy chair be delayed until the next meeting.

Mr G Smith/Mr B Dear. Carried

ITEM 6.1 ATTACHMENT 1

11.2 Seating at Haylock Park

Investigate the options for replacement of the plaque on the seat. Mr Dear suggested that the small project fund be used for this.

Resolved minute number 24/BCC/011

That the committee investigate the costs of the plaque and that Mr Smith follows this up.

Mr B Dear/Mr N Bowen. Carried

11.3 Playground Equipment at Haylock Park

A paper to come back to committee/Council following the survey and information from Sport Whanganui and Council.

11.4 Rangitikei District Council By- Election

Mr Smith suggested that a Meet the Candidates Night be held and asked if the BCC could use Te Matapihi for that. CE and Mayor said that would be fine.

11.5 Bulls Community Civil Defence Plan

Tabled for discussion and being circulated as a draft. CE Kevin Ross made the comment that knowledge of the plant/equipment available in times of a CD emergency was critical.

The meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Bulls Community Committee held on 13 March 2024.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Bulls Community Committee Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Bulls Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Bulls Community Committee Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	24-Jan-24	Sport Whanganui report to come to the committee when completed	Jo/Heidi		
2	13-Sep-23	Forward BCC and the wider community's concerns regarding the median barrier and its negative effects on community from Waka Kotahi/NZTA.	Arno Benadie		In progress.
3	28-Oct-21	<p>Also under Council:</p> <p>With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.</p>	Arno Benadie / Murray Phillips	A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time.	In progress
4	11-Aug-21	<p>RDC please look at traffic calming options on Criterion St and Taumaihi St.</p> <p>31 Jan 22: The committee believes the traffic count was done but no tubing was laid? They are waiting on data from the traffic count.</p>	Arno Benadie	<p>Traffic counting tubes to be put on Criterion and Taumaihi St for a week. The date collected will determine traffic counts, speeds and times to see if traffic calming is required.</p> <p>May 2023 update - Traffic counters are to be installed on Tuimaihi Street to obtain updated data on traffic movements. Expected date for results is the end of June 2023. Previous recorded traffic counts on Criterion Street recorded 1270 average daily traffic and 860 average daily traffic with 12% being heavy commercial vehicles. Both counts are within the range for a road of this width in this location on the network.</p>	In progress

8 Chair's Report

8.1 Chair's Report - March 2024

Author: Greg Smith, Chair

1. Events attended by the Chair

- 1.1 10 Feb Attended Fest-A-Bull and manned the BCC table for 4 hours.
- 1.2 10 Feb Attended Camp Fest
- 1.3 14 Feb Attended Marton Community Committee meeting
- 1.4 15 Feb Attended Turakina Community Committee meeting
- 1.5 21 Feb Attended Taihape Community Board meeting
- 1.6 22 Feb Attended Bulls to Whanganui Wire Rope Barrier Presentation by NZTA
- 1.7 To come by 13th Mar
- 1.8 Canvassed community for questions relating to Meet the Candidates
- 1.9 Organised Meet the Candidates Evening for 15 March 2024

Recommendation

That the Chair's Report – March 2024 be received.

ITEM 9.1

9 Reports for Decision

9.1 Election of Deputy Chair - Bulls Community Committee

Author: Kezia Spence, Governance Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 There is currently a vacancy for the role of Deputy Chair of the Bulls community Committee. Members are asked to nominate and elect a Deputy Chair from the current membership, for the remainder of the 2022 – 25 triennium.

Recommendation 1

That _____ be appointed Deputy Chair of the Bulls Community Committee.

9.2 Meet the Candidates

Author: Greg Smith, Chair

1. Reason for Report

1.1 Meet the Candidates Friday 15 March 2024- Bulls Community Centre/Te Matapihi. Wording as proposed- sample flyer attached which will go out this week. This will be emailed out to Bull-It-Inn distribution list. The committee will also rely upon other media, shop window notices and flyers.

2. Small Project Fund

2.1 That the Bulls Community Committee will support the funding of the 'Meet the Candidates' for refreshments to the maximum value of \$100. This includes:

2.1.1 Top up beverages (Tea/Coffee etc.)

2.1.2 Biscuits and small finger food (from a recognised food supplier-e.g. supermarket)

2.2 Gratuity for MC to the value of \$50 (presently an offer from a contact from Coral R is on the table). Subject to interpretation of policy. Note on Community Initiatives Fund below. Gratuity for kitchen help group to the value of \$50 (Presently Coral R has volunteered marae staff, and if not available, Rural Women's Institute may be an option).

3. Staff Notes

3.1 The committee can choose to follow Community Initiative Fund guidelines; however, these guidelines are not set with the intention of setting out the parameters for the Small Project Fund. Further information on the small projects fund can be found here: [Small Projects Fund: Rangitikei District Council](#)

Attachments:

1. **Flyer- Meet the Candidates 2024** [↓](#)

Recommendation

That the 'Meet the Candidates' report be received.

Recommendation

That the Bulls Community Committee pays up to \$100 in refreshments for the 'Meet the Candidates' evening.

Recommendation

That the Bulls Community Committee pay \$50 from the Small Projects Fund towards a MC for the 'Meet the Candidates' evening.

Recommendation

That the Bulls Community Committee pay \$50 for a group to help in the kitchen for the 'Meet the Candidates' evening.

ITEM 9.2
ATTACHMENT 1



Bulls Community Committee



Bulls, Scotts Ferry, Santoft, Lake Alice, Parawanui, Southern Greatford, Turakina, Koitiata, Ratana and Whangaehu



an evening to Meet the Candidates

Rangitikei District Council
Southern Ward Candidates

Friday 15 March 2024, 7 pm



Bulls Community Centre / Te Matapihi

Refreshments provided



Bulls Community Committee



Bulls, Scotts Ferry, Santoft, Lake Alice, Parawanui, Southern Greatford, Turakina, Koitiata, Ratana and Whangaehu



an evening to Meet the Candidates

Rangitikei District Council
Southern Ward Candidates

Friday 15 March 2024, 7 pm



Bulls Community Centre / Te Matapihi

Refreshments provided



9.3 Mayor's Report - 01 February 2024

Author: Andy Watson, His Worship the Mayor

Welcome to 2024. Everybody needed the Christmas break - the pressures that had been on staff and councillors for some time had been very high and the early feeling back this year is one of positivity, we are looking forward to the challenges of delivering the Long-Term Plan and other things such as Rooding Procurement.

Over the break Beth and I attended the Christmas Day Community Lunch in Marton put on by Marton Christian Welfare and Emily Rayner and supported by a number of sponsors. Normally I attend Christmas Day lunches in Taihape and Marton on alternate years – this year was Marton and we enjoyed being part of that.

I have just spent four days at Ratana which is an annual gathering of the Morehu (the followers of the Ratana faith) to celebrate the birthday of TW Ratana. This year it was also a process giving recognition to the new Tumuaki of the Ratana Church Manuao. The crowds were enormous, probably the biggest gathering I've seen at Ratana for some time. Part of the reason for this was the concern nationally, from the government and coalition partners around the use of Te Reo Maori language and the questioning from the government around a review of the Treaty settlement. Prior to the government being received there were numerous speakers on the paepae essentially saying that if government went down the path of a review of the Treaty principles they would use every means they had available to fight that government position. In their view, the significant progress that has been made over the last few years incorporating Te Reo into a standardised usage in some shape or form with government departments has been fantastic and they will fight to see that it is retained. That was the scene that was set ahead of the Prime Minister coming on. Mr Luxon took care to establish very quickly that this was not the intention of government - it was part of the coalition discussion with ACT and the government would not be progressing further. This conversation was fairly well received but I am sure that the korero will resume at Waitangi next week.

As always, the start of the new year comes with a number of significant community events that the Rangitikei is incredibly well known for. Last weekend saw the Marton Country Music Festival where there were over 600 campervans at Wilson Park for the best part of four days. These are record numbers I think which gives a tick of approval to Michael and Ashley Tipping from Matamata who have taken over running the Festival for the first time this year. Unfortunately for the first time I had a significant clash with a family wedding and was unable to attend. I did meet with them however at set-up time and post-event essentially a clean-up. They said that in spite of a couple of periods of rain the event was a phenomenal success. They intend to build on this for subsequent years. The following weekend saw Kiwiburn held at Hunterville, the Highland Games at Turakina, Gumboot Day in Taihape and I will look to get around all of them as well as attending an unveiling in Taihape on Saturday. We have a number of events coming up in the near future too such as the Shearing Sports, Fest-a-Bull and CampFest in Bulls. As a Council we try and support all of these events in some manner as they bring a huge number of visitors who spend money within our district.

On 19 December I attended Suze Redmayne's maiden speech at Parliament. This represents a new era for our connection with central government in the Rangitikei. Suze spoke incredibly well and has followed up her speech by becoming actively involved in a number of issues related to the Rangitikei. Suze is a breath of fresh air in this space.

We are working on finalisation of the Long-Term Plan Consultation Document and the process we will use to engage with the community. We are looking to be able to reveal that position in February.

Mayors Engagement

January 2024

9	Attended weekly meeting with Deputy Mayor
11	Attended meeting Kiwiburn organisers
12	Attended fortnightly Economic Development meeting with staff
16	Attended weekly meeting with Deputy Mayor
17	Attended Meet & Greet with Marton Country Music Festival organisers
22	Attended Powhiri at Ratana Pa
23	Attended Zone 3 Zoom Meeting Attended Ratana Celebrations - Kingitanga
24	Attended Ratana Celebrations – Politicians
25	Attended Ratana Celebrations
26	Attended fortnightly Economic Development meeting with staff
27	Attended Gumboot Day Taihape Attended unveiling for Terry Steedman at Winiata Marae
29	Attended weekly LTP meeting with staff Delivered flowers for 100 th Birthday Taihape Attended Regional Transport Committee meeting
30	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Zone 3 Zoom Meeting Attended weekly meeting with Deputy Mayor
31	Attended catchup with Chief Executive Attended Council Services Orientation Attended MTFJ 6 Monthly Check-in with LGNZ

9.4 Mayor's Report - 29 February 2024**Author: Andy Watson, His Worship the Mayor**

Good afternoon,

I am an apology for this Council meeting which is a decision that I have not made lightly. In the years I have been involved in Council I can only think of a couple of meetings that I have missed, usually due to illness. Today I am in Wellington Chairing a Transport Reference Group meeting on the Local Government Strategy regarding roading. Roading for the Rangitikei is normally our largest budget and unfortunately our roads are deteriorating. The deterioration of our network has been driven by decreased allocation, climate change and the impacts of forestry on roads that were not designed for heavy units. Any opportunity to engage with Government and NZTA Waka Kotahi on roads must be taken. Often our roading reports get a tick officially, we have had a history of maintaining them well and the principal measurement has been on the reseals and the sealed surface condition. What is not highlighted is that we are forced now to reseal less often and the state of our unsealed roads is difficult to measure. Our reports indicate that we have 40 dropouts (places where the seal is broken and the road has dropped away). I suspect that this number is under-reported and we have roads now such as the Watershed, Pohanui and others that are not suitable for non-4WD vehicles. This is the reality. Our biggest funder of roading is not from rates, it is NZTA Waka Kotahi at 63% and any roading allocation needs to be approved by NZTA Waka Kotahi who are guided by Government Policy Statements and Government budget allocation. We need to influence that process of national allocation and priority setting. The previous Government seems to have given focus on lowering speed limits to allow for a poor network. One of the ways we can influence roading allocations is by arguing for priorities at the Regional Roading meetings at Horizons. Our Council will be submitting that the priority for roading must be one of maintenance above all else.

While on roading, there is a paper coming to Council in Public Excluded on the process for selecting a roading contractor to service our network. Currently our roading is maintained by "Higgins" under a shared service with Manawatu District Council with a contract expiring in June. Ideally we should already be in a position to name the new contractor now to provide the new service from July onwards. We are in a challenging timeframe now to complete the process.

This meeting will see the adoption of the draft Long Term Plan for consultation. With the revaluation by the Government Department QV (Quotable Value) of the capital values of properties in our district, setting the rates has been challenging with increases in some areas of the district higher than others. The average rate increase over the next 10 years is forecast to be at 9% as an annual rise with this year's rate increase average at 12.5%. The figures we have been given for rates rises by other councils illustrates that this is about average as all councils are struggling with budgets and dealing with Three Waters issues.

The Rangitikei District Council has provided within our rates for the retention and funding of the Three Waters for some time and so we are not in the position like many other councils who will have very significant rate burdens in future years. With the adoption of the Consultation Document I urge you to attend one of the many public meetings that we will advertise throughout the district during March. We are keen to understand your views on the key choices and for you to give us alternatives as to what we should be doing and who should fund it.

As I travel throughout the district I am almost asked on a daily basis for updates around the proposed Industrial Rail Hub in Marton. The short version is that the Environment Court has ruled in favour of the rezoning, there is still a short period for further appeals and beyond that there will be conditions

for rezoning that Council will need to satisfy when the zone becomes operative. It is then up to the private sector to determine a potential purchase and use.

On 27th of this month I have been asked to speak at a Mayoral Taskforce for Jobs function in Wellington. The Rangitīkei has been and is the most successful region in the country for finding jobs for people consistently by quite some margin. I enclose an Outcome Report as part of my report. We should celebrate the success that James, Louise and the team have achieved. The local knowledge and support given to employees, both before and after placement, is the key to that success.

On the 20th of this month I attended the apology given by the Royal Australian and New Zealand College of Psychiatrists for the historic abuse suffered by predominantly young people at Lake Alice Hospital. This apology was tendered ahead of the Royal Commission Reports and Recommendations. We, as a Council, need to support some form of recognition and memorial that the victims have asked for and deserve.

On a brighter note, on Saturday, 17 February I was part of a very large number of people who attending the opening of the new St John Ambulance Centre at Linnet Street in Taihape. This project has seen many years of proposals, business cases and funding agreements and would not have happened without the community pushing and funding support. I thank the principal funders of JBS Dudding Trust, local businesses, farming stations and many others including the Marton Opportunity Shop who gave a significant donation. Quite rightly the meeting highlighted the Taihape Motorcycle Club and Harry Lazarus who organised multiple bike rides to raise funds for St John and I include the photos of the new centre and the plaque given to recognise the Motorcycle Club's efforts. The local fundraising is incredibly important but we must also recognise St John nationally for providing the principal funds in a challenging financial environment. My last comment is above all else it would not have been possible if it was not lead by Sandy Rowland the local face and employee of St John who was also recognised for 20 years of service to Taihape.

The good news stories keep coming. The Friends of Taihape, Iwi and Council gathered at the Hautapu River recently for a blessing ahead of the construction of a series of walking track bridges as part of the Reserve. I love walking these tracks – there are few local tracks built around mature native forests close to our towns for walkers and I congratulate all of the people involved in the planning, fundraising, maintenance and design.

There are so many community groups in our district doing amazing things and we are all disappointed when these volunteer efforts are impacted by vandalism. The graffiti and tagging at the B and C Dam walkways in Marton is incredibly disappointing. If you know who did the tagging I would love to have a conversation with them as to how they can give back to the community in a positive way.

I attach a thank you letter from one of our very deserving scholarship recipients, Paige Chase from Taihape Area School. Paige is attending the University of Otago this year and is extremely grateful for Council's support of her academic journey.

There are a number of events between now and the end of the month coming up which I may report on later including the opening of the Hunterville Turf and Ross Peacock receiving his Fire Brigade Gold Star at Mangaweka.

Mayors Engagements

February 2024

ITEM 9.4

1	Attended Zone Chairs LGNZ Zoom Meeting Attended LTP Council Workshop Attended Council Meeting
3	Attended funeral service for Jack Wallace (RSA)
5	Attended weekly meeting with Deputy Mayor
7	Attended catchup with Chief Executive Attended monthly Governors Q&A with Executive Leadership Team Attended Taihape Networking Meeting
8	Attended funeral service for Leonie Galliers (RSA) Attended Mayoral Taskforce for Jobs Online Hui
9	Attended catchup with Chief Executive Attended Fortnightly Economic Development meeting with staff
10	Attended Taihape Trading Card Game Tournament Opening Attended Nga Wairiki Ki Uta – Kauangaroa Hui Attended Fest-a-Bull Attended Bulls Camp-Fest 2024
11	Attended Taihape 65 th Annual Show Jumping Championships
12	Attended Powhiri for Taihape Area School Principal Attended weekly LTP meeting with staff Attended Hunterville Rural Water Scheme Meeting Attended Hunterville Community Committee Meeting
13	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Te Roopu Ahi Kaa Komiti Meeting Attended meeting with LGNZ Library Advisor Marion Read Attended weekly meeting with Deputy Mayor Attended Ratana Community Board Meeting
14	Attended Taihape Wastewater Treatment Plant Hui Attended Marton Community Committee Meeting
15	Attended Assets/Infrastructure Committee Meeting Attended Policy/Planning Committee Meeting Attended online meeting with Royal Australian & NZ College of Psychiatrists (RANZCP) Attended Turakina Community Committee Meeting
17	Attended Opening of New Taihape St John Ambulance Centre
18	Attended Scotts Ferry Community BBQ

19	<p>Attended Breakfast Meeting with Mayor Helen Worboys</p> <p>Attended Iwi Blessing – Bridges over Hautapu Community Project</p> <p>Attended Weekly LTP Meeting with staff</p> <p>Attended catchup with Chief Executive</p> <p>Attended Business Rangitikei Meeting with new Economic Wellbeing Lead</p>
20	<p>Attended RANZCP Personal Apology re Lake Alice Child and Adolescent Unit at Massey University</p> <p>Attended Taihape Health Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
21	Attended Taihape Community Board Meeting
22	Attended Waka Kotahi Public Meeting in Bulls re median barriers in Rangitikei
23	<p>Attended catchup with Chief Executive</p> <p>Attended fortnightly Economic Development meeting with staff</p> <p>Attended monthly RDC/Police meeting</p> <p>Attended site visit to Marton ratepayer</p> <p>Attended Hunterville Turf Grand Opening</p>
24	<p>Attended Marton Croquet Club event</p> <p>Attended Mangaweka Volunteer Fire Brigade 25 Year Gold Star Event</p>
25	Attended Nga Wairiki Ki Uta – Kauangaroa Flood Protection Hui
26	<p>Attended catchup with Chief Executive</p> <p>Attended MTFJ Governance Group Online Meeting</p> <p>Attended weekly LTP meeting with staff</p> <p>Attended LGNZ Zone 3 Sector online meeting</p>
27	<p>Attended Mayoral Taskforce for Jobs Co-ordinator Conference Opening</p> <p>Attended Taihape Health meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
29	<p>To attend Transport Reference Group meeting in Wellington</p> <p>To attend BA5 Meeting Marton</p>

Attachments:

1. **Picture - opening of new Taihape St John building** [↓](#)
2. **Picture - presentation of plaque to Harry Lazarus and Taihape Motorcycle Club by Taihape St John** [↓](#)
3. **MTFJ Rangitikei Report - December / January** [↓](#)
4. **Letter of thanks from Paige Chase - RDC Scholarship** [↓](#)
5. **Elected Member Attendance- February 2024** [↓](#)

Recommendation

That the Mayor's Report – 29 February 2024 be accepted.

ITEM 9.4 ATTACHMENT 1

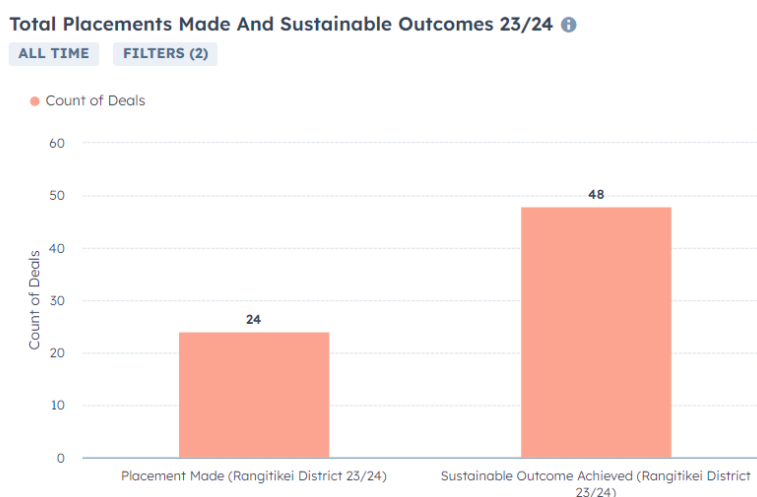




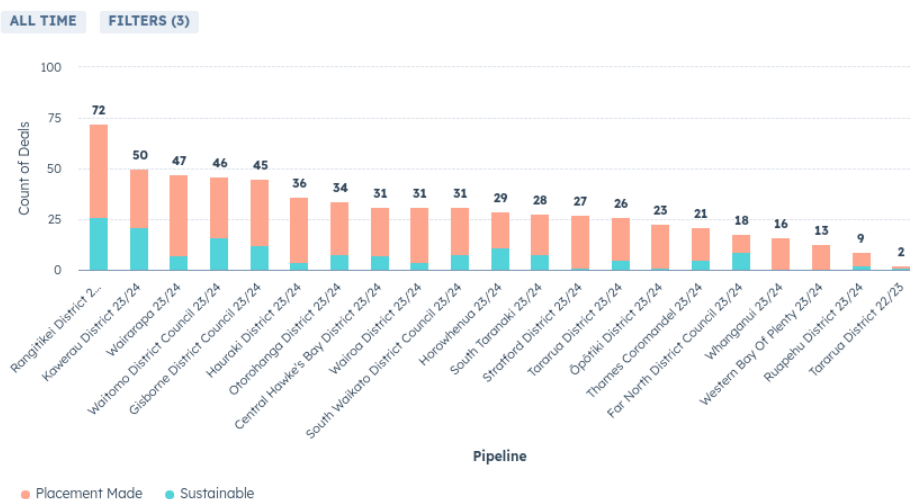
ITEM 9.4 ATTACHMENT 2

MTFJ Rangitikei December 2023/January 2024 Report

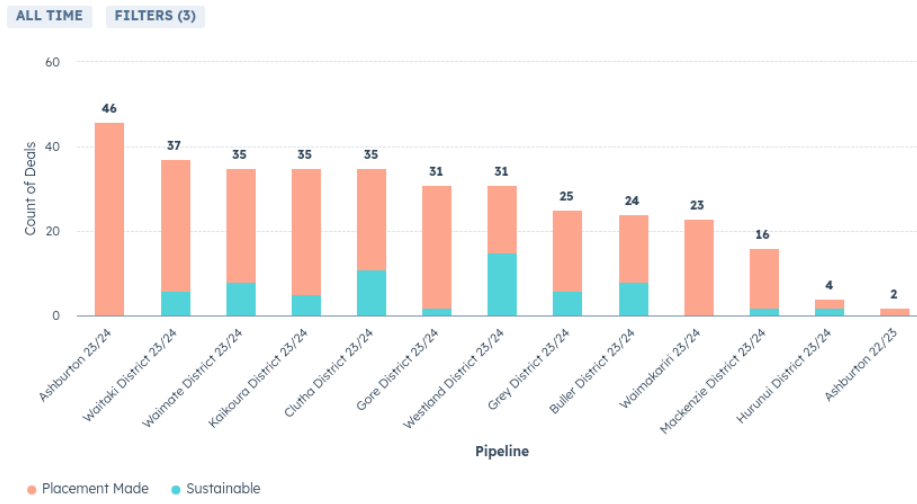
- 72 total placements (MSD & Non-MSD qualifying) as at 31 Jan 2024
- The highlight this year (July 23-June 24) is our conversion rate from placement to sustainable 90-day outcomes achieved – 66% ytd
- 27 MSD qualifying 90-day sustainable placement = 71% of our full year target with 5 months remaining to achieve the 38 required



Outcomes by region - North Island 23/24



Outcomes by region - South Island 23/24



ITEM 9.4

ATTACHMENT 4

Karen Cowper

From: Paige Chase <paigexchange@gmail.com>
Sent: Wednesday, 6 December 2023 3:43 pm
To: Karen Cowper
Subject: Thank You Letter

Categories: Mayor's Report

Dear Council,

I hope this letter finds you well. I am writing to express my deepest gratitude for being selected as a recipient of the Rangitikei District Council Award for \$1000. I am honored and thrilled to have received this generous award, and I want to convey my sincere appreciation for your support.

Receiving this scholarship is a tremendous blessing for me and my whanau, and will undoubtedly have a significant impact on my academic journey. As I pursue my education at The University Of Otago, this financial assistance will alleviate some of the burdens associated with tuition, textbooks, and other educational expenses. Your investment in my education empowers me to focus more on my studies and achieve my academic goals without the added stress of financial constraints.

I am truly humbled to be chosen for this scholarship, and I want to assure you that I am committed to maintaining a high standard of academic excellence. Your belief in my potential motivates me to work even harder and strive for success in my academic endeavors.

I would also like to express my admiration for the values and vision that your organization upholds. It is inspiring to see a commitment to supporting students in their pursuit of education, and I am grateful to be a part of the community that benefits from your philanthropy.

Once again, thank you for your generosity and for making a positive impact on my life. I am excited about the opportunities that lie ahead and am determined to make the most of the educational experience made possible by your kind contribution.

Please accept my sincere appreciation, and I look forward to the opportunity to give back to the community in the future.

Warm regards,

Paige Chase.

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Dalgety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	Meeting not held due to lack of quorum
29-Nov-22	Bulls													
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26 Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09 Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09 Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14 Feb-23	Ratana CB	PR						PR						
16 Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22 Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	
4-Apr-23	Ratana CB	CB						PR						
6-Apr-23	Turakina CC	PR			PR									
11-Apr-23	TRAK	PR					PR	PR						

ITEM 9.4 ATTACHMENT 5

11-Apr-23	Maori Rates Remission	PR					PR		PR					PR
11-Apr-23	Omatane RWS							PR						
12-Apr-23	Taihape CB	PR						PR						PR
12-Apr-23	Marton CC	CB	PR				AT					PR		
13-Apr-23	Assets/Infrastructure	PR	PR			PR	PR			PR	PR	PR		PR
17-Apr-23	Youth							PR						PR
17-Apr-23	Huntermville CC	CB	AT				AP			PR				
20-Apr-23	Workshop	PR	PR	PR	PR	PR	AP	PR	AP	PR	PR	AP	AP	PR
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT							PR		
27-Apr-23	Finance/Performance	CB	PR	PR	PR	PR	AP				PR	PR		PR
10-May-23	Bulls CC	AP				PR								
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR
15-May-23	HRWS	PR					PR				PR			
15-May-23	Youth	PR					PR	AP						PR
18-May-02	Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR	PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR					PR	PR		PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
6-Jun-23	ERWS	PR										PR		PR
6-Jun-23	ORWS	PR						PR						
7-Jun-23	Creative NZ Committee	CB						PR						
8-Jun-23	Turakina CC	PR				PR								
12-Jun-23	Huntermville CC	PR									PR			
13-Jun-23	Ratana CB	PR							AP					
14-Jun-23	Taihape CB	CB						PR	AT					AP
14-Jun-23	Marton CC	PR	PR									PR		
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR
15-Jun-23	Policy / Planning	PR	PR				AT	PR	PR	PR		PR		
19-Jun-23	Youth Council	PR						PR						PR
20-Jun-23	TRAK	PR						PR	PR					
22-Jun-23	R&A	PR	PR	AT			PR	PR	PR		PR			
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR	PR				PR	PR		PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
11-Jul-23	McIntyre Reserve	PR												PR
12-Jul-23	AIN Meeting	PR	PR			AP	PR	PR			PR	PR	AP	PR
12-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	AP	AB	PR
12-Jul-23	Bulls CC	PR				PR							AT	
13-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	AP	PR
17-Jul-23	HRWS	PR					PR				PR			
19-Jul-23	SDMC	PR				PR								
25-Jul-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
3-Aug-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AB	PR
7-Aug-23	HCC	PR					PR				PR			
8-Aug-23	TRAK	PR						PR						
8-Aug-23	Ratana CB	PR							PR					
9-Aug-23	Taihape CB	PR						PR						PR
9-Aug-23	Marton CC	CB	PR									PR		

10-Aug-23	AIN Workshop													Attendance not taken
10-Aug-23	P&P	PR	PR			AT	PR	PR	PR	AT	PR			
10-Aug-23	Turakina CC	PR			PR									
21-Aug-23	Youth Council	PR					PR						PR	
24-Aug-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR(PM only)	AP	PR
31-Aug-23	Finance/Performance	PR	PR	PR	PR	PR				PR				PR
31-Aug-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
7-Sep-23	Workshop	PR	PR	AP	PR	PR-AM only	AP	PR	PR	PR	PR	AP	PR	PR
13-Sep-23	Bulls CC	CB			PR									
14-Sep-23	Workshop	CB	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
21-Sep-23	RA Meeting	PR	PR	AP		PR		AB		PR	AT			
21-Sep-23	AIN Workshop	PR	PR		PR	PR	PR		AP	PR	PR			PR
28-Sep-23	Finance/Performance	PR	PR	AP	PR	AP								
28-Sep-23	Council	PR	PR	AP	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR
5-Oct-23	Turakina CC	PR			PR									
9-Oct-23	Hunterville CC	PR				PR			PR					
11-Oct-23	Taihape CB	CB					PR							AP
11-Oct-23	Marton CC	CB	PR											
12-Oct-23	AIN Meeting	PR	PR		PR	AP	PR		PR	PR	PR			PR
12-Oct-23	PPL Meeting	PR	PR				PR	PR	PR		PR			AT
26-Oct-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR			PR
26-Oct-23	Council Meeting	PR	PR	AP	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR
30-Oct-23	Council Meeting	PR	PR	PR	AP	PR	AP	PR	PR	PR	AP	AP	PR	PR
1-Nov-23	Creative NZ Committee	CB					AP							
6-Nov-23	TRAK Workshop	PR					PR	PR					PR	
6-Nov-23	HRWS	PR				PR			PR					
8-Nov-23	Bulls CC	CB			PR								PR	
9-Nov-23	Workshop	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
23-Nov-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
30-Nov-23	Finance/Performance	PR	PR	PR	PR	PR	AT		AT	PR	PR			PR
30-Nov-23	Council Meeting	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
5-Dec-23	ERWS	PR									PR			PR
6-Dec-23	RA Meeting	PR	PR	AP		PR		AP		PR				
7-Dec-23	Workshop	PR	PR		PR	PR	PR	AP	PM only	PR	AP	PR	PR	PR
7-Dec-23	Turakina CC	PR			PR									
11-Dec-23	Hunterville CC	PR				PR			PR					
12-Dec-23	Ratana CB	CB						AP						
13-Dec-23	Taihape CB	CB					PR							PR
13-Dec-23	Marton CC	PR	PR											
14-Dec-23	Council Meeting	PR	PR		PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
24-Jan-24	Bulls CC	PR			PR								AB	
1-Feb-24	Council Workshop	AP	PR		PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
1-Feb-24	Council Meeting	PR	PR		PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
12-Feb-24	HRWS	PR				PR			PR		AT			
12-Feb-24	Hunterville CC	PR				PR			PR					
13-Feb-24	TRAK Meeting	PR					PR	PR						
13-Feb-24	Ratana CB	PR						PR						
14-Feb-24	Marton CC													Minutes not received
15-Feb-24	AIN Meeting	PR	PR		PR	PR	PR		PR	PR	PR			PR
15-Feb-24	PPL Meeting	PR	PR			AT	PR	PR	PR		PR			AT

15-Feb-24	Turakina CC	PR			PR														
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Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [<i>this indicator is no longer used</i>]	ZM

10 Reports for Information

10.1 Community Development Manager Report - March 2024

Author: Heidi Macaulay, Community Development Co-ordinator

1. Reason for Report

- 1.1 The Community Development Manager Report is a standing item for this Committee, and is currently provided by Heidi Macaulay, Community Development Co-ordinator for the Bulls and District Community Trust.

Attachments:

1. **Community Manager Development Report - March 2024** [↓](#)

Recommendation

That the Community Development Manager Report – March 2024 be received.



Heidi Macaulay
 Community Development Co-ordinator
 Bulls and District Community Trust
 4 Criterion Street
 Bulls 4818
 Email: office@bulls.kiwi
 Phone 063220051

March 2024 Community Development Co-ordinator Report

Kia ora koutou,

Please find below the Bulls & District Community Trust report:

Upcoming events

- Winter Ball – June TBC*
- Tradie’s Breakfast with Doctor Dave - June*
- Wear a Bull Arts – July*
- Art 4 Arts Sake – July*
- Pink Ribbon – October*
- Rose Show – November*
- Christmas Parade - December*

Bulls River

Our next step is to get a quote for the walking track.

Youth Club

This is growing from strength to strength, we currently have art classes on Mondays, Minecraft & Dungeons n Dragons on Tuesdays, Multi Sports on Wednesday although very hard with Council asking us to remove the basketball hoop, Bulls Bowling are running a bowling initiative. Every afternoon we have anywhere from 6 to 9 children attending and we have golf planned for term 3 & 4 and working on a chess club, Rubik’s Cube club and other board games. We would love to take children to do different things away from Te Matapihi once per week eg: wood and bone carving, fishing, climbing, orienteering, I.T. stuff and more. Any suggestions or opportunities you can help with would be wonderful!!

Fest-a-Bull

Wow we what a huge success the Fest-a-Bull was, we attracted people from all over the region and surrounding, passers-by even stopped in to see what was going on. We have had fabulous feedback from the community, retailers, stall holders and RDC staff working on the day. We have already started planning the next one!!

Thank you all for your time, any questions please put in writing to me via email.

Kind regards
 Heidi Macaulay
 Community Co-ordinator



10.2 Small Projects Fund Update - March 2024**Author: Kezia Spence, Governance Advisor****1. Allocation**

1.1 The 2023/24 allocation to the Committee's Small Projects Fund is \$3,555.

2. Earmarked Payments from 2022/23

2.1 Approval for Mr Bruce Dear to get minor repairs done on the chairs around Bulls up to the amount of \$200 for the budget 2022/23.

2.2 This amount is earmarked for payment once invoice is received.

3. Breakdown

3.1 The committee resolved that Mr Dear be reimbursed to the sum of \$349.30 at the January meeting. This has been paid.

3.2 The remaining funds are \$1,865.70

4. Application

4.1 Discuss and decide preparing a small projects fund application form similar to Marton Community Committee. Refer to the link below:

4.2 https://www.rangitikei.govt.nz/files/general/Other/Application-to-MCC-Small-Projects-Fund_Web.pdf

Recommendation

That the report 'Small Projects Fund Update –March 2024 be received.

10.3 Funding Schemes Update - March 2024**Author: Kezia Spence, Governance Advisor****1. Overview**

- 1.1 Council currently administers four funding schemes for the Rangitikei District, these are:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Creative Communities Scheme
 - d. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council allocated \$13,730 in round one at the Finance and Performance meeting on the 31 August 2023.
- 2.4 Round two for 2023/24 will open on 02 October 2023 and will close 31 March 2024.

3. Events Support Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council allocated \$18,470 in round one at the Finance and Performance meeting on the 31 August 2023.
- 3.4 Round two for 2023/24 will open on 01 February 2024 and will close 31 March 2024.

4. Creative Communities Scheme

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
 - Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Support diversity and inclusion
 - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.
- 4.3 Round two for 2023/24 will open on 03 November 2023 and will close 01 May 2024.

5. Creative Communities Scheme – CCS Festivals Fund

- 5.1 Council has received an additional \$7,861.70 to go towards established festivals, this funding round will align with round two of the 2023/24 financial year.
- 5.1.1 The CCS Festival Fund can *only* support **established** festivals that celebrate the life experiences, stories, cultures, and regional identities of New Zealanders.
- 5.1.2 Applicants must have delivered a festival at least once in the previous five years (this may include digital presentation). Applicants should include evidence of previous delivery in their application.
- 5.2 Round two for 2023/24 will open on 03 November 2023 and will close 01 May 2024.

6. Sport NZ Rural Travel Fund

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.
- 6.3 The funding round is open for applications 19 May 2023 and will close 04 April 2024.

7. Further Information

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:
<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update –March 2024 be received.

10.4 Information on Council's Public Forum and Standing Orders**Author: Kezia Spence, Governance Advisor****ITEM 10.4****1. Reason for Report**

- 1.1 The Bulls Community Committee requested confirmation on the rules for public forum.
- 1.2 The specific rules around public forums, deputations and petitions can be found on Council's website - [Public Forums, Deputations and Petitions: Rangitikei District Council](#). A link to Council's Standing Orders can be found here [Standing Orders: Rangitikei District Council](#)
- 1.3 Council generally advises public forum presenters that they have a total of 10 minutes for their public forum presentation – this can be for 5 minutes to present and 5 minutes for questions. This is at the discretion of the Chairperson.

Recommendation

That the Bulls Community Committee receive the 'Information on Council's Public Forum and Standing Orders' report.

Recommendation

That the Bulls Community Committee confirm that, in accordance with Council's Standing Orders, public forum speakers be limited to 10 minutes.

Recommendation

That the Bulls Community Committee confirm that members of the public, attending any Committee meeting can only speak to an issue if, after consultation with the Committee, the Committee Chair has given approval.

10.5 Social Media Guide for Community Committees

Author: Rhonda Morris, Communications Manager

1. Reason for Report

- 1.1 Council's Communications team received a request for guidance on social media for Community Committees.
- 1.2 This guidance is now presented to the Committee for their information.

Attachments:

1. **Social Media Guide** [↓](#)
2. **Social Media Guide Working with Council** [↓](#)

Recommendation

That the Social Media Guide for Community Committees report be received.

Social Media Guide

Rangitikei District Council 2024



making this place home

Key things to remember:

- We proof our content, but acknowledge errors happen. We rectify these as soon as they are identified.
- We talk in first person, in an easy to understand way.
- We are inclusive.
- We are responsive. We respond or acknowledge all of our comments and encourage people to engage with Council via social media.
- If a comment is negative ,we may take it offline by asking the person to direct message the page
- If the comment is abusive/harmful/unnecessary , we may delete or hide it.



Social Media Content Tips

When possible all posts should include a visual e.g. a photo or video.

The nature of social media is that images don't have to be perfect - i.e. it doesn't have to look perfect/staged. However, all images we share on RDC's Facebook page should include the Rangitikei District Council logo, with two exceptions:

- When we're sharing other people's content
- Emergency photos

Every post must include a caption. Experiment with short, chatty captions, but add context where necessary. We should always include an appropriate amount of context in our posts. For example, when sharing an update, we always include context from previous posts just in case our audience are not up-to-date:

For example - rather than:

'We are pleased to advise that the Streetlight outage at Rātana has been resolved.'

We would write something like:

'Last week we were made aware there were issues with the Rātana Streetlights. We have been in touch with Powerco and we are pleased to let you know that they have fixed the issue.'

Use emojis. We use emojis where appropriate/relevant to lighten the tone of our post and to make it more visually appealing, help convey emotions or communicate information more concisely.

Use consistent spelling, punctuation and grammar. For example, we always spell Rangitikei District Council (RDC) in full - we only say 'RDC' if we have done this. When spelling words like 'internet', or 'government', we always use lower case. When spelling words like 'wifi': Keep your use consistent i.e. always spell 'wifi', avoid 'wi-fi' or 'Wi-Fi'. It's best to pick one and stick with it.

Post length

On Facebook, try to keep our posts short if possible!

On average, we have about 2.7 seconds to grab someone's attention, so while our audience is deciding to look at our post, they are more likely to be turned off if they have to click the 'see more' option to read a long post. It also means that the first line of a post is the most important to catch people's eyes.

Longer posts are okay if we have something important to say, however, we should reserve long posts for things that are emotive and will encourage a reaction. Don't be afraid to split posts into paragraphs. If using Instagram, captions should be shorter and punchier if possible too.

Tagging people

If we mention people, businesses or organisations in our posts we should tag them by typing @[their name/username].

This will help RDC to reach more people because their audiences will also see the post and possibly engage with your social media.

Try to work tags into the sentences of posts if possible - for example

"Thanks to @MartonDevelopmentGroup for..."

Links

When including links in our posts, we need to make them as short as possible.

If we are resharing a link from the RDC website we do not use free online URL shortening tools like Bitly. Instead, we can create short URLs in the back end of the website - ask the web manager for more advice on this if needed.

Higher risk posts

Higher risk posts such as those discussing council projects, important community announcements, and public consultations should always:

- Be written in a formal tone
- Provide all necessary content and supporting information (i.e. links to RDC's website)
- Be signed off by the appropriate staff member or ELT member before posting
- These posts are posted earlier in the day if possible to minimise time moderating or responding to

This includes posts about high risk projects like the Marton Water Supply Strategy, and urgent announcements like water restrictions that have been put in place.

See Example A under Content Examples for reference.

Lower risk posts

Posts that are lower risk, such as those sharing information about local services and facilities (i.e. pools closing for the season), event promotions (libraries), success stories, and photos/videos showcasing the district, can carry a more light-hearted and down to earth tone of voice.

These posts may still need content sign off before publishing, depending on who has provided the information.

These posts should carry enough context to get the main key messages across, but direct people to more information where possible so we can still keep them short and punchy. When sharing events, we will always include the relevant contact details, as well as direct people on where they can find more information.

We will always make it clear when an event is RDC owned vs sharing on behalf. We can do this through adding

"Our friends at..." or "The wonderful team at.."

Responding to comments

It's important that we engage with our community on a regular basis.

We monitor our social media posts and messenger daily and make sure we respond to any questions or concerns from the community, even just to acknowledge their comment. Our priority is to share accurate and timely information. Even when we don't have an immediate answer, we will thank the community for their questions and let them know that we will follow up.

In addition to the above, here are a few more points to consider:

- **Engaging with positive feedback:** We make a point to try and reply to or 'react' to positive comments, such as compliments and words of encouragement.
- **Respectful and professional tone:** Our responses maintain a respectful and professional tone at all times. Regardless of the tone of the comment, we need to make sure we remain courteous, empathetic, and understanding.
- **Timely response:** We try to promptly reply to all comments and Direct Messages.
- **Addressing inappropriate comments:** We actively moderate our social media platforms, especially when we post higher risk posts or notice our content making a lot of traction. We will promptly deal with any comments that are offensive, disrespectful, or violate our community guidelines (as outlined below). In the case of any comments that use bad language, are abusive or inappropriate, or contain name calling - we will delete the comment.

Hiding a comment

If someone shares an inappropriate or abusive comment on one of RDC's Facebook posts, it may be useful to hide the comment.

For example, if someone shares a discriminatory comment, or uses threatening language.

- 1 To hide the comment, go to the post on RDC's profile page.
- 2 Click the three dots next to the comment in the comment section and select 'hide comment'.

Turning off comments

If a post gets a lot of traction or unwanted attention and there are a lot of inappropriate or abusive comments, it may be useful to turn off the comments.

- 1 To do this, go to the post on RDC's Facebook page.
- 2 Click the three dots at the top right hand corner of the post.
- 3 Select 'Who can comment on your post' from the dropdown menu
- 4 Select 'Profiles and pages you mention' (this will only allow people you specifically tag to comment on the post)

Scheduling

We usually schedule posts during daytime hours, between 9am and 3pm.

Currently the best time to post is 9am, 10am, and midday. We avoid posting any controversial topics on a Friday afternoon when possible as this may warrant additional social media monitoring over the weekend. When scheduling a post in Meta Business Suite, Meta also provides suggested scheduling times when our audiences are most active.

Sharing posts

When sharing content from other Facebook pages to RDC's page (or sharing from RDC's page to a Facebook community group) we always add a message or some commentary context with the post - we don't just hit 'reshare'.

Resharing similar content

At times we share content that needs promoting several times, such as job advertisements, available funding, upcoming events, etc.

When we reshare this content we always make sure we change the accompanying text slightly. We do not copy and paste the previous post as this may cause our new post and future posts to show up less often in the news feeds of our audience.

Resharing content from other organisations

If asked to reshare content or pass on messages on behalf of other organisations we make sure we proof the content first and edit where necessary.

For example, we recently received a lengthy brief from National Driver Training Centre (NDTC). Rather than having one long post written in NDTC's tone of voice, this should be shortened and tweaked to align with the tone of RDC, and we referring people to their website for more information. See Example C under Content Examples for reference.

Content examples

On the Rangitikei District Council Facebook page, we typically share a variety of content such as:

- Updates on Council projects
- Important community announcements
- Public consultations
- Other opportunities for community engagement and participation
- Information about local services and facilities
- Event promotions
- Success stories
- Photos/videos showcasing the district



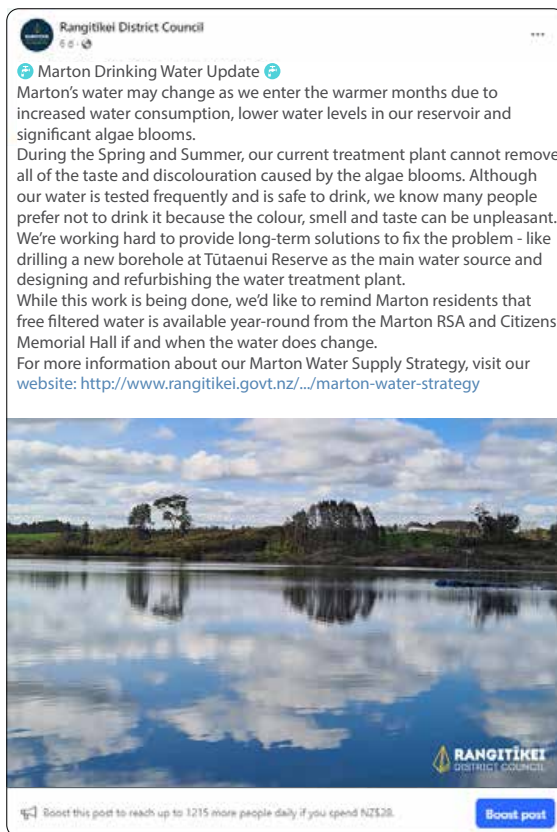
Example A - Higher risk posts

Higher risk posts such as those discussing Council projects, important community announcements, and public consultations should:

- Be written in a formal tone
- Provide all necessary content and supporting information (i.e. links to RDC's website)
- Be signed off by the appropriate staff member or ELT member before posting

This includes posts about high risk projects like the Marton Water Supply Strategy, urgent announcements like water restrictions that have been put in place.

For example:



Example B - Lower risk posts

Posts that are lower risk, such as those sharing information about local services and facilities (i.e. pools closing for the season), event promotions (libraries), success stories, and photos/videos showcasing the district, can carry a more light-hearted and down to earth tone of voice.

These posts may still need content sign off before publishing, depending on who has provided the information.

These posts should carry enough context to get the main key messages across, but direct people to more information where possible, so we can still keep them short and punchy. When sharing events, we will include the relevant contact details, as well as direct people where they can find more information.

For example:



Example C - Resharing content from other organisations

If we agree to reshare content or pass on messages on behalf of other organisations we make sure we proof the content first and edit where necessary. For example, the post noted below (shared from NDTC) was shortened and tweaked to align with the tone of RDC. Rather than having one long post written in NDTC's tone of voice, we should aim to shorten this content and referred people to their website for more information. For example:

Original post:

Suggested post:

STREET TALK


STREET TALK Defensive Driving Course Marton - June 2023
 Venue: Rangitikei College, Bredins Line, Marton Get your full licence sooner. This NZTA approved course is designed to increase your hazard awareness, learning to identify hazards and verbalise them to the instructor. When drivers, who hold a restricted licence, successfully complete the course they can apply to NZTA to reduce the time needed to take their Class 1 Full Licence test.

The course is made up of four, two-hour, interactive group sessions in a class setting. Those who complete the four sessions, and the workbook will then finish the course by completing a 45-minute driving assessment. This assessment is the equivalent of an NZTA Class 1 Full Licence Test. For each course session you need:

- To bring your NZ restricted licence (Class 1)
- A snack and drink
- To bring a pen. The workbook is supplied.

Course dates and times:
 Session 1: Monday 12th June 3:30pm - 5:30pm
 Session 2: Thursday 15th June 3:30pm - 5:30pm
 Session 3: Monday 19th June 3:30pm - 5:30pm
 Session 4: Thursday 22nd June 3:30pm - 5:30pm
 Practical Driving Assessments from 3rd July, 45-minutes Driving Assessments, times tbc

Please go to <https://book.ndtc.co.nz/DDCMartonJun23> to book your place. For further information please contact us at:
 National Driver Training Centre Email: info@ndtc.co.nz
 Phone: 0800 555 055
 Website: www.ndtc.co.nz




Boost this post to reach up to 1215 more people daily if you spend NZ\$20. [Boost post](#)

Rangitikei District Council

Do your teens need help learning how to drive safely on our roads? 🚗 Bring them along to the next STREET TALK Defensive Driving Course held by the National Driver Training Centre at Rangitikei College next month. Taking place between the 12 and 22 June, this NZTA approved course is designed to increase hazard awareness, learning to identify hazards and verbalise them to the instructor, and help your teen pass their full licence sooner.

For more information and to register for this course, head to ndtc.co.nz.



STREET TALK

Boost this post to reach up to 1215 more people daily if you spend NZ\$20. [Boost post](#)

4

Like Comment Share

Write a comment...

Tone of voice

Our voice is...

- **Easy to understand:** We want our community to be able to easily understand our content, through simple language and correct grammar.
- **Inclusive:** We want our readers to feel included in what we're doing at Rangitikei District Council and know they are part of the district they live in.
- **Confident:** A confident tone is appropriate for serious topics. For example, a change in the level of service or 'duty of care' compliance matters, such as new dog control bylaws.
- **Celebratory:** A celebratory tone is appropriate for lighter communication. For example, an event or the opening of a new facility.
- **Welcoming and friendly:** We use positive, familiar language, short sentences and everyday words.

Finding our voice

- We use a conversational tone that's friendly, upbeat, and light-hearted.
- We write in clear, plain, everyday language that our audience can understand the first time they read it (approximately a 12 year old reading age, like newspapers). We use short sentences and everyday words to get our meaning across. We avoid jargon and acronyms.
- If we do use an acronym, we spell it out in full first i.e Rangitikei District Council (RDC).
- When speaking, we use the first person plural (we, our). We address the reader in the second person (you, your) -we write as if we are talking to one person who we are having a conversation with.
- We're inclusive in our language and tone. We use correct Te Reo Māori at all times, including the correct use of macrons. We understand that we are talking to a diverse community, and at times our tone and language will need to change to reflect the audience.
- We keep it positive. Writing negatively puts people off. It can also make the message harder to understand.
- We use present and past tenses consistently.
- We need to get rid of any information our readers don't need and check we haven't repeated ourselves.
- We use active language whenever possible. It is clearer, shorter and easier to read than passive language. Active language shows that we take responsibility for what we say and creates a sense of action.

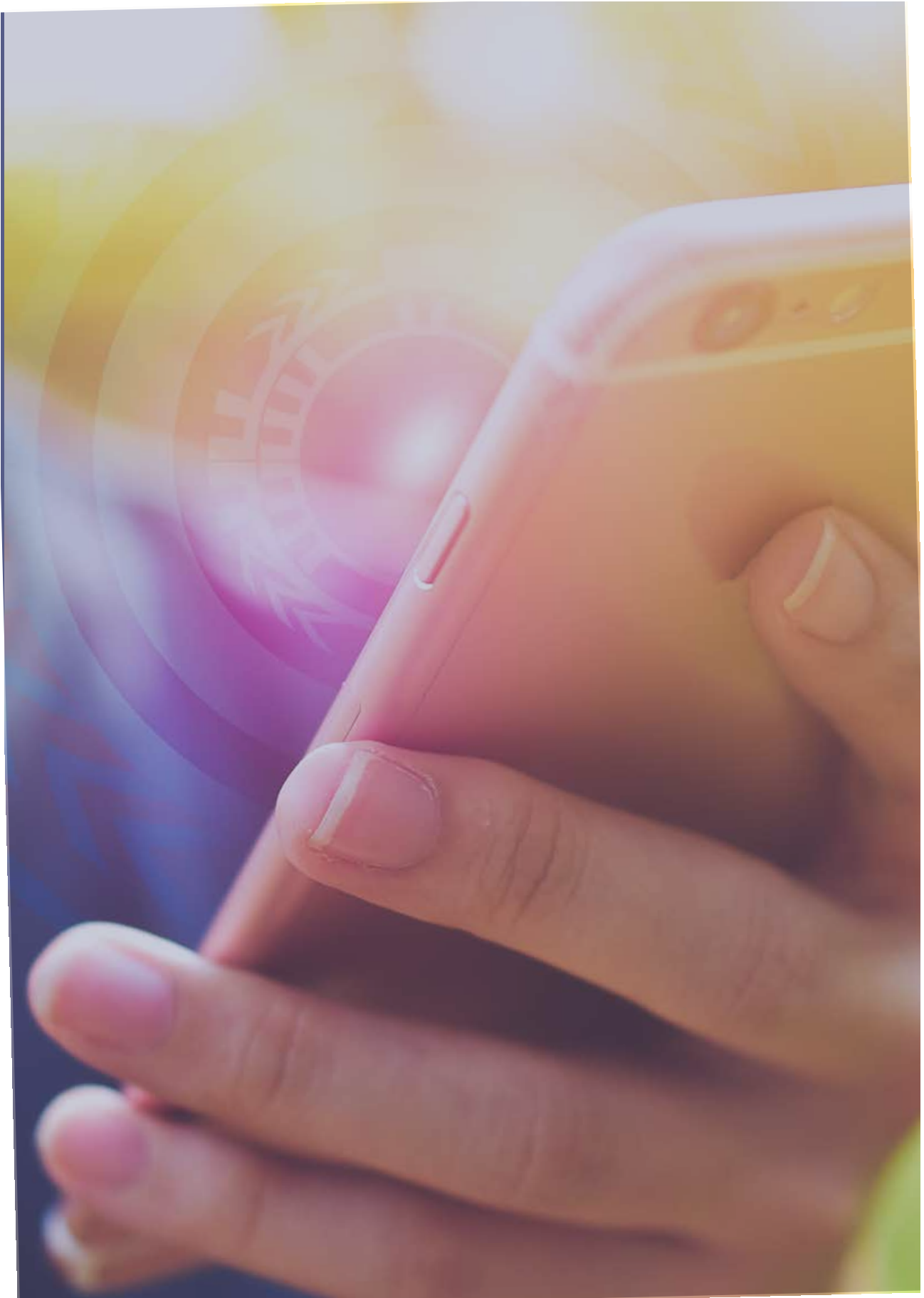
The importance of Te Reo Māori

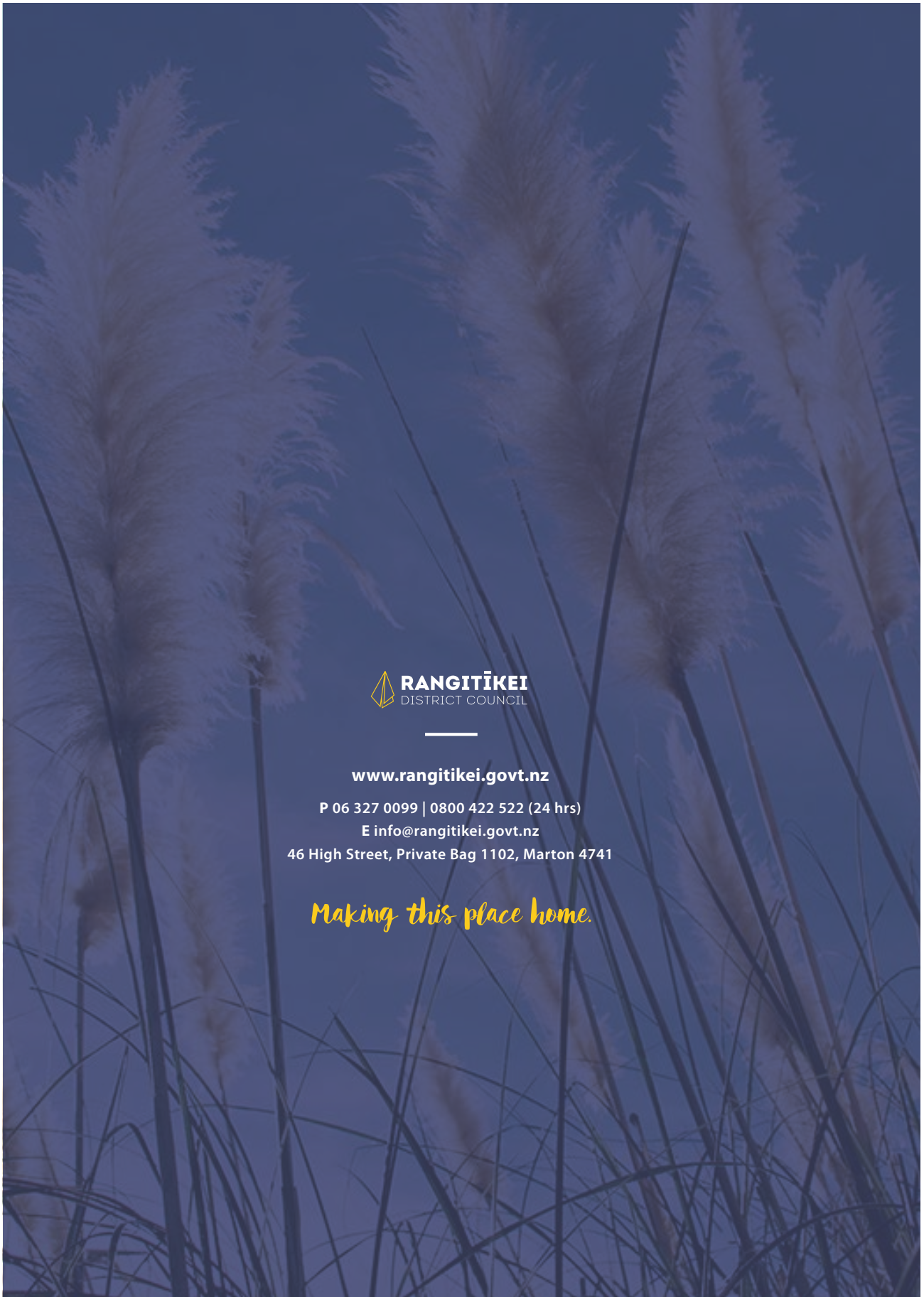
- We always say 'Te Reo Māori', never 'Te Reo' (this just means the language - it doesn't specify which language).
- In Te Reo Māori there are no 's', so where possible we avoid putting an 's' on a Te Reo Māori word and instead change the sentence structure, e.g. 'Taihape's Gumboot' becomes 'the world famous gumboot in Taihape'.
- We use macrons correctly.
- We will correctly spell the names of our towns and settlements and will use both Te Reo Māori and Pākehā/ English town/settlement names alternately i.e. Marton/Tūtaenui, Paraekaretu, Hunterville, etc.
- Common place names where either use is okay:
 - New Zealand / Aotearoa
 - North Island / Te Ika-a-Māui
 - District / Rohe

Inclusiveness

- It is preferable to use gender-neutral terms such as chair or chairperson, draughtsperson, sportsperson or athlete, and, where possible use words like 'they', 'them', 'us' and 'theirs' instead of 'she', 'he', 'him', 'her', etc.
- Don't define people by their illness or disability, e.g. Wheelchair user Joe vs Joe, who uses a wheelchair,
- Talk about older people - not old people, the elderly or pensioners.
- Try to refer to persons/people with disabilities. However, it is okay to use the phrase 'disabled person' if needed. General rule of thumb is to ask first as different people/generations have different preferences. Note - when referring to a person from the Deaf community, 'Deaf' is capitalised and not considered to be part of the disabled community. The Deaf community has its own distinct language and culture.
- Use the words accessible toilets, not disabled toilets, and mobility parking space, not disabled car park.

ITEM 10.5 ATTACHMENT 1







Working with the RDC Comms Team for Social Media

The communications platforms managed by the RDC Communication Team adhere to standards and rules as set out in our social media use policy.

We are happy to support messaging/events if they fit the requirements of the page and we have capacity to do so.

Any/all Social Media posts must fit the requirements of our Social Media use guidance.

Facebook: /RangitikeiDC

Instagram: /rangitikeidc

Our pages are to provide information to our community. They will be monitored and responded to between 8am and 5pm, Monday to Friday. For after hours help please contact us on our 24-hour number: 0800 422 522.

Moderation Policy

We openly welcome your comments and encourage discussion. We ask that you are polite and respectful with your comments and views.

Rangitikei District Council's Facebook page must not be used for promotional electioneering purposes. Any posts or comments discussing their own, or someone else's nomination or intention to run for council, will be removed.

We reserve the right to hide or remove harmful posts or comments from this page. This includes any post or comment containing disrespectful, rude, discriminatory or abusive language; direct personal attacks or disclosure of private information or details of elected members or staff, other Facebook users or individuals; objectionable material; and unsolicited advertising, marketing or spam.

We reserve the right to remove any comments on posts that aren't related to the subject matter and can potentially derail the conversation.

We reserve to right to turn off commenting if there are multiple breaches of the above policy by multiple people.

If your contributions repeatedly fail to comply with Facebook's terms, and/or the above rules, then you will be blocked from posting to this page.

FAQ's / Housekeeping

Why was my comment removed?

We try to keep the comments we receive from users as focused and civil as possible. As such, we sometimes remove comments for a variety of reasons. Sometimes the language or tone of the comment is offensive. Other times the comment is simply off topic, and not relevant to the discussion at hand.

What our page is not:

- Your forum to hold personal debates or express your own personal views about Council or each other.
- Not a platform for you to call out other community members on various issues.
- Not a noticeboard for everything going on within our District.
- Your personal answering service. If your post is likely to generate multiple comments that require follow up/ answering, we may recommend you host it on your own page where it can be attended to in a timely manner.

How to get something posted?

Check your request meets the requirements—that it is not promotional electioneering, is polite, is clear and concise in its wording, has all the information required and graphics if applicable and includes point of contact information if relevant. Include in your email the date you wish your post to go online. Please note for scheduling purposes we require requests at least 5 working days prior, unless there is something that needs to be urgently conveyed to the community.

We reserve the right not to post something if we feel it does not meet the criteria.

Send your requests for information to be posted to comms@rangitikei.govt.nz

What would be useful to know from you:

- What type of information are you wanting shared on our platforms?
- What audience are you hoping to reach?
- What are your expectations when you send information to be shared?
- Can we offer assistance/guidance to your own pages to increase views?



10.6 Long Term Plan 2024-34

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide the Committee with an update on Council's Long Term Plan 2024-34 (LTP).

2. Context

- 2.1 At their meeting on 29 February 2024 Council adopted its LTP Consultation Document for public engagement and consultation.
- 2.2 Council is required to have a Long Term Plan (LTP) at all times and is required to review the Plan every three years. The last Long Term Plan was adopted in 2021, with the 2024-34 Long Term Plan under development for the past 8 - 12 months. The Long Term Plan sets out what projects and services Council will provide over the next 10 years and how they will be funded.
- 2.3 Community Engagement on the draft Long Term Plan is required to occur through the use of a Consultation Document which provides an overview of the key aspects of the draft Long Term Plan, including the key issues and options for addressing the issues, using the Significance and Engagement Policy. The CD is required to be presented in a concise and simple manner to enable the topics to be easily understood by the community.

3. Consultation Document

- 3.1 The theme of *Where's It @ Rangitikei* is being used for the Consultation Document (CD) and engagement process. The CD provides information on the proposed average rate increase; an update on key Council projects and achievements; Council's vision and community outcomes; challenges; and key choices that are being consulted on. It also has a summary of other information that is being consulted on; high level budget information; and a snapshot of the proposed average annual rate increase across each sector.
- 3.2 Three key topics are being consulted on this year; these are:
 - Extending the opening hours at Marton Pool to open all year round.
 - Options for rolling out kerbside collection.
 - Consider revitalising Marton's town centre.
- 3.3 The adoption of the Long Term Plan Consultation Document triggers the start of the formal public consultation process on the Long Term Plan 2024-34. The engagement period is from 8 March to 7 April 2024. A number of public meetings led by the Mayor and Elected Members will take place with communities throughout the District. These are widely publicised. The Mayor will be in attendance at this committee meeting to cover aspects of the LTP.
- 3.4 Copies of all LTP documents can be found on Council's website - [Consultations: Rangitikei District Council](#) or can be available on request from Council.

4. Simultaneous Consultation

4.1 The following documents are out for public consultation alongside the Consultation Document for the Long Term Plan 2024-34. These are:

4.2 Proposed Schedule of Fees and Charges

4.2.1 Council reviews and adopts the Schedule of Fees and Charges on a yearly basis.

4.2.2 The schedule of Fees and Charges has been reviewed with a number of changes including a blanket increase in fees and charges by 3.9%, which is the rate of CPI as indicated by BERL. Any fees set by legislation or regulation have not been changed.

4.3 Draft Revenue and Financing Policy

4.3.1 The Revenue and Financing Policy sets out Councils approach to, and sources of funding, and operational and capital expenses.

4.4 Draft Rates Remission Policy

4.4.1 Council's Rates Remission Policy identifies the situations, objectives, and criteria for providing a remission for rates.

4.5 Draft Significance and Engagement Policy

4.5.1 The Significance and Engagement Policy is used by Council to determine the level of significance of each decision, and what level of engagement with the community will occur before each decision is made.

4.6 Draft Development Contributions Policy

4.6.1 Development Contributions policies can be used by Councils to require developers to pay a fee to Council to contribute towards the cost of new infrastructure required to support the growth.

4.7 Copies of all these documents, alongside submission forms, is available on Council's website.

Recommendation

That the Long Term Plan 2024-34 report be received.

11 Discussion Items

11.1 Memorial Seat - Haylock Park

Author: Greg Smith, Chair

1. Reason for Report

- 1.1 Estimated costings for replacement plaque for memorial seat at Haylock Park.
- 1.2 Wording to be advised at the meeting.

Recommendation

If needed:

ITEM 11.1

11.2 Long Term Plan Submission**Author: Greg Smith, Chair****ITEM 11.2****1. Reason for Report**

- 1.1 The Bulls Community Committee intend to submit a response to the Council's Long Term Plan.
- 1.2 The process will be decided and agreed at the meeting. This will be from consultation undertaken with the community by members and issues with remit of the committee.
- 1.3 Proposed to move that BCC submit a community led submission with majority vote on wording from Committee Members to be decided in a workshop (date to be advised) and final wording via email ballot.

Recommendation

If needed:

12 Meeting Closed.