



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Council Meeting Order Paper

Thursday 30 August 2018, 1.00 pm

Council Chamber, Rangitikei District Council
46 High Street, Marton

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Chair

His Worship the Mayor, Andy Watson

Deputy Chair

Councillor Nigel Belsham

Membership

Councillors Cath Ash, Richard Aslett, Jane Dunn,
Angus Gordon, Dean McManaway, Soraya Peke-Mason, Graeme Platt,
Ruth Rainey, Lynne Sheridan, Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Council Meeting

Agenda – Thursday 30 August 2018 – 1:00 p.m.

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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes from the Council meeting on 26 July 2018 are attached.

Recommendation:

That the minutes of the Council meeting 26 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Mayor's Report

The Mayor's report and schedule are attached.

File ref: 3-EP-3-5

Recommendation:

That the 'Mayor's report and schedule' to Council's meeting on 30 August 2018 be received.

8 Appointment of Deputy Chair for the Audit/Risk Committee

Recommendation:

That Cr Nigel Belsham be appointed Deputy Chair of the Audit/Risk Committee for the balance of the 2016/19 triennium.

9 Portfolio Updates

Ohakea	Cr Platt
Criterion Site	Cr Dunn
Shared Services	Cr Belsham/Cr McManaway
Southern Sport	Cr Sheridan
Samoan Community, Youth Development and Environment	Cr Ash
Marton Building (Civic Centre)	Cr Wilson
Iwi Interests	Cr Peke-Mason
Heritage and Tourism	Cr Aslett
Northern Sport and Taihape Building	Cr Gordon / Cr Rainey

Recommendation:

That the portfolio updates to the 30 August 2018 Council meeting be received.

10 Administrative Matters – August 2018

A report is attached.

File ref: 5-EX-4

Recommendations:

- 1 That the report 'Administrative matters – August 2018' to the 30 August 2018 Council meeting be received.
- 2 That Council meets at 9.30 am on 11 October 2018 to adopt the audited 2017/18 Annual Report (with the Assets/Infrastructure Committee meeting after that).
- 3 That, having regard to section 7 of the Local Government Act 2002, the Rangitikei District Council confirms the exemption granted to the MW Regional Disaster Relief Fund Trust from being a council-controlled organisation for 2018/19, 2019/20 and 2020/21; and that, in making this resolution, the Rangitikei District Council notes that the Trust is a small organisation, that the nature and scope of its activities is limited and does, in the main, take place only after significant adverse events; and that there would be significant additional costs if the Trust were to be required to meet all the obligations of a council-controlled organisation.
- 4 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) on the National Planning Standards issued by the Ministry for the Environment.
- 5 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to the Parliamentary Māori Affairs Committee on the Ngāti Rangī Claims Settlement Bill.
- 6 That Council approves remitting% of the internal building consent costs of up to \$4,000 for the proposed extension of the Marton Christina Welfare Opportunity Shop in Follett Street, Marton.

- 7 That Council approves remitting% of the \$10.40 facilities hireage fee for use of the Bulls Town Hall Supper Room for the official launch of the Scotts Ferry Restoration on 29 September 2018.

11 Top Ten Projects – status, August 2018

A memorandum is attached.

File ref: 5-EX-4

Recommendation:

That the memorandum 'Top Ten Projects – status, August 2018' to the 30 August 2018 Council meeting be received.

12 Review of Communications Strategy

A presentation will be provided to the meeting.

File ref: 5-EX-8-1

Recommendation:

That the presentation reviewing the Communications Strategy to the 30 August 2018 Council meeting be received.

13 Annual report of the District Licensing Committee for the year ending 30 June 2018

The Committee's report is attached.

File ref: 3-CT-16-3

Recommendation:

That the 'Annual report of the District Licensing Committee for the year ending 30 June 2018' to the 30 August 2018 Council meeting be received.

14 Animal Control Bylaw 2018

The Animal Control Bylaw is due for review. The Policy/Planning Committee has considered changes to the Bylaw and recommended it to Council for adoption for consultation. The Policy/Planning Committee considered that consultation in conjunction with the Liquor Control Bylaw would be preferable (which not yet ready for Council consideration for adoption), therefore, have requested that they are delegated responsibility for setting the consultation dates at their 13 September 2018 meeting.

Key changes to the previous bylaw include:

- A permit system for bees in urban areas.
- A setback of 5 metres for bee hives from the road.
- A fee for permits (\$50) – excluding up to two beehives.
- Widening the nuisance definition.

The Policy/Planning Committee also considered consultation on the following matters would be useful - whether Council should invest money (\$5,000) in a de-sexing programme for cats; and whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku and Ratana still want to be included in the urban area restrictions.

The engagement plan, summary of information, submission form and draft Bylaw are attached.

Recommendations:

- 1 That the engagement plan, summary of information, submission form and draft Animal Control Bylaw 2018 be received.
- 2 That in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.
- 3 The draft Animal Control Bylaw [as amended], engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.

15 Receipt of Committee minutes and resolutions to be confirmed

The minutes are attached.

Recommendations:

- 1 That the minutes of the following meetings be received:
 - Finance/Performance Committee, 26 July 2018
 - Santoft Domain Management Committee, 31 July 2018
 - Turakina Community Committee, 2 August 2018
 - Hunterville Rural Water Supply Committee, 6 August 2018
 - Maori Land Rates Remission Committee, 7 August 2018*
 - Te Roopu Ahi Kaa Committee, 7 August 2018
 - Erewhon Rural Water Supply, 8 August 2018, *postponed until 5 September*
 - Marton Community Committee, 8 August, *Not held - Inquorate*
 - Taihape Community Board, 8 August 2018
 - Assets/Infrastructure Committee, 9 August 2018
 - Policy/Planning Committee, 9 August 2018
 - Bulls Community Committee, 14 August 2018
 - Ratana Community Board, 14 August, *Not held - Inquorate*

- Hunterville Community Committee, 20 August 2018

**Public excluded – available to Elected Members only.*

- 2 That the following recommendations from the Turakina Community Committee held on 2 August 2018, be confirmed:

18/TCC/030

That the Turakina Community Committee recommend to Council that the neighbouring landowner be permitted to use the designated area of the Turakina Cemetery for grazing, where there is no evidence of historic graves, on the following conditions:

- A stock proof fence must be provided – e.g. waratahs and mesh netting.
- No electric fencing.
- If any animals escape into the cemetery, the grazing licence is revoked immediately.
- Any damage caused by escaped stock is funded by the lease.

- 3 That the following recommendations from the Taihape Community Board held on 8 August 2018, be confirmed:

18/TCB/053

That the Taihape Community Board ask that Council investigate policy options around the poor state of the unoccupied CBD properties in Taihape.

- 4 That the following recommendations from the Assets/Infrastructure Committee held on 9 August 2018, be confirmed:

18/AIN/056

That the Assets/Infrastructure Committee, having considered the detailed business case on options to address wastewater disposal from Bulls and Marton, recommends to Council that:

- Establishing a land-based disposal system for the combined Marton and Bulls wastewater flows is confirmed as Council's preferred option;
- The process to procure the appropriate land disposal area(s) for Marton and Bulls treated wastewater is commenced;
- The pipeline design and progress with scoping the other elements of the proposed project continue to be advanced;
- Further engagement/consultation with Iwi and the Bulls/Marton communities is undertaken prior to the lodging of the resource consent application with Horizons by the end of October 2018;
- Reports on progress are provided to the Assets/Infrastructure Committee, ahead of any requirement for a final Council decision prior to the lodging of the resource consent application in October 2018.

18/AIN/070

That the Assets/Infrastructure Committee recommends to Council that a variation to Contract 1046 be issued to I.D. Loader for

Stage 2 \$302,720 and

Stage 3 \$250,130,

Totalling \$552,850 (GST excl.)

- 5 That the following recommendations from the Policy/Planning Committee held on 9 August 2018, be confirmed:

18/PPL/093

~~That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.~~

18/PPL/094

~~That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw as amended, engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.~~

Dealt with in item 14

- 6 That the following recommendations from the Hunterville Community Committee held on 20 August 2018, be confirmed:

18/HCC/028

That the Hunterville Community Committee recommend to Council that Council demolish the Old Fire Station.

16 Public Excluded

Recommendation:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Evaluation of tenders for the proposed Bulls Community Centre (C1084)

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Evaluation of tenders for the proposed Bulls Community Centre (C1084)	To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> .	Section 48(1)(a)(i)

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

17 Late items

18 Future Items for the Agenda

19 Next Meeting

Thursday 27 September 2018, 1.00 pm.

20 Meeting Closed

Attachment 1



Rangitikei District Council

Council Meeting

Minutes– Thursday 26 July 2018 – 1:00 pm

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The quorum for the Council is 6.

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Present: His Worship the Mayor, Andy Watson
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn
Cr Angus Gordon
Cr Soraya Peke-Mason
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 2	Public Forum – proposed Marton Memorial Hall playground redevelopment
Item 6	Confirmation of Minutes – proposed Appendices
Item 8	Portfolio Updates (Cr Platt, Cr Aslett, and Cr Ash)
Item 9	Administrative Matters – Memo on sale of part of 37 Kensington Road, Marton
Item 14	Parks Upgrade Partnership Scheme – further details
Item 16	Late items – Waitangi Tribunal – Directions of Judge Harvey – Early reporting on landlocked land claim issues in the Taihape region

1 Welcome

The meeting started at 1.10pm. His Worship the Mayor welcomed everyone to the meeting. The Mayor sought two minutes silence for Mr Charlie Mete (Chair of the Rātana Community Board) and the whanau on the recent loss of his daughter.

2 Public Forum

Lucy Skou and Brenna O'Neill spoke to their tabled presentation on the Marton Memorial Hall Playground redevelopment. Highlights from the discussions were:

- The proposal would give Marton an exciting playground area which locals (and those outside the District) would want to use.
- The equipment is being supplied by certified playground companies that cover all issues under the Health and Safety Act.
- Youth surveys included voice from children of the following schools; South Makirikiri, St Mathews, Marton, and carers from Porse and the Tutaenui and Turakina Playgroups.
- To date \$21,000 has been donated to the Playground redevelopment.
- Costs supplied by the Playground Centre include several local contractor quotes.
- The current fencing will be utilised with new fencing erected to encompass the extended areas.
- Ms Skou and Ms O'Neill noted that since the asset would belong to Council the maintenance would be that of Council responsibility. They further foreshadowed the expectation that Council would consider a future financial contribution to the redevelopment suggesting \$50,000.
- The anticipated total cost was \$600,000. If that target were exceeded, more equipment would be added.

3 Apologies/Leave of Absence

That the apology for the absence of Cr McManaway be received.

Cr Aslett / Cr Gordon. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

That, taking into account that should Council wish to submit an application to be an interested party to proceedings, this would need to be completed prior to the August Council meeting. Therefore the

Waitangi Tribunal - Directions of Judge Harvey – Early reporting of landlocked land issues in the Taihape Region

will be dealt with as a late item at this meeting.

There was no scheduled change to the order of business.

6 Confirmation of minutes

Two proposed appendices were tabled.

Resolved minute number	18/RDC/276	File Ref
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That the minutes of the Council meeting 28 June 2018 are approved subject to the inclusion of the rates resolution for 2018/19 and the final approved carry-forwards to 2018/19 as appendices to the minutes and that this is noted by way of footnotes in the relevant section of the minutes.

Cr Sheridan / Cr Belsham. Carried

7 Mayor's Report

The Mayor took his report as read noting that Councillors will hear more of the 3 Waters over the coming 12 months.

The Mayor noted his interview with Older and Bolder included questions on his background and family and what he felt he had achieved while in Council. He felt the importance of what he hasn't done well is a better focus, using the example of wanting to do more for the youth of the Rangitikei. He further thanked Ms Gower and those who helped make a successful Youth Awards evening on 25 July 2018, and Cr Ash and Cr Platt for attending.

Resolved minute number	18/RDC/277	File Ref	3-EP-3-5
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That the 'Mayor's report and schedule' to Council's meeting on 26 July 2018 be received.

His Worship the Mayor / Cr Ash. Carried

8 Portfolio Updates

Ohakea - Cr Platt (*tabled*)

Cr Platt took his report as read noting the announcement that Cabinet approved the purchase for four Boeing P-8A Poseidon maritime patrol planes from the United States.

Heritage and Tourism - Cr Aslett (*tabled*)

Cr Aslett took his report as read noting Central Economic Development Agency (**CEDA**) has a meet and greet in August

Samoan Community, Youth Development and Environment - Cr Ash (*tabled*)

Cr Ash noted the high number of youth celebrated through the Youth awards and commended the applications from Taihape. Special mention was made of Jermaine Moke the award winner of the Leadership category and further awarded Outstanding Youth, noting the bright future ahead of him. Cr Ash noted that she will report on the LGNZ AGM next month.

Iwi Interests - Cr Peke-Mason (*Verbal*)

Cr Peke-Mason highlighted the formal collective of iwi hui being held in the Rangitikei on 30 July 2018. Discussion will include Te Ture Whenua Māori Act and the four well-beings which the Government has proposed to reinsert into the Local Government Act. Outcomes from the discussions will be taken to the National Iwi Leaders forum.

Cr Peke-Mason spoke of her attendance to the Te Maruata Hui in Christchurch noting that representatives now have a seat on Local Government New Zealand's National Council.

Marton Building (Civic Centre) - Cr Wilson (*Verbal*)

Cr Wilson acknowledged the work on the Heritage Precinct by staff

Northern Sport and Taihape Building - Cr Gordon / Cr Rainey (*Verbal*)

Cr Gordon noted the upcoming meetings of Clubs Taihape AGM and Taihape user Group, both discussing the Memorial Park ablution facility options.

Shared Services - Cr Belsham/Cr McManaway (*verbal*)

Cr Belsham noted the item in preceding Finance/Performance Committee meeting of the second quarterly report for shared services and the imminent appointment of a Principal Infrastructure Advisor whose role will be to oversee the delivery of shared service agreement.

Criterion Site - Cr Dunn (*verbal*)

Cr Dunn spoke of the consistent requests for updates on the Bulls Community Centre, and will be looking forward to the communication to the community once the tender process has concluded.

Resolved minute number**18/RDC/278****File Ref**

That the portfolio updates to the Council meeting of 26 July 2018 be received.

Cr Wilson / Cr Peke-Mason. Carried

9 Administrative Matters – July 2018

Mr McNeil spoke to the report with highlights and discussion on the following matters;

Quarterly update on Civil Defence Improvement Plan

Council is on the cusp of signing an agreement with the Whanganui District Health Board to use the Taihape Hospital Building as a civil defence and welfare centre in the event of an emergency.

Whangaehu, now having a response plan in place and a group to give it effect, has been allocated hand held radios for use in emergency situations. Council will look at each community's requirements on a case by case basis, noting it is for the each community to create a relevant response plan for them.

Subdivision of 37 Kensington Road, Marton

Councillors discussed the high public profile of the site and merits of the tender delegation not resting on the Chief Executive but for Council to have the final determination decision.

Bonny Glen – amendment to the Trade Waste Agreement (TWA) for acceptance of treated leachate at the Marton Wastewater Treatment Plant.

Considerable discussion took place on the proposed increase to the current acceptance levels of BOD₅ and Suspended Solids (SS) of the TWA with Midwest Disposals.

The Chief Executive explained to Council that the current levels used in the TWA were taken from a staff report as long term targets rather than absolute targets to be included in a TWA. Staff are confident that the increased limits will not affect the ongoing performance of the Marton Wastewater Treatment Plant (MWWTP).

Main points discussed were:

- Whether the increase is significant on the scale of previous acceptance levels.
- Potential benefits of Council receiving a report comparing other Council TWA acceptance levels of BOD₅ and SS. During the meeting the TWA of Hutt City was sourced from its website showing acceptance levels of 1000g/m³ for BOD₅ and 1000g/m³ for SS, leading to debate whether other district TWA acceptance levels are relevant given resource consent criteria differences.
- The proposed increase has factored in Council's compliance of the resource consent and conditions with Horizons Regional Council.
- The last statement in the TWA protects Council;
"RDC reserves the right to require Midwest Disposals Limited to remove specific toxicant(s) from the discharge should the toxicant interfere with the processes at the Marton Waste Water Treatment Plant, and/or impact upon RDC's ability to meet its obligations for the resource consent(s) issued for the operation of Marton Wastewater Treatment Plant"

Councillors noted a preference to have had a staff member present at the meeting that could have answered some of the technical questions they had on the matter

Resolved minute number

18/RDC/279

File Ref

5-EX-4

That the report 'Administrative matters – July 2018' be received.

Cr Gordon / Cr Dunn. Carried

Resolved minute number **18/RDC/280** **File Ref**

That the final tender determination of the subdivision of 37 Kensington Rd, Marton be that of Council

Cr Belsham /Cr Sheridan. Carried

Resolved minute number **18/RDC/281** **File Ref** **5-EX-4**

That Council approves an application being made in its name to Pub Charity for an \$80,000 grant for the Marton skatepark extension project.

His Worship the Mayor / Cr Wilson. Carried

Motion

That Council considers further report around appropriate levels of BOD₅ loading with other Councils.

Cr Ash / Cr Aslett. Lost

Resolved minute number **18/RDC/282** **File Ref** **5-EX-4**

That Council approves the amended trade waste agreement with Mid-West Disposals Ltd regarding leachate acceptance at the Marton wastewater treatment plant, the amendments being:

- BOD₅ limit increased from 20 g/m³ to 200 g/m³
- Suspended Solids (SS) limit increased from 1 g/m³ to 50 g/m³

Cr Belsham / Cr Gordon. Carried

Against Cr Ash

Amendment

That Council approves the amended trade waste agreement with Mid-West Disposals Ltd regarding leachate acceptance at the Marton wastewater treatment plant. The amendments being:

- BOD₅ limit increased from 20 g/m³ to 100 g/m³
- Suspended Solids (SS) limit increased from 1 g/m³ to 25 g/m³

Cr Rainey / Cr Aslett. Withdrawn

Resolved minute number **18/RDC/283** **File Ref** **5-EX-4**

That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) to the Government's proposal for an International Visitor Conservation and Tourism Levy.

Cr Wilson. Cr Peke-Mason. Carried

Resolved minute number **18/RDC/284** **File Ref** **5-EX-4**

That Council delegates to the Policy/Planning Committee, at its meeting on 9 August 2018, to authorise the Mayor to sign submissions to the National Planning Standards issued by the Ministry for the Environment with a copy of any submission so authorised included in the Order Paper for Council's meeting on 26 July 2018.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **18/RDC/285** **File Ref** **5-EX-4**

That the memorandum 'Proposed sale of 37 Kensington Road, Marton – reviewing the determination of non-financial considerations' be received.

His Worship the Mayor / Cr Belsham. Carried

10 Top Ten Projects – status, July 2018

Mr McNeil spoke to the report with highlights and discussion on the following matters;

Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

A paper will be presented to Council for review by the Assets/Infrastructure Committee on 9 August. Meanwhile an advisory group meeting is scheduled within the next two weeks. A resource application will be lodged with Horizons by the end of October 2018.

Future management of community housing

Councillors are looking forward to receiving the upgrade programme for community housing and sought details on expenditure to date of the earlier annual allocations of \$100,000.

Bulls Multi-Purpose Community centre

Communication update will be released in September, following completion of the tender process, including a media statement. Council can make a decision regarding the 70% target of community –raised funds when the tender process is completed and there is a firm build cost estimate.

Resolved minute number **18/RDC/286** **File Ref** **5-EX-4**

That the memorandum 'Top Ten Projects – status, July 2018' be received.

Cr Aslett / Cr Gordon. Carried

Undertaking **Subject**

The expenditure to date of the \$100,000 per year on Community Housing, as set out in the 2015-25 Long Term Plan, be reported to Council.

Undertaking **Subject**

Updated information in the Top Ten Projects report to be identified either through italics or some other way.

Cr Ash left at 2:44; returned 2.47.

11 Health & Safety Quarterly Update (April-June 2018)

Mr McNeil took the report as read.

Resolved minute number **18/RDC/287** **File Ref** **5-HR-8-3**

That the report 'Health & Safety Quarterly Update (April-June 2018)' for the period ending 30 June 2018 be received.

Cr Peke-Mason / Cr Dunn. Carried

12 Sale of Marton A Dam

Mr McNeil spoke to the report, noting additional information received earlier in the day from Property Brokers regarding likely sale prices for various options. Discussion took place on the merits of potential profit from subdividing the site into two parcels of land compared with listing the property as the existing one parcel.

Resolved minute number **18/RDC/289** **File Ref** **6-CF-4-4**

That the memorandum 'Sale of Marton A Dam' to Council meeting 26 July 2018 be received

Cr Wilson / Cr Gordon. Carried

Resolved minute number **18/RDC/290** **File Ref**

That Council list for sale the Marton A Dam property as the current one parcel of land, through an open market tender in line with Council's surplus property policy.

Cr Wilson / Cr Belsham. Carried

Resolved minute number **18/RDC/291** **File Ref**

That Council give delegation to the proportion of the non-financial weighting for the tender for sale of Marton A Dam to the Subdivision Working Group

Cr Belsham / Cr Wilson. Carried

13 Representation Review – Initial Proposal

Ms Gray spoke to the report, highlighting the consultation process and timeframes. Discussion was held about the tension between Marton residents being folded into neighbouring wards (i.e. Hunterville and Turakina) not considered as their community of interest, compared with smaller communities being overlooked under a three-ward structure.

Resolved minute number **18/RDC/292** **File Ref** **3-OR-3-8**

That the report 'Representation Review – Initial Proposal' to Council meeting 26 July 2018 be received.

Cr Gordon / Cr Rainey. Carried

Resolved minute number **18/RDC/293** **File Ref** **3-OR-3-8**

That the communities of interest relevant to the 2018 Representation Review are as follows:

- Marton
- Bulls including Scotts Ferry
- Taihape
- Hunterville
- Western Villages - Koitiata, Rātana, Turakina, Kauangaroa, Whangaehu
- Northern Villages - Mangaweka, Moawhango, Mataroa, Pukeokahu, Utiku

Cr Peke-Mason / Cr Aslett. Carried

Resolved minute number **18/RDC/294** **File Ref** **3-OR-3-8**

That Council adopt the following arrangements as its initial proposal for the 2018 Representation Review for the Rangitikei District:

- continuing the Council comprising 11 Councillors and the Mayor;
- having all Councillors elected by a ward through –
a three ward structure – Southern (3 Councillors), Central (5 Councillors) and Northern (3 Councillors);

the population of each Ward represented will be as follows:

Ward	Population 2017 Estimates ¹	Members	Population per member	Deviation from district average population per councillor	% deviation from district average population per councillor
Southern	3,890	3	1,297	-67	4.91%
Central	7,410	5	1,482	118	8.65%
Northern	3,700	3	1,233	-131	9.60%
Total	15,000	11	1,364		

Cr Belsham / Cr Ash. Carried

Against Cr Peke-Mason

Resolved minute number **18/RDC/295** **File Ref** **3-OR-3-8**

That Council in relation to Council's Initial proposal for the 2018 Representation Review for the Rangitikei District, adopts the Community Boards at Rātana and Taihape retaining the same Board names as present, with –

- Rātana Community Board, retaining the same boundaries as at present, having four members elected by the whole Rātana Community Board area and one appointed member (one of the Southern Ward Councillors); and
- Taihape Community Board, retaining the same boundaries as at present, having four members elected by the whole Taihape Ward and two appointed members (rotated annually around the Northern Ward Councillors); and
- without adding any further Community Boards in the District.

Cr Peke-Mason / Cr Platt. Carried

¹ Based on the Statistics NZ 2017 estimates in the 2018 meshblock data

Resolved minute number **18/RDC/296** **File Ref** **3-OR-3-8**

That Council endorse the Engagement Plan as the consultation process for the 2018 Representation Review initial proposal.

Cr Belsham / Cr Wilson. Carried

Cr Wilson left at 3:30pm

14 Parks Upgrade Partnership Scheme – financial history

Mr Hodder spoke to the tabled memorandum, highlighting the use of different cost entre codes within the Council's General Ledger.

There were varying views on what was an appropriate maximum financial request which would be permitted for any one project.

Resolved minute number **18/RDC/297** **File Ref** **1-AS-1-1**

That the memorandum 'Park Upgrade partnership Scheme – further details' be received.

That the Parks Upgrade Scheme – Council contributions (4410170610) budget for 2018/19 be set at \$50,000 plus the unspent budget from 2017/2018 financial year of \$43.666

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **18/RDC/298** **File Ref** **1-AS-1-1**

That the Parks Upgrade Partnership Scheme has a maximum financial request within a financial year of \$25,000 for any one project with any request over that amount being put to Council.

Cr Belsham / Cr Dunn. Carried

Amendment

That the Parks Upgrade Partnership Scheme has a maximum financial request within a financial year of \$15,000 for any one project with any request over that amount being put to Council.

Cr Gordon / Cr Rainey. Lost

15 Receipt of Committee minutes and resolutions to be confirmed

Resolved minute number **18/RDC/299** **File Ref**

That the minutes of the following meetings be received:

- Finance/Performance Committee 28 June 2018
- Assets/Infrastructure Committee, 12 July 2018
- Policy/Planning Committee, 12 July 2018

Cr Rainey /Cr Sheridan. Carried

Resolved minute number **18/RDC/300** **File Ref**

That the following recommendations from the Assets/Infrastructure Committee held on 12 July 2018, be confirmed:

18/AIN/050

That the Assets/Infrastructure Committee recommends to Council that Council award Contract C1038 for the Otara Bridge Strengthening physical works (Rangitikei District Council share) to Riverside Construction Ltd for contract value of 50% of the tender price, which will be Two Hundred Seventy-Four Thousand, Six Hundred and Seventy-Nine Dollars, and Forty-Eight Cents \$274,679.48 excl GST.

Cr Rainey /Cr Gordon. Carried

Resolved minute number **18/RDC/301** **File Ref**

18/AIN/051

That the Assets/Infrastructure Committee recommend to Council that Council endorse the Manawatū -Whanganui Regional Sport Facility Plan as a tool to guide the future planning development, management and operation of sports facilities in the Rangitikei and wider Manawatū -Whanganui region.

Cr Rainey /Cr Belsham. Carried

16 Late items

Waitangi Tribunal Direction - Landlocked land in Taihape Region

Mr Hodder spoke to the late item stating that Judge L R Harvey has come to the view that New Zealand can and should accelerate the process of land-locked land. Judge Harvey acknowledged the substantial work already completed in the space by the Rangitikei District Council and has invited Council to apply to become an interested party to the proceedings.

His Worship the Mayor highlighted the suggested issues to cover in the proposed research on the feasibility of access to landlocked land as listed in point 21 on page 6.

Resolved minute number **18/RDC/302** **File Ref**

That that the tabled document 'Waitangi Tribunal Direction - Landlocked land in Taihape Region' to Council meeting 26 July be received.

That Council agrees to apply to become an interested party to the proceedings of the Waitangi Tribunal on landlocked land in Taihape region.

His Worship the Mayor /Cr Peke-Mason. Carried

17 Future Items for the Agenda

None was requested.

18 Next Meeting

Thursday 30 August 2018, 1.00 pm.

19 Meeting Closed

4.13pm

Confirmed/Chair: _____

Date:

Attachment 2

Last Saturday was the official opening of the new water treatment plant in Ratana. This has been a project nearly literally a decade in the making. Now is not the time or forum to review all of the decision and delays to this project, some of which were out of our control, but it is appropriate to apologise to that community for the length of time that it has taken to deal with this issue. We owe thanks to Cr Soraya Peke Mason for her persistence in trying to push this issue, first as a community board member and then as a Councillor. The new treatment plant will deliver a higher level of service to the Ratana community; the hardness of the water will be significantly reduced, something that has been an issue resulting in many new water cylinders and people opting to install rain water tanks or purchasing water.

The Council meeting this month will see a decision on whether to confirm a preferred tenderer for the construction of the new town hall library complex in Bulls. I will not use my report to give my views on the decision: that is something that I will save for the debate. After the Council decision we need to update the community; there are many people wanting to support financially the new centre but are holding off until the go button is pushed. Whatever the decision is I would like to go on record to express my thanks to Cr Jane Dunn. Jane, along with others, has put an enormous amount of time and effort before she became a Councillor as well as strongly supporting the project in her role on Council. It has been a long drawn out process of community engagement planning for location, function and the process of negotiation with schools and the community. Without Jane's input we would have struggled to get to this stage. There are lessons to be learnt from the process and Cr Platt has quite rightly used his business experience to question some of the process that have been used; however, one of the huge lessons has been that, inevitably, as timelines get drawn out, costs increase above the cost of interest charges associated with the project. We must consult, but we need to make decisions and act as soon as we can not only to provide the community solution but also keep costs down. In keeping with these thoughts the next major "cab of the rank" will be decisions around the replacement of the service buildings in Marton. I support Cr Wilson's view that we need a clear cut timeline for not only ourselves but one that we can be held

accountable to the community with a strong business case supporting a limited number of options. On occasion we are guilty of over complicating the decision process and options.

My number of community engagements have been light this month due to a minor hospital surgery and recuperation and I would like to thank Deputy Mayor Cr Belsham for filling in for me at some functions

Andy Watson

Mayor of the Rangitikei District

Mayor's Engagement

August 2018

1 st	<p>Attended the Change of Command Parade - Linton Military</p> <p>Attended a meeting to discuss the visit to with Minister Salesa - Earthquake Prone Buildings</p> <p>Attended Clubs Taihape AGM – Taihape</p>
2 nd	Met with a local tradesman
3 rd	<p>Met with Rangitikei College students – cleaning up the lost acre</p> <p>Attended proposed ablution/amenities block public meeting - Taihape Town Hall</p>
6 th -14 th	Spent time in recovery following an operation
15 th	<p>Was interviewed by Radio New Zealand with Deputy Mayor Nigel Belsham – re Marton and seismic heritage story</p> <p>Attended Tenderer Presentations for the Bulls Community Centre</p>
16 th	<p>Attended the Rātana Centennial Project meeting</p> <p>Met with various local residents</p>
17 th	Attended the Accelerate25 meeting – Feilding
18 th	Attended the Bulls Art Show – Bulls
20 th	Met with Audit NZ
21 st	Attended the Aotea Māori land court hearing – Whanganui
22 nd	Attended the ITP Roadmap 2020 Workshop – Palmerston North
23 rd	<p>Attended the Whanganui Community Foundation AGM – Whanganui</p> <p>Attended the Council workshop which included debrief of LTP</p>
24 th	To be interviewed by Radio NZ
25 th	To attend the Rātana Water Treatment Plant opening event
27 th	To attend the Red Cross AGM – Marton
29 th	<p>To be based in Taihape for the day</p> <p>To attend Beca function</p>
30 th	<p>To attend Audit/Risk Committee meeting</p> <p>To attend Finance/Performance meeting</p> <p>To attend Council meeting</p>

Attachment 3

REPORT

SUBJECT: **Administrative matters – August 2018**

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 21 August 2018

FILE: 5-EX-4

1 Adoption of the 2017/18 Annual Report

- 1.1 An additional Council meeting is proposed at 9.30 am on 11 October 2018 to adopt the 2017/18 Annual Report (which can be dealt with by adjourning the Council meeting on 27 August and reconvening for this purpose). This date is a consensus following discussion with Audit New Zealand, Doug Law (Group Manager – Finance, Horowhenua District Council), who is assisting with the financial aspects of the report, and Council staff involved in preparing the report.
- 1.2 A recommendation is included. Assets/Infrastructure Committee will meet following the end of the Council meeting.

2 Vertical evacuation of tsunami-prone areas

- 2.1 The updated guideline from the Ministry of Civil Defence and Emergency Management for Tsunami Evacuation Zones issued in November 2016 highlighted consideration of vertical evacuation options. This could be evacuation to upper floors or roofs of mid to high-rise buildings or purpose-built structures where the distance to high ground precludes effective evacuation based on tsunami threat models for that area. This year, a draft guideline has been released specifically on assessment and planning for tsunami vertical evacuation. A second guideline will follow on design criteria, engineering performance and costs
- 2.2 The Ministry has called for submissions from the various Civil Defence Emergency Management Groups on this matter. A simulation earlier this year showed a Hikurangi subduction zone earthquake could trigger waves of up to 12 metres on the east coast, waves that could arrive in Hawke's Bay within minutes: large parts of the population in that part of the country would not have time to get out of the inundation area to high ground. This is a relevant consideration also for settlements such as Koitiata and Scotts Ferry.

3 MW Disaster Regional Disaster Relief Trust

- 3.1 A request has been received from Horizons Regional Council to continue the exemption of the MW Regional Disaster Relief Trust from Council Controlled organisation status for a further three years.
- 3.2 Although the Trust deed specifically provides for this exemption, section 7 of the Local Government Act 2002 prescribes the criteria and process for doing this.

Section 7 Exempted organisations

(3) A local authority may, after having taken account of the matters specified in subsection (5), exempt a small organisation that is not a council-controlled trading organisation, for the purposes of section 6(4)(i).

(4) An exemption must be granted by resolution of the local authority.

(5) The matters are—

- (a) the nature and scope of the activities provided by the organisation; and

- (b) the costs and benefits, if an exemption is granted, to the local authority, the council-controlled organisation, and the community.

(6) A local authority must review an exemption it has granted—

- (a) within 3 years after it is granted; and

- (b) after the first review, at intervals of not less than 3 years.

(7) A local authority may, at any time, revoke an exemption it has granted.

- 3.3 An exemption must be reviewed within three years after it has been granted. This has prompted the request as the exemption expires on 25 August 2018.
- 3.4 The grounds for continuing the exemption remain valid. The Trust is a small organisation (and not a council-controlled trading organisation), the nature and scope of its activities is limited, and the Trust's activity is spasmodic – primarily after significant adverse events. There would be significant additional costs if the Trust were required to meet all the obligations of a council-controlled organisation – through the preparation of a statement of corporate intent, performance monitoring and six-monthly reporting to all eight local authorities. Accountability is adequately provided through the Trust deed, which includes a requirement for audited accounts to the Annual General Meeting and presentation to the eight local authorities appointing trustees.
- 3.5 A recommendation is included to continue the Trust's exemption from being a council-controlled organisation for the next three years.

4 Marton A Dam site

- 4.1 Discussion with the Horizons' drainage engineer continues. Horizons is currently considering whether to undertake the control and management of the dam structure as part of the Tutaenui drainage "network". Horizons is also looking at the dam's structural integrity and the drainage of "leakage" from the reservoir in terms of effects on the Tutaenui Stream. This work will be ongoing for several weeks.
- 4.2 No further work on potential for sale is recommended in the meantime.

5 Subdivision of 37 Kensington Road, Marton

- 5.1 The Expressions of Interest are due on Wednesday 22 August. The surveyor has commenced work as part of the process for creating the new lot.

6 Centennial Park – application to Pub Charity

- 6.1 An application for \$80,000 has been submitted for the skatepark redevelopment. A decision is expected by early October 2018.

7 Ministerial concern on potential sale of Maori land as abandoned

- 6.1 Attached is an emailed letter received from Hon Nanaia Mahuta, Minister of Local Government, concerning the potential sale of Maori land identified as surplus.
- 6.2 The list of 21 properties within the District currently classified as abandoned has been passed to the Minister's Local Government Private Secretary as requested. The Minister was concerned that councils might declare abandoned Maori land which became general land (and thus able to be sold) under the Maori Affairs Amendment Act 1967. A check was made on the 21 listed properties and this step will be included in subsequent classifications.

8 Submission for endorsement

- 8.1 At its meeting on 9 August 2018, the Policy/Planning Committee considered the draft submission on the Ministry for the Environment's proposed National Planning Standards. The due date was 17 August 2018.
- 8.2 The submission as sent is attached as Appendix 1 for endorsement.

9 Submission on the Ngāti Rangi Claims Settlement Bill

- 9.1 This Bill gives effect to certain matters contained in the deed of settlement known as Te Rukutia Te Mana and signed on 10 March 2018 by the Crown and

Ngāti Rangi. The Bill had its first reading on 9 August 2018 and was referred to the Māori Affairs Committee.

- 9.2 A draft submission will be tabled at the meeting (and circulated electronically beforehand).

10 Application for remission or waiver of internal consent or facilities hireage fees

- 10.1 The Marton Christian Welfare Council has applied for a waiver of the internal consenting costs for its proposed extension to the Follett Street opportunity Shop – these will be between \$3,500 and \$4,000. This excludes Government levies, the registration with LINZ because the site is in a flood zone and the fire report review. A recommendation is included.
- 10.2 The Bulls and District Historical Society wish to hire the Bulls Town Hall Supper Room for three hours on 29 September 2018 to provide refreshments as part of the official opening of the Scotts Ferry Barge restoration. They have asked for a waiver of the hireage fee (which, for such an organisation, would normally be \$10.40).

11 Proposed road closures

- 11.1 The Hunterville Shemozzle has requested closure of that part of Bruce Street, Hunterville between SH1 and Paraekaretu Street on Saturday 27 October 2018. It has been advertised with objections to be provided before 4.00 pm on 24 August 2018. Any objections will be tabled at the Council meeting for consideration.
- 11.2 A copy of the advertisement is attached as Appendix 2.

12 Service request reporting

The summary reports for first response and feedback and for resolution (requests received in June 2018) are attached as Appendix 3.

13 Health and Safety update

- 13.1 A remote and lone worker policy has been adopted. This alerts staff to risks when working alone and in remote areas and provides for regular communication back to other staff in those circumstances. Because this primarily relates to Infrastructure Sherd Services, there has been discussion with Manawatu District Council in formulating this policy.
- 13.2 A Memorandum of Understanding has been prepared for rural hall committees for Council to manage health and safety in these places?

14 Staffing

- 14.1 Arno Benadie will commence in the new role of Principal Advisor Infrastructure on 3 September 2018
- 14.2 Eniko Hodos started as part-time Governance Administrator on 13 August 2018 but accepted appointment that day as part time Finance Officer. Selena Anderson started as part-time Governance Administrator on 20 August 2018.
- 14.3 Alicia Hansen has started as part-time Administration support for the Parks team. Richard Smith joined the Parks team on 16 August 2018 to undertake the CBD cleaning in Hunterville and Taihape previously done under contract 994.
- 14.4 Dave Manuel will start in the new role of Handyperson on 27 August 2018. He will prepare a work plan for all Council's buildings as well as attending to day-to-day maintenance.
- 14.5 Jason Harris resigned his part-time cleaning role in Hunterville on 26 July 2018. Other staff are sharing these duties until a permanent appointment is made.
- 14.6 Keith Fletcher, a long-serving Water/Wastewater Technician in Taihape, resigned on 20 July 2018. Rob Smith has resigned for his role as Project Manager – Utilities with the Infrastructure Shared Services team, being replaced by Michael Taylor.

15 Recommendations

- 15.1 That the report 'Administrative matters – August 2018' to the 30 August 2018 Council meeting be received.
- 15.2 That Council meets at 9.30 am on 11 October 2018 to adopt the audited 2017/18 Annual Report (with the Assets/Infrastructure Committee meeting after that).
- 15.3 That, having regard to section 7 of the Local Government Act 2002, the Rangitikei District Council confirms the exemption granted to the MW Regional Disaster Relief Fund Trust from being a council-controlled organisation for 2018/19, 2019/20 and 2020/21; and that, in making this resolution, the Rangitikei District Council notes that the Trust is a small organisation, that the nature and scope of its activities is limited and does, in the main, take place only after significant adverse events; and that there would be significant additional costs if the Trust were to be required to meet all the obligations of a council-controlled organisation.
- 15.4 That Council endorses the submission made by His Worship the Mayor (on behalf of the Council) on the National Planning Standards issued by the Ministry for the Environment.
- 15.5 That Council authorises His Worship the Mayor to sign the submission [without amendment/as amended] to the Parliamentary Māori Affairs Committee on the Ngāti Rangi Claims Settlement Bill.

- 15.6 That Council approves remitting% of the internal building consent costs of up to \$4,000 for the proposed extension of the Marton Christina Welfare Opportunity Shop in Follett Street, Marton.
- 15.7 That Council approves remitting% of the \$10.40 facilities hireage fee for use of the Bulls Town Hall Supper Room for the official launch of the Scotts Ferry Restoration on 29 September 2018.

Ross McNeil
Chief Executive

Appendix 1

FROM THE
OFFICE OF THE MAYOR

24 August 2018



File: 3-OR-3-5

Hon David Parker
Minister for the Environment
Planning standards
c/- Ministry for the Environment
PO Box 10362
WELLINGTON 6143

By email: planningstandards@mfe.govt.nz

Dear David

Submission – Draft National Planning Standards

Thank you for the opportunity to submit on the draft national planning standards. Council appreciates that these changes represent a shift to an alignment of structure form and e-delivery of RMA plans which has been envisioned for a number of years.

Electronic Accessibility and ePlan Requirement

Council can see the benefits of the electronic accessibility and functionality standard. As technology advances, systems will become available that can save our community time and effort; Council appreciates that there is an expectation from the public that local government ought to keep up with such advancements. However, Council is also aware that new systems come with a cost for implementation.

Rangitikei District Council currently uses, and has invested considerably, in Intramaps for GIS web applications. Intramaps is fully configurable which makes it an appropriate tool for creation and implementation of an ePlan in the future, which Council is supportive of. This system would allow Council to link from the mapping system directly to PDF documents of the relevant sections of the plan. At present the standards are not clear about whether linking an HTML display of the District Plan is required or if a PDF would suffice. This is of concern to Council as substantial changes that would require significant resourcing would be needed to upgrade the website and enable an HTML display. Rangitikei District Council is a small organisation with limited funding and resources, and are therefore wary about the significant costs involved with creating an ePlan that is fully integrated with a HTML system. The cost to fully integrate the e-plan to an interactive HTML and embedded GIS system has been estimated at approximately \$75,000. The cost to provide an interactive GIS viewer with the ability to drill through layers that are hyperlinked to the District Plan in PDF format has been estimated significantly lower at approximately \$10,000. Council is of the view that, as our current system can achieve a comparable output of information, a requirement for HTML display of data would be unnecessary and cost prohibitive.

With reference to the requirement for previous district plans to be made available online, Council has concerns this could also have implications for us in terms of resourcing. Our first generation District Plan went through over 20 plan changes during the time it was operative. Very few of these documents are currently in an electronic format. It is recommended that this standard is amended so that only versions of the operative plan are available electronically.

Making this place home.

Spatial planning tools

Council can understand the reasoning behind the standardisation of colours for zoning on maps. Council acknowledges that having different visual representations for different layers and features between different local authorities could be confusing for some plan users. In light of the fact that standardisation of zone colours is attempting to alleviate confusion and simplify things, we request that more attention be given to ensuring the colours for each are easily distinguishable, particularly where there are similar zones (for example the colours for low-density residential and medium-density residential will be hard to distinguish in practice). We also ask that that consideration be given to the colour vision impaired and the effect of multi overlays of colour which when overlaid can cause distortions.

Content and metric standards

Council appreciates that standardisation of definitions could reduce the time spent debating the details of certain definitions. However, some of the new definitions set for implementation will require our rules to be altered to retain the existing meaning. While there is provision for consequential amendments not requiring a Schedule 1 process, given some of the changes which will be required to the rules, Council would be likely to amend the definitions alongside a district plan review/change process. The proposed timeframe for the initial roll out of definitions will allow this to occur. We request that, if the Ministry adds to the mandatory definitions, this occurs within the next five years, or an implementation timeframe is provided to allow for the incorporation of the definitions in the next district plan review process. We also request that the Ministry will provide comprehensive guidance for organisations about what constitutes as a consequential amendment, and hopes that the Ministry will be well equipped to adequately respond to queries from Councils for plan specific matters.

Structure standards

Council accepts that making plans easier to follow for the layperson is desirable, but whether uniformity across statement structure and formatting will achieve that is not yet proven. In any case, we do not see how it would be of advantage to those who work with a single district plan. The operative Rangitikei District Plan is currently simple and easy to use, and we are concerned the tables set to be introduced may complicate the way our plan reads. We also sense that the Ministry may be underestimating the amount of work involved for councils with this 'cutting and pasting exercise', to implement this structure standard, particular for smaller authorities such as our own. We therefore hope that there will be sufficient guidance from the Ministry to assist with implementation – including plan specific examples and a point of contact at the Ministry to answer questions.

In summary, Council requests the following:

- The Ministry does not implement a mandatory national ePlan mode of delivery.
- The Government underwrites costs of implementing hyperlinked electronics standards
- The timeframe for including hyperlinks to regional plans within existing district plans is increased from 12 months to 5 years.
- Due to the significant cost difference of implementing the e-plan in PDF versus HTML, that the Ministry *does not* require HTML data delivery as part of the e-plan requirements.
Should HTML data delivery be made mandatory as part of the standards, appropriate funding be allocated to local authorities to cover the significant cost of implementation
- The requirement for providing PDFs of all past plans is amended so that only versions of the operative plan are required to be available electronically.
- More attention be given to ensuring the colours for each are easily distinguishable.
- Consideration be given to the colour vision impaired and the effect of multi overlays of colour which when overlaid can cause distortions.
- If the Ministry adds to the mandatory definitions this occurs within the next five years, or provides an implementation timeframe to allow for the incorporation in the next district plan review process.

- The Ministry will provide comprehensive guidance for organisation about what constitutes as a consequential amendment regarding the implementation of standardised definitions, and provides resourcing to respond to queries from councils.
- The Ministry provides guidance to assist with implementation of the structure standards – including plan specific examples and a point of contact at the Ministry to answer questions.

I hope these comments are useful.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Watson', with a stylized, cursive script.

Andy Watson

Mayor of Rangitikei

Appendix 2



INTENTION TO CLOSE ROAD TO VEHICULAR TRAFFIC

PURSUANT to Section 342 (b) and the Tenth Schedule of the Local Government Act 1974, NOTICE IS HEREBY GIVEN that, the Rangitikei District Council intends to consider closing the roads as listed below for the purpose of permitting The Hunterville Huntaway Festival (Shemozzle) on Saturday 27 October 2018.

Roads to be closed
6.00am – 6.00pm

Bruce Street – Portion of between SH1 and Paraekaretu Street.

Any person objecting to the proposals is called upon to lodge notice of his/her objection and grounds thereof in writing, before 4.00 pm, Friday 24th August 2018, at the office of the Rangitikei District Council, Private Bag 1102, Marton 4741. Objections may be shared with the event organiser.

Should the Rangitikei District Council decide to close the said roads, a public notice shall be given.

Ross McNeil
Chief Executive

Appendix 3

Service Request Breakdown for the month of June 2018

Service Requests Department	Compliance Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control			111	2	113
Animal welfare concern			2		2
Barking dog			14		14
Dog attack			3		3
Dog property inspection (for Good Owner status)			29		29
Found dog			8		8
General enquiry			1		1
Lost animal			11	1	12
Microchip dog			1	1	2
Roaming dog			13		13
Rushing dog			5		5
Wandering stock			24		24
Cemeteries			1		1
Cemetery maintenance			1		1
Council Housing/Property	2	4	21	4	31
Council housing maintenance	1		8	2	11
Council property maintenance	1	2	7	1	11
General enquiry			1		1
Halls maintenance		1	5		6
Libraries maintenance		1		1	2
Environmental Health	3	5	38		46
Abandoned vehicle	2		12		14
Dead animal		1	1		2
Dumped rubbish - outside town boundary (road corridor only)		1			1
Dumped rubbish - within town boundary			4		4
General enquiry			1		1
Livestock (not normally impounded)			1		1
Noise		3	18		21
Untidy/overgrown section	1		1		2
Footpaths	1		1		2
Footpath maintenance	1		1		2
General enquiry		1			1
General enquiry		1			1
Parks and Reserves		1	3		4
Empty rubbish bins - parks and reserves only			1		1
General enquiry		1			1
Maintenance (parks and reserves)			1		1
Water leak - parks and reserves only			1		1
Public Toilets		1	6		7
Maintenance (public toilets)		1	1		2
Toilet cleaning issues			5		5
Roads	9		20		29
Bridges	1				1
Culverts, drains and non-CBD sumps	3		4		7
Potholes	1		1		2
Road maintenance - not potholes			3		3
Road signs (except state highway)	2		1		3
Road surface flooding - danger to traffic	2		11		13
Rubbish bins				1	1
Bins - Marton				1	1
Stormwater		1	2	1	4
Stormwater blocked drain (non urgent)		1	2	1	4
Street Cleaning			1	1	2
CBD cleaning (gutters/sumps) - Hunterville/Taihape			1	1	2
Street Lighting		8	4		12
Street lighting maintenance		8	4		12
Wastewater			2		2
Caravan effluent dump station			1		1
Wastewater overflow (wet weather)			1		1
Water		2	21		23
HRWS No water supply			1		1
Location of meter, toby, other utility		1	3		4
No drinking water supply			1		1
Replace meter, toby or lid			7		7
Water leak - council-owned network, not parks or cemeteries		1	7		8
Water leak at meter/toby			2		2
Grand Total	15	23	231	9	278

Feedback Required (Multiple Items)

Service requests		Feedback				Grand Total
Department	Email	In Person	Not able to contact	Telephone	Not Provided	
Animal Control		16	2	26	1	45
Council Housing/Property	1				6	7
Environmental Health					9	9
Footpaths				1		1
Parks and Reserves				1		1
Public Toilets				1		1
Roads		2			2	4
Stormwater					1	1
Street Cleaning					1	1
Street Lighting	1				5	6
Water		3			4	7
Grand Total		2	21	2	29	83

Service Request Breakdown for June 2018 - Resolutions

Service request	Compliance				Grand Total
Department	Completed in time	Completed late	current	overdue	
Animal Control	108	5			113
Animal welfare concern	2				2
Barking dog	13	1			14
Dog attack	2	1			3
Dog property inspection (for Good Owner status)	29				29
Found dog	8				8
General enquiry	1				1
Lost animal	11	1			12
Microchip dog	1	1			2
Roaming dog	13				13
Rushing dog	4	1			5
Wandering stock	24				24
Cemeteries	1				1
Cemetery maintenance	1				1
Council Housing/Property	21	8		2	31
Council housing maintenance	9	2			11
Council property maintenance	7	2		2	11
General enquiry	1				1
Halls maintenance	4	2			6
Libraries maintenance		2			2
Environmental Health	37	2	1	6	46
Abandoned vehicle	12	2			14
Dead animal	1			1	2
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish - within town boundary	5				5
General enquiry	1				1
Livestock (not normally impounded)	1				1
Noise	16			5	21
Untidy/overgrown section			1		1
Footpaths	2				2
Footpath maintenance	2				2
General enquiry				1	1
General enquiry				1	1
Parks and Reserves	3			1	4
Empty rubbish bins - parks and reserves only	1				1
General enquiry				1	1
Maintenance (parks and reserves)	1				1
Water leak - parks and reserves only	1				1
Public Toilets	6			1	7
Maintenance (public toilets)	1			1	2
Toilet cleaning issues	5				5
Roads	25			3	28
Bridges	1				1
Culverts, drains and non-CBD sumps	7				7
Potholes	2				2
Road maintenance - not potholes	3				3
Road signs (except state highway)	2			1	3
Road surface flooding - danger to traffic	10			2	12
Rubbish bins		1			1
Bins - Marton		1			1
Stormwater	2			3	5
Stormwater blocked drain (non urgent)	2			3	5
Street Cleaning		2			2
CBD cleaning (gutters/sumps) - Hunterville/Taihape		2			2
Street Lighting	9	1		2	12
Street lighting maintenance	9	1		2	12
Wastewater	1	1			2
Caravan effluent dump station	1				1
Wastewater overflow (wet weather)		1			1
Water	21	1		1	23
HRWS No water supply	1				1
Location of meter, toby, other utility	4				4
No drinking water supply		1			1
Replace meter, toby or lid	7				7
Water leak - council-owned network, not parks or cemeteries	7			1	8

Water leak at meter/toby	2				2
Grand Total	236	21	1	20	278

Attachment 4



Memorandum

To: Council

From: Ross McNeil

Date: 21 August 2018

Subject: **Top Ten Projects – status, August 2018**

File: 5-EX-4

This memorandum updates the information presented to the July 2018 Council meeting. New text is *italicised*.

1. Mangaweka Bridge replacement

The detailed business case has been completed and submitted to the New Zealand Transport Agency. The Agency's approval to fund the pre-implementation phase is expected by the end of this month.

The business case included consideration of the existing bridge. The most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the preimplantation phase. The two councils will have the final say.

2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted in the March report, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff has been held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing *was provided* for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group *was* convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha has been undertaken, with a wider hui planned for late August. A similar briefing/hui has been offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. An updated consent application, incorporating consideration of the Marton wastewater treatment upgrade, will be lodged *with Horizons* before the end of October 2018.

Before then, the Committee has recommended that Council agrees to commence the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee.

3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal has sought an amendment to the agreement, *which was considered* by Council at its July meeting *and approved*.

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued.

4. Upgrade of the Ratana wastewater treatment plant

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town

As previously noted, a site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville township. There is a cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender has been issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

6. Future management of community housing

The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing. At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018. All tenants have been advised (in writing) of the change, to take effect from 1 November 2018, and meetings *were* arranged in Taihape, Marton and Bulls at which a Work & Income representative *was* invited to attend *(and did so)*.

The proposed upgrade programme *was* presented to the Assets/Infrastructure Committee's meeting in August. *At its August meeting, the Policy/Planning Committee adopted a slightly amended community housing policy.*

7. Bulls multi-purpose community centre

The detailed design has been finished and an application for a building consent has been submitted. *The closing date for tenders was extended to 10 August 2018.* The target completion time remains December 2019.

There have been discussions with Heritage New Zealand to gain an archaeological authority before the tender is awarded and estimates of costs have been provided: these could affect the price of the tendered work. This authority is needed because the site was in human occupation before 1900.

Work continues on sourcing further external funding for the project. *In July*, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements *were* finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project. The additional resource contribution to this project by Central House Movers has been significant.

Council will consider the evaluation undertaken of the tenders at its meeting on 30 August 2018.

8. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library

The Lottery and Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund. A decision is expected by the end of October.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus *has* submitted a draft proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. *This will be the basis of an application to the Provincial Growth Fund, linking the Civic Centre project to the Heritage Precinct proposal.*

9. Taihape Memorial Park development

While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018. Further information was

requested for consideration at the Committee's August meeting, before which a public meeting (including the Park User Group) will be held to gain clearer insights into community views and preferences.

That meeting was held on 3 August 2018 and the outcome considered by the Assets/Infrastructure Committee at its meeting on 10 August 2018. The proposed new amenities building project is on hold pending an estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself. Colspec have been engaged to undertake this assessment. Clarification is being sought from Clubs Taihape on their proposed project for Memorial Park.

10. Taihape civic centre.

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre is planned for 2018/19. This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

Recommendation

That the memorandum 'Top Ten Projects – status, August 2018' to the 30 August 2018 Council meeting be received.

Ross McNeil
Chief Executive

Attachment 5

Rangitikei District Council

District Licensing Committee

**Annual Report to the Alcohol and Regulatory
Licensing Authority for the year ending 30 June
2018**

Submitted for approval at Council's meeting of 30 August 2018

Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority

The Committee comprises:

Commissioner:	Stuart Hylton
Deputy Chair	Andy Watson, Mayor of the Rangitikei District
Members:	Chalky Leary
	Colin Mower
	Judy Klue
	Graeme Platt

The Committee is supported as follows:

Secretary	Ross McNeil , Chief Executive
Chief Inspector	Johan Cullis
Inspector	Vicki Hodds
Administrator	Rochelle Baird

Staff training

Nothing provided.

Committee Training

Nothing provided.

DLC Initiatives

Six monthly meetings are held to discuss any issues which comprises of The Commissioner, The Chief Inspector, Inspector and Administrator.

The Inspector attended monthly Alcohol Harm Regulatory Group Meetings held at Palmerston North City Council and involve five Liquor Inspectors, our respective MOH , Police and Fire Service.

Controlled Purchase Operation held: Friday 27 October 2017, 3 failures

Local Alcohol Policy

The Rangitikei District Council has not adopted such a policy. Accordingly the default provisions of the Sale and Supply of Alcohol Act 2012 apply

Current legislation

The Committee has no comment on the requirements of the Act.

Statistical information

The following pages outline the applications received during the year and the current listing of licensed premises

The report also lists the District's current licensed premises.

Licence Application 1 July 2017 – 30 June 2018

Application Type	Number Received in Fee Category Very Low	Number Received in Fee Category Low	Number Received in Fee Category Medium	Number Received in Fee Category High	Number Received in Fee Category Very High
On Licence New			1		
On Licence Renew		1	2		
On Licence Variation					
Off Licence New			2		
Off licence Renew			4		
Off Licence Variation					
Club Licence New					
Club Licence Renew	4	1			
Club Licence Variation					
Total Number	4	2	9		
ARLA Fee	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total Fee paid to ARLA	\$69.00	\$69.00	\$465.75		

Annual Fees for Existing licences received:

Licence Type	Number received In fee category very low	Number received in fee category low	Number received in fee category medium	Number received in fee category High	Number received in fee category very high
On-Licence		3	7		
Off-Licence			5		
Club Licence	10				
Total Number	10	3	12		
ARLA FEE	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total fee paid to ARLA (GST Incl.)	172.50	103.50	621.00		

Managers Certificates Received

	Number Received
Managers Certificate New	16
Managers Certificate Renewal	37
TOTAL	53
ARLA FEE	\$28.75
Total fee paid to ARLA	\$1523.75

Specials Licences Received

	Number
Class 1	1
Class 2	12
Class 3	34
Total	47

Temporary Authority applications

Off licence

Leva NZ Limited

Nikhil Himalaya Taihape Limited

Lic No	Licence Name	Location
CLUBS		
CL003	Utiku Old Boys Rugby Football Club	8 Kokako Street, Taihape
CL011	Bulls R.S.A	55 High Street, Bulls
CL012	Bulls Rugby Football & Sports Club	Domain Road, Bulls
CL015	Taihape Squash Rackets Club I	Kokako Street, Taihape
CL016	Bulls Bowling Club	Criterion Street Bulls
CL019	Rangitikei Squash Rackets Club	443 Wellington Road, Marton
CL020	Marton Golf Club	431 Santoft Road, Marton
CL021	Marton Bowling Club (Inc)	3 Hereford Street, Marton
CL022	Hawkestone Golf Club	252 Kakariki Road, Marton
CL023	Rangitikei Golf Club (Inc)	56 Raumai Road, Bulls
CL024	Rangatira Golf Club Inc	4561 State Highway 1, Ohingaiti
CL026	Taihape Golf Club Inc	90 Golf Club Road, Taihape
CL031	Huntermville Rugby Football Club	3 - 29 Paraekaretu Street, Huntermville
CL032	Taihape Workingmens Club	34 Kuku Street, Taihape
CL033	Marton Rugby & Sports Club	6 Follett Street, Marton
CL034	Rangiwaea Social Club	2 Koukoupo Road, Taihape
CL036	Huntermville Squash Club	3 - 29 Paraekaretu Street, Huntermville
CL037	Taihape Rugby & Sport Club	34 Kuku Street, Taihape

ON Licence

ON009	Rangitikei Tavern	144-150 Bridge Street, Bulls
ON011	Station Hotel	22-24 High Street, Huntermville
ON013	Captain Cook`s Bar & Cafe	297-303 Broadway, Marton
ON014	Gumboot Manor	21 Mataroa Road, Taihape
ON016	Al Centro	105 Hautapu Street, Taihape
ON019	Ben Nevis Tavern	State Highway 3, Turakina
ON027	River Valley Ventures Limited	114B Mangahoata Road, Taihape
ON093	Sugar Plum Café	6 Hammond Street, Marton
ON087	Aamod Indian Cuisine	83a High Street, Bulls
ON073	Café Le Telephonique	8 Huia Street, Taihape
ON075	Mad Toms Limited	14-18 Lower High Street, Marton
ON090	Club Hotel	17-19 High Street, Marton
ON081	Argyle Hotel	1 Bruce Street, Huntermville
ON082	Mint Café	92-102 Bridge Street, Bulls
ON084	Flat Hills (2005) Ltd	5733 State Highway 1 Mangaweka
ON085	Gretna Hotel	115-119 Hautapu Street, Taihape

Off Licence

OF065	Taihape Foursquare	107-109 Hautapu Street, Taihape
OF005	Countdown Marton	280-284 Broadway, Marton
OF006	Taylors (1998) Ltd	4 Milne Street, Hunterville
OF019	Rangitikei Tavern	144-150 Bridge Street, Bulls
OF032	Taihape New World	112-114 Hautapu Street, Taihape
OF046	Taihape Liquorland	120 Hautapu Street, Taihape
OF049	Marton Wholesale Liquor Limited	188 Broadway, Marton
OF051	Marton New World	423 Wellington Road, Marton
OF058	Marton Wholesale Liquor Limited	6 Hammond Street, Marton
OF060	Marton Wholesale Liquor Ltd	158 Bridge Street, Bulls
OF061	Bulls Foursquare	92-102 Bridge Street, Bulls
OF066	Bottle O Taihape	17 Mataroa Road, Taihape

Attachment 6

Engagement Plan

Animal Control Bylaw Review - 2018

Project description and background

Council is required to review its Animal Control Bylaw. The existing Bylaw has been considered and amended in conjunction with the Policy/Planning Committee. There are a number of changes:

- Increasing clarity
- Permit system for bees in urban areas
- Fee for permits
- Increase provision for written dispensation
- Wider definition for nuisance
- Setback for bee hives in rural areas

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the community supports the draft Bylaw.
- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees - Proposed permit system for urban areas.
- Bees – Proposed setback from roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – permit costs. Should they include permits for bee hives.

Timeframe and completion date

The period of community engagement will be a minimum of one month followed by analysis and reporting back to council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft Bylaw recommended to Council by Policy/Planning Committee	9 August 2018
Draft Bylaw approved by Council for community engagement	30 August 2018
Community engagement (written submissions)	TBC
Community engagement (oral submissions)	TBC
Analysis of written and oral submissions circulated	TBC

Key project stages	Completion date
Oral and written submissions considered by Council. Adoption.	TBC
Bylaw published	TBC

Communities to be engaged with

- The entire Rangitikei District community
- Community Boards and Community Committees
- Residents groupd at Scotts Ferry and Koitiata
- Te Roopu Ahi Kaa

Engagement tools and techniques to be used

Engagement Spectrum position desired: **Council seeks opinions**

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Council service centres
Community Committees and Community Boards	Agenda note – August 2018 Email all committee members – consultation details.
Residents groups at Scotts Ferry and Koitiata	Information provided to the Chairs of these groups.
Te Roopu Ahi Kaa	Agenda note – August 2018

Resources needed to complete the engagement

- Staff time
- Adverts in the newspapers
- Printing costs

Communication planning

Key messages

- Council wants community feedback.
- There are some problems which need to be resolved.
- No final decisions have been made.

Reputation risks

- That the community does not think their submission will make a difference.
- Decisions becoming controversial.

Basis of assessment and feedback to the communities involved

Following the close of written submissions and the completion of oral hearings, the project leader will prepare an analysis of the communities' views. Council will consider this report and decide whether any changes should be made to the Bylaw. Every submitter will receive a response notifying them of Council's decision.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Katrina Gray	Project leader



SUMMARY OF INFORMATION

Animal Control Bylaw Review 2018

Reason for the proposal

Council currently has an Animal Control Bylaw which has the purpose of:

- Controlling the keeping of animals within the district to ensure they do not create a nuisance or endanger health
- Enabling Enforcement Officers to manage animal nuisance in the urban area; and
- Regulating the slaughtering of animals in urban areas.

Note: the Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

This Bylaw is due for review and Council has proposed a number of changes which it thinks will make the Bylaw more effective.

Key aspects of the proposal

The existing Bylaw current has restrictions generally for the keeping of animals, so that they do not create a nuisance, as well as, specific restrictions/criteria in urban areas for cats, poultry, bees, pigs, grazing of stock and animal slaughter.

Council are suggesting a number of changes:

Proposed change	Rationale
Introducing a written dispensation (permit) system for bees in urban areas	Currently beehives in urban areas are permitted, however, have created a number of issues (flight paths, health and safety). A permit system would ensure consultation with neighbours, consideration of the number and location of hives put on a property prior to them being placed on the property.
Introducing a fee for written dispensation - \$50 This would exclude applications for up to 2 beehives.	This would introduce a user-pays aspect of implementation of the Bylaw. If there is no payment by the individual for the written dispensation, then the whole cost of implementing the Bylaw falls on the wider ratepayers. The exemption for 2 or less beehives is to acknowledge the benefit that bees have for ecosystems.
Introducing a setback for bee hives from roads	There have been safety concerns raised with cyclists being stung by bees from beehives located close to the road. A setback will help to reduce the number of bees right next to the road, therefore, reducing the risk.
Increasing the ability for restricted activities to be	Currently some activities which are restricted in urban areas have the ability to be given written dispensation and some do

provided with written dispensation	not. This change would allow written dispensation for all restricted activities.
Widening the definition of a nuisance	Currently the definition of a nuisance is restricted to noise or odour. However, nuisances that can be created are much wider than just noise or odour, therefore, the definition has been widened.
Increasing clarity	Increasing clarity of the provisions will make the implementation of the Bylaw easier for the community and staff to interpret.

Feedback sought

Council wishes to have community feedback on all aspects of the Bylaw, but specifically wishes to obtain the community's view of:

- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees – Whether the community agrees with the proposed permit system for bees in urban areas.
- Bees – Whether the community agrees with the proposed setback of beehives from roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – Whether the community supports Council introducing a fee for written dispensation (permits).

Submissions

Written submissions from the community are open until **[insert date and time]**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for **[insert date and time]** at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

Further information, including the Statement of Proposal and a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Policy Analyst/Planner.

Submission Form

Animal Control Bylaw Review 2018



RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on [Select date](#)**

**Return this form, or send your written
submission to:**

Animal Control Bylaw Review
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on [Select date](#)

If you wish to speak to your submission,
please tick the box below.

☐ **I wish to speak to my submission.**

You are allowed ten minutes to speak,
including questions from Elected Members.

If you have any special requirements, such
as those related to visual or hearing
impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your
personal details withheld (*note: your name
will remain public*) ☐

Name	
Organisation (if applicable)	
Postal Address	
Phone	
Email	
Do you think Council should have a permit system for bees in urban areas?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should require beehives throughout the District to be setback at least 5 metres from the boundary with the road?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should invest \$5,000 into a de-sexing programme for cats?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	



Do you think your settlement should have to comply with the restrictions that apply to urban areas?		Council is proposing to introduce a fee for activities that require permits (excluding permits for two or less beehives). Do you agree with this approach?	
Koitiata	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Scotts Ferry	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comment	
Ohingaiti	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Mangaweka	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Utiku	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Ratana	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Comment			
Further comments			
		Attach additional information or pages if necessary	
		Signed	
		Date	



ANIMAL CONTROL BYLAW 2018

RANGITIKEI
DISTRICT COUNCIL

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

~~1. TITLE~~

~~1.1. This bylaw shall be known as the Rangitikei District Council Animal Control Bylaw 2013.~~

1 COMMENCEMENT

1.1 This bylaw comes into force on [INSERT DATE]. ~~7 October 2013.~~

2 SCOPE

2.1 This bylaw is made under the authority given by:

a) Sections 145 and 146(a)(v) of the Local Government Act 2002; and

3 PURPOSE

3.1 The purpose of this bylaw is to:

- a) Control the keeping of animals within the district to ensure they do not create a nuisance or endanger health;
- b) Enable Enforcement Officers to manage animal nuisance in the urban area; and
- c) Regulate the slaughtering of animals in urban areas.

3.2 This Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

4 INTERPRETATION

4.1 For the purposes of this bylaw, the following definitions apply:

ENFORCEMENT OFFICER means an authorised officer of Rangitikei District Council or an officer of the New Zealand Police.

HOUSEHOLD UNIT means all land and buildings within a single rating unit.

NUISANCE means, without limiting the term “nuisance” any unreasonable interference with the peace, comfort or convenience of another person, whether by

way of excessive noise, offensive odours, accumulation of deposits, or the keeping of any animal carcass, or part of a carcass as determined by an enforcement officer.

~~_ any damage, excessive noise or odour, where an enforcement officer has received a complaint and upon investigation of the complaint, is of the opinion that the noise or odour is excessive or offensive.~~

POULTRY means caged or free range poultry, and includes chickens, peacocks, geese, ducks, turkeys and domestic fowls of all descriptions.

URBAN AREA includes any property zoned as Residential, Commercial and Industrial under the operative District Plan (i.e. does not include Rural Living and Rural Zones), but excludes the properties in Crofton, Mataroa, and Turakina zoned Residential.

STOCK means cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas, of any age or gender.

STOCK UNIT (SU) is taken to have the same meaning as in the Statistics New Zealand Glossary, i.e. one 55 kg ewe rearing a single lamb. Under this definition, for example, 1 hogget = 0.7 SU; 1 Jersey cow = 6.5 SU; 1 mature Red Deer stag = 1.5-2.0 SU

DISPENSATION means every dispensation under this Bylaw. All dispensations -will be reviewed at least every three years.

5 KEEPING OF ANIMALS

- 5.1 No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer, creates a nuisance or causes a threat to public health or safety.
- 5.2 It is the responsibility of any person keeping an animal to confine the animal within the boundaries of the premises where the animal is being kept, except for bees or where an animal is being led, driven, ridden or exercised.

6 CATS

- 6.1 No person shall keep more than three cats over three months of age on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 6.2 Clause ~~6.17.1~~ shall not apply to any veterinary clinic, SPCA shelter, or registered breeder as accredited under the Cattery Accreditation Scheme operated by the New Zealand Cat Fancy.

NOTE: Boarding or breeding establishments for more than 15 cats requires resource consent under the operative District Plan.

7 POULTRY

- 7.1 No person shall keep more than 12 head of poultry on any household unit in any urban area, unless given a written dispensation by an enforcement officer.

7.2 No poultry house shall be erected or maintained so that any part of it is within 10 metres from any dwelling in an urban area, or within 2 metres of any property boundary.

7.3 Every poultry house and poultry run shall be maintained in good repair, and in a clean condition free from any offensive smell or overflow, and free from vermin.

7.4 No person shall keep any rooster in any urban area, unless given a written dispensation by an enforcement officer.

~~7.4~~7.5 ~~No person shall~~ keep a rooster in such a manner that at any time the rooster can come within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer

8 BEES

~~8.1 The Council recognises that bees occupy a unique niche in the urban ecosystem and responsible bee keeping can bring many benefits to the local environment.~~

8.1 ~~Notwithstanding the above, No~~ person shall keep bees in any urban area, unless given a written dispensation by an enforcement officer. ~~if in the opinion of an enforcement officer the keeping of bees is, or is likely to become, a nuisance or causes a threat to public health or safety.~~

8.2 When considering whether to grant a written dispensation, the authorised officer will take into account potential nuisance issues or the potential effects of the beehives on people with allergies.

~~8.2~~8.3 Beehives must be setback at least 5 metres from any road boundary.

~~9.0 An enforcement officer may prescribe conditions relating to the location and number of hives able to be kept on any premises or place within any urban area of the District.~~

~~109~~ PIGS

9.1 No person shall keep pigs within any urban area, unless given a written dispensation by an enforcement officer.

~~10.19.2~~ No person ~~nor shall~~ keep pigs in such a manner that at any time the pigs can come within 25 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

~~1110~~ GRAZING STOCK IN URBAN AREAS

~~11.110.1~~ No person shall keep stock at a stocking rate greater than 1 stock unit per 1000 square metres of grazeable pasture within any urban area, unless given a written dispensation by an enforcement officer.

NOTE: Refer to the Rangitikei District Council Stock Droving and Grazing Bylaw for regulations on the grazing of road reserves and movement of stock within the District.

1211 ANIMAL SLAUGHTER

~~12.11.1~~ No person shall slaughter any stock in any urban area, unless given a written dispensation by an enforcement officer.

~~12.211.2~~ No person shall slaughter any stock ~~or~~ within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

NOTE: It is an offence under the Health Act 1956 to leave animals or animal carcasses in a state where they are offensive or injurious to health. It is an offence under the Resource Management Act 1991 to contaminate waterways with animal remains. It is an offence under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005 to feed pigs untreated meat or untreated food waste. It is an offence under the Rangitikei District Council Control of Dogs Bylaw to allow any dog to be fed or have access to any untreated sheep or goat meat.

1312 OFFENCES AND PENALTIES

~~13.112.1~~ Everyone commits an offence against this Bylaw who:

- a) Does, or causes to be done, or permits or suffers to be done, or is concerned in doing, anything whatsoever contrary to or otherwise than as provided for in this Bylaw.
- b) Omits, or neglects to do, or permits, or suffers to remain undone, anything which according to the true intent and meaning of this Bylaw, ought to be done at the time and in the manner therein provided.
- c) Does not refrain from doing anything which under this Bylaw they are required to refrain from doing.
- d) Permits or suffers any condition of things to exist contrary to any provision contained in this Bylaw.
- e) Refuses or neglects to comply with any notice duly given under this Bylaw.
- f) Obstructs or hinders any enforcement officer in the performance of any duty to be discharged by such officer under or in the exercise of any power, conferred by this Bylaw.
- g) Fails to comply with any notice or direction given in this Bylaw.

~~13.212.2~~ Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000, in accordance with Section 242(4) of the Local Government Act 2002.

Attachment 7

Rangitīkei District Council

Finance Committee Meeting

Minutes – Thursday 26 July 2018 – 9:30 am

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The quorum for the Finance and Performance Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Nigel Belsham
Cr Cath Ash
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Ashley Dahl, Financial Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 7	Chair's Report
Item 12	Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council

1 Welcome

The Meeting started at 9.34am. The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Platt read the Council Prayer

A moment of silence was observed for the passing of George McIrvine, Group Manager, Finance and Business Support.

3 Public forum

Sam Horrocks from the Hunterville Huntaway Festival addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- Mr Horrocks introduced himself as Chair of the Hunterville Huntaway Shemozzle Committee
- He spoke to the potential question from Elected Members over why the Shemozzle Committee seeks funding when they show a profit in the financials. Mr Horrocks stated that three things happen to their profit;
 - 1 Reinvested into next years' event – for continued growth and to make it better each year.
 - 2 Built up cash reserve in case of loss of sponsors. Major sponsors can pull out at any moment and a cash reserve will allow for the event to continue until another sponsor is gained.
 - 3 Invest back into community – i.e. bought a sound system used by schools community BBQ, built portable grandstands used by Shemozzle and many other community events
- Council's involvement support for the whole community – retailers note till takings are three times bigger than next largest event. It is also advantageous for Rangitikei District Council to have their branding and name associated with such a large successful event.

Main points, comments and discussion were:

- Profits do not get given to other charity groups; instead they are invested in infrastructure that can be used for a long time both during the Shemozzle event and by the community.
- Mr Horrocks was unaware of Councils future signage plans but will discuss their signage ideas with staff before taking action.
- Richard Gower has not approached the Shemozzle committee with regard to the proposed dog cemetery.
- Dog safety comes first, with the Committee minimising everything they can. Animal welfare measures include a shepherds briefing and the event is sponsored by the

Hunterville vet club who will cover any injured dog. Staff and volunteers monitor dog treatment and bitches on heat.

- There are three tiers of categories of sponsors: gold, silver, and bronze with the majority from within Rangitikei.

Gill Duncan from the Taihape Community Development Trust (TCDT) addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- The inaugural Spring Fling is this year and will be presented over a week, with plans to make it the main event in years to come. Plans include reusable signage which will incorporate a kowhai logo to align with Council's rebranding. TCDT is collaborating with businesses.
- At the time of presentation no further funding had been sought.
- Vets will help with animal welfare and mitigating mycoplasma bovis issues.
- New World is offering support with sponsoring a free BBQ event; this will be an alcohol free family event. Those attending will need to register for catering purposes.
- Elected Members questioned the application statement saying that surplus funds will be gifted to the museum. Ms Duncan stated that surplus funds would be reinvested in the event and a contingency fund would be built. The surplus funds in question for gifting refer to Cancer Society buckets and/or koha buckets.
- Elected members noted the inclusion of a value against in kind volunteer hours.
- The event will include a business directory and street map of participating businesses and a shop window display competition. Another competition includes event attendees going into the draw for a prize if they can present five receipts from five participating shops. Ms Duncan stated that businesses are showing a good level support for the event.

4 Apologies/Leave of Absence

That the apology for the absence of Cr McManaway be received

His Worship the Mayor. Cr Rainey. Carried

5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

6 Confirmation of order of business

There were no late items and no scheduled change to the order of business.

7 Chair's Report

The Chair took his report as read and took questions commenting on last item, that it is fantastic to see ground work of broadband ducting being laid in northern part of Marton District. This will be of great benefit and potential growth with increased connectivity.

Resolved minute number	18/FPE/111	File Ref	3-CT-14-1
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That the Chair's Report to the Finance/Performance Committee meeting on 26 July 2018 be received

Cr Belsham / Cr Rainey. Carried

8 Minutes of Previous Meeting

Resolved minute number	18/FPE/112	File Ref
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That the Minutes of the Finance/Performance Committee meeting held on 28 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Ash. Carried

9 Consideration of applications to the Event Sponsorship Scheme

Elected Members discussed the merits of each application.

Turakina Caledonian Society – 155th Turakina Highland games and New Zealand Solo Piping Championships

The Committee was supportive of the event, however noted the large cost of bringing in judges from overseas.

Hunterville Huntaway Festival – Shemozzle

The Committee was supportive of the event. The strategic view of the Shemozzle committee was noted along with the community support shown by investment in infrastructure used by the community.

Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament

The Committee was supportive of the event, but noted the incomplete application, suggesting that such groups would benefit from asking for help in completing. The application lacked financial information and comment on event promotion and acknowledgement of Council sponsorship.

Taihape Community Development Trust – Taihape Spring Fling 2018

The Committee was supportive of the event. Elected members noted it was good to see a new initiative, commenting that business buy-in would be key. It was noted that this event sits outside the MoU agreement that TCDT has with Council.

The Committee had further discussion on the Rātana centennial celebration noting that the event does not sit within the criteria of this funding scheme as it is not a public event as such. The New Year's Vinegar Hill event was suggested as a potential applicant, but it was agreed that the criteria states that events are required to take place within the Rangitikei District, which that event does not. The financial benefit to towns in the Rangitikei was acknowledged.

Potential sponsorship of both events may be a consideration within Council workshops.

Resolved minute number	18/FPE/113	File Ref	3-GF-11-3
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That the report 'Consideration of applications for the Events Sponsorship Scheme 2018-2019 – Round One' be received.

Cr Sheridan / Cr Rainey

Resolved minute number	18/FPE/114	File Ref	3-GF-11-3
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That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Turakina Caledonian Society – 155th Turakina Highland games and New Zealand Solo Piping Championships
\$3100
- Hunterville Huntaway Festival – Shemozzle
\$4400
- Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament
\$2100
- Taihape Community Development Trust – Taihape Spring Fling 2018
\$3300

Cr Sheridan / Cr Rainey. Carried

Undertaking	Subject
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That the following Project report forms be provided to the Finance/Performance Committee for receipt at the next meeting

- Marton Rotary
- Samoan Community
- Te Reanga Morehu O Rātana Trust
- A & P Show

Undertaking**Subject**

Successful Event funding applicants are provided with:

- Rangitikei District Council's new branded logo.
- Encouragement to consider the environmental impact of single use plastics, and minimisation options such as using Sport Whanganui's water only containers.

Undertaking**Subject**

Staff encourage future applicants to seek assistance in completing funding applications if they are inexperienced.

Cr Ash left at 10.28 -10.31 am

Cr Gordon arrived at 10.30am

10 Progress with strategic issues

The Committee noted the comments in the agenda with the following comments:

Council will not be participating in the Australasian Local Government Excellence Programme this year. The decision to do so previously was a decision made by the Chief Executive as a management performance tool that did not require a resolution by Council.

11 Interim financial results for 2017/18

Mr Dahl presented the tabled interim financial results for 2017/2018 to the committee. Mr Dahl noted that staff were still working on the June annual accounts. The figures are what staff are expecting based on ledger entries. It was noted that an invoice is counted as expenditure once it has been matched against a purchase order.

The interest rates for Westpac investments;

- | | |
|----------------------|-------|
| • 28 day investment | 2.21% |
| • 180 day investment | 3.51% |
| • 364 day investment | 3.49% |

Resolved minute number**18/FPE/115****File Ref****5 FR-4-1**

That the interim financial results for the year ending 30 June 2018 be received.

His Worship the Mayor / Cr Ash. Carried

12 Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council.

Mr McNeil spoke to the tabled report with the following comments:

- This is the second report since the new agreement was established.
- The information within the report highlights performance related to the second time period.
- The partly achieved performance outcome in the key performance area of Operations is due to technical non-compliance. Staff continue to work with Horizons Regional Council for a variation of consents. Staff turnover within Horizons has affected this progress. It was noted that the view of Central Government is that technical non-compliance, regardless of reasons, is considered non-compliance.
- Following Council's latest treatment process of the Marton drinking water the number of reported issues has decreased.
- Filtec has identified two issues with the Rātana water treatment plant which is expected to be rectified in a short period of time. The plant cut over to the reticulation system is expected to take place in August, with a community open day to be planned following a several week settling in period.
- Staff are factoring in project timing and seasonal weather as part of project management. Elected members noted that the Taihape falling main project is part of major works that was started two years ago. Fundamental work was completed in the early stages. Each section of the major works is considered a project within its own right.

It was noted that the existing shared service contract has provisions for Council to have the ability to alter it as necessary.

Resolved minute number	18/FPE/116	File Ref	3-OR-5-10
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That the report 'Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council' to the Finance/Performance Committee meeting 26 July 2018 be received.

Cr Wilson / Cr Platt. Carried

Cr Dunn arrived at 10.05 am
Cr Sheridan left at 11.01 – 11.02 am

13 Quarterly property sales in the Rangitīkei District, April-June 2018

The report was taken as read noting some figures are an amalgamation of properties within the Council systems.

Resolved minute number

18/FPE/117

File Ref

4-ED-5-6

That the 'Quarterly property sales in the Rangitikei District, April-June 2018' to the Finance/Performance Committee meeting 26 July be received

Cr Platt / Cr Ash. Carried

Cr Dunn left at 11.06-11.08 am

14 Update from Subdivision Group

A verbal update provided His Worship the Mayor noted the investigation into potential contamination of the Bredins Line property in Marton resulted in no contamination issues. The developers are hopeful to move ahead quickly.

15 Late Items

None

16 Future Items for the Agenda

None

17 Next Meeting

Thursday, 30 August 2018, 9.30 am

18 Meeting Closed

At 11.11am

Confirmed/Chair: _____

Date:



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Tuesday 31 July 2018 – 7:00 pm

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7	Draft management plan for the Domain	3
8	Financial report	4
9	Application to Tourism Infrastructure Fund	4
10	Other matters	4
11	Future meetings	4
12	Next meeting.....	4
13	Meeting Closed	4

Present:

Paulette Elkins
Martin Elkins
Dawn Storey
Derrick Storey
Lorina Spring
Murray Spring
Todd Spring
Sandy McCuan
Julie McCormick
Heather Thorby
Cr. Graeme Platt
His Worship the Mayor, Andy Watson

In attendance:

Michael Hodder, Community Services Group Manager
Athol Sanson, Parks and Reserves Team Leader
Tom Martin

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies of Cr Jane Dunn, Cath Martin and Karen Smyth be accepted.

Mr Elkins / Mr Storey, Carried.

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting

5 Confirmation of Minutes

Resolved minute number 18/SDMC/012 **File Ref** 3-CT-18-2

That the Minutes of the Santoft Domain Management Committee meeting held on 30 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Platt / Mr Spring. Carried

6 Chair's report

The Chair discussed the places we saw on our tiki tour to view facilities at other areas, and showed photos. Ms McCormick also did a report on the different options we saw and what might work for us at Santoft Domain.

Resolved minute number 18/SDMC/013 **File Ref**

That the Chair's report be received by the Santoft Domain Committee.

Ms Thorby / Mr Spring. Carried

7 Draft management plan for the Domain

Mr Sanson gave a detailed report on the draft management plan. The Chair thanked Mr Sanson and asked for it be received.

His Worship the Mayor, Andy Watson spoke about priorities. He suggested that we need to look at needs and wants, the budget available, and to be wary of funding options.

Resolved minute number **18/SDMC/014** **File Ref** **6-RF-1-1**

That the memorandum 'Santoft Domain draft Development Plan' to the Santoft Domain Management Committee's 31 July 2018 meeting be received.

Mr Storey / Mr Spring. Carried

Resolved minute number **18/SDMC/015** **File Ref** **6-RF-1-1**

That the Santoft Domain Committee approve Ms McCormick and Mr Spring to further clear and spray the lupin in the Domain.

Mr Elkins / Ms McCormick

Resolved minute number **18/SDMC/016** **File Ref** **6-RF-1-1**

That the Santoft Domain Committee approve the removal, and sale of the pines along Santoft Road during the felling of the neighbouring woodlots. Mr Sanson is to negotiate the best price.

Mr Elkins / Ms McCormick. Carried

Resolved minute number **18/SDMC/017** **File Ref** **6-RF-1-1**

That the Santoft Domain Committee approve a meeting to be held with Ms Thorby, Mr Sanson and the fencer on site to review options for the internal pine fencing removal and reinstatement.

Ms Thorby / Mr Spring. Carried

Resolved minute number **18/SDMC/018** **File Ref** **6-RF-1-1**

That the Santoft Domain Committee agree that the spraying of the lupin be put on hold until a decision has been made regarding the pine trees.

Ms Thorby / Mr Spring. Carried

8 Financial report

Council is currently preparing its final end-of-year accounts, which means the report may not be available until the next meeting.

9 Application to Tourism Infrastructure Fund

Held over until the next meeting.

10 Other matters

A discussion was held about who we are doing this for. The general consensus was walkers from the Te Araroa Trail, the local community and anyone else who wishes to use the Domain and the facilities.

A standing agenda item, “possible options’ is to be included in future agendas.

11 Next meeting

2 October 2018, at 7pm in the Supper Room, Bulls Town Hall.

12 Meeting Closed

The Chair thanked everyone for their involvement.

The meeting closed at 8.50pm.

Confirmed/Chair: _____

Date: _____



Rangitikei District Council

Turakina Community Committee Meeting

Minutes – Thursday 2 August 2018 – 7:30 pm

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11	Councils plans and process for town and District signage	3
12	Representation review	3
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14	Proposed amendments to the Animal Control Bylaw.....	4
15	Small Projects Grant Scheme Update – June 2018	4
16	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	4
17	Turakina Cemetery Historic Graves	5
18	Late Items.....	5
19	Next Meeting	6
20	Meeting Closed	6

Present: Ms Laurel Mauchline-Campbell (Chair)
Mr James Bryant
Mr Alastair Campbell
Ms Anita Oliver
Ms Carol Neilson
Cr Lynne Sheridan

In attendance: Ms Katrina Gray, Senior Policy Analyst/Planner

Tabled document: Item 12 Representation Review

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

There was no public forum.

3 Apologies

That the apologies of Mr Duran Benton, Ms Tina Duxfield and Cr Soraya Peke-Mason be received.

Ms Mauchline Campbell / Mr Campbell. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, rubbish collection in the ward be dealt with as a late item at this meeting.

The Chair accepted this as a late item.

6 Confirmation of Minutes

Resolved minute number

18/TCC/021

File Ref

3-CC-1-4

That the Minutes of the Turakina Community Committee meeting held on 7 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Neilson / Ms Oliver. Carried

7 Chair's Report

The Chair reported that the army have conducted their training exercise in Turakina/Koitiata. The exercise was not highly visible for the community.

The Chair reminded Committee members to think about solutions for how the vandalism of the bus shelter can be reduced before it is repainted.

Resolved minute number **18/TCC/022** **File Ref**

That the Chair's report to the 2 August 2018 Turakina Community Committee meeting be received.

Ms Mauchline Campbell / Mr Bryant. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

The Committee noted the update that the Caledonian Society is unable to apply for both the Events Sponsorship Scheme and the Community Initiatives Grant.

10 Update on Place-Making Initiatives

There is no progress to report - waiting for better weather before painting the bus shelter.

11 Councils plans and process for town and District signage

The update was noted.

12 Representation review

The Committee discussed the proposal for the three ward structure. The Committee noted it was a similar structure to what had occurred previously. Concerns were raised about issues for the western communities becoming secondary to the Bulls area. In particular, potential loss of the Turakina Community Committee, not having an elected representative from the western area and the potential loss of small projects funding.

The Committee raised concerns that finding a candidate to stand can be challenging, even with the status quo, and that a bigger ward incorporating Bulls is unlikely to encourage candidates from the western communities.

Resolved minute number **18/TCC/023** **File Ref**

That the Turakina Community Committee delegate Ms Mauchline Campbell the authority to put in a submission on the Representation Review Initial Proposal on behalf of the Turakina Community Committee.

Ms Oliver / Ms Neilson. Carried

13 Review of Control of Liquor Bylaw – local effectiveness and concerns

The Committee had discussion about whether there were issues related to alcohol consumption. There were issues with bottles being left by people going through the Turakina settlement, but no evidence of significant issues with people consuming liquor in the public places of local settlements.

Resolved minute number **18/TCC/024** **File Ref**

That the Turakina Community Committee recommend to the Policy/Planning Committee that the Turakina area continues to not be included as a liquor control area under the Liquor Control in a Public Place Bylaw.

Mr Campbell / Ms Neilson. Carried

14 Proposed amendments to the Animal Control Bylaw

The Committee discussed that they would like the Bylaw to remain as it is, with Turakina excluded from the urban area provisions. Koitiata would most likely be interested as remaining as an urban area.

Resolved minute number **18/TCC/025** **File Ref**

That the Turakina Community Committee delegate Ms Mauchline Campbell the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Turakina Community Committee.

Ms Neilson / Mr Campbell. Carried

15 Small Projects Grant Scheme Update – June 2018

The Committee discussed funding for the murals at Koitiata. The total cost is \$4,500 for the murals. It was reported that Mr Benton followed up with potential funding for the painting of the telecommunications boxes. Mr Benton will work with Mr Bryant for the application to source funding.

Resolved minute number **18/TCC/026** **File Ref** **3-CC-1-4**

That the memorandum 'Small Projects Grant Scheme Update – August 2018' be received.

Ms Mauchline Campbell / Mr Bryant. Carried

Resolved minute number **18/TCC/027** **File Ref** **3-CC-1-4**

That the Turakina Community Committee agree to provide \$400 from the Small Projects Grant Scheme for the project to paint murals at Koitiata.

Ms Oliver / Mr Campbell. Carried

16 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The update was noted.

Resolved minute number 18/TCC/028 **File Ref** 3-CC-1-4

That the report 'Extract from activity report to Assets and Infrastructure, May-June 2018' be received.

Mr Campbell / Ms Mauchline Campbell. Carried

17 Turakina Cemetery Historic Graves

Resolved minute number 18/TCC/029 **File Ref** 6-CE-6-2

That the report 'Turakina Cemetery Historic Graves' be received.

Ms Mauchline Campbell /Mr Bryant. Carried

Resolved minute number 18/ TCC/030 **File Ref** 6-CE-6-2

That the Turakina Community Committee recommend to Council that the neighbouring landowner be permitted to use the designated area of the Turakina Cemetery for grazing, where there is no evidence of historic graves, on the following conditions:

- A stock proof fence must be provided – e.g. waratahs and mesh netting.
- No electric fencing.
- If any animals escape into the cemetery, the grazing licence is revoked immediately.
- Any damage caused by escaped stock is funded by the lease.

Ms Mauchline Campbell /Mr Bryant. Carried

18 Late Items

Rubbish collection

The Committee discussed the changes in rubbish collection for Koitiata. The yellow bags will not be available, it will be red bags only. There is confusion about pick up times/days in both Koitiata and Turakina.

Undertaking	Subject	Rubbish collection – Turakina and Koitiata
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That the Committee can be provided with further information about collection days/times and points for Rangitikei Wheelie Bins in Turakina and Koitiata.		
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19 Next Meeting

4 October 2018 at 7:30 pm

20 Meeting Closed

8.38pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 6 August 2018 – 4:00 pm

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11	EECA audit of power use	4
12	Hunternville town bore.....	4
13	Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study	4
14	Late Items.....	4
15	Next Meeting	4
16	Meeting Closed	4

Present:

Mr Brett Journeaux
Mr Bernie Hughes
Mr Paul Peterson
Mr Sam Weston

In attendance:

Mr Andrew van Bussel, Operations Manager
Mr Ivan O'Reilly, Reticulation Serviceperson
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

Resolved minute number **18/HWRS/019** **File Ref**

That the apologies of John McManaway, Mark Dawson, Bob Crawford, Cr Dean McManaway and His Worship the Mayor, Andy Watson, be accepted.

Mr P Peterson / Mr B Hughes. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Mr Potaka's unit reduction request be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number **18/HWRS/020** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 28 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr S Weston / Mr B Journeaux. Carried

6 Chair's Report

The Chair had nothing new to report.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Quantity of water supplied during 2015/16 and 2016/17 (alongside 2017/18)

The graph was discussed in item 9.

Quotes for pipework (in context of EECA audit of power use)

Quotes were discussed in item 9.

9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to the report, a few highlights include:

- There were 11 leaks repaired since the last report.
- Middle pump station tank straightening work is now complete.
- There were some recent dirty water issues as a result of excess silt. The exact location where the silt is getting into the pipe has yet to be located. This pipe has been cut into, and altered a number of times over the years, which may be the issue. It could also be as a result of rat-holing. Council has bought a pump to tanker in water to help mitigate the issue. If the issue persists, the Committee may need to hire someone to investigate further.
- As requested, the quote to replace the old KSB pumps, and upgrade the pipework, has come in at \$33,000 + GST per pump. This will result in 25% in power savings due to the bigger motor, and will double the life expectancy of the pump.

Mr O'Reilly wanted to notify the Committee of the upcoming harvesting of the Otairi Line forestry block. They currently have approximately 1-1.5kms of 80mm pipe buried not far under the ground which could be affected by logging trucks driving over it. If there are too many leaks, this will need to be replaced.

The Committee was advised that Dan Yakas has resigned, and a replacement is being sought currently.

Undertaking	Subject	Letter to Sam Duncan
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A letter to Sam Duncan is to be drafted on behalf of the Committee, requesting notification of the impending harvesting of the forestry block on Otairi Line. We would like our details to be passed onto the contractors, so they can advise of dates work is going to be carried out, and any issues which arise.

Undertaking	Subject	Quotes
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Mr van Bussel to provide quotes for the replacement of 1-1.5kms of 80mm pipe at Otairi Line.

Resolved minute number	18/HWRS/021	File Ref	6-WS-3-4
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That the 'Hunterville Rural Water Supply – Operations reports' dated 1 August 2018 be received.

Mr B Journeaux / Mr B Hughes. Carried

10 Hunterville Rural Water Supply – Financial Report

The Hunterville Rural Water Supply – Financial report' dated June 2018 was not received as the Committee were unable to understand the report without explanation. They have requested a representative from Finance attend the meetings in future.

11 EECA audit of power use

No update was provided.

12 Hunterville town bore

There was no further comment.

13 Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study

There were no updates.

14 Late Items

As accepted in item 4.

Mr Henry Potaka, a pensioner who is currently on the Hunterville Rural Water Supply Scheme, has requested that his units be reduced from 2 units to 1 unit, as he can no longer afford his current allocation.

Resolved minute number 18/HWRS/022 **File Ref**

The Hunterville Community Committee approve the reduction from 2 units to 1 unit for Mr Henry Potaka.

Mr B Journeaux / Mr P Peterson. Carried

15 Next Meeting

1 October 2018, 4.00pm

16 Meeting Closed

4.45pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 7 August 2018 – 11:00 am

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Present: Ms Tracey Hiroa (Chair)
Mr Robert Gray
Ms Hari Benevides
Ms Coral Ruakawa-Manuel
Mr Terry Steedman
Mr Thomas Curtis
Mr Chris Shenton
Ms Kim Savage

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Mr Laquan Meihana, Strategic Advisor – Mana Whenua
Ms Christin Ritchie, Governance Administrator

1 Karakia/Welcome

The Chair welcomed everyone to the meeting. The Komiti also wanted to wish His Worship the Mayor, a speedy recovery. The Komiti passed on their condolences to Charlie Mete.

2 Apologies

Resolved minute number 18/IWI/020 **File Ref**

The apology for the absence of His Worship the Mayor, Andy Watson, Mr Turia, Ms Hina, Ms Wipaki, Cr Gordon and Mr Mete be received.

Ms H Benevides / Mr T Curtis. Carried

3 Members' conflict of interest

No conflicts were declared.

4 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, The Maori Responsiveness Framework be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

5 Whakatau Nga Tuhinga Kōrero / Confirmation of minutes

Resolved minute number 18/IWI/021 **File Ref**

That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 12 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms K Savage / Mr T Steedman. Carried

6 Chair's report

The Chair had nothing to report.

7 Feedback on the Komiti's workshop

Items discussed at the hui were as follows:

- Taihape Memorial Park upgrade
- The second reading of the Ngāti Rangituhia Claims settlement
- The Provincial Growth Fund – Robert Marshall (Ngati Hauiti) has been supported by Council to attend the workshop

- Opportunity for Te Roopu Ahi Kaa appointees to Council committees to get feedback.
- Horizons representation – clarification when Jerald Twomey will be back.
- Mihi to Lequan Meihana, and a formal invitation for him to attend future morning hui.

8 Council decisions on recommendations from the Komiti

There were no recommendations to Council made at the last meeting.

9 Council responses to queries raised at previous hui

Maori land stocktake

The Komiti would still like the information in order to create a data base. Their goal is to be able to work with those who have applied for Maori land locked land rates remissions, to help develop and administer the land in order to make it productive and rateable.

10 Altering Komiti membership on Maori Land Rates Remission Committee: Robert Gray to replace Mark Gray

Resolved minute number

18/IWI/022

File Ref

The members of Te Roopu Ahi Kaa approve the replacement of Mark Gray with Robert Gray on the Maori Land Rates Remission Committee.

Ms H Benevides / Mr T Steedman. Carried

Resolved minute number

18/IWI/023

File Ref

The members of Te Roopu Ahi Kaa approve the addition of Coral Ruakawa-Manuel to the Maori Land Rates Remission Committee.

Mr C Shenton / Ms T Hiroa. Carried

11 Update from the Komiti's representative to Council's Assets/Infrastructure Committee

A full update was provided from the Assets/Infrastructure meeting held on 12 July 2018 during the morning hui. Some highlights were:

- Wastewater upgrades – requested an overview be provided to the Komiti on current compliance with resource consents.
- Citizenship ceremonies – Ms Ruakawa-Manuel will prepare a proposal for citizenship ceremonies to be able to be held at various marae in the district.

12 Update from the Komiti's representative to Council's Policy/Planning Committee

A verbal update was provided from the Policy/Planning meeting held on 12 July 2018 during the morning hui. Ms Hiroa touched on:

- Council rebranding
- Community housing rent increases in line with market rates.

13 Update from Council (June-July)

The Chair passed on her condolences on behalf of Te Roopu Ahi Kaa for Mr George McIrvine. Mr Hodder thanked Ms Raukawa-Manuel for her assistance at the staff gathering for Mr McIrvine.

In regards to the Marton A dam site, Mr Hodder explained the land and dam would be sold as a single block. This will go out to tender soon. Mr Shenton expressed interest in knowing the impact the dam had on flows into the Tutaenui Stream.

Resolved minute number

18/IWI/024

File Ref

That the report 'Update from Council's meetings in June-July 2018' be received.

Ms C Ruakawa-Manuel / Mr T Steedman. Carried

14 Representation review – results from survey on community boards

Mr Hodder spoke to the tabled document:

- Council's initial proposal for the 2019 elections is currently open for consultation. Pre consultation on the ward structure resulted in 50/50 for three wards v. the current five wards.
- After hearing submissions, Council will then issue a final proposal, which will be subject to appeals and rejects to the local government commission who will make a binding decision.

15 Upcoming Bylaw Reviews

No further comments were made.

16 Update from Horizons

Mr Twomey was unable to attend this meeting. He will however have an opportunity to speak at the next meeting.

17 Update on Land-locked land

Mr Hodder advised that Council agreed to apply to become an interested party to the proceedings of the Waitangi Tribunal on landlocked land in Taihape region.

Resolved minute number 18/IWI/025 **File Ref**

That the report 'Directions of Judge L R Harvey: Early reporting on landlocked land claim issues' be received.

Mr T Steedman / Ms H Benevides. Carried

18 Update on Te Pae Tawhiti

The Chair had nothing to report.

19 Update on the 'Path to Well-Being' initiative – June 2018

Mr Jamieson spoke to the report:

- Te Pai Urungi, the national council collective for increasing Maori capacity and capability, has provided Council with both resources and networks for the development of Mana Whakahono a Rohe.
- The youth space in Taihape has been opened in conjunction with Mokai Patea services.

Resolved minute number 18/IWI/026 **File Ref**

That the memorandum 'Update on the Path to Well-Being Initiative – June 2018' be received.

Ms K savage / Mr C Shenton. Carried

20 Pānui/Announcements

Mr Gray mention that is has only taken 4 months to get the Ngāti Rangituhia second reading, which is the fastest in history. Settlement should be completed by year end.

Ms Savage mentioned that Parewahawaha Marae had been approached by Massey University in regards to emergency response planning for marae.

Ms Raukawa-Manuel told the Komiti they will be planting 500 plans at Koitiata with the Department of Conservation.

21 Late items

As accepted in item 4.

The Chair wanted to thank the delegates who have taken the time to meet with Mr Meihana, and advised of a hapū meeting at the end of August with Ms Ruakawa-Manuel.

Maori Responsiveness Framework to be added to item 22.

22 Future Items for the Agenda

Maori Responsiveness Framework

Values based workshop

Rates Remission Committee meeting 9 October 9am.

23 Next meeting

9 October 2018 at 11.00 am (Komiti only hui from 10.00 - 11.00 am)

(11 December 2018 will be at Whangaehu marae.)

24 Meeting closed/Karakia

12.42pm.

Confirmed/Chair: _____

Date:



Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 8 August 2018 – 5:40 pm

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Present: Mrs Michelle Fannin (Chair)
Cr Angus Gordon
Ms Gail Larsen
Mrs Ann Abernethy
Mrs Yvonne Sicely
Cr Richard Aslett

Also Present: Cr Ruth Rainey
Ms Eva George, Manager, Taihape Community Development Trust (left at 7.12pm)

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

Tabled documents:

Item 7	Chair's report
Item 13	Update on Place-making Initiatives – Addition to 4 Square Corner Project
Item 14	Small Projects Grant Scheme Update- August – Spring Fling Signage
Item 16	Update from MoU partnering Organisations – Funding request from Taihape Neighbourhood Support

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

None

3 Apologies

There were no apologies.

4 Members' conflict of interest

Mrs Abernethy declared a conflict of interest in regards to the following items:

Taihape Museum request for water charge credit

Funding request from Taihape Neighbourhood Support

5 Confirmation of order of business

The Chair agreed to take the following item under Update on Place making Initiatives (Item 13 on the Agenda)

Additions to 4 Square Corner Project

The following item to be taken under Late Items (Item 21 on the Agenda)

Rapid Numbers

6 Minutes of previous meeting

Resolved minute number

18/TCB/044

File Ref

That the minutes of the Taihape Community Board meeting held on 13 June 2018, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Abernethy/Mrs Sicely. Carried

7 Chair's report

The Chair spoke to her report, outlining the events and meetings that she had been involved with over the past two months.

She said that there had been a lot of positive comments about the recent upgrade of the Taihape gardens.

The Board were all in favour that on their behalf, a letter of acknowledgement be sent to the Parks & Reserves Team Leader. It was suggested that the Maori plant names also be included in the signage.

Mrs Abernethy noted that there had been an interesting article in the Wanganui Chronicle regarding the proposed upgrade to the Hautapu river parks and tracks.

Resolved minute number **18/TCB/045** **File Ref**

That the Chair's report to the 8 August 2018 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Cr Gordon. Carried

8 Council decisions on recommendations from the Taihape Community Board

Trial of Recycling Bins in Taihape

As the Board had been unable to determine a suitable site for the trial of recycling bins in Taihape, it was agreed that this item be discussed further at the Board's October meeting.

It was suggested that once the new CBD contractor commenced, it may reinforce the Board's view that in fact very limited recycling would be disposed of.

9 Council's plans and process for town and District signage

This was for the Board's information only. More information to be made available to the Boards next meeting.

10 Representation Review – results of pre-consultation and initial proposal

The Board to consider their submission for the Representation Review for the 2019 election at their workshop on 12 September 2018.

Resolved minute number **18/TCB/046** **File Ref**

That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.

Mrs Fannin/Cr Aslett. Carried

11 Review of Control of Liquor Bylaw – local effectiveness and concerns

Mrs Sicely spoke on behalf of the Taihape Police advising that they were happy with the current Bylaw. However they were keen to see the closing hours of licenced premises being reduced from 3am to maybe 1 or 2am. She said that this may reduce some of the alcohol related issues in town. Mr Hodder explained that Council currently did not have its own local alcohol policy for this issue (and thus the default provisions in the Sale and Supply of Alcohol Act applied); there would need to be significant interest before undertaking what could be a significant piece of work.

Cr Gordon suggested that changes be made need to one of the Taihape maps showing the prohibited areas given that it may be private property.

The Board were all in agreement that that the liquor control areas which apply to Taihape continue to be included under the Liquor Control in a Public Place Bylaw.

Resolved minute number

18/TCB/047

File Ref

That the Taihape Community Board recommend to the Policy/Planning Committee that the liquor control areas which apply to Taihape continue to be included under the Liquor Control in a Public Place Bylaw for the following reasons:

- It works very well
- It is easy to police

Mrs Sicely/Ms Larsen. Carried

12 Proposed amendments to the Animal Control Bylaw

It was agreed that this item be discussed further at their workshop on 12 September 2018

13 Update on Place-Making Initiatives

Mrs Abernethy gave a verbal update on the current place making initiatives.

The planter boxes and BBQ table for the Outback had arrived. Once these were painted they were to be planted out in keeping with the town garden theme.

On behalf of the Board, Ms George to approach the Whanau Hobby Hutt and Mokai Patea Services to ask if any of their students would be keen to paint the planters and BBQ table

Mrs Abernethy reported that she had contacted Lasercraft regarding signage for the dog exercise area. Quotes for the walkway boards had been received and permission for painting the walkway wall had been granted from the building owner.

It was suggested that colour samples be provided to the Board's workshop in order to finalise colour choices for the BBQ table and planter boxes and that photo samples also be made available.

Additions to 4 Square Corner Project

Mrs Abernethy spoke to her submission item, outlining the need for a 'Doggy Do Bin' to be placed in the 4 Square grassed area. This was now proving to be very popular with people stopping and taking the opportunity to exercise their dogs.

The Board were all in favour of purchasing a Doggy Doo Bin for this area.

Resolved minute number **18/TCB/048** **File Ref**

That the Taihape Community Board use funds from the Small Project Grant Scheme to purchase a Doggy Doo Bin for the 4 Square grassed area.

Mrs Abernethy/Mrs Sicely. Carried

14 Small Projects Grant Scheme Update – August 2018

On behalf of Taihape Neighbourhood Support, Mrs Oliver spoke to their request for funding. They were seeking funds of \$383.35 which was to go towards purchasing a laptop and printer which was to be based at their office in the Taihape Police Station.

Mrs Oliver gave a brief outline of the organisation. She said it was continually increasing its membership to the point where now 10% of households are members. As she was stepping down from her role the intention was to now appoint a paid co-ordinator

The Board were all supportive of this request so agreed to fund the Taihape Neighbourhood Support Group \$383.35.

Resolved minute number **18/TCB/049** **File Ref**

That the Taihape Community Board agree to fund the Taihape Neighbourhood Support Group \$383.35 towards purchasing a laptop and printer from the Small Projects Grant Scheme.

Mrs Fannin/Ms Larsen. Carried

Letter from Taihape Museum

The Taihape Museum had written a letter to Council requesting a credit of \$220.90 towards their water account. This invoice had been high due to a leaking toilet which had since been fixed.

Undertaking **Subject**

Mr Hodder to follow up with Councils Finance Team, regarding the Taihape museum letter for a water rates credit request.

Resolved minute number **18/TCB/050** **File Ref**

That the Taihape Community Board support Taihape Museum's letter to Council seeking a credit for their water charge.

Mrs Fannin/Mrs Sicely. Carried

Resolved minute number **18/TCB/051** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – August 2018' be received.

Mrs Fannin/Ms Larsen. Carried

15 Update on Youth Services

Resolved minute number **18/TCB/052** **File Ref**

That the memorandum 'Youth Development Programme Update – July 2018' be accepted.

Mrs Fannin/Cr Aslett. Carried

16 Update from MoU partnering organisations

There was a brief discussion on what could be done about the state of the unoccupied buildings in the Taihape CBD, many of which had absentee owners who were not interested in having them rented out.

Mr Hodder advised that any changes to the District Plan would take some time but it may be feasible to look at differential rating in terms of the Local Government (Rating) Act.

Resolved minute number **18/TCB/053** **File Ref**

That the Taihape Community Board ask that Council investigate policy options around the poor state of the unoccupied CBD properties in Taihape.

Cr Gordon/Mrs Fannin. Carried

Ms George advised that the Whanau Hobby Hutt had purchased safety glasses, protective hearing aids, sanding equipment along with nails etc. with funds received from the Small Project Grant Scheme. A more detailed report to be provided once all monies had been spent.

Spring Fling Signage

Ms George spoke on behalf of the Taihape Development Trust in regards to the tabled funding request for Spring Fling signage.

She outlined all the planned event for the Spring Fling week which included colouring competitions, baby animal fair, market day and a community event at the Outback.

Ms George left the meeting at this point.

The Board discussed the request, deciding to donate \$400 to go towards two Events Boards.

Resolved minute number

18/TCB/054

File Ref

That the Taihape Community Board donate \$400.00 towards Spring Fling signage and that this be funded from the Small Projects Grant Scheme.

Mrs Abernethy/Cr Aslett. Carried

17 Requests for service concerning Taihape

Resolved minute number

18/TCB/055

File Ref

That the report 'Request for Service- Resolutions – Taihape July 2018' be received.

Mrs Fannin/Mrs Abernethy. Carried

18 Increased engagement with wider/smaller communities within the Taihape ward

This item to be discussed at the Board's September workshop.

19 Matters not arising elsewhere on the agenda – project update

Additional/upgraded CCTV cameras

It was suggested that a security camera be installed in the vicinity of the Huia Street Community Housing

Mangaweka Village toilets

Alternative sites are currently being considered.

Taihape Memorial Park – proposed amenities block

A public meeting was held on 3 August 2018 to discuss options. A report to be tabled at the next meeting of the Assets/Infrastructure Committee on 9 August.

20 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.**Resolved minute number****18/TCB/056****File Ref**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated May-June 2018 be received.

Mrs Fannin/Cr Gordon. Carried

21 Late items

Mrs Sicely queried why some property owners had been allocated rapid number while others hadn't. Mr Hodder replied that these were allocated by Council and that he would ask the GIS officer to contact her.

22 Future items for the agenda

None

23 Date of next meeting

The next meeting to be held 10 October 2018, 5.30 pm.

24 Meeting closed

7.50pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 9 August 2018 – 9:30 a.m.

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Present:

- Cr Ruth Rainey
- Cr Richard Aslett
- Cr Cath Ash
- Cr Nigel Belsham
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Lynne Sheridan
- Cr David Wilson
- Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)

Also Present Cr Graeme Platt

In attendance:

- Mr Ross McNeil, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr Hamish Waugh, Infrastructure Group Management
- Mr Blair Jamieson, Strategy and Community Planning Manager
- Mr Glenn Young, Utilities Manager
- Mr Andrew van Bussel, Operations Manager
- Mr Wiremu Greening, Utilities Projects Team Leader
- Mr Chris Pepper, Senior Projects Manager
- Mr Reuben Pokiha, Roading Advisor
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Gaylene Prince, Community & Leisure Assets Team Leader
- Mr Robert Rose, Assets and Compliance Team Leader
- Mr Lequan Meihana, Strategic Advisor – Iwi: Hapu
- Ms Nardia Gower, Governance Administrator

Tabled Documents

- Item 7:** Chairs report
- Item 9:** Update on Infrastructure Protection Matters August 2018
- Item 13:** Memorial Park Amenities Building
- Item 16:** LGNZ Three Water Survey
- Item 15:** Community Housing Update
- Item 23:** Late Item

1 Welcome

The meeting started at 9:33am. The Deputy Chair, Cr Rainey, welcomed everyone to the meeting.

2 Council Prayer

Ms Coral Raukawa-Manuel read the Council Prayer.

3 Apologies/leave of Absence

That the apology for the absence on His Worship the Mayor and Cr McManaway and the late arrival of Cr Gordon be received.

Cr Aslett / Cr Sheridan. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Broadway Infrastructure Upgrade Stages 2 & 3 Variations to Contract 1046

be dealt with as a late item at this meeting.

There was no scheduled change to the order of business.

6 Confirmation of minutes

Resolved minute number

18/AIN/052

File Ref

3-CT-13-2

That the Minutes of the Assets/Infrastructure Committee meeting held on 12 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Dunn. Carried

7 Chair's Report

The Chair took her tabled report as read.

Resolved minute number

18/AIN/053

File Ref

3-CT-13-4

That the Chair's Report to the Assets/Infrastructure Committee meeting on 9 August 2018 be received.

Cr Rainey / Cr Wilson. Carried

8 Progress with strategic issues

The Committee noted the commentary in the agenda.

10 Marton and Bulls Wastewater Disposal - proposed way forward

Mr Pepper spoke to the report with the following highlights:

- The outcome from the recent steering group meeting was a universal consensus of the direction of the Marton and Bulls wastewater disposal project.
- The process would include investigating and securing land disposal first to ensure irrigation options and then working backwards.
- Staff understand the mana of the river and the engagement process to ensure that as a considered factor.
- The Marton wastewater treatment plant remaining as a standalone treatment plant is being considered as an option as part of investigations.
- Investigation costs will show comparisons of the following:
 - Option 1. Marton disposal to land and part river
 - Option 2. Marton to river
 - Option 3. Marton to land
- Current consenting costs assumptions is they will be the same, however that may not be the case in reality.

Main points discussed were:

- If wastewater was to continue to be treated in Marton, there is no appropriate land disposal site. It would therefore require a higher standard of treatment for water disposal.
- The decision on the future of the Marton Wastewater Treatment Plant, should it be decommissioned, is five or more years away.
- The potential land purchase figure for a land disposal site is indicative and required in order to get the process started.

- Forestry land could be a cheaper option for land disposal.
- Central government funding may become available for land purchase, otherwise the cost would be through rates or council borrowing.
- On page 64 of the order paper (page 25 of the business case) it is noted that additional funding of \$8.5m is required in year one. Following the 2018-28 Long Term Plan the additional funding was updated, which now needs to be reflected in the business plan.
- Technical detail will be worked through as part of the resource consent. That includes consideration of
 - rain and wind
 - provisions for ground water monitoring
 - screening of neighbouring properties
- ANZCO are currently not interested in partnering with Council on a Marton-Bulls wastewater treatment project. There is potential for future partnerships with capital contribution or cost contribution when their consent expires.

Resolved minute number **18/AIN/055** **File Ref** **6-WW-1-4**

That the report on 'Marton and Bulls Wastewater Disposal - Proposed Direction' to the Assets/Infrastructure Committee on 9 August 2018 be received.

Cr Rainey / Cr Aslett. Carried

Resolved minute number **18/AIN/056** **File Ref** **6-WW-1-4**

That the Assets/Infrastructure Committee, having considered the detailed business case on options to address wastewater disposal from Bulls and Marton, recommends to Council that:

- Establishing a land-based disposal system for the combined Marton and Bulls wastewater flows is confirmed as Council's preferred option;
- The process to procure the appropriate land disposal area(s) for Marton and Bulls treated wastewater is commenced;
- The pipeline design and progress with scoping the other elements of the proposed project continue to be advanced;
- Further engagement/consultation with Iwi and the Bulls/Marton communities is undertaken prior to the lodging of the resource consent application with Horizons by the end of October 2018;
- Reports on progress are provided to the Assets/Infrastructure Committee, ahead of any requirement for a final Council decision prior to the lodging of the resource consent application in October 2018.

Cr Belsham / Cr Gordon. Carried

Cr Gordon arrived at 9:42 am

9 Legal access to Council's strategic sites - Progress update – August 2018

Mr Pointon took the report as read. Council Chief Executive, Mr McNeil, spoke to the Committee regarding the Marton A Dam. A pre-feasibility study is underway on whether a slow release of stored water from the dam would have a positive contribution to the ecological health of the Tutaenui Stream. Consultation will include Ngati Apa, the Tutaenui Restoration Group and take into account the hydrology expertise of Horizons Regional Council. In the time before the construction of the B and C dams, the stream had an ephemeral flow, with times of consistently no surface water flow during extended dry periods. Consideration needs to be made to what material benefit would be achieved by a continuous release. It is possible that caveats concerning the dam be made as part of the sale of the land. The concern of Council liability of an earthquake compromising the dam will be included in the investigation including what assessment information is held.

Resolved minute number	18/AIN/054	File Ref	6-CF-4
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That the tabled update 'Legal access to Council's strategic sites - Progress update – August 2018' to the 9 August Assets/Infrastructure Committee meeting be received.

Cr Rainey / Cr Dunn. Carried

11 Consenting strategy update for Council's wastewater treatment plant upgrade projects

Mr Young spoke to the memorandum highlighting the historical issues with Hunterville Wastewater Treatment Plant exceeding its maximum discharge consent limits during wet weather. Discussion was had on the illegal discharge detected through monitoring. Enforcement is proving difficult as the illegal discharge has been happening at night and the exact source was unknown. Staff are working with Horizons to track down the offender/s. Further potential issues noted by staff were incidences of new builds illegally connecting their storm water pipes to the sewerage pipes post consent process and inspection.

Resolved minute number	18/AIN/057	File Ref	6-WW-1
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That the memorandum 'Consenting strategy update for Council's wastewater treatment plant upgrade projects' to Assets/Infrastructure Committee on 9 August be received.

Cr Aslett / Cr Gordon. Carried

12 Biological Control: Taihape oxidation pond and associated considerations.

Mr Jamieson spoke to the memorandum, declaring his background as previously being part-owner operator of a business that breed and supplied the fish discussed within the

memorandum. Mr Jamieson stated he no longer has any financial interest in the business and considers he has no conflict of interest in the matter.

Mr Jamieson highlighted the two species of fish noted in the memorandum and the different issues each can have a positive effect on. The inability of both fish species to breed in New Zealand was reiterated. The Department of Conservation (DoC) have endorsed that stance. A number of Iwi have introduced the fish to aid in the return of water health.

Mr van Bussel spoke in favour of trialling the fish. The cost of securing the Taihape Wastewater Treatment Plant pond with screening would be \$2,000.

The only predator of the fish are fresh water cormorants, therefore the fish released will be breed to such a size that would be too large for the bird.

DoC is required to assess each application making suggestions on introduction if granted. DoC do not offer funding for such projects.

Resolved minute number	18/AIN/058	File Ref	6-WW-1-8
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That the memorandum 'Biological Control: Taihape oxidation pond and associated considerations' to the 9 August Assets/Infrastructure Committee meeting be received.

Cr Rainey / Cr Gordon. Carried

Resolved minute number	18/AIN/059	File Ref	6-WW-1-8
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That the following activities be approved by the Assets/Infrastructure Committee:

That a joint 26ZM(3) application to the Department of Conservation be made for the Taihape Wastewater Treatment Plant oxidation pond, AND Dudding Lake, AND Marton B and C Dam;

AND

That a feasibility exercise for using silver carp at the Taihape Wastewater Treatment Plant oxidation pond be undertaken.

Cr Gordon / Cr Aslett. Carried

13 Memorial Park Amenities Building – Update August 2018

Cr Rainey, Gordon and Aslett tabled a document, with Cr Gordon tabling a second document showing a breakdown of the Taihape Park users.

Ms Prince spoke to the report and of the public meeting held on 3 August, where His Worship the Mayor urged users to reach a consensus and the Chief Executive spoke of the history. The outcome from the meeting was users requesting a cost investigation into the renovation of the facilities under the Taihape grandstand.

An extensive discussion took place with mixed views on what and where the Taihape community wants amenities in Memorial Park. Committee members agreed to council continuing investigation of options.

Resolved minute number **18/AIN/060** **File Ref** **6-RF-1-12**

That the report 'Memorial Park Amenities Building – Update August 2018' to the Assets/Infrastructure Committee meeting 9 August 2018 be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number **18/AIN/061** **File Ref** **6-RF-1-12**

1 That as requested by members of the Taihape community the proposed new amenities building project be put on hold, and that an estimate be sought to renovate both the facilities under the Taihape grandstand as well as the grandstand itself.

2 That the Chief Executive write to Clubs Taihape seeking clarification, following their AGM on 1 August, of their proposed project for Memorial Park.

Cr Gordon / Cr Belsham. Carried
Against Cr Rainey and Cr Aslett

Resolved minute number **18/AIN/062** **File Ref** **6-RF-1-12**

That a working group of staff and Councillors be formed to progress the Taihape Memorial Park Facility project and to consider the options of leasing the croquet grounds to Clubs Taihape to allow them to build their amenity building.

Cr Gordon / Cr Aslett. Carried

Cr Ash left at 11:13 – 11:17am

14 Kakariki Road – safety improvements

Mr Pokiha spoke to the item, stating that 3 enhancements have taken place including improved signage. Council holds no funding for complete realignments and such substantive work would require NZTA input and approval. Staff are undertaking further assessment with considerations given to installing crash barriers and laying surface friction - the cost of which would be from the maintenance budget. Driver behaviour was noted as the main cause of accidents.

Cr Dunn left at 11:18-11:20am

15 Community Housing Update

Ms Prince took the report as read. Main points discussed were:

- The updated Residential Tenancies Act 1986 states that insulation be installed if possible. There are a number of council housing stock that have been noted as difficult to insulate.
- Councillors commended staff on the high quality public engagement that has had positive feedback from tenants and the public.

Resolved minute number **18/AIN/063** **File Ref** **6-CF-1-14**

That the 'Community Housing Update' report to Assets/Infrastructure Committee on 9 August be received.

Cr Rainey / Cr Belsham. Carried

16 LGNZ Three Waters Survey

Mr Waugh spoke to the survey and invited councillor's feedback. It was agreed that feedback be given to Mr Hodder as a late item at the following Policy/Planning Committee meeting later that day and via email no later than mid-morning the following day.

Resolved minute number **18/AIN/064** **File Ref**

That the suggested response to Local Government New Zealand's survey on the Government's three waters review be received.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/AIN/065** **File Ref**

That the Chief Executive convey the suggested response as amended to Local Government New Zealand's survey on the Government's three waters review.

Cr Gordon / Cr Aslett. Carried

17 Council contribution to a parking area and bus stop at the St Andrews Church site for Bulls School

The Committee noted the commentary in the agenda.

18 Process for lowering the speed limit on Hendersons Line near Pukepapa Road (Marton)

The Committee noted the commentary in the agenda.

Resolved minute number **18/AIN/066** **File Ref** **1-DB-1-7**

That Council applies to the New Zealand Transport Agency to allow an extension of the 70 km/h limit on Pukepapa Road to 200m in Hendersons Line and, if not approved, defer consideration of a lower limit until the review of the Speed Limit Bylaw scheduled for 2019.

Cr Wilson / Cr Belsham. Carried

19 Questions put at previous meeting for Council's advice or action

The Committee noted the commentary in the agenda.

20 Infrastructure Group Report

Mr Waugh, Mr Pokiha, Mr Greening, Mr Rose and Mr Young were available to answer the Committee's questions. Mr Waugh highlighted the new reporting format, suggesting that the relevant activity management reports and requests for services be appendices to the item, and for the purpose of the meeting be taken concurrently. This was supported by Committee members.

Key points to the item were:

- It was noted that the Ratana Wastewater Treatment Plant open day is pencilled in for 25 August to coincide with another hui being held in Ratana.
- The storm water hotspot of Harris Street, Marton was halted due to bad weather and will resume when the weather improves with staff considering the protection of resident's lawns as a factor. More work is needed downstream of Harris Street. A report noting the priority of hotspots will be presented to the next Assets/Infrastructure meeting.
- Mr Rose spoke to the Bulls wastewater non-compliance noting the installation of a new flow meter.

Resolved minute number

18/AIN/067

File Ref

5-EX-3-2

That the 'Infrastructure Group Report' to the Assets/Infrastructure Committee meeting 9 August 2018 be received.

Cr Sheridan / Cr Wilson. Carried

21 Community and Leisure Report

Ms Prince took the report as read and the activity management reports be taken concurrently. It was noted:

- a public planting day at Marton B and C dams will take place 25 August 2018.

- ownership of the site adjoining the Papa Cliff Café in Mangaweka has been confirmed as that of the café owner.

Resolved minute number **18/AIN/068** **File Ref** **5-EX-3-2**

That the 'Community and Leisure report' to the Assets/Infrastructure Committee meeting 9 August 2018 be received.

Cr Sheridan / Cr Dunn. Carried

22 Activity management

This item was taken concurrently with items 20 and 21

Resolved minute number **18/AIN/069** **File Ref**

That the activity management templates for June 2018 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Belsham / Cr Gordon. Carried

23 Late Items

Broadway Infrastructure Upgrade Stages 2 & 3 Variations to Contract 1046

Mr Pokiha and Mr Waugh spoke to the item.

Mr Pokiha noted stage one will be complete following the final seal being applied following a settlement period.

Staff highlighted that Rule 13 of Council's procurement process allowing for direct negotiation with the supplier for subsequent stages in the contract.

Councillors expressed their concern over contract staffing levels leading to an extended project time on the upper Broadway project in Marton. It was understood that the contractor had a number of projects simultaneously with Council, some of which were delayed due to weather that caused the contracting staff to be spread. Staff asked for issues regarding quality of final product from the contractor be raised with them.

Resolved minute number **18/AIN/070** **File Ref** **5-CM-1-1046**

That the memorandum 'Broadway Infrastructure Upgrade Stages 2 & 3 Variations to Contract 1046' to the 9 August Assets/Infrastructure Committee meeting be received.

Cr Wilson / Cr Aslett. Carried

Resolved minute number **18/AIN/071** **File Ref** **5-CM-1-1046**

That the Assets/Infrastructure Committee recommends to Council that a variation to Contract 1046 be issued to I.D. Loader for

Stage 2 \$302,720 and

Stage 3 \$250,130,

Totalling \$552,850 (GST excl.)

Cr Belsham / Cr Wilson. Carried

24 Future Items for the agenda

None

25 Next meeting

13 September 2018, 9.30 am

26 Meeting closed

12.04pm

Confirmed/Chair: _____

Date:

27

Unconfirmed



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 9 August 2018 – 1:00 PM

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Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Graeme Platt
Cr Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Karin Cruywagen, GIS Officer
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 6	Chair's Report
	Item 20	Proposed response to LGNZ survey on the three waters

1 Welcome

Meeting opened at 1:08pm. The Chair welcomed everyone to the meeting

2 Apologies/Leave of Absence

That the apology for the absence of His Worship the Mayor and Cr Dunn and the late arrival of Cr Sheridan be received.

Cr Belsham / Cr Aslett. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

Cr Sheridan arrived at 1:13

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Proposed response to the Local Government New Zealand survey on the three waters be dealt with as a late item at this meeting.

There was no scheduled change to the order of business, other than there was no communications strategy update – item 8

5 Confirmation of Minutes

Resolved minute number	18/PPL/084	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 12 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Gordon. Carried

6 Chair's Report

Cr Gordon read his tabled Chairs Report. A discussion took place regarding forestry harvesting creating slips that have in some cases damaged Council owned infrastructure i.e. roading. The onus is on the land owner to work with their regional council to write a sediment and debris management plan to mitigate issues.

Resolved minute number **18/PPL/085** **File Ref** **3-CT-15-1**

That the 'Chair's report' to the Policy/Planning Committee meeting on 9 August 2018 be received.

Cr Gordon / Cr Ash. Carried

Cr Sheridan arrived at 1.13pm

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda. Marton central business district building owners will be notified of their buildings' determination following earthquake prone assessments. That information will be kept at Council and a central register at MBIE.

~~8 Update on Communications Strategy~~

9 Legislation and Governance Update – July 2018

Ms Webb-Moore spoke to the report. Key points were:

- The Ngati Rangi Settlement bill was progressing through parliament, however, the scope of the progression was unclear.
- The wording for the National Environment Standards for Plantation Forestry in the District Plan needs to be amended to more clearly reflect the recent changes.

Resolved minute number **18/PPL/086** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update - July 2018' to the Policy/Planning Committee meeting on 9 August 2018 be received.

Cr Ash / Cr Sheridan. Carried

Resolved minute number **18/PPL/087** **File Ref** **3-OR-3-5**

That resolution 18/PPL/044 made at the 10 May 2018 meeting of the Policy/Planning Committee be revoked as not fully stating the statutory requirements to give effect to the National Environmental Standards for Plantation Forestry and the following words be substituted for inclusion in the District Plan:

"The above standards (struck out) were removed as they conflict/ duplicate regulations in the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017. The requirements in the NES-PF prevail over the district plan and must be complied with."

Cr Gordon / Cr Belsham. Carried

10 Conservation Order – Ngaruroro River

The Committee noted the commentary in the agenda. Committee members discussed the importance of protecting rivers and native species within. The tribunal will inform affected landowners, however it was decided that Council check this has occurred.

Resolved minute number **18/PPL/088** **File Ref**

That Chair of the Policy/Planning Committee is authorised to prepare a submission to the application for a water conservation order for the Ngaruroro and Clive rivers, with assistance from Ms Hiroa and Council staff.

Cr Ash / Cr Sheridan. Carried

11 First set of National Planning Standards

Ms Webb-Moore and Ms Cruywagen spoke to the committee on both this item and item 12 concurrently. Ms Webb-Moore highlighted the following in the tabled draft submission:

- The request for further consideration of the proposed colours used for identifying different map areas, noting the potential difficulty those who are colour vision impaired
- That future changes to of the metric standards be rolled out within the next five years to allow incorporation in Rangitikei's next district plan review process.
- The request for Ministry provide guidance to assist with implementation and integration into the district plan, and further consideration for funding to cover that cost. It was noted by staff that no internal budget has been allocated for the cost of implementation.

Ms Cruywagen explained the difference between a proposed e-plan format, which require the district plan to be fully interactive online (HTML) with embedded GIS system, and providing online access to the district plan in PDF format together with an interactive GIS Web application. To fully integrate the e-plan to an interactive HTML and embedded GIS system, would cost of approximately \$75,000.

By leveraging Council's existing investment into Intramaps, which is a web application used to display Council geospatial data, the cost to provide an interactive GIS viewer with the ability to drill through layers and hyperlinked to the District Plan in PDF format, would be approximately \$10,000.

Ms Cruywagen demonstrated to the Committee Council's current software ability to provide the public with informative and interactive site information and indicated that further development would require the Council spatial database to be updated; it may need some configuration and consultation by a consultant. However, this would be considerably cheaper than the fully integrated e-plan.

While this has not been proposed formally by the Ministry as part of the planning standards, it is a direction the Government could potentially head in, should they decide they want all local government plans to look and feel exactly the same. It was noted that it was possible for the district plan datasets to be served out as web services which will provide other organisations such as Horizons Regional Council and the Ministry with the ability to access council datasets if required.

The Committee noted the following amendments to the submission

- That Council has made a significant investment in the current online GIS web application system.
- The cost difference of implementing the e-plan in PDF and HTML.
- Council's current system can achieve a comparable output of information.

Resolved minute number

18/PPL/089

File Ref

That the draft National Planning Standards submission to the 9 August 2018 Policy/Planning meeting be received.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number

18/PPL/090

File Ref

3-OR-3-5

That His Worship the Mayor sign the submission (as amended) to the Ministry for the Environment on the First set of National Planning Standards, and that the signed submission be included in the Order Paper for Council's meeting on 30 August 2018.

Cr Belsham / Cr Sheridan. Carried

12 Earlier implementation of the National Planning Standards (in particular an e-Plan)

This item was taken concurrently with item 11.

13 LGNZ Climate change project – draft sector response on mitigation

Ms Gray spoke to the item, highlighting potential issues that the Committee may want to consider commenting on - in particular the level of focus on climate change that Council undertake in all decision making. Committee discussions resulted in mixed views although agreement was had that a balance of financial viability and environmental impact needed to be obtained. The need for national leadership was agreed.

The Committee discussed the potential for Council to take stock of their input into climate change and that they would consider creating a policy for Council's emissions.

Undertaking **Subject** **LGNZ Climate change project – draft sector response on mitigation**

Ms Gray will circulate the draft feedback submission in the following week.

Resolved minute number **18/PPL/091** **File Ref**

That the Chair is delegated authority to sign the Rangitikei response submission to the LGNZ Climate change project.

Cr Sheridan / Cr Aslett. Carried

14 Review of Liquor Control in a Public Place Bylaw

Ms Gray spoke the item noting that no report was available due to feedback not yet received from local police. It was noted that the Taihape Community Board expressed interest in having a local alcohol policy.

Discussion was held about whether Lower High Street, Marton could be included. Council would need to show there is a level of crime resulting from liquor which would require the area to be extended.

Undertaking **Subject** **Liquor Control in a Public Place Bylaw**

Engage with Community Patrol groups as part of the Liquor Control in a Public Place Bylaw review process.

Undertaking **Subject** **Liquor Control in a Public Place Bylaw**

Alcohol ban area signs in Bulls be reprinted and erected.

Cr Ash left at 2.46pm – 2.49pm

15 Animal Control Bylaw

Ms Gray spoke to the report. Committee discussion focussed on bees with the following comments made:

The bee permit requirement for bees is not intended to be onerous. The nuisance factor needs to reflect serious cases of allergy and bee droppings.

A further amendment to the draft Animal Control Bylaw is that 5 metre set back from roads should be for all properties not rural only.

Bees – Whether the community agrees with the proposed setback of beehives from rural roads – 5m.

An amendment should be made to the consultation documents to make it clear that the permit fee would not apply for 2 or less beehives.

Resolved minute number **18/PPL/092** **File Ref** **1-DB-1-9**

That the memorandum 'Animal Control Bylaw Review – proposal for consultation' to the 9 August 2018 Policy/Planning Committee meeting be received.

Cr Sheridan / Cr Aslett. Carried

Resolved minute number **18/PPL/093** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr Ash / Cr Gordon. Carried

Resolved minute number **18/PPL/094** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw as amended, engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.

Cr Ash / Cr Belsham. Carried

Resolved minute number **18/PPL/095** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommend that the Mayor sign the letter to the Central Government regarding stray cats.

Cr Gordon / Ms Hiroa. Carried

Ms Hiroa left at 3.06pm – 3.09pm

Adjourned at 3.10pm reconvened at 3.29pm

16 First Draft of the Community Housing Policy

Mr Hodder spoke to the item with apologies being given by Mr Jamieson.

Amendments:

- Page 66: Following the refurbishments planned ~~in~~ *during* the second half
- Page 66: Council's planned maintenance and improvement schedule}.
- Page 67: Inclusion of iwi and other community housing organisations.

Resolved minute number **18/PPL/096** **File Ref** **6-CF-1-14**

That the memorandum 'First Draft of the Community Housing Policy' to the Policy/Planning Committee on 9 August be received.

Cr Belsham / Ms Hiroa. Carried

Resolved minute number **18/PPL/097** **File Ref** **6-CF-1-14**

That the first draft of the Community Housing Policy (as amended) be adopted and a copy provided to each tenant, to the local offices of the Ministry of Social Development and to the Rātana Communal Board of Trustees

Cr Belsham / Cr Sheridan. Carried

17 Update on the Path to Well-Being initiative and other community development programmes – July 2018'

Mr Hodder took the report as read. The option of differential rating for retail shops that have absentee owners and long standing non-rental was discussed.

Resolved minute number **18/PPL/098** **File Ref** **1-CO-4-8**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – July 2018' to the Policy/Planning Committee on 9 August 2018 be received.

Ms Hiroa / Cr Gordon. Carried

18 Questions put at previous meetings for Council advice or action:

Rates Remissions for Maori Freehold Land – Horizons process

The Committee noted the commentary in the agenda.

Ms Hiroa declared a potential conflict of interest through sitting on a number of land trusts that receive rates rebate. Her experience and knowledge of the process was welcomed by the Committee.

It was noted that the Council website has no information on how to apply for rates remission. Council's current procedure for considering rates remission is that the landowner/s write a formal request to Council's considerations. With regard to Maori multi-ownership land, Council has committed to investigating its records, identifying long term arrears and land ownership issues which may then qualify for a rates remission, and the land owners then being contacted.

Undertaking	Subject	Rates Remissions for Maori Freehold Land
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Create a draft rates remission request form for inclusion in the next Policy/Planning Committee meeting.

Undertaking	Subject	Building Warrant of Fitness
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Question for Council advice: How long are building Warrant of Fitness (BWOF) allowed to be in arrears before enforcement action is taken by council.

19 Activity management

Resolved minute number	18/PPL/099	File Ref
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That the activity management templates for July 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Gordon / Cr Belsham. Carried

20 Late items

The committee discussed the late item 'LGNZ Submission' presented to the early Assets/Infrastructure Committee meeting.

Committee feedback for consideration of inclusion in the submission was:

- Section 1: Concern that the independent voice of a district could be lost.
- Concern over community engagement.
- What is Government prepared to fund?
- Pose the question to Central Government over what they are prepared to do within the consideration of three waters.

21 Future items for the agenda

There were no future items suggested.

22 Next meeting

Thursday 13 September 2018, 1.00 pm.

23 Meeting closed

4.52pm

Confirmed/Chair: _____

Date:

Unconfirmed



Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 14 August 2018 – 5:30 pm

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15	Update from Bulls and District Community Development Manager	Error! Bookmark not defined.
16	Small Projects Grant Scheme Update	Error! Bookmark not defined.
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Present: Mr Tyrone Barker (Chair)
Ms Lynette Andrews
Ms Tricia Falkner
Mr Nigel Bowen
Ms Sandra Boxall
Mr Matthew Holden
Ms Annabel Sidey
Ms Julie Toomey
Ms Raewyn Turner
Mr Perrin Turner
Mr Russel Ward
Cr Jane Dunn
Cr Graeme Platt

In attendance: Ms Ellen Webb-Moore, Policy Analyst/Planner

Unconfirmed

1 Welcome

The meeting started at 5.30pm. The Chair welcomed everyone to the meeting

2 Public Forum

Nil

3 Apologies

The apologies of His Worship the Mayor and Tricia Faulkner for lateness be received

Ms Falkner / Mr Ward. Carried

4 Members' Conflict of Interest

There were no declared conflicts of interest

5 Confirmation of Order of Business and Late Items

The order of business was confirmed.

6 Confirmation of Minutes

Resolved minute number

18/BCC/021

File Ref

3-CC-1

That the Minutes of the Bulls Community Committee meeting as amended held on 12 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn / Mr Turner. Carried

7 Chair's Report

The Chair provided the following updates:

- The rugby game this weekend was a great success.
- The Trust is hosting Arts week this week, the Wearable Arts event is part of this and encouraged members of the Committee to attend and pass this on.

8 Council Decisions on Recommendations from the Committee

The Committee discussed the work plan. This was around funding from Council for the Bulls and District Community Development Trust, majority of which is used for wages.

9 Council Response to Queries Raised at Previous Meetings

Public access through Ngati Apa land

The Committee discussed the report, it was raised that the lack of access poses a problem for the walkers. It was raised that access has not been granted as the land is for sale and the owners do not wish to jeopardise any potential sale and purchase agreement.

Waste disposal signage update

The Committee stressed the need for the determination of a site.

Cow effluent

Cow effluent is not presently accepted in Rangitikei's dump stations; the Committee considered that this is a Ministry for Primary Industries matter.

Dumping signage

Signs will be erected shortly. Council has received notification that Envirowaste (yellow bags) will no longer be servicing Bulls. They will, however, continue picking up the yellow bags until there are none left. Envirowaste will be in contact with wheelie bin customers directly. Residents will need to purchase the red bags or organise a wheelie bin from Rangitikei Wheelie Bins, going forward.

Wallace development signage illumination

The Committee discussed the email response from Morgans Property Advisors, observing that the sign is not always illuminated.

Resolved minute number	18/BCC/022	File Ref
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That the Bulls Community Committee request council staff to provide the next Bulls Community Committee meeting with options for a motor-home waste disposal site.

Ms Sidey/ Ms Boxall. Carried

10 Criterion Street name change request

Helen Cooper was unavailable to present to present to Committee. Cr Dunn explained that altering the street name was not a delegation afforded to the Committee, however should the Committee agree with the proposal, Council could consider a recommendation to change the name of the street following the necessary consultation.

11 Council's plans and process for town and district signage

Cr Dunn spoke to the item. The new role of the economic development officer was discussed. It was discussed that branding and promotion will form a component of this role, it is expected

that this person will be appointed in the near future. The Committee will await the appointment of this person do discuss anything signage and branding related.

12 Developing a Civil Defence Community Response Plan

Paul Chaffe, Council's Emergency Management Officer, was not available to speak to the item to discuss the process for developing a Civil Defence Emergency Management Plan.

13 Update on Place-Making Activities

Cr Dunn spoke to the item. The chairs outside the Bulls Eye Café were discussed, these are in a poor state of repair and could do with replacing. Ms Andrews noted that there still remains a disconnect between the old town centre and the Wallace development area and beyond. A way to resolve this disconnect could be through lighting with flag signs or hanging plants, potentially similar to what has recently gone up in Feilding. The Committee will have a workshop session at a later date to further discuss this.

14 Update on the Bulls Community Centre Development

The Committee noted the commentary in the agenda. Cr Dunn provided additional updates detailing that tenders have now closed; the successful tender has not yet been determined. The fundraising committee will have another meeting when Bronwyn Meads returns. It was noted that the banners around the Community Centre site have been taken down.

15 Update from Bulls and District Community Development Manager

Jan Harris was not present at meeting to provide an update. The Chair advised the Committee that they are encouraged to attend the upcoming wearable arts event hosted by the Trust.

16 Small Projects Grant Scheme Update

This item was passed over for consideration at the next meeting.

17 Review of Control of Liquor Bylaw – local effectiveness and concerns

The Committee discussed the review of the Bylaw making, noting that the bylaw is more effective in some areas (such as the main street) than others (such as the local sports fields). As there are few alcohol related issues in the town, it appears to be necessary and working. People have awareness of the liquor control bylaw.

Resolved minute number

18/BCC/023

File Ref

1-DB-1-4

That the Bulls Community Committee recommend to the Policy/Planning Committee that following amendments are made to the Liquor Control in a Public Place Bylaw:

- That Fennel Reserve be included in the bylaw

for the following reasons:

- Because it is a high traffic volume area.
- Because it is the gateway to the Rangitikei.

That the Bulls Community Committee delegate Sandra Boxall the authority to put in a submission on the Review of the Control of Liquor Bylaw on behalf of the Committee.

Mr Turner / Ms Boxall. Carried

18 Proposed amendments to the Animal Control Bylaw

The Committee discussed the review of Animal Control Bylaw and requested that Ms. Toomey be sent the consultation documents to assess whether the Committee would like to put in a submission. The Committee decided that if they are to put in a submission they will workshop it before the deadline.

Resolved minute number	18/BCC/024	File Ref	3-CC-1-1
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That the Bulls Community Committee delegate Julie Toomey the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Bulls Community Committee.

Ms Turner/ Ms Falkner. Carried

19 Representation review – initial proposal

Cr. Dunn provided further explanation to the item. Council has now adopted its Initial Proposal for its Representation Review for the 2019 elections after a large amount of workshopping and discussion. Cr Dunn explained that the changes will not result in the potential for any less representation for Bulls, unlike Turakina who may perceive that the proposal potentially causes a risk to their representation.

Resolved minute number	18/BCC/025	File Ref	3-CC-1-1
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That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.

That the Bulls Community Committee does not delegate an authority to put in a submission on the Representation Review for the 2019 election on behalf of the Committee as the Committee is not affected by the proposal.

Mr Turner / Ms Boxall. Carried

20 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee viewed the extract, looking for clarification about progress with the proposal presented to the Committee's April 2018 meeting by John Keay about repairs to the rugby field on the Domain (and the use of the Council's Parks Upgrade Programme to partly fund the work). The Committee requested that this be followed up on by staff and correspondence be provided to the Chair.

Resolved minute number

18/BCC/26

File Ref

3- CC-1-5

That the extract 'Current Infrastructure Projects/Updates and other Council Activities with the Bulls Ward' dated May-June 2018 be received.

Mr Baker / Mr Ward. Carried

21 Late Items

There were no late items

22 Next meeting

9 October 2018, 5.30 pm

23 Meeting Closed

7.20pm

Confirmed/Chair: _____

Date:



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 20 August 2018 – 6:30 pm

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Present: Ms Sandra Carroll
Ms Erina True
Mr Richard Gower
Ms Jean Signal
Ms Jane Watson
Ms Maureen Fenton
Cr Dean McManaway

In attendance: Ms Nardia Gower, Governance Administrator

Tabled Documents: **Item 8** Council decisions on recommendations form the committee

1 Welcome

The meeting started at 6.33pm. Cr McManaway as acting Chair welcomed everyone to the meeting.

2 Public Forum

Nil.

3 Apologies

That the apology from Karen Kennedy, Trevor O'Connor and Lynette Thompson be received.

Ms True / Ms Carroll. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was no declared conflicts of interest.

5 Confirmation of order of business

There were no late items and no scheduled change to the order of business.

6 Confirmation of Minutes

Resolved minute number	18/HCC/027	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 18 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Gower / Ms Signal. Carried

7 Chair's Report

There was no Chair's report.

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda. The following comments were made in regard to each item.

Old fire station down pipe

- Cr McManaway noted that St Johns would find that it an appealing site if it was cleared.
- Committee members noted that the spouting still in a bad state, and does not appear to be going to into a drain.
- The building has no heritage status.
- The Committee supported that demolition of the building.

Hunterville Public Toilets

Council's recent advertising for the toilet cleaning position had no response, and another advertising run is underway.

Keep NZ Beautiful

The Committee wrote an advertising article for the Hunterville Bulletin encouraging local support for Keep NZ Beautiful week. It was noted that registered Keep NZ Beautiful groups are able to have free rubbish disposal at the transfer stations.

Council confirmed the following recommendation:

Cr McManaway informed the committee of the following issues:

- Council's Parks and Recreation Team have put a plan in place to remove dangerous poplar trees along the creek at Queens Park. The initial removal will be of two trees overhanging homes.
- An official announcement from the Minister of Tourism confirming Rangitikei District Council has been allocated \$75,000 for toilets and rubbish facilities at Queen's Park, Hunterville. This is a popular stop-over point for travellers. Council staff are expecting the funding to cover Enviro toilets, a rubbish compactor and a water bottle refill station.
- Queens Park signs will be erected soon.
- In taking over the grounds keeping of Hunterville Cemetery, Council has discovered through ultrasound inspection that the area thought to be available for future burials has a number of remains without headstones. Further land is being sought.

Undertaking**Subject**

Council to investigate a District wide advertising of Keep NZ beautiful Week 10 – 16 September.

Undertaking**Subject**

Staff to investigate the Request for Service from Ms Jane Watson noting tree root systems encroaching on footpaths that has not been actioned.

Resolved minute number**18/HCC/028****File Ref**

That the Hunterville Community Committee recommend to Council that Council demolish the Old Fire Station.

Ms Watson / Ms Signal. Carried

9 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

10 Update on place-making initiatives

The seating installation has been approved by the Chief Executive to be funded from the Placemaking Initiatives Scheme. The seats are currently being kept dry at the RSA. It was noted that they needed strengthening and either staining or painting. The Committee agreed that the seats should be painted to brighten the town. Resene has offered to donate the paint. A local gentleman has offered to strengthen and paint the chairs for \$400. The Committee agreed that Ms Sharon Carroll request a quote for three existing seats in town to be also be painted. The additional cost of strengthening and painting will be submitted for the Placemaking Initiatives scheme. Ms Fenton offered to donate \$200 if the seats are painted rather than stained.

11 Small Projects Fund – update

Resolved minute number**18/HCC/029****File Ref****3-CC-1-1**

That the memorandum 'Small Projects Grant Scheme Update – August 2018' be received.

Ms Signal / Ms Fenton. Carried

12 Review of Control of Liquor Bylaw – local effectiveness and concerns

The Committee noted the commentary in the agenda, noting that they were happy with the status quo. There was discussion about extending the control along Pareakaretu St to deal with potential issues associated with the Shemozzle. However the Committee decided that the measures put in place for the event were adequate to address any issues.

Resolved minute number**18/HCC/030****File Ref****1-DB-1-4**

That the Hunterville Community Committee recommend to the Policy/Planning Committee that the Hunterville town centre area continues be included as a liquor control area under the Liquor Control in a Public Place Bylaw for the following reasons:

- That the current liquor control bylaw is working well as there are few alcohol related issues in town

Ms Fenton / Ms Watson. Carried

13 Proposed amendments to the Animal Control Bylaw

The Committee noted the commentary in the agenda and agreed to submit on the bylaw.

Resolved minute number **18/HCC/031** **File Ref** **1-DB-1-9**

That the Hunterville Community Committee delegate Mr Gower the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Hunterville Community Committee.

Ms Carroll / Ms Watson. Carried

14 Representation review – initial proposal

The Committee noted the commentary in the agenda. Ms Fenton noted that in 2006 Council an amalgamation of wards was suggested by Council, which was strongly opposed at the time and vetoed by the Local Government Commission. Mr McManaway explained how the current population numbers effect smaller community representation, and Councillors today believe that this is the fairest representation option.

Resolved minute number **18/HCC/032** **File Ref** **3-OR-3-8**

That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.

Ms Signal / Ms Fenton. Carried

Resolved minute number **18/HCC/033** **File Ref** **3-OR-3-8**

That the Hunterville Community Committee delegate Karen Kennedy the authority to put in a submission on the Representation Review for the 2019 election on behalf of the Committee.

Ms Carroll / Ms True. Carried

15 Current infrastructure projects/upgrades and other Council activities within the ward

McManaway noted the Hunterville Swim Centre Trust has completed a tender process for the construction of the chemical shed outside the pool, the cost is approximately \$70,000. The trust has organised a builder and construction should commence soon.

Mr Gower noted that the Hunterville vet club has agreed to fund the fitness station timber. An upcoming meeting with council staff will determine where the fitness track will be built.

Undertaking	Subject
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Include the fitness track as a standing item for verbal update in the Hunterville Community Committee agenda.

Undertaking	Subject
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Council staff to advise on the plans of the unfinished footpaths of the eastern side of Onga Rd.

Undertaking	Subject
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That the Current infrastructure project Upgrades be printed on A3 size paper

Resolved minute number	18/HCC/034	File Ref	3-CC-1-4
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That the extract 'Current infrastructure projects/upgrades and other Council activities within the ward' dated May-June 2018 be received.

Mr Gower / Ms Watson. Carried

16 Late Items

As accepted in item 5.

17 Next meeting

15 October 2018 at 6:30 pm

18 Meeting Closed

At 8.07pm.

Confirmed/Chair: _____

Date:

Unconfirmed