



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 26 October 2023

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Cr Fi Dalgety

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

Contact:	0800 422 522 info@rangitikei.govt.nz www.rangitikei.govt.nz (06) 327 0099				
Locations:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; border: none; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td style="border: none; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> <td style="border: none;"></td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls				
<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape					
Postal Address:	Private Bag 1102, Marton 4741				
Fax:	(06) 327 6970				

Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 26 October 2023 at 1.00pm.

Order Of Business

1	Welcome / Prayer	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations.....	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	5
	6.1 Confirmation of Minutes	5
7	Follow-up Action Items from Previous Meetings	17
	7.1 Follow-up Action Items from Council Meetings.....	17
8	Mayor’s Report	20
	8.1 Mayor's Report - October 2023.....	20
9	Chief Executive’s Report	43
	9.1 Chief Executive's Report - October 2023	43
10	Reports for Decision	50
	10.1 Adoption of Meeting Schedule for 2024	50
	10.2 Adoption of the 2022/23 Annual Report	55
11	Reports for Information.....	56
	11.1 Councillor Report.....	56
	11.2 Project Management Office Report - October 2023.....	59
12	Minutes from Committees.....	66
	12.1 Minutes from Committees	66
13	Public Excluded	67
	13.1 Public Excluded Council Meeting - 28 September 2023	67
	13.2 Follow-up Action Items from Council (Public Excluded) Meetings.....	67
14	Open Meeting	68

AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Public Forum - Mayor Tracey and Councillors from Tararua District Council

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 The minutes from Ordinary Council Meeting held on 28 September 2023 are attached.

Attachments

1. Ordinary Council Meeting - 28 September 2023

Recommendation

That the minutes of Ordinary Council Meeting held on 28 September 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 28 September 2023
Time: 1.00pm
Venue: Council Chamber
 Rangitikei District Council
 46 High Street
 Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Brian Carter
- Cr Gill Duncan
- Cr Richard Lambert
- Cr Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan

In attendance

- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community Services
- Mr Dave Tombs, Group Manager - Corporate Services
- Mrs Sharon Grant, Group Manager - People and Performance
- Mrs Adina Foley, Group Manager- Capital Projects
- Ms Katrina Gray, Senior Strategic Planner
- Mr Eswar Ganapathi, Senior Project Manager
- Ms Joanne Manuel, Manager- Community Wellbeing
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Sheryl Srhoj, Manager- Community Property
- Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	4
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Council Meetings.....	4
8	Mayor’s Report	5
8.1	Mayor's Report - September 2023	5
9	Chief Executive’s Report	5
9.1	Deputy Chief Executive's Report - September 2023	5
10	Reports for Decision	6
10.1	Adoption of Pae Tawhiti Rangitikei Beyond, Community Spatial Plan	6
10.2	Review of Swim Centre Admission Fees	6
10.3	2023/24 Budget Adjustments	7
10.4	Treasury Management Policy - Update.....	7
11	Reports for Information	8
11.1	Better Off - Town Centre Revitalisation - Phase 1	8
11.2	Project Management Office Report - September 2023	8
12	Minutes from Committees	8
12.1	Minutes from Committees	8
13	Recommendations from Committees	9
13.1	Recommendations from the Hunterville Community Committee.....	9
13.2	Recommendations from Taihape Community Board	9
14	Public Excluded	10
14.1	Public Excluded Council Meeting - 31 August 2023	10
14.2	Follow-up Action Items from Council (Public Excluded) Meetings.....	10
14.3	Marton Rail Hub - Project Update Report.....	10
14.4	Marton Rail Hub – July 2023 Update Report: Correction	10
14.5	Taihape Area School - location for decant update.....	10
14.6	Road Maintenance Procurement Strategy.....	10
14.7	Rātana Pā Wastewater Treatment Plant - Budget increase and direct procurement.....	11

15 Open Meeting 11

ITEM 6.1 ATTACHMENT 1

Unconfirmed

1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.00pm.

2 Apologies

Resolved minute number 23/RDC/280

Apologies were received from Cr Calkin and Cr Dalgety.

Cr B Carter/Cr D Wilson. Carried

3 Public Forum

Mr Peter Kipling-Arthur, Chair of the Taihape Community Board spoke to a number of recommendations that had come out of the boards recent workshops. Key requests are to update the disability road signs, have designated areas for the motorhome association and sealing the road outside Kokako Pavillion for truck parking.

It was agreed that these items would go to the next Assets and Infrastructure meeting as an agenda item.

4 Conflict of Interest Declarations

Cr Loudon declared a conflict of interest for item 14.3 Marton Rail Hub-Project Update Report and Item 14.4 Marton Rail Hub – July 2023 Update Report: Correction.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 23/RDC/281

That the minutes of Ordinary Council Meeting held on 31 August 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Cr J F Wong. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 5

It was requested that Mr Barnes provide an update on this item for the next meeting.

Resolved minute number 23/RDC/282

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr B Carter/Cr P Hiroa. Carried

8 Mayor's Report

8.1 Mayor's Report - September 2023

His Worship the Mayor provided highlights from his report.

Cr Loudon updated Council on the health initiative in Taihape and noted this involved health service parties across the area and that this was a very positive meeting.

Cr Lambert gave an update on the RRCC meeting where the lead speaker emphasised the importance the RRCC setup for NZ trade.

Cr Duncan provided an update on her attendance at Business Rangitikei and that it was well attended, and the initiative was very exciting.

His Worship the Mayor spoke of concerns around the Bulls bridge and the dumping of rubbish occurring in the area, noting that a clean up had been undertaken and he was part of this.

Resolved minute number 23/RDC/283

That the Mayor's Report – September 2023 be received.

HWTM/Cr G Maughan. Carried

9 Chief Executive's Report

9.1 Deputy Chief Executive's Report - September 2023

The report was taken as read.

Resolved minute number 23/RDC/284

That the Deputy Chief Executive's Report – September 2023 be received.

Cr D Wilson/Cr P Hiroa. Carried

Resolved minute number 23/RDC/285

That clause 13.8 of Council's Standing Orders be amended to read:

13.8 Member's status: quorum

Members who attend meetings by electronic link will be counted as present for the purposes of a quorum.

LGA 2002, sch 7, cl 25A(4). [updated from 1 October 2023]

Cr D Wilson/Cr B Carter. Carried

10 Reports for Decision

10.1 Adoption of Pae Tawhiti Rangitikei Beyond, Community Spatial Plan

The Council acknowledged and commended Ms Gray for her work to produce the Spatial Plan.

Resolved minute number 23/RDC/286

That the report 'Adoption of Pae Tawhiti Rangitikei Beyond, Community Spatial Plan' be received.

Cr Te Ora Hiroa/Cr G Duncan. Carried

Resolved minute number 23/RDC/287

That Council adopt Pae Tawhiti Rangitikei Beyond, Community Spatial Plan, subject to minor amendments.

Cr D Wilson/Cr P Hiroa. Carried

10.2 Review of Swim Centre Admission Fees

Mrs Gordon confirmed that any increase will not impact the adopted fees and charges as the schedule doesn't specify the fees for swim centres.

In response to a question Ms Srhoj advised that Council has, for the last two years, allocated funds towards Taihape and Marton swim centres and there have been some upgrades to both these facilities.

Resolved minute number 23/RDC/288

That the report "Review of Swim Centre Admission Fees" be received

Cr B Carter/Cr G Maughan. Carried

Resolved minute number 23/RDC/289

That Council does approve an increase of 6% for the Taihape and Marton Swim Centres admission fees for the 2023-24 Season.

Cr B Carter/Cr G Maughan. Carried

10.3 2023/24 Budget Adjustments

Mr Tombs clarified that the budget will be amended when this is resolved by Council.

Resolved minute number 23/RDC/290

That Council receives the report '2023/24 Budget Adjustments

Cr J F Wong/Cr R Lambert. Carried

Resolved minute number 23/RDC/291

That Council approves the proposed amendments to decrease the 2023/24 Capital Budget to \$34.27m to reflect more appropriate timing of certain key projects (noting that the future expenditure related to these projects may be brought forward to 2023/24 if practical), to include two key unbudgeted projects that have continued to 2023/24, to include prior year budgets for certain projects that were incomplete at 30 June 2023 and to reflect some budgets being more appropriately classified as operational.

Cr D Wilson/Cr G Maughan. Carried

Resolved minute number 23/RDC/292

That Council approves the increase in the Operating Expenses Budget 2022/23 to \$27.59m to reflect Council's ongoing responsibility to continue with Emergency Repair Works, Council's obligations regarding grants and other minor initiatives that were incomplete at 30 June 2023.

Cr D Wilson/Cr C Raukawa. Carried

Resolved minute number 23/RDC/293

That Council approves the increase in the Revenue Budget 2023/24 to \$15.78m to recognise unbudgeted grant income that Council expects to receive relating to Emergency Works and Mayors Taskforce for Jobs.

Cr G Maughan/Cr S Loudon. Carried

10.4 Treasury Management Policy - Update

The report was taken as read.

Resolved minute number 23/RDC/294

That Council approves the amended Treasury Management Policy.

Cr J F Wong/Cr D Wilson. Carried

11 Reports for Information

11.1 Better Off - Town Centre Revitalisation - Phase 1

Ms Gray introduced this report and the launch of phase 1 which is intended to focus on Marton. In response to a question about the \$80,000 budget Ms Gray advised this will be used to implement a range of low-cost high value projects.

Resolved minute number 23/RDC/295

That the report 'Better Off - Town Centre Revitalisation - Phase 1' be received.

Cr B Carter/Cr C Raukawa. Carried

Resolved minute number 23/RDC/296

That Cr Loudon is the Elected Member Lead for the Better Off Town Centre Revitalisation Project for Marton.

HWTM/Cr D Wilson. Carried

11.2 Project Management Office Report - September 2023

Mrs Foley presented a verbal report this month.

Papakai Pump

Ms Foley will have an offline discussion in regard to Friends of Taihape and the building of the bridge, noting the Papakai Pump project is not completed as yet.

Resolved minute number 23/RDC/297

That the report 'Project Management Office Report - September 2023' be received.

Cr B Carter/Cr D Wilson. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The minutes were received.

Resolved minute number 23/RDC/298

That the following minutes are received:

- Bulls Community Committee- 12 July 23
- Marton Community Committee- 09 August 23
- Policy and Planning Committee- 10 August 23
- Finance and Performance- 31 August 23

Cr D Wilson/Cr J F Wong. Carried

13 Recommendations from Committees**13.1 Recommendations from the Hunterville Community Committee**

Mrs Gordon explained to the Council that there was a proposed change to annual allocations due to changes in ward boundaries, which changed the funding amounts to the community committees. Instead, staff aligned the amounts with previous years to not disadvantage any committee.

Resolved minute number 23/RDC/299

That Council reinstate annual allocation of \$1 per rateable property to terms of reference.

Cr R Lambert/Cr J F Wong. Lost.

13.2 Recommendations from Taihape Community Board

Mr Benadie confirmed that the items raised by the Taihape Community Board are complex, especially when they relate to a state highway.

It was agreed that these recommendations would be presented to the next Assets / Infrastructure Committee.

Resolved minute number 23/RDC/300

That the Taihape Community Board strongly recommend that Council engage with Waka Kotahi over the issues and possible solutions raised in Items One, Six Seven and Eight of the Traffic, Safety and Management summary as discussed at their July workshop.

That Council staff consult with the Taihape Community Board over the feasibility of actions requested in Items Two, Three, Four, Five and Eight of the Traffic, Safety and management summary as discussed at their July workshop.

HWTM/Cr G Duncan. Carried

14 Public Excluded

The meeting went into public excluded session 2.27pm.

Resolution to Exclude the Public

Resolved minute number **23/RDC/301**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 31 August 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Marton Rail Hub - Project Update Report
4. Marton Rail Hub – July 2023 Update Report: Correction
5. Taihape Area School - location for decant update
6. Road Maintenance Procurement Strategy
7. Rātana Pā Wastewater Treatment Plant - Budget increase and direct procurement

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
14.1 - Public Excluded Council Meeting - 31 August 2023	To consider the minutes relating to matters that were the subject of discussion at the 31 August meeting.	S48(1)(a)
14.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
14.3 - Marton Rail Hub - Project Update Report	s7(2)(h) - Commercial Activities	s48(1)(a)(i)
14.4 - Marton Rail Hub – July 2023 Update Report: Correction	s7(2)(h) - Commercial Activities	s48(1)(a)(i)
14.5 - Taihape Area School - location for decant update	s7(2)(b)(ii) - Commercial Position s7(2)(c)(ii) - Public Interest	s48(1)(a)(i)
14.6 - Road Maintenance Procurement Strategy	s7(2)(a) - Privacy	s48(1)(a)(i)

	s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	
14.7 - Rātana Pā Wastewater Treatment Plant - Budget increase and direct procurement	s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr Te Ora Hiroa. Carried

15 Open Meeting

The meeting went into open session 4.13pm.

Resolved minute number 23/RDC/302

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/302 - 22/RDC/315

Cr B Carter/Cr C Raukawa. Carried

The meeting closed at 4.13pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 October 2023.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	28-Sep-23	Recommendations from the Taihape Community Board and public forum by Mr Kipling-Arthur	Arno	Recommendations have been assigned to the Assets / Infrastructure Committee	Closed
2	28-Sep-23	Marton water - as we are about to have effects from seasonal change staff to start comms around changing water quality in Marton	Rhonda / Arno		
3	28-Sep-23	Marton water Strategy - include a project update in next meeting	Adina Foley	An update will be included in the October or November Council meeting	In progress
4	31-Aug-23	Investigate planting a tree at Marton Park - as per the request from Marton RSA to commemorate the Coronation of King Charles III (agreed at the council meeting)	Karen / Murray	Murray/Karen are investigating the cost of a tree and plaque to be part of the Armistice Day commemorations at Marton Park on 11 November 2023.	In progress
5	31-Aug-23	Investigate next steps with the Gorges to See cycle trail concept	Gaylene / Kim	Quotes were sought from two companies, both of whom have completed feasibility studies for cycle trails such as this in the past. Roam Consulting offered the most comprehensive research for the best value at \$21,278. The next step is to apply for funding to cover the costs of the feasibility study.	In progress
6	31-Aug-23	Marton Water strategy - test results to understand what the water quality - for A&I workshop in September - if appropriate	Adina Foley	Once results have been received staff will share this with Council at the October meeting	In progress
7	25-Jul-23	Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees (re Putorino Landfill)	Mark Barnes	Submission will be sent by the end of September 2023	In progress
8	29-Jun-23	Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement	Graeme P / Arno	No progress to report.	In progress
9	29-Jun-23	Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property	Graeme P	No Further Action required of RDC until documents arrive from Purchasers' Lawyer.	In progress
10	29-Jun-23	Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council	Graeme P	No Further Action for RDC at present.	In progress
11	29-Jun-23	Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved	Graeme P	Awaiting advice from Bowls.	In progress
12	29-Jun-23	Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2	Graeme P	No Further Action for RDC at present.	In progress
13	29-Jun-23	Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and That Council supports the Society's funding application to J B S Dudding Trust; and directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and confirms that any requests for funding or fee waivers be considered independently of these recommendations	Graeme P	No Further Action for RDC at present.	In progress
14	1-Jun-23	Supply more info re Council's High Street buildings - to include NBS timeframes, safety, maintenance etc	Adina Foley	As part of the development of the LTP more information will be provided to Council on the High Street buildings. Further information will be provided to a workshop in September / October. A Working Group has been established to progress this.	In progress
15	24-May-23	Otara bridge - ensure attendees at the meeting are being kept informed and weekly updates are on our website	Rhonda Morris / Carol Gordon	Manawatu District Council lead this project. Weekly updates on progress are made to RDC's website.	In progress
16	24-May-23	Progress putting the macron above the I in Rangitikei	Leah / Bonnie	The next stage in this process is underway (iwi consultation).	In progress
17	26-Apr-23	Re rental on Bulls museum - what other properties are rented and what is the rental amounts	Gaylene/ Graeme P	There are other Council properties that have a minimal lease rental. Staff are still to review the documentation to consider similarities to the lease for the former Bulls Library.	In progress
18	26-Apr-23	Taihape swim centre - extending hours - consider as part of LTP 2034-44 (along with Marton swim centre)	Gaylene / Arno	This work will continue through the creation of the next LTP	In progress
19	25-Aug-22	As per resolution 22/RDC/305: That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges.	Adina Foley	No further progress has been made. An official letter of record has been prepared and shared with the new CEO and the community group summarising all details incl resolutions of this project.	In progress

20	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy.	Dave Tombs/ Adina Foley	Draft currently being reviewed for presentation to ELT, the complete set will include the strategy, policy and a guide, estimated to be completed by October 2023.	In progress
21	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Adina Foley / Gaylene Prince / Johan Cullis	Staff are presently investigating software compatibility with our suppliers. The bylaw that will allow enforcement action has been endorsed by Council. A Council resolution will be required for Council to put signage up.	In progress
22	31-Mar-22	Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme.	Arno Benadie	One of the scheme members confirmed that they purchased 800 m of suitable pipe, stored on one of the farms. The renewal work started. RDC will assist where required.	In progress
23	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this.	Arno Benadie / Raj Khadka	A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time.	In progress

8 Mayor's Report

8.1 Mayor's Report - October 2023

Author: Andy Watson, His Worship the Mayor

Tēnā kotou katoa

The weekend's election results are fantastic for the Rangitikei because we now effectively have four representatives to provide our voice to Government. My and our district's congratulations go to -

Suze Redmayne – National - Suze is replacing retiring National MP Ian McKelvie. Suze has been identified obviously by her high party placement of 21 and her election success, while anticipated, is fantastic. She now no longer needs that List position having taken the seat.

We also acknowledge the service given to the Rangitikei over several terms by retiring MP Ian McKelvie.

Debbie Ngarewa-Packer – Te Pāti Māori - Congratulations to both Debbie and Te Pāti Māori who have won Te Tai Hauāuru (North Island/West Coast) Māori Electorate replacing Adrian Rurawhe. It will be a pleasure to work with Debbie over her term in office and I am looking forward to a catchup with her shortly.

Andrew Hoggard – ACT - Andrew is well known to us for his roles in Federated Farmers both locally and nationally. It will be a huge benefit to us and our rural sector in having him as a List MP. While I have had many conversations with Andrew in the past, I look forward again to a catchup with him in the near future.

Adrian Rurawhe – Labour - Adrian will be retained as a List MP which adds a further Rangitikei voice to the Government. The decisions around Speaker of the House, which is Government, is yet to be made which does not necessarily need to be the party in power. I and Council applaud and recognise Adrian's style of impartial leadership in Government and we thank him for this.

While Council celebrates and welcomes these successes, we thank all candidates for standing and in particular thank Soraya Peke-Mason, past Councillor for Rangitikei and outgoing Labour List MP for her community service which I am sure will be continued in some way.

Yes we now know that National/ACT have the ability to form a Government and that it is likely also to have to be supported by Winston Peters and NZ First. Those negotiations will be tricky and the Prime Minister will have to award several senior ministry positions to both ACT and NZ First. Finance, Health, Education and the Ministry of Social Development are unlikely in my opinion so it will be an interesting time that could last several weeks. In the meantime we wait for direction on the Three Waters and RMA Reforms. What has been indicated is the need for authorities to work together in both Three Waters and Economic Development while retaining local voice and ownership. How Government will support that process financially is unknown, however it is urgent that as Governors of the region we meet collectively and unfortunately that as yet has not happened.

Several people including staff are wondering where Council is at in the selection of a new Chief Executive to replace Peter Beggs. The process takes some time, shortlisting has happened and final

interviews will be on 31 October. Following that there tends to be a period of negotiation/acceptance with the likelihood that a successful candidate will need to give notice to their current employer before taking up office early in the new year. We are fortunate to have the services of our Interim Chief Executive Kevin Ross and his leadership over the last few weeks has been extraordinary - under his guidance we have made significant progress.

There has been a lot of local talk around the speed and road restrictions on State Highway 1 just south of Utiku. The slumping of the road is certainly not a new event, it has been ongoing for decades. What is new is the increasing risk of a major earth movement which could cut State Highway 1 and the main trunk rail line off for an extended period. Waka Kotahi are under urgency working on the business case for both reforming/replacement(?) of the section of road and “Plan B” in case of failure. Our concern is that if there was to be a major closure of State Highway 1 that our roading network would not support a diversion locally and any diversion would probably need to be State Highways 3, 4 or potentially 2.

Last weekend, “the election weekend” was busy. I attended the celebration for Suze Redmayne in Feilding and travelled very early on Sunday morning to go to the opening and blessing of the refurbished whare, ablution block and kitchen at Opaea Marae north of Taihape which started at 5am. While there were challenges with the rebuild process with land ownership issues, consenting and covid, the results have been extraordinary. The Ngāti Tamakōpiri team led by their Building Project Manager Dianne Saunders have driven a rebuild and hosted a huge number of visitors well. It was a privilege to attend and speak on behalf of Council.

The weekend of 28 October will also be huge with both the Shemozzle in Hunterville and the 90th anniversary for the Rural Women in Tutaenui. The Rural Women Network in New Zealand flies under the radar a little but whenever there is a need, crisis or Civil Defence emergency they are there. They work within the rural networks to promote leadership, health and social wellbeing and our chapter (if that is the right word) is recognised nationally with Fiona Gower holding the term of National Presidency. Don’t forget the Shemozzle – if you haven’t been you should go. There is a NZ icon, the sight of all the dogs being chained up in a main street and the challenges are images to capture, but the chance for the rural community to network is the beauty of the event. My congratulations go to the Shemozzle Committee.

There has been a lot of discussion in Taihape around the rebuild of the Taihape Area School. It is in the public arena that the Ministry of Education and School Board have asked Council if we can work with them to provide a site for the temporary relocation of the school for a period of what could well be a couple of years. It is important to note that this request has been driven by the Ministry and Board and at the moment we are not in the position to engage with the user groups of the park for instance, however we will not make any decisions without consultation with the community user groups. Our principal driver is to support education in Taihape – we intend to do all we can to make sure that the rebuild of the school is on track and that the school community is supported in any way we can.

Increasingly I as Mayor have been asked to spend time in Wellington as part of a small select group of Mayors to sit on roading, the Future of Local Government and an interface with the new

ITEM 8.1

Government. While unfortunately it takes time away from some of the local Council issues it is incredibly important and certainly increases our chance of assistance from the Government. National Council's most recent meeting recommended providing regular formal updates from LGNZ to member councils. Attached is the first of these four-monthly reports. They provide progress updates on strategic goals and are designed to help ensure all Elected Members are across LGNZ's work and able to give feedback.

Finally, we have had a workshop in Taihape with the "users" of the now closed Taihape Town Hall and Administration Block. What I personally take out of that meeting is that we are on the right track – "strengthen the hall, make it usable but most importantly talking about it is a poor replacement for action – just get on with it!"

Mayors Engagement

October 2023

2	<p>Attended Monthly Catchup with Police</p> <p>Attended weekly meeting with Interim Chief Executive</p>
3	<p>Attended RLTP Workshop</p> <p>Attended MDC re Roothing</p> <p>Attended Taihape Town Hall/Civic Centre User Feedback Workshop</p> <p>Attended weekly meeting with Deputy Mayor</p>
4	<p>Attended meeting with Kanoa re Marton Rail Hub</p>
5	<p>Attended meeting with Whanganui District Council re Regional Deals</p> <p>Attended meeting re Village Green Christmas Tree</p> <p>Attended Turakina Community Committee</p>
6	<p>Attended MTFJ Governance Group Online Meeting</p>
9	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly LTP meeting</p> <p>Attended Hunterville Community Committee Meeting</p>
10	<p>Attended meeting with Waka Kotahi</p> <p>Attended Significance & Engagement Policy Review meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
11	<p>Attended monthly meeting with ELT</p> <p>Attended meeting with Skye Properties</p> <p>Attended Teresa Allen’s Funeral Service</p>
12	<p>Attended Working Group – Review of Revenue & Financing Policy</p> <p>Attended Assets & Infrastructure Committee Meeting</p> <p>Attended Policy/Planning Committee Meeting</p> <p>Attended Marton Civic Centre Working Group Meeting</p>
13	<p>Attended Review of Council Reports meeting with staff</p> <p>Attended meeting with Kevin Palmer Ministry of Education</p> <p>Attended meeting with Ngati Hauti</p>
15	<p>Attended Opening of new Ablution Block and Kitchen Extension Opaea Marae</p>
16	<p>Attended Climate Change Strategy Meeting</p> <p>Attended weekly LTP meeting</p>
17	<p>Attended Regional Transport Matters/Regional Chiefs Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
18	<p>Attended CE Recruitment meeting with Jackson Stone</p> <p>Attended Waka Kotahi webinar – Draft Investment Prioritisation Method</p>

ITEM 8.1

	<p>Attended meeting with Craig Nash re New Government</p> <p>Attended BA5 meeting at Linton Military Camp</p>
19	<p>Attended LTP Workshop</p> <p>Attended LGNZ Election Focus Group meeting</p>
20	<p>Attended MTFJ Core Group Meeting in Wellington</p>
24	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly LTP meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
25	<p>Attended Manfeild Park Trust AGM</p> <p>Attended catchup with TUIA Bridget & Matthew prior to final Wananga</p>
26	<p>Attended Finance/Performance Committee Meeting</p> <p>Attended Council Meeting</p>
27	<p>To attend Accessing Central NZ Governance Group meeting</p> <p>To attend meeting with PNCC re Regional Deals</p>
28	<p>To attend the 25th Anniversary Shemozzle</p> <p>To attend the 90th Anniversary Rural Women Celebration</p>
30	<p>To attend weekly meeting with Interim Chief Executive</p> <p>To attend Rangitikei College Scholarship Interviews</p> <p>To attend JBS Dudding Trust Annual Meeting</p>
31	<p>To attend Chief Executive Interviews</p> <p>To attend weekly meeting with Deputy Mayor</p>

Attachments:

1. **LGNZ Four-Monthly Report for Member Councils: July-October 2023** [↓](#)
2. **Elected Member Attendance- Oct 22- 18 Oct 23** [↓](#)

Recommendation

That the Mayor’s Report – October 2023 be received.



LGNZ FOUR-MONTHLY REPORT FOR MEMBER COUNCILS

// JULY-OCTOBER 2023



Ko Tātou LGNZ.

This report summarises LGNZ’s work on behalf of member councils. It’s designed to be put on your council agenda for discussion and feedback, or you might choose to use it in another way. We will produce this report three times a year.

This report complements our regular communication channels, including Keeping it Local (our fortnightly e-newsletter), providing a more in-depth look at what we do.

Contents

- Introduction 4
- Progress on strategic goals 5
 - Priority/01 Resetting the relationship with Central Government 5
 - Political engagement and government relations..... 5
 - Briefing to the Incoming Government 5
 - Priority/02 Establishing stronger Te Tiriti-based partnerships with Iwi Māori 6
 - Te Maruata update 6
 - Mana whenua relations 6
 - Priority/03 Campaigning for greater local decision-making and localism 6
 - Choose Localism and Future for Local Government 6
 - An overview of this mahi 6
 - Building consensus on the Future for Local Government..... 7
 - Priority/04 Ramping up our work on climate change..... 7
 - Next steps 7
 - Support for cyclone-affected councils 8
 - Priority/05 Delivering and building on our core work 9
 - Water services reform 9
 - Transport..... 9
 - Resource management reform 10
 - Remits 10
 - Other policy and advocacy work..... 11
 - Media 11



Conference and Excellence Awards Update	12
Engagement with members, including sector and zone meetings.....	12
Mayors Taskforce for Jobs	12
Young Elected Members	13
Community Boards Executive Committee	13
Council capability	13
CouncilMARK refresh	14
Guidance for members	14
Libraries partnership	15



Introduction

At National Council's most recent meeting, we decided to provide regular formal updates from LGNZ to member councils. A number of you have suggested a paper that you could put on your council agenda would be a helpful way to ensure everyone was across our work and able to give feedback. It's important to National Council that all member councils are across the breadth and depth of work that LGNZ is doing on your behalf.

These reports will be provided three times a year, and this first one covers the period July-October 2023.

Our SuperLocal Conference in July attracted record attendance and very positive feedback. Since conference, our energies have turned to a range of matters specific to the period between now and the end of the calendar year: the Future for Local government response, which is part of our broader Choose Localism campaign; preparation of our briefing document for the incoming Government; close liaison and partnership settings with Mayors Taskforce for Jobs, which is having a strategic reset; and numerous other matters that are captured in this report.

This report shows the breadth and scope of the mahi that our small team delivers – with care, commitment, creativity and very high standards.

Ngā mihi
Sam and Susan



Progress on strategic goals

Priority/01

Resetting the relationship with Central Government

Political engagement and government relations

Our political engagement is currently geared towards advancing the Choose Localism campaign. We have released a toolkit for members to use when they're meeting with local MPs so that they can champion localism and galvanise central politicians behind the movement.

Sitting alongside that is also our work to continue influencing election policy from Wellington. In late August, National's Social Development Spokesperson, Louise Upston and candidate for Remutaka Emma Chatterton, met with Susan, Scott and Mayors Max Baxter and Alex Walker from the MTFJ governance group to talk about how we could work with National, if in government, to progress the initiative. The briefing note we sent prior to the meeting emphasised the links between how MTFJ works in practice and the power of localism.

In mid-August, LGNZ also met with the Green Party to brief them about the Ratepayers Assistance Scheme and how it could support their Clean Power Payment Policy. We also took the opportunity to socialise the Regional Sector's flood protection business case with them.

Briefing to the Incoming Government

We've prepared a Briefing to the Incoming Government, which is an opportunity to familiarise the incoming government with local government, our key areas of focus, and to open the door for future engagement.

We are grounding this year's briefing in our Choose Localism campaign. It has two parts:

1. Cover letters tailored to individual ministers explaining how local government can help them, and how the work of local government interacts with their portfolio and priorities.
2. A briefing that covers key information about local government in New Zealand and LGNZ, and sets out key advocacy issues and opportunities for local government – as well as constraints.

It will be vibrant, high level, tailored to the government and ministers receiving it, and based largely on existing information and resources including our Relationship Reset and Policy Priorities documents, which were socialised with political parties in the lead up to and during the campaign period. It will be sent to ministers once a Government has been formed.



Priority/02

Establishing stronger Te Tiriti-based partnerships with Iwi Māori

Te Maruata update

Te Maruata held a whānui hui in Ōtautahi on 26 July as part of SuperLocal. This was a really well-attended hui, with around 70 Māori elected and appointed members, council staff and other key stakeholders in attendance. A key focus for the hui was for whānui members to share their expectations of the Rōpū Whakahaere – including what they want the Rōpū Whakahaere to prioritise focus on over this triennium, and how members want to be kept up to date on that mahi.

Rōpū Whakahaere members are meeting in November and will discuss the feedback that was shared and come up with a plan for actioning it.

Te Maruata are actively engaged in the mahi that LGNZ is doing on Choose Localism and the Future for Local Government. Mayor Faylene Tunui and Councillor Moko Tauariki are the Te Maruata representatives on the Future for Local Government Advisory Group.

With support from Councillor Dinnie Moeahu, we're continuing to hold monthly online wānanga for Te Maruata where whānui members get updates on key kaupapa and/or provide support to one another around issues members might be facing.

Mana whenua relations

We are also setting up a meeting with mana whenua in Te Whanganui-a-Tara to start building our own relationships and understanding of local needs. Tania Hawkins (on our team) and her husband, Hawkins, who is a kaumatua and has provided mihi whakataua at many of our events over the past 18 months, are facilitating this. Hawkins is keen to help build a bridge with mana whenua and walk alongside us as we build our knowledge of te ao Māori and tikanga. We will loop in Te Maruata and our new Māori advisor once they're on board.

Priority/03

Campaigning for greater local decision-making and localism

Choose Localism and Future for Local Government

An overview of this mahi

At SuperLocal we launched Choose Localism, our campaign to breathe new life into localism. The idea was to generate some excitement and optimism amongst our LG whānau as we navigate the



future for local government together. Choose Localism is our compass for the future. All our mahi needs to drive towards a more inclusive, participative and localist future.

The first stage of this work is to galvanise the LG whānui and create a strong consensus position that we can take to Central Government on our vision for the future. The second stage will be our localism showcase, planned for next year. This will include a collection of the best examples of localism being delivered around the motu. It will be designed to open central government’s eyes to, and strengthen their view of, the value and capability of local government. The aim is to build confidence that local government can be a trusted partner in this new way of working together. And finally, the third stage, which is about engaging the public, will include our citizens’ assembly. While the topic for this citizens assembly needs to be thought through, it is an opportunity to ask New Zealanders what they might need to participate in local democracy. The idea is that it will provide innovative solutions to the increasingly pressing problem of irrelevance and apathy.

Building consensus on the Future for Local Government

Our work to develop a consensus position on the final Future for Local Government report is a key part of our first step in our wider Choose Localism work programme – galvanising the sector. We’re making good progress on our approach to building consensus with excellent engagement and input from our FFLG Advisory Group.

We’ve held one in-person meeting with members on 18 September and will hold another on 2 November. We’ve also shared a wide range of resources with councils and elected members, including data from the first event. And we’ve launched an online engagement platform that allows everyone to have their say. After 2 November, we’ll develop a draft position with the Advisory Group that will be sent to members on 24 November. Then we are proposing to hold an SGM on 11 December for members to formally vote on whether to agree the position.

The position we develop with members will inform the conversations and negotiations that we’ll be having around the future with the incoming government. We’re conscious of the need to land on a position that our members are happy with – but that has enough flex to put us in a robust position to negotiate with the incoming government. We know there’ll need to be some give and take on both sides.

Our Choose Localism work will pick up aspects of the Panel’s final report that local government can get on with implementing now – without the need for legislative change or support from central government.

**Priority/04
Ramping up our work on climate change**

Next steps

Now that we’ve finished conversations with several councils about what they think we could be doing in the climate change space, we’re pulling together a strategy and plan for this work. With



vacancies in the policy team, we’re needing to think carefully about how we manage our limited resources to deliver across a number of priorities. We’re also observing how our climate change work (and other policy and advocacy work) closely aligns with our work on Choose Localism – which adds to our leverage.

One of the big pieces of work that we are engaging on is the inquiry into community-led retreat. This inquiry was kicked off by the previous Environment Select Committee. Given strong levels of support for it from across the House, we expect that it will continue regardless of the outcome of the General Election. The Ministry for the Environment has put out two reports setting out issues and options for dealing with the challenge of managed retreat (including how to fund it) that we’re analysing and discussing with members. We think this is an area where LGNZ can really add value by driving policy thought leadership on behalf of our members.

We’ve also submitted on the first round of consultation on a strategy to strengthen the resilience of critical infrastructure in Aotearoa New Zealand. With the impacts of climate change being increasingly felt around the country, it’s clear that critical infrastructure such as roads and water treatment plants are not capable of withstanding more intense and frequent extreme weather events. We will work with DMPC to ensure Councils are heard through the second round of consultation, which is expected in Q1 of 2024.

Support for cyclone-affected councils

We were funded by the Ministry for the Environment to commission Simpson Grierson to provide legal advice to councils in Tairāwhiti and the Hawke’s Bay on the voluntary buyout of category 3 land or changes to residential use rights. This advice made it clear that to achieve greater certainty and minimise the risk of legal challenge for affected councils, either amendments to the existing legislation or a new bespoke framework are needed. We wrote former Ministers Robertson (Minister of Cyclone Recovery) and McAnulty to ask for action on this. Their reply acknowledged the changes would minimise risk but did not agree to pre-emptive action. We will raise this matter with the new government at the appropriate time.

We’re continuing to engage with DIA on the regulatory relief for councils affected by the severe weather events earlier this year. We had several affected councils attend our zoom meeting for Mayors, Chairs, and Chief Executives with DIA and other government agencies. This largely focused on the recently gazetted Order in Council that enables three-year plans instead of LTPs for eight of the most affected councils.



Priority/05 Delivering and building on our core work

Water services reform

During this reporting period, the Water Services Entities Amendment Bill was enacted. This was the last piece in the previous Government's water reform puzzle. We successfully advocated for several changes to the Bill:

- Setting establishment dates for the 10 entities now requires consultation with affected councils and iwi/hapū. Establishment dates have to be confirmed within six months of the legislation passing.
- References to no-worse-off payments to councils in the legislation were retained.
- When DIA oversight of council decision-making applies has been clarified.
- The potential burden of community priority statements has been reduced.

The outcome of the election has implications for water reform. If there are any changes to the way in which water reform proceeds, we will engage with National Council on that when details are clearer.

Prior to the General Election, DIA and the NTU changed the approach that they were taking to developing constitutions for the water services entities. They started with work with a Technical Advisory Group on the Northland/Auckland entity's constitution. LGNZ's legal advisor has participated in the Technical Advisory Group process, so that learnings from the first process can be shared with other councils. Whether this process continues given the election outcome remains to be seen.

Transport

In August, the Government released its draft GPS Land Transport. We developed a submission with strong input from members. We also launched our Position Statement on Transport in conjunction with the release of the draft GPS Land Transport. The position statement outlines the key policy objectives we will advocate for, including:

- A strategic, long-term approach to planning that joins up central and local government decision-making to address maintenance and climate adaptation needs.
- Sufficient, long-term transport investment that prioritises resilience building, safety and better asset management across both new developments as well as maintenance and renewals.
- Integrated transport and freight networks that support placemaking by connecting our rural communities, towns and cities and making them great places to live and work.
- A transport network that can adapt to the future climate and prioritise decarbonisation.

This provides a good basis for our policy and advocacy work, and we are now working with a newly appointed Transport Reference Group to develop a robust plan for our transport work, which will align with our broader Choose Localism mahi. This work will ramp up following the 2023 general



election, once we know the shape of the next government and have a good understanding of its transport priorities.

Resource management reform

During this reporting period, the Natural and Built Environments and Spatial Planning Acts were enacted. This was a significant milestone. Local government didn't get all the changes that we wanted and some fundamental concerns remain – particularly the reform's impact on local voice. However, LGNZ and the Local Government Steering Group successfully advocated for several key changes, in particular the inclusion of Statements of Community Outcomes and Statements of Regional Environmental Outcomes. This is one mechanism to ensure that there is local input into regional planning decisions. There was also broad support for the introduction of regional spatial planning.

We've been working closely with the Local Government Steering Group and the Ministry for the Environment to support the work that is ramping up on transition and implementation. A lot of this work is technical and targeted at council officers. However, we've been stressing the importance of making sure that elected members are engaged, updated on and involved in appropriate parts of the transition and implementation work.

It's not entirely clear what the change of Government will mean for Resource Management Reform; however, we know that both the National and ACT parties have expressed concerns about the reform, in particular the erosion of local voice and the creation of more complexity and added layers of bureaucracy. LGNZ is support the Local Government Steering Group to develop a briefing to the incoming Minister for the Environment.

If significant changes to the reform are proposed by an incoming Government, some of the thinking we've provided in earlier submissions on both Acts will be useful to inform the position that we take on any changes. Specifically, we've previously said that we see the introduction of regional spatial planning and the need for prioritised work on the Climate Adaptation Act as the most fundamental aspects of the reform. We've also expressed a view that the proposed Regional Planning Committees could be stewards of a planning process, by bringing together input from each individual council in a region and stripping out unnecessary duplication, rather than being responsible for making all planning decisions for individual communities.

We will assess the situation as the makeup of the government and its priorities become clearer and keep National Council involved in any decisions that need to be made.

Remits

The team are working through each of the remits that were passed at the 2023 AGM and coming up with a plan to action them. Due to staff shortages in the Policy Team right now and the need to factor in the outcome of the General Election, we anticipate work on remits ramping up in the New Year.



Other policy and advocacy work

Freedom camping

Following the introduction of the Self-contained Motor Vehicles Legislation Act, we are working with Simpson Grierson, the New Zealand Motor Caravan Association, MBIE and Taituarā to review and update the model bylaw for freedom camping, and also the good practice guide for councils and tourism operators. The previous guidance was produced in 2018 but is no longer consistent with the new legislation introduced this year. We're on track to have this guidance ready to share shortly.

Emergency management reform

We've developed and shared a submission on the Emergency Management Bill with members. Submissions are due on 3 November 2023, so there'll be plenty of time for members to provide us with feedback on our draft, and to use our draft to inform their own submissions.

Elected member census and survey of voters and non-voters

We're working on completing two research reports, which will be shared with members soon. The first is a report outlining findings from LGNZ's survey of people who voted, or didn't vote, in the 2022 local elections. This survey is one of a series which dates back to the 2001 elections and looks at the profile of voters and non-voters and their reasons for voting or not. The second is the findings from our triennial Census of elected members, undertaken in April/May of this year. The Census provides information on the demographics of elected members and allows us to determine the degree to which elected members reflect the diversity of the communities they represent. It also provides information on elected members' priorities. The information is helpful for our broader advocacy and engagement work, and for policy makers who seek to ensure that councils are both inclusive and relevant.

Media

Choose Localism

As our Choose Localism campaign takes shape, we are using social media and media to build awareness and understanding. You will see more of our work make the connection with localism in the media in the coming weeks.

In August we announced our position on Transport, which is advocating for a transformative approach to address challenges in the nation's transport network. LGNZ highlighted five key actions to address these challenges. The press release, which made a strong case for choosing localism being the answer to our transport woes, was picked up by RNZ, NewsTalkZB and by Inside Government.

Two opinion editorial articles, authored by Susan, called for genuine partnership, where localism is not just a slogan that's talked about, but governments follow through on it. That means central government listens to and collaborates with local councils, respecting their insights and engaging with communities to find the best path forward for major projects like LGWM. One op-ed was run in Inside Government and the other on Stuff.

Progressing remits

At the AGM, the membership passed a remit that LGNZ calls on central government to take action to reduce council audit fees. Advocacy in the media is part of that work. Newsroom published an article that discusses the increasing audit fees faced by local councils in New Zealand and their relevance to



the justice system and local government accountability. The Auditor-General highlights the challenges faced by councils in managing affordable rates and funding community needs.

Support for councils affected by engineering consenting issues

A large number of councils have been affected by alleged fraudulent signing of consenting documents by engineer, Jonathan Hall of Kodiak Consulting. Taupo District Council contacted LGNZ to see if we could help support affected councils.

We held zooms with affected and developed a media plan with input from law firm Rice Speir, which is working closely with several affected councils.

Our media approach is geared towards three key objectives:

- Help de-risk councils – Give councils guidance on best practice while supporting them to drive comms through local channels.
- Reduce pressure on councils – Be a source of support for councils when they need it, enabling them to focus on addressing the situation and supporting their communities.
- Align with advocacy efforts – Liaise with Engineering New Zealand and MBIE to enhance advocacy efforts and demonstrate a cohesive response to the situation.

Conference and Excellence Awards Update

We’re already in planning mode for SuperLocal 24, which is being held in Wellington/Te Whanganui-a-Tara in August next year. We’ll be working with WCC and mana whenua to make sure we provide a remarkable programme and an even better conference experience than this year.

We’re working on the theme and a prospectus, which we’re hoping to get out to potential partners and sponsors very soon.

Engagement with members, including sector and zone meetings

We’re busy planning for our in-person combined sector hui in November, with the Future by Local Government on day one and our usual individual sector meetings on day two.

We’ve had really good engagement with our email newsletters and direct emails recently. Eighty percent of members opened our first post-conference email and more than 60% opened our Choose Localism email (and 43% of those clicked through to the website). These are astonishing open rates by industry standards so we’re consciously working on how we keep them high over the coming months as well as experimenting with a new online participation platform to see if we can encourage greater two-way dialogue online.

Mayors Taskforce for Jobs

We’ve been heavily involved with the management of MTFJ since our Programme Manager departed in early July. We very pleased to have successfully recruited a new Programme Manager who started in October, as well as made a permanent appointment in the MTFJ Advisor role.

We’ve also been working closely with the Chair and a small subset of the Core Group on governance and the relationship with LGNZ. The Core Group has agreed to establish a Governance Group to help make more efficient and effective decisions and oversee the development of a new strategy for



MTFJ. An external facilitator will help guide this work alongside some insights research by TRA into the value of the programme and where the opportunities lie for growing and strengthening MTFJ in the future.

In September, we met with key National Party MPs from the Hutt to talk about the value of MTFJ as a vehicle for delivering positive social outcomes locally and the importance of sustainable funding for this crucial kaupapa. In the meantime, our 36 Community Employment Programme councils now all have their new two-year contracts and are deep in the mahi of getting rangatahi into work.

Young Elected Members

Our Young Elected Members had a successful hui pre-conference, with just under 40 attendees. Planning is now well underway for the YEM annual hui, which will take place in the Far North this year, from 6-8 December. This will be YEM's first annual hui since COVID, and the theme will be "Anga whakamua: Setting our collective course in the birthplace of Aotearoa".

Beyond the annual hui, the YEM committee are also working on updating and refreshing the YEM kaupapa, and developing a work plan to put this into action. YEM co-chair Alex Crackett is also a part of the FFLG Advisory Group and will bring a YEM-perspective to this work.

Community Boards Executive Committee

Our Community Boards Executive Committee (CBEC) is an engaged group and have had several constructive engagements early this year. Key areas of focus for CBEC include planning the Community Boards Conference, which will be held as part of SuperLocal 2024, and surveying community board members to understand their experience, needs and opportunities to support them.

Sarah Lucas, one of the CBEC Co-Chairs, has joined the FFLG Group and is contributing useful grassroots, community governance perspectives. A key concern for CBEC was the lack of reference in the Panel's final report to the role that community boards could play in local government's future.

Council capability

Ākona

We launched our new Ākona L&D platform and are now focused on building great courses tailored to our members' distinct needs. We've had several new councils join and are openly talking to both Taituarā and CEs to encourage more to come on board. The pricing is prorated so is now below the \$3500 threshold and that seems to be helping.

The new digital platform is performing well, and the three new courses are proving popular. Another six courses are under development, three of which are being co-developed with the councils who requested them. Work on preparing the framework to become a self-assessment tool and basis for a micro credential has begun, with a new sector working group being assembled to help boost the process.

The new Health & Safety course being co-developed with Tararua District Council will offer the sector a bespoke option to the Institute of Directors course, which is both unhelpfully generic and



costly. We expect to continue to enhance and tailor the Ākona Governance course so that it too may offer an alternative option to expensive IoD offerings.

CouncilMARK refresh

The CouncilMARK programme has undergone an extensive overhaul. The Research Agency (TRA) was commissioned in 2022 to highlight areas the programme is performing well and areas for evolution. Based on these findings we initiated a programme redesign to optimise CouncilMARK and make it fit for purpose within this new local government context. We continued to work very closely with our stakeholders, including elected members, CEs, senior council staff and relevant central government agencies.

Guidance for members

We completed the Guide to recruiting and managing chief executives. This is a comprehensive guide that includes relevant templates, such as a draft employment agreement, performance committee terms of reference, and guidance on performance management.

Work is currently underway on an Elected Members’ Guide to Representation Reviews. Shortly, approximately half of New Zealand’s councils will be undertaking representation reviews. Many elected members, especially those elected for the first time in 2019 and 2022, will not only have little understanding of the representation review process itself, but also of the choices that they are able to make through that process.

Streetlights Profiles

In June 2022, the Electricity Authority approved a Streetlight dimming profile that when applied by councils will generate significant savings on the energy consumed by LED dimmable streetlights. Without this innovative new profile, some councils that have upgraded their streetlights to include a centralised dimming function may find themselves stymied by Electricity Authority rules that deem them non-compliant. This could lead to penalties being passed on by suppliers, or even their suppliers opting out of offering dimmable streetlighting.

We have been working with the energy retailers and a couple of councils to work through the operational processes and to implement a pricing structure before we can take this offering further to our members. It is estimated that the profiles will save Auckland Transport up to \$1.1m in energy savings, whereas some smaller energy consumers, like Palmerstown North City Council, will have savings in the region of \$18k per year. This will be for the life of the streetlights (usually 25 years) and does not include the carbon savings councils will be able to generate. We have just completed our implementation with Auckland Transport and are working with Christchurch, Wellington and Tauranga for the next implementations.

Moata Carbon Portal

We partnered with Mott MacDonald in 2021 to bring the Moata carbon portal to New Zealand. This is a tool that allows embedded (capital) carbon to be measured and monitored across any capital works programme. It enables councils to account for and reduce carbon emissions generated from water, transport and infrastructure (vertical and horizontal) projects. We have seen spreadsheets



being used to do this that quickly become out of date, with emissions factors varying. The portal allows councils to make real-time decisions that can shape their future carbon emissions and make greener infrastructure choices. The added benefit is that all the models developed in the portal are shareable with other councils and industry players.

Queenstown Lakes and Tauranga have both just completed carbon baselines with Mott MacDonald and we presented the results to QLDC in September. The QLDC baseline is the first carbon baseline that we are aware of in New Zealand that covers all business activities/groups across their entire long-term plan. Tauranga’s baseline covered their water services only, with discussion ongoing about including transport next.

Napier have become portal subscribers to add to Auckland’s Water Care and Wellington Water, and we are having conversations with Wellington and Nelson about being the next councils to take this up. The Wellington City implementation will be on their transport programme, with Napier using the portal on their water programme.

We are certainly seeing councils becoming more carbon focused – and with the next round of LTP planning underway, it’s a perfect opportunity to embed carbon thinking and the Moata portal into the decision-making process.

Libraries partnership

Our Libraries Advisor has continued to engage with councils and their library teams, sharing best practice and advice and advocating for the importance of investing in libraries as vital community hubs. She is preparing a report before her contract ends in June 2024. It will set out the key trends and learnings that she’s identified during her time with us.

In August, our Libraries Advisor travelled to Australia with a group of representatives from the library sector to visit Australian public libraries to identify best practice and trends that can be shared with New Zealand’s councils and public libraries. This trip was fully funded by the National Library’s New Zealand Libraries Partnership Programme.

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Daigety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	
29-Nov-22	Bulls													Meeting not held due to lack of quorum
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26-Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09-Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09-Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14-Feb-23	Ratana CB	PR						PR						
16-Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22-Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1-Mar-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07-Mar-23	ERWS	PR									PR		PR	
09-Mar-23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09-Mar-23	P&P	PR	PR				PR	PR	PR		AP			
13-Mar-23	HRWS	CB				PR			PR					
14-Mar-23	BCC	PR		PR	PR									
15-Mar-23	R&A	PR	PR	AT		PR		AP		PR				
15-Mar-23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20-Mar-23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	

4-Apr-23	Ratana CB	CB						PR					
6-Apr-23	Turakina CC	PR				PR							
11-Apr-23	TRAK	PR						PR	PR				
11-Apr-23	Maori Rates Remission	PR					PR		PR				PR
11-Apr-23	Omatane RWS							PR					
12-Apr-23	Taihape CB	PR						PR					PR
12-Apr-23	Marton CC	CB	PR				AT					PR	
13-Apr-23	Assets/Infrastructure	PR	PR			PR	PR			PR	PR		PR
17-Apr-23	Youth							PR					PR
17-Apr-23	Huntermville CC	CB	AT					AP			PR		
20-Apr-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	AP
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT							PR	
27-Apr-23	Finance/Performance	CB	PR	PR	PR	PR	AP				PR	PR	PR
10-May-23	Bulls CC	AP				PR							
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	AP	PR
15-May-23	HRWS	PR					PR			PR			
15-May-23	Youth	PR					PR	AP					PR
18-May-02	Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR					PR	PR	PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
6-Jun-23	ERWS	PR										PR	PR
6-Jun-23	ORWS	PR						PR					
7-Jun-23	Creative NZ Committee	CB						PR					
8-Jun-23	Turakina CC	PR				PR							
12-Jun-23	Huntermville CC	PR								PR			
13-Jun-23	Ratana CB	PR							AP				
14-Jun-23	Taihape CB	CB						PR	AT				AP
14-Jun-23	Marton CC	PR	PR								PR		
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR
15-Jun-23	Policy / Planning	PR	PR				AT	PR	PR	PR		PR	
19-Jun-23	Youth Council	PR						PR					PR
20-Jun-23	TRAK	PR						PR	PR				
22-Jun-23	R&A	PR	PR	AT		PR			PR		PR		
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR					PR	PR	PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
11-Jul-23	McIntyre Reserve	PR											PR
12-Jul-23	AIN Meeting	PR	PR			AP	PR	PR			PR	AP	PR
12-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	AP	PR
12-Jul-23	Bulls CC	PR				PR							AT
13-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	AP
17-Jul-23	HRWS	PR					PR			PR			
19-Jul-23	SDMC												
25-Jul-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR

Minutes not received

ITEM 8.1 ATTACHMENT 2

3-Aug-23	Workshop	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	AB	PR
7-Aug-23	HCC	PR				PR			PR					
8-Aug-23	TRAK	PR					PR							
8-Aug-23	Ratana CB	PR						PR						
9-Aug-23	Taihape CB	PR					PR							PR
9-Aug-23	Marton CC	CB	PR									PR		
10-Aug-23	AIN Workshop													
10-Aug-23	P&P	PR	PR				AT	PR	PR	PR	AT	PR		
10-Aug-23	Turakina CC	PR			PR									
21-Aug-23	Youth Council	PR					PR							PR
24-Aug-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR(PM only)	AP	PR
31-Aug-23	Finance/Performance	PR	PR	PR	PR	PR				PR	PR			PR
31-Aug-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
7-Sep-23	Workshop	PR	PR	AP	PR	PR-AM only	AP	PR	PR	PR	PR	AP	PR	PR
13-Sep-23	Bulls CC													
14-Sep-23	Workshop	CB	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
21-Sep-23	RA Meeting	PR	PR	AP		PR		AB		PR	AT			
21-Sep-23	AIN Workshop	PR	PR		PR	PR	PR		AP	PR	PR			PR
28-Sep-23	Finance/Performance	PR	PR	AP	PR	AP								
28-Sep-23	Council	PR	PR	AP	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR
5-Oct-23	Turakina CC	PR			PR									
9-Oct-23	Hunterville CC	PR				PR			PR					
11-Oct-23	Taihape CB	AP					PR							AP
11-Oct-23	Marton CC													
12-Oct-23	AIN Meeting	PR	PR		PR	AP	PR		PR	PR	PR			PR
12-Oct-23	PPL Meeting	PR	PR				PR	PR	PR		PR			AT

Attendance not taken

Minutes not received

Minutes not received

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [this indicator is no longer used]	ZM

9 Chief Executive’s Report

9.1 Chief Executive's Report - October 2023

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Any items requiring a specific decision are towards the end of this report.

2. Events Held Across the District – Council’s Facilities

- 2.1 2 September 2023 - Northern Whanganui Rugby Game - Taihape Memorial Park - Field 1 and Nga Awa Facilities
- 2.2 5 & 7 September 2023 - Rangitikei Cluster Sports Soccer/Netball/Rugby – Marton Centennial Park – Centennial Netball Courts/Sports/Cricket Fields
- 2.3 9 September 2023 - Northern Whanganui Rugby Sub Union - Taihape Memorial Park - Field 1 and Nga Awa Facilities
- 2.4 19 September 2023 - Taihape Area School - School Athletics - Taihape Memorial Park - All Fields and Grandstand
- 2.5 23 September 2023 - Taihape Rugby & Sports Club – League Games - Taihape Memorial Park – Field 1
- 2.6 27 September 2023 - Girls Holiday Rugby Programme - Taihape Memorial Park – Field 1

3. Health Safety and Wellbeing Update

- 3.1 The dashboard for September 2023 is attached (Attachment 1).

4. Staff Movements

- 4.1 In September, we welcomed the following employees:
 - Andrew Hedges, Library and Information Officer (Casual)
 - Deborah Haworth, Library and Information Officer
 - Eswar Ganapathy, Senior Project Manager
 - Jaedyn Thompson, Customer Experience Officer (Casual)
 - Scarlett Nisbett, Cleaner (Casual)
- 4.2 We also farewelled the following team members in September:
 - Cheri Davison, Facilities Compliance Officer
 - Chloe Garforth, Cleaner (Casual)

- Keith Marshall, Maintenance Officer
- Kelly Widdowson, Tamariki Rangatahi Engagement Officer

5. External Submissions

Consultations proposed for submission:

- 5.1 National Policy Statement for Highly Productive Land (NPS-HPL) - the NPS-HPL came into effect in October 2022 and the main purpose of this policy statement is to protect highly productive land (classified in the policy statement as LUC class 1, 2 and 3 land) for use in land-based primary production, both now and for future generations. Follow the link for more information: [National Policy Statement For Highly Productive Land 2022 \(environment.govt.nz\)](https://www.environment.govt.nz/nps-hpl)

Central Government is currently consulting on two changes to the NPS-HPL to address unanticipated consequences of the current wording of the NPS-HPL. The changes proposed are to facilitate the:

- Construction of new specified infrastructure on HPL. Specified infrastructure can include developments such as solar farms and other infrastructure “needed at pace”.
- Development and relocation of intensive indoor primary production and greenhouses on HPL.

The consultation only relates to the above two matters and the government has been clear that they are committed to providing for the construction of new specified infrastructure on HPL. Submissions close on 31 October 2023.

- 5.2 Advancing New Zealand’s Energy Strategy. Various agencies under MBIE have prepared a range of discussion documents on aspects of the transition to clean energy, including the transition for the gas sector, “measures for transition” to an expanded, renewable electricity system, banning new fossil fuel baseload electricity generation, a hydrogen roadman, and offshore renewable energy. Officers suggest reviewing any sector responses, and request Council feedback on focus areas. Submissions close on 2 November 2023.
- 5.3 Emergency Management Bill. This Bill is to replace the current CDEM Act. Submissions close on 3 November 2023.

Consultations – yet to be confirmed on whether to submit:

- 5.4 Transitional National Planning Framework - focuses on carrying across the policy intent of the existing national direction made under the RMA. It also includes some new direction to support the development of regional spatial strategies (RSS), a first set of attributes for environmental limits and targets, direction on good planning outcomes that reduce the risks of natural hazards and the effects of climate change, protection of outstanding natural landscapes and outstanding natural features, protection of cultural heritage and providing for infrastructure. Submissions close on 13 December 2023.
- 5.5 National Policy Statement for Natural Hazard Decision-Making - The Government is seeking feedback on the proposed National Policy Statement for Natural Hazard Decision-Making (NPS-NHD). The NPS-NHD aims to direct how decision makers consider

natural hazard risk in planning decisions relating to new development under the Resource Management Act 199. Submissions close on 20 November 2023.

- 5.6 Copies of all submissions made are listed on Councils website - [Submissions made to other Organisations: Rangitikei District Council](#)

6. Rate Remissions

- 6.1 Two applications have been received from private building owners in Taihape for rates remissions (as per the Rate Remissions Policy - [Rates-Remission-Policy-2023-Web.pdf \(rangitikei.govt.nz\)](#)) following completion of earthquake strengthening work – both applications are attached (refer to Attachments 2 and 3).
- 6.2 Applicants have been sent an acknowledgement letter stating that their applications will be referred to Council for consideration.

Our current Rates Remissions Policy, under Clause 2 - Incentives to address Earthquake-Prone Buildings states:

“2.3 Remission following completion of building work –

A full remission of rates will be granted for a maximum of three years for a property containing one or more earthquake-prone buildings once a Code Compliance Certificate has been issued for either the strengthening of such earthquake-prone buildings or the erection of a new building on a site previously occupied by one or more earthquake-prone buildings or the erection of a new building on another site in the commercial zone of that town provided that the use of the former site is consistent with the provisions of the District Plan, irrespective of whether the owner retains the site, transfers it to another entity or (at no cost) vests that site in Council. Application for this remission must be made no later than three months after the issue of the Code Compliance Certificate. This remission is available only to the owner of the site when the strengthening or new building work was undertaken.

2.4 Consideration of applications - applications for a remission of rates may be made at any time to the Council’s Chief Executive. The Chief Executive has authority to grant the remission up to \$5,000 (excl GST) Amounts above this level require Council approval.”

- 6.3 Current rates on those properties and potential cost if granted three years remission –
- 8 Tui Street – GE, AP and ME Thomas – current rates are \$3,175.10 if remission is granted for three years this will cost approximately \$9,523.30 (likely to increase as rates increase annually). Refer to Recommendation 2 below.
 - 71 Hautapu Street – T Byford – current rates are \$2,954.80 if remission is granted for three years this will cost approximately \$8,864.40 (likely to increase as rates increase annually). Refer to Recommendation 3 below.
- 6.4 For the Council’s information the Rate Remission Policy is currently being reviewed and the remission relating to *Incentives to address Earthquake Prone Buildings* will be amended as part of this review as any work on earthquake prone buildings is no longer voluntary but mandatory.

ITEM 9.1**7. Financial Implications**

7.1 There are no financial implications for this operational report.

8. Impact on Strategic Risks

8.1 There are no strategic risk implications for this operational report.

9. Mana whenua implications

9.1 There are no mana whenua implications for this operational report.

10. Statutory Implications

10.1 There are no statutory implications for this operational report.

11. Decision Making Process

11.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety and Wellbeing Dashboard September 2023** [↓](#)
2. **Rate Remission Request - 8 Tui Street Taihape** [↓](#)
3. **Rate Remission Request - 71 Hautapu St Taihape** [↓](#)

Recommendation 1:

That the Chief Executive's Report – October 2023 be received.

Recommendation 2:

That Council agrees that in relation to the property at 8 Tui Street (owned by GE, AP and ME Thomas) a rates remission of \$_____ for a period of _____ years be granted.

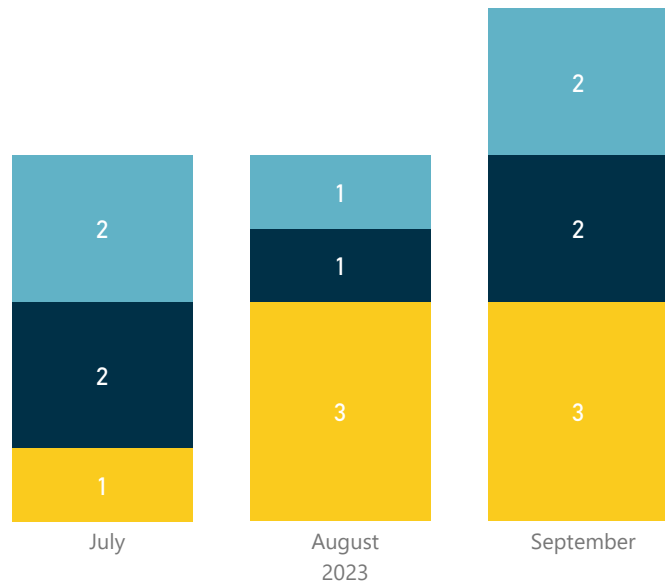
Recommendation 3:

That Council agrees that in relation to the property at 71 Hautapu Street (owned by T Byford) a rates remission of \$_____ for a period of _____ years be granted.

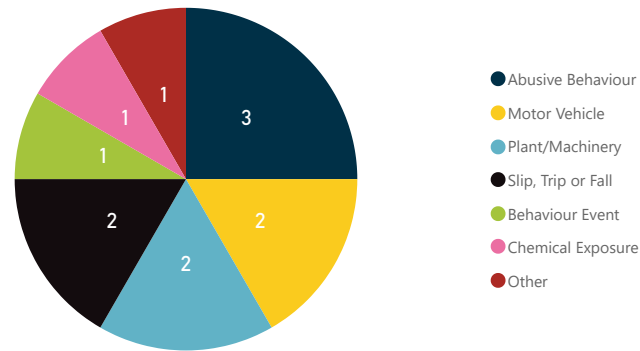
RDC Health and Safety Dashboard September 2023

Events, Hazards and Near Misses 01 July 2023 to date

● Event ● Hazard ● Near Miss



Event/Near Miss Category 01 July 2023 to date



Wellbeing News

Psychological First Aid Course 17th October Te Matapihi Bulls
Psychological First Aid is a simple, yet powerful way of helping someone who may be experiencing mental distress. Our next course is happening on Tuesday 17 October at Te Matapihi. To register, please contact Matt.

Accident / Incident and Near Miss Reporting

Our new on-line Incident and Near Miss Reporting Form is now available on Kapua. You can use this to report accidents, near misses and hazards. Remember, that reporting near misses is just as important as reporting accidents. A near miss in any other circumstance could be an accident, so reporting helps prevention.

Mole Maps

Staff still have the opportunity to receive full-body Mole Maps in November. Please contact Marcelle for further information or to book an appointment.

Last Month

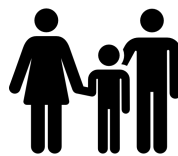
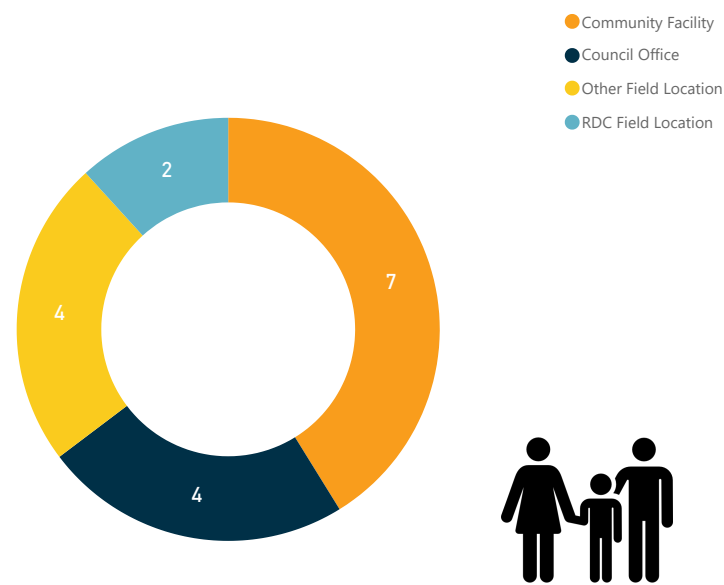
September 2023

3 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

2 Near Misses
2 Hazards

Location

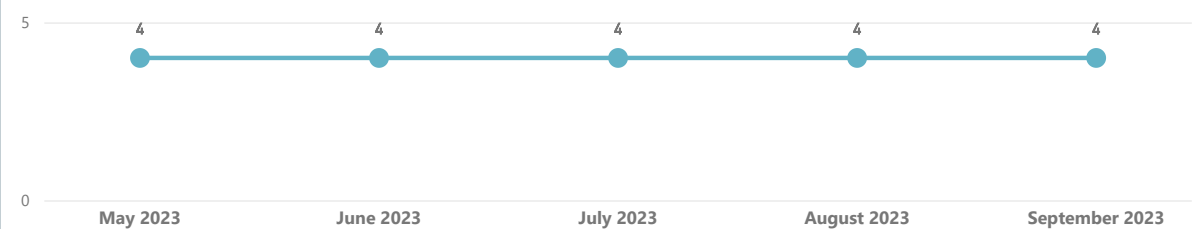
Events, Hazards and Near Misses



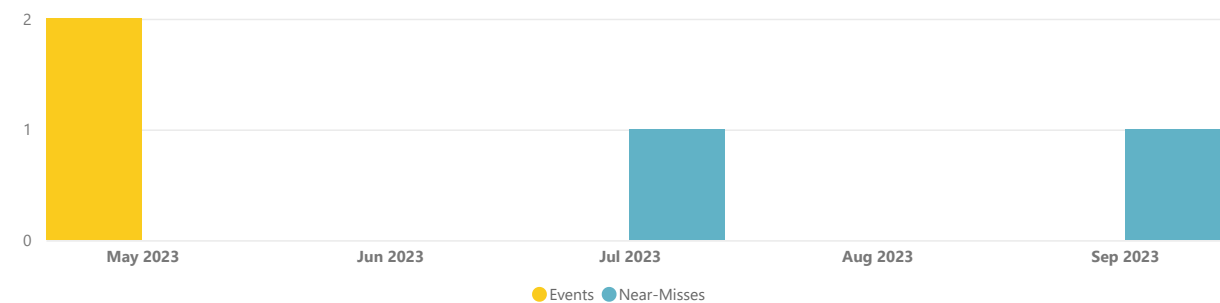
Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

43% Completed Driver Safety Training




Vehicle Incidents



RANGITĪKEI DISTRICT COUNCIL
Earthquake Prone Building Rates Remission Application

P 06 327 0099 | 0800 422 522 (24 hrs)
 F 06 327 6970
 E info@rangitikei.govt.nz
 46 High Street, Private Bag 1102, Marton 4741

This form is to be completed for applications for a Earthquake Prone Buildings Rates Remission as per Council's Rates Remission Policy.

Property Location	8 Tui Street Taihape
Valuation Roll Number	135 3062 400
Owner(s) or agent's name(s):	Gary Edward Thomas Alan Peter Thomas, Matthew Edward Thomas % Ryan, Thomas & Co
Phone Number	06 388 0666
E-Mail Address	office@ryanthomas.co.nz
BC Number	220286
I am applying for:	<input type="checkbox"/> Remission during building work <input checked="" type="checkbox"/> Remission following completion of Building Work
Brief description Include attachments if required	 As per your rates remission policy, we are applying for full remission of rates for 3 years. This is under clause 3.3 Remission following completion of building work

OFFICE USE ONLY		
MEETS CRITERIA	DENIED	REASON FOR DENIAL
REGULATORY OFFICER	REGULATORY OFFICER	
APPROVED BY CHIEF EXECUTIVE		
	SIGNATURE	DATE

Version 1.0


 **RANGITĪKEI**
DISTRICT COUNCIL

www.rangitikei.govt.nz

RANGITIKEI DISTRICT COUNCIL
Earthquake Prone Building Rates Remission Application

P 06 327 0099 | 0800 422 522 (24 hrs)
 F 06 327 6970
 E info@rangitikei.govt.nz
 46 High Street, Private Bag 1102, Marton 4741

This form is to be completed for applications for a Earthquake Prone Buildings Rates Remission as per Council's Rates Remission Policy.

Property Location	71 Hautapu St Taihape
Valuation Roll Number	1353055100
Owner(s) or agent's name(s):	Tania Byford
Phone Number	06 3881419
E-Mail Address	tbyford@xtra.co.nz
BC Number	230070
I am applying for:	<input type="checkbox"/> Remission during building work <input checked="" type="checkbox"/> Remission following completion of Building Work
Brief description Include attachments if required	 Requesting rates remission for completion of earthquake strengthening work

OFFICE USE ONLY		
MEETS CRITERIA	DENIED	REASON FOR DENIAL
REGULATORY OFFICER	REGULATORY OFFICER	
APPROVED BY CHIEF EXECUTIVE	SIGNATURE	DATE

Version 1.0

10 Reports for Decision

10.1 Adoption of Meeting Schedule for 2024

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is to provide a draft schedule of meetings for 2024 for Council's consideration and adoption.

2. Context

- 2.1 A proposed schedule of meetings for 2024 is attached (Attachment 1) which includes regular workshops throughout the year.
- 2.2 Regular LTP workshops have been planned in the first quarter of the year, then dates have been held for other workshops that may be needed during the year.
- 2.3 Dates for Rural and Provincial meetings have not yet been received, once they are available they will be added to the schedule. Dates for Zone 3 meetings have been received from Local Government New Zealand and these have been added to the meeting schedule.

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to Council's Policy on Significance and Engagement.

Attachments:

1. **2024 Meetings - Calendar** [↓](#)

Recommendation 1

That the report Adoption of Schedule of Meetings 2024 be received.

Recommendation 2

That Council adopts the schedule of meetings for 2024.

Calendar 2024

Updated – 17 October 2023

January		
1	Mon	New Year's Day
2	Tue	Day after New Year's Day
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	Wellington Anniversary
23	Tue	Ratana Celebrations
24	Wed	Ratana Celebrations
25	Thu	LTP Workshop (TBC) Council Meeting (TBC) Ratana Celebrations
26	Fri	Ratana Celebrations
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

February		
1	Thu	Council Workshop
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	Waitangi Day
7	Wed	
8	Thu	Council Workshop
9	Fri	
10	Sat	
11	Sun	
12	Mon	4.00pm Hunterville Rural Water Scheme 6.30pm Hunterville Community Committee
13	Tue	10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting 6.30pm Ratana Community Board
14	Wed	5.30pm Taihape Community Board 6.00pm Marton Community Committee
15	Thu	9.30am Assets & Infrastructure Committee 1pm Policy / Planning Committee 7.00pm Turakina Community Committee
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	Council Workshop
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	9.30am Finance and Performance Committee 1.00pm Council (incl adopt LTP)

March		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	4.00pm Erewhon Rural Water Scheme
6	Wed	
7	Thu	
8	Fri	LTP Consultation period starts
9	Sat	
10	Sun	
11	Mon	
12	Tue	6.00pm Bulls Community Committee
13	Wed	
14	Thu	9.30am Assets & Infrastructure Committee <i>Workshop</i>
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	9.30am Risk and Assurance Committee
21	Thu	Zone 3 Meeting
22	Fri	Zone 3 Meeting
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	9.30am Finance and Performance 1.00pm Council
29	Fri	Good Friday
30	Sat	
31	Sun	Easter Sunday

Calendar 2024

April		
1	Mon	Easter Monday
2	Tue	
3	Wed	
4	Thu	7.00pm Turakina Community Committee
5	Fri	
6	Sat	
7	Sun	LTP Consultation period closes
8	Mon	4.00pm Hunterville Rural Water Scheme 10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting
9	Tue	6.30pm Ratana Community Board
10	Wed	5.30pm Taihape Community Board 6.00pm Marton Community Committee
11	Thu	9.30am Assets & Infrastructure Committee <i>Workshop/Meeting</i> 1pm Policy / Planning Committee
12	Fri	
13	Sat	
14	Sun	
15	Mon	6.30pm Hunterville Community Committee
16	Tue	
17	Wed	
18	Thu	9.30am Hearings - Long Term Plan Verbal Submissions
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	9.00am Sport NZ Rural Travel Fund 9.30am Finance and Performance 1.00pm Council Meeting
25	Thu	ANZAC Day
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	

May		
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	6.00pm Bulls Community Committee
9	Thu	9.30am Assets & Infrastructure Committee
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	Deliberations on LTP submissions - Council Meeting
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	Council Workshop
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	9.30am Finance and Performance Meeting 1.00pm Council Meeting
31	Fri	

June		
1	Sat	
2	Sun	
3	Mon	King's Birthday
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	4.00pm Hunterville Rural Water Scheme 6.30pm Hunterville Community Committee
11	Tue	10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting 4.00pm Erewhon Rural Water Scheme 6.30pm Ratana Community Board
12	Wed	
13	Thu	9.30am Assets & Infrastructure Committee <i>Workshop</i> 1pm Policy / Planning Committee
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	5.30pm Taihape Community Board 6.00pm Marton Community Committee
19	Wed	
20	Thu	9.30am Risk and Assurance Committee 1pm Council Meeting (to adopt LTP)
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
28	Fri	Matariki
29	Sat	
30	Sun	

Calendar 2024

July		
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	6.00pm Bulls Community Committee
11	Thu	9.30am Assets & Infrast Committee <i>Workshop/Meeting</i>
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

August		
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	4.00pm Hunterville Rural Water Scheme 6.30pm Hunterville Community Committee
6	Tue	
7	Wed	
8	Thu	Council Workshop 7.00pm Turakina Community Committee
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting 6.30pm Ratana Community Board
14	Wed	5.30pm Taihape Community Board 6.00pm Marton Community Committee
15	Thu	9.30am Assets & Infrastructure Committee 1pm Policy / Planning Committee
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
30	Fri	
31	Sat	

September		
1	Sun	
2	Mon	
3	Tue	4.00pm Erewhon Rural Water Scheme
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	6.00pm Bulls Community Committee
12	Thu	9.30am Assets & Infrastructure Committee <i>Workshop</i>
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	9.30am Risk and Assurance Committee
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
27	Fri	
28	Sat	
29	Sun	
30	Mon	

Calendar 2024

October		
1	Tue	
2	Wed	
3	Thu	7.00pm Turakina Community Committee
4	Fri	
5	Sat	
6	Sun	
7	Mon	4.00pm Hunterville Rural Water Scheme 6.30pm Hunterville Community Committee
8	Tue	10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting 6.30pm Ratana Community Board
9	Wed	5.30pm Taihape Community Board 6.00pm Marton Community Committee
10	Thu	9.30am Assets & Infrastructure Com <i>Workshop/Meeting</i>
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	
16	Wed	
17	Thu	Council Workshop
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	
28	Mon	Labour Day
29	Tue	
30	Wed	
31	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting

November		
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	6.00pm Bulls Community Committee 9.30am Assets & Infrastructure Committee
14	Thu	1pm Policy / Planning Committee
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	Zone 3 Meeting
22	Fri	Zone 3 Meeting
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
29	Fri	
30	Sat	

December		
1	Sun	
2	Mon	
3	Tue	4.00pm Erewhon Rural Water Scheme
4	Wed	
5	Thu	9.30am Risk and Assurance Committee 7.00pm Turakina Community Committee
6	Fri	
7	Sat	
8	Sun	
9	Mon	4.00pm Hunterville RWS / 6.30pm Hunterville Com Committee
10	Tue	
11	Wed	10.00-11.00 TRAK Hui / 11.00-1.30pm TRAK Meeting 5.30pm Taihape Community Board / 6.30pm Ratana Com Brd 6.00pm Marton Community Committee
12	Thu	9.30am Finance and Performance Committee 1.00pm Council Meeting
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	Christmas Day
26	Thu	Boxing Day
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

10.2 Adoption of the 2022/23 Annual Report

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

1.1 To adopt Council’s 2022/23 Annual Report.

2. Context

2.1 Section 98 of the Local Government Act 2002 requires every local authority to prepare and adopt in respect of each financial year an audited annual report containing in respect of that year the information required by Part 3 of Schedule 10. The specified purposes of an annual report are:

2.1.1 to compare the actual activities and the actual performance of the local authority in the year with the intended level of performance as set out in respect of the year in the long-term plan and the annual plan; and

2.1.2 to promote the local authority’s accountability to the community for the decisions made throughout the year by the local authority.

The annual report is required to be completed and adopted, by resolution, within 4 months after the end of the financial year to which it relates.

2.2 At the time of writing this report the auditors were still finalising their fieldwork and accordingly the draft Annual Report as attached to this report may change. Any such changes will be advised at the Council meeting.

2.3 Once the Annual Report has been adopted Council has 1 month to make it publicly available and adopt a Summary Annual Report.

Recommendation 1

That the ‘Adoption of the 2022/23 Annual Report’ report be received.

Recommendation 2

That His Worship the Mayor and the Chief Executive be authorised to sign the letter of representation addressed to the Council’s auditor for the year ended 30 June 2023.

Recommendation 3

That the Annual Report 2022/23, with amendment, be adopted noting that the Audit Opinion and the final list of changes be incorporated.

Recommendation 4

That His Worship the Mayor and the Chief Executive be delegated to approve the Summary Annual Report 2022/23 once the final Audit opinion is received.

11 Reports for Information

11.1 Councillor Report

Author: **Fiona (Fi) Dalgety, Councillor**

1. Reason for Report

- 1.1 Attached are two reports from Cr Dalgety on the Rangitikei River Catchment Collective and Choose Localism that she attended recently.

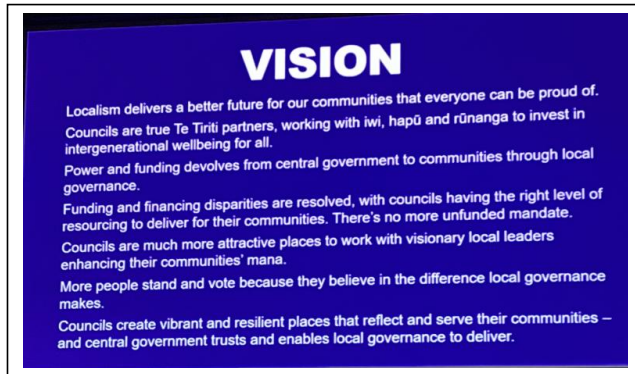
Attachments:

1. **Choose Localism- 17 Sept 23** [↓](#)
2. **RRCC AGM-14 Sept 23** [↓](#)

Recommendation

That the Councillor Reports be received.

Choose Localism 17 September 2023



Why?

Importance of regionalization – what suits one doesn't suit another/ one size doesn't fit all

If regionalize – localism is harder/ think big picture – at least 30 year timeframe

Need regional deals not go to CG with a begging bowl.

C. Govt trusts LG to deliver = trusted partnership

Current model not financially sustainable, not fit for purpose & inefficient.

Community not empowered eg LG voting levels dropping

Need to tell our story better – need respect from our community & trust from CG.

Need to sell ourselves better – what we do/what we deliver/successes we have eg MTFJ

Build a community everyone values eg water meters resulted in savings

The community need to understand – whats in it for them – why they should engage.

We then went through the 17 recommendations made in the FFLG Report (as included in the Mayors Report) and had the option to Use a green sticky if AGREE; Yellow if NEEDS ADJUSTMENT; Red if not for me. We were asked to write comments also.

I wonder is there a will to workshop this as a Council?

Interestingly a lot more consensus later in the day.

Finally we had a key note speaker on "Getting to Consensus", Hayden Wilson

Nothing is agreed until it is all agreed. Always ask WHY, how else might we solve this problem.

Accept the process is not linear, it is clumsy buy VALUABLE WORK.

Thank you for the opportunity to attend.

Rangitikei River Catchment Collective

AGM 14 September 2023 Theme "Thinking Ahead"

Wins!

Currently comprise 23 sub-catchment groups, most North of Hunterville, monitoring ie water testing 88 sites monthly across the 700,000 ha catchment. Some have now been doing it for three years.

Majority of members (who pay to be part of the collective ie have skin in the game) now know their GHG number and now look to developing an integrated farm plan.

A focus now is Marketing; enormous signs being erected and story boards in different parts of the region.

ERG have removed 1400ha of Old Mans Beard and planted 25,000 native trees and poplars in Rangitikei.

At the AGM the guest speaker was Vangelis Vitalis – Deputy Secretary Trade & Economic

He is currently leading trade negotiations for NZ. He explained how he now quotes the work of the RRCC in his negotiations as this sort of environmental work is now expected from our overseas markets. Overseas markets have researchers on the ground here in NZ verifying what is happening.

11.2 Project Management Office Report - October 2023

Author: Adina Foley, Group Manager-Capital Projects

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the report follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality* and *Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Projects Overview

Wastewater Projects

- 3.1 Marton to Bulls Wastewater Centralisation Project
- 3.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project
- 3.3 Taihape Papakai Wastewater Pump Station
- 3.4 Taihape Wastewater Treatment Plant Upgrades and Consent

Water Projects

- 3.5 Marton Water Strategy

Community Facilities & Other Projects

- 3.6 Taihape Amenities Building
- 3.7 Marton Civic Centre
- 3.8 Taihape Town Hall / Civic Centre
- 3.9 Marton Industrial Park and Rail Hub

Taihape Papakai Wastewater Pump Station

ITEM 11.2

Pictures of the tank that has been manufactured offsite – two pieces make one tank, each piece is 14m long. Installation in Taihape during the week of 30 October.

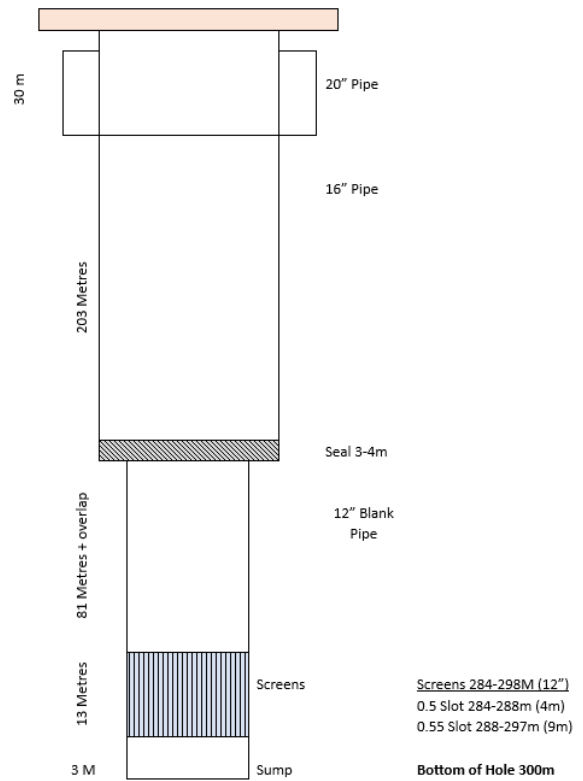


Marton Water Strategy

Pictures of the new Marton bore being installed and the screens that are used



PRODUCTION BORE – RDC Tutaenui Reservoir



ITEM 11.2



4. Miscellaneous Projects and Detailed Updates

4.1 Marton to Bulls Wastewater Centralisation Project

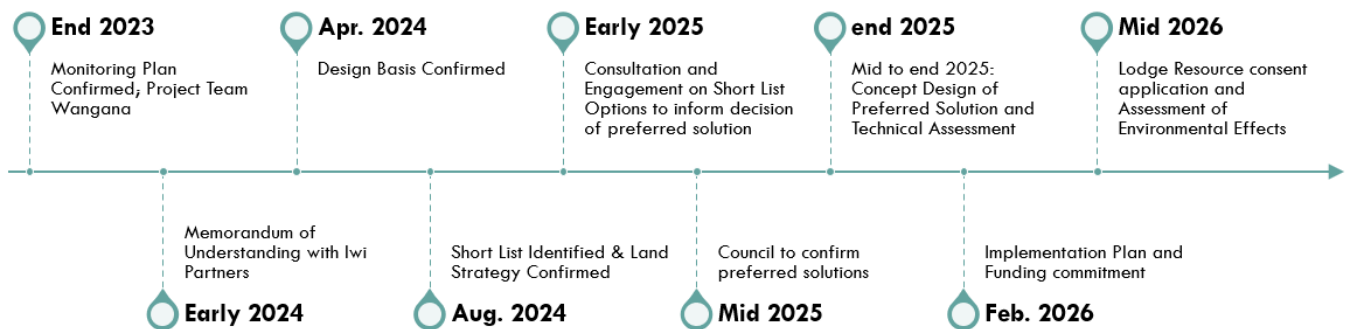
- 4.1.1 An update on the consenting approach was presented to the Asset & Infrastructure Committee on the 12th October 2023 by the principal planner for the project.
- 4.1.2 Key information that was presented was around the challenges and drivers for the project.
- 4.1.3 Key challenges and drivers include:
 1. Affordability for community & ratepayers
 2. Freshwater Management
 3. Very strong national and regional regulatory and policy drivers towards land disposal
 4. Other RMA policy and regulations create complexities but are not insurmountable (highly productive land, wetland regulations, One plan intensive Land Use Rules, contaminated soils)
 5. Oranga Wai – Freshwater policy review from Horizons Regional Council (HRC)
 6. Freshwater Farm Plans likely commencing April 2024
 7. Highly Productive Land to be mapped by October 2025

- 8. Water Services Reform
- 9. District Spatial Strategy and District Plan Review

4.1.4 The consenting pathway can be summarised as follows:

1. Firstly, ensuring that the principles of RMA s6e & 8; and Te Mana o te Wai are given effect to throughout the project.
2. Undertaking a best practicable option process to identify the preferred solution in a way which is informed by concurrent work streams for freshwater effects of existing / proposed discharges, land-based treatment, consultation. Option needs to include short term improvements.
3. Engagement with relevant Regional and District Council policy processes that may influence the consenting process and project delivery.
4. Preparation of resource consent applications and assessments of environmental effects drawing on all of the above work.

4.1.5 Further a high level timeline was shared which sees the application for a wastewater discharge resource consent lodged in mid 2026 – see timeline:



4.1.6 Staff are now preparing a similar presentation to HRC in November for their public meeting. Sharing this detailed update will hopefully increase HRC’s confidence in this project’s delivery.

Attachments:

1. **PMO report October - three waters projects** [↓](#)
2. **PMO report October - community facilities and other projects** [↓](#)

Recommendation 1

That the report ‘Project Management Office Report - October 2023’ be received.

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (October Update)
Wastewater														
Marlon to Bulls Wastewater Centralisation	The purpose of the project is to improve the current Marlon and Bulls wastewater network to become efficient, effective, and reliable wastewater collection, treatment and disposal services in a culturally sensitive and environmentally responsible manner that meets evolving regulatory requirements and ongoing sustainable compliance. The Marlon to Bulls wastewater centralisation scope includes the construction of a wastewater pipeline from Marlon Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, development of best practical option for the discharge, consenting, upgrades of the treatment plants at Marlon and Bulls if required	Dave Te Maro-Geary	Oct-20	Jun-28	No concerns to date	There is urgency around the delivery of the project. This project will span over numerous years due to its complexity.	The budget is \$25mil, however it is not possible yet to put confident costs against all the components of the project. There is a general expectation that the project will cost more than the current budget, especially if a large piece of land would have to be purchased.	No concerns to date.	1. Infringement notices, fines or Court Order by Horizons until project is completed due to slow progress 2. Unrealistic Expectations of what can be delivered 3. Budget not sufficient for scope 4. Land not available (if land discharge) 5. Long consenting periods & unrealistic consent conditions	\$ 25,000,000	\$ 7,900,670	Ongoing meetings set up with iwi. Iwi is a partner in this project.	Pipeline construction is mostly completed, except for three crossing which need to be designed, consented and implemented. Project Management delivered by PMO. Planner has been engaged. Wastewater and civil engineer has been engaged.	The project group, which is a collaboration between RDC, IWI, planner, wastewater and civil engineers, is meeting regularly and the planner has completed a consenting approach and timeline which was presented to the members of the Assets and Infrastructure Committee in October. Staff are now scheduling a presentation to be included in Horizon Regional Council's November public council meeting. Work is being continued on design for remaining three stream crossing for the pipeline. Foundations to be confirmed following delayed Geotech investigation and build cost to be determined.
Lake Waipu Improvement and Ratana Wastewater Treatment	This project is a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (13.4%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2024. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.	Blair King	Jul-18	Dec-24	No concerns to date	Construction will need to be completed by December 2024 which is a very tight timeframe.	No concerns to date - budget has been increased in September 2023	No concerns to date	1. Tight timeframe to complete project by December 2024. 2. Ongoing discharge to waterway/ Lake Waipu may be grounds for public notification of the consent application (or limited notification). 3. Unforeseen requirements/ consent conditions for RDC. 4. The approved budgets might not be sufficient to cover the full cost of the upgrade. 5. Funding by MfE is linked to milestones, if the project is delayed there is a chance of funding loss.	\$ 6,532,000	\$ 1,093,824	Regular meetings and updates via email / through hui. Iwi is on board with the project and its approach and supports the irrigation to land option.	Land has been found and purchased (an extra 4ha is in the process of being purchased). Pipeline design started and negotiation with affected parties are ongoing. Irrigation design started. Resource consent has been lodged. Time extension from MfE until December 2024 has been confirmed.	Onsite groundwater sample collection to be continued throughout the consenting period. Response to Horizons Section 92 request to be submitted in November (delays caused by pond sizing and location). Purchase process of extra section has started. Easement negotiations continued. Pump station, pond, pipeline and irrigation design to be finalised. Civil Contractor engagement will start once s92 response has been completed in the interim some products may be purchased and planning for civil works will continue.
Taihape/ Papakai Wastewater pump station	Design and construction of a new wastewater pump station and rising main. Includes upgrade to power supply.	Adina Foley / MDC	Jan-23	Dec-23	No concerns to date	Alternative tank design will push out programme to November 2023, but will result in cost savings. Power Transformer works have been delayed and are now scheduled for completion in Jul 2023	No concerns to date. Tank design variation has potential savings	No concerns to date	1. Delays due to bad weather or supply chain challenges. 2. Poor communication to residents affected by road closures.	\$ 6,358,184	\$ 3,009,054	Updates via email and irregular meetings.	Construction has started in Jan 2023. Rising main and gravity main construction complete on Papakai Rd and Huia Street. Testing completed. Pump station structures and pipework installation largely completed. Control Room installed. Electrical and control systems being installed. Fibreglass tanks being manufactured off site.	Alternative design for fibreglass storage tanks has been received and is being reviewed. These changes are likely to reduce contract costs by approximately \$200k. Tank now being manufactured. Delivery and installation of tank in the week starting 30 October. Final site layout is being finalised at the moment, including hardstand areas, Setout of security fence and final contours. Staff will meet with stakeholders once finalised. Staff from MDC and RDC will meet to finalise details in park (including entrance upgrade if required, fencing, parking, planting, contours, drainage, etc.)
Taihape Wastewater Treatment Plant Upgrades and Consent	A new consent for the WWTP is required. Upgrades to the wastewater treatment plant are expected to be able to meet the new consent conditions. Two-staged consent with long term/short term approach. Best practicable option needs to be defined through thorough process for the long term consent. The Taihape WWTP has been non-compliant for the quality of the discharge for a significant time. Due to this concern a business case was brought to Council as part of the Annual Plan 2023-24 and Council approved an extra \$2,000,000 capital spend on improvements and upgrades to the treatment plant. This extra capital spend is in addition to the existing \$500,000 that has been included in the last LTP 2021-24 for processing a short-term 10 year consent for the WWTP before a long term solution can be investigated.		Jul-21	Jun-24	No concerns to date	Progress has been slow due to market restraints for consultants and contractors as well as staff turn over.	Sufficient budget has been included through the Annual Plan 2023-24.	No concerns to date	1. Infringement notices or fines by Horizons until discharge quality is much improved 2. Unrealistic Expectations of what can be delivered in the long-term 3. Long consenting periods & unrealistic consent conditions 4. Suitable land availability - size, topography and soil type (if long-term approach is discharge to land) 5. Capital budget availability for best practical long-term solution	\$ 2,500,000	\$ 324,248	Irregular meetings with iwi. Strong direction from iwi to work on land discharge.	Further funding for upgrades secured. Sludge survey completed. Multiple feedback from consultants received for WWTP upgrades and improvements. Theoretical land sizing calculation completed for discharge to land option. Contractor for improvement works has been engaged.	Short term solutions have been reviewed and confirmed internally to improve the water quality. Contractor has been engaged following September Council and they are preparing a programme for the works including further improvement suggestions.
Water (Drinking)														
Marlon Water Strategy	The Marlon Water Strategy has been developed with a new bore as its foundation to replace the current source for potable water for Marlon. It includes: - Construction of new raw water bore - Design of treatment plant refurbishment and consenting - Upgrades to existing treatment plant Once all the project is completed, Marlon will be provided with pleasant tasting and smelling potable water that meets the NZ Drinking Water Standards. Staff will look at options for the use of the dams once Marlon is drawing water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.	Dave Te Maro-Geary / MDC	Jun-22	Dec-24	No concerns to date	The target completion of the end of 2024 is still expected to be achieved. However it has been challenging to engage a consultant for the treatment plant upgrade design. This is expected before December 2023.	No concerns to date	No concerns to date	1. Long consenting periods & unrealistic consent conditions 2. Challenges in the engineering consulting market making it difficult to secure contract for design in a timely manner 3. Cost overrun due to market escalations 4. Water take restrictions imposed by consent 5. Complexities of the treatment process pushing out budget	\$ 11,000,000	\$ 1,536,158	Initial discussion held with iwi, who are supportive of this alternative water source.	The production bore has been drilled to its final depth of 299m. Planner has been engaged for the resource consent to take water. The Bore is now in construction to be established by November 2023. Treatment process option investigation underway.	Direct negotiation continue with one of the treatment plant upgrade tenderers to discuss a suitable outcome. It is anticipated that this will be confirmed before the end of the year. Well-drillers have re-established onsite in mid-September when the bore screen arrived. The process of screen installation will be followed by bore development and pump testing. The time for development, and may take 1-4 weeks. At the conclusion of development and testing the bore abstraction capacity will be known and water samples will be analysed to enable treatment processes to be finalised. The resource consent process has commenced, with prelim data provided for assessment. Once the bore in production then this data will be confirmed.

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (October Update)
Community Facilities														
Taihape Amenities Building / Ngā Awa Block	This project is to build a new sports and community group facility within Taihape Amenities Park with 4 changing rooms including toilets, showers. Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.	Adina Foley	Nov-20	Jul-23	No concerns to date	Construction has been completed.	Construction was completed within budget.	No concerns to date	1. Risk of lengthy process to achieve CCC	\$ 4,648,757	\$ 4,544,736	Discussions have been held with Ngāti Tamakopiri.	Practical Completion achieved. CPU (Certificate of Public Use) has been issued. Building has been officially opened August 12th.	Construction has been completed. Defects and minor repairs/fix ups to be completed November. Staff are closing out the project at the moment including handover to the operational team, finalising security setup and access for users. Close out report with lessons learned to be prepared and shared with Council when ready. CCC expected to be achieved in November 2023. Final invoicing to be completed in November 2023.
Marton Civic Centre	The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marton's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub.	Eswar Ganapathi	TBC	TBC					Project is on hold as per Council resolution 23/RDC/176. Report to be brought back to LTP workshop with further information in September or October.	\$ 19,000,000	\$ 372,965			Project has been put on hold as per Council resolution 23/RDC/176. Investigations are ongoing: 1. Alternative financing to develop buildings on High St/Broadway 2. What options would be within the LTP budget 3. Do minimum on 46 High St A working group with some Councillors has been formed and a group meeting was held on 12th October which looked at all options again that have been presented to Council in the past.
Taihape Town Hall and Library Redevelopment	Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council will receive \$1,883,000 from better off funding towards the project as an offset to this budget.	Eswar Ganapathi	Feb-22	Dec-27					Project Scope and Project Work Plan to be finalised.	\$ 14,000,000	\$ 158,986	Iwi were an active part of workshop panel.	Building is closed due to safety concerns. Public feedback workshop was held in Taihape on 3rd October 2023.	The feedback received from the public user workshop is currently being reviewed and shall be collated into a report. This will help inform the scope, requirements and priorities for the renovation. Following the workshops, the project work plan will be completed and presented to Council for their endorsement. Staff are also in the midst of identifying members of the public to form a User Group, who shall provide feedback during the scope/design development stage. Once the design is completed, the User Group shall continue to receive project progress updates at frequent intervals.
Other & Community-Led Developments														
Marton Industrial Park and Rail Hub	<ul style="list-style-type: none"> The Marton Rail Hub (MRH) is an RDC sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marton Industrial Development Area (MIDA) of 65Ha parallel to Makiriri Road, adjacent to SH1. This land requires a District Plan change from rural to industrial. This has been challenged in the Environment Court. In late April 2023, the Environment Court found in favour of RDC. However, there are aspects of the Court decision provisions (conditions) that do not correctly reflect the Court proceedings. Hence the RDC view is the Court has erred. These provisions, as written, represent a significant barrier to any developer investing in the MRH. RDC submitted an appeal to the High Court which, in its judgement issued on 19 September, found in favour of RDC and returned the contested provisions back to the Environment Court for reconsideration. As with the original Environment Court process, it is not possible to forecast when this matter will be fully resolved by the Environment Court, but it is expected to be before year end. A private developer has made a conditional commitment to the project and is currently undertaking their due diligence exercise to determine the viability of the project. RDC is supporting the developer in their due diligence process. A Variation to the central Government funding agreement is being prepared with revised milestone dates and deliverables to align with the expected Environment Court process and developers' due diligence exercise. It is expected that this variation will be in place by mid-October 2023. On approval of the Variation, RDC will be entitled to submit an invoice to MBIE for a milestone payment of \$0.375M. Requirements of the uncontested Court provisions are progressing. These "Stage 1" actions include development of a Comprehensive Monitoring Framework, Establishment of a Community Liaison Group, and preparation of an Ecological and Landscape Development Plan. 	Mark Barnes	Oct-20	TBC	No concerns to date	Original target completion has been delayed due to the protracted and ongoing Environment Court process and the need to secure additional private investment. A variation to the central Government funding agreement is being prepared to revise milestone dates to align with the potential developers' due diligence exercise. This will reset the project programme.	To date \$1.137M has been drawn down from the central Government funding allocation of \$9.1M. Approval of the impending central Government funding agreement variation (see Project Summary), RDC will be able to claim a further \$0.375M. Total monies received from central Government then becomes \$1.512M. Spend to date is \$3.102M. RDC remains financially exposed to \$1.59M of spend, which is assumed will be recovered from the central Government funding allocation. To date \$0.248M of the \$0.75M RDC budget has been spent. A further \$0.15M of the \$0.75M RDC budget has been allocated to support the potential developer in their due diligence exercise.	No issues	1. Delays cause issues with continuation of central Government funding. Impact: RDC has an estimated cost exposure of \$1.512M (see Costs). 2. A change in Government may adversely impact the continuation of central Government funding. Impact: RDC has an estimated cost exposure of \$1.512M (see Costs). 3. The Environment Court does not modify the contested provisions. Impact: The potential developer will not progress the project. 4. The potential developer due diligence exercise concludes that the project is not viable. Impact: Additional private funding is not forthcoming. The project cannot be progressed.	\$ 9,850,000	\$ 3,347,006	Discussions have previously been held with Ngā Wairiki Ngāti Apa who are supportive of the project.	Central Government funding agreement variation regarding time and costs progressing (see Project Summary) Conditional commitment to the project obtained from a private developer. Private developers' due diligence process underway with RDC support.	Central Government variation approved. \$0.35M payment obtained from central Government. Stage 1 Development tasks as defined in the Environment Court Provisions progressed.

12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. RA- 21 Sept 23 (under separate cover)
2. FP-28 Sept 23 (under separate cover)

Recommendation

That the following minutes are received:

- Risk and Assurance Committee- 21 September 23
- Finance and Performance Committee- 28 September 23

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 28 September 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 28 September 2023	To consider the minutes relating to matters that were the subject of discussion at the 31 August meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting