



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 31 August 2023

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Cr Fi Dalgety

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Locations:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 31 August 2023 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Mr Brian Megaw will speak in relation to the exploratory work being conducted on the Gorges to See cycle trail (Taihape to Koitiata).

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 25 July 2023 are attached.

Attachments

1. Ordinary Council Meeting - 25 July 2023

Recommendation

That the minutes of Ordinary Council Meeting held on 25 July 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Tuesday, 25 July 2023
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Brian Carter
- Cr Richard Lambert
- Cr Tracey Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Fi Dalgety

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer (Zoom)
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community Services
- Mr Dave Tombs, Group Manager - Corporate Services
- Mrs Sharon Grant, Group Manager - People and Culture
- Mrs Adina Foley, Group Manager-Capital Projects
- Mr Johan Cullis, Group Manager- Regulatory Services
- Mr Mark Barnes, Project Director- Rail Hub
- Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.02pm and Cr Dalgety read the Council prayer.

2 Apologies

Resolved minute number 23/RDC/211

Apologies received by Cr Calkin, Cr Duncan and Cr Maughan for lateness.

Cr B Carter/Cr D Wilson. Carried

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

Cr Maughan declared a conflict of interest for item 9.1 Chief Executive's Report – relating to the section on Putorino Landfill Remediation Project.

Cr Loudon declared a conflict of interest for item 11.4 PMO Report – relating to the section on the Marton Rail Hub and 13.4 Marton Rail Hub-Project Update Report.

5 Confirmation of Order of Business

Cr Maughan arrived at 1.04pm.

Resolved minute number 23/RDC/212

That the late item "13.5 – Lake Alice Water Tower" be dealt with as part of the agenda for the Council meeting on 25 July 2023. The item cannot be delayed until a subsequent meeting as the Office of the Crown Response to the Abuse in Care Inquiry have asked for a direction from Council as soon as possible. The reason the item is not on the agenda is that the information and request from the Office was received after the agenda had been sent out.

HWTM/Cr F Dalgety. Carried

Resolved minute number 23/RDC/213

That the late item "13.6 – Mayor's Taskforce for Jobs" be dealt with as part of the agenda for the Council meeting on 25 July 2023. The item cannot be delayed until a subsequent meeting as the contract for this service needs to be awarded. The reason the item is not on the agenda is that the discussions with the two potential applicants to undertake this contract made presentations on the day of the council meeting (25 July 2023).

HWTM/Cr F Dalgety. Carried

6 Confirmation of Minutes

Resolved minute number 23/RDC/214

That the minutes of Ordinary Council Meeting held on 29 June 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr R Lambert/Cr S Loudon. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

The report was taken as read.

Resolved minute number 23/RDC/215

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr D Wilson/Cr Piki Te Ora Hiroa. Carried

8 Mayor's Report

8.1 Mayor's Report - 25 July 2023

Cr Raukawa gave an update on her report which was provided at the last Council meeting and thanked Council for the opportunity to attend the Zone 3 meeting.

His Worship the Mayor spoke in relation to his attendance at the RMA meeting in Palmerston North noting that the changes to the RMA are very technical in nature.

Resolved minute number 23/RDC/216

That the Mayor's Report – 25 July 2023 be received.

HWTM/Cr C Raukawa. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - July 2023

Health Safety and Wellbeing Update

Mrs Grant advised that Council is being showcased as part of the high engagement approach to health, safety and wellbeing at the LGNZ conference.

Community Services (Dashboard)

In response to a question about where Council provides a payment to Nga Wairiki Ngāti Apa for the services provided during an emergency event Mrs Gordon advised that not at this stage, but staff are looking at entering in an agreement in the future.

Building Consent / Producer Statement Issue

In response to a question Mr Beggs advised that currently a low number of consents and producer statements have been identified but staff are still working through their processes to identify everything. He advised that staff have not yet spoken to the people who have been impacted yet.

Putorino Landfill Remediation Project

Cr Maughan declared a conflict of interest due to working for the property for where the landfill is located.

Mr Beggs responded to questions noting that the process of screening and dumping contaminated waste has been paused until later in the year as the ground is too wet. The material taken to Bonny Glen landfill could be approximately 124 tonnes but there is still some screening to complete.

Resolved minute number 23/RDC/217

That the Chief Executive's Report – July 2023 be received.

Cr G Maughan/Cr J F Wong. Carried

Resolved minute number 23/RDC/218

That Council approves the revised Governance Health, Safety and Wellbeing Charter without amendment.

Cr F Dalgety/Cr Piki Te Ora Hiroa. Carried

Resolved minute number 23/RDC/219

That the Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees.

Cr R Lambert/Cr G Maughan. Carried

10 Reports for Decision

10.1 Amendments to Fees and Charges 2023/2024

Mrs Gordon noted minor amendments that need to be made to the Schedule of Fees and Charges for 2023/24 so fees align with the adopted rates resolution and to reflect practical considerations at transfer stations.

Resolved minute number 23/RDC/220

That the report Amendment to Fees and Charges 2023/24 be received

Cr D Wilson/Cr J Wong. Carried

Resolved minute number 23/RDC/221

That Council adopt the amended Fees and Charges 2023/24 document.

Cr D Wilson/Cr S Loudon. Carried

10.2 Adoption of 2023/24 Revenue and Financing Policy

Mr Tombs noted that this Policy can be adopted during or after the adoption of the Annual Plan.

Resolved minute number 23/RDC/222

That the Adoption of the 2023/24 Revenue and Financing Policy report be received.

Cr J Wong/Cr D Wilson. Carried

Resolved minute number 23/RDC/223

That the Council adopts the 2023/24 Revenue and Financing Policy.

Cr J Wong/Cr D Wilson. Carried

11 Reports for Information**11.1 Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2023**

Mr Cullis responded to questions regarding the fees set and noted that these are set through legislation.

Resolved minute number 23/RDC/224

That the report 'Annual Report to the Alcohol and Regulatory Licensing Authority for the year ending 30 June 2023' be received.

Cr F Dalgety/Cr Piki Te Ora Hiroa. Carried

11.2 Otara Bridge - Structural Component Replacement

Mr Beggs noted that this report had been requested at the previous Council meeting.

Resolved minute number 23/RDC/225

That the Otara Bridge - Structural Component Replacement report be received.

Cr B Carter/Cr J F Wong. Carried

11.3 Taihape Domain Master Plan

Mr Benadie responded to questions noting there was no-one in house that was able to carry out this work. Council thanked the team for the work and were supportive of work in other areas of the district to happen. Mr Benadie advised that this work had been provided to user groups for feedback and minor changes were made following their feedback.

Resolved minute number 23/RDC/226

That the Taihape Domain Master Plan report be received.

Cr Piki Te Ora Hiroa/Cr R Lambert. Carried

Resolved minute number 23/RDC/227

That Council endorses, in principle, the Taihape Domain Master Plan, noting the Plan has been generated through community and user group engagement.

Cr S Loudon/Cr Piki Te Ora Hiroa. Carried

11.4 Project Management Office Report - July 2023

Mrs Foley noted key points from her report:

Bulls Bus Lane - CCTV cameras

The purpose of this item was to give an update to Council on the number of CCTV cameras and the issue of the lack of software allowing staff to easily access the footage from the cameras. Council recommended that the software capacity and capability needs to be compatible with council's network.

Papkai Pump Station

Regular email updates are provided to those interested and staff continue with site meetings.

Concerns were raised in regards to the waste water discharge into the Hautapu River. Mrs Foley responded that there is a high level safety mechanism to stop any overspill. The reason this was happening was the stormwater impacts on the wastewater pump station when it infiltrates the system.

Taihape Amenities Building

Mrs Foley advised that the spend to date was \$4.4M, which was under budget, however there are further invoices to come in from contractors. The planned opening for the building is on the 12th of August and will coincide with a tree planting for the new King.

Taihape Town Hall

There will be a planning workshop in August with the public following a Taihape staff workshop. The purpose of these workshops are to define clearly what is required for the building.

Marton Rail Hub

Cr Loudon advised his conflict of interest in this item.

Resolved minute number 23/RDC/228

That the report 'Project Management Office Report - July 2023' be received.

Cr J F Wong/Cr C Raukawa. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report was taken as read.

Resolved minute number 23/RDC/229

That the following minutes are received:

- Erewhon Rural Water Scheme - 06 Jun 23
- Omatane Rural Water Scheme - 06 Jun 23
- Ratana Community Board - 13 Jun 23
- Taihape Community Board - 14 Jun 23
- Marton Community Committee - 14 Jun 23
- Youth Council - 19 Jun 23
- Te Roopuu Ahi Ka Komiti - 20 Jun 23

Cr D Wilson/Cr Piki Te Ora Hiroa. Carried

13 Public Excluded

The meeting went into public excluded session 2.39pm.

Resolution to Exclude the Public

Resolved minute number 23/RDC/230

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 29 June 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Valuation Services - Contract Renewal

- 4. Marton Rail Hub - Project Update Report
- 5. Lake Alice Water Tower
- 6. Mayors Taks Force

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 29 June 2023	To consider the minutes relating to matters that were the subject of discussion at the 29 June meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.3 - Valuation Services - Contract Renewal	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations	s48(1)(a)(i)
13.4 - Marton Rail Hub - Project Update Report	s7(2)(h) - Commercial Activities	s48(1)(a)(i)
13.5 - Lake Alice Water Tower	s7(2)(a) - Privacy	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr Piki Te Ora Hiroa. Carried

14 Open Meeting

The meeting went into open session 5.12pm

Resolved minute number 23/RDC/243

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

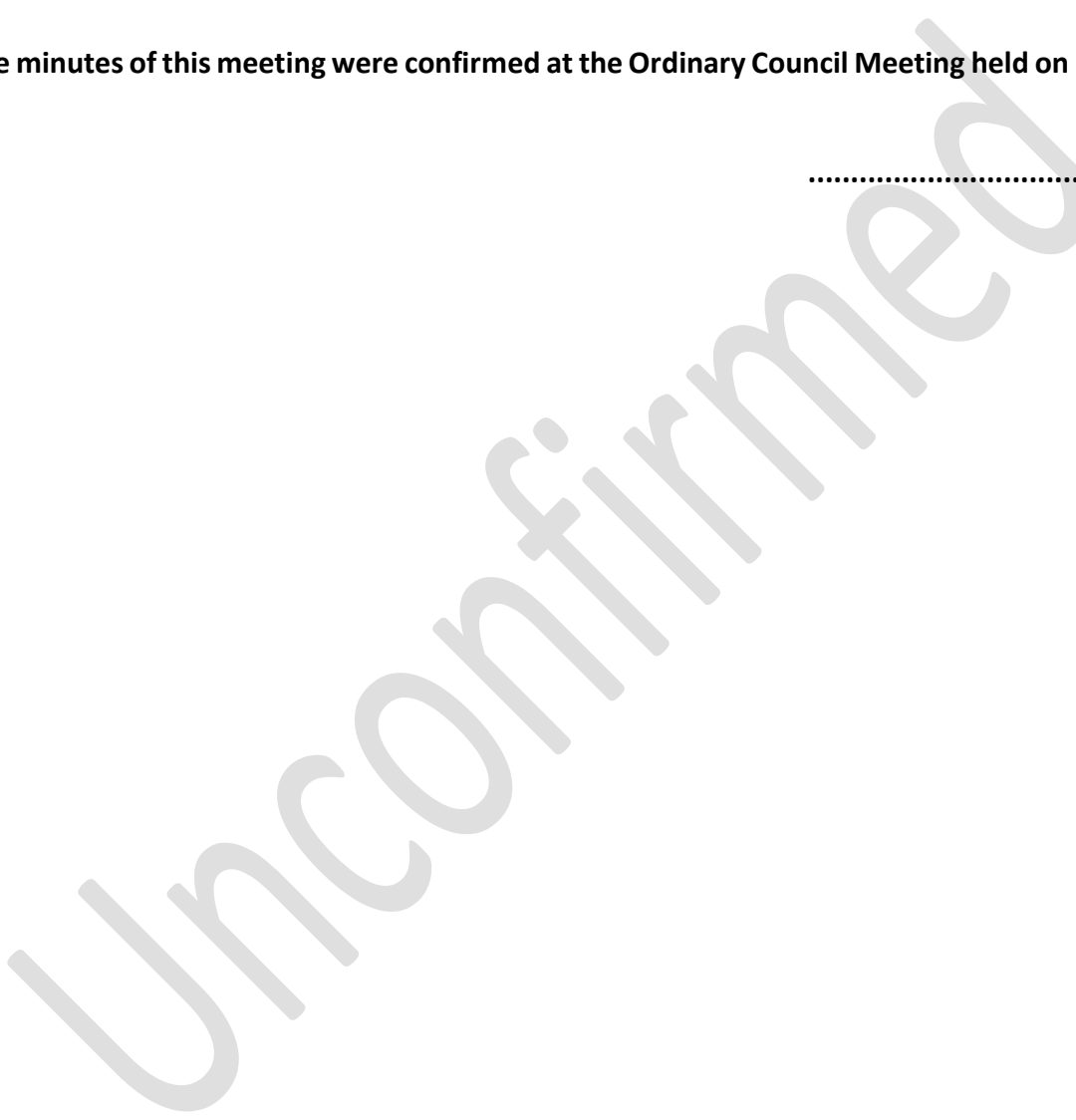
22/RDC/231- 22/RDC/242

Cr R Lambert/Cr G Maughan. Carried

The meeting closed at 5.12pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 July 2023.

.....
Chairperson



7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

ITEM 7.1

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	29-Jun-23	Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement	Graeme P / Arno	No progress to report.	In progress
2	29-Jun-23	Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property	Graeme P	Awaiting response from Purchasers' lawyer.	In progress
3	29-Jun-23	Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council	Graeme P	Awaiting further advice from adjoining owners.	In progress
4	29-Jun-23	Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved	Graeme P	Two other parties involved are progressing their negotiations.	In progress
5	29-Jun-23	Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2	Graeme P	No further action for RDC as Reserve Manager at this stage.	In progress
6	29-Jun-23	Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and That Council supports the Society's funding application to J B S Dudding Trust; and directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and confirms that any requests for funding or fee waivers be considered independently of these recommendations	Graeme P	Committee advised of Council decision. Lease part-drafted for discussion with Committee when siting and plans of proposed building known.	In progress
7	1-Jun-23	Supply more info re Council's High Street buildings - to include NBS timeframes, safety, maintenance etc	Adina Foley	As part of the development of the LTP more information will be provided to Council on the High Street buildings. Further information will be provided to a workshop in September / October	In progress
8	24-May-23	Otara bridge - ensure attendees at the meeting are being kept informed and weekly updates are on our website	Rhonda Morris / Carol Gordon	Manawatu District Council are liaising with attendees. Weekly updates on progress are made to our Council's website.	Completed
9	24-May-23	Progress putting the macron above the I in Rangitikei	Leah / Bonnie	The next stage in this process is underway.	In progress
10	24-May-23	Advise the Poppy Places Project that their request will be considered as part of the deliberations on the 2023/24 Annual Plan	CE / Karen	This has been submitted through to community initiatives	Completed
11	24-May-23	Check if there is a phone number for Council on signage at the effluent site	Raj / Carol	Staff have updated signage however there is no phone number	In progress
12	26-Apr-23	Re rental on Bulls museum - what other properties are rented and what is the rental amounts	Gaylene/ Graeme P	No progress in June	
13	26-Apr-23	Taihape swim centre - extending hours - consider as part of LTP 2034-44 (along with Marton swim centre)	Gaylene / Arno	This work will continue through the creation of the next LTP	In progress
14	25-Aug-22	As per resolution 22/RDC/305 : That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges.	Adina Foley	No further progress has been made. An official letter of record has been prepared and shared with the new CEO and the community group summarising all details incl resolutions of this project.	In progress
15	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy.	Dave Tombs/Adina Foley	Draft currently being reviewed for presentation to ELT, the complete set will include the strategy, policy and a guide, estimated to be completed by August 2023.	In progress
16	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Adina Foley / Gaylene Prince / Johan Cullis	Staff are presently investigating software compatibility with our suppliers. The bylaw that will allow enforcement action has been endorsed by Council. A Council resolution will be required for Council to put signage up.	In progress
17	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	One of the scheme members confirmed that they purchased 800 m of suitable pipe, stored on one of the farms. The renewal work has not started yet and the farmers are now considering doing it themselves to save some costs.	In progress
18	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this.	Arno Benadie / Raj Khadka	A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time.	In progress

19	30-Sep-21	As per resolutions 21/RDC/291 and 21/RDC/292 : Staff to progress the sale of the stopped road at the front boundary of 66 Kiwi Road, Taihape, noting that Council's costs of road stopping are to be paid by the purchasers through a non-refundable deposit.	Arno Benadie	The title has been issued and the purchaser's legal representative completed registration.	Completed
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8 Mayor's Report

8.1 Mayors Report - 31 August 2023

Author: Andy Watson, His Worship the Mayor

Good afternoon, I am sorry for the length of this report but so much is happening. I am writing this on 22 August ahead of the Council meeting to be held on the 31st, so I apologise for any changes. It seems like politics and national direction ahead of the general election changes day by day.

On Friday 18 August Peter Beggs left to take up his new position in Christchurch so Kevin Ross the Council appointment Interim Chief Executive took up the role on the following day. Thank you Kevin for stepping in and it certainly makes things easy when you seem to know most of our locals, iwi and neighbouring chief executives. The speed with which you have been able to grasp the key issues and vast amount of work ahead for us has been very impressive. Applications close this week to select the new chief executive and I have been advised by Jackson Stone the recruitment agency that there has been significant interest in the position.

With the upcoming national elections in less than eight weeks each political party has been parading their policies and initiatives, although it is cynical to say to there is an element of vote catching rather than attempts to deal with issues. Tomorrow I travel to Parliament to hear Ian McKelvie one of our MP's giving his valedictory speech as a retiring MP before the House rises. Ian's service to Local Government and then to the country has been incredibly impressive, he was the Mayor of the Manawatu District from 2002 to 2011 and then he was elected to be the National Representative for the Rangitikei from 2011 to now. We acknowledge the 21 years of service and wish him well - knowing Ian it is unlikely to be a total retirement.

The Local Government Conference was held in Christchurch on 26-29 July. Dave Wilson our Deputy Mayor attended with me and he has written his own report which I am sure he will want to speak to. Conference this year was significant - it came ahead of the national elections and the mayors, councillors and chief executives were looking for clarity on policy and positions especially on the Water and RMA Reforms. The Conference opened with the outgoing president of LGNZ Stuart Crosby giving his address focusing on the challenges of social media and that Local Government is poorly regarded and poorly funded. His view was that "Local Government was not designed for New Zealand as it is now". I tend to agree - we are being asked to do more and take on many new roles however the accolades given to us by the Government over the Mayoral Taskforce for Jobs were vocal and genuine. We have performed well and it is widely acknowledged. Stuart ended by saying that the LGNZ Board is too large and needs reforming. The question I have is if that is the case, and I support that position, surely he as President had the opportunity to drive that reform. I am hoping that reform does happen and the new President will see to it as a priority.

The next part of the Conference was to elect a new president for LGNZ. This position is critical, LGNZ is our conduit to Government and the President is heavily involved with senior ministers and the Prime Minister representing us. The presidency was hotly contested with Sam Broughton the Mayor of Selwyn winning a close fought race. I would like to acknowledge the other candidates Dan Gordon (Waimakariri Mayor) and Neil Holdom (New Plymouth Mayor). Neil in particular has done some incredible work with Waka Kotahi and has influenced recent shifts in their thinking regarding road maintenance.

ITEM 8.1

Christchurch welcomed delegates with open arms, and it truly is a city reborn, the new conference centre is exceptional and the transformation of the central city, while not complete, is amazing.

The breakfast session on the 27th presented by Francis Valintine was incredible and a Conference highlight. Francis gave insights into New Zealand as it will be. New Zealand is under-populated and will be a haven for new immigrants as the global temperatures rise, essentially people will move north and south to escape heat and we are an incredibly attractive destination. Global birth-rates will continue to decline with couples in many countries electing to have fewer than two children. In New Zealand that trend is true for our European or Pakeha populations however our Pasifica and Maori populations are almost unique in reversing that trend. As our population ages by the increase in life expectancy we will be heavily reliant on the Maori and Pasifica workforces. The ageing population is a significant issue - when the Government of the day put in national super the life expectancy on "super" was not much more than a couple of years, however it is now I think around about 11 years.

Francis also spoke about artificial intelligence which has appeared over not much more than the last couple of years. The discussion is now not if it should happen but how it will affect us, the genie is truly out of the bottle. ChatGPT4 programmed initially in one computer language and in English can now converse in 95 languages including Te Reo and understands every known computer language and it has acquired these skills itself. What is even more scary is that it has learned to manipulate human behaviour to accomplish physical actions that it can't perform.

Dave and I split up to take in different breakout sessions to get the best use of our time. As such I attended the Good Governance for CEO Pay Workshop run by Strategic Pay and took in the notes from Implementing the new RMA Reform from another session. There were several good points made by Strategic Pay but generally the system we used in the Annual Plan process was best practice. The points that we should consider are-

- a. When setting KPI's for a new chief executive ask the chief executive for their opinions (something we do).
- b. Typically there should be a six month performance review although a yearly one should be more formal and structured.
- c. Best to avoid a bonus payment.
- d. Standard leave is four weeks.
- e. The need for a policy on review periods for chief executive pay backed by data received March and September.
- f. It is wise to include a policy that job sizing/salary is reviewable (this is important if Three Waters goes).
- g. Don't have too many KPI's, 6-8 are usual and there were a number of suggested KPIs included in the workshop.

The Mayoral Taskforce for Jobs breakfast session was well attended and as I said incredibly acknowledged by Government and the opposition. We now have two years funding guaranteed. I have attached to my report the end of year Financial Report for the Rangitikei, something that I am obliged to do but also something our district can be proud of. Attached are photos of the MTFJ Roadshow bus.

I am not wanting to steal all of Dave's Local Government Conference points that he wishes to raise and will leave some of the other reporting on sessions to him. Conference is about conversations

that happen between elected members, colleagues, government officials and a host of other businesses, NGOs etc. This is the true value for me, the time speaking to Nicole Rosie for example the Chief Executive of Waka Kotahi and other districts about roading concerns holds the highest value. I would encourage all councillors to attend Conference in their term of office.

On Saturday 12 August I opened the new Nga Awa Block (Taihape Amenities Block) in Taihape. In doing so I apologised to Taihape Rugby, we had hoped that the facilities would be open for this season however Covid and Cyclone Gabrielle delays held us up. It was opened within budget and looks fabulous. My sincere thanks go to many people, but I wish to especially thank past councillors Angus Gordon and Ruth Rainey for driving the project, initiating the conversations and insisting on action rather than words. Once the decisions were made staff member Adina Foley acted as Project Manager and her commitment was total, thankyou Adina for the result. We also need to acknowledge our principal funders Lotteries and Four Regions Trust and ratepayers of the entire region.

On the same day we planted a beautiful totara tree to commemorate the coronation of King Charles III in Taihape. Unfortunately it was pulled out post-ceremony but will be replanted.

Marton RSA have asked if a similar coronation tree could also planted at Marton Park which, together with a plaque of acknowledgement, would need to be funded by council rather than the DIA (Department of Internal Affairs). I have put a recommendation to council as part of my report and attach the letter of request.

Government has now enacted or made into law the Three Waters legislation. The revised legislation has “stood up” 10 different water entities of which we are in Entity E made up of the Horizons Regional authorities. Who knows what will happen following the election? If National wins or forms Government in a negotiated partnership they have said that they will repeal and replace however as we don’t know quite what that means all I can say is that interesting and challenging times lie ahead of us. Putting together an LTP in this uncertainty will be difficult.

Our district as part of Local Government are in what is called Zone 3. This includes councils from Gisborne/Wairoa down to Tararua and councils from Horowhenua to New Plymouth. Many of these councils were significantly affected by Cyclone Gabrielle. The next Zone meeting, which I co-Chair, will be in Central Hawkes Bay and I encourage this council to consider attending, although accommodation in Central Hawkes Bay is a challenge. The conversations at Zone will include the proposed Government/Local Government buyout of cyclone affected properties – a conversation that may set precedence for New Zealand. I have attached the draft Zone 3 agenda as a guide to councillors to consider.

I attended the Marton Volunteer Fire Brigade Awards Night 10 days ago, something that I try to do each year. Unfortunately I missed the Bulls Awards Night and I would like to apologise for that, there is no excuse I can only apologise. These awards nights are the recognition of thousands of hours of service to the community and our thanks should be recorded not only to the membership but the families and employers that allow it to happen. I have attached a photo of the Marton Fire Brigade, the last Fire Brigade event that Ian McKelvie will attend.

One of the most challenging issues we have at the moment is the state of our roading network and our need to complete a roading procurement, in other words which company maintains our network. The Government have also just released for consultation the GPS for Roding (Government Policy Statement) which gives an indication of where they see roading priorities being. Within the Government roading considerations are the promotion of EV vehicles, safety with the Road to Zero campaign, rail, shipping, light rail spend in Auckland and maintenance amongst others. It is important that we submit on this - we constantly need to argue that maintenance should come

first. We have just had an increase in the FAR roading rate (financial assistance rate) which means that 66% of our roading network costs will be met by Waka Kotahi on work that we both agree to. This is a win for us and I have thanked Waka Kotahi.

On 17/18 September LGNZ is holding a Choose Localism Hui in Wellington where they will discuss a consensus position on the Future for Local Government Report. We need to be able to have our say on what Local Government should be delivering and voice this to the new incoming Government and as such I would strongly encourage elected members to attend this hui.

I will now briefly highlight a number of local issues -

1. Congratulations to past Deputy Mayor Nigel Belsham and the team at BJW Motors for the opening of their extended workshop and the rebranding to AC Delco.
2. Please wherever you can promote the “Connect the Dots” Regional Transport Priority document. Councillor Jeff Wong is being fantastic in this space arguing for an improved local transport network connection. Contact him if you need help.
3. I asked in my last update to support the Women’s Football World Cup and I attended the regional welcome to the Spanish Team. If New Zealand couldn’t win it is it great that a team stationed in our region did.
4. On 8 September Mangaweka School will have a day at the Mangaweka Campground and will be presented with an Environ Award. My thanks to the principal Memory Lyons for the invitation to myself and any councillors who wish to attend.
5. Attached is a photo of the Memorial Hall in Marton being used for the recent “Toy Dog Show” and yes they are real small dogs. The reason for the photo and my comment is that they went to great lengths to protect the floor by putting mats under every cage and walkway. Thank you for this consideration and I now know a little more about the different types of spaniels.
6. I attended a vaping/smoking workshop recently. Vaping has become an enormous social, health and educational issue. Government is looking to lower to the number of vaping outlets which is great but the risk is in my opinion that they will just be sourced on the internet and procurement will be driven underground which may not be a great result.
7. An update was received by my office from Rangitikei College scholarship recipient Erin Wigglesworth during the month. Erin is studying engineering at the University of Canterbury and is finding her studies challenging but enjoyable. It is always pleasing to hear reports back from our rangatahi about how they are succeeding as a result of our scholarships.

Finally, there has been a request to work with TAS (Taihape Area School) as they rebuild their school. Their request potentially asks for use of some of our park space and as such we will engage with park users to talk further. Ours and the community’s overriding considerations should be to support the school.

Mayors Engagement

August 2023

1	<p>Attended meeting with Principal Rangitikei College</p> <p>Attended LGNZ Zoom re engineering issues</p> <p>Attended weekly meeting with Deputy Mayor</p>
2	<p>Attended Finance mini-workshop on LTP</p> <p>Attended monthly Q&A session with Executive Leadership Team</p> <p>Attended meeting with Interim Chief Executive</p> <p>Attended farewell dinner function for Chief Executive with Elected Members</p>
3	<p>Attended LTP Workshop</p>
4	<p>Attended Accessing Central NZ Governance Group Meeting</p>
5	<p>Attended Hautapu River Parks Planting Day</p>
7	<p>Attended NZGIF visit and presentation to Marton with Kim Von Lanthen</p> <p>Attended Hunterville Community Committee Meeting</p>
8	<p>Attended Te Roopuu Ahi Kaa Komiti Meeting</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended weekly LTP meeting with staff</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Ratana Community Board meeting</p>
9	<p>Attended Golf Day at Taihape Golf Club</p> <p>Attended meeting with Ministry of Education at Taihape Area School</p> <p>Attended Taihape Community Board Meeting</p>
10	<p>Attended Assets & Infrastructure Committee Workshop</p> <p>Attended Policy/Planning Committee Meeting</p> <p>Attended Turakina Community Committee</p>
11	<p>Attended Fortnightly Discussions on Economic Development with staff</p> <p>Attended MTFJ Governance Group Zoom Meeting</p> <p>Attended Zone 3 Chairs Zoom meeting</p> <p>Attended meeting with Interim Chief Executive</p>
12	<p>Attended Opening of Nga Awa Block Taihape and King’s Coronation Planting Event</p> <p>Attended FENZ – Service Honours Night in Marton</p>
14	<p>Attended weekly LTP meeting with staff</p>
15	<p>Attended Defence Hub Meeting at Ohakea</p>
16	<p>Attended weekly meeting with Chief Executive</p>
17	<p>Attended Vape Free Kaupapa Hui</p>
18	<p>Attended final weekly meeting with Chief Executive before his departure</p>

ITEM 8.1

19	Attended opening of AC Delco Marton
20	Attended planting day at Warrens Road
21	Attended Zone 3 Zoom Discussion Attended weekly catchup with Interim Chief Executive Attended Te Hou Farms – Opening of New Milking Shed Bulls Attended LGNZ Zoom meeting re engineering consenting issues Attended weekly LTP meeting Attended Youth Council Meeting
22	Attended Regional Transport Matters/Regional Chiefs Zoom meeting Attended weekly catchup with Interim Chief Executive Attended Waka Kotahi quarterly meeting Attended weekly meeting with Deputy Mayor
23	Attended Mayoral Taskforce for Jobs Zoom meeting Attended Ian McKelvie’s Valedictory Speech at Parliament
24	Attended LTP Council workshop Attended Nga Tawa Science Technology Roadshow Attended MDG AGM
25	Attended weekly catchup with Interim Chief Executive Attended Heartland Services Mud Shout in Taihape
28	Attended breakfast meeting with Mayor Helen Worboys Attended subcommittee meeting with Jackstone Stone recruitment agency Attended weekly LTP meeting
29	Attended monthly RDC/Police catchup Attended weekly meeting with Interim Chief Executive Attended How to the RMA, Emergency Works and Severe Weather Legislation Zoom Attended Citizenship Ceremony Attended weekly meeting with Deputy Mayor Attended RRCC AGM
30	Attended Zone 3 Co-Chairs Zoom
31	Attended Finance/Performance Committee Meeting Attended Council Meeting

Attachments:

1. **Draft Zone 3 Agenda** [↓](#)
2. **Marton RSA Request for Kings Coronation Tree** [↓](#)
3. **Mayors Taskforce For Jobs - End of Financial Year Report** [↓](#)
4. **Scholarship Update from Erin Wigglesworth** [↓](#)

5. **Deputy Mayor's Report on LGNZ Conference 2023** [↓](#)
6. **Picture Attachment for Mayor's Report** [↓](#)

Recommendation 1:

That the Mayors Report – 31 August 2023 be received.

Recommendation 2:

That Council considers the request from Marton RSA for a tree to be planted at Marton Park to commemorate the Coronation of King Charles III. This is an unbudgeted expense.

// AGENDA



ZONE THREE MEETING NOVEMBER 2023

Date: Thursday 16 and Friday 17 November 2023

Hosted By: Central Hawke’s Bay District Council

Venue: Central Hawke’s Bay Municipal Theatre 18 Kenilworth Street, Central Hawke’s Bay

Thursday 16 November

Te Wā // Time	Ngā Take mō te Rārangī Take // Agenda Items	Te Nama o te Take // Item No.	Kaikōrero // Speaker	Pepa // Paper No.
12:00 – 12:05pm	Mihi Whakatau		Host/Mana Whenua, Central Hawke’s Bay District Council	
12:05 – 12:35pm	Welcome to the Zone Three meeting Mayoral welcome to the Central Hawke’s Bay District Host – Central Hawke’s Bay District Council		Zone Three Chairs Andy Watson and Craig Little Mayor Alex Walker – Central Hawke’s Bay.	
Lunch // 12:35 – 1:00pm				
1:00 – 1:05pm	Confirmation of Agenda: - Confirmation of previous minutes - Apologies - Zone 3 Fund Report - Securing location for next meeting		Zone Three Chairs Andy Watson and Craig Little	
1:05 – 1:55pm	Cyclone Gabrielle - Impacts, response and recovery		Hawke’s Bay Region Councils 10 minutes each?	
1:55 – 2:20pm	Land categorisation and property buyouts		Hawke’s Bay Regional Council Gisborne District Council	
2:20 – 3:20pm	LGNZ Presentation – What’s in it for membership?		Susan and Sam	
3:20pm - 3:45pm	Round the table discussion		All Mayors and representatives	
3:45 – 4:15pm	Accommodation check-in and fresh-up			

// AGENDA



Arranged pick-up from accommodation // 4:15 – 4:30pm

4:30 – 5:30pm	Pukekaihou site visit – Mana whenua	Host/Mana Whenua, Central Hawke’s Bay District Council
5:30 – 7:00pm	Te Huinga Wai – Knowledge and learning hub site visit	Host, Central Hawke’s Bay District Council
	Light refreshments and entertainment/presenter?	
7:00pm	Dinner	

Friday 17 November

Te Wā // Time	Ngā Take mō te Rārangī Take // Agenda Items	Te Nama o te Take // Item No.	Kaikōrero // Speaker	Pepa // Paper No.
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Breakfast // 7:30am – Waipukurau Hatuma Café

Tea and Coffee on arrival to meeting venue // 8:15 – 8:30am

8.30 – 10:00am	Around the Regions – Theme is: “What are each Council’s expectations of the newly elected government?”		All Mayors and representatives	
10:00 – 11:00am	Waka Kotahi – Tier 2 and Tier 3 Road Procurement Contracts		Nicole and Linda	
Morning Tea // 11:00 – 11:15am				
11:15 – 11:45pm	Plastic Packaging Product Stewardship Co-design Project		Carole Inglis	
11:45 – 12:15pm	Local MP presentation			
12:15 – 1:00pm	Future for Local Government and Council Mark – Raising the bar in Local Government		Host, Central Hawke’s Bay District Council and LGNZ	
1:00 – 1:25pm	Closing comments.		Zone Chairs	
1:25 – 1:30pm	Close of meeting.		Zone Chairs	

// 2

From: Andy Watson
Sent: Monday, 24 July 2023 12:54 pm
To: drm1952@hotmail.com
Subject: King's Coronation Planting Proposal

Good afternoon David

Thank you for your thoughts around a coronation planting for Marton.
 If Council decides to progress with this Armistice Day would be a good time to do it.
 Council will need to consider this as it would be a cost fully met by Council rather than through the Department of Internal Affairs.
 I will take your suggestion to Council at a future meeting for a response.

Ngā mihi
 Andy Watson - Mayor

RANGITIKEI
 DISTRICT COUNCIL

From: Dave Morris <drm1952@hotmail.com>
Sent: Wednesday, 19 July 2023 6:43 pm
To: info <RDClinformation@rangitikei.govt.nz>
Subject: King Charles Coronation memorial planting

Kia ora to Rangitikei District Council

The Marton RSA Committee recently discussed whether Rangitikei District Council was considering a memorial planting at Marton Park to commemorate the recent coronation of King Charles.
 To date we are not aware of any planned event.
 May we suggest 11th November 2023 (Armistice Day)?
 Marton RSA holds a short but relevant service in Marton Park each year to mark Armistice Day and each year seems to attract more members of the public.
 A commemorative planting following this service would seem appropriate.
 For your favourable consideration.

Kind regards
 Dave Morris
 Secretary / Treasurer
 Marton RSA

Cell 0275 888 098
 Home 06 327 6836
 Sent from Mail for Windows 10

Employment Programme: End of Financial Year Report

MTFJ: Rangitikei District Council – MAHI TAHI



Introduction from Mayor ANDY WATSON

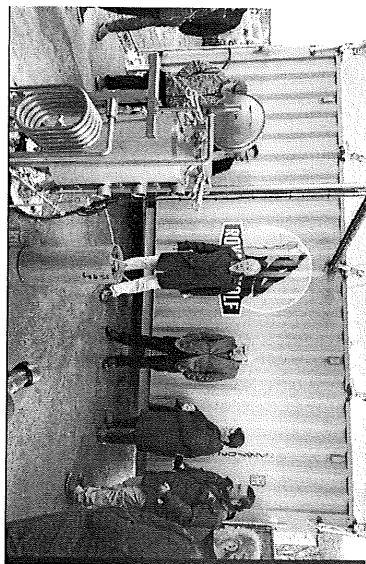
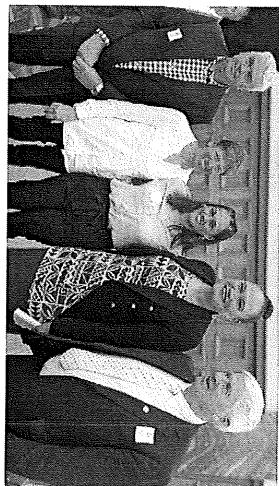
2022/23 will go down as another great year for MTFJ in the Rangitikei. The highlight being in November was a visit to parliament to be hosted by (MSD) Minister Carmel Sepuloni to celebrate the 20-year partnership between MTFJ and MSD. Rangitikei was chosen to tell a success story of the MTFJ program and for us that was a young Wahine, Ngaire-Anne Takimoana. Ngaire-Anne had gained employment back in 2020 (first MTFJ Pilot for four Councils) through the MTFJ and spoke of her transition into the work force and her rise through the ranks to the foreman's position that she still holds today. It was a very proud day for her parents and all of the MTFJ whanau to attend.

We have seen Greenchem (see page 4) go from start-up (MTFJ supported with business advice and a wage subsidy) in 2020 to a pilot plant opening in 2022 and now through collaboration with another start-up Plentiful an Innovation Hub is starting to development here in Marton...

Rail Hub is exciting for the future etc...

We continue to work with local Iwi etc....

My Vision for MTFJ locally and Nationally is ?



ITEM 8.1 ATTACHMENT 3

Funds invested in the community

Please include an overview of your spend here:

MTFJ Programme Income: \$655,000.00
 Other Income: \$0
Total Trading Income (ex gst): \$655,000.00

Outcomes for the community

Please include some high level outcomes here:

- Total employment placements made: 118
 - NEETs: 11
 - Youth: 85
 - Youth with Disability: 2
 - Adults with Disability: 2
 - Disadvantaged: 10
 - Non MSD Outcome: 8
 - Top 3 ethnicities of placements: Maori/Pasifika/NZE
 - Top 3 industries of placements: Agri/Construction/Trades
 - Total number of registered jobseekers: 175
 - Total number of registered businesses: 75
- Operating Expenses (ex gst)**
 Administration & Travel: \$19,237.66
 Overheads: \$63,515.69
 Salary & Wages: \$132,008.80
 Jobseeker Support: \$254,052.32
 Employer Support: \$72,219.53
Total Operating Expenses (ex gst): \$541,034.00
- Accrued Funds Approved to roll over (ex gst): \$113,966.00**



An Employment Story (3 years on!)

Kevin Snowden – GreenChem Ltd

The entrepreneurial journey is always interesting. Covid meant that the part time work required to survive while dedicating most of his time to developing GreenChem meant unemployment became a new first for Kevin.

MTFJ became a step towards full employment, a way to survive, a step up. Since that time GreenChem has advanced to proof of concept, with further steps to creating a green, climate change addressing business that adds value to rural communities, climate change challenges and addressing landfill issues.

Rather than requiring support GreenChem will create new jobs and new employment opportunities for the people of Rangitikei.



A Driver Licence Story

PHOENIX WHITESIDE

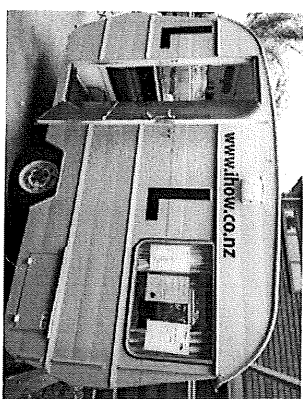
Louise took Phoenix (on left) and Uenuku from Taihape to sit their Learners.

They both passed and Uenuku is readying for a job now.

Phoenix works at Erewhon Station (30 min from Taihape) as a shepherd and had failed **9 attempts** to gain his learners at the local Service In Taihape. He is dyslexic and struggles when under pressure at Test time.

The Ihow Team spend an hour with clients prior to the test and then assist as a reader when they take the test – Phoenix passed with **35/35** and will now be able to go on to get his restricted etc... and be a much happier and useful employee on the Station. A life changing moment for this young lad.

Louise has also encouraged him to join the Taihape Squash Club which he has joined up with another Erewhon staff member – Fantastic stuff!



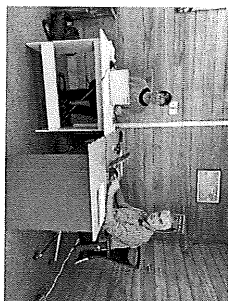
Ministry of Social Development Partnership

The key to the success of MTFJ in the Rangitikei has most certainly been our initial and continued close collaboration with our local MSD teams. From very early days (right above) when we initiated the Pilot Programme (2020) when James and Louise (MSD Work Broker) worked together, to 2023 when Louise came to work with MTFJ and now supports and works closely with Koroseta (left middle pic) as well as all the MSD team in Marton and Taihape.

During the 22/23 year MTFJ was based at Ngati Apa and moved to their new premises in Marton in January 2023. Louise McCoard, the local MSD work broker, based herself once a week in the same office as the Mahi Tahī staff. She would refer job seekers to Dana who would help them with cv's and chat about their goals and ambitions. Louise and Dana would together, find suitable, sustainable employment for them. Louise and Dana often referred to themselves as 'The Dream Team'. Louise would work in the Taihape Mahi Tahī office alongside Keyla in the same manner achieving some great outcomes for the Taihape job seekers.

Dana would base herself in the Marton MSD office once a week to chat to staff and job seekers. Once MTFJ moved into the office in the centre of Marton, Louise would regularly call in and tell the staff about the local job vacancies. In March 2023, Louise left MSD and started work for MTFJ. With her strong relationship in the Taihape and Marton MSD offices, the case managers kept the referrals flowing. The new work broker (Koroseta) was appointed and started in June 2023 with Louise quickly making contact and forming a strong connection. Koroseta is a regular visitor to the two MTFJ offices and they often visit employers together. Val, a Marton MSD case manager is arranging to be based in the MTFJ office one morning a week also to meet with her clients.

Connor was referred to Louise in May by the acting work broker. He was a youth client with a partner and baby. Louise met with him and discussed his goals. She found him a fulltime job roofing/labouring through a recruitment agency on a casual contract. Connor later contacted Louise saying he loved the roofing work and would like a permanent roofing job that would lead to an apprenticeship. Louise called a number of firms and eventually Connor had an interview with a Palmerston North based firm and commenced a permanent job recently and is currently doing very well.



MINISTRY OF SOCIAL DEVELOPMENT
TE Kaitiaki Take Kōwhiri

MTFJ
MAIORS TASKFORCE FOR JOBS

MAHI TAHI
RANGITIKEI EMPLOYMENT PROGRAMME
RANGITIKEI MTFJ

Partnerships & Collaborations

MTFJ continue to reach out and grow any collaborations and partnerships in the Rangitikei that will assist us to achieve our clients goals and aspirations...

- Nga Wairikei Ngati Apa – after 2 years located at the Rununga we moved to the centre of Marton to be closer to our client base, but still keep in touch and contract them to run MAHI TAHI courses for some of our more challenged youth.
- We continue to grow and foster our relationships with others also, having run Traffic Management Courses at Rātana Pā (3), Tinuiwaitara Marae, and Ngāti Parewahawaha Marae (Bulls)
- MTFJ sponsored the Youth Awards recently and were pleased to see Harete Hipango, a local Politician there to support our excellent young talent.
- Apprenticeship nights coming soon to Marton Library with Competenz, MITO, BCITO, Ag Challenge and others tbc...
- Working with:
 - Growing Future Farmers
 - Heartlands
 - Agricademy
 - Rangitikei High School & Taihape Area School



Testimonials – Jobseekers

James Towers at The Mayoral Task Force in Rangitikei offered support via the Mayors Taskforce for Jobs to GreenChem. While we may not have fitted the norm, James recognised the situation, the impact of Covid 19 upon our business. He provided support, encouragement and guidance as we responded to challenges posed by Covid.

We thank James, Andy, the Mayoral Task Force team and the initiative.

Kevin Snowden

From Hamish's Mum - Christine:

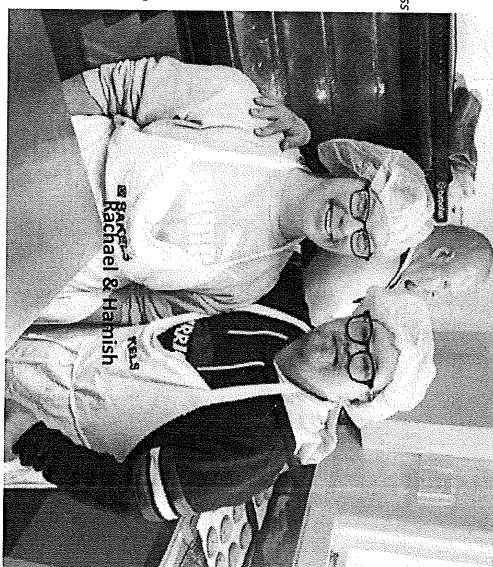
The seed of Hungry Hamish was planted many years ago! Hamish always enjoyed baking and we came up with the name "Hungry Hamish" for Hamish's future business about 20 years ago. When we seriously started looking at getting the business started, we were advised to get a baker on board to support Hamish to achieve his goals. Once Damien, our experienced baker, came to work with Hamish we knew that the dream of the baking business was now a real possibility. Working alongside Louise McCord from WINZ, she put us in touch with "The Generator". Then with their help we were able to apply for funding to purchase our baker's oven and large mixer. We were on the way!

Renovations to an existing building in Marton, already owned by Hamish's mum, meant that once we had resource and building consent, we would be up and running. We now have 4 retail outlets in the Manawatu-Wanganui area purchasing our cookies regularly and have had online sales from as far south as Christchurch and as far north as Whangarei. We will be extending our range of cookies and bakery products and also supplying more cafes as we grow. HH bakes paleo style cookies and is moving into a keto range too.

Recently, we have been able to meet an exciting goal (i.e. employing staff with cognitive disabilities) and bring Rachel Vaccarino onto our payroll. With support from Louise (NSD) and James Towers (MTFJ), Rachel now has a "real job". She is so excited to be on our payroll after more than 18 months of volunteering at HH, her dream has also come true!

BTW... the cookies are very yum! – James

Thank you Mr. James for your support, I've finally made it, hard work pays off, it's been a journey for me, thank you for your help and support you have helped me so much from last year and the beginning of the year to get me a job and now I'm finally in - thank you so much, GOD BLESS YOU Mr. James Towers



Rachel & Hamish (Damian behind)



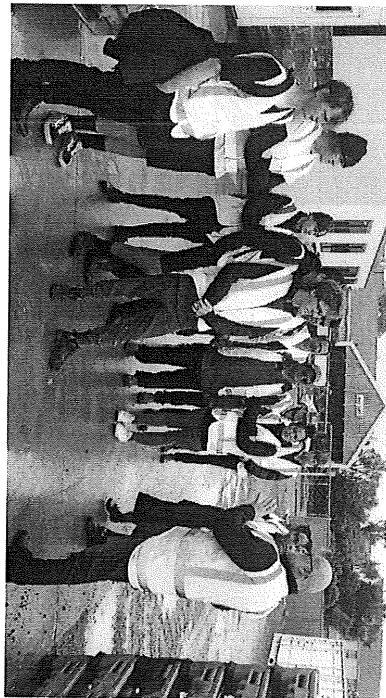
Testimonials – Employer

The work done by MTFJ couldn't have come at a better time for Sports Foods. This along with the fact that Sports Foods recognises there is a need for business to provide those needing work with an opportunity.

Sports Foods has experienced an extremely busy six weeks, which resulted in the need to grow our employee numbers quickly. After consulting with James Towers from MTFJ, a hour of our manufacturing facilities for 16 possible employees took place. This resulted in the employment of 15 new employees (casual and fixed term employment) and has been a great success for both parties. Let alone the new employees, I will continue to work with James and provide opportunities as and when they arise.

Mahi Tah Rocks, with your fabulous help giving us great confidence to start a business from Zero. The support you guys have given us not only financially but also a few times (more than 4 to 5-time) Louise has made an effort to come to Shahjis Organic Raw Health Food Store 8, Kuku Street Tahape (even on weekend Saturday and Sunday) doesn't matter sun or rain (I can't forget those kinds of help which is way beyond the limit) to give more confidence to Prunella Ataria (Prue) to come work at least 30 hours a week and day by day she is getting more confident. As Louise, if you remember Prue doesn't even drink coffee and we both made her Barstia from zero and you were bringing her orders to make chai and coffee and slowly how you convinced her to work more hours. I am Jignesh Shah owner of Shahjis Organic Raw Health Store appreciated all your help without your help it was not easily possible. Thank you both Mr James Towers and Louise McCoard for your Great Teamwork fast, transparent, very efficient and was very easy to work with this Kind of Mahi Tah should go all throughout New Zealand help to Prosperous Business and employee's and country well. I am very Grateful to meet you and get your assistance and in future we will still take your help - keep up your great work for both of us. Thank you and kind Regards

Jignesh Shah
Shahjis Organic Raw Health Food Store



Rangitikei Environment Group (Inc) (REG) employ people eligible for a WINZ benefit. We give them opportunities they might otherwise not get. Louise McCoard (WINZ) has for many years maintained a strong relationship with us, knows our business well and is a strong supporter. Since April 2021 I've managed REG and virtually all our staff, since then, have arrived via Louise's efforts. Louise is extremely approachable, highly in tune with an employer's requirements and makes the whole process of hiring seamless. A few of the Louise sourced staff are still with us and have played a huge part in our success story.

Niki Gallogher
Project Manager
Rangitikei Environment Group

Rangitikei
ENVIRONMENT
GROUP



**MINISTRY OF SOCIAL
DEVELOPMENT**
TE MANATU WAKAAMAHIKO ORA

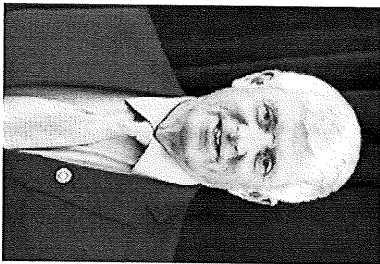
MIHIFJ
MAKING TASKFORCE FOR JOBS

MAHI TAHI
RANGITIKEI EMPLOYMENT PROGRAMME
RANGITIKEI MTFJ

Conclusion

He tangata, He tangata, He tangata

We owe our success to the people of the Rangitikei we serve and in particular to my fantastic team, and the great support we receive from Council and our Mayor here in the Rangitikei. Nga mihi for all your hard MAHI in 2022/23...



Andy



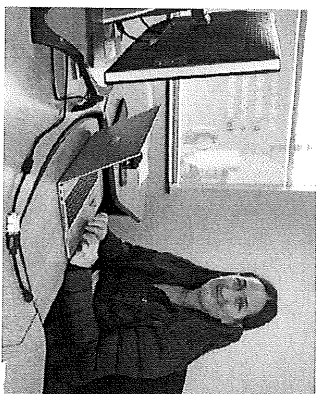
James

Renee

Dana

Isabel

Louise



Kayla

For next year and beyond; its business as usual and we look forward to all the challenges and successes that will come our way...



Our Year in Pictures

Please share images and video here – please include descriptions. Add additional slides as required



Dear Mrs Cowper,

My name is Erin Wigglesworth and I was a recipient of one of the council's tertiary scholarships at the Rangitikei College Senior Prizegiving last November. I wanted to reach out to let you know how I am getting on! In February I moved to Christchurch to study engineering at the University of Canterbury. I've now completed my first semester at uni and am pleased to report that everything has gone extremely well! My first round of university exams was definitely a bit daunting but thankfully they all went well and I am looking forward to the new challenges that semester two will bring. It has been a big change living in the city compared to life in Marton, but I am settling in well and have made some great friends which makes it all easier. I am so glad I took the leap and moved away from home without knowing anyone in Christchurch, as that choice has paid off in spades. I'm currently back in Marton to visit my family but I will be heading back to Christchurch in a few days to get stuck into semester two. I would like to thank you and the council again for your support of my tertiary education, as it was not taken lightly and I am extremely grateful. I am really looking forward to getting back into my studies and seeing where my degree will take me!

Thanks,
Erin Wigglesworth

LGNZ ‘SUPERLOCAL’ CONFERENCE 2023

26TH -28TH July 12, 2023 ‘Te Pae’ Convention Centre, Christchurch

LGNZ AGM 2.30 PM 26TH

Individual 3min address from Presidential candidates : Sam Broughton
 Dan Gordon
 Neil Holdom

Sam Broughton duly elected, Mayor of Selwyn District Council, as 2023 LGNZ President
 Campbell Barry duly elected as Deputy 2023

11 Remits proposed, all passed with overall 74% consensus

4.30 pm Conference Opened by Christchurch Mayor Phil Major, Message to ‘Collaborate is to forge ahead’

First Speaker: Mike Wakefield: Question ‘Do the public understand what councils do/ are responsible for? ____This issue is the same for all councils and in my opinion is the first step in the lack of trust in councils and elected members. The role of council has changed significantly in the last few years, especially with the ‘4 Wellbeing’s. How can we better communicate this message—Improve Trust?’

Thursday 27th

7.30am

First Speaker: Frances Valintine ‘Through the looking glass’ --- ‘A glimpse into the future’ An eye opening and somewhat sobering view into the future off ‘artificial intelligence’, the speed in which it is developing and protentional impacts, not only for Councils but our country and the world as whole.

For me more questions than answers from this presentation- I would strongly recommend seeking out this presentation – well worth while!

9.30am

Bonita Bigham: 5th Term Serving Councilor South Taranaki District Council, 2 as Māori Ward member and LGNZ Board member:

Message: to grow LGNZ , Co -Chair and bring a strong Māori voice and view to the table – a moving address and her story , with a very relevant message to todays world and to where our country is at – To note 5% Māori representatives in 2010 , 22% 2023.

10.30 am

Sophie Howe: Future Generations Commissioner, Wales.

Whales is the first Government to have a Future Generations Act which has the following 7 statements for future decision making to support the wellbeing of future generations

- 1/ Prosperous
- 2/Resilient
- 3/Heathier
- 4/More equal

5/Globally Responsible

6/Cohesive Community

7/Vibrant culture & thriving language

These principals must be embedded in all discussion that will affect future generation.

Question, What do RDC have in place to reflect these principals? Are we clear on our 'future generation's' wellbeing pathway - especially with regards to infrastructure builds?

Quotes from speaker: 1' Good Infrastructure & Planning has a direct impact ,not only on Quality of Life, but life expectancies it's self'

2'Invest in youth, not Adult down but Youth up !!'

11.30 am Young Elected Members Address : Loan Soole & Bridget Bell

Impressive address, If these 2 young elected members are an example of the future leaders of our country ,then New Zealand is in safe hands!

1pm: Insurance Presentation by AON New Zealand

Very much the same as what was presented to RDC at a recent council Workshop.

The costs of insurance cover and the ability to get cover is a NZ wide challenge, RDC is not immune from these pressures.—For RDC we need to better understand our risks and exposure profile to determine the best package for us, this should include our individual event excess – What should our excess level be ?, do we 'Self Insure' low value assets , What are our community's expectations around insurance level Vs Cost to rate payers?

Climate Change:

What are the Risks? For example we consider sea level rise and the possible effects on our coastal community's as well as recently seen/experienced rain events, however what if our average temp raises as predicted are we exposed to the possibility tropical disease becoming prevalent in NZ -IE Mosquitos finding the temp more homely bringing the possibility of malaria ? or the impact of the 'Queensland fruit Fly' also finding a home here in NZ with a warming temperature – Food for thought and more question than answers from this presentation.

2pm Prime Ministers Address -Chris Hipkins

2.30pm ---Asset Management. 'Taking care of Tomorrow Today'

Ross Copland New Zealand Infrastructure Commission

Key message 99% of the infrastructure we need for tomorrow is already in place, but are we being good stewards of it? Are we maintaining and preparing it for the next 10,20,30 years ? Understanding asset condition is key!

Understand the risks associated with 'Sweating an Asset' and if so budget the funding to do so.- Asset management funding is not discretionary!

Link Climate change Strategy to Asset management Plan.

Managed Retreat is more than just a response to Climate Change, it is also a question of the costs of funding infrastructure in declining population areas, as well a declining asset use across the board – More food for thought?

New Infrastructure is best when is ‘Co- designed’

Much of our infrastructure management is backwards looking and thinking.
 New Zealand’s infrastructure will be best served when we can get an – ‘All of Government/cross party’ 30 year plus strategy that stops significant projects form being used as a political football – collective decision making for the long term benefits of the whole country, not just infrastructure but investment in people as well.
 Security of long-term Government funding to allow long term strategies

A lot of discussion on Roding and funding, which would be a separate report in its self, but just to say RDC is not alone, as we all know this is a Nationwide issue – ‘We all have Potholes’

Friday 28th

9am National Leader , Christopher Luxton’s Address

9.30 Workshop – Managed Retreat in Practice –

Jamie Simmonds – The relocation of the town of Grantham Australia, following major flooding.

12pm Workshop ‘What is Super-Local’
 Localism

2pm Minister For Local Government Kieran McAunlty

3pm Key Note Speaker ‘Abbas Nazzari’
 One of 400 refugees rescued from the Indian ocean by the container ship ‘MV Tampa’ and then being brought to New Zealand in 2001 with his family at the age of 8 years a speaking no English . In 2019 he was awarded a Fulbright scholarship and has completed a masters at Georgetown University in Washington DC.
 He has written a book called ‘After The Tampa’ - an incredible story !! and a well delivered address, we truly don’t know how lucky we are here in ‘Gods own -Aotearoa’.

This address closed out the LGNZ 2023 Conference.

My thanks to Council for the opportunity to attend, it is my belief that there is value to be had from Councils continued membership of LGNZ.

Please note, that as always, these are just my thoughts and takeout’s from having attended the 2023 LGNZ Conference

Dave Wilson

ITEM 8.1 ATTACHMENT 6





ITEM 8.1 ATTACHMENT 6



9 Chief Executive's Report

9.1 Chief Executive's Report - August 2023

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

1.1 This report provides Elected Members with an update on key activities across the organisation. Items requiring a specific decision are towards the end of this report.

2. Events Held Across the District – Council's Facilities

2.1 Sports Taster day for all country schools in Taihape with Sport Whanganui - Friday 28th July 8.30am-3.30pm - Taihape Memorial Park

3. Health Safety and Wellbeing Update

3.1 The dashboard for July 2023 is attached (Attachment 1).

4. Staff Movements

4.1 In July, we welcomed the following employees to RDC:

- Alice Greenwood, Cleaner
- Julie Perkins, Finance Officer Payables
- Nathan Satherley, Information Services Support Technician

4.2 We also farewelled the following team members in July:

- Aldo Fehr, Building and Compliance Officer
- Violet Evans, Cleaner

5. Engagement and Consultation Schedule – 2023/24

5.1 An updated Engagement and Consultation schedule is attached (Attachment 2), for the Council's information.

6. Funding Assistance Rate (FAR) Increase for 2024-27

6.1 In August the Waka Kotahi - NZ Transport Agency Board advised it has set the Funding Assistance Rates (FARs) to apply for approved activities in the 2024-27 National Land Transport Programme (NLTP). The FAR for Rangitikei is 66% throughout the 2024-27

period, i.e. for 2024/25, 2025/26 and 2026/27. This is an increase on the FAR from the 2021-24 NLTP.

7. External Submissions

- 7.1 The updated list of current and recently closed submissions is attached (Attachment 3) Consultations proposed for submission
- 7.2 Connect the Dots – Regional Services Review. A Horizons consultation on public transport. Submissions close 11 September 2023.
- 7.3 Sale and Supply of Alcohol (Cellar Door Tasting) Amendment Bill. This bill proposes to simplify the licensing required for wineries to have cellar door sales as well as a licensed eatery and allows wineries to charge for samples. Officers have prepared a draft submission supporting this change (refer to Attachment 4), for Council’s feedback prior to submission. *Refer to Recommendation 2 below.*
- 7.4 Government Policy Statement on Land Transport 2024 – this statement sets out the Government’s priorities for land transport funding. Submissions close on 15 September 2023.
- 7.5 Call for information on aquatic herbicides. The Environmental Protection Authority has called for feedback on certain herbicides from stakeholders including Councils. Officers will prepare an operational submission prior to the deadline of 17 September 2023.
- 7.6 Advancing New Zealand’s Energy Strategy. Various agencies under MBIE have prepared a range of discussion documents on aspects of the transition to clean energy, including the transition for the gas sector, “measures for transition” to an expanded, renewable electricity system, banning new fossil fuel baseload electricity generation, a hydrogen roadman, and offshore renewable energy. Officers suggest reviewing any sector responses, and request Council feedback on focus areas. Submissions close 2 November 2023.
- 7.7 Emergency Management Bill. This Bill replaces the current CDEM Act. Submissions close 3 November.
- 7.8 Helping people and nature thrive – this is a consultation on establishing a biodiversity credit system, staff are currently considering the impacts on Council. Submissions close 3 November 2023.

Consultations submitted on during July/August 2023

- 7.9 Review of Protected Records for Local Authorities. An operational submission was made prior to the deadline of 30 July 2023 (refer to Attachment 5).
- 7.10 Review of the Emissions Trading Scheme – a submission was prepared with Elected Member input and submitted prior to the due date of 11 August 2023 (refer to Attachment 6).
- 7.11 Let’s build a better consenting system. Officers made a submission which supports the Taituara submission, with the exception of two sections (refer to Attachment 7).
- 7.12 Infringement scheme for hazardous substances. Officers intend to made a submission in support of a strengthened infringement scheme. Submissions close on 28 August 2023.

7.13 The Spatial Planning Act and the Natural and Built Environments Act are almost through the parliamentary process and are due to receive Royal assent (where the bills get made law) soon. The new system will be implemented sequentially, starting with the development of the National Planning Framework (developed by central government), followed by Regional Spatial Strategies and then Natural and Built Environment Plans. Transition to the new system will occur region-by-region. The Manawatū-Whanganui Region is not in the first tranche of regions. This means the Resource Management Act will continue to apply (with the exceptions identified below) until the Manawatū-Whanganui Region's Natural and Built Environment Plan comes into effect. The exceptions below are matters that apply from the day after Royal assent:

- Ten-year reviews of policy and plans are no longer mandatory.
- Some new freshwater-related resource consents under the RMA are subject to a duration controls.
- A fast-track consenting process is available for specified applications.
- Some compliance, monitoring and enforcement provisions are applied.
- Some provisions relating to contaminated land and aquaculture are applied.

7.14 Council made a submission on Horizons Proposed Change 3 (Urban Development) in November 2022. The purpose of this plan change is to give effect to the requirements of the National Policy Statement on Urban Development (NPS-UD). The NPS-UD sets out objectives and policies for the provision of sufficient land to meet the expected demand for housing and business needs, and for the planning of well-functioning urban environments. Council's submission focused on a range of technical drafting matters to improve implementation.

7.15 Horizons have scheduled the hearing to begin on Wednesday 18 October 2023 and are facilitating pre-hearing meetings to better understand the issues raised by submitters and seek resolution of issues where possible. Officers intend on continuing to request speaking rights, and submit expert planning evidence, unless the matters raised are addressed through the pre-hearing meetings or via the S42A report (Horizons planning report). Officers have participated in two pre-hearing meetings on topics relevant to the Council submission.

8. Financial Implications

8.1 There are no financial implications for this operational report.

9. Impact on Strategic Risks

9.1 There are no strategic risk implications for this operational report.

10. Mana whenua implications

10.1 There are no mana whenua implications for this operational report.

11. Statutory Implications

11.1 There are no statutory implications for this operational report.

12. Decision Making Process

12.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety and Wellbeing Dashboard July 2023** [↓](#)
2. **RDC Consultation and Engagement Timeline 2023_24 August** [↓](#)
3. **Current and closed submissions table** [↓](#)
4. **Draft Submission - cellar door tasting** [↓](#)
5. **Feedback form - review of protected records** [↓](#)
6. **Review of ETS - RDC Submission** [↓](#)
7. **RDC Submission on review of the building consent system** [↓](#)

Recommendation 1:

That the Chief Executive's Report – August 2023 be received.

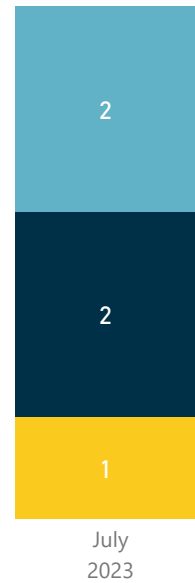
Recommendation 2:

That Council approve the draft submission on the Cellar Door Tasting Amendment Bill with/without changes.

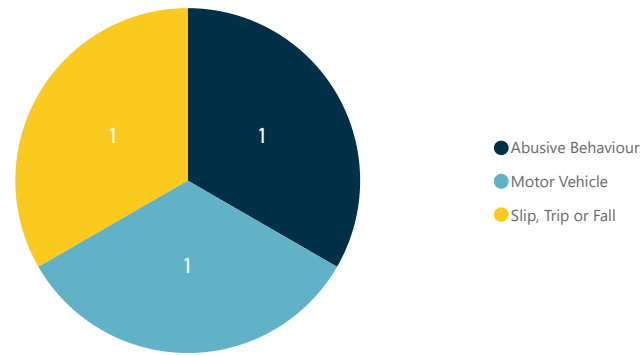
Rangitīkei District Council Health & Safety

Events, Hazards and Near Misses 01 July 2023 to date

● Event ● Hazard ● Near Miss



Event/Near Miss Category 01 July 2023 to date



Wellbeing News

Wellbeing News

Stay well this winter

Winter bugs are increasing, and Covid-19 still has a presence. Please protect your own and others wellbeing by staying home if you are unwell. Flu Vaccinations and Buccaline Tablets can still be accessed through our Wellbeing Programme, and we have supplies of RATs, masks, and hand sanitizer available for all staff. We're continuing to monitor our Covid-19 Response Plan and are ready to scale up our response if required.

Upcoming HSW Training

Our 2023/24 Learning Plan - Mahere Ako includes a range of HSW learning opportunities such as situational safety, mental wellbeing and defensive driving. You will find Mahere Ako in the 'career and development' section of Kapua, or chat to Matt.

Reporting

Our new on-line Incident and Near Miss Reporting Form is now available on Kapua. You can use this to report accidents, near misses and hazards. Remember, that reporting near misses is just as important as reporting accidents. A near miss in any other circumstance could be an accident, so reporting helps prevention.

Last Month

July 2023

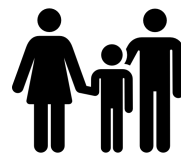
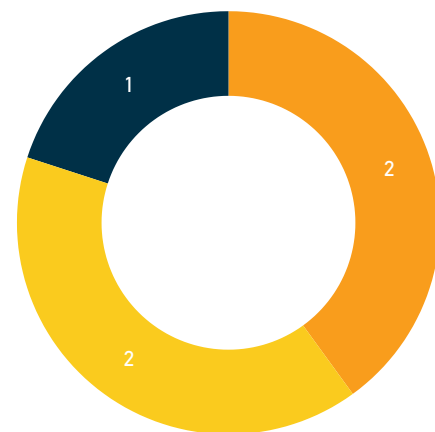
1 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

2 Near Misses
2 Hazards

Location

Events, Hazards and Near Misses

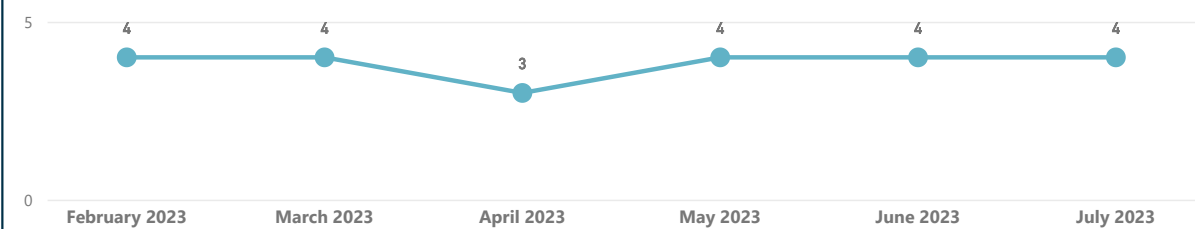
● Community Facility
● Council Office
● Other Field Location



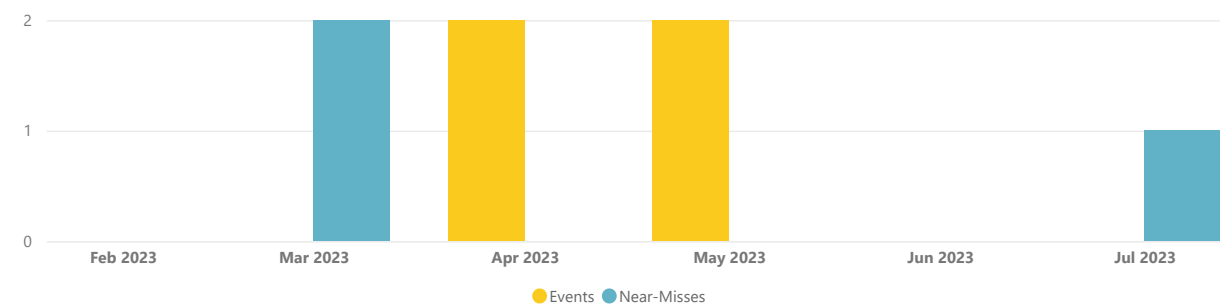
Average Driver Ratings

37% Completed Driver Safety Training

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)



Vehicle Incidents



Engagement / Consultations - 2023/24

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Three Waters	Arno						NEXT STEPS TO BE CONFIRMED									
Speed Management Plan (Urban and Rural)	Arno					Public Consultation										
Long Term Plan	Carol											Public Consultation				
Public Places Bylaw	Katrina					Public Consultation										
Control of Advertising Bylaw	Katrina					Public Consultation										
Trading in Public Places Bylaw	Katrina					Public Consultation										
Flying Drones in Council Parks	Katrina					Public Consultation										

Key

- Stakeholder Engagement (by other orgs)
- Stakeholder Engagement (RDC)
- Public Consultation
- Public Engagement
- Public Consultation (by Central Government)
- Local and national campaign

ITEM 9.1 ATTACHMENT 2

Submissions Currently Open

Name of initiative	Agency engaging	Due date	Description	RDC Action	Submission Lead
Let's Build a better consenting system	MBIE	21-Aug	The Government is undertaking a review of the building system. This review aims to modernise the system to provide assurance to building owners and users that building work will be done right first time. Suggestions include: making minor variations/product substitutions easier/more visible in the application process; a requirement to sequence work (meant to, among other things, make inspections more efficient); standardise the treatment of producer statements; more guidance on managing risk; "better delivery" options ranging from more guidance to centralisation/consolidation.	Submission sent	Johan Cullis
Infringement scheme for hazardous substances	EPA	28-Aug	Enforcement under the HSNO Act is currently limited to warning letters, compliance orders, or prosecution. The proposed infringement scheme would provide enforcement officers more tools to deal with lower-level offending. Proposed fines range from \$200 to \$3,000, depending on the nature of the offence.	Submit - general support for the changes. Operational.	Johan Cullis
Connect The Dots Regional Services Review 2023 Have Your Say (horizons.govt.nz)	Horizons	11-Sep	Regional review of passenger transport	<i>Links to spatial plan?</i>	
Sale and Supply of Alcohol (Cellar Door Tasting) Amendment Bill	Justice Committee	14-Sep	Allowing winery cellar doors to charge visitors for samples of wine and adds an off-license category for wineries holding an on-license	Submit	
Government Policy Statement on land transport 2024 Ministry of Transport	Ministry of Transport	15-Sep	Statement sets out the Government's priorities for land transport funding and indicative funding sources.	MDC to submit	Arno Benadie
Call for information on aquatic herbicides EPA	EPA	17-Sep	Request for information on the manufacture, import, sale and application of a number of herbicides.	Submit - No capacity	Carol Gordon
Advancing New Zealand's Energy Strategy	Agencies under MBIE	2-Nov	Five discussion documents on clean energy	<i>TBC: consider Taituara response. Council will want to say something - Rail Hub and PEC - hydrogen.</i>	
Helping people and nature thrive - exploring a biodiversity credit system	MfE/DOC	3-Nov	The Government is exploring whether a biodiversity credit system could help to incentivise the protection and restoration of native wildlife in Aotearoa New Zealand. Landowners could earn credits for actions which could be purchased by people or organisations, providing a funding mechanism and an avenue to demonstrate "green" commitments.	Do not submit	
Emergency Management Bill	Governance and Administration Select Committee	3-Nov	Replacing the CDEM Act 2002, building on the act and retaining existing functions and powers. Paul has noted: overall clarifies the relationship, although the name change (Groups to be committees) may be confusing/unnecessary.	Submit	Gaylene Prince / Paul Chaffe



RANGITIKEI
DISTRICT COUNCIL

DRAFT

15 August 2023

Committee Secretariat
Justice Committee
Parliament Buildings
Wellington
Submitted via www.parliament.nz

Tēnā Koutou,

Rangitikei District Council submission on the Sale and Supply of Alcohol (Cellar Door Tasting) Amendment Bill.

Rangitikei District Council (Council) thanks the committee for the opportunity to submit on this bill. Council acknowledges that there are currently no impacted businesses within the district, but notes this consultation is relevant to our responsibilities in the regulation of the sale and supply of alcohol.

Council acknowledges that the proposed amendment has been prepared to correct an anomaly in the law, as the current requirements require wineries with a restaurant to establish the cellar door as a separate business to obtain the correct licenses. Additionally, the amendment will allow wineries to sell samples without requiring a separate on-license, with conditions around the nature of samples.

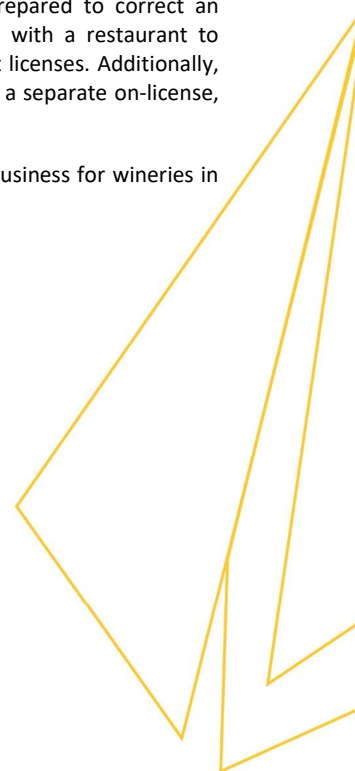
Council agrees that this Amendment Bill is appropriate to facilitate business for wineries in New Zealand and supports the proposed amendment.

Ngā mihi

[signature image]

Andy Watson

Mayor of the Rangitikei



Making this place home.

06 327 0099 info@rangitikei.govt.nz www.rangitikei.govt.nz 46 High Street, Private Bag 1102, Marton 4741



List of Protected Records review: Feedback form

This feedback form has three sections:

1. respondent information
2. classes of information and records
3. explanatory notes

Please complete all the sections as appropriate.

Please email the completed form to Rkconsultation@dia.govt.nz by close of business, 30 July 2023.

1. Respondent information

Name:	Michael Hodder	
Local authority organisation:	Rangitikei District Council	
Role (if applicable):	Advisor to the Chief Executive	
Email address:	michael.hodder@rangitikei.govt.nz	
Phone number:	027 481 1787	
I am submitting this feedback:	as an individual <input type="checkbox"/>	on behalf of my organisation <input type="checkbox"/>

2. Classes of information and records

We welcome your feedback on any of the draft classes of local authority information and records that are proposed and have included a few questions that may assist this:

- Are the classes worthy of preservation for administrative, accountability, heritage and/or research reasons?
- Are the classes relevant to current local authority structures and functions?
- Are there any gaps?
- Are the classes “future facing” enough for on-going changes to the structures and functions of local government?



Class 1 – Cemetery and crematoria management

Feedback

- Add 'Copy of Exclusive right of burial certificates issued by the Council'
- Add 'photographs' to 'maps and plans' as – when made – these are valued by researchers (in showing the state of a particular grave and inscription).
- Add 'LiDAR records made to identify historic burials'. These have been used in the Rangitikei to provide more certainty on undocumented burials in its cemeteries.

Class 2 – Communications management

Feedback

- Expand the first example to read '*Consideration of options for and Final approved documentation of local authority branding...*' Typically this is a controversial topic, both within the elected Council and the community.
Add
Excludes consideration at formal Council meetings – see Class 10.
- Clarify 'significant gifts' to be 'records and photographs of significant gifts.'

Add
Excludes emergency responses – see Class 3.



Class 3 – Community safety

Feedback

- Disagree with the exclusion of ‘civil defence emergency facilities and equipment’. This is vital infrastructure for the performance of emergency management.
- All external messaging (all channels) prior to and following the declaration of a local, regional or national state of emergency.
- Liaison with relevant Government agencies, including Police, Justice and the National Emergency Management Agency.

Excludes
Volunteers assisting with emergency management – see Class 11: Human resources management.

Class 4 – Council controlled organisations (CCOs), trusts and commercial enterprises

Feedback

- **This seems overly thin given that CCOs are subject to LGOIMA**
- Add ‘Agenda papers and minutes of Board meetings of CCOs, CCTOs and organisations to which the local authority has formal representation’.
- Add ‘Draft and final submissions/reports prepared by the local authority for CCOs, trusts and commercial enterprises to which it relates’.
- Disagree with the example given of excluding reporting to the local officers and committees. This feedback loop is important.
- The exclusion should provide specific reference to all relevant classes.



Class 5 – Culture and recreation

Feedback

- Does ‘Management of and information about items...., including their acquisition and disposal’ mean that there is to be a comprehensive record of **all** items acquired, irrespective of whether they have been retained permanently? That is important, as it will show how the local authority responded to community expectations and the market over time.
- Add ‘grandstands’ and ‘skateparks’ to ‘Design, construction....’
- Add ‘Management of campgrounds’.
- Add ‘Negotiations with prospective and actual donors of significant funding or significant items’.
- What is meant by ‘Customer relations of facilities’? Surveys of community views about a particular cultural facility (or more than one) are important evidence about what the community valued in such facilities.

Class 6 – Election management

Feedback

- **Clarify** that this class is limited to those elections conducted under the provisions of the Local Electoral Act 2001 for councils, community boards and local boards.

Excludes
Electoral arrangements and voting for committees established by the local authority (see Class 10).¹

- **Disagree** with excluding returns of electoral expenses. Knowing these over time is a valuable insight into the investment needed by prospective candidates.

¹ A local authority may seek public nominations for those committees it establishes and conduct a ballot to determine membership.



Class 7 – Environmental health

Feedback

- Add ‘Liaison with relevant government agencies’
- Add ‘Investigation of noise complaints from non-residential properties’. Sometimes, such investigations can be prolonged, especially where the noise-generating property is close to a residential area. Cf. the dispute over Farrah’s in Upper Hutt: <https://www.stuff.co.nz/dominion-post/wellington-top-stories/131449048/upper-hutt-council-apologises-over-farrahs-noise-complaints>

Class 8 – Environmental management

Feedback

- **Needs more definition** on what records are relevant for ‘Subdivision information, Commercial and industrial schemes...., Noxious weeds and abattoirs, Sewage and drainage, parks and reserves, foreshore’. Are the key records
 - a. the consideration of applications made under the Resource Management Act (or the Natural and Built Environments Bill)?
 - b. expressions of concern/support from the community for such developments?
- **Excludes** issues arising from resource consents issued by other regulatory authorities (including a regional council). See Class 14.
- **Excludes** issues arising for Māori: see class 12.
- **Excludes** discussions and decisions by Council or its committees or the Regional Planning Committees to be established under the Natural and Built Environments Bill.
- **Excludes** District and Regional Plans prepared under the Resource Management Act – see Class 17.



Class 9 – Financial accountability

Feedback
<ul style="list-style-type: none"> • Add ‘and Audit Management Reports’ to ‘Audited financial statements’. These reports flag issues which the local authority needs to address but which generally have not meant a qualification to the audited statements (but which could lead to a qualification in a subsequent year if not addressed). These thus typically inform actions taken in the following year, and success or otherwise with this will be noted in subsequent Audit Management Reports. • Add ‘including transactions with the Local Government Funding Agency’ to ‘Records relating to the raising of major loans and their use’. Most local authorities are members of the LGFA now and raise funds through it rather than private sector banks. • Clarify that ‘Significant investment and borrowing management policies’ means ‘policies approved by the Council or delegated committee (irrespective of whether public consultation was undertaken)’. • Disagree with the wholesale exclusion of ‘day-to-day financial transactions’ as it means that there would be no evidence of how Council operated its financial system(s), its treatment of creditors etc. One solution to this would be to require archiving, on an annual basis, the general ledger maintained by the local authority, which typically will be in electronic format. • Excludes consultations done in conjunction with the long-term plan or annual plan – see Class 17. • Note non-financial accountability is included in Class 17.

Class 10 – Governance and democracy

Feedback

- **Add** 'All agenda, minutes and papers of meeting of the elected local authority, both of full Council and its appointed committees.
- **Add** 'and Chief Executive' to 'Mayoral/*Regional Council Chair*.... correspondence' Evidence of the issues addressed by the most senior officer within the local authority is a critical component alongside the political head. (Regional councils appoint their own chair from their respective members, unlike territorial authorities, whose mayor is publicly elected.)
- **Add** engagement with and results from assessments by external bodies on the performance of the local authority, for example customer satisfaction surveys and CouncilMARK.
- Add to Recordkeeping and information
 - a. 'including all obsolete systems (whether paper or electronic'
 - b. 'retention and disposal decisions and schedules so that there is a complete listing of all records destroyed and those retained as archives'
 - c. Including correspondence with the Chief Archivist (including responses to surveys and the outcome of any inspections/audits conducted by Archives New Zealand)
 - d. Including responses made under LGOIMA which were appealed to the Ombudsman (and the decision from that office).



Class 11 – Human resource management

Feedback

- **Add** 'including detail on serious misconduct issues and their resolution' to 'Summary information....'. It is important to have a long-term perspective on where the organisation found failings in its staff and how the issues were addressed with individual staff members or teams collectively.
- **Add** 'Personnel records of the local authority's Chief Executive, including appointment, performance reviews, grievances, resignation or dismissal. The management of the incumbents in this role is a critical factor for the organisation and is of long-term interest.
- **Add** 'Internal staff policies such as drug and alcohol policy, unacceptable customer contact policy, protected disclosures policy and procedure' as these give insight into the framework under which local authority staff were expected to operate. They will need to be consolidated on a (say) annual basis to be sure that the historical record is accurate. (**Disagree** with the excluding final internal policies and procedures.)
- **Add** 'Summary information about volunteers documenting name, role and dates of engagement (and desirably gender and date of birth).
- **Add** 'Awards to internal staff and volunteers'.
- **Add** 'Records of exit interviews'. These are typically voluntary but can provide useful insights into how the organisation has functions – from an individual staff member's perspective.
- **Add** 'including the outcome of periodic staff surveys' as these are typically used to drive change within the organisation. Over time they provide insight into how the organisation wished to perceive itself and how staff perceived it.

Class 12 – Iwi/Māori relationships

Feedback

- **Add** ‘Including Mana Whakahono a Rohe’ and ‘formal agreements with individual iwi/hapū’ to ‘Liaison and relationships with iwi...’ These very specific undertakings are typically long-term and important evidence of the relationships between Māori and local authorities.

Excludes agenda, minutes and meeting papers of Council Iwi/Māori advisory committees – see Class 10.

- **Clarify** ‘Marae developments’ by adding ‘where the local authority is a contributor or partner to upgrading, relocating etc the marae.
- **Add** ‘The local authority’s policies and initiatives over use of te reo Māori’. This is a significant issue and important to know over the long-term; it will be managed differently, in part because of the differing percentages of Māori within local authorities.
- **Excludes** rates remissions granted over Māori land – see Class 15

Class 13 – Local authority funding and grants

Feedback

- **Add** ‘and any monitoring undertaken by the local authority of its funding or sponsorship’ to ‘Successful applications’

Why are these information and records protected?

Add ‘Applications for local authority funding and grants, whether successful or not, show the local authority’s reach into the community’. Cf. New Plymouth District Council’s Whanaake grant: <https://www.stuff.co.nz/national/politics/local-democracy-reporting/300897835/paltry-payouts-as-bids-surge-for-new-plymouth-district-council-mori-fund>

- **Disagree** with not retaining unsuccessful applications. They are included in the ‘Summary....’ requirements (and as noted above their retention is important).



Class 14 – Property and asset management

Feedback

- **Add** Performance monitoring required as a condition of resource consents granted for a particular facility and details of any non-compliance and enforcement by the relevant regulatory authority. Most often this will relate to water takes and waste-water disposal.² (This differs from class 8 ‘Resource management consent applications and monitoring’ which is for consents issued by the local authority.)
- **Add** ‘Leases or other arrangements entered into with third parties to enable the local authority to provide a facility or public service’. Councils do not always own the land (or access to it) on which their facilities have been built. A permanent record is important for this.

Class 15 – Rating and valuations

Feedback

- **Amend** ‘Permanent rates remissions’ to ‘Rates remissions approved for five years or longer under the local authority’s rates remission policy and all rates write-offs’. Permanent remission would be unusual – local authorities typically review them at defined intervals.
- **Add** ‘Rateable property declared abandoned and put up for sale’.
- **Add** ‘All transactions under the provisions of the Local Government (Rating of Whenua Māori) Amendment Act 2021 (incorporated into the Local Government (Rating) Act 2002) and all rates remissions by the local authority for Māori land’

² The delivery of three waters will pass from territorial authorities to the new water service entities by 1 July 2026, assuming the present Labour Government continues after the October General Election.



Class 16 – District/City/Regional transport, roads and traffic

Feedback

The heading needs to be inclusive of all local authorities and not confined to regional councils. While the latter typically manage public transport, territorial authorities are designated road controlling authorities and manage the roading network in their areas, including speed limits.

- **Add** 'Audits conducted by Waka Kotahi/New Zealand Transport Agency', These provide an independent assessment of the adequacy of the local authority's management of its roading budget (part of which is funded by Waka Kotahi) including its oversight of contracts.
- **Add** Adopted speed limit changes³
- **Add** 'Unformed legal roads' (sometimes referred to as 'paper roads').

Class 17 – Statutory and strategic planning and reporting

Feedback

- **Disagree** with limiting public submissions to plans *or proposals* 'that were controversial/high public interest'. A long-term perspective will find the degree of public interest or controversy an important consideration. It is particularly important to retain permanently all submissions made to local authority long-term plans (and their amendments).
- **Note** Since 2010, 'long term community plans' have been referred to in the Local Government Act as 'long-term plans'. So use 'long term community plans/long-term plans'.
- **Add** 'Summary of service requests and other records which support formal performance reporting (including that required under section 261B of the Local Government Act 2002)'.

³ For relevant consultations and Council resolutions see Class 10.



3. Explanatory notes

We also welcome your feedback on any of the application and interpretation guidance in the redrafted Explanatory Notes and have included a few questions that may assist this:

- Is the guidance in applying and interpreting the classes clear and comprehensive? If not, how could this be improved?
- Are the reasons why these information and records are protected justified and sufficient? If not, what other reasons can you suggest?
- Are the illustrative examples helpful? If not, what other examples could you suggest?

Feedback

I have noted where I think the statements in the classes would be amended.

Observation:

- I assume the functional classification of the new List is to better align with the disposal schedule developed by ALGIM. The 2013 List had a much clearer focus on specific record categories and no cross-referencing between classes was needed.
- It is unclear how GIS datasets are to be captured. Local authorities use a multi-layered approach so that the GIS supports a range of local authority activities, not just providing location maps. Perhaps require an extract every five years, to be housed and managed in accordance with Archives New Zealand standards

Additional class:

Rangitikei District Council thinks it is vital that you continue a provision similar to that included in the 2013 schedule over pre-1946 records. While it may seem a reasonable assumption that most of these records will have been identified by now, there is no evidence for this; it is much less certain that adequate arrangements are in place for their permanent, secure and accessible management. Not all local authorities are as fortunate as the councils in the Horizons region with Archives Central, and a nation-wide network of approved repositories has yet to be established. We think that addressing this should be an early priority.

Further engagement

While we understand that Archives New Zealand has been working with ALGIM in developing this revised List, we think that there should be a direct engagement with expert information managers in local authorities to discuss the feedback received on it. The model for this would be what Archives New Zealand is putting in place for Collections Search. Rangitikei District Council would certainly propose one of its expert information management staff to join such a working group.



4. Additional comments

And finally we also welcome any feedback or comments you have that may or may not fit anywhere else on this form.

Discussion draft



Feedback

Impact of Government’s affordable waters reform

- Section 232 of the Water Services Entities Act 2022 amends the Public Records Act 2005 by specifying that a local authority ‘includes a water services entity, as defined in section 6 of the Water Services Entities Act 2022. (This is amended by clause 144 of the Water Services Legislation Bill (currently before Parliament) to refer to section 6(1) of the Water Services Entities Act because clause 5 of that Bill adds a new section 6(2) defining ‘applicant’.
- The ten new water services entities proposed by the Water Services Entities Amendment Bill (also currently before Parliament) ae the successor agencies to local authorities for the function of local authorities.
- Section 23 of the Public Records Act would normally allow discretion to local authorities on whether to retain or to transfer to the new entities some or all their records relating to the provision of water services.
- However, clause 43 of the Water Services Legislation Bill provides that, on the establishment date of the water services entities, ‘all rights, liabilities, contracts, information, interests, entitlements, and engagements of the local government organisation that are wholly related to the provision of water services become rights, liabilities, contracts, information, interests, entitlements, and engagements of the water services entity’. ‘Information’, of course, includes ‘records’. This is a default, ‘catch-all’ provision which comes after clause 42 which specifies that transfer of assets etc is to be based on allocation schedules prepared by the entity chief executive in conjunction with local government organisations – and clause 44 provides for either the local government organisation or the water services entity to refer a claim made under clause 43 to arbitration (because of the lack of prior consultation). This would give an opportunity to challenge a claim by the new water services entity to take custody of records which the local authority has deemed archives and housed them accordingly. Most of these ‘protected’ records in terms of section 40 of the Public Records Act and have been in existence for over 25 years.
- You are probably aware of the ‘System of Record’ with the Department of Internal Affairs is implementing, with Infor, to be a collectively owned shared service for all ten water services entities. This may mean that the records (irrespective of format) currently managed by local authorities for the three waters will remain with the local authorities to manage. However, this matter has yet to be clarified.
- I suggest that Archives New Zealand discuss this issue with the National Transition Unit (within the Department of Internal Affairs).



Thank you!

Thank you for taking the time to complete your form. Archives New Zealand values your feedback!

Discussion draft

11 August 2023

Emissions Trading Scheme: Price Changes

Ministry for the Environment

etsconsultation@mfe.govt.nz

Kia Ora,

Emissions Trading Scheme: Price Changes

Thank you for the opportunity to submit on the Government’s review of the New Zealand Emissions Trading Scheme and the Redesign of the Permanent Forest Category.

Council has previously submitted on 'Pricing of agricultural emissions' and 'National direction for plantation and exotic carbon afforestation.' In those submissions, Council highlighted concerns with the management of exotic forest planting and the lack of incentives to decrease New Zealand gross emissions.

Council acknowledges that the NZETS is the primary tool to reduce emissions in Aotearoa but that the current system is unlikely to drive substantial gross emission reductions, relying heavily on removals, particularly from exotic forestry, to meet climate change goals and obligations under the Paris Agreement. Additionally, there are concerns about the previous NZETS auctions not meeting price targets.

Council is concerned about the uncertainty surrounding the impact of pricing and volume changes and how they may affect emission reductions and forestry. However, Council recognises the necessity for change in price and volume to make the scheme effective. Given the uncertainty, Council urges further analysis on the price options seeking to achieve better outcomes through the NZETS. Council stresses the importance of engaging with our ratepayers and stakeholders, providing clear information about the NZETS pricing impacts on the public and the possible unintended consequences of changes to the scheme.

Council is concerned that a change in price or volume of units may not drive significant gross emission reductions or promote other nature-based solutions for carbon removal. The NZETS must strike a balance between achieving emission reduction goals and encouraging native forestry rather than exotic afforestation.

Council worries about the ongoing changes and potential increased costs to businesses and individuals. Council advocates for pricing options that focus on technology adoption to decrease emissions and improve efficiency. This would encourage a focus beyond forestry and protect productive land from forestry. Council is concerned that current settings lead emitters to pay for emissions rather than investing in new technologies to reduce emissions.

Overall, the NZETS and technology adoption are interconnected in driving New Zealand's transition to a sustainable, low-carbon future. A price on carbon and financial incentives encourages cleaner technology adoption across sectors, supporting climate change mitigation efforts.

The NZETS should distinguish between emissions reductions and removals to avoid driving excessive carbon removals from planting exotic forests. Council recognizes the importance of forestry in removing carbon. However, the focus on exotic forestry has led to the replacement of efficient food production and only a limited number of indigenous or transition forestry.

Thank you for your consideration of our comments. We look forward to seeing the review of the New Zealand Emissions Trading Scheme and the Redesign of the Permanent Forest Category.

Yours sincerely



Andy Watson

Mayor of the Rangitikei



RANGITIKEI
DISTRICT COUNCIL

21 August 2023

Consultation: Review of the Building Consent System
Ministry of Business Innovation and Employment
PO Box 1473
Wellington 6140

Submitted via: building@mbie.govt.nz

Tēnā Koutou,

Rangitikei District Council submission on Options Paper: Review of the Building Consent System

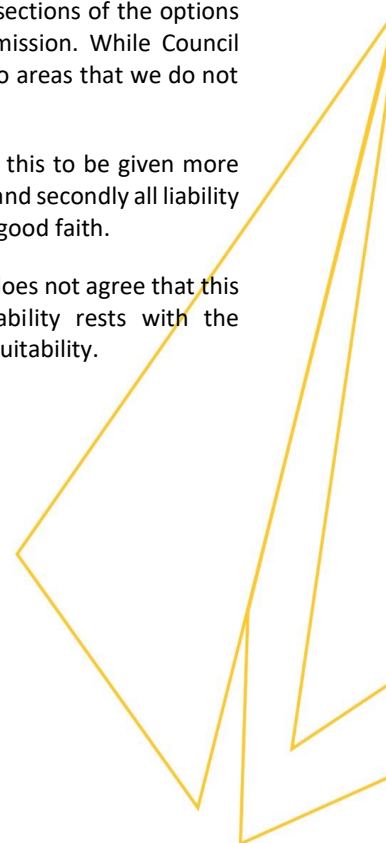
Rangitikei District Council (Council) appreciates the opportunity to submit on the building system reform.

Council does not have staff capacity to give specific comment on all sections of the options paper, and notes that Taituarā have provided a very detailed submission. While Council supports the majority of the Taituarā submission we need to note two areas that we do not agree with:

1. Producer Statements (page 3, paragraph 7) – Council would like this to be given more consideration, and does not consider they should be compulsory; and secondly all liability must be removed from the BCA for accepting such statements in good faith.
2. Suitability of products/materials (page 3, paragraph 8) – Council does not agree that this is a Building Officers function and strongly believes that liability rests with the designer/builder/owner to submit evidence of material/product suitability.

Ngā mihi

Kevin Ross
Chief Executive, Rangitikei District Council



Making this place home.

10 Reports for Decision

10.1 Notice of Motion - Petition Calling for Citizens Initiated Referenda on State Highway Maintenance

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

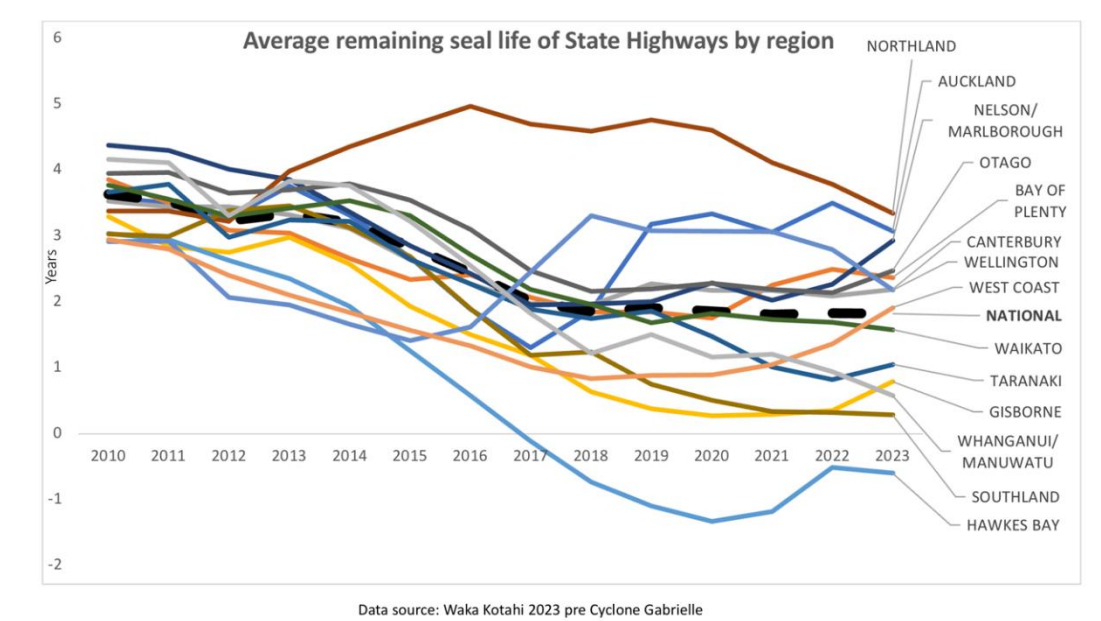
1. Reason for Report

- 1.1 In accordance with Standing Orders 28.1 (Notices of Motion) the following valid Notice of Motion has been received from Mayor Andy Watson at least five clear working days before the meeting for inclusion on the agenda for the meeting being held on Thursday, 31 August 2023.
- 1.2 The Motion relates to whether to allow copies of the New Plymouth District Council's petition calling for a Citizens Initiated Referenda relating to the maintenance of state highways to be made available at appropriate Council facilities.
- 1.3 This is important to action prior to the general election in October 2023 in order to encourage political parties to outline their policies relating to the maintenance of our national state highway network.

2. Context

- 2.1 LGNZ members recently agreed to support the following remit with around 98% of the membership in agreement:
 - That LGNZ publicly lobby all political parties to increase Crown funding for state highway and local road maintenance budgets.
 - Consider and pursue other avenues including the Office of the Auditor General to seek resolution of the issues facing the country in relation to the systemic rundown of our national roading infrastructure.
- 2.2 Waka Kotahi's maintenance and renewal programme has clearly been insufficient to maintain asset health measured via the average remaining seal life. There are numerous media reports about the issues being faced across New Zealand.

ITEM 10.1



- 2.3 Graph 1 (above) shows the average remaining seal life of state highways by region.
- 2.4 This information was obtained under the Official Information Act 1982 from Waka Kotahi.
- 2.5 It shows the significant decline in the average seal life of state highways.
- 2.6 Nationally, the average remaining life in 2010 was 3.6 years. In 2018 this declined to around 1.8 years and remains steady. However, at a regional level there are large discrepancies.
- 2.7 In 2010 every region had an average remaining life of between 2.9 and 4.4 years (a range of 1.5 years difference). By 2023 the range was from -0.6 to 3.3 years (a range of 3.9 years) with four regions having a seal age of less than one year, including Hawke’s Bay which recorded its seventh year with an average of less than zero.
- 2.8 The issue nationally is predominantly with chipseal roads rather than asphalt mix, with some exceptions. In 2023, across chipseal roads, five regions have an average remaining life of less than one year, with Hawke’s Bay’s roads again below zero.
- 2.9 Within asphalt roads, Southland set an unfortunate record with an average remaining life of -2.5 years. Graph 2 (attached) shows the average remaining life of different surface types by region today.
- 2.10 Last year LGNZ commissioned Infometrics to undertake a report into trends in road transport funding. That report noted that funding for roads per kilometre travelled only increased by 0.8% p/a in the five years to 2021, whilst construction costs increased 1.1% p/a in the same five years. That report ended its analysis in 2021.
- 2.11 With considerable cost inflation over the past two years and decreased land transport revenue due to Covid, it is almost certain that the funding gap has grown even further. Inflation for Heavy and Civil Engineering Construction peaked at 15.1% pa in the September 2022 quarter.

- 2.12 That increased funding gap to roads is likely to result in even further pressure on state highway maintenance and lifespans.
- 2.13 The national stabilisation of the average remaining life of state highways may falter in the coming years, seeing further downward movement. Such a decrease will see more parts of the state highway network fail.
- 2.14 This year the Government is developing its next Government Policy Statement on Land Transport (the GPS). The GPS sets the funding buckets for Waka Kotahi.
- 2.15 Influencing the development of the next GPS is one key way in which to ensure regional state highways do not continue to deteriorate. The Land Transport Management Act specifically states the Minister must regard the views of LGNZ.
- 2.16 An important step in resolving the current state highway pavement crisis is engagement with the public to clarify expectations.
- 2.17 Members of our community deserve an opportunity to communicate their views on the maintenance of our roading infrastructure.
- 2.18 To accelerate and facilitate this discussion, New Plymouth District Council (NPDC) has initiated the process to trigger a Citizens Initiated Referenda, focused on New Zealand's state highway network maintenance.
- 2.19 The wording, as approved by the Clerk of the House of Parliament, is as follows:
 - 2.19.1 "Should the New Zealand government fund road maintenance at levels sufficient to reverse the current decline in the average age and condition of our national state highway network?"
- 2.20 The goal of the petition is to ask the question and let New Zealanders and the political parties who wish to lead the country through the next term of parliament answer it.
- 2.21 New Plymouth District Council is seeking to collaborate with councils across the country. Asking Councils to discuss and debate whether they wish to make the petition accessible in council service centres and other facilities throughout Aotearoa.
- 2.22 The objective is to provide as many Kiwis as possible with the opportunity to express their views and send a clear message to all members of parliament about their stance on this crucial aspect of our daily lives.

Attachments:

1. **Letter from Clerk of the House of Representatives** [↓](#)
2. **Petition by New Plymouth District Council for a Citizens Initiated Referendum** [↓](#)

Recommendation

That the Notice of Motion from Mayor Andy Watson be accepted.

Recommendation

That Council approves / does not approve *[delete one]* that the CE be authorised to make the petition available at Council information centres and appropriate facilities.



Office of the Clerk of the
House of Representatives
Te Tari o te Manahautū o te Whare Māngai

Bowen House, Parliament House,
Private Bag 18041, Wellington 6160
+64 4 817 9475
parliament.nz

ITEM 10.1 ATTACHMENT 1

13 July 2023

Mayor Neil Holdom
New Plymouth District Council
84 Liardet Street
New Plymouth 4310

Dear Mayor Holdom

Final determination of question wording and form approval for indicative referendum petition

This letter is to confirm the wording determined by me as required by section 11 of the Citizens Initiated Referenda Act 1993. This wording is as follows:

“Should the New Zealand government fund road maintenance at levels sufficient to reverse the current decline in the average age and condition of our national state highway network?”

The notice will be published in the *New Zealand Gazette* on Wednesday, 19 July 2023. It will also be published in *The New Zealand Herald*, *The Post*, *The Press*, and *The Otago Daily Times*.

I have approved the attached form for use in gathering signatures. All signatures must be on this form. It is your responsibility to print and distribute the forms.

You have 12 months from the date of publication of the *Gazette* notice in which to deliver the signed petition to me. Otherwise, the proposal will lapse. The proposal will also lapse if you do not collect signatures amounting to 10 percent of eligible electors.

I have enclosed a copy of *Notes for the Guidance of Persons Collecting Signatures to an Indicative Referendum Petition*.

You need to be aware of statutory provisions relating to advertising your petition and filing returns. These are set out in sections 41 to 45 of the Citizens Initiated Referenda Act 1993. If you have any queries about this, you should contact the Chief Electoral Officer, PO Box 3220, Wellington.

If you have any other queries, please address them in the first instance to Bevan Rogers, Parliamentary Office (Parliamentary Law and Practice) on Bevan.Rogers@parliament.govt.nz or 04 817 9475.

Yours sincerely

David Wilson
Clerk of the House of Representatives

**Petition by New Plymouth District Council
for a
Citizens Initiated Referendum**



Te Kaunihera-ā-Rohe o Ngāmotu
**New Plymouth
District Council**

To the House of Representatives, we, the undersigned, pursuant to the Citizens Initiated Referenda Act 1993, ask that an indicative referendum be held on the following question;

Should the New Zealand government fund road maintenance at levels sufficient to reverse the current decline in the average age and condition of our national state highway network?

	Signature	(Print clearly in BLOCK letters)		Date of Birth (Optional)	(Print clearly in BLOCK letters)
		Surname or Family Name	Given or First Names		Residential Address
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Name and address for correspondence with promoter of this petition:
Mayor Neil Holdom - neil.holdom@npdc.govt.nz
The wording of the question printed above, and this form, have been approved under the Citizens Initiated Referenda Act 1993.

**ITEM 10.1
ATTACHMENT 2**

10.2 Review of Electoral System for 2025 and 2028 Elections**Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To decide whether Council wishes to change the electoral system for the next two election cycles from First Past the Post (FPP) to Single Transferable Voting (STV).

2. Context

- 2.1 Section 27 of the Local Electoral Act 2001 (LEA) provides that each local authority may resolve whether to change the electoral system from that used in the previous triennial general election. A decision whether to change the electoral system applies to the following two triennial elections.
- 2.2 The LEA provides a choice of two electoral systems: FPP or STV. As Council used FPP for the 2019 and 2022 elections, the decision for Council now is either to retain FPP for the next two elections, or to shift to STV.
- 2.3 There is no obligation on Council to make a decision, it can decide not to make a decision, in which case the status quo (FPP) will continue to apply.
- 2.4 Under FPP, voters may cast as many votes as there are positions to be filled. The candidate (or candidates if there is more than 1 position to be filled) who receives the highest number of votes is elected.
- 2.5 Under STV, voters express a first preference for 1 candidate and may express second and further preferences for other candidates.

3. Issues*Timing and public notice*

- 3.1 If the Council wishes to change the electoral system, it must make that decision no later than 12 September 2023.
- 3.2 Whether the Council decides to retain FPP or to switch to STV, no later than 19 September 2023 it must publish a public notice stating that electors may demand a poll of the electoral system that will apply to the following local authority elections. The public notice must also include notice of the Council's resolution and a statement that a poll would be required to override the Council resolution.

Future for Local Government Report

- 3.3 The final Future for Local Government report to the Minister recommends that STV should be adopted nationally as the electoral system for all local elections.
- 3.4 The report recommends STV on the basis that it can lead to results that are more representative of electors' choices.

Regional consistency

3.5 It is less confusing to voters if there is consistency across the region with a voting system, especially with the Regional Council as their candidates appear on our voting papers. Our Elections provider Warwick Lampp has advised this is the current state of Council's in our region:

- Horizons - FPP (made a decision recently)
- Whanganui - FPP for 2025 elections following a poll in 2019
- Ruapehu - STV
- Manawatu are FPP but are still considering their voting system
- PNCC – STV.

Electoral system poll

3.6 An electoral system poll can be held either by Council resolution or because at least 5% of electors have demanded a poll (based on 2022 figures, 5% would be approximately 550 electors).

3.7 It is estimated that a poll would cost approximately \$45,000.

3.8 The electoral system that is determined by a poll must be used for the following two triennial local elections. The results of a poll are binding.

4. Discussion and Options Considered

4.1 The options available to Council are as follows:

4.1.1 First Past the Post (FPP)

- FPP is the current electoral system used in RDC elections. As a result of being the current system and being a simpler system, electors understand how to vote and how the votes are counted.
- Under FPP electors tick the boxes of the candidates they wish to vote for, up to the number of positions to be filled. If an elector votes in a ward where there are 2 councillors, they can vote for 1 or 2 councillors in their ward. An elector can only tick the box of one candidate for the mayor.
- The candidate(s) with the most votes is elected. The results of elections using FPP are able to be counted slightly faster than elections using STV.

4.1.2 Single Transferable Voting (STV)

- Although STV is not currently used, it has previously been used for DHB elections, so electors may have some familiarity with it. A 2008 Local Government Commission survey found that 79% of respondents who had voted in DHB elections found the system "easy to understand and use". 84% of respondents agreed that it was "easy to fill in the form and rank the candidates".
- Under STV, an elector has a single vote, regardless of the number of positions to be filled. However, the elector ranks as many or as few candidates as they wish. If an elector ranks 2 or more candidates, and either their first choice doesn't have enough support to be successful or doesn't need all their votes to be elected, the elector's subsequent choice is considered.

- Because votes are transferable, fewer votes are ‘wasted’ and the results can reflect more voters. STV can also mean that electors have no incentive to vote ‘strategically’ ie because an elector’s vote is transferable, there is no reason for an elector to vote for a candidate other than their true preference.
- For the mayoralty or any other single member election, STV ensures that the successful candidate has support from more than 50% of the votes cast.
- In the 2022 elections, 15 local authorities used STV.
- Under STV, votes are counted by computer software developed by the Department of Internal Affairs. However, counting the results of an election that uses STV costs approximately 25% more than an election that uses FPP.
- Further information about how STV works is available here www.stv.govt.nz

5. Financial Implications

- 5.1 As noted below, the cost of counting votes under an SPV election is likely to be approximately 25% higher than under an FPP election.

6. Impact on Strategic Risks

- 6.1 There is no impact on Council’s strategic risks.

7. Mana Whenua Implications

- 7.1 There are no mana whenua implications.

8. Statutory Implications

- 8.1 This decision is made in accordance with Section 27 of the Local Electoral Act 2001 (LEA).

9. Decision Making Process

- 9.1 Although the decision as to electoral system will apply to all RDC electors, it will only have a minor impact. There will be no impact on rates and no impact on the level of service, there is no legal obligation to consult, and the decision will need to be re-visited in no more than 6 years’ time.
- 9.1 This paper does not relate to a significant asset as specified in Council’s Significance and Engagement Policy.

Recommendation 1:

That Council receive the Review of Electoral System for 2025 and 2028 Elections report.

Recommendation 2:

- a. Approve the electoral system for the following two election cycles remaining as First Past the Post (FPP); or
- b. Approve the electoral system for the following two election cycles changing to Single Transferable Voting (STV).

10.3 Better Off Funding - Housing Business Case

Author: Gaylene Prince, Group Manager - Community

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

- 1.1 To seek Council approval to apply to amend the scope of the Housing Business Case, which is to be funded from the Better Off Funding.

2. Context

- 2.1 Council applied for \$50,000 from the Tranche One, Better Off Funding for a business case for Housing.

- 2.2 Initially the business case was to consider Taihape properties only, including consideration of the vacant land at 22 Tui Street. The following resolutions apply:

- 2.2.1 Resolved minute number 21/AIN/006

That the Assets and Infrastructure committee recommend that staff investigate the potential for community housing units to be built at 22 Tui Street, Taihape, by Council and/or another provider.

Cr Belsham/Cr Duncan. Carried

- 2.2.2 Resolved minute number 21/AIN/007

That the Assets and Infrastructure committee recommend that staff investigate the potential for selling the section at 22 Tui Street, Taihape, with surplus proceeds to be utilised in accordance with the trust deed.

Cr Gordon/Cr Duncan. Carried

- 2.3 As part of the 2022/23 Annual Plan process, the following submissions were received:

“Council provides funding to purchase land in Taihape for the purpose of housing.” (Taihape Community Development Trust).

- 2.3.1 “Funding {be provided by Council} for Taihape housing,” and that “subdivision {occur by Council} of land for residential housing.” (Taihape Housing Steering Group).

- 2.3.2 “Funding for social housing {be provided by Council} in the Rangitikei,” and that “subdivision of land for residential land, including social housing,” {be undertaken by Council} (Door of Hope Rangitikei Charitable Trust).

- 2.4 In consideration of these submissions, Council then resolved:

- 2.4.1 Resolved minute number 22/RDC/204

“Subject to further costs being provided by Officers, that Council supports in principle, the scope of the terms of reference for the housing business case to be extended to capture the points raised by submitters 005, 006 and 010 regarding Council’s potential role in housing...”.

Cr G Duncan/Cr C Raukawa. Carried

- 2.5 Council then applied for and was granted \$50,000 from the Better Off – Tranche One funding to carry out a Business Case. At that time there was to be further opportunity to apply for Tranche Two funding (of \$10million) that could be contributed towards Tranche One projects.
- 2.6 Subsequently, Government has removed the option for Tranche Two Better Off funding. With the removal of the option to apply for Tranche Two funding to purchase or subdivide land, as per the 2022/23 Annual Plan Submissions, Council would need to fund any purchase or subdivision at a cost to Council (ratepayers).

3. Discussion and Options Considered

- 3.1 Due to the removal of Better Off Tranche Two funding, local authorities now have an opportunity to amend/change their approved projects, due to the impact the removal of this funding may have on any project.
- 3.2 While the removal of Tranche Two funding would be a barrier to including the Annual Plan submissions in Council's proposed housing business case, there is an opportunity to amend the original scope to consider not just 22 Tui Steet, but other Council property in Taihape, including the two sites where Council currently has housing for those aged 65 years and older.
- 3.3 The Group Manager – Assets/Infrastructure has a work plan under way to assess all Council property. Work already undertaken in Taihape could contribute to an amended scope to consider all Council property in Taihape, both for suitability for housing or that is surplus to requirements and could be sold to contribute funding towards any Council housing project in Taihape.

4. Financial Implications

- 4.1 The amount of \$50,000 from Tranche One, Better Off funding, for a Housing Business case is expected to be sufficient to cover an amended scope to consider the suitability of Council property in Taihape for housing, and to identify Council property in Taihape that is surplus to requirements.

5. Statutory Implications

- 5.1 An application would need to be made to Crown Infrastructure Partners (CIP) to amend the scope for the Housing Business Case project.

6. Conclusion

- 6.1 That with the loss of opportunity for Better Off funding – Tranche Two, Council may wish to consider requesting an amendment to the scope for the business case for Housing, limiting the scope to consideration of Council owned property in Taihape.
- 6.2 The scope could consider whether the property is suitable for housing or is surplus to requirements and could be sold with proceeds contributing to either current Council housing renovation in Taihape, or to new development of Council housing in Taihape.

Recommendation 1:

That the report 'Better Off Funding – Housing Business Case' be received.

Recommendation 2:

That Council does/does not request that the scope of the Better Off funded Housing Business Case be amended, *[delete if not applicable]* to consider suitability for all Rangitikei District Council-owned property in Taihape for housing, and to identify that which is surplus to requirements and could be sold to contribute funding towards any Council housing project in Taihape.

11 Reports for Information

11.1 Gorges To See Cycle Trail Concept

Author: Kym Skerman, Venue and Events Coordinator

Authoriser: Gaylene Prince, Group Manager - Community

1. Reason for Report

- 1.1 To inform Council about the concept of developing a multi-day Cycle Trail that travels through the Rangitikei from the Taihape-Napier Road heading South along the Rangitikei River and finishing in Koitiata.

2. Context

- 2.1 Brian Megaw and Mark Grace have been investigating the viability of a 200 km multi-day cycle trail through the Rangitikei. Mr Megaw approached Council about this concept and will be presenting further information during the Public Forum at Council's August meeting.
- 2.2 Staff have been assisting with the concept, by contacting other Councils and Trusts to find out more information about their initial start-up phase, and what worked well for them.
- 2.3 Staff have confirmed that the cycle trail proposal supports Council's Spatial Plan, and Destination Management Plan, as well as the four well-beings.
- 2.4 The vision of the Cycle trail is to encourage lots of locals and visitors cycling through the Rangitikei, while the goals include to:
 - 2.4.1 Foster a slower, environmentally friendly, more interactive style of tourism with community engagement, longer stays, and more money spent in the Rangitikei District.
 - 2.4.2 Increase economic activity throughout the Rangitikei District by increasing the number of people travelling through by bike.
 - 2.4.3 Provide opportunities for residents to get out on bikes and explore their own backyard.
 - 2.4.4 Increase connection between towns through the development of the cycle trail.
 - 2.4.5 Strengthen community sense of place and connection with natural, cultural, and built heritage by providing opportunities to connect with nature by bike and provide storytelling on the journey.
- 2.5 The Concepts of the Cycle Trail include:
 - Multi-day ride over variable distances – 37km and up to 60km.
 - The Trail may be ridden as a four or five day ride or could be ridden in sections.
 - The cycleway goes through as many of the district's small towns as possible, or the town is used as a night before base before starting the ride e.g. Taihape. Other towns or settlements on the Trail include Mangaweka, Hunterville and Koitiata.

- Where there is not a town at the appropriate daily stop, then there needs to be accommodation options, e.g. River Valley Lodge at Pukeokahu, Tarata Lodge, Awastone, Rathmoy etc.
 - Try to work the towns into places for cyclists to stop and stay overnight and use restaurants and cafes.
 - Avoid busy roads as much as possible, including State or Provincial Highways.
 - While the Trail could be bike packed, the target market is similar to the multi-day Great Rides, such as the Alps to Ocean. That is, people riding the Trail, using services and accommodations along the way, either on their own or hired bikes, many or even most of which may be e-bikes. Many of these riders will be in an older age group with time and disposable income, though this does not discount other age groups and families.
 - Have the Trail recognised as a Great Ride at some point in the future.
- 2.6 Two independent consultants will be approached to provide a costing for a feasibility study to be undertaken.
- 2.7 Mr Megaw has also approached Iwi and met with some private land owners to advise of the concept.

3. Conclusion

- 3.1 Attached is the initial concept report for Councillors information.

Attachments:

1. **Gorges To See Trail Concept** [↓](#)

Recommendation

That the report 'Gorges to See Cycle Trail Concept' is received.

ITEM 11.1 ATTACHMENT 1



Prepared by Brian Megaw, August 2023

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Gorges to See Cycle Trail

(Working title)

Project Question:

Is there a way to create a nationally recognised cycle trail that starts on the Taihape – Napier Road (The Gentle Annie) at the point of the divide (streams go either to the Pacific Ocean or Tasman Sea) and finishes at the west coast – most likely at Koitiata.

Potentially, this trail could be a fantastic ride and economic opportunity for the Rangitikei District.

Vision: A must do trail for locals and visitors to cycle through the Rangitikei, from the summit of the Taihape – Napier Road to the sea.

Mission: To create a popular Cycle Trail that showcases the natural beauty and the cultural and built heritage of the Rangitikei.

Goals:

1. Foster a slower, environmentally friendly, more interactive style of tourism with community engagement, longer stays, and more money spent in the Rangitikei District.
2. Increase economic activity throughout the Rangitikei District by increasing the number of people travelling through by bike, allowing businesses to prosper and grow.
3. Provide opportunities for residents to get out on bikes and explore their own backyard.
4. Increase connection between towns through the development of the cycle trail.
5. Strengthen community sense of place and connection with natural, cultural and built heritage by providing opportunities to connect with nature by bike and providing storytelling on the journey.

Concepts

1. Multi-day ride over variable daily distances.
2. The Trail could be ridden over multiple days.
3. The Trail goes through as many of the district's small towns as possible, or the town is used as a night before base before starting the ride – i.e. Taihape. Other towns or settlements on the Trail include Mangaweka, Hunterville and Koitiata.
4. There must be accommodation options where there is no town at an appropriate daily stop.
5. Try to work the towns into places for cyclists to stop and stay overnight, use restaurants and cafes, etc.
6. The Trail is designed to be ridden from North to South
7. The Trail is envisaged as a journey, not a Hub and Spokes style of cycling paths as per the [Hawkes Bay Trails](#).
8. Use back country roads as much as possible. However, the long-term plan would be to develop specific bike- and walking only trails, with the final route being a mix of backcountry roads and designated cycleways.
9. Avoid busy roads as much as possible, including State or Provincial Highways.

10. Some parts of the route are already recognised Heartland Rides - <https://www.nzcycletrail.com/find-your-ride/new-zealand-cycling-map/>
11. While the road sections could be ridden all year round, we suggest that the off-road sections open early to mid-November after lambing and close at the end of April, avoiding winter mud, conflicts with duck shooting, etc. In other words, this is a seasonal trail.
12. While the Trail could be bike-packed, the target market is similar to the multi-day Great Rides, such as the Alps to Ocean - <https://www.alps2ocean.com/>. That is, people, riding the Trail, using services and accommodations along the way, either on their own or hired bikes, many or even most of which may be e-bikes. Many of these riders will be in an older age group with time and disposable income, though this does not discount other age groups and families.
13. Have the Trail recognised as a Great Ride at some point in the future.

Economic Prospects

Source Documents

Cycle Tourism Insights Research Report – August 2021 - <https://1drv.ms/b/s!Aj8wBgiGooan-C72doiBiMULARb2?e=3gaFgv>

2023 Economic data A2O - <https://www.alps2ocean.com/pages/news/2023/alps-2-ocean-cycle-trail-survey-reveals-positive-economic-impact>

Regional Impacts of The Timber Trail 10 Years On - <https://1drv.ms/w/s!Aj8wBgiGooan-HlytHz2Cx5dxW5w?e=vRdxyx>

Evaluation of Nga Haerenga Great Rides of New Zealand - <https://acrobat.adobe.com/id/urn:aaid:sc:AP:1f8657a0-b997-4e77-b26a-4e80b9f8e894>

While the reports listed above have a wealth of information, I think several points are particularly worth looking at.

These are figure of \$950 million per annum in Visitor Expenditure on the Great Ride Network, and the annual economic contribution per person and the contribution per person per night.

The figures for the Alps to Ocean (A2O)

Annual economic contribution per person - \$1909.20

Economic contribution per person per night - \$299.60

The figures for the average for all the Great Rides

Annual economic contribution per person - \$957.50

Economic contribution per person per night - \$238.40

We should work on an Economic contribution per person per night of \$250. This is higher than the average figure as the average figure includes all Great Rides, many of which are Hub and Spoke or of short duration.

With adequate marketing (see Marketing Section), the potential is there for 1000 riders (or more) (approximately 6 per day over a six month season) riding the complete trail in the first season. The cycling demographic who already ride multi-day trails has an appetite for new cycle routes. As this one is on the North Island, where most of the population lives, it is much more accessible than similar rides on the South Island. As a comparison, the A2O has 10,000 people ride the entire trail per year. This figure does not include people who only ride sections.

As a reference, usage in the 2022 – 2023 year on the two day Timber Trail was 19000 riders. We do not think this number of riders will likely use the Gorges to See.

It is worth noting that all the major trails have exceeded the numbers originally envisaged for their first year in operation, often by large margins.

Using a figure of \$250 per person per night and 1000 riders, we arrive at a first year total of \$250 x 1000 riders x 4 nights = \$1,000,000 direct economic contribution to the district economy in the first year.

These estimates do not include multipliers, which are an accepted methodology to understand flow benefits to the local economy. In New Zealand, the accepted multiplier effect for regional tourism is 1.5 to 1.75 times the direct tourism expenditure, thus indicating that economic benefits of \$1.5 to \$1.75 million could be generated by the Gorges to See Cycle Trail in the first year.

It is worth noting that usage on many trails is flat-lining. The advice we have received is that this may be primarily because word has got around that some trails are simply not up to scratch. It could also indicate that after several years of huge growth, the market is entering a consolidation or settling phase.

The trails that have developed a reputation for quality are still experiencing growth. This indicates that the Gorges to See has to be a quality product to have appeal.

Business Workshops

Before opening, a Cycling Business Workshop will be held, identifying the opportunities the trail will bring and the expectations around offerings and levels of service riders may expect.

A helpful starting point for farmers who wish to get into tourism is the Agritourism in NZ Guide - https://postquakefarming.co.nz/wp-content/uploads/2021/06/Agritourism-in-NZ_Guide_Digital_Version-1.0.pdf

Trail Design

	Destinations	Roads	Riding Distances	Cumulative Totals
Day Before Departure	Taihape	Night accommodation before shuttle out the next day to the start point	Nil	
Section 1 – 37 km	Gentle Annie to Pukeokahu	Napier – Taihape Road, Mangaohane & Matawhero Roads. Choice of several accommodation options at Pukeokahu	6km 31km	37 km
Section 2 – 55 km	Pukeokahu to Mokai Road	Pukeokahu Road – measured from Pukeokahu Hall	15.6km	52.6
	Mokai Road to the Paper Road		4.5km	57.1
	Paper Road to Inland Road		7km	64.1
	Inland Road to Omatane North Road		2.7km	66.8
	Omatane North Road to Omatane South Road		3.5km	70.3
	Omatane South Road to Mangaweka	Omatane South Road, Potaka Road, Kawhatau Valley Road	21.9 km	92.2
Section 3 – 49 km	Mangaweka (Awastone) to Mangarere Road	3.3 km	3.3 km	95.5
	Mangarere Road to Paper Road		3.8km	99.3
	Paper Road to Peka Road		6.2 km	105.5
	Peka Road to Vinegar Hill via Otara Road, Mangamako Road, Sandon Block Road		5.6 km 1.2 km 7.1 km 10 km	129.4
	State Highway 54 (Vinegar Hill) to Hunterville via Rathmoy Farm and Rangatira Road	This is cross country, with the last section into town via Rangatira Road. This distance will shorten if staying at Rathmoy Lodge	2.3 km 7 km 1.8 km	140.5
Section 4 – 55 km	Hunterville to Koitiata	Ongo Road, Mangahoe Road, Turakina Valley Road, State Highway 3 (300 metres), Turakina Beach Road	55km	195 km

Elevation Profiles

Profiles taken from Google Earth. The trail starts at 960m above sea level.

Section 1:

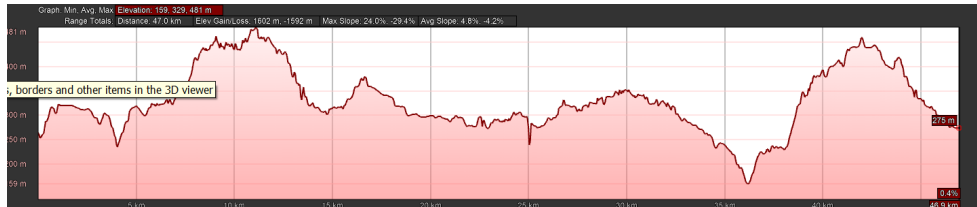


Section 2:

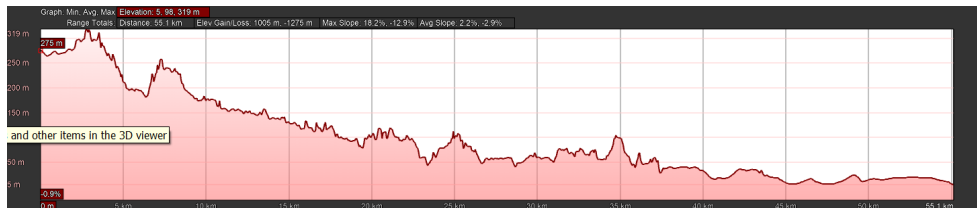


Note: When ridden and recorded on Strava, the elevation gain on Section 2 is 1066 metres, not 1645 metres as per Google Earth. It would appear that all the elevation gains will need to be checked by being physically ridden.

Section 3:



Section 4:



Other Elements of Trail Design

1. All sections of the trail must be of similar high quality, removing any inclination to "cherry pick" by riders. Cherry picking is where riders may decide to miss out on some sections of the trail because they are not up to the standard of the other sections.

Problem Areas and Places/Routes to Avoid

1. As much as possible, the route must avoid busy roads, including highways and busy secondary roads, as found around Marton and Bulls. Traffic moves fast on these relatively narrow, straight flat roads and, therefore, is potentially unsafe for cyclists.
2. The central problem area in the suggested route outlined above is the few kilometres from Vinegar Hill Bridge to Hunterville. There are a couple of alternatives: a setback cycle path alongside the State Highway or a cycle path through farmland from the Vinegar Hill Bridge to Hunterville. The second option is preferable. With the owner of Rathmoy Farm and Rathmoy Lodge (Mark Grace), we have investigated the route through the farm, which involves a way from SH54 to Rangatira Road. This is the route used in this proposal.

3. **Paper Roads -**
<https://maps.herengaanuku.govt.nz/Viewer/?map=9cd99517a0db4d18a894c3839df4d3a3>

The district has many paper roads, which the public may legally use. These paper roads could, in some instances, be used as the route for purpose built cycle trails over farmland. Obviously, this would want to be done by working with the adjoining land owner.

In the route laid out above, it would be essential to use the paper road that links Mokai Road and Inland Road at Omatane and the paper road that links Mangarere Road to Peka Road.

There are other possibilities for using paper roads. Over time, as the project develops and funding allows, cycle paths could be developed following these paper roads.

Development Work Required to Create a Useable Trail?

Signage

There will need to be substantial signage created and installed on all trail sections. There are many options for this, one of which may be using the roadside white marker poles with a sticker on them identifying the Trail. These are used on some sections of the Mountains to Sea Cycle Trail.

Essential will be some sort of large sign at the beginning and end of the trail where riders can be photographed.

Track Surface on non-road sections

Three sections of the envisaged Trail are not onroad.

- The paper road from Mokai to Omatane – Inland Road – in Section 2
- The paper road from Mangarere Road to Peka Road – this paper road is an extension of Peka Road – in Section 3
- The route through Rathmoy Farm from Vinegar Hill to Rangatira Road – in Section 3

All these sections have some issues as far as a cycle trail surface is concerned.

Mokai to Omatane/Inland Road

Distance – 7 km

Overview – at some stage, much of this paper road must have been gravelled. According to local sources, this was when the road was initially constructed before the Council stopped maintaining it. Much of the present road is in relatively good repair and requires little or no modifications.

Three areas on the road will need to be repaired or upgraded.

1. Starting from the northern end. The first approximately 700 metres are used as a farm track with 400 metres of mud when we rode it on 17th June 2023. I would suggest that double fencing and forming with water tables and gravel would be required for this section.
2. There is a bluff section, just along from the mud, which, while not dangerous for cyclists, could be fatal for stock if being driven along the road at the same time as cyclists were coming in the opposite direction. A way around this potential conflict needs to be found. A working group has been formed to study this and develop a solution.
3. The next piece that would require some work is through the pine trees. This area needs to be formed with a machine, some culverts installed, and branches and three fallen trees removed. This would not be a significant job.
4. The final piece is a large slip through the section of road that Donovans have upgraded. To remedy this and make the route passable would require a large digger and several days as a minimum.

Mangarere Road to Peka Road Section

Distance – 6 km

Overview – After a climb up from the Mangarere Bridge, the off-road trail that follows the surveyed paper road (the paper road is actually an extension of Peka Road) follows a generally easy contour as it winds over 6 km to the end of the maintained Peka Road. The track is well formed, but it was very muddy when traversed on a quad bike on the 23rd of June, 2023. In dry conditions, it would be a very scenic ride.

One section of the trail needs to be repaired, while the surface of the whole track needs to be upgraded.

1. There is a recurring slip about one kilometre from the northern end. Until this slip finally settles down, it will need ongoing maintenance.
2. None of the 6 km track is presently gravelled. It would be a long-term project to rectify this. Currently, the route would only be passable for cyclists from late Spring to late Autumn, depending on seasonal weather conditions.
3. The initial uphill section would benefit from applying gravel as a priority.
4. There may be stock movement vs. cyclist conflicts that will need to be resolved.

Vinegar Hill to Rangatira Road via Rathmoy Farm

Distance 7 km

Overview – The trail follows a well maintained network of farm tracks. There are several short sections where some gravel would be helpful, but if riding in the summer, there are unlikely be many issues. Signage will be essential to help riders with navigation.

This section will require an access easement of some description.

State Highways

Riders must traverse three short sections of either State or Provincial State Highway.

These are:

1. State Highway 1 from Ruahine Road to Mangarere Road through Mangaweka township. A distance of 1.7 km. In an ideal world, there would be a safe setback trail for walkers and cyclists along State Highway 1 between these two roads. However, the Highway is relatively wide at this point and should be able to be navigated safely by riders.
2. Highway 54 from Sandon Block Road to cross country turnoff across Rathmoy. A distance of on Highway 54 of 1.6 km. This is a narrow highway section, and at some point, a setback trail would be safer, or an alternative route is found that goes across country immediately after crossing the bridge over the Rangitikei River.
3. State Highway 3 at Turakina. A distance of 270 metres. There appears to be ample verge for cyclists to ride this short section safely.

Cost of Developing Off Road Trail Sections

The source from the A2O has given us a figure of \$100 per metre to create a cycle trail.

This includes gravelling, water table contour, culverts and double fencing of the trail sections. At 20 km of trail development, this would cost \$2,000,000.

However, many off-road routes are already gravelled and have an adequate surface, while others on an easy contour could be gravelled at some time in the future. Few sections will require fencing.

It will take a substantial sum to remedy the identified problem areas in these three sections and make them not so dependent on fine weather conditions. At a guess, no less than \$100,000. This sum will need to be invested before any official opening.

This initial expenditure will not be the end of either trail development or trail maintenance as these off-road sections, in particular, will need steady investment over a number of years to bring them to a high standard.

Marketing

Target Market

When this ride is compared to the Great Rides, we find that the elevation profile (the amount of climbing) is a great deal more. This extra climbing will no doubt limit the potential market to people with a higher base level of fitness than would be expected on the likes of the A2O.

Trial rides have identified that people with e-bikes and an average fitness level should be able to handle the various sections comfortably. If using an e-bike, a 500 wh battery will be a minimum requirement.

The trail should also appeal to that section of the public who classify themselves as gravel bike riders, who would most likely ride several sections in one day, and those people who ride the likes of the Kopiko Trail (East Cape Lighthouse to Cape Egmont Lighthouse).

The Trail would be pitched as more challenging than many Great Rides from a fitness level, though not from a technical riding point of view.

General Marketing

As soon as a final decision is made to proceed with this project, we will need to start a marketing campaign to raise public awareness and a level of expectation as the public looks forward to its opening. The opening will depend on the completion level achieved on the off-road sections.

Ongoing marketing will also be crucial for local businesses that may make investment decisions based on the operation of the Trail.

Marketing can be split into several areas and a possible time frame.

1. Finalise the name of the trail. We have been using Gorges to See Cycle Trail, but this is a working title.
2. Position where this trail sits compared to other trails. Due to the amount of climbing and hilly topography, it is probably towards the more challenging, adventurous end.
3. Create the brand story, logos, fonts, colour swatch etc.
4. Register a domain name for the Trail (including .co.nz, .nz, .com etc.)
5. Set up a Facebook page that would post regular updates on progress, count down to the opening, and create a feeling of anticipation about the Trail opening.
6. Set up a MailChimp account for newsletter subscribers with more detailed information on progress. Newsletters could go out monthly or less often depending on what there is to talk about.
7. Set up a Give a Little account to accept donations.

The above could be set up soon after Point 1 was decided on.

The second stage of the marketing campaign would involve the following:

1. The website is set up and put online. The website would include trail information, accommodation and transport operator links, and some overall history of the trail and the areas that will be ridden through.
2. The style of signage is agreed on and designed, ready to be implemented.
3. Media releases are prepared and distributed detailing the concept, progress and updates on opening.

The third stage of the marketing campaign would involve the following:

1. As the opening date gets closer, more articles are submitted to media, and more posts on social media lift expectations and excitement around finally being able to ride the entire trail.
2. Large beginning and end signs are placed on the Gentle Annie Road and at Koitiata. These signs will not only mark the beginning and end of the trail but also are a photo opportunity for riders.
3. A printed map/brochure and an app are made available for riders.
4. An official opening involving anybody we can get that is famous enough to draw in media 😊

The fourth and ongoing stage of the marketing campaign:

- This includes ongoing marketing of the trail, weather updates, track updates, etc.

How Would a Ride Look for a Group?

Set out below is an example of what a four day itinerary could look like.

Day 1 – Arrive in Taihape for accommodation the night before starting the ride. If using a shuttle service and/or bike hire service, meet with the supplier that afternoon for a kit out of bikes and gear, plus a briefing. Visit a restaurant in Taihape for dinner.

Day 2 – After having breakfast at a Café in Taihape and purchasing something for lunch, riders meet back at the operator's depot. Luggage and bikes are loaded into the van and onto the trailer. Cars are left at the operator's depot. After approximately a one hour drive, the riders arrive at the start point on the Taihape – Napier (Gentle Annie) Road. They then cycle about 37km, mostly on gravel roads, to Pukeokahu, where several accommodation options exist. Their accommodations provide some form of dinner, breakfast the following day and a packed lunch.

Their luggage has been dropped off by the shuttle vehicle.

Day 3 – Today's 55km ride is a mix of gravel and sealed roads, with an off-road section along a paper road. The spectacular Mokai Bridge is on today's route, as are great views of the canyons of the Rangitikei River. The Trail will follow the Kawhatau River before reaching today's destination of Mangaweka, where riders' bags have been dropped off ahead of them. Mangaweka for lodging and meals.

Day 4 – Today's 49km ride combines farm track, gravel and sealed roads. Hunterville or Rathmoy Lodge is the destination for the night. Again, the rider's bags have been dropped off ahead of them—accommodation and meals in Hunterville or at Rathmoy Lodge.

Day 5 – Option 1 – the final day! Breakfast in Hunterville. Today, the 55km ride will take the riders west of Hunterville to the pretty Turakina River Valley, which they will follow to State Highway 3. They scoot along the highway for 300 metres before entering Turakina Beach Road and riding to the coast, finishing their ride at Koitiata.

Or Option 2 – Five Riding Days

Day 5 – Option 2 – This is a nice leisurely 44 km day following the big distances on Days 3 & 4. Ride Onga Road, Mangahoe Road and at the 13.7 km mark on Turakina Valley Road take Makuhou Road and ride to Rangitikei Farmstay – 5 km.

Day 6 – Option 2 – Today, the 26km ride from Rangitikei Farmstay will take the riders back along Makuhou Road to the pretty Turakina River Valley, which riders will follow to State Highway 3. They scoot along the highway for 300 metres before entering Turakina Beach Road and riding to the coast, finishing their ride at Koitiata.

Shuttle transport will meet riders at Koitiata and transport them and their bikes back to Taihape – about an hour and a quarter drive - where they will be reunited with their cars and bags.

Funding

Of course, a trail of this scale does not exist without funding. However, the initial design of the Gorges to See Cycle Trail only includes 20 km of off-road riding. Refer to "The Trail" section.

This limits the expenditure required to get the trail established quickly.

The ideas outlined below for funding are only ideas and should not be read as comprehensive.

Trail Ownership

There is a question about who will actually own the trail. We are not talking about the land people ride over but rather the trail concept. For instance, the West Coast Wilderness Trail is owned by the Grey and Westland District Councils or bodies associated with them. These district councils are responsible for the maintenance of the trail.

Funding Sources

There are several potential initial funding sources. These include:

- Funds raised through a Charitable Trust that has been formed to promote, establish and support cycle trails in the Rangitikei.
- Ministry of Business, Innovation and Employment
- Rangitikei District Council
- Manawatu District Council
- Department of Conservation
- Waka Kotahi
- Duddings Trust
- Lion Foundation
- Meridian Energy
- NZ Lotteries
- Other charities

On an ongoing basis, sources of funding could be extended to:

- Friends of the Gorges to See Cycle Trail, where businesses that benefit from the trail contribute to its upkeep
- Sponsors of sections of the Trail
- Donations from Trail users

What's Next?

- 1. Create a Governance Group:**
 The first step is recognising the need for a governance organisation to oversee and manage the trail and to apply for funding. This will ensure efficient management and sustainable development and maintenance of the trails.
- 2. Information Gathering:**
 Identifying and comparing the creation, development and ongoing maintenance of at least 3 of the 23 Great Ride Cycle Trails in NZ.
- 3. Stakeholder Engagement:**
 Relevant stakeholders need to be identified and engaged. This may include government agencies (MBIE) (NZCT), DOC, Councils, tourism organisations, cycling groups, Iwi, landowners, and other interested parties. Stakeholder input is crucial in shaping the governance organisation and ensuring broad representation and collaboration.
- 4. Establishing a Framework:**
 The governance organisation's structure, roles, responsibilities, and decision-making processes must be defined. This may involve developing a governance framework, creating a constitution or set of bylaws, and establishing the organisation's legal status (e.g., as a nonprofit or government entity).
- 5. Forming the Organization:**
 With the framework in place, the governance organisation can be formally established. This typically involves registering the organisation with the appropriate government authorities, appointing a board or committee, and designating key roles and positions.
- 6. Developing Policies and Procedures:**
 The governance organisation needs to develop policies and procedures that guide its operations. These may include trail maintenance protocols, visitor management strategies, safety guidelines, environmental protection measures, financial management practices, and any other policies necessary for the effective and responsible management of the cycle trail.
- 7. Funding and Resource Allocation:**
 Securing adequate funding and resources is crucial for the governance organisation to effectively carry out its development and responsibilities. This may involve seeking government funding, partnerships with tourism or outdoor recreation organisations, corporate sponsorships, grants, or fundraising efforts.
- 8. Implementation and Operations:**
 Once the organisation is established, it can start implementing its plans and carrying out its responsibilities. This may include overseeing trail development and maintenance, visitor information services, marketing and promotion, coordination with local communities and businesses, and monitoring and evaluating the cycle trail's impact.

Overall Map



Amendment Schedule

Date of Amendment	What Was Amended/Added	Who Amended
26th July 2023	Various changes in the Economics section based on different ways to portray data and new sources of information	BLM
26th July 2023	Inclusion of Elevation Profiles for each section	BLM
26th July 2023	Expansion of signage description	BLM
26 th July 2023	Addition to work required on Inland Road – paper road section.	BLM
26 th July 2023	An additional point on work required on Peka Road – paper road section. Potential livestock vs. Cyclist interactions.	BLM
26 th July 2023	Minor editing around the sample itinerary	BLM
27 th July 2023	Refining the target market in the Marketing Section	BLM
31 st July 2023	Adding a section in Trail Design regarding riders cherry-picking sections.	BLM
3 rd August 2023	Marketing Section - Beginning and end signage addressed	BLM
3 rd August 2023	Section added about State Highways on Development Work Required to Create a Useable Trail.	BLM
16 th August 2023	Changes to Goals. Addition of Vision and Mission	BLM, GP, KS

11.2 Project Management Office Report - August 2023

Author: Adina Foley, Group Manager-Capital Projects

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the report follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality* and *Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Projects Overview

Wastewater Projects

- 3.1 Marton to Bulls Wastewater Centralisation Project
- 3.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project
- 3.3 Taihape Papakai Wastewater Pump Station
- 3.4 Taihape Wastewater Treatment Plant Upgrades and Consent

Water Projects

- 3.5 Marton Water Strategy

Community Facilities & Other Projects

- 3.6 Taihape Amenities Building
- 3.7 Marton Civic Centre
- 3.8 Taihape Town Hall / Civic Centre
- 3.9 Marton Industrial Park and Rail Hub

4. Miscellaneous Projects and Updates

4.1 Taihape Town Hall

- 4.1.1 The Annual Plan 2023-24 approved a total project budget of \$14,000,000 for the renovation, strengthening and bringing to code of the Taihape Town Hall.
- 4.1.2 Staff are working on strategies for any potential cost savings which includes seeking feedback from specialist contractors and consultants.
- 4.1.3 Accurate final costings at this stage are not possible to estimate. This can only be done once detailed design has been completed and a construction company has been procured. Once started the design process before a building consent can be lodged will likely take 12-18 months.
- 4.1.4 Relevant Resolutions:

<p>Resolved minute number 23/RDC/172 That Council approves the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the consultation document, of up to \$14 million noting that Council is likely to receive \$1,883,000 for better off funding towards the project included in this budget. HWTM/Cr J F Wong. Carried</p>
<p>Resolved minute number 23/RDC/173 That Council directs staff to focus on the completion of this project ahead of the Marton civic centre and starts the design process as from 1st July 23 which is earlier than planned in the long term plan 2021-2031 HWTM/Cr S Loudon. Carried</p>
<p>Resolved minute number 23/RDC/174 That prior to preparing tender documents the council engages with key users of the Taihape Town Hall and civic centre to clarify community needs regarding the design. Cr G Duncan/Cr J F Wong. Carried</p>
<p>Resolved minute number 23/RDC/175 That the design process calls for tenders to provide for the following elements I) Earthquake strengthening of the town hall civic centre II) To meet compliance issues for the strengthened building III) To provide for efficient heating IV) To meet current fire standards V) To provide for power upgrade VI) To consider users expectations re design Tenders will be considered for all or individual elements of the design. HWTM/Cr G Duncan. Carried</p>

- 4.1.5 Through the Annual Plan consultation process, a lot of feedback was received from the submitters. Due to some of the feedback being conflicting staff have not yet been able to define the detailed scope of the project.
- 4.1.6 Resolution 23/RDC174 requests that staff engage with the users of the Taihape Town Hall, therefore staff are planning a workshop in Taihape to document user

ITEM 11.2

requirements, feedback on scope of the works and to share opinions of all potential uses of the town hall.

- 4.1.7 Staff will invite key members of the community, users of the hall and the public to this workshop planned for late September.
- 4.1.8 At this public workshop, staff will aim to form a town hall users' group to continue the feedback with throughout the design and build process similar to the Amenities Building that has just been build.
- 4.1.9 A second workshop will be held for relevant staff to include any requirements for daily operation of the services offered.
- 4.1.10 Following these workshops, the PMO will be finalising the Project Work Plan which will define Project Purpose, Objectives, Scope, Out-of Scope, Background, Constraints and Priorities, Project approach, Procurement approach, Stakeholders and User Group, Project team, RACI chart, Budget, Timelines, Risks and mitigations, Timeline and milestones, Communication plan.
- 4.1.11 This Project Work Plan will be presented back to Council for their endorsement by the Council meeting in October 2023.
- 4.1.12 Once endorsed, the procurement and design can fully start.

Attachments:

1. **PMO report August - three waters projects** [↓](#)
2. **PMO report August - community facilities and other projects** [↓](#)

Recommendation 1

That the report 'Project Management Office Report - August 2023' be received.

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (August Update)
Wastewater														
Marton to Bulls Wastewater Centralisation	The purpose of the project is to improve the current Marton and Bulls wastewater network to become efficient, effective, and reliable wastewater collection, treatment and disposal services in a culturally sensitive and environmentally responsible manner that meets evolving regulatory requirements and ongoing sustainable compliance. The Marton to Bulls wastewater centralisation scope includes the construction of a wastewater pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, development of best practical option for the discharge, consenting, upgrades of the treatment plants at Marton and Bulls if required	Dave Te Maro-Geary	Oct-20	Jun-26	No concerns to date	There is urgency around the delivery of the project. This project will span over numerous years due to its complexity.	The budget is \$25mil, however it is not possible yet to put confident costs against all the components of the project. There is a general expectation that the project will cost more than the current budget, especially if a large piece of land would have to be purchased.	No concerns to date.	1. Infringement notices, fines or Court Order by Horizons until project is completed due to slow progress 2. Unrealistic Expectations of what can be delivered 3. Budget not sufficient for scope 4. Land not available (if land discharge) 5. Long consenting periods & unrealistic consent conditions	\$ 25,000,000	\$ 7,828,158	Ongoing meetings set up with iwi. Iwi is a partner in this project.	Pipeline construction is mostly completed, except for three crossing which need to be designed, consented and implemented. Project Management delivered by PMO. Planner has been engaged. Wastewater and civil engineer has been engaged.	The project group, which is a collaboration between RDC, IWI, planner, wastewater and civil engineers, has met and work has started on the consenting masterplan, see details in PMO report of June deep dive. Continue work with consultant on design for remaining three stream crossing for the pipeline. Key deliverable is a masterplan to approach the very complex consenting, a draft is expected late September/ early October.
Lake Waipu Improvement and Ratana Wastewater Treatment	This project is a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2023, however staff have been working with Horizons and MfE to extend the timeframe for delivery. It is very likely that a 12 months extension from consent approval will be granted by Ministry of Environment. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.	Blair King	Jul-18	Dec-24	No concerns to date	Construction will need to be completed by December 2023. It is very likely that a 12 months extension from consent approval will be granted by Ministry of Environment.	Actual construction costs can only be finalised once all details have been specified or designed and the resource consent conditions are known. An estimate for the construction costs has been prepared and a separate report is included in the August Council Paper outlining a strategy to reduce costs where possible.	No concerns to date	1. Tight timeframe to complete project by December 2023. 2. Ongoing discharge to waterway/ Lake Waipu may be grounds for public notification of the consent application (or limited notification). 3. Unforeseen requirements/ consent conditions for RDC. 4. The approved budgets might not be sufficient to cover the full cost of the upgrade. 5. Funding by MfE is linked to milestones, if the project is delayed there is a chance of funding loss.	\$ 2,425,000	\$ 1,024,830	Regular meetings and updates via email by the PM. Iwi is on board with the project and its approach and supports the irrigation to land option.	Land has been found and purchased. Pipeline design started and negotiation with affected parties ongoing. Irrigation design started. Treatment plant upgrades defined. Resource consent has been lodged.	Onsite groundwater sample collection to be continued throughout the consenting period. Response to Horizons Section 92 request to be submitted in July. Purchase process of extra section has started. Easement negotiations continued. Pump station, pond, pipeline and irrigation design to be finalised. Iwi hui to be organised once the Resource Consent application has been advanced. A report is in this month's Council meeting to recommend direct engagement to be able to save costs. The August public excluded report includes a budget update with estimated figures.
Taihape/ Papakai wastewater pump station	Design and construction of a new wastewater pump station and rising main. Includes upgrade to power supply.	Adina Foley / MDC	Jan-23	Dec-23	No concerns to date	Alternative tank design will push out programme to September 2023, but will result in cost savings. Power Transformer works have been delayed and are now scheduled for completion in Jul 2023	No concerns to date. Tank design variation has potential savings	No concerns to date	1. Delays due to bad weather or supply chain challenges. 2. Poor communication to residents affected by road closures.	\$ 6,358,184	\$ 2,347,026	Updates via email and irregular meetings.	Construction has started in Jan 2023. Rising main and gravity main construction complete on Papakai Rd and Huia Street. Testing completed. Pump chamber and inlet chambers installed. Pipework installation delayed until late August. Valve chamber construction completed.	Alternative design for fibreglass storage tanks has been received and is being reviewed. These changes are likely to reduce contract costs by approximately \$200k. Timeframe for manufacture of storage tanks will push project completion back to later in the year. Current estimates are have the tanks being installed in October. Alternative solution to be formalised as a variation, subject to the review of the alternative design by the engineering consultant. Transformer installation schedule for early October. Community engagement to continue.
Taihape Wastewater Treatment Plant Upgrades and Consent	A new consent for the WWTP is required. Upgrades to the wastewater treatment plant are expected to be able to meet the new consent conditions. Two-staged consent with long term/short term approach. Best practicable option needs to be defined through thorough process for the long term consent. The Taihape WWTP has been non-compliant for the quality of the discharge for a significant time. Due to this concern a business case was brought to Council as part of the Annual Plan 2023-24 and Council approved an extra \$2,000,000 capital spend on improvements and upgrades to the treatment plant. This extra capital spend is in addition to the existing \$500,000 that has been included in the last LTP 2021-24 for processing a short-term 10 year consent for the WWTP before a long term solution can be investigated.		Jul-21	Jun-24	No concerns to date	Progress has been slow due to market restraints for consultants and contractors as well as staff turn over.	Sufficient budget has been included through the Annual Plan 2023-24.	No concerns to date	1. Infringement notices or fines by Horizons until discharge quality is much improved 2. Unrealistic Expectations of what can be delivered in the long-term 3. Long consenting periods & unrealistic consent conditions 4. Suitable land availability - size, topography and soil type (if long-term approach is discharge to land) 5. Capital budget availability for best practical long-term solution	\$ 2,500,000	\$ 149,885	Irregular meetings with iwi. Strong direction from iwi to work on land discharge.	Further funding for upgrades secured. Sludge survey completed. Multiple feedback from consultants received for WWTP upgrades and improvements. Theoretical land sizing calculation completed for discharge to land option.	Short term solutions have been reviewed and confirmed internally to improve the water quality. See separate paper in public excluded for the engagement of a contractor. Sludge survey report completed and options being assessed for the management of the sludge.
Water (Drinking)														
Marton Water Strategy	The Marton Water Strategy has been developed with a new bore as its foundation to replace the current source for potable water for Marton. It includes: - Construction of new raw water bore - Design of treatment plant refurbishment and consenting - Upgrades to existing treatment plant Once all the project is completed, Marton will be provided with pleasant tasting and smelling potable water that meets the NZ Drinking Water Standards. Staff will look at options for the use of the dams once Marton is drawing water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.	Dave Te Maro-Geary / MDC	Jun-22	Dec-24	No concerns to date	The target completion of the end of 2024 is still expected to be achieved.	No concerns to date	No concerns to date	1. Long consenting periods & unrealistic consent conditions 2. Challenges in the engineering consulting market making it difficult to secure contract for design in a timely manner 3. Cost overrun due to market escalations	\$ 11,000,000	\$ 1,485,498	Initial discussion held with iwi, who are supportive of this alternative water source.	The production bore has been drilled to it's final depth of 299m. Planner has been engaged for the resource consent to take water. The Bore is now in construction to be established by October 2023	Direct negotiation continue with one of the treatment plant upgrade tenderers to discuss a suitable outcome. It is anticipated that this will be confirmed late in September. RDC has given MDC the go ahead to develop the Bore to the 270-287m strata as this is included in the contract with WellDrillers. The development of the bore will be completed by October 2023.
Community Facilities														

<p>Taihape Amenities Building / Ngā Awa Block</p>	<p>This project is to build a new sports and community group facility within Taihape Amenities Park with 4 changing rooms including toilets, showers. Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.</p>	<p>Adina Foley</p>	<p>Nov-20 Jul-23</p>	<p>No concerns to date</p>	<p>Construction has been completed.</p>	<p>Construction was completed within budget.</p>	<p>No concerns to date</p>	<p>1. Risk of lengthy process to achieve CCC</p>	<p>\$ 4,648,757 \$ 4,522,850</p>	<p>Discussions have been held with Ngāti Tamakopiri.</p>	<p>Practical Completion achieved. CPU (Certificate of Public Use) has been issued. Building has been officially opened August 12th.</p>	<p>Construction has been completed. Defects and minor repairs/fix ups to be completed in August/September. Staff are closing out the project at the moment including handover to the operational team, finalising security setup and access for users. Close out report with lessons learned to be prepared and shared with Council when ready.</p>
<p>Marion Civic Centre</p>	<p>The current Council civic buildings in Marion are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marion's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub.</p>	<p>Adina Foley</p>	<p>TBC TBC</p>	<p></p>	<p></p>	<p>Project is on hold as per Council resolution 23/RDC/176.</p>	<p>Report to be brought back to LTP workshop with further information in September or October.</p>	<p></p>	<p>\$ 19,000,000 \$ 360,822</p>	<p></p>	<p></p>	<p>Project has been put on hold as per Council resolution 23/RDC/176. Investigations are ongoing: 1. Alternative financing to develop buildings on High St/Broadway 2. What options would be within the LTP budget 3. Do minimum on 46 High St</p>
<p>Taihape Town Hall and Library Redevelopment</p>	<p>Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council is likely to receive \$1,883,000 from better off funding towards the project as an offset to this budget.</p>	<p>Adina Foley</p>	<p>Feb-22 Dec-27</p>	<p></p>	<p></p>	<p>Project Scope to be designed and Project Work Plan to be finalised.</p>	<p></p>	<p></p>	<p>\$ 14,000,000 \$ 136,536</p>	<p>Iwi were an active part of workshop panel.</p>	<p>Building is closed due to safety concerns.</p>	<p>Staff to set up workshop with local users of the town hall (submitters from annual plan process, community board, known users, etc.) and general interested members of the public. Second workshop with operational staff only to follow. Both workshops will inform the scope, requirements and priorities for the renovation. Following the workshops, the project work plan will be completed and the work plan needs to be endorsed by Council.</p>
<p>Other & Community-Led Developments</p>												
<p>Marion Industrial Park and Rail Hub</p>	<p>The Marion Rail Hub (MRH) is an Rangitikei District Council sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from Central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marion Industrial Development Area (MIDA) of 65ha parallel to Mākirikiri Road, adjacent to SH1. This land requires a District Plan change from rural to industrial which has been challenged in the Environment Court. In late April 2023, the Environment Court decided in favour of RDC. However there are aspects of the Court decision provisions (conditions) that do not correctly reflect the Court proceedings. Hence the RDC view is the Court has erred. These particular provisions as written represent a significant barrier to any developer investing in the MRH. RDC has submitted an appeal to the High Court. Should the appeal be successful, it will be returned to the Environment Court for consideration. The timeline to resolution of the appeal is not known.</p>	<p>Mark Barnes</p>	<p>Oct-20 TBC</p>	<p>No concerns to date</p>	<p>Original target completion has been delayed due to the protracted Environment Court process. Further delay (not quantified) is inevitable due to the appeal to the High Court and securing additional private investment.</p>	<p>Spend to date is from central government funding provision.</p>	<p>No issues</p>	<p>1. Delays cause issues with continuation of central Government funding. 2. High Court appeal is not successful. 3. Additional private investment to fund the MRH is not forthcoming.</p>	<p>\$ 9,850,000 \$ 3,307,237</p>	<p>Discussions have previously been held with Ngā Wairiki Ngāti Apa who are supportive of the project.</p>	<p>Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework - Commence draft • Community Liaison Group charter – commence draft • Ecological and Landscape Management Plan – complete stream winter flow measurement.</p>	<p>Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework – Commence draft • Community Liaison Group charter – commence draft • Ecological and Landscape Management Plan – complete stream winter flow measurement. Although not in the projects control, establish with legal team a potential timeline for the High Court appeal.</p>

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (August Update)
Community Facilities														
Taihape Amenities Building / Ngā Awa Block	This project is to build a new sports and community group facility within Taihape Amenities Park with 4 changing rooms including toilets, showers. Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.	Adina Foley	Nov-20	Jul-23	No concerns to date	Construction has been completed.	Construction was completed within budget.	No concerns to date	1. Risk of lengthy process to achieve CCC	\$ 4,648,757	\$ 4,522,850	Discussions have been held with Ngāti Tamakopiri.	Practical Completion achieved. CPU (Certificate of Public Use) has been issued. Building has been officially opened August 12th.	Construction has been completed. Defects and minor repairs/fix ups to be completed in August/September. Staff are closing out the project at the moment including handover to the operational team, finalising security setup and access for users. Close out report with lessons learned to be prepared and shared with Council when ready.
Marton Civic Centre	The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marton's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub.	Adina Foley	TBC	TBC					Project is on hold as per Council resolution 23/RDC/176. Report to be brought back to LTP workshop with further information in September or October.	\$ 19,000,000	\$ 360,822			Project has been put on hold as per Council resolution 23/RDC/176. Investigations are ongoing: 1. Alternative financing to develop buildings on High St/Broadway 2. What options would be within the LTP budget 3. Do minimum on 46 High St
Taihape Town Hall and Library Redevelopment	Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council is likely to receive \$1,883,000 from better off funding towards the project as an offset to this budget.	Adina Foley	Feb-22	Dec-27					Project Scope to be designed and Project Work Plan to be finalised.	\$ 14,000,000	\$ 136,536	Iwi were an active part of workshop panel.	Building is closed due to safety concerns.	Staff to set up workshop with local users of the town hall (submitters from annual plan process, community board, known users, etc.) and general interested members of the public. Second workshop with operational staff only to follow. Both workshops will inform the scope, requirements and priorities for the renovation. Following the workshops, the project work plan will be completed and the work plan needs to be endorsed by Council.
Other & Community-Led Developments														
Marton Industrial Park and Rail Hub	The Marton Rail Hub (MRH) is an Rangitikei District Council sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from Central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marton Industrial Development Area (MIDA) of 65ha parallel to Mākirikiri Road, adjacent to SH1. This land requires a District Plan change from rural to industrial which has been challenged in the Environment Court. In late April 2023, the Environment Court decided in favour of RDC. However there are aspects of the Court decision provisions (conditions) that do not correctly reflect the Court proceedings. Hence the RDC view is the Court has erred. These particular provisions as written represent a significant barrier to any developer investing in the MRH. RDC has submitted an appeal to the High Court. Should the appeal be successful, it will be returned to the Environment Court for consideration. The timeline to resolution of the appeal is not known.	Mark Barnes	Oct-20	TBC	No concerns to date	Original target completion has been delayed due to the protracted Environment Court process. Further delay (not quantified) is inevitable due to the appeal to the High Court and securing additional private investment.	Spend to date is from central government funding provision.	No issues	1. Delays cause issues with continuation of central Government funding. 2. High Court appeal is not successful. 3. Additional private investment to fund the MRH is not forthcoming.	\$ 9,850,000	\$ 3,307,237	Discussions have previously been held with Ngāti Apa who are supportive of the project.	Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework - Commence draft • Community Liaison Group charter - examples being sought to inform CLG. • Ecological and Landscape Management Plan draft continuing	Stage 1 Development tasks as defined in the Environment Court Provisions: • Comprehensive Monitoring Framework – Commence draft • Community Liaison Group charter – commence draft • Ecological and Landscape Management Plan – complete stream winter flow measurement. Although not in the projects control, establish with legal team a potential timeline for the High Court appeal.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. FP-29 Jun 23 (under separate cover)
2. MRMC-11 Jul 23 (under separate cover)
3. HRWS-17 Jul 23 (under separate cover)
4. HCC-07 Aug 23 (under separate cover)
5. RCB-08 Aug 23 (under separate cover)
6. TRAK-08 Aug 23 (under separate cover)
7. TCB-09 Aug 23 (under separate cover)
8. TCC-10 Aug 23 (under separate cover)
9. YC-21 Aug 23 (under separate cover)

Recommendation

That the following minutes are received:

- Finance and Performance- 29 Jun 23
- McIntyre Reserve Management Committee-17 Jul 23
- Hunterville Rural Water Scheme- 17 Jul 23
- Hunterville Community Committee- 07 Aug 23
- Ratana Community Board- 08 Aug 23
- Te Roopuu Ahi Kaa- 08 Aug 23
- Taihape Community Board-09 Aug 23
- Turakina Community Committee- 10 Aug 23
- Youth Council-21 Aug 23

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 25 July 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Taihape Area School - location for decant during rebuild
4. Mayors Task Force for Jobs - Contract Re-evaluation
5. Taihape Wastewater Treatment Plant Upgrades - Contract for system upgrade
6. Rātana Pā Wastewater Treatment Plant - Budget increase and direct procurement

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 25 July 2023	To consider the minutes relating to matters that were the subject of discussion at the 29 June meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.3 - Taihape Area School - location for decant during rebuild	s7(2)(b)(ii) - Commercial Position s7(2)(c)(ii) - Public Interest	s48(1)(a)(i)
13.4 - Mayors Task Force for Jobs - Contract Re-evaluation	s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.5 - Taihape Wastewater Treatment Plant Upgrades - Contract for system upgrade	s7(2)(i) - Negotiations	s48(1)(a)(i)

<p>13.6 - Rātana Pā Wastewater Treatment Plant - Budget increase and direct procurement</p>	<p>s7(2)(i) - Negotiations</p>	<p>s48(1)(a)(i)</p>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting