

# ORDER PAPER

## ORDINARY COUNCIL MEETING

**Date:** Thursday, 28 July 2022  
**Time:** 1.00 pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** HWTM Andy Watson

**Deputy Chair:** Cr Nigel Belsham

**Membership:** Cr Brian Carter  
Cr Fi Dalgety  
Cr Gill Duncan  
Cr Angus Gordon  
Cr Richard Lambert  
Cr Tracey Hiroa  
Cr Waru Panapa  
Cr Dave Wilson  
Cr Cath Ash  
Cr Coral Raukawa

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**Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 28 July 2022 at 1.00 pm.**

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## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

### **3 Public Forum**

No Public Forum.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

Mr Hamish Lowe will speak to Council at 1.30 pm in relation to item 10.3, the PMO report (specifically the Marton to Bulls Wastewater Centralisation Project).

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from the Ordinary Council Meeting held on 30 June 2022 are attached.

#### Attachments

1. Ordinary Council Meeting - 30 June 2022

#### Recommendation

That the minutes of Ordinary Council Meeting held on 30 June 2022 **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES

## UNCONFIRMED: ORDINARY COUNCIL MEETING

**Date:** Thursday, 30 June 2022

**Time:** 1.00 pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

**Present**

HWTM Andy Watson *[via Zoom]*  
Cr Nigel Belsham  
Cr Brian Carter  
Cr Fi Dalgety *[via Zoom]*  
Cr Gill Duncan *[via Zoom]*  
Cr Angus Gordon  
Cr Richard Lambert  
Cr Tracey Hiroa  
Cr Waru Panapa  
Cr Dave Wilson  
Cr Cath Ash *[via Zoom]*  
Cr Coral Raukawa

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager - Democracy and Planning  
Ms Gaylene Prince, Group Manager - Community Services  
Mr Dave Tombs, Group Manager - Corporate Services  
Mrs Sharon Grant, Group Manager - People and Culture  
Mr Michael Hodder, Advisor to the Chief Executive  
Mrs Adina Foley, Senior Project Manager  
Mrs Hilary Walker, Management and System Accountant  
Mr Graeme Pointon, Strategic Property Advisor  
Mr Ash Garstang, Governance Advisor

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## 1 Welcome

The meeting opened at 1.00 pm. Due to His Worship the Mayor being unwell and attending the meeting via Zoom Cr Belsham assumed the Chair.

## 2 Apologies

No apologies received.

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

Cr Duncan declared a conflict of interest in relation to item 12.6 (Bulls Tender Sales), under the Public Excluded agenda.

## 5 Confirmation of Order of Business

Late Item – 9.7 (Correction to Schedule of Fees and Charges for 2022/23). Took place after item 9.1.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Council Minutes

#### **Resolved minute number 22/RDC/214**

That the minutes of the Ordinary Council meeting held on 09 June 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Cr R Lambert/Cr D Wilson. Carried

#### **Resolved minute number 22/RDC/215**

That the minutes of the Ordinary Council meeting held on 26 May 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Amendment: Cr Duncan was in attendance (via Zoom).



Cr G Duncan/Cr W Panapa. Carried

**Resolved minute number 22/RDC/216**

That the minutes of the Ordinary Council meeting held on 19 May 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Mayor's electronic signature be added to the official minutes document as a formal record.

Cr R Lambert/Cr A Gordon. Carried

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Council Meetings**

Mr Beggs advised that a security guard had been stationed at the Bulls Bus Lane to help advise vehicles, other than buses, not to use it. Staff will now look at installing cameras on site, which will allow them to write to people who are erroneously using the lane. Once cameras are installed, staff will draft a bylaw for Council's consideration that will allow enforcement action to take place.

Ms Prince advised that the Bulls & District Historical Society have received their building consent for the strengthening work at the old Bulls Library Building.

In response to a query, staff confirmed that the new Mangaweka Bridge has a road classification that confirms it can carry heavy vehicles.

There was some discussion around the size of the plaque at the new Mangaweka Bridge. Mr Beggs advised that it is outside of staff's scope to increase the size of this, and that this aspect of the project was jointly managed by the Manawatu District Council and Ngāti Hauiti.

**Resolved minute number 22/RDC/217**

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr A Gordon/Cr F Dalgety. Carried

## **8 Mayor's Report**

### **8.1 Mayor's Report - June 2022**

The Mayor congratulated the staff who were awarded at the recent Matariki staff awards.

The Mayor suggested that \$2,000 be donated to the Wairoa District Council (WDC), towards the cost of the recent court case they faced with the forestry sector over the introduction of a differential rate to forestry. Mr Beggs agreed and advised that if WDC do not get support, he will bring this back to a future Council meeting.

**Resolved minute number 22/RDC/218**

That the Mayor's Report – June 2022 be received.

HWTM/Cr B Carter. Carried

## 9 Reports for Decision

### 9.1 Chief Executive's Report - June 2022

Mr Beggs thanked the Mayor for his attendance at the recent Matariki staff awards.

#### Section 17A Review of Solid Waste Contract

Mr Benadie advised that this review had been undertaken and it was recommended that waste management come back in-house; collection services and transfer stations outsourced.

The Mayor noted that there has been talk of Wellington's wastewater plant sending some waste to our district (to the Bonny Glen Landfill). Staff are not aware of any conversations around this.

#### Update on Request for Additional Land from Taihape Squash Club

Cr Wilson (Chair of the Assets/Infrastructure Committee) advised that the Chief Executive has confirmed with him that there will be no adverse impacts to any Council infrastructure services.

#### Sale of Bulls Facilities

Council agreed that the lease should be reviewed in 2029. Council noted that the new toilets at Te Matapihi are a good facility and that there is no reason to retain the old toilets.

#### Relationship with Ngā Wairiki Ngāti Apa

In response to a query, Mr Beggs advised that the proposed meeting would take place on a six-monthly basis. Council noted that other hapu and iwi in the district will have the same opportunity as Ngā Wairiki Ngāti Apa in the future (i.e., once they have settled). Mr Beggs confirmed that he would be happy to consider these sorts of request from other hapu and iwi as well.

#### **Resolved minute number 22/RDC/219**

That the Chief Executive's Report – June 2022 be received.

Cr T Hiroa/Cr B Carter. Carried

#### **Resolved minute number 22/RDC/220**

That, in relation to the letter from Mr Platt, Council agrees to:

- Examine the lease for the toilets at the shopping complex and the associated costs at the contractual review point in 2029. Then to decide if the lease should be renewed.

Cr D Wilson/Cr B Carter. Carried

#### **Resolved minute number 22/RDC/221**

That, in relation to the letter from Mr Platt, Council does not agree to:

- Put a hold on the sale of the Bulls Plunket Rooms and Old Toilets until a decision on the lease in 2029 is made in case this site is best for the long-term location of Public Toilets.

Cr B Carter/Cr D Wilson. Carried

**Resolved minute number 22/RDC/222**

That Council endorses replacing the dying conifer in Marton Park with a copper beech tree to commemorate the Queen's Jubilee.

Cr R Lambert/Cr C Raukawa. Carried

**Resolved minute number 22/RDC/223**

That Council endorses the establishment of a regular meeting between the Board of Ngā Wairiki Ngāti Apa and Council and requests the Chief Executive explore options for, and the scope of, a formal agreement between the two parties on housing.

Cr T Hiroa/Cr G Duncan. Carried

**Resolved minute number 22/RDC/224**

That Council agrees to collaborate in the joint preparation of long-term employment, population and household projects for council 2024-34 Long Term Plans, alongside other territorial authorities in the Manawatu-Wanganui region and Horizons Regional Council, noting that the cost of this (\$5,625) will come out of existing budgets.

Cr D Wilson/Cr A Gordon. Carried

**9.2 Adoption of the 2022/23 Annual Plan, and Adoption of the 2022/23 Rates Resolution**

A correction was noted for section 5 of the 2022/23 Rates Resolution document – the reference to "Riverlands" should read as "ANZCO Bulls". Staff will amend this.

**Resolved minute number 22/RDC/225**

That the report Adoption of the 2022/23 Annual Plan, and Adoption of the Rates Resolution be received.

Cr T Hiroa/Cr B Carter. Carried

**Resolved minute number 22/RDC/226**

That Council adopts the 2022/23 Annual Plan.

HWTM/Cr G Duncan. Carried

**Resolved minute number 22/RDC/227**

That Council adopts the rates resolution for 2022/23.

Cr B Carter/Cr A Gordon. Carried

### 9.3 Adoption of the Procurement Policy

Staff advised that this Policy needed further review by the Project Management Team, therefore it was agreed to leave this lie on the table. The revised Policy will go to the Audit & Risk Committee meeting in December 2022, and then to full Council in February 2023.

### 9.4 Local Government New Zealand 2022 Annual General Meeting Remits

#### Remit 1: Central government funding for public transport

Council supported this remit, noting that although it may be more useful for metropolis centres, it was still relevant for the district.

#### Remit 3: Illegal street racing

Council agreed that territorial authorities need more resources to deal with this issue.

#### Remit 4: Bylaw infringements

Council noted that this had been raised by Auckland Council and that they had not suggested how LGNZ might promote this. In response to a query, Mr Beggs advised that no staff have raised this with him as an issue, and that he would anticipate that this would have been brought to his attention if it was.

*[Addendum 14 July 2022 – following the Council meeting further information was received on this remit and Council decided to support the remit as it was presented].*

#### Remit 5: Density and proximity of vaping retailers

Councillors had different views on this remit, but overall agreed to support it, noting that there seemed to be an abundance of retailers (particularly in Palmerston North) and there would be value in having more legislation around the sale of these products.

*[Addendum 14 July 2022 – following the Council meeting Remit 6 – Polling LGNZ Members was received and Council decided to support this additional remit].*

#### **Resolved minute number 22/RDC/228**

That the report Local Government New Zealand 2022 Annual General Meeting Remits be received

Cr R Lambert/Cr C Raukawa. Carried

#### **Resolved minute number 22/RDC/229**

That Rangitikei District Council supports the following remits:

- Remit 1: Central government funding for public transport
- Remit 2: Review of Government transport funding
- Remit 3: Illegal street racing
- Remit 5: Density and proximity of vaping retailers

Cr C Raukawa/Cr R Lambert. Carried

## 9.5 Public Consultation on the Government's Three Waters Reform

Council discussed what options may be available for consulting with residents prior to the Mayor making a submission to the select committee on the Water Services Entity Bill. It was noted that staff conducted a survey online in late 2021, but that information on the Three Waters Reform was lacking at this time and that the public could now have a different opinion.

Staff advised that a referendum would be cost prohibitive, short (less than a week) due to the limited timeframe that this Bill is with the select committee, and irrelevant due to central government mandating the Three Waters Reform. It was noted that the public are able to make their own submissions to the select committee and that they should be encouraged to do so.

The meeting was adjourned at 3.05 pm and re-convened at 3.19 pm.

Council asked staff about the feasibility of conducting another survey. Staff advised that although this is technically possible, it would only be able to be available for a short time period (less than a week), and would require substantial staff resources. Council discussed this for some time, but in the end agreed that it would not be worthwhile holding another survey, due to the limitations around this and the low likelihood that public opinion on the reform had significantly changed.

Staff advised that Council was in an awkward position with the options available for public consultation, as the short time period and lack of real choice would understandably lead to criticism from the public. However, central government bears responsibility for the mandating of the reform and had effectively decided how to consult with the populace on behalf of territorial authorities.

Council agreed that the best course of action would be for the Mayor and Chief Executive to draft a submission for the select committee, taking into account the public sentiment expressed in the survey conducted in 2021, and then distribute this to councillors for feedback. The Chief Executive will issue a media release that explains this decision and encourages individuals and organisations to make their own submission to the select committee.

### **Resolved minute number 22/RDC/230**

That the report 'Public Consultation on the Government's Three Waters Reform' be received.

Cr B Carter/Cr W Panapa. Carried

### **Resolved minute number 22/RDC/231**

That the Mayor and Chief Executive be delegated authority to make the Rangitikei District Council's submission on the Water Services Entities Bill to Parliament's Finance and Expenditure Select Committee, based on a comparison of the responses to the online survey conducted in September 2021 with the provisions of the Bill, noting that the Mayor will request an opportunity to speak with members of the Select Committee.

Cr D Wilson/Cr A Gordon. Carried

### **Resolved minute number 22/RDC/232**

That the Chief Executive issues a media release explaining the Council's decision on making a submission on the Water Services Entities Bill to Parliament's Finance and Expenditure Select Committee and encouraging individual residents and organisations within the District to make their own submissions.

Cr D Wilson/Cr R Lambert. Carried

## 9.6 Project Management Office Report - June 2022

### Mangaweka Bridge Replacement

Mr Benadie advised that there are a couple of small items remaining within this project, and that once they are complete this project will be removed from future PMO reports.

### Marton to Bulls Wastewater Centralisation Project

In response to a query, Ms Foley advised that multiple bridges will be constructed for this project and this will require a consent.

### Lake Waipu Improvement and Ratana Wastewater Treatment Project

In response to a query, Ms Foley advised that the environmental risks for this project are not big (slightly more than 'minor'). The contractor is being as cautious as possible and working to mitigate the risks.

### Bulls Bus Lane

Ms Foley advised that the artists have made good progress and are now looking at the installation of the art work. It is hoped that this will be completed by the end of July 2022.

### Taihape Amenities Building

In response to a query, Ms Foley advised that the delays are due to the steel drawings, but there are no additional costs fixed to this. January 2023 is expected to be the completion date.

### Marton Rail Hub

Staff are waiting for the court date in September 2022. In response to a query, Mr Beggs advised that Council's contribution to this project is fixed and he does not anticipate coming back to Council for more funds.

### Marton Water Strategy

In response to a query about cost increases, Mr Benadie advised that the project cost was divided in the 2021-31 Long Term Plan along different years. \$1m was expected to be spend in year 1, but this is not the entirety of the project budget (which is \$11m). Mr Beggs acknowledged that the report is slightly misleading on this fact and it will be corrected in future iterations.

Mr Benadie advised that staff have met with the Tutaenui Stream Restoration Society about the amenity planting and come to an agreement on what areas would be used by contractors for the bore.

### Regional Treatment Plant Consenting Programme

It was noted that the Bulls water rising main works had caused significant traffic delays. Staff advised that contractors had tried to stay off of the state highway shoulder, but that there were too many services. Mr Benadie acknowledged the traffic delays, but advised that the current traffic management plan is the only available option. This work should be completed in mid-July.

**Resolved minute number 22/RDC/233**

That the Project Management Office Report – June 2022 be received.

Cr W Panapa/Cr B Carter. Carried

**Resolved minute number 22/RDC/234**

That the Chief Executive Officer be authorised to approve an additional \$313,175 of design work on the Marton Rail Hub.

Cr D Wilson/Cr R Lambert. Carried

**9.7 Late Item - Correction to Schedule of Fees and Charges for 2022/23**

This item took place after item 9.1, and before item 9.2.

Mrs Gordon advised that cash has to be accepted at Transfer Stations and there is no way to accept a 5c denomination, therefore the cost is being amended a 10c denomination.

**Resolved minute number 22/RDC/235**

That Council agrees to accept the late item "Correction to Schedule of Fees and Charges for 2022/23" to be dealt with at the Council meeting on 30 June 2022, under the provision 9.12 of the Standing Orders - *Items of business not on the agenda which cannot be delayed*.

Cr R Lambert/Cr T Hiroa. Carried

**Resolved minute number 22/RDC/236**

That Council agrees to correct the error for the cost of disposing a rubbish bag at the Waste Transfer from \$3.25 to \$3.20.

Cr C Raukawa/Cr T Hiroa. Carried

## **10 Minutes from Committees**

### **10.1 Minutes from Committees**

Taken as read.

**Resolved minute number 22/RDC/237**

That the following minutes are received:

- Assets/Infrastructure Committee, 09 June 2022

- Bulls Community Committee, 31 May 2022
- Creative NZ Committee, 02 June 2022
- Finance/Performance Committee, 26 May 2022
- Hunterville Rural Water Supply Sub-Committee, 30 May 2022
- Maori Land Rates Remission Sub-Committee, 14 June 2022
- Marton Community Committee, 13 April 2022
- Marton Community Committee, 08 June 2022
- Omatane Rural Water Supply Sub-Committee, 10 May 2022
- Ratana Community Board, 14 June 2022
- Taihape Community Board, 15 June 2022
- Turakina Community Committee, 02 June 2022
- Turakina Reserve Management Committee, 02 June 2022
- Youth Council, 10 May 2022

Cr D Wilson/HWTM Carried

## 11 Recommendations from Committees

### 11.1 Recommendations from the Bulls Community Committee 31 May 2022

Undertaking:

Staff will work with the Bulls Community Committee around creating better signage at Te Matapihi.

#### Scooter Rack

Council did not agree to contribute more than the \$1,000 they have already set aside, noting that the Committee's Small Projects Fund should be used to cover the extra costs.

#### Sign for Toilets at Te Matapihi

Council agreed that it was important for the new toilets at Te Matapihi to have clear signage, particularly as the old toilets are no longer in use.

#### **Resolved minute number 22/RDC/238**

That Council does not approve the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend to Council that they install and service additional rubbish bins at complex.

Cr D Wilson/Cr C Raukawa. Carried

#### **Resolved minute number 22/RDC/239**



That Council approves the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend to Council that they include location details on their photos in the Destination Management Plan.

Cr C Raukawa/Cr R Lambert. Carried

**Resolved minute number 22/RDC/240**

That Council does not approve the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee request Council to consider increasing their contribution to more than \$1,000 to the scooter rack project due to rising costs.

Cr D Wilson/Cr A Gordon. Carried

**Resolved minute number 22/RDC/241**

That Council approves the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend Council install a sign in between French & Sons and the old town hall pointing down the alley way towards Te Matapihi to indicate where the toilets are.

Cr C Raukawa/Cr G Duncan. Carried

**Recommendation**

That Council approves / does not approve **[delete one]** the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend that Council place better signage on the east facing wall of Te Matapihi in consultation with the Committee (outside of the bi-monthly meetings to speed the process up) of where the public toilets are.

Left to lie on the table

**Recommendation**

That Council approves / does not approve **[delete one]** the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee recommend that Council place better signage on the ground floor and on each specific floor of Te Matapihi of what facilities are on each floor such as Plunket, meeting rooms, learning hub.

Left to lie on the table

**Recommendation**

That Council approves / does not approve **[delete one]** the below recommendation from the Bulls Community Committee meeting on 31 May 2022:

- That the Bulls Community Committee request Council to investigate the old concrete toilet block on High Street Bulls next to the old Plunket rooms and if there is a need for them or can they be removed?

Left to lie on the table

## 11.2 Recommendations from the Marton Community Committee 08 June 2022

Taken as read.

**Resolved minute number 22/RDC/242**

That Council approves the below recommendation from the Marton Community Committee meeting on 08 June 2022:

- That Marton Community Committee recommend to RDC that parking and toilet signage is installed at the RSA and Citizens Memorial Hall.

Cr N Belsham/Cr D Wilson. Carried

## 12 Public Excluded

The meeting went into public excluded session 4.22 pm.

### Resolution to Exclude the Public

**Resolved minute number 22/RDC/243**

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 26 May 2022
- 2 Public Excluded Council Meeting - 9 June 2022
- 3 Follow-up Action Items from Council (Public Excluded) Meetings
- 4 Marton and Taihape Swim Centre Contract
- 5 Remediation of the historic landfill on Putorino Road
- 6 Bulls Tender Sales
- 7 Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Council Meeting - 26 May 2022	s7(2)(a) - Privacy	s48(1)(a)

	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	
<b>12.2 - Public Excluded Council Meeting - 9 June 2022</b>	s7(2)(a) - Privacy	s48(1)(a)
<b>12.3 - Follow-up Action Items from Council (Public Excluded) Meetings</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>12.4 - Marton and Taihape Swim Centre Contract</b>	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>12.5 - Remediation of the historic landfill on Putorino Road</b>	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities	s48(1)(a)(i)
<b>12.6 - Bulls Tender Sales</b>	s7(2)(b)(ii) - Commercial Position	s48(1)(a)(i)
<b>12.7 - Minutes from Committees (Public Excluded)</b>	s48(1)(b)(i) - Contrary to the provisions of a specified enactment	s48(1)(b)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr T Hiroa/Cr D Wilson. Carried

## 13 Open Meeting

The meeting went into open session 6.07 pm.

**Resolved minute number 22/RDC/260**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/244 - 22/RDC/259

Cr D Wilson/Cr B Carter. Carried

**The meeting closed at 6.07 pm.**

ITEM 6.1 ATTACHMENT 1

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 July 2022.

.....

Chairperson

UNCONFIRMED

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Council Meetings

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

#### 2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

1. Follow-up Actions Register [↓](#)

#### Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

## Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	30-Jun-22	As per resolution <b>22/RDC/242</b> ; parking and toilet signage to be installed at the RSA and Citizens Memorial Hall, as per the approved request from the Marton Community Committee.	Murray Phillips	This is currently being investigated.	In progress
2	30-Jun-22	Staff to work with the Bulls Community Committee around creating better signage at Te Matapihi.	Arno Benadie		Open
3	30-Jun-22	As per resolution <b>22/RDC/241</b> ; staff to install a sign in between French & Sons and the old town hall pointing down the alley way towards Te Matapihi to indicate where the toilets are, as per the approved request from the Bulls Community Committee.	Murray Phillips	This is currently being investigated.	In progress
4	30-Jun-22	As per resolution <b>22/RDC/239</b> ; staff to include locations details on their photos in the Destination Management Plan, as per the approved request from the Bulls Community Committee.	Jen Britton	The image location names are currently being worked on.	In progress
5	30-Jun-22	As per resolution <b>22/RDC/236</b> ; the Schedule of Fees and Charges for 2022/23 to be updated to reflect the change in pricing.	Carol Gordon	Updated schedule was loaded to the website on 1 July 2022	Closed
6	30-Jun-22	As per resolution <b>22/RDC/234</b> ; That the Chief Executive Officer be authorised to approve an additional \$313,175 of design work on the Marton Rail Hub.	CE	Completed.	Closed
7	30-Jun-22	PMO Report; staff to amend the "Marton Water Strategy" to show the full project costs more clearly (it was noted that the June report seemed to indicate that the project was over-budget).	Adina Foley	Completed.	Closed
8	30-Jun-22	As per Cr Duncan's request; the Taihape Community Development Trust are putting on a gumboot date in January 2023, and staff may want to talk to them about holding a grand opening for the Taihape Amenities Building at this time.	Adina Foley	The PMO has been in touch with the Taihape Community Development Trust before about the event and will keep them informed if the construction schedule will allow for a combined event with the grand opening.	Closed
9	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption.	Adina Foley	This will be brought back to council by December 2022 as discussed in the meeting	In progress
10	30-Jun-22	As per Cr Ash's request; staff to provide written confirmation of the new Mangaweka Bridge's road classification. Mrs Gordon advised that this information is available on the Council website, and she will forward a link to Cr Ash.	Carol Gordon	Link sent to Cr Ash on 1 July 2022	Closed

		As per resolutions <b>22/RDC/231</b> and <b>22/RDC/232</b> :			
		1. HWTM and CE to draft a submission on the Water Services Entities Bill and distribute this to councillors for feedback.			
		2. CE to issue a media release explaining this decision (i.e., not to consult) and encouraging individuals and groups to make their own submissions.			
11	30-Jun-22		HWTM / CE	Both completed.	Closed
12	30-Jun-22	As per resolution <b>22/RDC/229</b> ; Council supported remits 1, 2, 3 and 5 (did not support remit 4).	HWTM	Council's decision on the remit will be conveyed as part of the LGNZ Conference AGM	Closed
13	30-Jun-22	Annual Plan 2022/23; staff to amend the reference from "Riverlands" and "ANZCO Manawatu" to "ANZCO Bulls".	Carol Gordon	Where corrections needed to be made, these were done and noted for future rate resolutions.	Closed
14	30-Jun-22	As per resolution <b>22/RDC/224</b> ; That Council agrees to collaborate in the joint preparation of long-term employment, population and household projects for council 2024-34 Long Term Plans, alongside other territorial authorities in the Manawatu-Whanganui region and Horizons Regional Council, noting that the cost of this (\$5,625) will come out of existing budgets.	Gaylene Prince	Confirmed.	Closed
15	30-Jun-22	As per resolution <b>22/RDC/223</b> ; That Council endorses the establishment of a regular meeting between the Board of Ngā Wairiki Ngāti Apa and Council and requests the Chief Executive explore options for, and the scope of, a formal agreement between the two parties on housing.	CE	Verbally advised to CE of Ngā Wairiki Ngāti Apa	In progress
16	30-Jun-22	As per resolution <b>22/RDC/222</b> : staff to communicate the proposal around the replacement of the dying conifer in Marton Park with a copper beech tree to commemorate the Queen's Jubilee.	Carol Gordon	Once the tree has been scheduled to be replaced it will be communicated	In progress
17	30-Jun-22	As per resolutions <b>22/RDC/220</b> and <b>22/RDC/221</b> ; staff to advise Mr Platt of the outcome of his requests to Council (around the toilets at the shopping complex).	CE	Mr Platt was advised of the outcome of his requests by email 05 July 2022.	Closed
18	26-May-22	As per resolutions <b>22/RDC/158 - 159</b> : Staff to progress the installation of the scooter rack, noting that the Bulls Community Committee has indicated that it is beyond their expertise.	Arno Benadie	Staff are investigating the possibility of installing the scooter rack at the same time as installing the art in the town square and bus lane.	In progress
19	26-May-22	As per resolution <b>22/RDC/165</b> : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Johan Cullis	Staff are looking to install cameras at the bus lane. Once done, staff will draft a bylaw for Council's consideration that will allow enforcement action.	In progress

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## ATTACHMENT 1

20	26-May-22	Regarding the plaque at the new Mangaweka Bridge: The Mayor requested that the Parks and Recreation team give consideration to its protection (e.g., from rogue traffic).	Murray Phillips / Arno Benadie	Currently investigating options.	In progress
21	28-Apr-22	Mr Beggs will confirm the status of the agreement with the Mangaweka Bridge Historical group regarding the ongoing maintenance and use of the old Mangaweka Cantilever Bridge.	CE	I am awaiting advice from MDC on how a further discussion with the Historical Society went.	In progress
22	28-Apr-22	As per Cr Raukawa's advice: Staff to proof read the Rangitikei Destination Management Plan and correct some of the place names which are currently incorrect.	Jen Britton / Lequan Meihana	This work is underway.	In progress
23	28-Apr-22	As per resolution <b>22/RDC/138</b> : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$341,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Waka Kotahi still have not yet approved the official emergency works claim. When its approved Waka Kotahi will state the Funding Assistance Rate.	In progress
24	28-Apr-22	As per resolution <b>22/RDC/137</b> : Council approved the below recommendation from the A/I Committee meeting 14 Apr 22. Staff to progress. <i>That the Council approves additional expenditure of up to \$1,820,000 (plus GST) for roading emergency works. Waka Kotahi's funding assistance rate is still to be confirmed. The remainder of the cost will be covered by the Council local share as unbudgeted expenditure.</i>	Philip Gifford	Waka Kotahi still have not approved the official emergency works claim. When its approved Waka Kotahi will state the Funding Assistance Rate.	In progress
25	31-Mar-22	As per resolution <b>22/RDC/083</b> : Staff to <b>defer</b> the decision made 28 October 2021 (resolution 21/RDC/375) until a further subsequent report on functional and costing options is available. 21/RDC/375 was the decision to endorse Options 3 and 5a and proceed with detailed designs for the changing rooms at Te Matapihi.	Adina Foley	Staff have approached three consultants for cost estimates for the feasibility study as discussed in the March Council meeting - one has declined the opportunity, staff are still waiting to hear back from two others, one of which is sounding promising. Staff have continued to communicate with Community members on this.	In progress
26	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	No new updates available at this time.	In progress



27	16-Dec-21	As per resolution <b>21/RDC/469</b> : the surplus land in Taihape be offered to the owner of the adjacent saleyards.	Graeme Pointon	Adjoining owner is investigating possible infrastructure requirements and costings for potential incorporating this land in his proposed development. No further action required of RDC at this point.	Closed
28	24-Nov-21	As per resolution <b>21/RDC/415</b> : That staff are requested to bring a further report to Council at the end of detailed design of the chosen option, including cost estimates and additional external funding options to cover the cost of the project (for the Taihape Grandstand).	Arno Benadie (formerly Clare John)	Staff waiting for final cost estimates from Quantity Surveyors	In progress
29	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility.	Arno Benadie / Murray Phillips	No new updates available at this time	In progress
30	30-Sep-21	As per resolutions <b>21/RDC/291</b> and <b>21/RDC/292</b> : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	Survey field work has been delayed because of Covid and weather. Last advice was the field work will be completed by end of June. Adjoining landowner (purchaser) is kept informed of delays with Survey.	In progress
31	27-May-21	At the meeting on 27 May 21, Council resolved that the Parks and Reserves Team work with the Marton Rugby Club to install a seat and plaque at an appropriate location in Marton Park, provided the maximum cost does not exceed \$2,000 and noting that this is an unbudgeted expense.	Murray Phillips	Memorial seat has been constructed and installed.	Closed
32	25-Mar-21	Staff to advise the Hunterville Community Committee on costings and requirements to create disability access to the Hunterville town hall.  <b>Update:</b> Cr Lambert sought an update on this item at the Council meeting 16 Dec 21. Mr Benadie advised that he will follow up on this and provide an update.	Adina Foley	Consultants engaged to complete a detailed seismic assessment as well as a disability access assessment on the building. Work expected to be completed by September 2022 and will report back to the Community Committee once this has been completed	In progress
33	25-Mar-21	That regular surveying of Te Matapihi users continues through 2021 and significant feedback themes be presented back to Council.	Gaylene Prince	Noted. Surveys will continue and significant feedback themes feedback to Council.	In progress

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34	2020	<b>20/RDC/478</b> Authority to negotiate and enter into a Licence to Occupy part of the unformed road at the South approach to Mokai Bridge.	Graeme Pointon	<p>The building owner is working with their Lawyer to develop a suitable proposal. Council can take no action until the owner and potential purchaser have developed their agreement further.</p> <p><b>Update May 2022</b> No further advice has been received from the building owner. Update requested; further information will be provided when a response is received.</p> <p><b>Update July 2022</b> Still no further update received.</p>	In progress
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## 8 Mayor's Report

### 8.1 Mayor's Report - July 2022

**Author:** Andy Watson, His Worship the Mayor

Good afternoon,

This Council meeting I am able, for a change, to bring to the table some really neat things that have happened in our district - it's lovely to be able to celebrate our wins.

The first is not a Council win but rather an acknowledgement to two different groups -

I attended the Horizons Ballance Farm Environment Awards on 7 July and Rangitikei cleaned up. There is a new award that was given to the Upper Moawhango Catchment Group (under the umbrella of Rangitikei Rivers Catchment Collective) presented to Mark Chrystall and Roger Dalrymple who are the architects of not only the Moawhango Catchment but also the Rangitikei-wide river improvement groups. The major award of the night, the Regional Supreme Award went to Richard and Suze Redmayne for their farm, Tunnel Hill out in the sand country at Turakina. They rightly deserved the award having a very fine understanding of their farm, the plantings for the environment and nutrient studies etc. Richard and Suze's entrepreneurship in Coastal Spring Lamb is widely known and respected.

The Mayoral Taskforce for Jobs has recently been given an increased budget for what is called the Mahi Tahi Employment Programme. This was an initiative started by four rural Councils including the Rangitikei where over a year ago we were given \$500,000 per annum to find jobs for people. With that funding we were able to employ James Towers and start a collaborative relationship with Ngā Wairiki Ngāti Apa, MSD (through Louise McCoard - workplace broker) and Mōkai Pātea. The Government have looked to reduce that annual funding down to \$30,000 and we have argued strongly around the success of the programme. The end result is that we have been granted the right to apply for up to \$450,000 of funding for the next year and 29 rural Councils will be part of the programme – as I said we should celebrate our wins when we get them.

On 13 July I attended a presentation given by Minister Nash in Levin where he announced two pools of funding for our district. The first one was \$2m awarded to Plentyful for the co-funding of a coatings machine in Kensington Road. This is the next stage of our journey to take waste streams from forestry and milk processing to create bio-degradable plastics. Finally we will start to see construction. The second amount of funding went to Ngā Wairiki Ngāti Apa for the Harakeke Farm at Kaitoke where they received \$1.6m for their new strawberry hydroponic operation. Technically this is not in our district but we will be employing a huge number of our people so congratulations are also due there.

Finally we have been able to gain some wins around my concerns regarding road maintenance budgets which are set by Waka Kotahi. As earlier reported we have had \$10m over 3 years stripped from our road maintenance budgets and I, together with other Councils, have long argued that the withdrawal or lowering of maintenance budgets will inevitably see significant reductions in our road performance. Recently there's been a ministerial announcement that they will review the funding for roading maintenance and we need to be in there, boots and all, in progressing these conversations.

I have a further couple of acknowledgements to make. I recently attended the Vocational Expo held at Ngā Wairiki Ngāti Apa on Hendersons Line. This was a chance for secondary students at our combined schools to look at what vocational careers are available to them. I was particularly taken

**ITEM 8.1**

by the construction and building programme with a near completed building and the chance to be shown around it by young people who were incredibly proud of what they had achieved. There were a huge number of other trades and occupations also being highlighted, ranging from cooking through to hairdressing/beauty.

I would also like to acknowledge the work that Francie Elgar has done at Mt View Cemetery. I was able to spend time recently with Francie where she showed me how she has undertaken the cleaning of graves and the installation of little poppies on headstones for all of those who have served in our armed forces. This is a classic case of someone seeing a need and just getting on and doing it. We are indebted to Francie for the work she has undertaken over a number of years.

Three Waters – I would ask people to please refer to the Council website which gives our Council's response to the Three Waters legislation.

## Mayors Engagement

July 2022

1	Attended Regional Transport Matters/Regional Chiefs fortnightly Zoom meeting
2	Attended Planting Day B&C Dams
5	Attended weekly meeting with Chief Executive Attended weekly meeting with Deputy Mayor
6	Attended Q&A at monthly ELT meeting Worked from Taihape for day Attended Taihape Network Meeting
7	Attended Reforms Zoom Update for Mayors, Chairs & CEs Attended Horizons Ballance Farm Environment Awards
8	Attended Manawatu-Whanganui Regional Workforce Plan Launch
11	Met with Francie Elgar at Mt View Cemetery re veterans' graves Attended pre-workshop Co-Chairs Briefing – DIA Planning Technical Working Group
12	Attended DIA Planning Technical Working Group Workshop
13	Attended event in Levin where Minister announced co-funding for Plentyful Kensington Rd Attended opening of Harakeke Strawberry Farm (Ngati Apa venture) in Whanganui Attended weekly meeting with Chief Executive
14	Attended Council Workshop Attended MTFJ Rural Community Resilience Programme Contract Zoom for Mayors Attended Special Reforms update for Mayors, Chairs & CE's Attended Property Brokers Function in Marton
15	Attended Fortnightly discussion on Economic Development with CE & Staff Attended Fortnightly discussion on Pae Tawhiti Rangitikei Beyond with CE & Staff
17	Attended Auntie Rona's tangi at Moawhango Marae

18	Attended Aunty Rona's tangi at Moawhango Marae Attended weekly meeting with Chief Executive Attended Exploring FFLG Zoom
19	Attended Aunty Rona's tangi at Moawhango Marae Attended Fuso NZ Seminar
20	Attended LGNZ Conference in Palmerston North Attended Joint Forestry Meeting
21	Attended LGNZ Conference in Palmerston North
22	Attended LGNZ Conference in Palmerston North
25	Attended Update on Housing Progress Meeting with CE & Staff Attended Hunterville Rural Water Supply Sub-Committee Meeting
26	Attended Pae Tawhiti Rangitikei Beyond Advisory Group Meeting – Draft Spatial Plan Attended weekly meeting with Chief Executive Attended weekly meeting with Deputy Mayor Attended Bulls Community Committee Meeting
27	Attended BA5 in Bulls Attended Santoft Domain Management Committee Meeting
28	Attended LGNZ 2022 Zoom AGM Attended Council Meeting
30	To attend Bulls Volunteer Fire Brigade Annual Honours Night

**Recommendation**

That the Mayor's Report – July 2022 be received.

## 9 Chief Executive's Report

### 9.1 Chief Executive's Report - July 2022

**Author:** Peter Beggs, Chief Executive

**Authoriser:** Peter Beggs, Chief Executive

#### 1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

#### 2. Events Held in June

- 3 June – Taihape Area School Cross-Country – cancelled
- 3 -6 June (Queens Birthday) - Art Exhibition held at Te Matapihi
- 10 June - Taihape Area School Career Expo at Taihape Memorial Park
- Saturday rugby games held throughout the region

#### 3. Health, Safety and Wellbeing Update

- 3.1 The dashboard for June 2022 is attached (Attachment 1).

#### 4. Staff Movements

- 4.1 In June, we welcomed two new team members:

- Sam Zhang, Manager Financial Services
- Leah Gray, Casual Library Officer

- 4.2 We also farewelled the following team members:

- Chrissie Pompey, Cleaner
- Rashmi Natarajan, Digital Engagement Coordinator
- Susie Williams-Dobson, Casual Library Officer

#### 5. Engagement and Consultation Schedule – 2022/23

- 5.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

**6. 1 July 2021 – 30 June 2022 Statement of Service Performance**

- 6.1 The full year Statement of Service Performance report will be presented to Council at the August Council meeting.

**7. Three Waters Council Transition Funding**

- 7.1 On Tuesday, 19 July Hon Kieran McAnulty, Associate Minister of Local Government, announced that the Government is providing a further \$44 million to support councils transition to the Three Waters system and that all councils, regardless of size, would receive a minimum of \$350,000 over the next 12 months, with further funding allocated based on the 'Better Off' funding method. This is provided to recognise the challenges currently facing councils, especially rural and provincial councils who often have lower rating bases and limited resources.
- 7.2 Rangitikei District Council will be offered \$353,000 in the coming 12 months to support resourcing our three waters transition, subject to Council applying and complying with the terms of funding.

**8. Engaging and Working with Community Boards and Community Committees**

- 8.1 Influencing, collaboration and co-design will become increasingly important for the way councils will work. The Community Services Group will be the leader in this space with the community boards and committees. Taking on the responsibility for the community boards/committees is an opportunity to work with these boards and committees with a shift in focus from the operational to community development/partnership (to move from being a forum for service requests to a catalyst for community led development).
- 8.2 Prior to the elections the Community Services managers (in discussion with the Group Manager – Democracy and Planning) will look at how they will work with the community boards/committees, and create an understanding of their purpose including:
- 8.2.1 What they do
  - 8.2.2 Scope of work, identifying what is important to our district, what they can influence, what they can keep an eye on
  - 8.2.3 Develop a plan for the development of the committees post the 2022 elections
  - 8.2.4 Collaboration with other community groups, Council projects and programmes.
- 8.3 The Community Services managers will also meet regularly with the Committee Chairs outside of formal meetings. This will enable discussion about items that are of a Request for Service nature, and staff will offer advice where they can or bring a request to ELT if further information/advice is required. These conversations will commence immediately with the current Chairs.

**9. Community water fluoridation next steps – Ministry of Health**

- 9.1 The Ministry of Health wrote to Council on 22 June 2022 in relation to fluoridation of drinking water (Attachment 3).

- 9.2 Rangitikei District Council do not currently have any long-term plans or funding included in the current LTP budgets to fluoridate any of the drinking water supplies in the District. Due to the time needed to consider the addition and funding of Fluoridation of our drinking water supplies, this will be most likely become the responsibility of the new proposed water entities to be in operation by July 2024.

**10. Former Bulls Library – Bulls & District Historical Society**

- 10.1 A building consent has been granted to Bulls & District Historical Society for seismic upgrading of the former Bulls Library building. The lease agreement with the Society required that the building be strengthened to a minimum of 34% of new building standard. The consented work will bring the building to over 70% of new building standard. The strengthening work has commenced.

**11. Tourism Infrastructure Fund – Springvale Bridge Toilet**

- 11.1 Advice has been received that Council's application for a dry-vault toilet in the vicinity of the Springvale Bridge has been approved. No contract will be entered into until Ministry of Business, Innovation & Employment has confirmed in writing that it has received and found to be satisfactory to it, the following pre-contract conditions:
- Evidence of consultation with the local community on the project, and
  - Evidence of all necessary consents, permissions, permits and approvals to deliver the project.
- 11.2 Council's application requested funding of \$45,000 toward this project. Total funding approved is \$56,000, including \$5,500 OPEX towards the pre-contract conditions. Staff have commenced working toward obtaining the pre-contract conditions.

**12. Library Services**

- 12.1 Whanganui District Library's mobile service has recently been reviewed, retiring their bus for two vans, which have a greater range and access than the bus, enabling them to venture further afield. Conversation between Rangitikei and Whanganui Library teams has resulted in Whanganui offering a six-month collaborative trial at no charge for one of their vans to visit Koitiata, Rātana, and Whangaehu. Our team would lead the promotion/relationships with local stakeholders. Records for customer/new customers/transactions will be recorded to base future decisions on as to whether this service is worthwhile for all parties. The trial is expected to start in August.

**13. Real Estate Agents Feedback**

- 13.1 Council sponsor a bi-annual meeting with Real Estate Agents operating in our district. Our most recent meeting attracted 17 real estate agents from 6 agencies working in the Rangitikei, and we discussed the changes they see occurring in the local housing market. Feedback was that there is a need for more diversity in the homes being built in existing and future developments in Marton and Bulls. Agents said more diversity in housing



developments creates more interesting, attractive and sustainable communities and better caters to the mix of home buyers they deal with, rather than just those who want a three to four bedroom house that looks like all their neighbours. They made three key points:

- different sized homes are needed, particularly two bedrooms for retirees and young couples;
- homes should be offered for sale at different price points to create a mix of low, medium and high cost dwellings and residents, and;
- developments should not offer houses built exclusively on concrete slabs, but also include those that are piled, which will allow for relocatable and tiny homes.

13.2 To support this, staff in relevant teams have agreed to promote these points when working with property developers in our district.

#### 14. External Consultations / Submissions

14.1 Submissions on Government or regional policy, legislation or issues papers are regularly lodged by Council as a key part of our advocacy to Central Government or regionally. Generally, these submissions are signed by the Mayor on behalf of Council. Given the significant number of legislation or policy items being released for feedback, Officers are formalising the process for their consideration by Council. The proposed process involves:

- Assessment by the Executive Leadership Team of newly released consultations to determine whether Council should submit, considering the level of importance to the Rangitikei and staff resources available to respond.
- Update to the Mayor by the Chief Executive.
- Officer assigned to developing the submission to distribute consultation information to Elected Members – within 1 week.
- Monthly update to Council on open/future consultations as part of the Chief Executive's update.

14.2 Where possible, the intention is a draft submission will put on the Council agenda for approval to submit. However, short consultation periods and timing of Council meetings often mean it is not possible for submissions to be considered at Council. For this reason, it is suggested that Council delegates the authority to approve submissions to the Mayor and Chief Executive, with the understanding that feedback will be sought from elected members on all submissions (either via email or workshop), and where possible a draft will be brought to Council for approval. Refer to Recommendation 2 below.

##### Update on consultations from July 2022

14.3 A list of current and upcoming submissions is attached (Attachment 4).

14.4 *Electoral (Māori Option) Legislation Bill* – Submissions to the Electoral (Māori Option) Legislation Bill close on 30 July 2022. The proposed Bill allows voters to change between the Māori and General Electoral roles as often as they wish, and, with some exceptions, at any time. This allows Māori voters more freedom to vote as they prefer for both local

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and general elections. A draft submission has been prepared and is attached (Attachment 5) for consideration by Council. Refer to Recommendation 3 below.

- 14.5 *National Policy Statement on Indigenous Biodiversity* - Submissions to the National Policy Statement for Indigenous Biodiversity closed on 21 July 2022. The final submission is attached (Attachment 6).
- 14.6 *Water Services Entities Bill* – Submissions to the Water Services Entities Bill closed on 22 July 2022. The final submission is attached (Attachment 7).

**15. Fee Waiver – Hunterville Huntaway Festival**

- 15.1 A request has been received (Attachment 8) from the Hunterville Huntaway Festival Committee for a fee waiver for their application for a special licence (Liquor Licensing Fees) for their annual event. The cost for their special licence application is \$575.
- 15.2 As required within the current delegations register any waiver above the allowed threshold can only be authorised by Council, in this instance a waiver of 100% is being sought. Refer to Recommendation 4 below.

**16. Decision Making Process**

- 16.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

**Attachments:**

1. **Health and Safety Dashboard - June 2022** [↓](#)
2. **Comms & Engagement Schedule for 2022/23** [↓](#)
3. **Letter to RDC re fluoridation next steps** [↓](#)
4. **External Submissions - July 2022 Update** [↓](#)
5. **Draft Submission - Māori Electoral Option** [↓](#)
6. **Submission - National Policy Statement for Indigenous Biodiversity** [↓](#)
7. **Submission - Water Services Entities Bill** [↓](#)
8. **Waiver Request - Hunterville Huntaway Festival** [↓](#)

**Recommendation 1**

That that Chief Executive's Report – July 2022 be received.

**Recommendation 2**

That Council delegate, for the remainder of this triennium, the authority to approve submissions on behalf of Council to the Mayor and Chief Executive, provided all Elected Members have been provided with an opportunity to input into the submission.

**Recommendation 3**

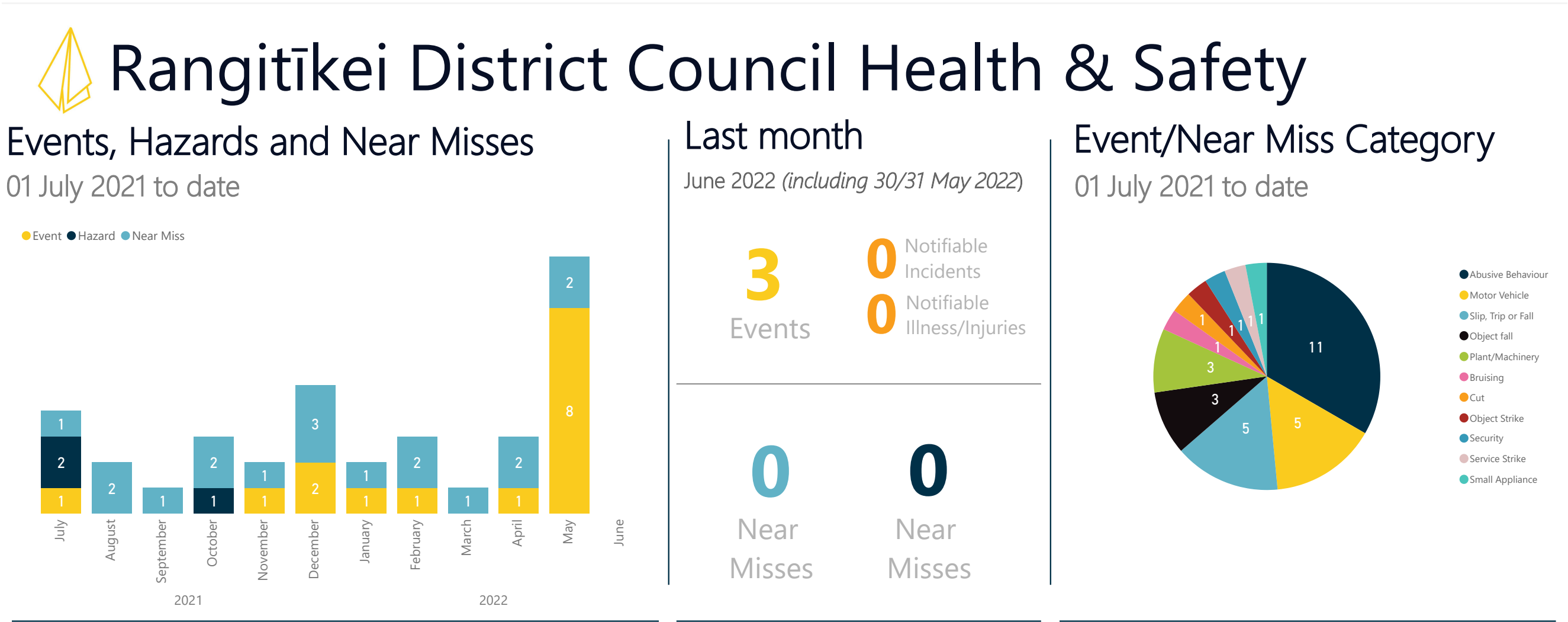
That Council approve the submission on the Electoral (Māori Option) Legislation Bill [with/without] amendment.

**Recommendation 4**

That Council approves a waiver of ...% of the \$575 for the special licence fee (Liquor Licensing Fees) to the Hunterville Huntaway Festival Committee, for their annual event.

**OR**

That Council does not approve any waiver for the special licence fee (Liquor Licensing Fees) to the Hunterville Huntaway Festival Committee, for their annual event.



## Wellbeing News

**Driver Safety**

We had great feedback from our recent driving simulator trial. Participants learnt about safe driving techniques on a range of road conditions as well as situational awareness and avoiding hazards such as distraction and fatigue. We'll be running the training again soon so keep an eye out for more information or let Marcelle know you are interested and she'll pop your name down.

This programme is for all staff who drive – whether for work or outside work.

**Preventing Slips Trips and Falls**

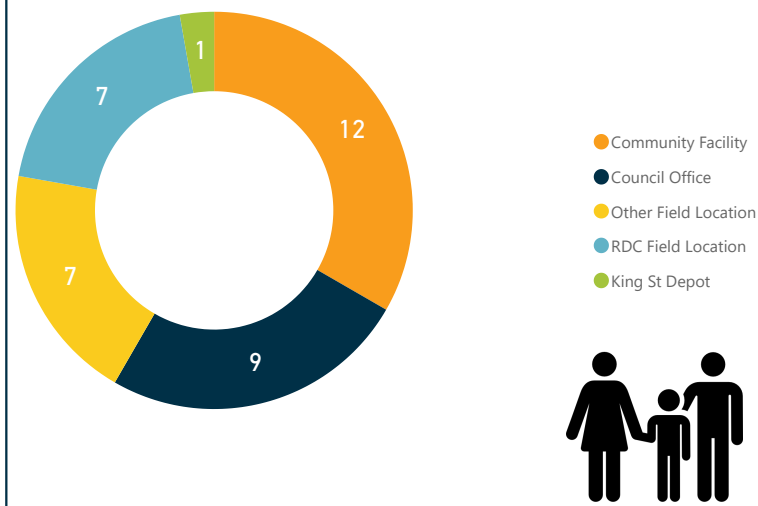
Many workplace injuries are caused by slips, trips and falls. There's some simple things you can do to prevent slip and trip hazards such as ensuring walkways are free of clutter, wiping up spills and paying close attention to your surroundings. Winter conditions mean that surfaces may be extra wet and slippery so please be mindful of your footing when moving about outside or in wet areas.

**Winter is here!**

Speaking of winter conditions, with temperatures dropping it is time to think about protecting yourself from the elements. If you work outside please ensure you use appropriate PPE for the wet and cold and be aware of hazards associated with unfavourable weather conditions.

If you need any assistance with PPE please contact Marcelle.

## Location Events, Hazards and Near Misses



## Driver Ratings

	Apr	May	Jun
★★★★★	9	10	9
★★★★	8	9	10
★★★	10	9	13
★★	7	9	5
★	0	0	0

## Coming Up

**7 July – Wellbeing by Design Workshop (ELT and SLT)**

Our leadership team are participating in a 'Leading Safety' workshop about promoting positive mental wellbeing through good work design.

**12 July – Health, Safety and Wellbeing (HSW) Committee Meeting**

This is the first Committee Meeting for our newly elected HSW Reps. We are really pleased to welcome 10 new HSW Representatives to the Committee, along with existing Reps who are staying on. A huge thanks to those HSW Reps who are stepping down from the Committee – thanks for your awesome work and your continued commitment to health, safety and wellbeing.

**14 July – Work as Done Session (Elected Members)**

Work as Done sessions are part of our Officer Due Diligence Plan and provide practical experience of safety in action. In July our Parks and Reserves, and Animal Control teams are demonstrating some of their great work and initiatives to keep everyone safe.

Engagement / Consultations - 2022/23

RANGITĪKEI DISTRICT COUNCIL

ITEM 9.1

ATTACHMENT 2

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Marton Buildings	Adina	Cr Wilson				Public Consultation									
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon				Public Consultation									
Future of Local Government	Peter		Stakeholder Engagement								Public Consultation				
Three Waters	Arno														
RMA Reforms															
Bylaws/Policies															
• Traffic and Parking Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• TAB Policy	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Gambling Venue (Class 4) Policy	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Control of Advertising Signage Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Public Places Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
• Trading in Public Places Bylaw	Georgia		CONSULTATION PERIOD TO BE CONFIRMED												
Local Body Elections	Carol	N/A	Local, Regional and National Campaign				Election Day								
Business Baseline Survey	Jo		Public Engagement												
Primary Producers' Needs Assessment	Jo			Public Engagement											
Welcoming Communities Rangitikei	Rhianna		Public Engagement												

Key

Stakeholder Engagement (by other orgs)

Stakeholder Engagement (RDC)

Public Consultation

Public Engagement

Anticipated public Engagement will be required

Local and national campaign - Enrolments, Standing for Council, Voting

Election Day



133 Molesworth Street  
PO Box 5013  
Wellington 6140  
New Zealand  
T+64 4 496 2000

22 June 2022

Peter Beggs  
Chief Executive  
Rangitikei District Council  
peter.beggs@rangitikei.govt.nz

Tēnā koe Mr Beggs

### **Community water fluoridation next steps**

Thank you for your response to my letter of 15 December 2021, providing information on the status of the fluoridation infrastructure in your area and the estimated costs and timeframes that would be necessary to fluoridate your drinking water supplies. This information has informed my decisions about which local authorities to consider first, in my decision-making about whether to issue directions to fluoridate.

I have now advised fourteen local authorities that I will soon decide whether to issue directions in relation to some of their drinking water supplies. In deciding which local authorities and water supplies to consider first, I took into account factors including local authority ability to implement fluoridation swiftly, and size and needs of populations served by the relevant water supplies.

Drinking water supplies controlled by your local authority are not included in the first set of potential directions to fluoridate. However, it is likely your situation will be considered in the coming months, and that a decision on whether to issue a direction to fluoridate your drinking water supplies will be made by the end of 2022. As I noted in my earlier letter, I am also mindful of current service delivery pressures across the water services and broader local government sector. In light of this, if I do issue directions for your water supplies, some of these may have compliance dates set for after July 2024 when the new water service entities are established as part of the Three Waters reforms.

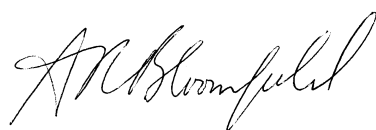
When considering whether to issue any direction to fluoride, and as required under the new legislation, I will seek written comment from you on the estimated costs of fluoridation (including costs of ongoing monitoring and maintenance), and the date by which you could comply with a direction. I will also consider the scientific evidence on the effectiveness of fluoridation, and the oral health status, population size and estimated costs of fluoridation for the area served by each water supply.

Please note too that you do not need to wait for a potential direction from me to start fluoridating water supplies in your area. Community water fluoridation is widely recognised by national and international expert bodies to improve public health by

substantially reducing rates of preventable tooth decay. Here in Aotearoa New Zealand we still have high rates of preventable tooth decay, particularly amongst Māori and Pacific people, and people living in deprived communities. Evidence shows that community water fluoridation both improves the oral health of everyone and also has a proportionately larger benefit for these groups.

Thank you for your co-operation as we work together to improve the oral health of the communities we each serve.

Nāku noa, nā



Dr Ashley Bloomfield  
**Te Tumu Whakarae mō te Hauora**  
**Director-General of Health**

Submissions Currently Open					
Name of initiative	Agency engaging	Due date	Description	RDC to submit?	Submission Lead
<a href="#">Electoral (Māori Option) Legislation Bill</a>	Justice Select Committee	30/07/2022	Government Bill that makes the Māori electoral option continuous (with exceptions) and able to be exercised as many times as the elector wishes. There are amendments to the Local Electoral Act (but with the Bill not being reported back until November).	Yes	Georgia Etheridge
Submissions Closed July 2022					
Name of initiative	Agency engaging	Due date	Description	RDC to submit?	Submission Lead
<a href="#">Exposure drafts – NPS Freshwater Management and Resource Management (National Environmental Standards for Freshwater) Regulations 2020</a>	MfE	10/07/2022	These exposure drafts follow on from MfE's consultation on proposed amendments to the wetland provisions in late 2021. The proposed changes largely affect Horizons	No Limited impact on District Council responsibilities.	N/A
<a href="#">Sale and Supply of Alcohol (Exemption for Race Meetings) Amendment Bill</a>	Governance and Administration Committee	21/07/2022	The Bill is to provide clarity that racing clubs are allowed to have BYO on race days if they hold an on-licence or special licence.	No Addressing issues regarding police opposing some BYO licenses for race events. Not an issue in District as no racing clubs.	N/A
<a href="#">Draft National Policy Statement for Indigenous Biodiversity – Exposure draft - Ministry for the Environment - Citizen Space</a>	MfE	21/07/2022	One proposal is for local councils to undertake SNA assessments. Horizons currently does these. Significant change, likely necessitating new roles and cost implications. Important to submit and request funding support.	Yes	Katrina Gray
<a href="#">Water Services Entities Bill</a>	Finance and Expenditure Select Committee	22/07/2022	Government bill, the first of two, that gives effect to the policy decisions taken in 3 waters reforms. This establishes the entities and their coverage, their powers, and aspects of the governance framework.	Yes	Michael Hodder
Upcoming initiatives					
Name of initiative	Agency engaging	Due date	Description	RDC to submit?	Submission Lead
Smokefree Action Plan 2025		Early July was indicated	Request from Cancer Society to submit to Action Plan or prepare a letter of support for Cancer Society submission. Cancer Society Whanganui is connecting with RDC, Ruapehu and Whanganui.	TBC	TBC
Self-contained Vehicles Bill	TBC	Bill into House in early 2022	Government Bill giving effect to a package of changes tightening what is categorized as a self-contained vehicle, and allowing local authorities to better regulate where non-self contained vehicles may stay overnight.	Yes	TBC
Electoral (Strengthening Democracy) Amendment Bill Private Members Bill - may not proceed	TBC	Awaiting first reading	Bill lowers the voting age to 16, makes the Māori Electoral option continuous	TBC	
<a href="#">Sale and Supply of Alcohol (Harm Minimisation) Amendment Bill</a> Private members Bill, may not proceed	TBC	Awaiting first reading	Part 1 of the Bill abolishes appeals on local alcohol policies. Part 2 removes the advertising link between sport and alcohol banning alcohol sponsorship and advertising of all streamed and live sports and events	No As indicated in previous review of this Bill, limited impact for this district.	N/A
Urban Development Plan Change 3	Horizons Regional Council	Planned for Notification July/August 2022	Draft changes to meet the requirements of the National Policy Statement on Urban Development 2020.	Yes	Katrina Gray
Freedom Camping Bill	TBC	Bill into House in 2022	Allowable to freedom camp in Council land if self-contained. Certified Self contained register will be online. Council bylaws can designate places people could freedom camp if not-self contained. Some funding available for ambassadors or development of bylaws. Tiered fine system, allows infringement notices to be delivered by email, required 14 day payment of fines. The Government intends to the legislation in place for summer 2022/23. <a href="https://www.mbie.govt.nz/immigration-and-tourism/tourism/tourism-projects/responsible-camping/freedom-camping-changes/">https://www.mbie.govt.nz/immigration-and-tourism/tourism/tourism-projects/responsible-camping/freedom-camping-changes/</a>	TBC	TBC
Building Consent System Evaluation	TBC	Consult in 2022	MBIE is reviewing the building consent system to identify opportunities for improvement. The initial consultation has been completed. The report and next steps are awaited. <a href="https://www.building.govt.nz/about-building-performance/all-news-and-updates/building-consent-system-evaluation/">https://www.building.govt.nz/about-building-performance/all-news-and-updates/building-consent-system-evaluation/</a>	TBC	TBC



Better Payment Practices Bill	Economic Development, Science and Innovation	Bill into House in July 2022	Government Bill enabling Government to set regulations requiring large business (incl central and local government) to report against a set of performance measures on the speed of payment to small business, and to comply with provisions of a Code.	TBC	TBC
Preparation for GPS Land Transport	Ministry of Transport	Aug-22	Ministry of Transport has contacted Council to indicate that they will shortly be seeking feedback on the development of the previous GPS. This will inform the development of the GPS 2024	Yes	TBC
Natural and Built Environment Bill	Environment Select Committee	Bill into House 3 <sup>rd</sup> quarter 2022	First of two Bills giving effect to RMA reform. This focuses the setting of environmental limits, environmental and land use planning and the governance of those activities.	Yes	Katrina Gray
Spatial Planning Bill	Environment Select Committee (TBC)	Bill into House 3 <sup>rd</sup> quarter 2022	Second of two Bills giving effect to RMA reforms. This one focuses on regional spatial strategies and the governance of these activities	Yes	Katrina Gray
Resource Management (Infringement Offences) regulations	MfE	3rd Quarter 2022	Amendment to reflect Resource Management amendment act 2020. Increases to maximum infringement fees.	TBC	TBC
Water Services Entities Amendment Bill	Health Select Committee (TBC)	Bill into House Sept 2022	Second of two Bills giving effect to water reform. Bill will cover powers, economic regulation, links to land use planning, and amendments to LGA (including LTP 2024).	TBC	TBC
Civil Defence and Emergency Management Amendment Bill	Governance Admin Select Committee	Bill into House 3 <sup>rd</sup> quarter 2022	Gives effect to outcome of Trifecta Review consultation and policy development process.	Yes	TBC
Review of the Sale and Supply of Alcohol (Fees) Regulations 2013	Ministry of Justice	Review completion by December 2022	Contacted by MoJ to advise of this process. Will be contacted for feedback during review. Review is to determine whether the licensing fee regime remains fit for purpose. That is, whether it is achieving cost recovery for those providing the licensing functions, and the extent to which it is contributing to the object of the Act	TBC	TBC
GPS Land Transport	Ministry of Transport	Early 2023	Sets out how National Land Transport Fund is allocated, including transport, roading improvements, and road maintenance.	Yes	TBC
Climate Adaptation Bill	Ministry for the Environment	Early 2023	Will introduce the legal framework for managed retreat and other climate response matters.	Yes	TBC
Future for Local Government Draft Report	Future for Local Government Panel	Feb-23	Draft report including recommendations from the panel.	Yes	Georgia Etheridge

# DRAFT



21 July 2022

Committee Secretariat  
Justice Committee  
Parliament Buildings  
Wellington  
*via submission to [www.parliament.nz](http://www.parliament.nz)*

Tena Koe

## **Rangitikei District Council submission on the Electoral (Māori Electoral Option) Legislation Bill**

The Rangitikei District Council (Council) thanks the Justice Committee for the opportunity to submit on the Electoral (Māori Electoral Option) Legislation Bill and supports this change to allow Māori voters to change between General and Māori Rolls more freely.

The Rangitikei District has a relatively high Māori population, with the 2018 census showing 26.6% of the district's resident population are Māori, compared with 16.5% nationally.

Council is committed to working with Māori and tangata whenua, including supporting Māori to contribute to and participate in decision making processes.

### **Māori Wards**

On 29 April 2021, Council unanimously voted in favour of establishing Māori Wards for the 2022 election.

Following the Representation Review undertaken in 2021, Council representation for the 2022 election will include two Māori wards – Tiikeitia ki Uta (Inland) and Tiikeitia ki Tai (Coastal), with one Councillor for each ward.

Māori voters last had the option to determine their roll during the Māori Electoral Option in 2018 and will be unable to change rolls for the upcoming local body election despite the widespread establishment of Māori Wards since this time. The regulatory impact statement states that approximately 6,000 people per year attempt to exercise the Māori Electoral Option to change rolls and are unable to do so, increasing to 24,000 in the last General Election year. Council agrees that this indicates that the current Electoral Option system is not clear or easy to navigate, potentially disadvantaging Māori voters.

### **Conclusion**

Council supports this Bill and agrees it is appropriate to allow Māori voters to move between electoral rolls more freely, making it easier for voters to participate in both general elections and local body elections on their preferred roll. Council supports this effort to remove restrictions on Māori voters' electoral rights and maximise voter participation, while acknowledging that this change is not able to take place in time for this year's local body elections.

Naku noa

Mayor Andy Watson  
On Behalf of the Rangitikei District Council

*Making this place home.*

FROM THE  
OFFICE OF THE MAYOR



20 July 2022

Indigenous Biodiversity Team  
Ministry for the Environment  
PO Box 10362  
Wellington 6143

*By email: [indigenusbiodiversity@mfe.govt.nz](mailto:indigenusbiodiversity@mfe.govt.nz)*

**Submission on the National Policy Statement for Indigenous Biodiversity (NPSIB) Exposure Draft and Implementation Plan**

Thank you for the opportunity to submit on the NPSIB Exposure Draft and Draft Implementation Plan. Council submitted on the draft NPSIB in March 2020, raising several concerns about the affordability and practicality of implementation of the proposed NPS. We echo those concerns in this submission and provide additional detail and suggestions for the Ministry to consider. We note that due to the number and scale of consultations coming from Central Government (three waters, RMA reform, future for local government etc), Council's ability to engage with the Exposure Draft in a meaningful way has been diminished. As a result, we have focused our comment on the areas of most concern.

The Ministry has noted the purpose of the engagement is to ensure the draft provisions in the NPSIB are workable and to start the conversation about NPSIB implementation and support measures. Our comments have been designed to focus on these aspects.

Council recognises the importance of protecting and restoring indigenous biodiversity, we support the general intent of the NPSIB and support an approach that aims to achieve national consistency in the management of Significant Natural Areas (SNAs). We also support the recognition of tangata whenua as kaitiaki. Our submission focuses on the implementation of provision 3.8 Assessing areas that qualify as significant natural areas; provision 3.9 identifying SNAs in District Plans; Part 4: Timing; and the draft Implementation Plan.

**Background**

In the Manawatū-Whanganui Region, Horizons Regional Council takes responsibility for the maintenance and protection of indigenous biodiversity under the One Plan using an adaptive management approach, in addition to non-regulatory methods. Territorial authorities in the Manawatū-Whanganui Region currently have no provisions in district plans focused on indigenous biodiversity.

The Rangitikei District covers an area of almost 4,500km<sup>2</sup>, with a population of 16,050<sup>1</sup>. The District is predominantly rural, with a diverse range of environments from the Kaimanawa Forest Park in the north through to the coastal environments in the south.

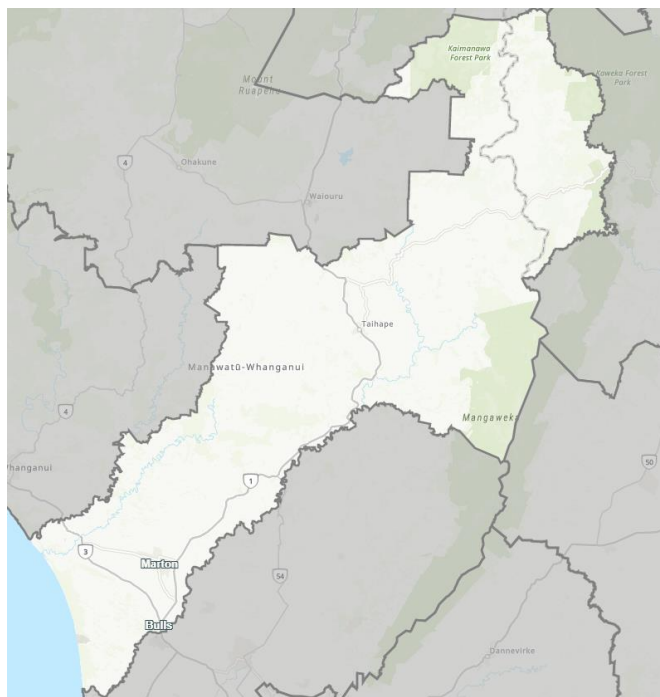


Figure 1. Map showing the extent of the Rangitikei District.

**Implementation of provision 3.8 Assessing areas that qualify as significant natural areas; provision 3.9 identifying SNAs in District Plans; Part 4 timing.**

The Exposure Draft of the NPSIB requires territorial authorities undertake a district-wide assessment of land in their district to identify SNAs (3.8) and then notify a plan change to include each area identified as an SNA in the District Plan (3.8). By 2027 territorial authorities are required to have identified, mapped, and notified all SNAs (Part 4).

The key issues with implementation and workability of these provisions for the Rangitikei District Council are affordability, resourcing, and capability. Council currently has no internal ecology expertise to undertake the assessments, nor the planning capacity to work in partnership with tangata whenua and landowners throughout this process or undertake the subsequent plan change. Therefore, to implement the proposed NPS, Council would need to engage the expertise of an ecologist and additional planning resources.

The size of the Rangitikei, and the requirement that natural areas are verified by physical inspection, also provides significant challenges for the Rangitikei context. The Rangitikei District is vast, with a travel time of 1.25 hours from the coast to Taihape, which is only halfway through the district. A number of land parcels in the northern reaches of the District are landlocked and accessible only via helicopter.

<sup>1</sup> StatsNZ 2021 subnational population estimates

In addition, Council resources would need to be directed to considering support measures that may be required for tangata whenua and landowners. One example may be consideration of a rates remission for land with SNA's or other non-regulatory methods which are currently being implemented by Horizons.

A rates increase of 1% for the Rangitikei equates to approximately \$250,000. The proposed NPS would likely equate to at least a 1-2% rates increase per year, which given the range of other pressures facing local government is significant for the Rangitikei community, which is already concerned about the level of rates paid in comparison to neighbouring councils. This would also be on the assumption ecology and planning support could be sourced to undertake the assessment and subsequent plan change processes. The significant burden the proposed NPS will place on the Rangitikei community is unjustified given there is no clear evidence the proposed approach will provide for enhanced environmental outcomes compared with the existing approach under the One Plan.

The proposed implementation timeframe of 5 years from commencement for giving effect to SNAs (4.2), would necessitate work on identifying the SNAs would need to start immediately. Without additional resourcing, if implemented by Council, would unjustly re-prioritise our work programme for our upcoming District Plan review. Council's priorities are on issues such as ensuring sufficient land for housing and business, reviewing our provisions to better support the development of well-functioning communities and on addressing rural subdivision requirements. Implementing the NPSIB would significantly reprioritise this work programme, which is not justified given indigenous biodiversity already has an appropriate management regime in the Manawatū-Whanganui region through the One Plan.

In addition, we are concerned about the potential impact on landowners. The Rangitikei has significant areas of land (compared with anywhere else in New Zealand) which are currently landlocked and may well contain SNAs. The vast majority of these land parcels are Māori land. We need to ensure that indigenous biodiversity is protected and enhanced, without unduly constraining the ability for the landowners to derive an income from the land in the future. We therefore support clause 3.18 that sets out an alternative approach for Māori land, in particular 3.18(2) which recognises the need to provide for the development of Māori land to support wellbeing, papakāinga, and recognise there may be no alternative locations for tangata whenua to use or develop their lands.

In addition, landowners should not be left with the responsibility of the ongoing management of the identified SNAs. For the SNAs to be protected and enhanced, ongoing management of these areas is essential. Government support would be required for activities such as pest management and planting. It is important that education occurs, so that government can work alongside landowners in the ongoing maintenance and protection of these sites, many of which will be significant as a result of landowners protection and restoration.

There are three solutions we have identified for addressing the concerns raised:

1. The Government provides financial support that covers the full cost of implementation.

Under this solution Government would provide financial support for Rangitikei to complete the required work. This includes funding for both planning and ecology expertise throughout the assessment and district plan change processes. In addition, funding support would be required to cover monitoring of activities within the SNA's and enforcement action if required. The success of this option would be dependent on sufficient funding being provided and Council being able to secure appropriate expertise to undertake the work.

2. A bespoke arrangement is allowed for the Manawatū-Whanganui region to retain the adaptive management approach in the One Plan.

Under this solution, the NPS would be re-drafted to enable the councils in the Manawatū-Whanganui region to proceed with the status quo – protection of indigenous biodiversity using an adaptive management approach set out under the One Plan. This solution could be employed either indefinitely, or until transition occurs in accordance with solution 3.

3. Implementation is aligned with the development of a Regional Spatial Strategy and a Regional Natural and Built Environments Plan

Given the resourcing required to implement the NPSIB, the desire to achieve national consistency in protecting and managing indigenous biodiversity, and the upcoming move towards a regional approach to resource management, the logical implementation timeframe is for the requirements of the NPS to be implemented alongside the development of the Regional Spatial Strategy (assessment) and Regional Natural and Built Environment Plan (provisions).

This approach would see the most efficient use of resources in the Manawatū-Whanganui region, and a consistent implementation of the NPSIB. If territorial authorities implement the provisions prior, re-work will be required in the development of the regional documents. This approach also deals with potential issues with transition from the One Plan. Our region already has an approach for protection of indigenous biodiversity in place under the One Plan, therefore, the risk of adverse impacts on indigenous biodiversity occurring during this transition are minimal.

Rangitikei District Council would work alongside the regional committee to support the implementation of the NPSIB for the Rangitikei, in particular, supporting the partnership with tangata whenua for the identification and regulatory response to unsure all Māori land, particularly landlocked land parcels are not unduly impacted by any proposed SNA mapping and associated rule framework.

**Preferred Solution: 3 - implementation is aligned with the development of a Regional Spatial Strategy and a Regional Natural and Built Environment Plan under the Natural and Built Environments Act.**

#### Draft Implementation Plan

The draft Implementation Plan (table 1) identifies in the first year the following Government implementation support measures will be rolled out:

- develop detailed guidance
- develop direct support for iwi/Māori
- provide funding to assist councils with SNA identification
- provide funding to assist council funding to landowners
- conclude and review pilots.

Council is supportive of the implementation measures identified, particularly funding assistance (and direct support) for iwi/Māori, landowners, and councils for SNA identification. However, the draft implementation plan lacks detail on the extent of funding and applicable criteria. Additionally, no funding has been identified for the required plan change process to implement the SNAs once identified. The level of funding available for all parties will strongly influence the successful implementation of the NPSIB. For implementation to be achievable for the Rangitikei District Council

financial support would be required for the mapping, including working alongside iwi and landowners, and the subsequent plan change process.

We also urge the Ministry to work alongside iwi/Māori to understand the support needed for their full participation, both from iwi that have reached Treaty settlements, as well as those still going through settlement claim processes.

Further consideration also needs to be given to Government funding for non-regulatory methods, such as education and collaboration with landowners. Better engagement with landowners to identify, and understand the importance of the SNAs and work together to identify bespoke management approaches to protect SNAs, would be preferable to gaining buy-in from the rural sector who will be most impacted.

Aligned with proposed solution 3 above, the most efficient method of providing financial support for the Manawatū-Wanganui region would be for the implementation to occur alongside the development of the regional planning documents proposed under the Strategic Planning Act and Natural and Built Environments Act.

I welcome the opportunity to speak to this submission if the opportunity is made available.

Yours sincerely,



Andy Watson  
**Mayor – Rangitikei District Council**

FROM THE  
OFFICE OF THE MAYOR



20 July 2022

## SUBMISSION TO THE WATER SERVICES ENTITIES BILL

### Introduction

Rangitikei District Council appreciates the opportunity to make a submission on the Water Services Entities Bill. We are aware that nearly nine months have elapsed since we made the Minister of Local Government aware of the Council's views and those of our community. We are glad that there has been a real engagement with the local government sector on several particularly crucial aspects of the proposed reform (which we shall comment on later). On the other hand, we are disappointed that the whole legislative framework has not been prepared which means that there continues to be uncertainty over what will be significant detail in how the new entities will operate.

In our earlier letter to the Minister, we noted our understanding of and support for change to how the three waters are managed, and that we generally accepted that the Government's evidence for change is directionally correct. What we noted then was the range of views about the levels of benefit which can be achieved through aggregation and the concern within the communities about the lack of engagement with them about the reforms. As a background to that letter, Council undertook an online survey of people in the Rangitikei. The vast majority of survey respondents, including feedback directly to Elected Members, had no confidence in the reforms and were opposed. We have not undertaken a further survey but have encouraged local residents and organisations to express their view directly to the Committee.

Like other territorial authorities, Rangitikei District Council has substantial assets in the three waters: an external assessment deemed them to have a fair value of just under \$109 million as at 30 June 2019. They include three rural water schemes, one of which is also the source of drinking water for the township of Hunterville.

### Ownership

We are pleased to see that the question of possible privatisation has been addressed by the introduction of shareholding for local authorities, with the requirement for unanimous consent of each shareholding local authority to advance a proposal to privatise. However, this provision could be changed in a future Parliament.

We suggest that the protections in the Bill are 'entrenched' by Parliament.

*Making this place home.*

06 327 0099 027 617 7668 andy.watson@rangitikei.govt.nz info@rangitikei.govt.nz www.rangitikei.govt.nz 46 High Street, Private Bag 1102, Marton 4741



We wonder whether there is merit in requiring each entity to call an annual shareholders' meeting. This could provide a further opportunity for a community voice. If so, it could be done through an addition to clause 91.

### Governance

We expressed our concern to the Minister that the size of the proposed Entity B (now the Western-Central Entity) was 'at odds with enabling local influence from the range of disparate communities' across the entity.

We further note that the Bill establishes a two-tier governance structure –

- strategic (regional representative groups and regional advisory panels)
- operational – independent, skills-based boards

However, the Bill's approach to outlining this structure is made complex by having a separate specification (in Part 2, Subpart 7) **Constitutions** in addition to the earlier subparts for the regional representative groups, regional advisory panels and the entity boards.

The key part for us of the proposed structure is the regional representative group, with equal representation from territorial authorities and mana whenua within the entity boundaries. We are pleased that the recommendations from the Working Group on Representation, Governance and Accountability have been accepted, in particular –

- a. the regional representative groups now determine the composition of the Board Appointments Committee, with the power to appoint and remove Board members and set relevant policy (clauses 38-40)
- b. the regional representative groups must now give approval for key documents such as the funding and pricing plan and the infrastructure strategy (clause 28)
- c. the addition of regional advisory panels (clause 45)

We suggest that clause 27 is extended so that the regional representatives are broadly representative of the different mix of metropolitan, provincial and rural territorial authorities within each region.

Given the significance of the regional representative groups for local voice and accountability, we question why it is entirely the decision of the chief executive to determine the nature of the customer forum.

We suggest that clause 203 **Customer forum** is amended, by adding  
(6) The chief executive must consult with and gain agreement from the regional representative group on the number of consumer forums, the class of consumers to be involved and the guidance document to be provided to each forum.

Likewise, we think the chief executive should engage directly with the regional representative group on the customer engagement stocktake

We suggest that clause 204 **Customer engagement stocktake** is amended by adding (3) *The chief executive must present the customer stocktake to the regional representative group as soon as practicable after it is issued and, following that publish a copy on an Internet site maintained by or on behalf of the entity in a format that is readily accessible.*

We disagree with the Bill's proposal that the regional representative groups (and regional advisory panels) will not come into effect during the establishment period. We elaborate on this later in our submission when we discuss the Bill's transitional provisions.

Council considers this addition of the regional advisory panels will go some way to ensuring a local voice and local accountability – both for territorial authorities as well as mana whenua. However, while the procedures for the regional advisory panel are included in the specification for the constitution for each entity, the establishment of such panels is not mandatory. We think this is a misreading of Recommendation 25 from the Working Group on Representation, Governance and Accountability, and is a mistake which needs to be corrected. Such panels need to be seen as the way in which local communities can have a voice on what they see as the local priorities – and critical linkages to other local projects, such as roading and housing development.

We suggest that clause 45(1) is amended: The constitution of a water service entity ~~may~~ **must** establish 1 or more regional advisory panels.

We think it should be mandatory for each entity to allow its constituent territorial authorities to discuss what regional advisory panels should be put in place. Part of this consideration is gaining the views of mana whenua: one way of ensuring this is to have territorial authorities discuss it with their iwi and hapū, but a parallel process with mana whenua could also be used. The decision would be made by the regional representative group as specified in clause 30.

We suggest that the Bill includes an additional clause 91 (ea) **Establishing regional advisory panels**: *Each water services entity (through its regional representative group) must consult with all of its constituent territorial authorities requesting their view on what would be appropriate geographic areas for each regional advisory panel to cover, taking into account their individual discussions with iwi and hapū with whom they relate.*

However, clause 47 notes only the collective duty of regional panel members, which might be seen as restricting the intent of establishing such panels.

We suggest that a further clause 47A is inserted **Individual duties of regional advisory panel members**: *Each member of a regional advisory panel is expected to be knowledgeable about their local community and be an advocate for it.*

We agree with the requirement (clause 114) to provide funding and relevant information for the regional representative groups and regional advisory panels.

We support the emphasis on consensus decision-making for both the regional advisory panels and the regional representative groups. We consider that this is the most effective mechanism for considering the range of needs and priorities across each region, but agree with the provision (clause 43) regarding dispute resolution – in particular that the costs are not to be met by the represented territorial authority or mana whenua.

We note that clause 61 of the Bill provides that parts 1-6 only of the Local Government Official Information and Meetings Act applies to the entities. This means that Part 7 (covering local authority meetings) does not apply to the entities. This would mean agendas, order papers and minutes would not be available to the public (apart from the limited opportunities provided by clause 60).

We suggest that Part 7 of the Local Government Official Information and Meetings Act should apply – as an assurance for transparency in decision-making and to align with the entities being 'local authorities' in terms of the Public Records Act 2005. With that change, there is no need to specify a minimum number of 'public meetings' to be held by the Board as provided in clause 60.

### Local influence

In our earlier letter we looked for clarification on the opportunities for local influence and planning integration. We note that the objectives for the entities (clause 11) include protecting and promoting public health and the environment and supporting an enabling housing and urban development and that the operating principles (clause 13) include 'partnering and engaging early and meaningfully with territorial authorities and their communities'. This is referenced in clause 73: The board of a water services entity must ensure that the entity acts in a manner consistent with its objectives, functions, operating principles, and current statement of intent.

We accept that this first Bill cannot readily anticipate other planned reforms (particularly those associated with the Resource Management Act). However, we think there are important linkages which could be included.

We suggest that it would be practical to include -

In clause 11  
promote community well-being in the localities served by each entity  
in clause 13  
having regard for statutory planning requirements on territorial authorities (including their long-term plans)  
having an obligation to consider ways in which the entities can foster development of Māori capacity to contribute to the governance and decision-making of the entity.

As a transitional arrangement, we suggest that the initial three years of the investment plans for each entity is required to take into account the investment planning for the three waters documented in the 2021-31 long-term plans of each territorial authority.

We understand that subsequent legislation will address in detail the methodology of debt and asset identification and transfer. We note that a significant aspect in this is making available to each entity copies of the relevant records (including rating records), some of which will now be held in archives repositories. Clause 222 amends the Public Records Act 2005 so that water services entities are deemed local authorities under that Act.

### **Government influence**

While clause 115 guarantees the independence of the water services entities (and their boards), we note that Part 4 of the Bill allows the Government to choose to exercise a degree of control over the water services entities through a Government Policy Statement on Water Services (part 4). Clause 132 requires the water services entities “to give effect” to such a Statement – which looks very close to providing a direction to the entities, and thus qualifying their statutory independence. However, just as there could be cause for formal monitoring and intervention (as specified in part 5), we accept that there could be a national perspective which may need to be reflected. However, we think the consultation requirements (in clause 131) are insufficient:

We suggest that clause 131 includes a specific engagement with Māori and a requirement to publicly release a draft Statement so that there is a wider opportunity to give feedback. It would be reasonable for the Minister, in making such a Statement, to be required clarify how water services entities are to be supported in giving effect to the Statement.

### **Funding and pricing plan**

We are disappointed by the Bill’s provision (clause 150-152 and part 3 of Schedule 3) on the funding and pricing plans to be developed by each entity. While there is clarity on engagement with territorial authorities and consumers, there is no mention of affordability or the earlier discussions of price harmonisation or cross-subsidisation of smaller/rural localities by larger/urban centres. This was one of the specific concerns raised in our earlier letter to the Minister. Earlier publicity from the Department of Internal Affairs about the reform proposals was specific about both improved levels of service and more affordable household bills. We understand from the Discussion Paper from the Ministry of Business, Innovation and Employment, *Economic Regulation and Consumer Protection for Three Waters Services in New Zealand* (October 2021), pp.31-32, that independent price-quality regulation is likely, but not feasible before 1 July 2027 meaning that some transitional arrangement is needed. To avoid clashing with the statutory independence of the entity boards, it would seem preferable to provide for that arrangement in the Bill.

We suggest that Internal Affairs is asked to provide the Committee with updated ranges of lowest and highest average household bills on the basis of the four entities being established. Calculations circulated last year based on the analysis by the Water Industry of Scotland suggested this would be between \$800 and \$1600 in 2051, meaning that it would be lower than that when the entities become operational. We think that these ranges should be included as part of the transition arrangements so that communities are clear what the pricing structure will be from 1 July 2024.

### Transition

We are extremely concerned that clause 3 of Schedule 1 authorises the Minister to appoint the establishment boards for the entities, boards which could legally remain operational until 1 July 2024. We believe that it is critical that the regional representative groups are established *first*, before the entity boards are appointed, allowing the Bill's provision (in clause 38) for regional representative groups to appoint their board appointments committees.

Council is not privy to the Department's thinking about when the establishment boards would need to be operational but, given that the territorial authorities and mana whenua are already known, we see no reason why the groups could not be in place within three months of the Bill being enacted, so that the first boards for the entities could be operational by 1 July 2023 together with the constitutions be in place. This means the concept of 'establishment boards' would become redundant.

We believe that the first chief executives should be appointed by the initial entity boards, not the Minister.

We suggest that the Committee request clarification from the Department of Internal Affairs how much sooner than 1 July 2014 do the initial boards for the entities need to be established.

We suggest that  
 Clause 2 **Commencement** be amended  
 (b) subparts 1 to 8 of Part 2. [i.e. so that parts 5, 6 and 7 come into force the date of royal assent]  
 Schedule 1 **Transitional provisions**  
*Delete*  
 Clause 3 **Establishment board of water services entity**  
 Clause 4 **Appointment of establishment chief executive**  
 Clause 6 **Role of Minister during Establishment period**

We note the requirement (Schedule 1, clause 5) for the Council to provide information to facilitate the reform, and accept that this is a continuation of the process to date. However, we question the requirement (Schedule 1, clause 11) to comply with any reasonable request to second employees to the entity.

We suggest that the requirement in Schedule 1, clause 11 regarding secondment of employees to the entity is qualified by 'provided that the local government organisation retains sufficient capacity to meet its level of service undertakings with its community'

We think Schedule 1 clause 14 is helpful in clarifying the interrelationship of the reforms with certain provisions of the Local Government Act 2002.

We are pleased to see that Schedule 1 includes (clause 16) a specific requirement to offer an employment position to those employees (not performing a senior management role) who will carry out a similar role in the new entity, and that this will be regarded as continuous service with the new entity. However, this does not provide certainty that the provision of service in any locality will be preserved, and we wonder whether that issue will be addressed in subsequent legislation.

However, we are disappointed to see clauses 21, 22 and 23 in Schedule 1 which require local government organisations to advise the Department of Internal Affairs about an intended decision which relates to or may affect the provision of water services. This is an extremely 'low-trust' stance, surprising given the MoU that is in place with Local Government New Zealand. This would be a far better, and more efficient, place to agree on protocols for decision-making by local government organisations.

We suggest that clauses 21, 22 and 23 of Schedule 1 are deleted from the Bill and that the Department of Internal Affairs is directed to discuss decision-making protocols during the establishment period with Local Government New Zealand and modify the MoU between the two bodies accordingly.

#### **TO THE SELECT COMMITTEE:**

The Rangitikei District Council has taken considerable care to understand and reply to the specific parts of the Bill suggesting changes, as is required.

That may lead to the impression that we are in favour of the Bill. That is not the case. Our Council strongly rejects the Bill. We believe it is rushed legislation that has not been carefully thought through with very little attempt to seek regional solutions. We do not support the governance structures in their present form. Local influence and transparency is not evident or guaranteed within the Bill. For example, the Bill was built on the promise of cross-subsidisation without any supporting information. It is not acceptable to establish these powers without full information or by just saying that the regulator will ensure things later.

We strongly urge the Government to pause and develop the legislation in conjunction with our communities. I repeat, our Council opposes the Bill in its current form.

I would like an opportunity to talk with the Committee.



Mayor Andy Watson  
on behalf of Rangitikei District Council

Scanned & emailed 4.5.22 12:41pm  
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4<sup>th</sup> May 2022

Dear Sir,

I am writing to you on behalf of the Hunterville Huntaway Festival Committee, to ask that you consider waiving the Special Licence fee for our Community Event being held on 29<sup>th</sup> October 2022, as you have done in previous year's.

As you know we are a non-profit organisation and we work hard to host a fabulous event that attracts up to 5000 people to the Rangitikei region each year.

We are extremely lucky to secure many sponsors each year to make this event possible and we try to keep our costs down wherever we can.

This year is the 25<sup>th</sup> anniversary of the Hunterville Huntaway Festival and we are very excited about hosting this year's event given we had to cancel last year due to the COVID-19 pandemic and restrictions.

I look forward to hearing from you soon and hopefully see you at our Festival. If you have any further questions, please do not hesitate to contact me.

Kind Regards,

A handwritten signature in blue ink, appearing to read "K. Gray".

Karina Gray

Secretary for HHF Committee



## 10 Reports for Decision

### 10.1 Kiwiburn - Remittance of Fees Request

**Author:** Dave Tombs, Group Manager - Corporate Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

#### 1. Reason for Report

- 1.1 A request has been received (as attached) from Kiwiburn Inc Society for a remittance of some resource consent processing fees, in relation to their 2023 Burning Man event (25 – 30 January 2023).

#### 2. Context

- 2.1 Kiwiburn made a request to the Events Sponsorship Scheme (Round 3, 2021/22), which the Finance/Performance Committee considered at their meeting 30 June 2022.
- 2.2 The Finance/Performance Committee declined the application, noting that they did not feel that the ESS scheme was the best way to provide support. The Committee also noted that Kiwiburn had been advised of alternative mechanisms for requesting support, such as a request to the Chief Executive.

#### 3. Details of Request

- 3.1 Kiwiburn have recently been granted a Section 127 (change of a condition for a resource consent), which has incurred an additional \$2,096 in processing charges from Council. Kiwiburn have thus asked if Council would be willing to subsidise some or all of these fees.
- 3.2 As required within the current delegations register any remittance above the allowed threshold can only be authorised by Council, in this instance a remittance of **up to 100%** is being sought. Refer to Recommendation 2 below.

#### Attachments:

1. **Kiwiburn - Request for Remittance** [↓](#)

#### Recommendation 1

That the report 'Kiwiburn – Remittance of Fees Request' be received.

#### Recommendation 2

That Council approves a remittance of ...% of \$2,096 for fees relating to a Section 127 (change of a condition for a resource consent) from Kiwiburn for their 2023 Burning Man event.

**OR**

**ITEM 10.1**

That Council does not approve any remittance of fees relating to a Section 127 (change of a condition for a resource consent) from Kiwiburn for their 2023 Burning Man event.

Hello Peter

As you are aware Kiwiburn's recent application for Event Sponsorship from Rangitikei District Council was determined by the Finance/Performance Committee to not meet the necessary criteria which we understand.

We were wondering if instead there were alternative means of support e.g. we have recently applied for - and had approval for - a S127 amendment to our resource consent for our event and this attracted \$2,096 of processing charges by Rangitikei District Council of which we have already paid the \$797 deposit on filing the application. Is there an opportunity for the Council to subsidise the process by remitting some or all fees perhaps?

Thanks for your assistance in this matter.

Cheers

Andy Justice

Chair

Executive Committee

[Kiwiburn](#)

## 10.2 Agreement - Mayors Task Force For Jobs

**Author:** Gaylene Prince, Group Manager - Community Services

**Authoriser:** Peter Beggs, Chief Executive

### 1. Reason for Report

1.1 The purpose of this report is to seek:

1.1.1 Approval from Council to enter into an agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs - MTFJ - Community Recovery Programme) until June 2023.

1.1.2 Council approval to contract James Towers Consultants Limited to deliver the MTFJ programme.

### 2. Context

2.1 A new agreement for the MTFJ Programme has been drafted (Attachment 1). Council has the ability to apply for funding up to \$450,000 and it is proposed that this whole amount be applied for, this will be paid in two tranches.

### 3. Procurement

3.1 Council's procurement policy

Forecast cashflows for the delivery of MTFJ from July 2022 to 30 June 2023 are expected to total up to \$450,000. Under Council's current procurement policy, suppliers must be given an equal opportunity to bid for contracts with value greater than \$250,000 (Rule 4). However, Rule 11 of Council's policy provides for valid opt-out procurements. Specifically, Clause 1c of this rule validates opt-out procurements of technical/functional specialists:

*Where a supplier is deemed to provide a unique or specialist service that is specific to the needs of Council. This may include a service that is not available from any other supplier or a preferred service from a specific supplier based on Council's ...*

(Rangitikei District Council Procurement Policy, Page 12)

3.2 Functional Specialist Service

MTFJ is a community service programme matching employers and jobseekers with a focus on youth employment, education, and training. Delivery of the programme requires extensive networks, particularly with employers, as well as good local knowledge. Those working in this field require an in-depth understanding of job seeker and employer needs and specialist, technical skills in working with young people. The pool of people/organisations set up to deliver this type of work is limited. Moreover, funding for the programme is sourced from central government and the delivery is required now to achieve the outcomes sought by 30 June 2023.

Undertaking a tender process (open or closed) at this stage in the delivery of the programme is unlikely to render a competitive field because of the unique and specialist nature of the service. In addition, the uncertainty that accompanies the tendering process could act a disincentive and place the service at some risk.

Council's current provider James Towers Consultants Ltd has the prerequisite knowledge and skills to deliver the MTFJ Programme and a proven track record. In addition, the company has the infrastructure in place necessary for delivery and is available to undertake the work to meet the outcomes sought by 30 June 2023. For this reason, staff recommend Council apply the opt-out procurement clause and re-engage James Towers Consultants to continue to deliver this unique service until the end of the financial year.

#### 4. Conclusion

- 4.1 Community Service staff recommend that Council apply the opt-out procurement rule to the delivery of the MTFJ Programme (January to June 2023) on the basis that it is a specialist and unique service for the district. Furthermore, providers of this type of service are limited and tendering is unlikely render a competitive field.
- 4.2 Council's current provider James Towers Consultants Ltd has the prerequisite knowledge and skills to deliver the MTFJ Programme and a proven track record. As the forecast operational expenditure Programme 1 January to 30 June 2023 is \$450,000 (GST exclusive) Council sign-off is sought.

#### Attachments:

1. Agreement LGNZ / RDC Mahi Tahi Programme [↓](#)

#### Recommendation 1

That the report 'Agreement – Mayors Taskforce for Jobs' be received.

#### Recommendation 2

That Council approves / does not approve [*delete one*] the agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs - MTFJ - Community Recovery Programme) until June 2023, and seeks funding of up to \$450,000.

#### Recommendation 3

That Council authorises the Mayor and/or Chief Executive to sign the agreement with Local Government New Zealand (LGNZ) for the delivery of the Mahi Tahi Programme (Mayors Taskforce for Jobs – MTFJ – Community Recovery Programme).

#### Recommendation 4

That Council:

- a. Endorses applying the opt-out procurement rule (Rule 11) of the procurement policy for the Consultants Ltd to undertake the work;

**OR**

**ITEM 10.2**

- b. Directs Community Service Staff to undertake a tender process in accordance with Rule 4 of Council's procurement policy.

**AGREEMENT**  
with  
**MAYORS TASKFORCE FOR JOBS**

---

**NEW ZEALAND LOCAL GOVERNMENT ASSOCIATION INC**  
**RANGITIKEI DISTRICT COUNCIL**

 **Simpson Grierson**  
Barristers & Solicitors  
Auckland, Wellington & Christchurch  
New Zealand  
[www.simpsongrierson.com](http://www.simpsongrierson.com)

**AGREEMENT DATED****2022-2023 Fiscal Year****PARTIES**

1. **NEW ZEALAND LOCAL GOVERNMENT ASSOCIATION INC**, trading as Local Government New Zealand (**LGNZ**)
2. **RANGITIKEI DISTRICT COUNCIL (Council)**

**BACKGROUND**

- A. The Mayors Taskforce For Jobs (**MTFJ**) is a nationwide network of New Zealand's Mayors, organised under and administered by LGNZ, working together towards the vision of all young people under 25 being engaged in employment, education, training, and other positive activity in their communities.
- B. MTFJ has developed the Industry Partnerships – MTFJ Rural Community Resilience programme (**Programme**) in collaboration with the Ministry of Social Development. As part of the Programme, MTFJ may provide Rural Councils and Provincial Councils with funding to enable them to:
  - 1) deliver employment outcomes for NEETs, those clearly identified as at risk of becoming a NEET, disabled youth, and other youth aged 16–24
  - 2) deliver employment outcomes for those disadvantaged in the labour market who are not able to readily access MSD products and services
  - 3) employ staff to run the Programme
- C. The Council wishes to participate in the Programme. The parties enter into this agreement to record the basis on which Council may receive funding under the Programme.

**THIS AGREEMENT RECORDS THAT:****1. DEFINITIONS AND INTERPRETATION**

- 1.1 **Definitions:** In this agreement, unless the context indicates otherwise:

**Business Day** means any day excluding Saturdays, Sundays and statutory public holidays in Wellington and excluding any day in the period beginning on 25 December in any year and ending on 5 January in the following year;

**First Tranche Funding** means a payment to the Council of a minimum of \$120,000 \$ (plus GST) in consideration for the Council delivering at least 12 Sustainable Employment Outcomes;

**Funding** means the amount, up to \$450,000 (plus GST), of funding to be provided by MTFJ to the Council in accordance with this agreement;

**Funding Confirmation Notice** is defined in clause 3.2. **Error! Reference source**



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**GST** means goods and services tax levied under the Goods and Services Tax Act 1985, at the rate prevailing from time to time, including any tax levied in substitution for such tax;

**LGIOMA** is defined in clause 7.1;

**MSD** means the New Zealand Ministry of Social Development;

**Provincial Council** is defined as per the LGNZ website and updated by the 2018 census as a territorial authority with a population of between 20,000 and 90,000 people.

**Rural Council** is defined as per the LGNZ website and updated by the 2018 census as a territorial authority with a population of 20,000 or less.

A list of the 29 rural and provincial councils who have participated in the programme in the previous financial year can be found below:

- Buller District Council
- Carterton District Council
- Central Hawke's Bay District Council
- Chatham Islands Council
- Clutha District Council
- Far North District Council
- Gisborne District Council
- Gore District Council
- Grey District Council
- Hauraki District Council
- Horowhenua District Council
- Hurunui District Council
- Kaikōura District Council
- Kawerau District Council
- Mackenzie District Council
- Ōpōtiki District Council
- Ōtorohanga District Council
- Rangitīkei District Council
- Ruapehu District Council
- South Taranaki District Council
- South Waikato District Council
- South Wairarapa District Council
- Stratford District Council
- Tararua District Council
- Waimate District Council
- Waitaki District Council
- Wairoa District Council
- Waitomo District Council
- Westland District Council

**Second Tranche Funding** means a further payment (in addition to the First Tranche Funding) to the Council of up to \$330,000 (plus GST) in consideration for the Council delivering a total of at least 12 Sustainable Employment Outcomes

**Second Tranche Funding Milestone** means the point at which the Council:

- (a) has delivered 12 Sustainable Employment Outcomes under the Programme, or is otherwise able to satisfy MTFJ that the Council will be able to deliver a total of at least 50 Sustainable Employment Outcomes by 30 June 2023; and
- (b) has committed or spent at least 80% of its First Tranche Funding in support of initiatives that promote the delivery of a total of at least 12 Sustainable Employment Outcomes in accordance with this agreement.

**Sustainable Employment Outcome** means when, as a result of a Council action or initiative under the Programme, a person is placed into fulltime (30+ hours a week) paid work, and is:

- (a) a NEET; or
- (b) clearly identified as at risk of becoming a NEET; or
- (c) disabled youth; or
- (d) other youth aged 16–24; or
- (e) a person of any age who is disadvantaged in the labour market and are not able to readily access MSD products and services; or
- (f) living with a disability.

**Alignment to MSD offices for non-MSD clients.** Councils to work closely with local MSD offices to leverage existing products and services like Flexi-wage, in-work support, Mana in Mahi and Transition to Work to utilise the partnerships collective funding. This also enables Councils to engage with MSD NEETS or Non-NEETS who meet MSD funding requirements and to report these Council initiated outcomes over and above your contracted numbers

#### 1.2 MSD Definitions of, and requirements for, services:

##### Flexi-wage

Flexi-wage provides a wage subsidy and extra assistance to support employers to take on people who do not meet the entry level requirements of the job. This helps people get the employment skills and experience they need to get into and stay in unsubsidised employment. To get Flexi-wage the person must:

- be at risk of long-term benefit receipt; or
- be disadvantaged in the labour market; or
- have specific employment needs.

The amount paid and the duration is based on a person's needs and their barriers to employment and reflects the level of support they need to reach the entry-level requirements of the job. The expected outcome of Flexi-wage is that the person stays in employment after the subsidy has ended.

##### Mana in Mahi

To be eligible for Mana in Mahi, a person must be:

- a New Zealand citizen or permanent resident
- considered at risk of long-term benefit dependency, for guidelines
- available for full-time work (30 hours or more) or part-time work (15 -30 hours)
- paid at least the adult minimum wage.

People don't have to be receiving a benefit to be eligible for Mana in Mahi. People who are currently employed but at risk of losing their jobs and needing to retrain **may be eligible** for Mana in Mahi. However, if they have skills or other factors that might make them more independent in the labour market, including transferrable skills, a shorter-term less-intensive intervention might be a better option for them.

#### **Disadvantaged in the labour market**

A client who is disadvantaged in the labour market is someone who has, or is expected to have, difficulty getting into or staying in unsubsidised employment.

This includes a person who:

- has significant barriers to employment
- is underemployed or is in a job with low job security; or
- is in a job, or recently lost a job, and their occupation, industry or region is, or is expected to be, affected by an economic downturn.

#### **At risk of long-term benefit receipt**

At risk of long-term benefit receipt means there is a risk the client will get or continue getting a main benefit for an indefinite period.

To decide whether a person is at risk of getting a benefit long-term, you need to consider a number of factors. These include:

- demographic information eg age, gender, ethnicity and location,
- level of skills, employment experience and education,
- specific barriers to employment eg medical conditions, caring responsibilities,
- benefit status and history eg current period they have been getting a main benefit, time spent on and off benefit, age when they first started getting a benefit,
- previous times they got, or participated in, MSD employment programmes and services.

Generally, a person at risk of long-term benefit receipt is either:

- getting or qualifies for a main benefit or;
- has a partner who is getting or qualifies for a main benefit.

#### **On benefit and not at risk**

Not everyone getting a main benefit is at risk of long-term benefit receipt, for example a person who is work-ready, is considered capable of getting into and staying in work without our help, and only needs a benefit for a short time while they find work.

These clients would not meet the criteria to get Flexi-wage because they are not at risk of long-term benefit receipt.

#### **Not on a main benefit but at risk of long-term benefit receipt**

Sometimes people who are not on a main benefit and are in employment are at-risk of long-term benefit receipt. For example, a person who is underemployed or in a role at risk of redundancy, and who would qualify for a main benefit if they were not working. This could also include people who were recently getting a main benefit. **Note:** clients who are not getting a main benefit must meet an income test to qualify for Flexi-wage.

### **Significant barriers to employment**

A client who has significant barriers to employment is likely to be disadvantaged in the labour market and may qualify for Flexi-wage if they meet all other eligibility criteria.

Having significant barriers to employment means a person has one or more barriers that makes it hard for them to get into and stay in employment without help to address those barriers. This could include people who have:

- low or no educational qualifications,
- limited or no work experience,
- been out of the workforce for a long time,
- limited employment skills, or their skills are mismatched with the labour market,
- a negative attitude, poor presentation, or low motivation,
- a health condition, injury or disability, including learning difficulties, and alcohol and drug dependency,
- caring responsibilities eg children, a person with health needs,
- transportation issues or live somewhere with limited employment opportunities,
- frequent contact with the justice system, including those with a Corrections history,
- domestic violence issues.

### **1.3 Interpretation:** In this agreement, unless the context indicates otherwise:

- (a) a reference to MTFJ must be read as a reference to LGNZ, with the intent that all legal obligations of MTFJ under this agreement are held by, and all legal obligations of MTFJ under this agreement are owed by, LGNZ;
- (b) clause and other headings are for ease of reference only and will not affect this agreement's interpretation;
- (c) a reference to a party is to a party to this agreement, and a reference to a party to a document includes the party's administrators, successors, permitted assigns and substitutes;
- (d) references to the singular include the plural and vice versa;
- (e) the term includes or including (or any similar expression) is deemed to be followed by the words without limitation;
- (f) references to any document are references to that document as modified, novated, supplemented, varied or replaced from time to time and in any form, whether on paper or in an electronic form; and

- (g) a reference to dollar or \$ is to New Zealand currency and all amounts payable by a party under this agreement are to be paid in that currency.

#### 1.4 Deliverables:

While the basic requirements – providing Employment Coordination, NEET network engagement, pre-employment training and pastoral care, MSD engagement, payment to SME employers, is the same for all councils, the way they deliver, and what they deliver in support of employment, varies from location to location.

This recognises that there is a critical shortage of services to support NEETs and other disadvantaged people in rural locations and that Councils are best placed to coordinate the provision of local services in conjunction with their community partners (Iwi, Employers, Schools etc).

Examples include (but are not limited to):

- Financial Literacy programmes
- CV, interviewing
- Mobile Employment Hub
- Growing Great Entrepreneurs, Self-Employment
- Business After 5
- Careers events (expos etc)
- Local Sector Based Training Programmes
- Chamber of Commerce engagement
- Social Service Partnerships
- Iwi partnerships – co-location, subcontracting
- Drop-in Job Shop
- Driver licencing programmes
- Seasonal expos
- Employer Speed-Dating
- Social media to reach NEETS, social media, radio, other media outlets to reach employers
- SME business support
- Pastoral care
- Essential Skills programme for school leavers
- Counselling support/peer group forums
- Leadership programmes
- Alignment to Council suppliers, Jobs for Nature, and PGF funded initiatives
- Group Trade Training-type initiatives

## 2. FUNDING

### 2.1 Per Council Fund:

A fund of up to **\$450,000** is available per Council for a minimum of 50 Outcomes which is comprised of:

**\$120,000** for work and staff-related costs, including a full-time 1.0 Programme Coordinator  
**Up to \$325,000** for pastoral care delivery, employability programmes, wage subsidies (wage subsidy capped at \$3k per outcome), employer support services (capped at \$3k) and staff-related expenses for the provision of pastoral care delivery.

**\$10,000** Incentive Fund for when 10 outcomes have been in employment for 90 days or more. When achieved, Council can invoice for an additional \$10,000 that can be used towards the operational support of the programme. This fund is capped at \$500,000 nationally and will be managed to ensure equitable access to all Councils.

### 2.2 Rural Community Resilience programme service fee:

Council will pay back to MTFJ a **\$5,000** service fee for oversight of marketing, provision of a centralised CRM for reporting, and provision of additional training and support for the Programme.

### 2.3 Wage subsidies:

Council will collaborate with MSD to ensure that a MTFJ wage subsidy is not paid to an employer who is receiving a MSD wage subsidy for the same person.

### 2.4 First Tranche Funding:

MTFJ will pay **\$120,000** First Tranche Funding to the Council in a single lump sum instalment within a reasonable period after the date that a Funding Confirmation Notice is given, and the Council has submitted to MTFJ a valid GST invoice for the First Tranche Funding.

### 2.5 Second Tranche Funding:

(a) On or after the date that the Council considers it has achieved the Second Tranche Funding Milestone of 12 Outcomes, the Council may make a written application to MTFJ for payment of the **\$330,000** Second Tranche Funding. The application should:

- (i) include a financial summary of the Council's total and projected spending of First Tranche Funding; and
- (ii) provide sufficient evidence (as may be required in addition to the reporting completed under clause 3) to enable MTFJ to assess whether or not it agrees that the Second Tranche Funding Milestone has been achieved.

(b) MTFJ will complete a review of that application for Second Tranche Funding and the Council's compliance with this agreement generally, and, if it agrees (at its sole discretion and having regard to input from MSD) that the Council has achieved the Second Tranche Funding Milestone of 12 Outcomes and has otherwise satisfied (and will continue to satisfy) the requirements of this agreement, MTFJ may approve the Second Tranche Funding and:

- (i) notify the Council of its approval and any terms and conditions (in addition to, or in place of, those in this agreement and the Funding

Confirmation Notice) that will apply to the Second Tranche Funding;  
and

- (ii) pay the Second Tranche Funding to the Council in a single lump sum instalment within a reasonable period after the Council has submitted to MTFJ a valid GST invoice for the Second Tranche Funding.

#### 2.6 Application of Funding:

- (c) The Council will use the Funding received from MTFJ solely to fund the Programme.
- (d) The Council must, before committing more than \$10,000 of Funding to support any single initiative:
  - (i) provide MTFJ with a summary of that initiative and an explanation of how the initiative will deliver Sustainable Employment Outcomes; and
  - (ii) receive written confirmation from MTFJ that the proposed amount of Funding may be applied in support of that initiative.

#### 2.7 Staff support:

Council will support their coordinator and/or other staff delivering the programme in the form of financial delegated authority, documented process for the access of funds to deliver the programme, and other support to fulfil their duties effectively and efficiently, such as dedicated office space, tools and equipment.

#### 2.8 Subcontracting:

When subcontracting service delivery to an external entity, Council has a responsibility to ensure that there is a process in place to manage the progress of the contract on a regular and recurring basis. A council staff member should be assigned oversight of the contract and meet regularly (recommend weekly) with the subcontractor to ensure Mayoral/Council input into programme and that subcontractors are supported to fulfil all contractual obligations.

Council will provide MTFJ with the contact details of the external partner.

### 3. REPORTING

**3.1 Monthly Reporting:** MTFJ will provide Council with a reporting system and template. The Council will provide MTFJ (with a copy to MSD) with monthly reports on or before the tenth Business Day of each month (or as otherwise agreed by the Parties), including such information as MTFJ reasonably requires. At a minimum, the monthly report will set out the following in respect of the month just completed (subject to compliance with the Privacy Act 2020):

- (a) a monthly P&L with full expenditure;
- (b) a commentary from the Mayor;
- (c) a description of the initiatives supported through the Programme and the Sustainable Employment Outcomes delivered through those initiatives, with particular detail on any initiatives notified and approved under clause 2(d);

- (d) Employment activity - noting the employer, the number of people hired, costs paid and demographic information regarding the young person placed;
- (e) Coordinator activity - including Employer visits, support for employees in work;
- (f) a summary of engagement with MSD; and
- (g) a description of future opportunities/initiatives the Council may pursue under the Programme (or otherwise).

- 3.2 **Collective Review:** The Council will participate in quarterly review meetings (by video conference, in September 2022, November 2022, March 2023 and May 2023, or as otherwise agreed by the parties).
- 3.3 **Information Gathering:** The parties may agree to collect and share statistics, metrics and other information relating to employment/unemployment for the purpose of supporting other regional and national planning and engagement initiatives.
- 3.4 **Additional Information:** The Council will use its best endeavours to comply with additional reasonable directions, requests for information or monitoring requirements that MTFJ may make in relation to the Programme from time to time.
- 3.5 **Audit:** The Council must give MTFJ (and its personnel) full access, on prior written notice, to premises, personnel and any systems, data, accounts, documents and records relating to the Programme that MTFJ may reasonably require in order to enable it to audit the Council's compliance with this Agreement or comply with any law applying to MTFJ.

#### 4. ANNOUNCEMENTS

The Council agrees to provide MTFJ with a reasonable opportunity to review and comment on any significant statements or other material it proposes to release to the public relating to the Programme, and the Council will otherwise conduct public relations activities relating to the Programme in good faith and in the spirit of collaboration contemplated by this agreement.

#### 5. TERM AND TERMINATION

- 5.1 **Expiry:** The term of this agreement commences on the date that it is executed by both parties and, unless otherwise agreed in writing by the parties, will expire on 30 June 2023.
- 5.2 **Immediate Termination Rights:** MTFJ may terminate this agreement with immediate effect by written notice to the Council upon:
- (a) **Material Breach:** the Council committing a material breach of this agreement that is incapable of remedy; or
  - (b) **Notice of Breach:** the Council failing to remedy any breach of this agreement that is capable of remedy within 10 Business Days of notice of that breach having been given by MTFJ to the Council.
- 5.3 **Termination:** Either party may terminate this agreement for any reason on one month's written notice to the other party.



**5.4 Consequences of Expiry or Termination:** On the termination or expiry of this agreement for any reason:

- (a) **Reimbursement:** if requested by MTFJ, the Council will immediately issue a credit note for, and reimburse to MTFJ, a proportion of the Funding (plus GST) paid to the Council which represents the proportion of Sustainable Employment Outcomes required but not delivered under this agreement (as determined by MTFJ at its discretion, acting reasonably). For example:
  - (i) if outcomes are not achieved, Council must pay back to MTFJ \$5,000 per outcome;
  - (ii) if the Council has achieved a minimum of 50 Outcomes, no funds are required to be returned if Council can demonstrate all funds have been fully utilised for the purpose of the Programme.
- (b) **Without Prejudice:** the expiry or termination will be without prejudice to either party's rights and remedies in respect of any breach of this agreement by the other party, where the breach occurred before the expiry or termination of this agreement; and
- (c) **Survival:** the provisions of clauses 3.4, 3.5, 4, 5, 6, 7, 8 and 9, together with those other provisions of this agreement which are intended to continue after expiry or termination, will remain in full force and effect.

## 6. DISPUTES

- 6.1 Dispute Notice:** A party may, at any time while there is a genuine dispute involving that party relating in any way to this agreement (**Dispute**), give written notice (**Dispute Notice**) to the other party involved in that Dispute specifying the subject matter of the Dispute and requiring that those parties meet within 10 Business Days after delivery of the Dispute Notice, to attempt to resolve the Dispute (**Dispute Resolution Meeting**).
- 6.2 Mediation:** If the parties to the Dispute fail to resolve the Dispute at the Dispute Resolution Meeting, or if a party to the Dispute fails or refuses to attend the Dispute Resolution Meeting within the 10 Business Day period referred to in clause 6.1, or at the time and venue agreed in writing between the parties, those parties will immediately be deemed to have submitted the Dispute to mediation by a single mediator agreed upon in writing by them or (if they are unable to agree on a mediator within five Business Days after the submission to mediation) nominated by the President for the time being of the New Zealand Law Society (**Mediation**). In the event of any submission to Mediation:
  - (a) **Status:** the mediator will not be acting as an expert or as an arbitrator;
  - (b) **Procedure:** the mediator will determine the procedure and timetable for the Mediation; and
  - (c) **Costs:** the parties involved in the Dispute will share equally the cost of the Mediation.
- 6.3 Legal Proceedings:** No party may issue any legal proceedings (other than for urgent interlocutory relief) relating to any Dispute, unless that party has first taken all reasonable steps to comply with clauses 6.1 to 6.2.

## 7. RELATIONSHIP BETWEEN PARTIES

- 7.1 **LGOIMA:** The parties acknowledge that, although the Council is subject to the Local Government Official Information and Meetings Act 1987 (**LGOIMA**), the commercially sensitive nature of this agreement may limit the extent that, under that Act, the Council may be required to release information relating to this agreement or the matters contemplated by this agreement. The Council will inform MTFJ as soon as reasonably practicable after it receives a request under LGOIMA for information relating to this agreement or the subject matter of this agreement and shall consult with MTFJ in relation to its response to such request.
- 7.2 **Regulatory Role of Council:** MTFJ acknowledges that the Council, when acting in its regulatory function as a Local Authority, is obliged to and shall act as an independent Local Authority and not as a party to this Agreement. MTFJ shall have no right or claim against the Council in its capacity as a party to this Agreement as a result of any lawful action or decision made by the Council in the performance of its regulatory function, except in the case of bad faith in its capacity as a party to this Agreement.
- 7.3 **No Partnership:** Nothing in this agreement or in the relationship of the parties to this agreement will be construed as creating a partnership or as conferring upon either of the parties any of the rights, or subjecting either of them to any of the liabilities, of a partner.
- 7.4 **Spirit of Co-operation:** MTFJ and the Council must at all times act in a spirit of co-operation and collaborative working. Each party will use its best endeavours to act under the principle of no surprises with each other in relation to their respective interests and the matters covered by this agreement.

## 8. NOTICES

- 8.1 **Notice:** Any notice or other communication in connection with this agreement shall be:
- (a) **Writing:** in writing; and
  - (b) **Address:** left at the address of the relevant party or any replacement address notified by that party, or sent by email or facsimile to an address provided by the addressee for the receipt of email.
- 8.2 **Deemed Receipt:** Notices or other communications are deemed received:
- (a) **Hand:** if delivered by hand, on delivery;
  - (b) **Post:** if delivered by post, on the fifth day following posting; and
  - (c) **Email:** if delivered by email, on the Business Day the email is sent or the next Business Day if sent after 5:00pm, provided that the email was correctly addressed to the address provided by the addressee for the receipt of email and no error message was received by the information systems used by the sender to send the electronic communication.
- 8.3 **Other Modes of Service:** The provisions of this clause 8 are in addition to any other mode of service permitted by law.

## 9. GENERAL

- 9.1 **Entire Agreement:** This agreement records the entire understanding and agreement of the parties relating to the matters dealt with in this agreement. This agreement

supersedes all previous understandings or agreements (whether written, oral or both) between the parties relating to these matters.

- 9.2 No reliance:** The Council acknowledges that it has entered into this agreement in reliance solely on its own judgement and not in reliance on any statements, warranties or representations made by or on behalf of MTFJ.
- 9.3 Counterparts:** This agreement may be signed in counterparts. All executed counterparts will together constitute one document. This agreement may be entered into on the basis of an exchange of PDF or other document reproduction format in which case each party will on demand deliver originals signed by it to the other party.
- 9.4 Costs:** Each party shall pay its own legal costs and other expenses of, and incidental to, the preparation, execution and implementation of this agreement (and any amendment thereto).
- 9.5 Liability:** MTFJ has no liability under this agreement other than to provide the Funding (to the extent that any such Funding is approved) in accordance with the terms and conditions of this agreement.
- 9.6 Amendment:** No amendment to this agreement will be effective unless recorded in writing and signed by each party.
- 9.7 Assignment:** The Council shall not directly or indirectly assign, transfer or otherwise dispose of any of its rights or interests in, or any of its obligations or liabilities under, or in connection with or arising out of this agreement, except with the prior written consent of MTFJ.

ITEM 10.2 ATTACHMENT 1

**EXECUTED AS AN AGREEMENT**

**SIGNED** for and on behalf of **NEW ZEALAND LOCAL GOVERNMENT ASSOCIATION INC** by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**SIGNED** for and on behalf of **RANGITIKEI DISTRICT COUNCIL** under delegated authority by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**10.3 Project Management Office Report - July 2022****Author:** Adina Foley, Senior Project Manager**Authoriser:** Arno Benadie, Chief Operating Officer**Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):






1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Bulls Bus Lane and Town Square
5. Taihape Amenities Building
6. Taihape Grandstand
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

Note that Finance and Performance Committee will receive full budgets and spend broken down by financial year, and this report will focus on project budgets and progress against budget.

## 1. Mangaweka Bridge replacement

## ITEM 10.3

Project Status				
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funded by Waka Kotahi, Rangitikei District Council and Manawatu District Council, and project managed by Manawatu District Council.</p> <p>The bridge was opened on Friday 20 May 2022, a month earlier than scheduled, with a blessing and unveiling of the pou by Ngāti Hauiti. The approach road on the Manawatu side has been completed, there are some final minor items to undertake before the project is complete.</p> <p><i>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC’s component only is reported on in this report.</i></p>				
Project Budget		\$4,953,345	Spend to Date	\$4,361,779
Estimated Costs to Complete		\$591,566	Forecast Cost at Completion	\$4,953,345
% Spent of Forecast Cost		88%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		01-18	Project Completion Date (MM-YY)	09-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed early in August 2022 and is currently on programme.		
Cost		The project is currently within budget.		
Quality		No concerns to date.		
Risk		Working at heights and over the water, in proximity to the public, is inherently risky; this risk has been downgraded as the construction of the bridge is complete.		
Tasks completed last month	Approach road on the Manawatu side. Engineering maintenance plan for the old bridge.			
Tasks forecast this month	Final minor items to complete the project: <ul style="list-style-type: none"><li>– Fencing</li><li>– Landscaping</li><li>– Guard rail</li><li>– Road marking &amp; signage</li><li>– Existing bridge cycle rail &amp; bollards</li><li>– Horizons instruments</li><li>– Legal survey</li><li>– Minor defects/snags</li></ul>			

## 2. Marton to Bulls Wastewater Centralisation Project

ITEM 10.3

### Project Status

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls




Project signboards were erected in December advising of the works and acknowledging co-funding from Crown Infrastructure Partners. Construction is progressing for subproject A.

Our Resource Consent application for the open-trenching component of the works has been accepted by Horizons (noting that consent has not been granted), and mitigation and impacts were discussed with Iwi during December.



Lowe Environmental Impact (LEI) have been contracted to project manage the wider project, with the Group Manager Assets and Infrastructure holding the design authority for the solution. The Group Manager Assets and Infrastructure will commission peer review of the solution should this be required.

Hamish Lowe from Lowe Environmental Impact, will attend the Council meeting (28 July 2022) and provide an update on this project at **1.30pm**.

Staff are seeking nominations from elected members to be part of the 'Project Update Group' as a part of the progression of this project. The function of this group will be outlined within the presentation. A recommendation is include below for nominations.

<b>Project Budget</b>	\$25,000,000	<b>Project Spend</b>	\$6,097,250
<b>Estimated Costs to Complete</b>	\$18,902,750	<b>Forecast Cost at Completion</b>	\$25,000,000
<b>% Spent of Forecast Cost</b>	24%	<b>Variance Forecast Cost / Budget</b>	0%
<b>Project Start Date (MM-YY)</b>	06-20	<b>Project Completion Date (MM-YY)</b>	06-25
<b>Metric</b>	<b>Trend</b>	<b>Comment</b>	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The overall programme for the entire project (all four subprojects) is five years starting in 2020, and the target end date is June 2025. The part of the pipeline that was funded by the 3-water stimulus funding was complete on 30 April 2022 – the deadline for spending this funding was 30 June 2022.	
Cost		The budgets for all sub-projects will be assessed when land has been sourced.	






## ITEM 10.3

		\$3,880,000 of the pipeline cost has been agreed to be funded by DIA through the 3-waters stimulus funding.
Quality		Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta (construction management specialists) to support the project team with tendering of subproject A and be the Engineer to Contract. Council have engaged Kingston Infrastructure Ltd to be the on-site project liaison and Engineers Representative, to support delivery and verify construction milestones.
Risk		The risk of not finding suitable disposal land (sub-project B), and of difficulties with feasibility of construction remains. There is a risk of the granting of the resource consent for open trenching being delayed due to the workload of Iwi at the moment and challenges with their capacity.
Tasks completed last month		Iwi consultation continued Fourth payment claim received Design of pipe bridge continuing Weekly meetings with LEI and RDC continue. LEI went to TRAK to improve the iwi consultation process. LEI have also engaged with RDC staff within the comms team to improve the community consultation process.
Tasks forecast this month		Horizons consent to be progressed (awaiting iwi sign off) Construction of wastewater pipeline to progress Monthly updates to Horizons regarding consent will begin. Increase public comms on Council's website relating to the project. LEI will attend July Council meeting to present project overview and progress.



### 3. Lake Waipu Improvement and Ratana Wastewater Treatment Project






### ITEM 10.3

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction is expected to complete in December 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing use rights with the current consent conditions to discharge treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p> <p>Further information is contained in Section 9 of this report.</p>			
Project Budget	\$2,425,000	Spend to Date	\$225,100
Estimated Costs to Complete	\$2,199,900	Forecast Cost at Completion	\$2,425,000
% Spent of Forecast Cost	9.3%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation methodology and programme are being planned now. Construction is expected to be completed by December 2023	
Cost		<p>The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget.</p> <p>Actual construction costs can only be finalised once all detail has been specified or designed. The costs are expected to be more than the current estimates when looking at the development of the construction market in the last couple of years.</p>	
Quality		No concerns to date.	
Risk		<ul style="list-style-type: none"> <li>Wetland Delineation Report confirmed two natural wetlands</li> <li>Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme.</li> <li>Land constraints to be worked through as part of design.</li> </ul>	

## ITEM 10.3






		<ul style="list-style-type: none"> <li>• Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE) work as could have implications for degree of nutrient removal from effluent that may be required</li> <li>• Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application</li> <li>• Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements</li> <li>• Horizons Regional Council have indicated that they consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.</li> <li>• The approved budgets might not be sufficient to cover the full cost of the upgrade.</li> </ul>
Tasks Completed Last Month	<ul style="list-style-type: none"> <li>• Organised drillers to install the monitoring bores July to help get clarification on the existing environmental conditions and help with on-going monitoring</li> <li>• Drafting of the preliminary irrigation design including sizing of storage.</li> <li>• Pipeline initial design and progress the wastewater design, working on additional cost estimates</li> <li>• Drilling on monitoring bores commenced 18<sup>th</sup> July</li> </ul>	
Tasks Forecast This Month	<ul style="list-style-type: none"> <li>• Finalise preparation of the Ecological Impact Assessment, Restoration Plan, and Irrigation Design.</li> <li>• Drafting of the resource consent application/ AEE</li> <li>• Onsite drilling of monitoring bores and groundwater sample collection to be completed</li> </ul>	

## 4. Bulls Bus Lane and Town Square

Project Status				
The scope of this project is the creation of a Town Square and Bus Lane in Bulls around the Community Centre, Te Matapihi.				
Construction of the bus lane and town square begun on 26 October 2021. The bus lane was completed on 16 March 2022, and the town square was complete on 1 April 2022.				
The final items to complete this project is the installation of artwork.				
Project Budget (Bus Lane and Town Square)		\$1,025,603	Spend to Date	\$932,793
Estimated Costs to Complete		\$92,810	Forecast Cost at Completion	\$1,025,603
% Spent of Forecast Cost		91%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		10-21	Project Completion Date (MM-YY)	07-22
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction has been completed with only the installation of the artwork remaining. The start date was 26 October 2021 and completion date of the bus lane was 16 March 2022, and the town square was 1 April 2022.		
Cost		The PMO does not expect exceeding the project contingency, and overall expects to finish within budget.		
Quality		The town square and bus lane completed to the specified quality standards. The installation of the artwork will be done with the assistance of a structural engineer and qualified builders.		
Risk		Bus operators identified operational improvements to the Bulls bus lane after a one-month trial period. The proposed improvements have been completed to the satisfaction of the bus operators and they are now happy to start using the bus lane		
Tasks completed last month	Continue working with Ngāti Parewahawaha on finalised plan with artwork.			
Tasks forecast this month	Install artwork by Ngāti Parewahawaha. Unveiling of artwork planned for end of August. Continue discouragement and enforcement for vehicles other than busses using the bus lane. Staff are working on the sourcing of cameras.			






## 5. Taihape Amenities Building

## ITEM 10.3

Projects Status				
The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.				
Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.				
Project Budget		\$4,648,757	Spend to Date	\$1,469,973
Estimated Costs to Complete		\$3,178,784	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost		31.6%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-2020	Project Completion Date (MM-YY)	02-2023
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction started March 2022. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO. Programme for Amenities Building experienced a 2–3-month delay caused by the supply chain and subcontractor’s delays. There is a further delay due to the steel manufacturer experiencing staff shortage caused by the flu and COVID. The contractor will submit a revised programme at the end of July		
Cost		Any scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.		
Quality		New building construction work only started when all design was completed, and scope confirmed (lessons learned from Bulls Te Matapihi).		
Risk		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Construction commenced Communications update on various channels All piles and floor slabs have now been installed			
Tasks forecast this month	Construction to continue. Communication to continue.			

## 6. Taihape Grandstand

## ITEM 10.3






Projects Status				
<p>The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand (consulted on during LTP period, with a final resolution to be made in September 2022).</p> <p>Design is underway to provide costings of the strengthening of the Grandstand.</p> <p>\$1m was allowed for the Grandstand in the 2021 LTP. Current projections of project costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured.</p> <p>A separate paper was presented to Council in March 2022 to resolve next steps and future Council staff involvement – the resolutions were for staff to support the Taihape Heritage Trust with their fundraising for improvements to the Grandstand, and that no building work would be undertaken on the Grandstand until the Heritage status was confirmed and financing for construction in place.</p>				
Project Budget		\$1,000,000	Spend to Date	\$203,890
Estimated Costs to Complete		Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost		Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11/2020	Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and some construction works. Once detailed design has been completed the PMO will ask the QS to review the pricing and amend the estimate. This will then be presented back to council in a report in September 2022.		
Quality		Construction work to be planned once detailed design is completed and presented to Council for decision.		
Risk		No concerns to date. There is a risk of poor public perception of the grandstand strengthening. Public consultation has been undertaken to reduce the risk. There is a high risk of delay caused by supply challenges and COVID – this is being monitored closely by the contractor and the PMO.		
Tasks completed last month	Cost estimates have been received. PMO is continuing to work with engineer and architect to ensure design is the best result for the development of the Grandstand.			

**ITEM 10.3**


Tasks forecast this month	<p>PMO will continue to work on a report showing a cohesive overview of the costings and design development, to bring to Council in early September. This is to coincide with another related report being brought to Council that might have an influence on the Better Off Funding application to be submitted before the end of September 2022.</p> <p>Continue to work on communication with the public, to ensure the public are being given accurate information on programme.</p>
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## 7. Marton Industrial Park and Rail Hub





## ITEM 10.3

Project Status				
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.				
Civil design work is proceeding to the resource consent stage and includes the regional consenting for the civil works.				
Project Budget		\$9,850,000	Spend to Date	\$2,106,557
Estimated Costs to Complete		\$7,853,197	Forecast Cost at Completion	\$7,743,443
% Spent of Forecast Cost		21%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		11-20	Project Completion Date (MM-YY)	01-24
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		An Environment Court hearing date has now been set for the week commencing 12 September 2022, in Levin. Programming can now be undertaken based on a resolution to the district plan change in September 2022.		
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.		
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.		
Risk		The programme is dictated by the plan change process. The cost estimate for the rail siding exceeds the current budget.		
Tasks completed last month	Conferencing between Council’s experts and other party’s experts is underway Briefs of evidence are underway Variation to allow resource consent-level design has been approved			
Tasks forecast this month	Further expert conferencing Briefs of evidence to be further developed Resource consent-level design to commence			

**8. Marton Water Strategy – Sub-project A (New Bore)****ITEM 10.3**






Project Status			
<p>A new bore is required to replace existing infrastructure to supply potable water to Marton. The Marton Water Strategy comprises of three sub-projects:</p> <p>Sub-project A: Construction of new raw water bore (this report)</p> <p>Sub-project B: Design of the plant upgrade and consenting</p> <p>Sub-project C: Construction of new treatment plant</p> <p>Sub-project A will deliver a new bore that will, when sub-projects B and C are also completed, provide potable water to Marton that meets the NZ Drinking Water Standards. The scope of sub-project A includes:</p> <ul style="list-style-type: none"> <li>– Planning and procurement of required professional services</li> <li>– Location of new bore site</li> <li>– Land acquisition for bore site and testing for quality and quantity</li> <li>– Target volume from bore of 5000 m3 (quantity of water)</li> <li>– Construction of bore</li> <li>– Handover of bore to operations team.</li> </ul> <p>Sub-project A is currently in the tendering phase for the drilling contractor. A tender award recommendation report is also included in the July 2022 Council papers.</p> <p>Sub-projects B and C will commence when sub-project A is near completion. At this stage, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by 1 July 2024.</p>			
<b>Total Project Budget</b>		\$11,000,000	<b>Spend to Date</b> \$112,873
<b>Estimated Costs to Complete (sub-project A)</b>		\$1,887,127	<b>Forecast Cost at Completion (Sub-project A)</b> \$2,000,000
<b>% Spent of Forecast Cost</b>		11%	<b>Variance: Forecast Cost / Budget</b> +100%
<b>Metric</b>	<b>Trend</b>	<b>Comment</b>	
Health and Safety		Physical works have not begun. Request for Tender (RFT) documentation for procurement of bore construction outlines Health and Safety requirements / considerations which responses were assessed against.	



Programme		Tender evaluation for the physical work completed, paper included in July 2022 Council meeting for consideration. Enabling work has been awarded to Bond Excavators, awaiting RDC confirmation of the site footprint.
Cost		The most significant projected cost is for the bore construction contract. The Tender recommendation price for this, including contingency, is \$1,837,492.00. The total Marton Water Strategy budget is not affected as the costs for sub-projects B and C are currently unknown.
Quality		No concerns to date.
Risk		Iwi engagement is fundamental at this stage of the project to ensure the approach, location and design are acceptable to local Iwi. As per the project plan, RDC hold responsibility for this engagement. Staff movements at RDC and MDC poses a risk to the continuity of project where the project stretches over multiple years. Both Councils will ensure all project information is recorded and stored correctly to mitigate this risk. RDC to consult with the Tutaenui Stream Restoration Society and MDC to agree on the best placed footprint for the bore construction site.
Tasks completed last month	RFT closed for bore construction. Enabling work has been awarded and will start shortly.	
Tasks forecast this month	Present the Tender Recommendation report to Council for consideration. Increase public comms on Council's website relating to the project.	

## 9. Regional Treatment Plant Consenting Programme

ITEM 10.3

Programme Status			
<p>A consultant (WSP) has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents. Variations to date include:</p> <ol style="list-style-type: none"> <li>1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411.</li> <li>2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected January 2022).</li> </ol>			
<b>Project Budget</b>	\$494,920	<b>Spend to Date</b>	\$174,295
<b>Estimated Costs to Complete</b>	\$320,625	<b>Forecast Cost at Completion</b>	\$494,920
<b>% Spent of Forecast Cost</b>	35%	<b>Variance: Forecast Cost / Budget</b>	0%
<b>Project Start Date (MM-YY)</b>	04-21	<b>Project Completion Date (MM-YY)</b>	12-23
Metric	Trend	Comment	
Health and Safety		WSP (Contractor) Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, looking to lodge application early second quarter 2022, behind desired schedule as need to do groundwater monitoring prior to lodging consent. Likely to lodge third quarter of 2022. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget, various variations prepared. Technical assessments price for Ratana WWTP were greater than provisional sum estimates but agreed with PMO.	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of Cultural Impact Assessment (CIA). Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p>	

		<p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 6: Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.</p>
Tasks completed last month	<p><u>Ratana</u></p> <ul style="list-style-type: none"> <li>Organised drillers to install the monitoring bores July to help get clarification on the existing environmental conditions and help with on-going monitoring</li> <li>Drafting of the preliminary irrigation design including sizing of storage.</li> <li>Pipeline initial design and progress the wastewater design</li> <li>Meeting with asset management team to work through logistics and cost implications</li> <li>Indicative pricing for various upgrade options</li> </ul> <p><u>Taihapa WWTP</u></p> <ul style="list-style-type: none"> <li>RDC confirmed short term improvements.</li> <li>Consultation hui carried out 12 May which iwi reiterated they want to see action from RDC to carry out the improvement activities as soon as possible.</li> </ul> <p><u>Taihapa WTP</u></p> <ul style="list-style-type: none"> <li>Sent reports to Sarah Sandilands at Horizons</li> </ul> <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> <li>Continuing to follow up Ngāti Apa requesting another meeting, if required, to obtain feedback on cultural effects.</li> <li>Continuing to follow up Ngāti Raukawa ki te Tonga</li> <li>Responses from hydrologists collated into section 92 response letter.</li> </ul>	
Tasks forecast this month	<p><u>Ratana</u></p> <ul style="list-style-type: none"> <li>Finalise preparation of the Ecological Impact Assessment, Restoration Plan, and Irrigation Design.</li> <li>Drafting of the resource consent application/ AEE</li> <li>Onsite drilling of monitoring bores and groundwater sample collection</li> </ul> <p><u>Taihapa WWTP</u></p> <ul style="list-style-type: none"> <li>Technical task briefs to be prepared, will re-look at programme.</li> <li>WSP to finalise the policy assessment</li> <li>Prepare a two-page summary of upgrade options (from process review and water quality assessments already prepared) with two options for consideration.</li> </ul> <p><u>Taihapa WTP</u></p> <ul style="list-style-type: none"> <li>Receive with an amended scope with focus on preliminary investigations regarding storage options from hydrology perspective as well as high level overview of what else could be done in study to assess alternative sources for the water supply</li> </ul>	

ITEM 10.3

	<p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> <li>Waiting for iwi to respond. Staff have advised they can forward WSP emails onto a contact of Te Roopuu Ahi Kaa Komiti.</li> </ul>
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**Miscellaneous****1. Papakai Pump Station**

The tender cost is expected to be presented to the August 2022 Council meeting for Elected Member consideration – this has been delayed for a month due to prolonged period for subcontractors to provide their pricing and availability.

**2. Bulls Water Rising Main**

The delivery of this new watermain was delayed allowing the contractor to prioritise the installation of the Marton to Bulls pipeline. Work has now started and is expected to be completed by the end of August 2022.

**3. Marton Memorial Hall**

Bathroom upgrade is underway, flooring due to be completed this week. The additional fire exit is being installed in 2 weeks. An application for extended Certificate for Public Use (CPU) has been submitted. Heating and cooling unit has been ordered; location for concrete pad for equipment is being finalised.

**4. Mangaweka Ablutions Block**

Completion is expected to be achieved in August 2022. The PayWave shower operating machines are challenging to install but will provide a long-term solution for the asset.



















**5. Marae Water Assessments**

Assessments and reports have been completed for all 11 Marae in the district. The PMO continues to engage with all Marae to assist with progressing the recommended upgrades. 5 Marae have requested quotes for upgrades to take place, and 3 of these quotes have been accepted by RDC to be funded from the available funding.

**6. Scott's Ferry Pump**

Different options are being proposed to deliver more cost-effective outcomes in the long term. An electric pump solution has been proposed because the electric pump drive will result in greater efficiencies and better control of automation but is expected to cost more than the original diesel concept. A final decision is expected by the end of August 2022.

## ITEM 10.3

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

**Recommendation 1**

That the Project Management Office Report – July 2022 be received.

**Recommendation 2**

That Council nominate Crs \_\_\_\_\_ as members of the Project Update Group for the Marton to Bulls Wastewater Centralisation Project.

## 11 Reports for Information

### 11.1 Remediation of the historic landfill on Putorino Road

**Author:** Arno Benadie, Chief Operating Officer

**Authoriser:** Peter Beggs, Chief Executive

#### 1. Reason for Report

- 1.1. The reason for this report is to update Councillors on developments regarding the remediation of the historic landfill on Putorino Road.
- 1.2. Since March 2022 a large volume of the landfill material removed from the original landfill site was needed to be disposed of at Bonny Glen landfill, resulting in unforeseen additional costs for this project.
- 1.3. This report is intended to describe the causes of the additional spend.

#### 2. Context

- 2.1. In October 2018, the Council was advised that a historic landfill had been exposed on the northern bank of the Rangitikei River, at the eastern end of Putorino Road. Investigation showed that the landfill had been managed by the Rangitikei County Council. Rangitikei District Council held a series of discussions with Horizons Regional Council regarding consenting and redirecting the river. That took some time, as did identifying and costing options for remediation. Consultants (WSP) were engaged to undertake the landfill site investigation work, and subsequently to prepare the full consent application to Horizons.<sup>1</sup>
- 2.2. At its meeting in September 2020 Council awarded the contract to Central Demolition for the landfill remediation work. The contractor made use of the investigations undertaken by WSP to determine the overall cost of the works. The WSP report estimated that the amount of material to be excavated was 9,200 m<sup>3</sup>. The report made no mention of the likely nature of the material in terms of contamination and does not comment on whether the quantity or characteristics of the material to be excavated posed a risk to the timing or budget of the project. The report did stress that the biggest risk related to the possible effects on the environment and the Rangitikei River. The volume of material to be removed from site was estimated at 3,680 m<sup>3</sup> with a projected cost in the order of \$136,000. The cost of disposal was excluded from the project costs at this stage due to the uncertainties of the final volumes to be removed and the increase in landfill disposal costs from January 2021.
- 2.3. The report stated that the available budget in the 2020/21 financial year was \$500,000, “excluding any landfill disposal costs”<sup>2</sup> Council resolved ‘that the contract for the Putorino Landfill Remediation works be awarded to Central Demolition excluding any additional contingency measures’<sup>3</sup>. The report did not elaborate on what contingencies might cover but did note that they “could put this budget at risk of over-spend”. One

<sup>1</sup> Council, 27 August 2020: ‘Top Ten Projects’ report

<sup>2</sup> \$500,000 had been provided in the 2019/20 Annual Plan but as capital expenditure. For 2020/21 it was corrected to be operating expenditure.

<sup>3</sup> 20/RDC/361. This decision was confirmed in open meeting.

aspect not considered in the report was the possibility of compliance costs from the consent Horizons would be asked to issue. A recommendation was not sought on how the costs of disposal to Bonny Glen were to be managed, and Council did not make a resolution on this.

- 2.4. On 30 November 2020, WSP provided the Senior Project Manager with an offer of service to prepare a contract document to formally engage Central Demolition to carry out the work detailed in their Option 1 methodology and to provide an Engineer to the Contract who would facilitate monthly meetings with Central Demolition to discuss progress, potential issues etc.
- 2.5. On 23 December 2020 WSP submitted a consent application to Horizons.
- 2.6. On 16 December 2020 Council applied for funding from the Contaminated Sites Remediation Fund (administered by the Ministry for the Environment) for \$677,027 – which included an estimate for disposal costs. Council was advised in March 2021 that the application had been declined.

### 3. Awarding the contract

- 3.1. On 27 January 2021, the Chief Executive signed the contract agreement with Central Demolition. This referenced Central Demolition's undated letter entitled 'Putorino Road Landfill Option 1: Site remediation and management plan'<sup>4</sup> which included prices for the various work elements. This letter confirms that the fees were based 'on the volumes identified in the WSP Opus report'. The contract price in January 2021 reflected two additional changes from the costings set out in the report to Council's meeting on 24 September 2020:
  - Sheet piling for \$121,346.00 replaced constructing the river diversion bund for \$37,800 (an increase of \$83,546)
  - Backfill topsoil was \$30,100 instead of \$30,200 (a decrease of \$100)
- 3.2. This new contract value was noted in the Project Management report to Council's meeting on 28 January 2021 along with explaining that the changed river protection methodology was to satisfy iwi requirements<sup>5</sup> (a necessary pre-requisite for Horizons to issue a consent for the remediation works). The increase in the contract price meant that the \$500,000 budget for 2020/21 had been exceeded. In her memo to the Chief Executive recommending the contract signing, the Senior Project Manager noted that the forecast revised project cost was \$627,444, with consultancy and regulatory (resource consent) costs added.<sup>6</sup> Disposal costs remained to be confirmed but were now identified as a project cost.
- 3.3. It is important to note that the originally priced options to transport the landfill material to Bonny Glen based on the WSP Options Report was an educated estimate only. While the contract was specific in excluding costs for disposal to landfill and that Council (as

<sup>4</sup> This was the basis for the quote considered by Council on 24 September 2020.

<sup>5</sup> Memo 'Putorino landfill remediation – Contract signing' Senior Project Manager to Chief Executive, 26 January 2021. Council, 28 January 2021: Project Management Report.

<sup>6</sup> While this additional sum (of \$60,453) for consultancy and regulatory costs was included in the Project Management Report provided to Council's meeting on 28 January 2021,, the report stated that they "are funded from other operational budgets."



the Principal) would pay such costs, it had a specified sum for transport/waste material to the Bonny Glen landfill which would have been based on the excavation estimates.

- 3.4. The contract also noted that excavated material approved for reinstatement would be screened to remove unwanted items and that all contaminated soil and non-approved material would be transported to Bonny Glen for disposal.
- 3.5. Central Demolition was to commence on 18 January 2021, but this was postponed pending the consent decision from Horizons. Council was informed at its meeting on 25 February 2021 that the start date might need to be deferred until the end of 2021 because it was preferable to do the excavation work in summer. At that date Horizons had yet to release its consent decision.

#### **4. The consent from Horizons Regional Council**

- 4.1. On 25 March 2021 Horizons issued its resource consent decision. The project report in March 2021 noted final discussions were taking place and that Horizons had been asked to give permission for winter works. The next project report of April 2021 noted that approval had been given and that “additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter”.
- 4.2. In May 2021 it was reported that ‘construction [i.e., excavation] is proceeding well and remediation is expected by 30 June 2021’. However, the next report in June 2021 noted that due to the consent conditions the sheet piling will not be able to be removed by the end of excavation. This meant that the costs of sheet piling were exceeding the contract allowance.
- 4.3. When the additional provision was made, at contract signing, for the sheet piling, Horizons had not granted the consent, so the detailed condition schedule was not known. Condition 40 specified that “the removal of any erosion and sediment control measure from any area where soil has been disturbed as a result of the exercise of this resource consent shall only occur after consultation and written approval has been obtained from the Manawatū-Whanganui Regional Council acting in a technical certification capacity”.
- 4.4. The project report in July 2021 noted that three variations had been approved in the construction contract (i.e., the contract with Central Demolition) totalling \$73,768, to be a cost against 2021/22 budgets:
  - “Horizons Erosion and Sediment Control requirements - \$12,218”
  - “Water and flocculation sampling required by Horizons - \$13,550”
  - “Additional sheet piling hire (Horizons required it to stay in longer, then advised it could be removed) - \$48,000”
- 4.5. This report also noted that ‘construction [i.e., excavation] is about to conclude and is expected to be completed by 30 July 2021 when the sheet piling is removed, and the planting of willows is done...’. Central Demolition confirmed that the volume of waste material extracted from the landfill was much greater than estimated which resulted in the screening of significantly more material than estimated.
- 4.6. The report to Council’s meeting on 30 September noted that the project was now \$150,000 over budget (i.e., \$73,768 more than had been noted as approved to Council’s meeting on 29 July 2021). This report also showed a number of other items attributed

to the Consent requirements, notably the supply and placing of rip rap rock and the rental charges for the flocculation system. The report noted a request had been made to Horizons to provide funding support for the excess sheet piling costs, a request subsequently declined on the basis that requirements from Horizons staff were entirely within the conditions of the consent.

## 5. Costs of disposal to Bonny Glen

- 5.1. As noted above,<sup>7</sup> the initial estimate provided to Council's meeting on 24 September 2020 was around \$136,000. However, this was based on the rate charged for general waste at the time, and it was noted that this would increase because of changes to the Government's waste levy, with the first change applying from 1 January 2021. In addition, the assumptions for the basis for the calculation of expected landfill tonnage was 500 kg/m<sup>3</sup> of excavated material. Due to the high content of metal and building rubble this calculation assumption was showed to be incorrect. The actual tonnage calculation equated to 1.8 Ton/m<sup>3</sup> of excavated material. This means the initial estimate should have been in the region of \$490,000.
- 5.2. Further to the higher weight calculations mentioned above, Central Demolition had formed a revised estimate that the total amount to be excavated was 8,500m<sup>3</sup> and allowed 4,000 m<sup>3</sup> to go to Bonny Glen. While this is a considerable sum, it had not been validated and was still, at best, an estimate. It was agreed further work was required to understand any contamination and cost before advising Council.
- 5.3. In April 2021 there was no specific budget provision to cover these potential costs, and none flagged for 2021/22 financial year. This may be because, in all subsequent project reports to Council's monthly meetings, up to and including the final one, the following statement was provided:  
  
'There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost.'
- 5.4. In August 2021, 199 tons from stockpile 8, which analysis by Hills Laboratories had been shown to have excessive levels of lead, was disposed of to Bonny Glen. This payment was coded against the landfill remediation project costs.

## 6. Escalating disposal costs

- 6.1. In December 2021 additional funds of \$107 000 were requested to cover 'another deposit of contaminated fill from the stockpiles from the old landfill'. Spending approval was given as this was an operational item and outside the Council resolution to award the remediation contract to Central Demolition. However, within a month, more funding was needed, and this was escalated for Council's consideration.
- 6.2. In January 2022 Council received a first view of likely disposal costs from the Putorino landfill remediation. At that stage it was estimated that 50% of the material had been screened and disposed of at Bonny Glen at a cost of \$130,000 and commented "The total forecast cost of material disposal at Bonny Glen is between \$260,000 and \$300,000."
- 6.3. In February 2022, Central Demolition notified RDC of the disposal of an additional 500m<sup>3</sup> of material from the screening process. This added an additional 391 tons of material

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<sup>7</sup> Para 2.2.

disposed to Bonny Glenn but was still within the increased budget approved on 27 January 2022. The implication from this was that the screening process had identified some contaminated or non-approved material which, in terms of the contract, had to go to Bonny Glen.

- 6.4. As the project approached the winter of 2022, the excavated material stockpiled on the neighbouring farm posed a substantial risk to the Rangitikei River and environment. The screened material could not be placed back on the original landfill site due to the high risk of the winter rainfall season increasing the river level and washing the unsettled loose material into the river. The stockpiles also posed a risk of creating large volumes of sedimentation that could potentially be washed into the Rangitikei River. All but one of the remaining stockpiles were earmarked for disposal to Bonny Glen to mitigate these risks to the environment.
- 6.5. A further complication arose from the surplus (i.e., screened) material not being within the Putorino site but on the neighbouring private property. In April 2022 the property owner advised that they no longer had any need for the surplus material on his land.

## 7. Estimated disposal costs

- 7.1. The Remediation Action Plan - Putorino Landfill (Dec 2020) and on-site testing process specified that the following materials needed to be disposed of to an approved disposal site (Bonny Glen):

- Any soil tested and defined as contaminated
- All rubbish – tyres etc
- Any soil not screened or tested.

Soils deemed acceptable following testing were permitted to be retained on site.

- 7.2. In March 2022 the contractor estimated that an additional 5,760 m<sup>3</sup> (10,368 tons) will be disposed of at Bonny Glen. The Bonny Glen records shows that since 2 March 2022 a total of 6,572 tons (3,650 m<sup>3</sup>) was disposed during March 2022 and a further 1,096 tons (600 m<sup>3</sup>) from 1 April to 4 April 2022.
- 7.3. RDC staff approached Midwest Disposals to discuss possible ways to reduce the cost of disposal. Bonny Glenn was not aware that the material could potentially be classified as clean-fill and did not apply the lower rates normally charged for clean-fill to all the material received in March and April 2022. RDC forwarded all the lab test results to determine if the material can be classified as clean-fill to achieve a possible disposal cost reduction.
- 7.4. The test results for the 12 Putorino stockpiles showed that most of the stockpiles are classified as 'managed fill', which is significantly different to clean-fill and general waste. Although it may have been possible for most of it to have been reused in place under the recreational use standard, this does not mean that it could be classified as clean-fill in accordance with the requirements of the Bonny Glen landfill. Stockpile 8 always exceeded the recreational reuse standard as lead contaminated soil.
- 7.5. The lead and zinc levels of the stockpiles in many cases are above the initial screening criteria for direct acceptance into Bonny Glen and additional Toxicity Characteristic Leaching Procedure (TCLP) testing of the delivered material and the material that is still in stockpile at Putorino was undertaken. The TCLP leachability test is one that replicates what happens in the acidic conditions in the landfill.

**ITEM 11.1**

- 7.6. The test results concluded that the soil meets Bonny Glen criteria of managed fill in terms of fees charged with no possibility of a reduction in the costs charged.
- 7.7. With assistance from Bonny Glen, RDC will make an application to the Ministry for the Environment (MfE) through the Online Waste Levy System to request a waiver of the \$20.00/T waste levy on the tons received from the Putorino landfill remediation site. The Waste from the historic landfill on Putorino Rd should not be classified as new waste but rather waste that has already been landfilled and should not be subject to the new waste levy.
- 7.8. If this application is successful, it could reduce the disposal costs by \$150 000 to around \$600 000.

**8. Remaining material at Putorino Road site.**

- 8.1. All work on site at Putorino Road was stopped in April 2022 and as mentioned previously, there is still an estimated 1600 m<sup>3</sup> (2880 tons) of unscreened material left at the Putorino Road site. The most cost-effective solution to remove this remaining material will be to complete the screening of the material and then place it back on the original landfill site. This work will have to be completed in summer to reduce the risk of high rainfall and river levels washing the material into the Rangitikei River. The additional cost for this will be in the order of \$150 000, and has been resolved by Council to complete.
- 8.2. If this is unachievable or unaffordable, alternative sites for disposal of the screened and tested material will have to be identified. This could be a combination of local farmers that might have a need for the material or some Council owned land that could be used as a permanent storage site. If any alternative site is to be considered, the material will have to be tested to ensure compliance with all applicable regulatory requirements for the selected site.

**9. Financial implications**

- 9.1. The report presented to Council in January 2022 described the additional estimated costs required to complete the remediation of the landfill. The report noted that the original authorised contract amount was \$557,991 and would require an additional \$321,544 to be added to comply with consent requirements. The report also noted an estimated additional \$300,000 for disposal of material to Bonny Glen.
- 9.2. The January 2022 report and resolutions changed the authorised contract value to \$859,893.31 with an additional \$300,000 for disposal to Bonny Glen creating a new total approved cost of \$1,160,000.
- 9.3. The costs of the remediation work and the current disposal costs has been spread over the 2020/21 and 2021/22 financial years. The total amount paid to date for the remediation contract and the disposal costs up to and including February 2022 is \$1,16 Mil.
- 9.4. The additional Bonny Glen disposal costs incurred during March and April 2022 as well as the additional estimated \$150,000 to place the remaining material back in the original landfill site will be in addition to the funding available to date. The additional required funding to complete the project, as resolved by Council in June 2022, is:

- \$734,517.61 for the disposal of material to Bonny Glen in March and April 2022 (noting this could be reduced should MfE grant a waiver as outlined above).
  - \$150,000 to place the remaining material back in the original landfill site
- 9.5. The funding shortfall is an operational expense that will be funded from debt. The Annual Plan for 2022/23 has a budget debt figure at 30 June 2023 of \$48m. Assuming the entire 2022/23 Capital Budget is spent (and that all other activities are 'on budget') this will increase to \$49m. This higher figure is still within our debt limits, which will not be breached by this additional debt. Additional interest costs arising from this should be able to be met from existing budgets.

## 10. Conclusions

- 10.1. Council resolved in June 2022 to provide additional funding to conclude the project, noting there are still unknowns that require confirmation.

### **Resolved minute number 22/RDC/251**

That Council authorise the Chief Executive to commit an additional \$734,517.61 excl GST of unbudgeted funds in the 2021/22 financial year to the disposal costs invoiced by Bonny Glen.

Cr D Wilson/Cr W Panapa. Carried

### **Resolved minute number 22/RDC/252**

That Council approves \$150,000 of additional funding in the 2022/23 financial year to complete the project by replacing the remaining excavated material at the Putorino Road site in the original landfill site.

Cr D Wilson/Cr C Raukawa. Carried

- 10.2. The updated Toxicity Characteristic Leaching Procedure (TCLP) test results will be provided to Horizons Regional Council to confirm if the remaining material can be placed back on the original landfill site as agreed in the consent methodology. This work will be planned for completion during the next summer.
- 10.3. The project costs are significantly greater than that first contemplated by Council, due mostly to consenting and disposal costs that were unknown at the project start. There were however few alternatives given the desire by Iwi and Council to expedite the project and to eliminate further risk of landfill waste entering the Rangitīkei River.
- 10.4. The project demonstrates the underlying risk of unknown landfills in the Rangitīkei District that may have future negative environmental impacts and may require Council intervention.
- 10.5. Staff will investigate the possibility of funding some of the shortfall from existing solid waste management budgets to reduce the impact on other operational budgets.

**ITEM 11.1**

- 10.6. Council may consider whether it wishes to establish a Provision account for other types of costs that can be reasonably anticipated in the future. It is not uncommon for a Council to become aware that, at some stage in the future, it will be faced with some large 'abnormal' costs. Typically such operating costs cannot be met from existing budgets so, unless they have previously had a Provision account established, either need to be debt funded or funded via a significant rate increase. The establishment of a Provision Account would allow Council to build up a fund over a number of years that can be used for such purposes, subject to Council resolution.

**Recommendation**

That the report 'Remediation of the historic landfill on Putorino Road' be received

**11.2 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2022****Author:** Rochelle Baird, Community Services Officer**Authoriser:** Johan Cullis, Regulatory Manager**1. Reason for Report**

- 1.1 Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority (which is the Council). The report to 30 June 2022 is attached.

**Attachments:**

1. **Annual Report to the Alcohol and Regulatory Licensing Authority** [↓](#)

**Recommendation**

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2022' be received.

**Rangitikei District Council**

**District Licensing Committee**

**Annual Report to the Alcohol and Regulatory  
Licensing Authority for the year ending 30 June  
2022**



Section 199 of the Sale and Supply of Alcohol Act 2012 requires an annual report to be submitted from the District Licensing Committee to the Alcohol Regulatory and Licensing Authority

**The Committee comprises:**

Commissioner:	Stuart Hylton
Deputy Chair	Andy Watson, Mayor of the Rangitikei District
Members:	Chalky Leary
	Colin Mower
	Judy Klue

**The Committee is supported as follows:**

Secretary	Peter Beggs , Chief Executive
Chief Inspector	Johan Cullis
Inspector	Vicki Reed
Administrator	Rochelle Baird

**Staff training**

Nothing provided.

**Committee Training**

Nothing provided.

**DLC Initiatives**

Monthly Alcohol Harm Regulatory Group Meetings were suspended until July 2022 because of covid.

**Local Alcohol Policy**

The Rangitikei District Council has not adopted such a policy. Accordingly the default provisions of the Sale and Supply of Alcohol Act 2012 apply

**Current legislation**

The Committee has no comment on the requirements of the Act.

**Statistical information**

The following pages outline the applications received during the year and the current listing of licensed premises

The report also lists the District's current licensed premises.

**Licence Application 1 July 2021 – 30 June 2022**

Application Type	Number Received in Fee Category Very Low	Number Received in Fee Category Low	Number Received in Fee Category Medium	Number Received in Fee Category High	Number Received in Fee Category Very High
On Licence New		2	1		
On Licence Renew		2	2		
On Licence Variation					
Off Licence New			1		
Off licence Renew			6		
Off Licence Variation					
Club Licence New					
Club Licence Renew	5				
Club Licence Variation					
Total Number	5	4	10		
ARLA Fee	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total Fee paid to ARLA	\$86.25	\$138.00	\$517.50		

### Annual Fees for Existing licences received:

Licence Type	Number received In fee category very low	Number received in fee category low	Number received in fee category medium	Number received in fee category High	Number received in fee category very high
On-Licence	1	2	8		
Off-Licence			11		
Club Licence	15				
Total Number					
ARLA FEE	\$17.25	\$34.50	\$51.75	\$86.25	\$172.50
Total fee paid to ARLA (GST Incl.)	\$276.00	\$69.00	\$983.25		

### Managers Certificates Received

	Number Received
Managers Certificate New	24
Managers Certificate Renewal	30
TOTAL	54
ARLA FEE	\$28.75
Total fee paid to ARLA	\$1552.50

### Specials Licences Received

	Number
Class 1	
Class 2	1
Class 3	18
Total	19

## Temporary Authority applications

### Off licence

OF072 Taihape Supermarkets Ltd

Lic No	Licence Name	Location
<b>CLUBS</b>		
CL003	Utiku Old Boys Rugby Football Club	12 Kokako Street, Taihape
CL012	Bulls Rugby Football & Sports Club	Domain Road, Bulls
CL015	Taihape Squash Rackets Club I	12 Kokako Street, Taihape
CL016	Bulls Bowling Club	18 Criterion Street Bulls
CL019	Rangitikei Squash Rackets Club	443 Wellington Road, Marton
CL020	Marton Golf Club	431 Santoft Road, Marton
CL021	Marton Bowling Club (Inc)	3 Hereford Street, Marton
CL022	Hawkestone Golf Club	252 Kakariki Road, Marton
CL023	Rangitikei Golf Club (Inc)	56 Raumai Road, Bulls
CL024	Rangatira Golf Club Inc	4561 State Highway 1, Ohingaiti
CL026	Taihape Golf Club Inc	90 Golf Club Road, Taihape
CL031	Huntermville Rugby Football Club	3 - 29 Paraekaretu Street, Huntermville
CL032	Taihape Workingmens Club	34 Kuku Street, Taihape
CL033	Marton Rugby & Sports Club	6 Follett Street, Marton
CL034	Rangiwaia Social Club	2 Koukoupou Road, Taihape
CL036	Huntermville Squash Club	3 - 29 Paraekaretu Street, Huntermville
CL037	Taihape Rugby & Sport Club	34 Kuku Street, Taihape
CL011	Bulls RSA	55 High Street, Bulls

ITEM 11.2 ATTACHMENT 1

**ON  
Licence**

ON009	Rangitikei Tavern	144-150 Bridge Street, Bulls
ON011	Station Hotel	22-24 High Street, Hunterville
ON104	Aamod Indian Restaurant	83a High Street, Bulls
ON027	River Valley Ventures Limited	114B Mangahoata Road, Taihape
ON090	Club Hotel	17-19 High Street, Marton
ON081	Argyle Hotel	1 Bruce Street, Hunterville
ON084	Flat Hills (2005) Ltd	5733 State Highway 1 Mangaweka
ON094	Countryman Restaurant	108A Hautapu Street Taihape
ON095	Moomaa Limited	1833 State Highway 1, Marton
ON096	Captain Cook's Bar & Cafe	297-303 Broadway, Marton
ON097	Café Le Telephonique	8 Huia Street, Taihape
ON098	Gretna Hotel	115-119 Hautapu Street, Taihape
ON100	Four Doors Down	267 Broadway, Marton
ON101	Ohingaiti Truck Stop	2 Onslow Street West Ohingaiti
ON075	Mad Toms	14-18 Lower High Street Marton
ON102	Rustic	21 Mataroa Road, Taihape
ON108	La Bull	119 Bridge Street Bulls
ON106	The Dukes Roadhouse	2 Koraenui St Mangaweka

**Off  
Licence**

OF070	Taihape Quick Stop	107-109 Hautapu Street, Taihape
OF005	Countdown Marton	280-284 Broadway, Marton
OF006	Taylors (1998) Ltd	4 Milne Street, Hunterville
OF019	Rangitikei Tavern	144-150 Bridge Street, Bulls
OF072	Taihape Supermarket LTD	112-114 Hautapu Street, Taihape
OF046	Taihape Liquorland	120 Hautapu Street, Taihape
OF049	Marton Wholesale Liquor Limited	188 Broadway, Marton
OF051	Marton New World	423 Wellington Road, Marton
OF058	Marton Wholesale Liquor Limited	6 Hammond Street, Marton
OF060	Marton Wholesale Liquor Ltd	158 Bridge Street, Bulls
OF061	Bulls Foursquare	92-102 Bridge Street, Bulls
OF068	Bottle O Taihape	17 Mataroa Road, Taihape

## 12 Minutes from Committees

### 12.1 Minutes from Committees

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt.

#### Attachments:

1. A&R - 16 Jun 22 [↓](#)
2. ERWS - 21 Jun 22 [↓](#)
3. F/P - 30 Jun 22 [↓](#)
4. P/P - 09 Jun 22 [↓](#)
5. TRAK - 14 Jun 22 [↓](#)
6. YC - 14 Jun 22 [↓](#)

#### Recommendation

That the following minutes are received:

- Audit & Risk Committee, 16 June 2022
- Erewhon Rural Water Supply Sub-Committee, 21 June 2022
- Finance/Performance Committee, 30 June 2022
- Policy/Planning Committee, 09 June 2022
- Te Roopuu Ahi Kaa Komiti, 14 June 2022
- Youth Council, 14 June 2022

# MINUTES



## UNCONFIRMED: AUDIT AND RISK COMMITTEE MEETING

**Date:** Thursday, 16 June 2022  
**Time:** 9.00 am  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present** Mr Craig O'Connell  
Cr Nigel Belsham  
Cr Angus Gordon [via Zoom]  
Cr Dave Wilson [via Zoom]

**In attendance** Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr Sam Zhang, Manager – Financial Services  
Mr Ash Garstang, Governance Advisor  
Cr Fi Dalgety, Health and Safety Champion [via Zoom]

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## Audit and Risk Committee Meeting Minutes

16 June 2022

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## 1 Welcome / Prayer

The meeting opened at 9.00 am. Mr O'Connell read the Council prayer.

## 2 Apologies

**Resolved minute number 22/ARK/022**

That the apology for the Mayor, who is away on Council business, be received.

Cr N Belsham/Cr D Wilson. Carried

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

No conflicts of interest were declared.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 22/ARK/023**

That the minutes of Audit and Risk Committee Meeting held on 10 March 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr A Gordon. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Audit and Risk Meetings

Mr O'Connell advised that he had recently come across a dynamic risk matrix that Gartner is promoting. He will have a look at it and see if it might be relevant for this Committee – if so, he will forward it through.

In response to a query about the depreciation of water assets for the Marton to Bulls Wastewater Centralisation Project (action item 2), Mr Tombs advised that this will not need to be considered until 30 June 2023 as the pipes are not connected.

Mr Tombs advised that the asset depreciation schedule laid out in the 2021-31 Long Term Plan will see some major revaluations after the transfer of assets to the new water entity in 2024.

**Resolved minute number 22/ARK/024**

That the report 'Follow-up Action Items from Audit and Risk Meetings' be received.

Cr N Belsham/Cr D Wilson. Carried

## 8 Chair's Report

### 8.1 Chair's Report - June 2022

Mr O'Connell advised that the OAG Webinars have been attached for the Committee members information, and he will distribute any other webinars of relevance that take place in the future.

In response to a query, Mr Tombs advised that he is the staff member responsible for carrying out internal audit reviews, and that external audit reviews are outsourced.

Mr O'Connell advised that he spoke to the MW LASS leadership panel and will forward his notes from this through to the Committee.

**Resolved minute number 22/ARK/025**

That the Chair's Report – June 2022, including the two attachments (webinar notes) to this report, be received.

Cr A Gordon/Cr D Wilson. Carried

## 9 Reports for Information

### 9.1 Health, Safety and Wellbeing

Mrs Grant advised that there have been no notifiable accidents to Worksafe NZ over the last three months.

In response to a query, Mrs Grant advised that the 'abusive' near miss related to an incident that staff had witnessed among members of the public.

Mrs Grant advised that there has been an increase in reporting between March and May, due in part to more staff returning to the workplace over this time and in part to a greater encouragement of reporting via the Health & Safety Committee and Senior Leadership Team.

Mrs Grant advised that there is a new Health & Safety Committee, and that 16 staff had recently participated in the 'safe to drive' programme.

In response to a query, Mrs Grant advised that there are monitoring processes in place for staff driver safety, including information gathered from the e-roads tool and Health & Safety reporting.

**Resolved minute number 22/ARK/026**

That the Health, Safety and Wellbeing Report together with attachments, be received.

Mr C O'Connell/Cr N Belsham. Carried

### 9.2 Protected Disclosures Update

In response to a query, Mrs Grant advised that the Protected Disclosures Act 2000 provided better structure around making a complaint.

In response to a query, Mr O'Connell advised that he will ask LGNZ if they have any statistics on how often this tool is used by local government employees.

**Resolved minute number 22/ARK/027**

That the report 'Protected Disclosures Update' report be received.

Cr D Wilson/Cr A Gordon. Carried

### 9.3 Fraud Reporting

Mr O'Connell advised that the Senior Fraud Office have recently released statistics on the occurrences of fraud, which he will distribute to Committee members.

In response to a query about what constitutes fraud, Mr Tombs advised that it is part of his role as Council's fraud officer to be the judge of this. He advised that staff have been encouraged to report any possible instances of fraud.

## Audit and Risk Committee Meeting Minutes

16 June 2022

**Resolved minute number 22/ARK/028**

That the report 'Fraud Reporting' be received.

Cr N Belsham/Cr A Gordon. Carried

**9.4 Insurance Update**

Cr Belsham queried if the antecedents of the reported vehicle incidents have been reviewed and incorporated into the driver safety training that staff undergo. Mrs Grant advised no, but that there remains the opportunity to engage the driver safety advisor to conduct further training in specific areas.

**Resolved minute number 22/ARK/029**

That the report 'Insurance Update' be received.

Mr C O'Connell/Cr N Belsham. Carried

**9.5 Treasury Reporting**

Mr Tombs advised that COVID-19 has caused some delays to the capital programme, which has reduced the level of debt that Council currently has.

**Resolved minute number 22/ARK/030**

That the report 'Treasury Reporting' be received.

Cr N Belsham/Cr A Gordon. Carried

**9.6 Summary of Management Accounts**

It noted that the delay in Council's capital programme was likely to result in a greater expenditure in 2022/23 than anticipated.

In response to a query, Mr Tombs advised that the roading team have some resilience built into their three year programme, to allow for delays and carry-forwards.

**Resolved minute number 22/ARK/031**

That the report 'Summary of Management Accounts' be received.

Mr C O'Connell/Cr D Wilson. Carried

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Audit and Risk Committee Meeting Minutes16 June 2022

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**9.7 Strategic Risk Review**

Taken as read.

**Resolved minute number 22/ARK/032**

That the report 'Strategic Risk Review' be received.

Cr N Belsham/Cr A Gordon. Carried

**9.8 Internal Audit Programme**

Mr Tombs advised that there is a slight delay to this programme due to a shortage of staff resources.

**Resolved minute number 22/ARK/033**

That the report 'Internal Audit Programme' be received.

Cr D Wilson/Mr C O'Connell. Carried

**9.9 Audit NZ Management Letter Update**

Taken as read.

**Resolved minute number 22/ARK/034**

That the report 'Audit NZ Management Letter Update' be received.

Cr N Belsham/Cr A Gordon. Carried

**10 Public Excluded**

The meeting went into public excluded session 10.23 am.

**Resolution to Exclude the Public**

**Resolved minute number 22/ARK/035**

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Audit and Risk Committee Meeting - 10 March 2022
2. Follow-up Action Items from Audit and Risk Meetings

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

## Audit and Risk Committee Meeting Minutes

16 June 2022

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Audit and Risk Committee Meeting - 10 March 2022</b>	s7(2)(j) - Improper Gain or Improper Advantage	s48(1)(a)
<b>10.2 - Follow-up Action Items from Audit and Risk Meetings</b>	s7(2)(j) - Improper Gain or Improper Advantage	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr N Belsham. Carried

## 11 Open Meeting

The meeting went into open session 10.26 am.

### Resolved minute number 22/ARK/038

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/ARK/036 - 22/ARK/037

Mr C O'Connell/Cr N Belsham. Carried

The meeting closed at 10.27 am.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 8 September 2022.

.....  
Chairperson

# MINUTES



## **UNCONFIRMED: EREWHON RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING**

**Date:** Tuesday, 21 June 2022

**Time:** 4.00 pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Present**

Mr Simon Plimmer  
Mr Geoff Duncan  
Mr Paul McLaren  
Mr Benjamin Mallalieu  
HWTM Andy Watson (ex officio)

**In attendance**

Mr Arno Benadie, Chief Operating Officer  
Mr Dave Tombs, Group Manager – Corporate Services  
Mr Dave Flintoff, Reticulation Team Leader  
Ms Rochelle Baird, Community Services Officer  
Mr Dene Smith, Taihape Plumbing



Erewhon Rural Water Supply Management Sub-Committee Meeting  
Minutes

21 June 2022

**Order of Business**

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Erewhon Rural Water Supply Management Sub-Committee Meeting  
Minutes

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21 June 2022

## 1 Welcome

The meeting opened at 4.05 pm. Mr Plimmer took the chair and welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number 22/ERWS/012**

That the apologies from Cr Hiroa, Mr Stratton, Mr van Bussel, Mr Thomas and Mr Batley for absence and Mr McLaren for lateness be accepted.

Mr G Duncan/Mr B Mallalieu. Carried

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 22/ERWS/013**

That the minutes of Erewhon Rural Water Supply Management Sub-Committee Meeting held on 8 March 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr S Plimmer/Mr G Duncan. Carried

Erewhon Rural Water Supply Management Sub-Committee Meeting  
Minutes

21 June 2022

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from previous Erewhon Rural Water Supply Meetings**

Debt framework, Mr Tombs said due to the committee increasing the rates there is no urgency and that he would follow up in the next couple of months.

Mr Smith spoke to the 3 monthly checks changing to 4 monthly and said that the issue of changing the checks is the running of sluices which should be done monthly and the issues that could arise could be expensive and costly. Mr Smith explained that the silt could be an issue down the line. Mr Benadie asked if the tanks get cleaned, Mr Smith said no. Mr Smith explained what he does on the monthly checks and the 3 monthly checks. Mr Mallalieu asked if Mr Smith just concentrated on the sluice valves how long would it take? Mr Smith said about 3 – 4 days.

**Resolved minute number 22/ERWS/014**

That the report 'Follow-up Action Items from previous Erewhon Rural Water Supply Meetings' be received.

Mr G Duncan/Mr S Plimmer. Carried

## **8 Chair's Report**

### **8.1 Chair's Report - June 2022**

There was no Chairs Report.

Mr Plimmer said they had met with the landowners and everyone was in full support of the scheme going forward and were aware of the costs.

## **9 Reports for Information**

### **9.1 Operations Report - June 2022**

Mr Smith said Rob Collier is not getting enough water supply and would need an extra 2km that he could quote for.

Mr McLaren asked who covers the cost for a locate line and how much does it cost? Mr Smith said he had sent the account to the scheme as advised by Mr van Bussel. Mr Smith said the cost to locate a line is about \$1500. Mr McLaren asked who would pay if the line was broken and is there a policy regarding this. Mr Duncan said it could be in the constitution.

**Resolved minute number 22/ERWS/015**

Page 4

Erewhon Rural Water Supply Management Sub-Committee Meeting  
Minutes

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21 June 2022

That the 'Operations Report – June 2022' be received.

Mr G Duncan/Mr B Mallalieu. Carried

#### **9.2 Financial Summary - February 2022**

Mr Tombs noted prior to the meeting a correction to section 2.2.2:

"Finance Costs for years 2017/18 onwards ~~are yet to be~~ have been applied to be the opening Available Finance figures".

Mr Tombs spoke to his report and the amendments and asked if there was any plans for Capital expenditure for the next financial year. Mr Plimmer said they are still working through the capital works. Mr Tombs said the cash surplus should be over 200k and although the increase would not start until June 2023 they could spend beforehand. Mr McLaren asked what was the materials on the operating expenses, Mr Tombs would look into it. Mr Plimmer asked if the lease payments were up to date, Mr Tombs would report back to the committee.

**Resolved minute number 22/ERWS/016**

That the report 'Financial Summary – May 2022' be received.

Mr B Mallalieu/Mr G Duncan. Carried

Erewhon Rural Water Supply Management Sub-Committee Meeting  
Minutes

21 June 2022

## 10 General Discussion

### 10.1 General Discussion

Mr Plimmer said they met with the owners to let them know about the 100% rate increase and they agreed to get a third party review of the system. Mr Plimmer asked what kind of working capital could the council provide and is there any advantage to doing it all at once. Mr McLaren said they first need to do a review on what we are trying to do with the scheme. When Mr McLaren contacted third parties he was asked questions he couldn't answer such as how long can the scheme carry on when it is down. Mr Benadie said it is good to get a review with modern technology out now compared to when the scheme was installed. Mr Duncan said he had found a report that was done in 1996 by Worleys he would like to have chat with him as he was involved in the beginning. Mr Benadie said any capital works should be looked at for the whole scheme, it would be a good investment. Mr Benadie said a good engineer should cost approximately under 50k. Mr McLaren said he would like an overview on the whole scheme but focus on what needs to be done.

Mr McLaren said WSP is expensive but they would do a good job, they are project managers but can help with policies.

Mr Plimmer asked could they write a scope and then send it out for tender. Mr Benadie said he may be able to help with the scope and has engineer contacts that Council use. Mr Plimmer said they are mindful of the cost. Mr McLaren said they need a scope first. Mr Benadie said they could prepare a scope and the members can change it but he could not commit to a timeframe at the moment, he would let Mr Plimmer know via email with the timeline.

Discussion on an alternative source of water – secondary scope need a plan B. Mr Smith said for the past 15 years the water had only been low once and that the weir had a better reserve now.

His Worship the Mayor said Clive Manly the CEO from Ruapehu District Council is on the working committee for 3 waters and he could bring him here to answer questions if members wanted.

**The meeting closed at 5.23 pm.**

**The minutes of this meeting were confirmed at the Erewhon Rural Water Supply Management Sub-Committee held on 6 September 2022.**

.....  
Chairperson

# MINUTES



## UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 30 June 2022

**Time:** 9.00 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

**Present**

Cr Nigel Belsham  
Cr Cath Ash [via Zoom]  
Cr Brian Carter  
Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Dave Wilson  
Cr Gill Duncan [via Zoom]  
HWTM Andy Watson [via Zoom]

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture  
Mr Sam Zhang, Manager – Financial Services  
Ms Hilary Walker, Management and System Accountant  
Mr Ash Garstang, Governance Advisor  
Ms Laurel Mauchline Campbell – Grants Assessor

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## Finance/Performance Committee Meeting Minutes

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## 1 Welcome / Prayer

The meeting opened at 9.00 am. Cr Belsham read the Council prayer.

## 2 Apologies

**Resolved minute number 22/FPE/061**

That the apology for Cr Dalgety, and apologies for lateness from Cr Hiroa, Cr Duncan, and Cr Gordon, be received.

Cr D Wilson/Cr B Carter. Carried

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

Cr Dalgety declared a conflict of interest, prior to the meeting, in relation to item 9.1; specifically the application from Kiwiburn.

## 5 Confirmation of Order of Business

No changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 22/FPE/062**

That the minutes of Finance/Performance Committee Meeting held on 26 May 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr C Ash. Carried



## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

**Resolved minute number 22/FPE/063**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr D Wilson. Carried

## 8 Chair's Report

### 8.1 Chair's Report - June 2022

Taken as read.

**Resolved minute number 22/FPE/064**

That the tabled Chair's Report – June 2022 be received.

Cr N Belsham/Cr B Carter. Carried

## 9 Reports for Decision

### 9.1 Events Sponsorship Scheme - Consideration of Applications for Round 3 of 2021/22

#### Turakina Caledonian Society Inc.

The Committee agreed to support this event, noting that it was long-standing and had high recognition within the district.

#### Asia-Pacific Global Foundation

The Committee did not support funding this event.

#### Arohanui Hospice Foundation

There were mixed views from Committee members on this application. While all agreed that the hospice is a great service, several members commented on the cost of the tickets and the profitable outcome of the event (assuming full attendance). However, the Committee agreed to support it.

#### Kiwiburn

The Committee did not feel that this scheme was the right way to fund the event, although it was noted that the organisation has been in contact with staff and have been advised of alternative funding mechanisms (such as an application to the Chief Executive to waive consenting fees).

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**Resolved minute number 22/FPE/065**

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round 3 of 2021/22' be received.

Cr B Carter/Cr D Wilson. Carried

**Resolved minute number 22/FPE/066**

That the Finance/Performance Committee approve sponsorship to the applicants listed below:

- Turakina Caledonian Society Inc: \$6,900
- Arohanui Hospice Foundation: \$4,600

Cr B Carter/Cr G Duncan. Carried

**Resolved minute number 22/FPE/067**

That the remaining funds of the Events Sponsorship Scheme 2021/22 (totalling **\$28,455**), be allowed to expire.

Cr C Ash/Cr T Hiroa. Carried

## 10 Reports for Information

### 10.1 Financial Snapshot - May 2022

Mr Tombs noted that roughly \$1m under the subsidised roading maintenance programme will be carried forward to 2022/23. This is unusual as it is an operating budget (not capital expenditure). He also advised that \$950k has been spent, year to date, in relation to emergency works, but the funding is yet to be received from Waka Kotahi.

The Committee noted its concern with the delays in the availability of Council's regular contractor to complete emergency works.

In response to a query about staff's timeline for the expenditure on these emergency works prior to funding from Waka Kotahi, Mr Tombs advised that he is unable to provide this advice at this stage. He will look into this and email advice to Committee members.

**Resolved minute number 22/FPE/068**

That the report 'Financial Snapshot – May 2022' be received.

Cr C Ash/Cr A Gordon. Carried

### 10.2 Treasury and Debt - May 2022

The Committee discussed the potential impact of the Three Waters reform on Council's debt position and borrowing capacity. Mr Tombs advised that the removal of Council's water assets will not affect liquidity ratios with the Local Government Funding Agency (LGFA) under the current rules,

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Finance/Performance Committee Meeting Minutes

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but that this issue is widespread. He believes that LGFA will need to address how they determine their funding ratios after the new water entities assume control of Council's assets.

Committee members noted that it would be important to gain an understanding of Council's likely debt position after the transfer of water assets in 2024.

In response to a query, the Mayor noted that Council's "ownership" of water assets after the transfer to the new water entity is a technical concept, relating to Council's role as a shareholder. The financial control of the assets and their related debts will sit with the new entity.

**Resolved minute number 22/FPE/069**

That the report 'Treasury and Debt - May 2022' be received.

Cr A Gordon/Cr B Carter. Carried

**10.3 QV Monthly Report - May 2022**

Taken as read.

**Resolved minute number 22/FPE/070**

That the QV Monthly Report – May 2022 be received.

Cr G Duncan/Cr D Wilson. Carried

**10.4 HappyOrNot Report - May 2022**

Mrs Gordon advised that the Feedback Forms are now live, but have not been communicated out to the public as staff are still organising the placement of QR codes within the district. Staff will discuss the reporting of this information with elected members at a future workshop.

**Resolved minute number 22/FPE/071**

That the HappyOrNot Report – May 2022 be received.

Cr T Hiroa/Cr B Carter. Carried

**The meeting closed at 10.08 am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 25 August 2022.**

.....  
Chairperson

# MINUTES



## UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

**Date:** Thursday, 9 June 2022  
**Time:** 11.00 am  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

**Present**

Cr Angus Gordon  
Cr Tracey Hiroa  
Cr Cath Ash [via Zoom]  
Cr Nigel Belsham  
Cr Fi Dalgety  
Cr Gill Duncan  
Cr Richard Lambert  
Cr Dave Wilson  
Cr Brian Carter  
HWTM Andy Watson

**In attendance**

Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mr Dave Tombs, Group Manager – Corporate Services [via Zoom]  
Ms Gaylene Prince, Group Manager – Community Services  
Mrs Sharon Grant, Group Manager – People and Culture [via Zoom]  
Mr Jaime Reibel, Strategic Advisor – Economic Development  
Ms Jen Britton, Strategic Advisor – District Promotions  
Mr Ash Garstang, Governance Advisor

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9.2	Democracy & Planning Group - Operational Update.....	6

## 1 Welcome

The meeting opened at 11.05 am.

## 2 Apologies

No apologies.

## 3 Public Forum

No public forum.

## 4 Conflict of Interest Declarations

No conflicts of interest were declared.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

### Resolved minute number 22/PPL/024

That the minutes of the Policy/Planning Committee meeting held on 14 April 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr N Belsham/Cr G Duncan. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Policy/Planning Meetings

The Committee noted that AGM reports and financials are required from MOU partners with Council, but that these were now unattainable from Project Marton with the organisation being defunct.

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In response to a query, Ms Prince advised that Council does not contribute to Sport Whanganui, but did contribute approximately \$3,000 to Sport Manawatu for the Regional Sports Facilities Memorandum, as part of the 2021-2031 Long Term Plan.

**Resolved minute number 22/PPL/025**

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr R Lambert/Cr D Wilson. Carried

## 8 Chair's Report

### 8.1 Chair's Report - June 2022

Cr Gordon tabled his report.

Cr Carter joined the meeting at 11.15 am.

Cr Gordon asked if staff are able to complete a cursory overview of relevant policies that Council may have, with regards to soil stabilisation and erosion, prior to the next Committee meeting. Mr Beggs advised that he has not had a chance to read the tabled report and cannot commit to this at this stage. The Mayor advised that this would better be dealt with as a suggestion to the new Council (2022-25) for their consideration, as it is a 'big picture' question about where Council devotes their energy. There is also some central government policy that is taking place in this space.

**Resolved minute number 22/PPL/026**

That the tabled Chair's Report – June 2022 be received.

Cr A Gordon/Cr G Duncan. Carried

## 9 Reports for Information

### 9.1 Community Development Update - April and May 2022

#### Sport Manawatu and Whanganui

Ms Prince advised that Council has committed \$3,399 to Sport Manawatu per annum, for years 1 – 3 of the 2021-31 Long Term Plan. In response to a query, Ms Prince advised that the money is contributing towards a new full time equivalent (FTE) role at Sport Manawatu in order for them to enact a regional sports facilities plan. Elected members requested an update from staff on what has been implemented within our district from this plan.

The Mayor noted that he believed Sport Whanganui were receiving funds from central government to provide facilities in our district. Staff will clarify if the funding to Sport Whanganui for this purpose is ongoing or has been removed.

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Taihapa Group Home Survey

There were a series of questions around the Taihapa group home survey. In response to these, Mr Reibel advised that:

- The survey was conducted by the Taihapa Community Development Trust.
- It did not commit to any housing facilities being developed.
- It was administered through secretaries of local groups and via a volunteer at the local New World.
- It is being extended as the results received so far are inconclusive.
- The contact information of respondents is being treated confidentially.

Kainga Ora

Mr Reibel advised that Kainga Ora received their mandate from the Annual Housing Plan, and until staff are able to get input into that plan, it is unlikely that Kainga Ora will allocate any extra funding to the district. The Mayor agreed, noting that when he has approached the Ministry of Social Development in the past about increasing housing, they have stated that the districts numbers do not justify it.

In response to a query, Mr Reibel advised that he is unsure how many Kainga Ora houses are in the district and that he has so far been unable to attain this information. Kainga Ora have indicated to Mr Reibel previously that they will look into it and advise.

Mahi Tahi Programme

Ms Britton advised that previous years have seen funding of \$500k per annum, but this has now been reduced to \$250k. The Mayor advised that this reduction in funding is concerning and something that he is currently lobbying central government on.

In response to a query, Ms Britton advised that the funding received via this programme is based on the district's population (not unemployment). The Mayor advised that the district's unemployment figure was around 3% the last time he looked.

Cr Wilson advised that he employs several people under this programme and that there strict reporting requirements around it.

The Mayor noted that this Council has been one of the most successful ones under this programme and that it was concerning that funding was being reduced, especially in light of the 'Future for Local Government Review' that indicates that territorial authorities will likely become more involved in social/community welfare in the future.

**Resolved minute number 22/PPL/027**

That the report 'Community Development Update – April and May 2022' be received.

Cr G Duncan/Cr T Hiroa. Carried



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9 June 2022

## 9.2 Democracy & Planning Group - Operational Update

Mrs Gordon advised that staff's Policy and Bylaw Programme will be received with Council in a workshop in July 2022. She will read the Chair's tabled report and see if there is any crossover between the policies he has mentioned and the Policy and Bylaw Programme.

### Resolved minute number 22/PPL/028

That the report 'Democracy & Planning Group – Operational Update' be received.

Cr F Dalgety/Cr R Lambert. Carried

The meeting closed at 11.58 am.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 11 August 2022.

.....  
Chairperson

UNCONFIRMED

# MINUTES



## UNCONFIRMED: TE ROOPUU AHI KAA MEETING

**Date:** Tuesday, 14 June 2022

**Time:** 11.00 am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

**Tumuaki:** Mr Pahia Turia (Whangaehu)

**Nga mema:** Ms Hari Benevides (Ngāti Tamakopiri) [via Zoom]  
Ms Soraya Peke-Mason (Rātana Pā)  
Mr James Allen (Ngā Wairiki Ki Uta) [via Zoom]  
Mr Chris Shenton (Ngāti Kauae/Tauira)  
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki) [via Zoom]  
Ms Marj Heeney (Te Runanga o Ngāti Te Ohuake)  
Ms Kim Savage (Ngāti Parewahawaha)  
Ms Tracey Hiroa (Ngāti Whitikaupēka)  
Ms Coral Raukawa (Ngā Ariki Turakina)  
Cr Gill Duncan  
HWTM Andy Watson

**Manuhiri:** Mr Peter Beggs, Chief Executive  
Mr Arno Benadie, Chief Operating Officer  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Gaylene Prince, Group Manager – Community Services  
Mr Lequan Meihana, Strategic Advisor – Mana Whenua  
Ms Katrina Gray, Senior Strategic Planner  
Ms Georgia Etheridge, Corporate Planning Advisor  
Ms Joanne Manuel, Manager – Community Development  
Ms Jen Britton, Strategic Advisor – District Promotions  
Mr Jaime Reibel, Strategic Advisor – Economic Development  
Ms Rhianna Flaherty, Welcoming Communities Officer  
Mr Ash Garstang, Governance Advisor

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**1 Karakia / Prayer**

The meeting opened at 11.02 am.

**2 Apologies**

No apologies.

**3 Public Forum**

No public forum.

**4 Conflict of Interest Declarations**

No conflicts of interest were declared.

**5 Confirmation of Order of Business**

Item 11.1 (Marton to Bulls Centralisation Project – Update) took place after item 7.1 and before item 8.1.

**6 Confirmation of Minutes****6.1 Confirmation of Minutes**

**Resolved minute number 22/IWI/015**

That the minutes of Te Roopuu Ahi Kaa Komiti meeting held on 08 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair be added to the official minutes document as a formal record.

Ms C Raukawa/Ms T Hiroa. Carried

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## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Taken as read.

## 8 Chair's Report

### 8.1 Chair's Report - June 2022 and Feedback on the Komiti's Workshop

Taken as read.

**Resolved minute number 22/IWI/016**

That the 'Chair's Report – June 2022 and Feedback on the Komiti's Workshop' be received.

Mr P Turia/Mr C Shenton. Carried

**Resolved minute number 22/IWI/017**

That the \$5,000 from Horizons goes to the Marae Development Fund.

Mr P Turia/Ms T Hiroa. Carried

## 9 Mayoral Update

### 9.1 Mayoral Update - May 2022

The Mayor congratulated those involved in the Mangaweka Bridge project, and the Ratana Playground Group for their progress.

The Mayor advised that a technical working group has made several recommendations to central government around the role of rural water entities. The recommendations suggested that small private rural schemes will not be transferred, although they will still be subject to new drinking water standards.

Cr Duncan left the meeting at 12.29 pm.

The Komiti discussed the ongoing issues with the Koitiata lagoon. It was suggested that Mr Shenton and Ms Raukawa provide a letter to support the Mayor in his dealings with the Horizons Regional Council.

Ms Benevides left the meeting at 12.32 pm.

**Resolved minute number 22/IWI/018**

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That the Mayoral Update – May 2022 be received.

Ms S Peke-Mason/Ms M Heeney. Carried

## 10 Reports for Decision

### 10.1 Appointment of Deputy Chair

The Komiti appointed Ms Hiroa as the deputy chair.

Cr Duncan returned to the meeting at 12.34 pm.

**Resolved minute number 22/IWI/019**

That Ms Hiroa be appointed as Deputy Chair of the Te Roopuu Ahi Kaa Komiti.

Ms S Peke-Mason/Ms C Raukawa. Carried

## 11 Reports for Information

### 11.1 Marton to Bulls Centralisation Project - Update

This item took place after item 7.1.

Hamish Lowe from Lowe Environmental Limited tabled a presentation, and spoke to the Komiti about their overview of the project, and in particular their communication with iwi.

In response to a query, Mr Lowe advised that they intend to understand the tangata whenua values that are important to local iwi, record them, and then ensure throughout the project that these values are met.

In response to a query, Mr Lowe confirmed that the wastewater treatment plant at Bulls will continue to process waste, and there will be no discharge of raw sewerage.

The Mayor noted that iwi's ability to engage on three waters under the new water entity will likely be lower than it is now, and it would be beneficial to get iwi involvement into this project as soon as possible while the opportunity for this still remained.

Mr Steedman left the meeting at 11.50 am.

Mr Beggs explained that Council received \$4.8m in funding from central government that needed to be spent by the end of June. This project has not been fully designed yet, but staff knew that pipes would be required regardless of the design, and so the remaining funding from central government was used to install pipes.

Te Roopuu Ahi Kaa Meeting Minutes

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In response to a query about flooding and discharge into water ways, Mr Lowe advised that they are still to design the final solutions. Storage will be a part of it, and a relief valve (to discharge to water) may be required as it is impossible to predict all future storm events.

Ms Raukawa left the meeting at 12.01 pm and returned to the meeting at 12.04 pm.

Mr Turia advised that he believes that the closest iwi and hapu should be the ones primarily engaged with on this project (e.g., be a part of the Project Control Group).

Ms Raukawa left the meeting at 12.14 pm.

**Resolved minute number 22/IWI/020**

That the report 'Marton to Bulls Centralisation Project – Update' be received.

Ms T Hiroa/Ms K Savage. Carried

**11.2 Project Management Office Report - May 2022**Lake Waipu Improvement

In response to a query, Mr Benadie confirmed that the completion date is still set for 2023.

Mr Turia left the meeting at 12.38 pm.

Bulls Bus Lane

In response to a query, Mr Meihana advised that staff are meeting the week of 27 June to discuss the installation of the artwork, and its subsequent unveiling.

Taihape Amenities Building

Mr Benadie advised that staff are expecting some delays, due to a shortage of construction materials.

Mr Turia returned to the meeting at 12.40 pm.

Mr Allen left the meeting at 12.43 pm.

Water Assessments at Marae

Mr Benadie advised that all site visits have been completed. There is \$85k left in the fund and staff need to discuss with marae how those funds should be prioritised.

In response to a query, Mr Beggs advised that there are no time restrictions on when the money can be allocated and spent, and staff will take their time to ensure it is done properly.

**Resolved minute number 22/IWI/021**

That the Project Management Office Report – May 2022 be received.

Ms T Hiroa/Mr C Shenton. Carried

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14 June 2022

**11.3 Whakamahere Haepapa Māori - Māori Responsiveness Framework**

In response to a query, Mr Meihana advised that he has not felt any staff resistance to cultural competencies.

Mr Turia advised that there is emergency money for civil defence that can be applied for (up to \$5k), and that some marae had taken up this opportunity. Mr Meihana will identify the specific fund and email it out to Komiti members.

**Resolved minute number 22/IWI/022**

That the report 'Whakamahere Haepapa Māori - Māori Responsiveness Framework' be received.

Mr C Shenton/Ms K Savage. Carried

**11.4 Pae Tawhiti Rangitikei Beyond: Project Update**

Ms Gray advised that over 200 responses were received during community engagement. The next phase is to write the draft plan. She Gray reminded the Komiti that she was happy to include any aspirations that iwi or hapu might have.

**Resolved minute number 22/IWI/023**

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

Ms T Hiroa/Ms C Raukawa. Carried

**11.5 Community Development Team Update - February - May 2022**

The Mayor advised that the Ministry of Social Development has cut a lot of the funding for the Mahi Tahī programme.

Ms Peke-Mason advised that from 01 July the Health Sector reforms take effect and there will no longer be district health boards.

Ms Raukawa left the meeting at 1.08 pm.

**Resolved minute number 22/IWI/024**

That the report 'Community Development Update – April and May 2022' be received.

Ms S Peke-Mason/Ms C Raukawa. Carried

**11.6 Destination Rangitikei - Destination Management Plan**



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Mr Turia asked if economic development is an issue or priority at Council. The Mayor responded and advised that Council puts a significant amount of money into economic development (e.g., the Marton Rail Hub, housing and growth development).

Mr Allen returned to the meeting at 1.12 pm.

**Resolved minute number 22/IWI/025**

That the report 'Destination Rangitikei – Destination Management Plan' be received.

. Ms T Hiroa/Ms S Peke-Mason. Carried

**11.7 Remuneration**

Ms Peke-Mason advised that the mileage rate will increase to \$0.83 per km. Mrs Gordon confirmed that this will take effect 01 July.

**Resolved minute number 22/IWI/026**

That the report 'Remuneration' be received.

Ms T Hiroa/Ms K Savage. Carried

**11.8 Horizons Update**

Taken as read.

**Resolved minute number 22/IWI/027**

That the 'Horizons Update', including the attached report, be received.

Mr C Shenton/Ms S Peke-Mason. Carried

**12 Discussion Items**

**12.1 Three Waters**

Not discussed.

**12.2 COVID-19 Vaccination Rates**

The Komiti agreed that this can now be removed as a standing item.

**12.3 Climate Change Action Committee**

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Te Roopuu Ahi Kaa Meeting Minutes14 June 2022

Mr Shenton advised that this group is still active. Mrs Gordon advised that as part of the Annual Plan process, staff will draft a Climate Impact Strategy and they hope to apply for 'better-off' funding for this.

**The meeting closed at 1.25 pm.**

**The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 9 August 2022.**

.....  
Chairperson

UNCONFIRMED

# MINUTES



## UNCONFIRMED: YOUTH COUNCIL MEETING

**Date:** Tuesday, 14 June 2022  
**Time:** 5.30 pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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Present	YC Lisa Cruywagen YC Sofie Kendrick YC Paloma Janse YC Charlotte Tuuta-Kyle YC Fuatai-Rose Mefiposeta-Satano YC Isaac Grant Cr Gill Duncan HWTM Andy Watson (ex officio)
In attendance	Jareah – Taihape Area School Aidan O'Connor – Sports Whanganui Rihanna Flaherty – Welcoming Communities Kayla Hyland – Strategic Advisor Rangatahi Kelly Widdowson – Strategic Advisor Rangatahi

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## Youth Council Meeting Minutes

14 June 2022

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Youth Council Meeting Minutes

14 June 2022

## 1 Welcome / Youth Council Prayer

Isaac read the Youth Council prayer.

## 2 Apologies

**Resolved minute number** 22/RYC/024

Denise Pio, Leymar Saili, Emma Collings.

YC C Tuuta-Kyle/YC S Kendrick. Carried

## 3 Public Forum

Aidan O'Connor from Sports Whanganui spoke about their Kaupapa and funding options available throughout the year. "Tu Manawa Active Aotearoa." He explained what Sports Whanganui do in the community, facilitation and administration of funds to community groups. He covered the target groups, who could apply, what could be funded. How could Youth Council utilise this fund? He left information for further reading or contact.

## 4 Conflict of Interest Declarations

None declared.

## 5 Confirmation of Order of Business

The chair adds a late item. Welcoming Communities which has been left off the agenda.

## 6 Confirmation of Minutes

**Resolved minute number** 22/RYC/025

That the minutes of the Youth Council meeting held on 10 May 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the Chair's electronic signature be added to the official minutes document as a formal record.

YC S Kendrick/YC C Tuuta-Kyle. Carried

## 7 Chair's Report

### 7.1 Chair's Report - June 2022

Madam Chair took her report as read and addressed the Council. She asked two questions based on her report. Answers and discussions recorded below.

1. Together, how can we immediately reduce the impact of climate change in Rangitikei?

Cr Tuuta-Kyle suggests electric vehicles and infrastructure, moving to a more climate friendly way of living.

Cr Janse asks What is the Council currently doing to reduce our Co2 emissions?

Cr Duncan responds- Council has agreed to start developing a plan for how to combat that.

HWTM responds the focus is on effects of Co2 emissions rather than the cause. Weather events/destruction of our roads etc Carbon Credits Forrestry.

Cr Janse responds the greatest Co2 removal from the atmosphere is achieved by plants. Provide incentive to community to plant more trees.

Madam Chair suggests launching an initiative where tourist can purchase a tree that gets planted around the community, with a plaque to hold the family name on it for generations to come. Legacy planting.

HWTM talked about citizenship ceremonies, giving trees to families as gifts. A way for new citizens to buy into our region.

Cr Kendrick suggests easier pathways into town to reduce people using their cars.

2. What resources are needed to better prepare Rangitikei for the effects of climate change?

Cr Janse asks "Is there a current process in place for council consents?

HWTM responds the District Plan says what you can and where you can do it. It forces businesses to comply. Horizons Regional Council sets policy around emissions. Complaint process for community in regards to eg: Odour issues.

Cr Janse asks Does Council know the potential hazards of our area based on our geographical information?

HWTM responds yes. Future training equipment and natural disaster planning eg: A managed retreat in Dunedin with flooding. Local sea level rise map predictions. Council needs to be proactive in their decision making rather than reactive.

Madam Chair thanks everyone for their contribution to the discussion.

Youth Council Meeting Minutes

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**Resolved minute number 22/RYC/026**

That the Chair's Report – June 2022 be received.

YC L Cruywagen/YC C Tuuta-Kyle. Carried

## 8 Mayoral Update

### 8.1 Mayoral Update - May 2022

HWTM takes his report as read, and addresses council.

Has anyone been out to the Ratana Pa temple site. If not, he encourages everyone to visit.

He gives an update on the Mangaweka Bridge topic. This was a topic brought up at our first training day. Whether to open early without Iwi's agreeance or wait until the original opening date, going against Manawatu District Council's motion. The decision was made to open early, in agreeance with Iwi.

Local Body elections are coming up. His Worship encourages people to stand for their community.

**Resolved minute number 22/RYC/027**

That the Mayoral Update – May 2022 be received.

YC S Kendrick/YC C Tuuta-Kyle. Carried

## 9 Reports for Decision

### 9.1 Youth Development Update - Southern Ward

Miss Widdowson spoke to her report, asking for nominations for Bulls Community meeting attendance. Paloma, Lisa, Sofie, Charlotte & Isaac volunteered to attend the next meeting.

**Resolved minute number 22/RYC/028**

That the Youth Development Update – Southern Ward be received.

YC C Tuuta-Kyle/YC I Grant. Carried

**Resolved minute number 22/RYC/029**

That a nomination be made for a representative for Youth Council to attend the next Bulls Community Hui on the 13<sup>th</sup> July, 3.30pm at Te Matapihi.

YC P Janse/YC F Mefiposeta-Satano. Carried

## 10 Reports for Information

### 10.1 Destination Rangitikei - Destination Management Plan

Ms Britton has requested through Miss Widdowson, the floor at the next Youth Council meeting in July. She asks all councillors to read through the document and come ready with thoughts, ideas, feedback.

**Resolved minute number 22/RYC/030**

That the report 'Destination Rangitikei – Destination Management Plan' be received.

YC C Tuuta-Kyle/YC S Kendrick. Carried

### 10.2 Work Plan 2022

Paloma suggests adding a mental health day off to the work plan under focus point three 'mental health'. Isaac disagrees with this saying students would milk days off, gives them an excuse to be lazy.

Paloma responds there could be a limit on how many you could have.

Miss Widdowson suggests we add this to the work plan as a discussion point for further decision.

Cr Duncan suggests timeframes added to the timeline – in a months format. Councillors agreed.

**Resolved minute number 22/RYC/031**

That the Work Plan 2022 be received.

YC P Janse/YC F Mefiposeta-Satano. Carried

### 10.3 Youth Council Update

Miss Hyland spoke to her report. The following data was collected via Youth Council. Miss Hyland also gave a verbal update

Youth Council gave some feedback on Taihape Careers expo and how they found it and what they would change or add in.

- They would have liked to have seen more universities involved.
- They all really enjoyed the day and Paloma was given a tour of the school by a Taihape Area School student.
- Sofie felt like the age should be lifted for the career's expo as a lot of young children approached the Youth Council.
- Had feedback that the younger kids would love a movie night run out of the Lobby
- Councillor Duncan asked about the opening of the lobby and the positive engagements she had with our youth, a lot of the feedback she received was the wanting of the lobby space to be opened to provide a safe space. Councillor Duncan also advised that it would be good



Youth Council Meeting Minutes

14 June 2022

to let the councillors and Mayor know what is happening in that area with some advertisement or communication.

**Resolved minute number 22/RYC/032**

That the report 'Youth Council Update' is received.

YC P Janse/YC S Kendrick. Carried

#### 10.4 Late Item - Welcoming Communities

Rihanna Flaherty introduced the programme for welcoming communities. She asked what are youth aspiring to, what do they need from us as a community. Welcoming Communities is about making our spaces and places more welcoming to new immigrants. They are currently building more collaboration pathways with the community, improving what is already happening.

How can youth council be of benefit? Rihanna spoke of building an advisory board for youth and suggested youth councils involvement on the panel. Further discussions and information will be passed through email to those who have expressed an interest.

**The meeting closed at 6.55 pm.**

**The minutes of this meeting were confirmed at the Youth Council Meeting held on 12 July 2022.**

.....  
Chairperson

## 13 Public Excluded

### Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

#### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 30 June 2022
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Marton New Bore Drilling Contract
4. Poplar Grove boundary adjustment
5. Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>13.1 - Public Excluded Council Meeting - 30 June 2022</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)
<b>13.2 - Follow-up Action Items from Council (Public Excluded) Meetings</b>	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>13.3 - Marton New Bore Drilling Contract</b>	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
<b>13.4 - Poplar Grove boundary adjustment</b>	s7(2)(a) - Privacy	s48(1)(a)(i)
<b>13.5 - Minutes from Committees (Public Excluded)</b>	s7(2)(j) - Improper Gain or Improper Advantage	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## **14 Open Meeting**