



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 30 November 2023

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Cr Fi Dalgety

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

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|---|---|--|--|---|--|
| Contact: | 0800 422 522 info@rangitikei.govt.nz www.rangitikei.govt.nz (06) 327 0099 | | | | |
| Locations: | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table> | <u>Marton</u> Head Office 46 High Street Marton | <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls | <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape | |
| <u>Marton</u> Head Office 46 High Street Marton | <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls | | | | |
| <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape | | | | | |
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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 30 November 2023 at 1.00pm.

Order Of Business

| | | |
|-----------|---|-----------|
| 1 | Welcome / Prayer | 4 |
| 2 | Apologies | 4 |
| 3 | Public Forum | 4 |
| 4 | Conflict of Interest Declarations | 4 |
| 5 | Confirmation of Order of Business | 4 |
| 6 | Confirmation of Minutes | 5 |
| | 6.1 Confirmation of Minutes | 5 |
| 7 | Follow-up Action Items from Previous Meetings | 18 |
| | 7.1 Follow-up Action Items from Council Meetings..... | 18 |
| 8 | Mayor’s Report | 21 |
| | 8.1 Mayor's Report - November 2023..... | 21 |
| 9 | Chief Executive’s Report | 30 |
| | 9.1 Chief Executive's Report - November 2023..... | 30 |
| 10 | Reports for Decision | 47 |
| | 10.1 Request for Review of Rates Rebate Granted for 71 Hautapu Street, Taihape..... | 47 |
| | 10.2 Project Management Office Report - November 2023..... | 50 |
| 11 | Minutes from Committees | 89 |
| | 11.1 Minutes from Committees | 89 |
| 12 | Public Excluded | 90 |
| | 12.1 Public Excluded Council Meeting - 26 October 2023 | 90 |
| | 12.2 Taihape Grandstand - Alternative method for earthquake strengthening..... | 90 |
| | 12.3 Bulls Water Booster Pump Station - Tender Acceptance | 90 |
| | 12.4 Follow-up Action Items from Council (Public Excluded) Meetings | 90 |
| | 12.5 Taihape Area School - location for decant update, November 2023..... | 90 |
| 13 | Open Meeting | 92 |

AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Mr Matt Thomas will speak in relation to the rate remission decision for property 8 Tui Street, Taihape.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Ordinary Council Meeting held on 26 October 2023 are attached.
- 1.2 The minutes from Ordinary Council (special) Meeting held on 30 October 2023 are attached.

Attachments

1. **Ordinary Council Meeting - 26 October 2023**
2. **Ordinary Council (special) Meeting - 30 October 2023**

Recommendation

That the minutes of Ordinary Council Meeting held on 26 October 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Recommendation

That the minutes of Ordinary Council (special) Meeting held on 30 October 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 26 October 2023
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Brian Carter
- Cr Richard Lambert
- Cr Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Fi Dalgety

In attendance

- Mr Kevin Ross, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community
- Mr Dave Tombs, Group Manager - Corporate Services
- Mrs Sharon Grant, Group Manager - People and Performance
- Mr Blair King, Contractor Capital Projects
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Kezia Spence, Governance Advisor
- Mayor Tracey Collis, Taraura District Council
- Cr Alison Franklin, Taraura District Council
- Cr Michael Long, Taraura District Council

Order of Business

| | | |
|-----------|--|----------|
| 1 | Welcome / Prayer | 3 |
| 2 | Apologies | 3 |
| 3 | Public Forum | 3 |
| 4 | Conflict of Interest Declarations | 3 |
| 5 | Confirmation of Order of Business | 3 |
| 6 | Confirmation of Minutes | 3 |
| 7 | Follow-up Action Items from Previous Meetings | 4 |
| | 7.1 Follow-up Action Items from Council Meetings..... | 4 |
| 8 | Mayor’s Report | 4 |
| | 8.1 Mayor's Report - October 2023..... | 4 |
| 9 | Chief Executive’s Report | 4 |
| | 9.1 Chief Executive's Report - October 2023 | 4 |
| 10 | Reports for Decision | 5 |
| | 10.1 Adoption of Meeting Schedule for 2024..... | 5 |
| | 10.2 Adoption of the 2022/23 Annual Report | 5 |
| 11 | Reports for Information | 5 |
| | 11.1 Councillor Reports | 5 |
| | 11.2 Project Management Office Report - October 2023..... | 5 |
| 12 | Minutes from Committees | 6 |
| | 12.1 Minutes from Committees | 6 |
| 13 | Public Excluded | 6 |
| | 13.1 Public Excluded Council Meeting - 28 September 2023 | 6 |
| | 13.2 Follow-up Action Items from Council (Public Excluded) Meetings..... | 7 |
| | 13.3 Koitiata Unformed Road Access | 7 |
| | 13.4 Marton Rail Hub - Cooper Rapley Law Contract Variation..... | 7 |
| 14 | Open Meeting | 7 |

1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.00pm.

2 Apologies

Resolved minute number 23/RDC/303

Apologies were received from Cr Duncan and Cr Calkin.

Cr D Wilson/Cr B Carter. Carried

3 Public Forum

Public Forum – Tararua District Council

Mayor Tracey Collis, Cr Alison Franklin and Cr Michael Long thanked Rangitikei District council for the contribution to the Mayoral Fund and the continued support, during the event and after.

Mayor Tracey Collis presented a taonga to councillors.

4 Conflict of Interest Declarations

As his Worship the Mayor vacated the room to farewell the members from Tararua District Council Cr Wilson took over Chairing from 1.16pm.

Mr Ross declared a conflict of interest in item 13.3 - Koitiata Unformed Road Access.

Cr Loudon declared a conflict of interest in item 13.4 Marton Rail Hub - Cooper Rapley Law Contract Variation.

5 Confirmation of Order of Business

Deputy Chair Dave Wilson noted that item 10.2 Annual Report was removed from the agenda as it was still going through Audit processes. This item will be presented at an extraordinary Council meeting scheduled for 30 October 2023.

Resolved minute number 23/RDC/304

That the public excluded late item "13.3 - Koitiata Unformed Road Access" be dealt with as part of the agenda for the Council meeting on 26 October 2023. The item cannot be delayed until a subsequent meeting as negotiation and settlement with landowners needs to be advanced.

Cr D Wilson/Cr C Raukawa. Carried

Resolved minute number 23/RDC/305

That the public excluded late item "13.4 - Marton Rail Hub - Cooper Rapley Law Contract Variation" be dealt with as part of the agenda for the Council meeting on 26 October 2023. The item cannot be delayed until a subsequent meeting as the contract for service needs to be paid to ensure continued legal support.

Cr D Wilson/Cr R Lambert. Carried

6 Confirmation of Minutes

His Worship the Mayor returned to the meeting and took over Chairing the meeting at 1.21pm.

Resolved minute number 23/RDC/306

That the minutes of Ordinary Council Meeting held on 28 September 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr Hiroa. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 4 – Tree planning at Marton Park

Staff are currently waiting for an update from the parks team on this item.

Item 23 – Rubbish bins at Bulls

Mr Benadie advised that currently the draft Memorandum of Understanding (MOU) is very one sided and not suitable for Council so he is working through this with staff from Horizons Regional Council.

Resolved minute number 23/RDC/307

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr B Carter/Cr R Lambert. Carried

8 Mayor's Report

8.1 Mayor's Report - October 2023

The report was taken as read.

Resolved minute number 23/RDC/308

That the Mayor's Report – October 2023 be received.

HWTM/Cr B Carter. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - October 2023

Council discussed whether both properties receive the same rate remission or whether this should be based on the cost of earthquake strengthening the building.

Hi Worship the Mayor called a brief adjournment during this item (at 1.50pm) and returned to the meeting at 1.55pm.

Resolved minute number 23/RDC/309

That the Chief Executive's Report – October 2023 be received.

Cr C Raukawa/Cr G Maughan. Carried

Resolved minute number 23/RDC/310

That Council agrees that in relation to the property at 8 Tui Street (owned by GE, AP and ME Thomas) a rates remission of \$5,000 GST inclusive, be approved.

Cr D Wilson/Cr Hiroa. Carried

Amendment 23/RDC/311

That Council agrees that in relation to the property at 8 Tui Street (owned by GE, AP and ME Thomas) a rates remission of \$9,523.30 GST inclusive, be approved.

Cr S Loudon/Cr J F Wong. *Lost.*

Resolved minute number 23/RDC/312

That Council agrees that in relation to the property at 71 Hautapu Street (owned by T Byford) a rates remission of \$5,000 GST inclusive, be approved.

Cr Wilson/Cr Hiroa. Carried.

10 Reports for Decision

10.1 Adoption of Meeting Schedule for 2024

Mrs Gordon presented the proposed meeting schedule for 2024, noting that this was subject to change as dates from Local Government New Zealand have not yet been received.

Resolved minute number 23/RDC/313

That the report Adoption of Schedule of Meetings 2024 be received.

Cr R Lambert/Cr G Maughan. Carried

Resolved minute number 23/RDC/314

That Council adopts the schedule of meetings for 2024.

Cr G Maughan/Cr D Wilson. Carried

10.2 Adoption of the 2022/23 Annual Report

This item was removed from the agenda.

11 Reports for Information

11.1 Councillor Reports

The report from Cr Fi Dalgety was taken as read.

Resolved minute number 23/RDC/315

That the Councillor Reports be received.

Cr F Dalgety/Cr C Raukawa. Carried

11.2 Project Management Office Report - October 2023

Mr King took Council through this report.

Taihape Papakai Wastewater Pump Station

Mr King responded to questions that staff will present achievable options to stakeholders.

Taihape Town Hall

In response to a question Mr King advised that the report from the recent workshop will form part of the information for staff to put together the scope of work for this project. It will be provided to Council as part of the next steps in this project.

Resolved minute number 23/RDC/316

That the report 'Project Management Office Report - October 2023' be received.

Cr B Carter/Cr J F Wong. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report was taken as read.

Resolved minute number 23/RDC/317

That the following minutes are received:

- Risk and Assurance Committee- 21 September 23
- Finance and Performance Committee- 28 September 23

Cr D Wilson/Cr B Carter. Carried

13 Public Excluded

The meeting went into public excluded session 2.14pm.

Resolution to Exclude the Public

Resolved minute number 23/RDC/318

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 28 September 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Koitiata Unformed Road Access
4. Marton Rail Hub - Cooper Rapley Law Contract Variation

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|---|---|
| 13.1 - Public Excluded Council Meeting - 28 September 2023 | To consider the minutes relating to matters that were the subject of discussion at the 28 September meeting. | S48(1)(a) |
| 13.2 - Follow-up Action Items from Council (Public Excluded) Meetings | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 13.3 - Koitiata Unformed Road Access | s7(2)(a) - Privacy s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 13.4 - Marton Rail Hub - Cooper Rapley Law Contract Variation | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position | s48(1)(a)(i) |

| | | |
|--|---|--|
| | s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | |
|--|---|--|

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr B Carter/Cr Hiroa. Carried

14 Open Meeting

The meeting went into open session 2.56pm

Resolved minute number **23/RDC/327**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

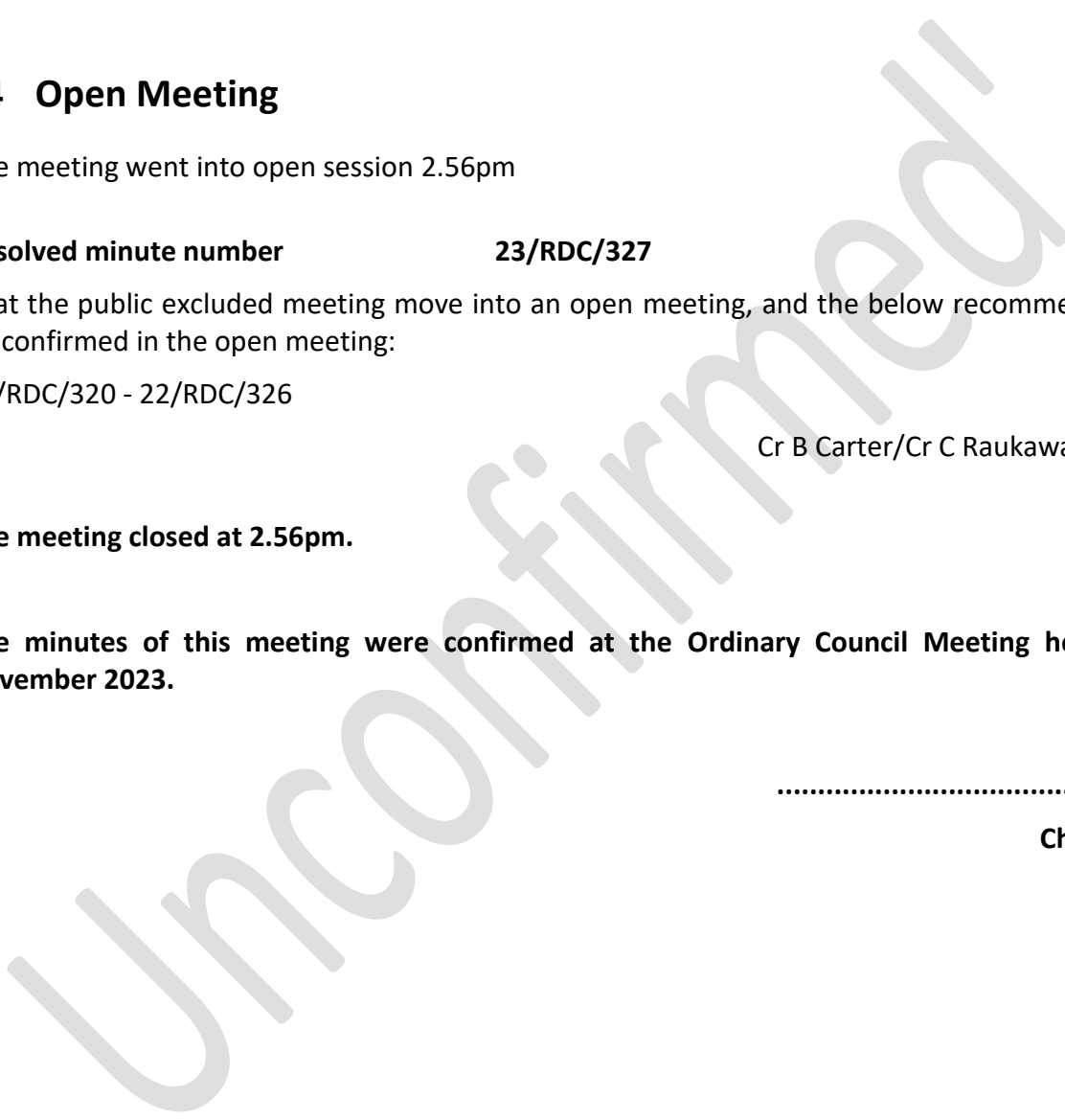
22/RDC/320 - 22/RDC/326

Cr B Carter/Cr C Raukawa. Carried

The meeting closed at 2.56pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 November 2023.

.....
Chairperson



MINUTES

ITEM 6.1

ATTACHMENT 2

UNCONFIRMED: EXTRAORDINARY COUNCIL MEETING

Date: Monday, 30 October 2023
Time: 9.00am
Venue: Via Zoom and
Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Richard Lambert (Zoom)
- Cr Piki Te Ora Hiroa (Zoom)
- Cr Jeff Wong (Zoom)
- Cr Simon Loudon
- Cr Jarrod Calkin
- Cr Fi Dalgety (Zoom)

In attendance

- Mr Kevin Ross, Chief Executive
- Mr Arno Benadie, Chief Operating Officer (Zoom)
- Mrs Carol Gordon, Group Manager - Democracy and Planning (Zoom)
- Ms Gaylene Prince, Group Manager - Community (Zoom)
- Mr Dave Tombs, Group Manager - Corporate Services
- Ms Katrina Gray, Senior Strategic Planner
- Ms Kezia Spence, Governance Advisor
- Mr Chris Webby, Audit NZ

Order of Business

1 **Welcome / Prayer** 3

2 **Apologies** 3

3 **Public Forum** 3

4 **Conflict of Interest Declarations**..... 3

5 **Confirmation of Order of Business** 3

6 **Reports for Decision** 3

6.1 Adoption of the 2022/23 Annual Report 3

ITEM 6.1 ATTACHMENT 2

Unconfirmed

1 Welcome / Prayer

His Worship the Mayor opened the meeting and read the Council prayer at 9.00am.

2 Apologies

Resolved minute number 23/RDC/001

Apologies received from Cr Duncan, Cr Carter, Cr Maughan and Cr Raukawa.

HWTM/Cr J Calkin. Carried

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Reports for Decision

6.1 Adoption of the 2022/23 Annual Report

Mr Tombs introduced Mr Chris Webby, Audit NZ who was in attendance for the meeting.

Mr Webby advised that a clean audit opinion was issued for the 2022/23 Annual Report and noted one emphasis of matter was issued relating to three waters and advised that all Councils received this emphasis.

In response to a question about the increased personnel costs, Mr Webby responded that he is seeing the increase in costs in a number of Councils, whether this be filling of vacant roles or the increase in salaries.

Mr Webby responded to questions about annual leave balances and that the risk does increase every year if this continues. Mr Ross noted this is an area staff are addressing and it is not specific to our Council.

Resolved minute number 23/RDC/002

That the 'Adoption of the 2022/23 Annual Report' report be received.

HWTM/Cr D Wilson. Carried

Resolved minute number 23/RDC/003

That His Worship the Mayor and the Chief Executive be authorised to sign the letter of representation addressed to the Council’s auditor for the year ended 30 June 2023.

Cr D Wilson/Cr F Dalgety. Carried

Resolved minute number 23/RDC/004

That the Annual Report 2022/23, with amendment, be adopted noting that the Audit Opinion and the final list of changes be incorporated.

Cr D Wilson/Cr F Dalgety. Carried

Resolved minute number 23/RDC/005

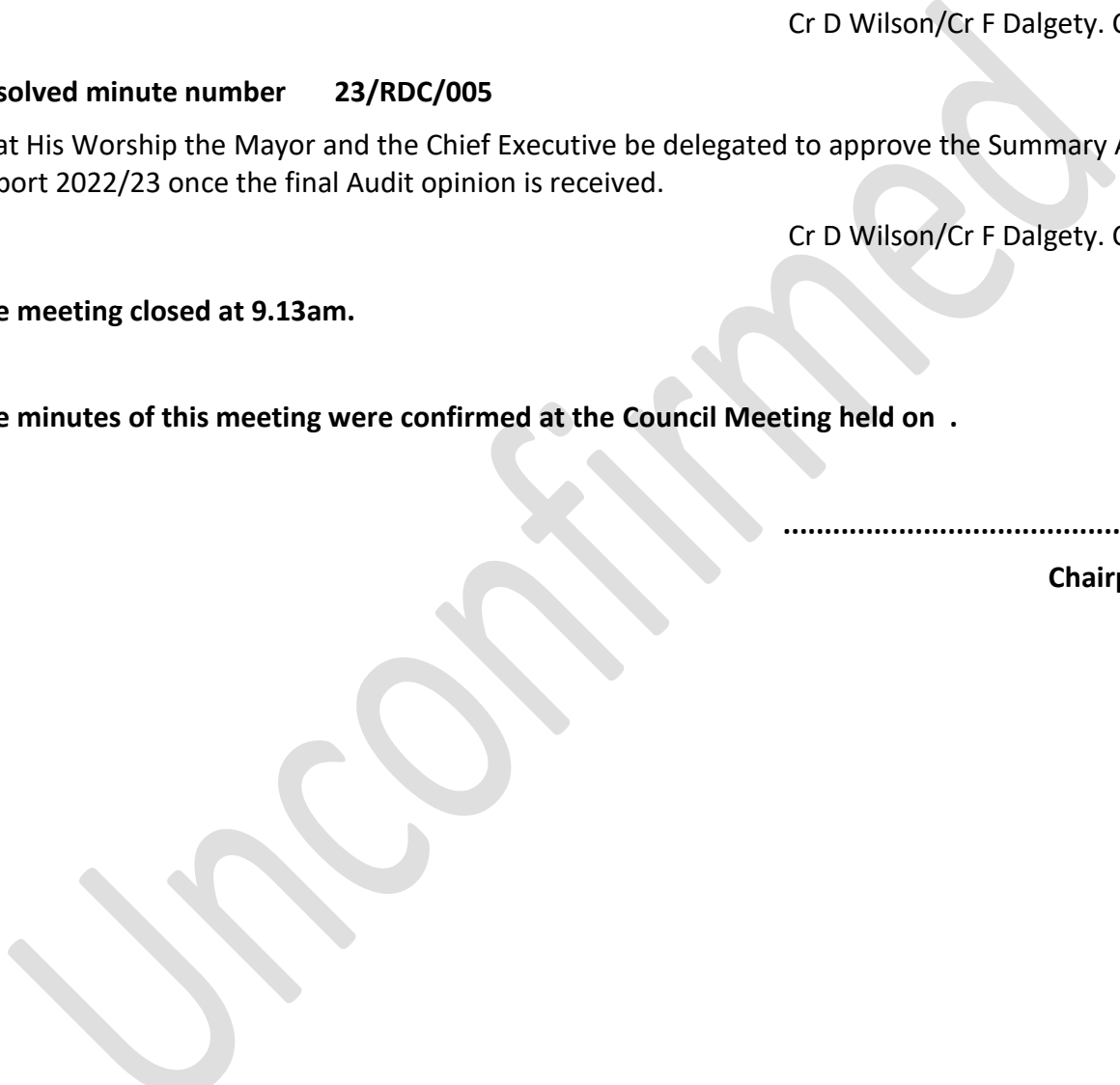
That His Worship the Mayor and the Chief Executive be delegated to approve the Summary Annual Report 2022/23 once the final Audit opinion is received.

Cr D Wilson/Cr F Dalgety. Carried

The meeting closed at 9.13am.

The minutes of this meeting were confirmed at the Council Meeting held on .

.....
Chairperson



7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

| Item | From Meeting Date | Details | Person Assigned | Status Comments | Status |
|------|-------------------|---|---------------------------|---|-------------|
| 1 | 26-Oct-23 | Advise that Council agreed that in relation to the property at 71 Hautapu Street (owned by T Byford) a rates remission of \$5,000 GST inclusive, be approved. | Karen | Notification of Council's decision was emailed. | Completed |
| 2 | 26-Oct-23 | Advise that Council agreed that in relation to the property at 8 Tui Street (owned by GE, AP and ME Thomas) a rates remission of \$5,000 GST inclusive, be approved. | Karen | Notification of Council's decision was emailed. | Completed |
| 3 | 26-Oct-23 | Taihape Town Hall - summary of the consultation process should come back to council as a report (incl scope of work, strengthening) | Adina Foley | Included in Project Work Plan in Council PMO report November 2023 | Completed |
| 4 | 28-Sep-23 | Marton water - early comms around the effects of seasonal change to the water quality in Marton | Rhonda / Arno | Updates have begun and will be rolled out on a regular basis. | In progress |
| 5 | 28-Sep-23 | Marton water Strategy - include a project update in next meeting | Adina Foley | Regular updates are included as part of the PMO report and pictures were included in the October PMO Council report | Completed |
| 6 | 31-Aug-23 | Investigate planting a tree at Marton Park - as per the request from Marton RSA to commemorate the Coronation of King Charles III (agreed at the council meeting) | Karen / Murray | The tree was planted by the Parks team | Completed |
| 7 | 31-Aug-23 | Investigate next steps with the Gorges to See cycle trail concept | Gaylene / Kim | One funding application for the feasibility study was denied. Brian Megaw is presently working on establishing a Trust to enable eligibility for funding opportunities. Feedback from Funding HQ has been that often Council's will pay for the feasibility study for projects such as this and then grant funders are more likely to come on board if a project has Council support. The larger funders we plan to approach next are: Four Regions Trust (Closes Feb 28th 2024) Whanganui Community Trust (Closes Jan 29th 2024) J B S Dudding Trust (Closes June 2024) | In progress |
| 8 | 31-Aug-23 | Marton Water strategy - test results to understand what the water quality - for A&I workshop in September - if appropriate | Adina Foley | Once results have been received staff will share this with Council, final test results are expected late November | In progress |
| 9 | 25-Jul-23 | Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees (re Putorino Landfill) | Adina Foley / Mark Barnes | Submission will be sent by the end of December 2023 | In progress |
| 10 | 29-Jun-23 | Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement | Graeme P / Arno | No progress to report. | In progress |
| 11 | 29-Jun-23 | Beaven Street, Marton – Surplus Land, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the transfer of the surplus land to the landowners of the adjoining property | Graeme P | Documents received 22/11/23. Review and execution underway. | In progress |
| 12 | 29-Jun-23 | Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council | Graeme P | No further action for RDC at present. | In progress |
| 13 | 29-Jun-23 | Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved | Graeme P | Awaiting advice from Bowls. | In progress |
| 14 | 29-Jun-23 | Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2 | Graeme P | Rugby to finalise siting and dimensions of proposed construction. No further action for RDC at present. | In progress |
| 15 | 29-Jun-23 | Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and That Council supports the Society's funding application to J B S Dudding Trust; and directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and confirms that any requests for funding or fee waivers be considered independently of these recommendations | Graeme P | Awaiting plans and dimensions of proposed building for incorporation into Lease. No further action for RDC at present. | In progress |
| 16 | 1-Jun-23 | Supply more info re Council's High Street buildings - to include NBS timeframes, safety, maintenance etc | Adina Foley | As part of the development of the LTP more information will be provided to Council on the High Street buildings. Further information has been provided to the working group in September and October. A report will be brought to Council in the December Council Meeting for a decision on next steps | In progress |

| | | | | | |
|----|-----------|--|------------------------------|--|-------------|
| 17 | 24-May-23 | Otara bridge - ongoing comms during the duration of the project | Rhonda Morris / Carol Gordon | Manawatu District Council lead this project. Updates on progress are made to RDC's website when they are received from the contractor. | In progress |
| 18 | 24-May-23 | Progress putting the macron above the I in Rangitikei | Leah / Bonnie | The next stage in this process is underway (iwi consultation). | In progress |
| 19 | 26-Apr-23 | Re rental on Bulls museum - what other properties are rented and what is the rental amounts | Gaylene/ Graeme P | There are other Council properties that have a minimal lease rental. Staff are still to review the documentation to consider similarities to the lease for the former Bulls Library. No progress has been made due to lack of resource due to staff vacancy. | In progress |
| 20 | 26-Apr-23 | Taihape swim centre - extending hours - consider as part of LTP 2034-44 (along with Marton swim centre) | Gaylene / Arno | This item will be considered as part of the 2024-34 Long Term Plan process. | In progress |
| 21 | 25-Aug-22 | As per resolution 22/RDC/305 : That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges. | Adina Foley | No further progress has been made. An official letter of record has been prepared and shared with the interim CEO and the community group summarising all details incl resolutions of this project. | In progress |
| 22 | 30-Jun-22 | Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy. | Dave Tombs | Draft currently being considered by ELT: aim to finalise draft Policy by Jan 2024. | In progress |
| 23 | 26-May-22 | As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices. | Adina Foley | Staff are presently investigating software compatibility with our suppliers. The bylaw that will allow enforcement action has been endorsed by Council. | In progress |
| 24 | 31-Mar-22 | Staff to provide a report to a future Council meeting on the Putorino Water Supply Scheme. | Arno Benadie | One of the scheme members confirmed that they purchased 800 m of suitable pipe, stored on one of the farms. The renewal work started. RDC will assist where required. | In progress |
| 25 | 28-Oct-21 | With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this. | Arno Benadie / Raj Khadka | A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time. | In progress |

8 Mayor's Report

8.1 Mayor's Report - November 2023

Author: Andy Watson, His Worship the Mayor

CE Appointment

This will form part of a Tabled Document.

Zone 3

Central Hawkes Bay hosted the recent Zone 3 meeting with Mayor Alex Walker and her staff having put together a very good package to support the agenda and highlight the region's hospitality.

Many of the presentations/speakers highlighted the trauma of Cyclone Gabrielle, the destruction and the cost of the rebuild including the 50/50 split between Local Government and Central Government on house buyouts.

The standout presentations for me were –

- A. Waka Kotahi's presentation on procurement. The Chief Executive Nicole Rosie opened the presentation with an emotional and genuine grieving for the damage from Cyclone Gabrielle. Interestingly, in the presentation there were a couple of references to Tier 2 and 3 roading contractors and how we can encourage the build-up of capacity and their use. The overarching plan was that the funding model for roading is broken and Government needs to rethink how this should happen in the future - something all of the sector agreed on.
- B. The second presentation was one given by Caroline Dumas DIA (Dept of Internal Affairs). Caroline has been appointed as the DIA Liaison to Zone 3. Caroline seems to be very senior in the DIA and reports directly to the Minister (whoever that may be). This is a welcome change in stance and an opportunity that I am very keen to progress.

At the time of writing this coalition talks from Government have still not been finalised so this part of my report is a placeholder where I will be able to name who the respective ministers will be. Of high interest to us will be the Ministries of Local Government, Transport, Agriculture/Forestry, Economic Development and Health. The sharing out of portfolios to the coalition parties will be an interesting process. Who would have guessed that Winston could have risen like a phoenix from the ashes and effectively dominate the formation of a Government.

Local MPs

I would also like to congratulate Suze Redmayne as our new National MP. The early engagement I have had with her and her support in dealing with a very difficult local case has been brilliant. We will be well served by Suze. Equally I have reached out to Adrian Rurawhe and Debbie Ngarewa-Packer to have early talks about Ratana before the birthday celebrations in January. We effectively have four representatives working for us in Wellington with Andrew Hoggard for ACT being on the List, Debbie taking Adrian's previous role as he moved to the List for Labour and Suze Redmayne.

Rural & Provincial Sector Meeting with LGNZ along with the Future of Local Government 2-3 November

The Rural & Provincial sector meeting, which I will focus, on welcomed Neil Holdom as the new Provincial Representative. He will undoubtedly bring a roading focus to LGNZ - something that

certainly needs to happen and will be a huge benefit to the Rangitikei. I have worked with Neil for a considerable amount of time on roading issues and I congratulate and welcome him on his new appointment.

The highlight to me of the sector meeting was a panel discussion comprised of Tim Hampton Treasury, Mark Maloney the Assistant Auditor General and Bruce Robertson an independent Risk & Assurance Chair. Their perspectives on the formation of Government and how Three Water reforms in particular should be handled within our Long Term Plans was fascinating. All of them said basically this will be the most challenging Long Term Plan they have ever seen with the uncertainty over Three Waters, RMA Reform, the new Government and affordability issues. Mark Maloney said that if we continue to put Three Waters into our budgets after 2025 we are breaking the law leaving us open to judicial review. Tim from Treasury said if we don't include it we could be well accused of breaking the law with regards transparency. The Local Government sector is split almost 50/50 on this issue. Our Council has made the decision to include Three Waters right through our Long Term Plan - something that I strongly support.

What the panel suggested is that there needs to be areal focus in the Consultation Document especially around risk to comply with Section 93(b) of the Local Government Act. This covers risk and affordability. Mark went on to note -

1. The need for high quality asset management plans.
2. That councils are poor at delivery with the national capex programme on average being delivered at only 80%. Our success rate falls well short of this. The risks associated with this will need to be documented.
3. That a position statement for each council is required within the Long Term Plan!!
4. Ideally within the Long Term Plan there needs to be a separate section on risks. We need to remember that this is the advice from the Auditor General's Office.

Bruce's comments were also interesting focussing on -

1. The need to develop alternative funding streams. This is of course easier said than being done. With our Council not having the benefit of funding streams associated with airports or ports and trying to develop a funding stream in terms of an industrial hub will be challenging for us.
2. Bruce said that focussing a Long Term Plan on rates affordability is not long term plan thinking! i.e. the issue here is a long term plan versus a cost of living issue.
3. This Long Term Plan must have a plan to plan for cohesiveness between governance and staff (this is something that our Interim Chief Executive Kevin has been spending quite a bit of time on).
4. Bruce's comment around annual plans being an inhibitor on long term strategies is in my opinion very very real.

The second topic that Rural & Provincial focussed on came from Ben Thomas, a specialist working on Government/Business Relationships in Wellington. He made a couple of comments that were very relevant –

1. Central Government's interaction with Local Government as a sector is by way of unfunded mandates (something that we know only too well).
2. An interesting comment – National in opposition has had a very small caucus with only a couple of people working in policy. He makes a point that it will take the Government a very

long time to come up to speed. National will focus on regional deals that increase productivity, the GDP and deal with climate change.

On 13 November 13 Horizons hosted a Freshwater Reform Meeting with the community at the Rangatira Golf Course. The Government has made a series of decisions that regional councils will have to enforce. These include the need for improvements in freshwater quality and will result inevitably in reductions of our beef and dairy herds, increased forestry and the reductions in rural water usage. These changes are far reaching with little recognition of the value of work that the agricultural sector, catchment collectives and voluntary groups have made which is disappointing. People are understandably nervous, lifestyles and the financial vulnerability to agriculture are leaving New Zealand export bases under threat. All of this happening without a social or financial evaluation is damning in my opinion.

On 4 November TUIA had their final Hui in Wellington. Unfortunately Matthew Coogan one of my two TUIA could not attend having come down with Covid. Bridget Watson my other TUIA and I were asked to be one of two presentations talking about our "TUIA journey together". Bridget is a standout young Maori woman and she spoke emotively and well about her journey of discovery within TUIA and her progress towards fluency in Te Reo. This programme has benefitted me and I will look back on this as a highlight of the year and of my term in office.

The Rangitīkei Business Awards were hosted recently by Marton Rotary and in particular Jasleen Saluja and Karan Singh. The awards have not been held for a considerable length of time and this has been absolutely a step in the right direction. We need to recognise not only the commercial successes but the involvement that our businesses have within our local communities and the support they provide.

The JBS Dudding Trust met recently and have given out around \$930,000 to organisations within our district. This is the highest amount that has ever been distributed by the Trust which is an outstanding result for our district. Many of our organisations would struggle without having support from the Dudding Trust as we have very few other significant funding opportunities available. I would love to be in the position at this meeting to be able to give an indication of who received what however the advice process out to the various recipients will take some time.

I have received a request from Aakiiyah Tihore (Attachment 1) seeking financial assistance for a Future Leaders Academy in Rarotonga in April 2024. Aakiiyah is a senior student at Taihape Area School and has been selected for one of only 40 spaces offered to students across New Zealand and Australia. The course fees total \$4500. Aakiiyah plans to work and fundraise to pay as much of the cost as possible but is looking for additional support from outside agencies. This is a fantastic opportunity for one of our local rangatahi who displays all the aspects of a future leader. Refer to Recommendation 2 below.

Attachments:

1. **Email from Aakiiyah Tihore regarding Future Leaders Rarotonga** [↓](#)
2. **Elected Member Attendance- November 23** [↓](#)

Recommendation 1:

That the Mayor's Report – 30 November 2023 be received.

Recommendation 2:

That Council agrees/does not agree to cover Aakiiyah Tihore’s course fees to attend the Future Leaders Academy in Rarotonga in April 2024 to the value of \$_____

Mayors Engagement

November 2023

| | |
|----|---|
| 1 | Attended monthly ELT meeting – Governors Q&A Attended Taihape Area School Scholarship Interviews Attended Rangitikei College Senior Prizegiving |
| 2 | Attended Future by Local Government 2 nd Hui in Wellington |
| 3 | Attended LGNZ Rural & Provincial Sector Meeting in Wellington |
| 4 | Attended TUIA End of Year Function Attended Rangitikei Business Awards |
| 6 | Attended Te Roopuu Ahi Kaa Workshop Attended online RTC Workshop Attended online Manawatu-Whanganui Disaster Relief Fund Trust AGM Attended Hunterville Rural Water Supply Sub Committee Meeting |
| 7 | Attended Zone 3 Co-Chair’s online meeting with DIA Attended monthly RDC/Police catchup meeting Attended Bulls Community Van Reveal Attended GHD Melbourne Cup Function |
| 8 | Attended weekly LTP meeting with staff Attended new staff Whakatau Attended new staff Tipi Haere including Ratana 8 November celebrations Attended Taihape Community Board Workshop |
| 9 | Attended Council LTP and Assets/Infrastructure Workshop Attended Marton Civic Centre Working Group meeting |
| 10 | Attended weekly meeting with Interim Chief Executive Attended Zoom meeting with MoE/Taihape Area School Attended meeting with MP Suze Redmayne |
| 11 | Attended Bulls Rose Show Attended Marton Cenotaph for Armistice Day commemoration |
| 12 | Attended Kelvin Lehmstedt’s Funeral Service |
| 13 | Attended weekly meeting with Interim Chief Executive Attended Horizons Freshwater Reforms meeting |
| 14 | Attended Regional Transport Matters Regional Chiefs Matters Fortnightly meeting |

| | |
|----|---|
| | <p>Attended SafePlus Assessment Focus Group</p> <p>Attended weekly meeting with Deputy Mayor</p> |
| 15 | Attended Helen Gordon’s Funeral Service |
| 16 | Attended LGNZ Zone 3 Sector Meeting |
| 17 | <p>Attended LGNZ Zone 3 Sector Meeting</p> <p>Attended Christmas Tree light up</p> |
| 20 | Attended weekly LTP meeting with staff |
| 21 | <p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p> |
| 22 | <p>Attended relationship meeting with Col Trevor Walker Waiouru Military Camp</p> <p>Attended Waka Kotahi Quarterly Regional Relationship meeting</p> |
| 23 | Attended Council LTP Workshop |
| 24 | Attended Accelerate25 Lead Team Meeting |
| 25 | Attended Marton Market Day |
| 27 | <p>Attended MTFJ Core Group Strategic Workshop Follow-up online</p> <p>Attended weekly LTP meeting with staff</p> |
| 28 | <p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p> |
| 29 | Attended 1 st (NZ) Bde Capability Display and Dinner at Linton Military Camp |
| 30 | <p>To attend Finance/Performance Committee Meeting</p> <p>To attend Council meeting</p> |

From: Kia Tihore <19013@tas.school.nz>
Sent: Thursday, 2 November 2023 11:34 am
To: Andy Watson <Andy.Watson@rangitikei.govt.nz>
Subject: Future Leaders Rarotonga

58 Kaka Road
 Taihape

2 November 2023

Dear His Worship The Mayor,

Thank you for meeting with me on the 1 November 2023.

As discussed, I have been selected to travel to Rarotonga with Future Leaders Academy for seven days in April 2024. I am going to gain advanced leadership skills, planning and goal-setting skills, leading diverse groups of people, as well as experience travelling alone without my whanau. This is a fantastic opportunity that I am genuinely excited to be a part of and experience. I was honoured to be selected, as this course is open to students from all over New Zealand, Australia and the Pacific, and there are only 40 spaces available. I will be the first student from Taihape Area School to attend this course.

The course fees will cost \$4500 overall, excluding travel insurance, internal New Zealand flights, passport fees and incidentals. I plan to work and fundraise to pay for this unique experience; however, I would welcome any help from outside agencies. Any support would be greatly appreciated.

Please feel free to contact me if you have any further questions.

Yours sincerely,

Aakiiyah Tihore
19013@tas.school.nz
 0204 1738 190

Elected Members

| Date | Meeting | HWTM | Wilson | Calkin | Carter | Dalgety | Duncan | Hiroa | Lambert | Loudon | Maughan | Raukawa | Wong | Notes |
|-----------|-----------------------|------|--------|--------|--------|---------|--------|-------|---------|--------|---------|---------|------|--|
| 25-Oct-22 | Council (Inaugural) | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 03-Nov-22 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 14-Nov-22 | Creative NZ Committee | PR | | | | | PR | | | | | | | |
| 16-Nov-22 | Audit and Risk | PR | PR | AT | | PR | | PR | | AT | AT | | | |
| 21-Nov-22 | HRWS | PR | | | | | | | PR | | AT | | | |
| 23-Nov-22 | Finance/Performance | PR | PR | AP | PR | PR | PR | AP | | PR | PR | | PR | There was confusion re membership of the committee |
| 23-Nov-22 | Council | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR | HWTM was late due to Council business |
| 29-Nov-22 | ERWS | AP | | | | | | | | | PR | | AT | Meeting not held due to lack of quorum |
| 29-Nov-22 | Bulls | | | | | | | | | | | | | |
| 30-Nov-22 | Santoft DMC | PR | | PR | PR | | | | | | | | | |
| 01-Dec-22 | Turakina CC | PR | | | PR | | | | | | | | | |
| 12-Dec-22 | Hunterville CC | PR | | | | PR | | | PR | | | | | |
| 13-Dec-22 | TRAK | PR | | | | | PR | | | | | | | |
| 14-Dec-22 | Taihape CB | PR | | | | | PR | | | | | | PR | |
| 14-Dec-22 | Marton CC | | | | | | | | | | | | | Meeting not held due to lack of quorum |
| 15-Dec-22 | Finance/Performance | PR | PR | PR | PR | PR | AT | | | PR | PR | | PR | |
| 15-Dec-22 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 20-Dec-22 | Ratana CB | PR | AT | | AT | | | | | | | | | |
| 26 Jan-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 01-Feb-23 | Santoft DMC | PR | | AT | PR | | | | | | | | | |
| 08-Feb-23 | Taihape CB | PR | | | | | PR | AT | | | | | PR | |
| 08-Feb-23 | Marton CC | CB | AB | | | | | | | | AB | | | |
| 09 Feb-23 | Workshop | PR | AP | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 09 Feb-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 13-Feb-23 | Hunterville CC | CB | | | | PR | | | PR | | | | | |
| 14 Feb-23 | Ratana CB | PR | | | | | | PR | | | | | | |
| 16 Feb-23 | Workshop | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR | |
| 22-Feb-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | PR | PR | | PR | |
| 22 Feb-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 1 Mar 23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 07 Mar 23 | ERWS | PR | | | | | | | | | PR | | PR | |
| 09 Mar 23 | A&I Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 09 Mar 23 | P&P | PR | PR | | | | PR | PR | PR | | AP | | | |
| 13 Mar 23 | HRWS | CB | | | | PR | | | PR | | | | | |
| 14 Mar 23 | BCC | PR | | PR | PR | | | | | | | | | |
| 15 Mar 23 | R&A | PR | PR | AT | | PR | | AP | | PR | | | | |
| 15 Mar 23 | Council | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR | |
| 20 Mar 23 | Youth | PR | | | | | PR | | | | | | PR | |
| 30-Mar-23 | Finance/Performance | PR | PR | PR | PR | PR | | | | AP | PR | | PR | |
| 30-Mar-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | |
| 4-Apr-23 | Ratana CB | CB | | | | | | PR | | | | | | |
| 6-Apr-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 11-Apr-23 | TRAK | PR | | | | | PR | PR | | | | | | |
| 11-Apr-23 | Maori Rates Remission | PR | | | | PR | | PR | | | | | PR | |

ITEM 8.1 ATTACHMENT 2

| | | | | | | | | | | | | | | |
|-----------|-----------------------|----|----|----|----|----|----|----|----|----|----|----|----|----------------------|
| 11-Apr-23 | Omatane RWS | | | | | | | PR | | | | | | |
| 12-Apr-23 | Taihape CB | PR | | | | | | PR | | | | | | PR |
| 12-Apr-23 | Marton CC | CB | PR | | | | AT | | | | | PR | | |
| 13-Apr-23 | Assets/Infrastructure | PR | PR | | | PR | PR | | | PR | PR | PR | | PR |
| 17-Apr-23 | Youth | | | | | | | PR | | | | | | PR |
| 17-Apr-23 | Huntermville CC | CB | AT | | | | AP | | | PR | | | | |
| 20-Apr-23 | Workshop | PR | PR | PR | PR | PR | AP | PR | AP | PR | PR | AP | AP | PR |
| 26-Apr-23 | Council | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR |
| 27-Apr-23 | Sport NZ RTF | CB | AT | PR | AT | | | | | | | | PR | |
| 27-Apr-23 | Finance/Performance | CB | PR | PR | PR | PR | AP | | | | | PR | PR | PR |
| 10-May-23 | Bulls CC | AP | | | | PR | | | | | | | | |
| 11-May-23 | Annual Plan Hearings | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR |
| 11-May-23 | Annual Plan Hearings | PR | PR | AP | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR |
| 15-May-23 | HRWS | PR | | | | | PR | | | PR | | | | |
| 15-May-23 | Youth | PR | | | | | PR | AP | | | | | | PR |
| 18-May-02 | Workshop | PR | PR | PR | PR | PR | PR | AP | AP | PR | PR | AP | PR | PR |
| 24-May-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | | PR | PR | | PR |
| 24-May-23 | Council | PR | PR | AP | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR |
| 1-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | AP | AP | PR | PR | AP | PR |
| 6-Jun-23 | ERWS | PR | | | | | | | | | | | PR | PR |
| 6-Jun-23 | ORWS | PR | | | | | | PR | | | | | | |
| 7-Jun-23 | Creative NZ Committee | CB | | | | | | PR | | | | | | |
| 8-Jun-23 | Turakina CC | PR | | | | PR | | | | | | | | |
| 12-Jun-23 | Huntermville CC | PR | | | | | | | | | PR | | | |
| 13-Jun-23 | Ratana CB | PR | | | | | | | | AP | | | | |
| 14-Jun-23 | Taihape CB | CB | | | | | | PR | AT | | | | | AP |
| 14-Jun-23 | Marton CC | PR | PR | | | | | | | | | PR | | |
| 15-Jun-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AB | PR |
| 15-Jun-23 | Policy / Planning | PR | PR | | | | AT | PR | PR | PR | | | | |
| 19-Jun-23 | Youth Council | PR | | | | | | PR | | | | | | PR |
| 20-Jun-23 | TRAK | PR | | | | | | PR | PR | | | | | |
| 22-Jun-23 | R&A | PR | PR | AT | | PR | | | PR | | PR | | | |
| 22-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 29-Jun-23 | Finance/Performance | PR | PR | PR | PR | PR | PR | | | | PR | PR | | PR |
| 29-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 11-Jul-23 | McIntyre Reserve | PR | | | | | | | | | | | | PR |
| 12-Jul-23 | AIN Meeting | PR | PR | | | AP | PR | PR | | PR | PR | AP | | PR |
| 12-Jul-23 | Workshop | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR | AP | AB | PR |
| 12-Jul-23 | Bulls CC | PR | | | | PR | | | | | | | AT | |
| 13-Jul-23 | Workshop | PR | PR | PR | PR | AP | PR | AP | PR | PR | PR | PR | AP | PR |
| 17-Jul-23 | HRWS | PR | | | | | PR | | | | PR | | | |
| 19-Jul-23 | SDMC | PR | | | | PR | | | | | | | | |
| 25-Jul-23 | Council | PR | PR | AP | PR | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 3-Aug-23 | Workshop | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | AB | PR |
| 7-Aug-23 | HCC | PR | | | | | PR | | | | PR | | | |
| 8-Aug-23 | TRAK | PR | | | | | | PR | | | | | | |
| 8-Aug-23 | Ratana CB | PR | | | | | | | PR | | | | | |
| 9-Aug-23 | Taihape CB | PR | | | | | | PR | | | | | | PR |
| 9-Aug-23 | Marton CC | CB | PR | | | | | | | | | PR | | |
| 10-Aug-23 | AIN Workshop | | | | | | | | | | | | | Attendance not taken |

| | | | | | | | | | | | | | |
|-----------|-----------------------|----|----|----|----|------------|----|----|----|----|-------------|----|----|
| 10-Aug-23 | P&P | PR | PR | | | AT | PR | PR | PR | AT | PR | | |
| 10-Aug-23 | Turakina CC | PR | | | PR | | | | | | | | |
| 21-Aug-23 | Youth Council | PR | | | | | PR | | | | | | PR |
| 24-Aug-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR(PM only) | AP | PR |
| 31-Aug-23 | Finance/Performance | PR | PR | PR | PR | PR | | | | PR | PR | | PR |
| 31-Aug-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 7-Sep-23 | Workshop | PR | PR | AP | PR | PR-AM only | AP | PR | PR | PR | AP | PR | PR |
| 13-Sep-23 | Bulls CC | CB | | | PR | | | | | | | | |
| 14-Sep-23 | Workshop | CB | PR | AP | PR | PR | PR | AP | PR | PR | PR | AP | PR |
| 21-Sep-23 | RA Meeting | PR | PR | AP | | PR | | AB | | PR | AT | | |
| 21-Sep-23 | AIN Workshop | PR | PR | | PR | PR | PR | | AP | PR | PR | | PR |
| 28-Sep-23 | Finance/Performance | PR | PR | AP | PR | AP | | | | | | | |
| 28-Sep-23 | Council | PR | PR | AP | PR | AP | PR | PR | PR | PR | PR | PR | PR |
| 5-Oct-23 | Turakina CC | PR | | | PR | | | | | | | | |
| 9-Oct-23 | Huntermville CC | PR | | | | PR | | | PR | | | | |
| 11-Oct-23 | Taihape CB | AP | | | | | PR | | | | | | AP |
| 11-Oct-23 | Marion CC | CB | PR | | | | | | | | | | |
| 12-Oct-23 | AIN Meeting | PR | PR | | PR | AP | PR | | PR | PR | PR | | PR |
| 12-Oct-23 | PPL Meeting | PR | PR | | | | PR | PR | PR | | PR | | AT |
| 26-Oct-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | PR | PR | | PR |
| 26-Oct-23 | Council Meeting | PR | PR | AP | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 30-Oct-23 | Council Meeting | PR | PR | PR | AP | PR | AP | PR | PR | PR | AP | AP | PR |
| 1-Nov-23 | Creative NZ Committee | AP | | | | | AP | | | | | | |
| 6-Nov-23 | TRAK Workshop | PR | | | | | PR | PR | | | | PR | |
| 6-Nov-23 | HRWS | PR | | | | PR | | | PR | | | | |
| 8-Nov-23 | Bulls CC | CB | | | PR | | | | | | | PR | |

| | |
|--|----|
| Present (and is a member of the committee) | PR |
| Apology | AP |
| Absent - no apology received | AB |
| Not a member of the committee | |
| Not a member of the committee (but still attended) | AT |
| Not present as on Council business | CB |
| Attended via Zoom [this indicator is no longer used] | ZM |

9 Chief Executive's Report

9.1 Chief Executive's Report - November 2023

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

- 1.1 This report provides Elected Members with an update on key activities across the organisation. Any items requiring a specific decision are towards the end of this report.

2. Events Held Across the District – Council's Facilities

- 2.1 13 - 17 November 2023 – Te Kotuku Haora Touch Rugby Tournament – Marton Park – Fields 1 and 2
- 2.2 20 October 2023 – Taihape Area School Athletics - Taihape Memorial Park – All Fields and Grandstand
- 2.3 20 October 2023 – Hunterville School - Cross Country – Hunterville
- 2.4 27 October 2023 – Hunterville School – Interschool Cross Country – Hunterville Domain
- 2.5 28 October 2023 – Hunterville Schemozzle – Hunterville Domain – All Fields

3. Health Safety and Wellbeing Update

- 3.1 The dashboard for October 2023 is attached (Attachment 1).

4. Staff Movements

- 4.1 In October, we welcomed the following employees:
 - Deana Gunn, Library and Information Officer
 - Jana Isles, Corporate Planner
 - Justine Rowe, Tamariki Rangatahi Engagement Officer
 - Lorraine Bergen, Manager Financial Services
 - Warren Pedley, Management and Systems Accountant
- 4.2 We also farewelled the following team members in October:
 - Ash Takimoana, Regulatory Compliance Officer
 - Betty Hamahona, Cleaner (Casual)
 - Java Bentley, Library Officer
 - Lucky Wilbur, Parks and Reserves Administrator

5. External Submissions

Consultations proposed for submission

- 5.1 There are no current consultations proposed for submission.

Consultations yet to be confirmed whether to submit

- 5.2 Oranga Wai consultation on water quality targets. An online survey is provided to gain views on how realistic the water quality targets are (for identified 'freshwater management units' - i.e. streams, rivers, lakes) and the timeframes needed to achieve them. This feedback may lead to changes to Horizons' One Plan as part of implementing the National Policy Statement for Freshwater Management 2020 (NPS-FM 2020).

Consultations not proposed for submission

- 5.3 Feedback on the proposed Freedom Camping Bylaw for Horowhenua.
- 5.4 Altering the name of Manawatu District to include the macron.
- 5.5 Transitional National Planning Framework - given the incoming Government has indicated an intent to withdraw the Natural and Built Environment Act (NBEA) and Spatial Planning Act (SPA), officers consider that not submitting on both of these is a better approach at this stage.

Consultations recently submitted on

- 5.6 Copies of all submissions made are listed on Council's website - [Submissions made to other Organisations: Rangitikei District Council](#)
- 5.7 Consultations submitted on in October/November include:
- Proposed changes to the National Policy Statement for Highly Productive Land.
 - Proposed National Policy Statement for Natural Hazard Decision-Making.

6. Play Activator Role

- 6.1 Council has been successful in receiving a grant of \$10,000 from Tū Manawa Active Aotearoa for a Play Activator role. This will fund additional hours (for a fixed term - 1 January – 31 December 2024) for the role of Tamariki/Rangatahi Engagement Officer (South). The Play Activator role will be a district-wide role and will operate out of our learning hubs/libraries to provide play and activities in alternative methods in an environment that engages all abilities from sensory play to participative play across all age groups in a safe and friendly environment. Our Tamariki/Rangatahi Engagement Officer will be working with Sport Whanganui to deliver this role.

7. Council Property, Marton

- 7.1 The lessee at Council's building, 312 Broadway, Marton, has advised that he wishes to relinquish his tenancy. The lessee will have vacated the premises before Christmas, and the building will not be made available for lease after that time.

8. Annual Report on Dog Control Policy and Practices

8.1 Under section 10A(3) of the Dog Control Act 1996, Council is required to give public notice of its annual reports on dog control policy and practice. This report covers the 2022/23 financial year; once Council has adopted the report it will be publicly advertised, as required. The report is attached (Attachment 2). Refer to Recommendation 2 below.

9. Request from Marton Christian Welfare Council (Inc)

9.1 A letter has been received from the Marton Christian Welfare Council (Inc) asking Council to consider a reduction or exemption in the Op Shop dump fee charges incurred on a monthly basis for the disposal of donations from within the community not deemed fit for salvage and resale. The Op Shop has a long history of donation and service back to the community, financially and in terms of providing a much needed social service. For the period 1 May 2023 to 31 October 2023 \$3,672.81 in dump fees were paid to dispose of rubbish. A recommendation is included below (refer to Recommendation 3).

10. Request for Support for 2024 Ford Ranger New Zealand Rural Games

10.1 Mrs Margaret Kouvelis, Chair of the NZ Rural Games Trust, has again requested a financial contribution from the Rangitikei District Council in order to support the NZ Rural Games 2024 that are taking place 8 – 10 March 2024 at Te Marae o Hine, Palmerston North's The Square.

10.2 Mrs Kouvelis' letter request to the Mayor is attached (Attachment 3). Additionally, further information about the Rural Games Trust is attached (Attachment 4). The request is for \$5,000, which would contribute towards the Trust's 15% funding goal from Local Governments within the region.

10.3 It should be noted that the event previously was outside the scope of Council's Events Sponsorship Scheme. From 1 October 2023 this scheme was replaced with the Event Support Scheme which does provide for funding regional events from outside the Rangitikei. The next round will be open in February/March 2024.

10.4 A recommendation is included below (refer to Recommendation 4).

11. Financial Implications

11.1 There are no financial implications for this operational report.

12. Impact on Strategic Risks

12.1 There are no strategic risk implications for this operational report.

13. Mana whenua implications

13.1 There are no mana whenua implications for this operational report.

14. Statutory Implications

14.1 There are no statutory implications for this operational report.

15. Decision Making Process

15.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health Safety and Wellbeing Dashboard October 2023** [↓](#)
2. **Dog Control Report 2022 to 2023** [↓](#)
3. **Letter - Request for support for Rural Games** [↓](#)
4. **Supporting information - Rural Games** [↓](#)

Recommendation 1:

That the Chief Executive's Report – November 2023 be received.

Recommendation 2:

That the Annual Report on Dog Control Policy and Practices, required under Section 10A of the Dog Control Act 1996, be adopted.

Recommendation 3:

That Council agrees / does not agree [delete one] to provide a reduction; or exemption; or reimbursement of \$_____ for dump fee charges to the Marton Christian Welfare Council (Inc).

Recommendation 4:

That Council declines the request to provide a grant to the 2024 Ford Ranger New Zealand Rural Games.

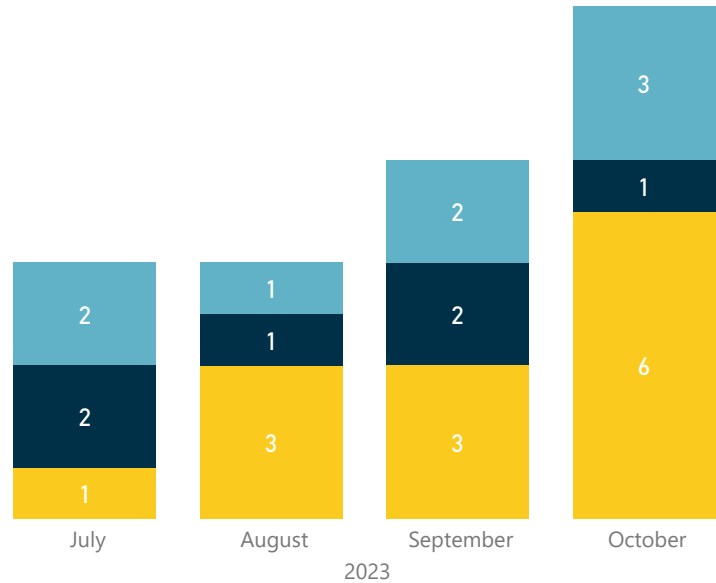
OR

That Council approves a grant of \$5,000 to the 2024 Ford Ranger New Zealand Rural Games.

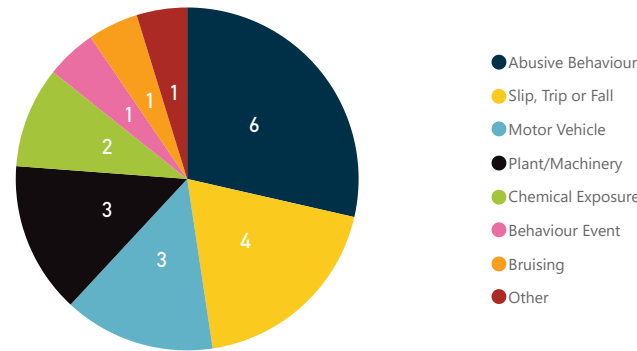
RDC Health and Safety Dashboard October 2023

Events, Hazards and Near Misses 01 July 2023 to date

● Event ● Hazard ● Near Miss



Event/Near Miss Category 01 July 2023 to date



Wellbeing News

Advanced Driver Training, Manfield, Monday 6 November

As part of our Safer Driver Framework – Waka Haumarū, we’re running a Track Time event at Manfield in November. It includes one-on-one coaching, and practice on the Manfield track, to equip our people to be safer drivers on the road. This course has been popular and has a waiting list to attend, so if you have registered please ensure it’s locked into your diary. Please contact Matt for more information.

SafePlus Assessment 14th / 15th November

Our external SafePlus Assessment is happening on 14 and 15 November. The exercise will assess our HSW performance with a focus on culture, values, systems, practices and leadership. We look forward to welcoming our assessors, Jeena and Jen, on-site and hearing their feedback.

Enjoy the sun, and be sun smart

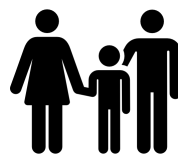
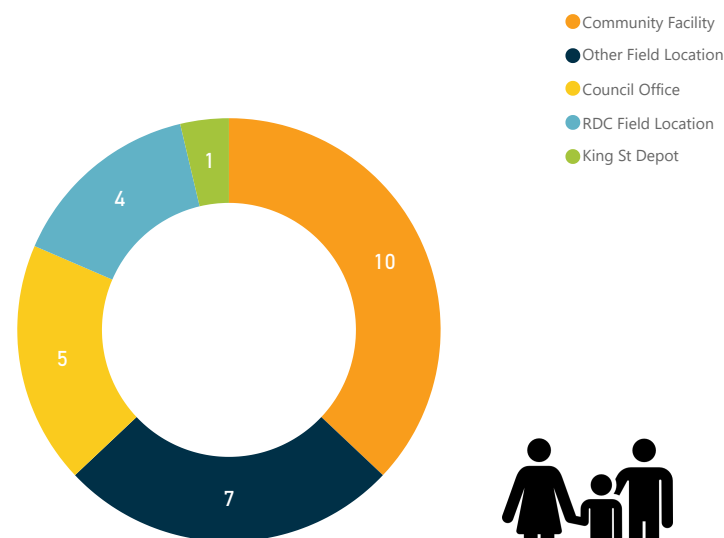
As we head towards the summer months it’s great seeing more hours of daylight and sunshine. It’s also a good reminder to protect ourselves from the harmful effects of the sun. Please remember to cover up with a shirt, hat and sunnies when outdoors and use plenty of sunscreen. You still have the opportunity to receive full-body Mole Maps on-site in November or grab a voucher and make an appointment at your leisure. Please contact Marcelle for further information or to book an appointment.

Summary of Month

6 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

3 Near Misses
1 Hazards

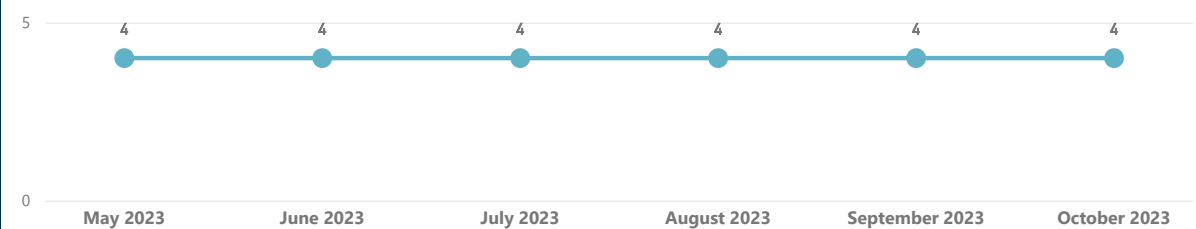
Location Events, Hazards and Near Misses



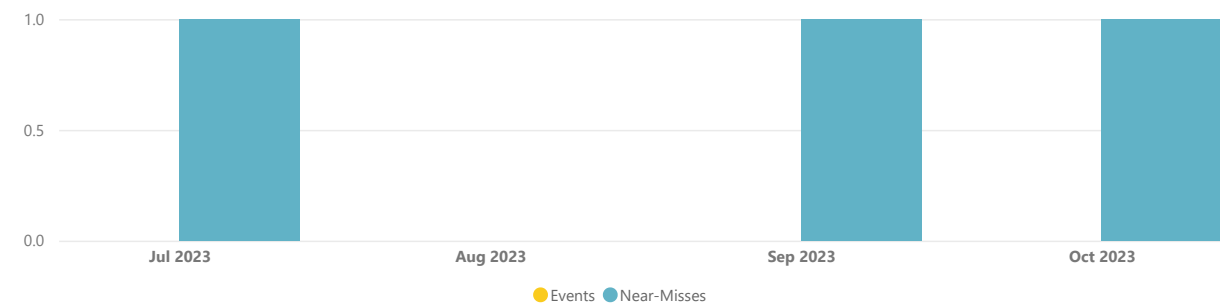
Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

43% Completed Driver Safety Training



Vehicle Incidents



**Rangitikei District Council Report pursuant to
Section 10A of the Dog Control Act 1996**

for the period 1 July 2022 – 30 June 2023

PART 1 – Dog Control Policy and Practices

1. Dog Control in the District

- Number of dog owners in District – 2328
- Number of dogs in District
 - 5065 comprising
 - 2526 working dogs
 - 1968 Good Dog Owners and
 - 571 non working dogs.
- The Council employs five Animal Control Officers and one Manager Control.
- A shared service agreement for animal control has continued with the Manawatu District Council. The contract is renewed tri-annually.
- Two Animal Control Officers are based in the Rangitikei, and two in the Manawatu and one is a permanent floater. Throughout the month a weekly roster provides an Animal Control Officer for afterhour on call cover for both Districts with regards to animal control complaints. The Manager Animal Control supervises activities in both districts.
- Animal Control Officers respond to priority one calls after hours. Priority one calls include dog attacks, secured dogs and stock on roads.

There was an decrease of the number of infringements compared to last year (32 versus 83). This decrease can be attributed to an increase of infringements to dog owners the previous year not being registered through neglectfulness by the owners, or the owners moving their dogs out of the district, retirement or death and not notifying Council.

Court action is permitted once the infringement fine is 56 days overdue.

Wandering dogs relate to 12% percent of all requests for service. While some wandering dogs are identified during patrols, we rely on people reporting them. Unfortunately a large number of people find it easier to post lost, found or roaming dogs on social media platforms rather than contacting Council in the first instance. In some cases days can go by before council is informed. This practice cannot be controlled and some owners are getting their dogs back without consequence.

Barking dog complaints relate to 19% of all requests for service. This can be attributed to owners not being with their dogs as much as due to work commitments creating separation anxiety in some cases. Other factors that contribute to this is dogs not being socialized correctly, dogs that were kept indoors now outside while the owners are at work and owners now not spending as much time with their dogs

now that they are back at work. Our Barking Dog Policy is useful to assist complainants and owners achieve good results.

2. Dog Control Enforcement Practices

- Animal Control Officers responded to 894 service requests/complaints during the reporting period in response to the following:
 - 95 attacks (human and animal – includes rushing)
 - 171 barking
 - 112 wandering/stray (includes stock)
 - 43 Animal Welfare/Property Investigation
 - 116 Found
 - 102 Lost
 - 153 Other (e.g. microchipping, Good Dog Owner status/Bylaw/General, MDP)
- 32 infringement notices were issued.

3. Dogs Prohibited, Leash Only and Exercise Areas

The problem of dogs in public places or otherwise prohibited areas is not one that is common within this District. When dogs are reported as wandering unaccompanied within such areas, the Animal Control Officers respond promptly.

4. Dog Control Registration and Other Fees

- Non working dogs registration went from \$140 to \$149
- Non working neutered/spayed went from \$94 to \$100
- Good Dog Owner went from \$66 to \$70
- Working Dogs went from \$45 to \$48

The dog registration fees reflect the respective levels of service required by each category of dog owner. The good dog owner system aims to provide an incentive within the registration fee structure that promotes responsible dog ownership. The fee structure will reward dog owners who:

- adequately fence their section,
- de-sex their dog,
- have a good record of dog ownership,
- register their dog on time, and
- care for their dogs properly, i.e. provide them with a secure yard and a kennel that is weatherproof, of sufficient size, clean and sanitary.

Council’s approach to dogs that remained unregistered after the usual warnings and penalties etc. is for the Animal Control Officers to visit all known properties previously recorded as housing a registered dog. Checks are made to ascertain whether a dog was still housed at that property. If such

a visit verifies that a dog is still owned, infringements are sent to owners, and if required dogs have been impounded under Section 42 of the Dog Control Act 1996, for failing to be registered.

5. Dog Education and Dog Obedience courses

The Council contracts an instructor to deliver its quality dog education programme targeted at schools within the Rangitikei District. Positive feedback has been received from schools in response to the education programme to date. The service provider uses her own dogs to enforce the message during her presentations.

This year Rangitikei District Council supported our dog education provider in purchasing a book she had published which taught children aged between 5-8 years of age about dog safety. It has been well received by the schools visited to date and Council continues to sponsor books that are handed to the children after her safety presentation on our behalf. An ACO assists where possible.

6. Disqualified and Probationary Dog Owners

No owners were classified as disqualified or probationary during the year.

7. Menacing and Dangerous Dogs

The Council has not had any issues with owners of menacing dogs not complying with the requirements relating to their classification.

There are 5 dogs classified as dangerous in the District.

8. Multiple Dog Permits

The Council introduced a new policy under the Control of Dogs Bylaw, for multiple dog permits to be required by owners in any residential area having more than two dogs.

This has proved beneficial and has reduced barking dog complaints, roaming dogs and dogs causing general disturbance due the numbers on a property.

| PART 2 – Statistical Information | | |
|---|---------------------------|---------------------------|
| Category | As at 30 June 2022 | As at 30 June 2023 |
| 1) Total Registered Dogs | 5058 | 5065 |
| 2) Total Probationary Owners | Nil | Nil |
| 3) Total Disqualified Owners | Nil | Nil |
| 4) Total Dangerous Dogs | 3 | 5 |
| Dangerous by Owner Conviction Under s31(1)(a) | Nil | Nil |
| Dangerous by Sworn Evidence s31(1)(b) | 3 | 5 |

ITEM 9.1 ATTACHMENT 2

| Category | As at 30 June 2022 | As at 30 June 2023 |
|--|--------------------|--------------------|
| Dangerous by Owner Admittance in Writing s31(1)(c) | Nil | Nil |
| 5) Total Menacing Dogs | 44 | 40 |
| Menacing under s33A(1)(b)(i) – i.e. by behavior | 16 | 19 |
| Menacing under s33A(1)(b)(ii) by Breed Characteristics | 6 | 4 |
| Menacing under s33C(1) by Schedule 4 Breed | 22 | 17 |
| 6) Total Infringement Notices | 83 | 32 |
| 7) Total Complaints Received | 976 | 894 |
| 8) Total Prosecutions Taken | Nil | Nil |
| 9) Infringements Sent to Court | 63 | 13 |



Andy Watson
 Mayor
 Rangitikei City Council
 Marton

30 October 2023

Re: Ford Ranger NZ Rural Games 8-10 March 2024, The Square, Palmerston North.

Dear Andy

On behalf of the Board of the NZ Rural Games I wish to invite your council to provide a contribution to the funding the NZ Rural Games 2024. The three-day event at Te Marae o Hine, Palmerston North's The Square this year attracted an impressive crowd of about 45,000 people, making it the largest edition of the games yet. Marton's Jimmy 'Superfly' Samuels won the Men's Speed Shearing Championship, and Taihape local identities Elizabeth Morland and Curly Troon of NZBTA were integral as always to the popular Gumboot Throw Championship. Attached are some media reports of Rangitikei success at the 2023 Games.

Looking back over this past year my overwhelming feeling is one of gratitude. Gratitude to be so privileged to be Chair of an amazing group of people that have presided over one of the most iconic rural events in New Zealand's history. That so many extraordinary experiences have arisen from very ordinary beginnings and humble men and women from rural backgrounds have risen to great heights of sporting prowess to become legends in their field, never fails to move me.

Precisely in the difficult times that our nation is experiencing let alone what is happening in the rest of the world, we know first hand what an event such as this can do to lift the human spirit and bring delight to all ages. It is also attracting a wider audience from the lower north island, while the AgriFutures Clash of the Colleges event is attracting teams of secondary students from all over the country.

This coming year will see even more developments both in terms of new events at the Games and in also in terms of a new sponsor, Ford NZ, for the NZ Rural Sports Awards dinner. The dinner is already sold out in terms of the 40 tables. We want to assure you that you and your wife will be guests at that event and also receive complimentary passes to the hospitality area at the Games.

Although we have lost some sponsorship due to business encountering hard times we are also privileged to be attracting some new ones. I am pleased to report that Palmerston North City Council has now agreed to a five year contract valued at \$100k. Manawatu District Council's contribution has increased also to \$25k. Horizons has halved to \$10k given their emphasis on post cyclone support for those communities most affected. This means that we are seeking \$5k each from Horowhenua, Taranaki and Rangitikei districts. Last year Whanganui District Council made their contribution for the first time which was much appreciated.

But this isn't just any sort of major event, far from it – this is built from the ground up year on year and takes a year to organise – revisiting old sponsors and generating new ones for an event that has no gate takings at all and therefore free to everyone. Where does this happen with the degree of professionalism with which it is managed, attracting leading national sponsors, icons of New Zealand sport, national television and media, as well as funding from local government? You can understand



the pride and satisfaction of the board of trustees who sought to create an event ten years ago, next March, bringing rural and urban together to celebrate all that is best about our country. Through these rural sports we can celebrate not just the outstanding success of those competing today but honouring those who have gone before and left us such a rich legacy. Long may this continue.

What we provide:

- A free event for your residents catering for all ages as well as those disabled
- A 3x3 site on Saturday and Sunday for you to showcase your District i.e.:
 - Visitor destination activities across your district
 - How the District contributes to the food and fibre sector
 - An affordable rural lifestyle
- Encouragement of youth from secondary schools to consider the food and fibre sector and to upskill before entering the workforce
- Encouragement of rangatahi, refugees and migrants, and disabled youth to get active, have fun and find out about possible futures that build their skills and knowledge and opportunities for work
- A national and international platform for rural sporting athletes and sporting legends
- An iconic rural event that contributes to the social and mental well-being of all our people

What are we seeking from you?

\$5,000 +GST towards the 15% overall funding from Local government in our region.

Please don't hesitate to get in touch with me regarding the Games and how we can support your council to make the most of this opportunity.

From an operational context we have appointed a coordinator Daniel O'Regan (a Whanganui local). He will contact you should you agree to support the Games.

Further information and photos can be seen on our website www.ruralgames.co.nz

I look forward to hearing from you.

Sincerely,
Margaret

Margaret Kouvelis
Chair, NZ Rural Games Trust

Daniel O'Regan: danielo@dosc.co.nz mob: 021 832 151.

Rangitikei rules at Rural Games

Rangitikei dominated the women's gumboot throwing champs at last weekend's Rural Games in Palmerston North. Taihape locals Kristin Churchward, Maia-Jade Cross and Dell Adams came first, second and third in the NZ Gumboot Throwing Championships. Elizabeth Mortland (president of the International Boot-throwing Association) says Taihape people should be enormously proud. "The women winners, all North Islanders and all from Taihape." All three are now in line to be part of the NZ team to contest the next world championship. And they weren't the only Rangitikei athletes to do well. Marton's Jimmy 'Superfly' Samuels won the men's speed shearing championship. Gavin Drake from Hunterville was part of the winning team in the Sam Strahan memorial sheepdog trials challenge and Taihape's Dell Adams was half the winning women's doubles team in the New Zealand Coal Shovelling Championship. During a formal dinner held in conjunction with the weekend's Rural Games, Rangitikei also made a good showing at the annual Norwood NZ Rural Sports Awards. Reuben Alabaster, from Taihape, is the Fonterra Young New Zealand Rural Sportsperson of the Year. Reuben is a 19-year-old shearer who was a part of a five-stand world record in December 2021 and set a new solo eight-hour record of 746 lambs in December 2022. On December 23, 2021, he shored 774 strongwool lambs (in an officially-controlled, world, five-stand, nine-hour lambshearing record tally of 2740) at Te Pa Station, near Raetihi. His personal tally was the second highest of the day. He has won five senior finals on the Shearing Sports New Zealand circuit and was runner-up in four others, including the NZ Shears Senior Shearing Championship. Yet to shear in an open-class competition, Reuben's overall goal is to win the Golden Shears open final.



Jimmy Samuels in full flight during his winning speed shear. Photo supplied

Story continued on page 2

Rangitikei rules at Rural Games continued from page 1

Elizabeth Mortland is a true champion in the world of gumboot throwing and her efforts have led to her being a joint winner of the Levno Outstanding Contribution to NZ Rural Sports Award. Her enthusiasm for the sport has made a lasting impact and helped it grow and thrive in NZ. In 2014, Elizabeth established the NZ Boot-throwing Association and has been serving on its board ever since. In 2015 NZBTA became the 10th member of the International Boot-throwing Association and she was elected as its president in 2018; a position she still holds. Elizabeth has won silver and gold medals at world championships in Italy, Finland, and Taihape. Kerri Williams (nee Gowler) is from Raetihi, but she got her start in rowing while at Nga Tawa Diocesan School in Marton. She went on to become an Olympic champion and double medallist, a three-time world champion and 2019 world champion in coxless pair and women's eight. This year she won the Sir Brian Lochore memorial award for outstanding sportsperson from a rural background.



Reuben Alabaster and Elizabeth Mortland at the Rural Sports Awards

4 JULY 2023 MAXWATU FARMING LIFESTYLES

SHEAR ACHIEVEMENTS

BY DENISE CUNN



Since picking up a handpiece when he was eight, Reuben Alabaster has gone on to notch up several shearing titles, set a world record and win the 2023 Fonterra Young New Zealand Rural Sportsperson of the Year award.

Reuben comes from a long line of farmers, shearers and woolhandlers. His great-uncle, the late Ray Alabaster, shored at the inaugural Golden Shears and went on to compete nine times in the open final, twice finishing in second place. Reuben is also the cousin of world champion woolhandler Sheree Alabaster.

The 20-year-old grew up with his six sisters on the family farm, owned by his parents, Ricky and Evelyn, near Taihape. "We own about 3,600 acres and have three lease blocks. Two in the Taihape area and one in Wairoa," said Reuben.

"I always loved the farm, but once I got the blood for shearing, I was hooked." Within a year of his first introduction to shearing, under the guidance of Ricky, Reuben could shear 100 lambs in a day.

He recalls the greatest challenge when learning to shear was pushing through the pain. "The more shearing, it eased off."

Over time, through the help of older shearers and gaining more experience, Reuben continued to improve his technique.

When he was 14, Reuben became the youngest winner of the New Zealand Shears Junior Championship. He took up shearing full-time two years later.

In March, Reuben won the 2023 Fonterra Young New Zealand Rural Sportsperson of the Year award.

In 2021, alongside Jack Fagan, Delwyn Jones, Lion Jones and Kelly Brill, Reuben broke the nine-hour five-stand strong wool lamb shearing world record. Reuben's final tally was 774 lambs in nine hours.

4-5 / 24

NZ FARMERS LIVESTOCK



Reuben after setting a new eight-hour solo world strong wool lamb shearing record with his final tally of 746 lambs

| 1st Run | 2nd Run | 3rd Run | 4th Run | Total |
|---------|---------|---------|---------|-------|
| 187 | 189 | 186 | 182 | 744 |
| 187 | 187 | 189 | 183 | 746 |

Last year, Reuben set a new solo eight-hour strong wool lamb shearing world record. During four two-hour runs, Reuben shored 188, 183, 187 and 188 lambs, for a final tally of 746, averaging 93 lambs an hour.


Reuben is the youngest shearer to break this world record, beating previous world record holder Irishman Ivan Scott's total of 744 at Opepe near Taupo.

Both of Reuben's world records were set in the Te Pa Station woolshed near Ohakune. He said the success of breaking the first world record spurred him on to attempt another.

"I trained for about six and half months doing gym work, fitness and cardio. I felt a lot of pressure during the event, but it was a good feeling of relief when it finished."

Breaking the two records have been career highlights. "They were pretty cool experiences for me. They are the two highlights of my career so far."

Ivan's solo world strong wool lamb shearing record stood for more than a decade before Reuben took the title. King Country shearer Jack Fagan has since shorn 754 lambs at Ingleby Farms' Puketiti Station near Piroipiro to claim the title.



Reuben has set two world records in the Te Pa Station woolshed near Ohakune

Another career highlight was winning the Fonterra Young New Zealand Rural Sportsperson of the Year during the 2023 Norwood New Zealand Rural Sports Awards.

"It was pretty cool that shearing was recognised, and winning it was pretty cool," said Reuben.

When he's not shearing, Reuben enjoys spending time on the family

farm, pig hunting, deerstalking and playing golf.

Working in the shearing industry has given Reuben opportunities to travel around New Zealand and Australia, along with meeting new people. He is currently travelling around the United Kingdom for a couple of months, followed by a two-month stint in Australia on the return trip home.

"I just plan to enjoy shearing for a bit."



Press Esc to exit full screen

8 AUGUST 2023 MAXWELL FARMING LIFESTYLES
MAXWELL FARMING LIFESTYLES AUGUST 2023 9

GUMBOOT GLORY

BY DENISE CLARK

Gumboots have always featured in Tairāhira farmer Kristin Chubb's life, through other means: a pair on the farm or throwing one as far as possible.

Raised on her parents' sheep and beef farm west of Taihape, Kristin's family were keen supporters of Taihape gumboot throwing competitions. Kristin first threw gumboots in competitions as a child, developing her technique over the years to become New Zealand's longest-serving women's champion record holder.

"It's always been an event in Taihape, so I've always competed ever since I was a child," said Kristin.

While boarding at Nga Tawa School in Manurewa, Kristin took up throwing events in athletics, mainly javelin and discus. She represented New Zealand in the javelin during her secondary school years.


"Oh, I've always had a bit of a throwing arm. I've just taken a discus technique, swapped out the discus, and developed my own technique and how to hold it."

Taihape's inaugural Gumboot Day was held in 1985 at the town's Gumboot Park. It's now held in conjunction with the Taihape A&P Show at the Memorial Park in February each year. The event has earned Taihape recognition as the gumboot capital of the world.

Kristin and her husband Mark lease rows and stromps on the breeding farm of Kristin's parents, 600ha farm, and finishing unit. "Ninety per cent of the stock we finished on the property."

Kristin's trophies for gumboot throwing

Kristin and her husband Mark lease rows and stromps on the breeding farm of Kristin's parents, 600ha farm, and finishing unit. "Ninety per cent of the stock we finished on the property."



Crunching sheep on the Taihape farm

The couple, now the fourth generation on the family farm, work well together with their skills complementing one another. Kristin said she loves the farming lifestyle and being able to raise their three young daughters on the property.

With lots of milk, open spaces, it's also an ideal place to raise gumboots. "I get out in the paddock and have a chuck around. It's a fun but serious event."

In the lead-up to a competition, gumboot throwing practice takes place a couple of times a week. With decades of experience, Kristin has perfected her gumboot holding and throwing method. Her current record stands at a distance of 28.88 metres.


This record was set at the Shelding New Zealand Gumboot Throwing Championships, held during the annual Canterbury A&P Show.

The top three winners in the men's and women's categories are flown up to compete in the gumboot throwing at the New Zealand Rural Games.

"It's bridging the gap between rural and town," said Kristin.

Although gumboot throwing competitions are only held a few times each year, Kristin also plays tennis, mountain bikes, competes, and supports her daughters in their chosen sports. She said her daughters like to have a go at gumboot throwing too.

"It's cool to see more people participating in gumboot throwing. It's a bit of fun. Challenge is the main sponsor and help run the South Island Gumboot Throwing Championships, held during the annual Canterbury A&P Show."



Competing at the Shelding New Zealand Gumboot Throwing Championships

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Five year plan

2023

Deliver 3 Clash of the Colleges and Pathways career expos.
Grow our In-school Modules by 10 and deliver them in 9 secondary schools.

2024

Deliver 5 regional Clash events, Pathway expos & AgriTalks.
Develop 10 modules, make them all bilingual and deliver them to 25 Secondary Schools.

2025

Grow In School modules to 35 schools, develop ten more modules and create a Gamified Extended Learning option.
Hold 5-6 regional Clash events, Pathways & AgriTalks.

2026

Deliver 5-6 Pathway Expos and hold 5-6 regional Clash events and AgriTalks.
Grow In School modules to 65 schools, develop ten more modules and open Gamified Extended Learning option to all schools.

2027

Develop 10 modules, deliver in 85 secondary schools and have Gamified Extended Learning operating across the country.
Hold a national clash event and 5-6 regional Clash of the Colleges events, Pathway careers expo & AgriTalks.

To motivate, support, and empower rangatahi to pursue careers in Food and Fibre.

Our Team

Daniel O'Regan
General Manager

Kristi Atkins
Event Manager

Kane Silcock
Major Sponsorship Acquisition

Tangaroa Walker
Clash of the Colleges MC

If you'd like more information, give **Daniel** a call on **021832151** or email **info@agrifutures.kiwi**

Ahuwhenua ki te Anamata

Our Journey

| 2019 | 2020 | 2021 | 2022 | 2023 |
|---|--|--|---|---|
| Established by the NZ Rural Games Trust | Clash of the Colleges delivered in Palmy | Agri Futures Pathways and Clash of the Colleges delivered in Palmerston North Supported by MPI | Agri Futures Pilot programme delivered in two schools, three modules developed Clash of the Colleges delivered in Christchurch | National Programme: Three events across the country 10 modules developed Delivered in nine schools School Advisory Board established |

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Our Delivery

A in School

We provide rangatahi and schools with access to the latest tools and equipment and educational resources.

Our Teacher Advisory Board writes modules that are aligned with NCEA Ag and Hort.

We create videos for the classroom and source equipment from companies for use in the classroom.

9 secondary schools in Mid Central, Waikato & Canterbury

A Clash of the Colleges

Rangatahi compete in a fast-paced, amazing race-style competition that gives students hands-on experience of the rural sector. Competing in teams of four, students have an hour and a half to complete 18 hands-on modules covering everything from fencing and drenching to wool classing and body condition scoring, as well as paper-based modules that cover native fish and tree identification.

Emceed by Tangaroa Walker – an agri-entertainment creator with over 340,000 followers.

1000 students
2023: Palmerston North, Auckland and Canterbury

5000 students
2024: 5-6 regional events across New Zealand

A Pathways

We provide opportunities for the food and fibre industry, associations, education organisations and councils to connect with rangatahi who are interested in a career in the sector.

We host active exhibition sites that get kids to have a go at activities like fencing or tree climbing alongside traditional sites.

We use games and prizes to boost engagement.

A Scholarships

Coming in 2024, scholarships for youth to complete food and fibre-related study.

A AgriTalks

AgriTalks in schools by young leaders in the food & fibre sector aimed at inspiring Year 9 and 10 students.

What Students Say

A in School

- 82% I felt supported when taking part in this programme
- 84% I would recommend this programme to a friend
- 82% I enjoyed taking part in this programme
- 68% I would consider a career in the food and fibre industry
- 63% I would consider studying a food and fibre related subject

A Clash of the Colleges

- 78% I would recommend this event to a friend
- 80% I enjoyed taking part in this event
- 50% I would consider working in the food and fibre industry
- 82% I would take part in this event again next year if I got the chance

A Pathways

- 75% I would recommend this event to a friend
- 78% I enjoyed taking part in this event
- 55% I would consider working in the food and fibre industry
- 75% I would take part in this event again next year if I got the chance

What Teachers Say

A Clash of the Colleges

- 100% I believe my students enjoyed taking part in this event
- 100% I would recommend this event to other teachers
- 96% I would bring students to this event again next year if I got the chance
- 92% I found value in attending this event
- 82% Attending this event has increased my students' knowledge of the food and fibre sector

A Pathways

- 93% I believe my students enjoyed taking part in this event
- 93% I would recommend this event to other teachers
- 93% I would bring students to this event again next year if I got the chance
- 87% I found value in attending this event
- 83% Attending this event has increased my students' knowledge of the food and fibre sector

10 Reports for Decision

10.1 Request for Review of Rates Rebate Granted for 71 Hautapu Street, Taihape

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

- 1.1 Ms Tania Byford has written to the Chief Executive in response to the decision made by Council at their meeting on 26 October where \$5000 was granted for a rates remission in response to the application for remission for earthquake strengthening at 71 Hautapu Street, Taihape.
- 1.2 Ms Byford has requested further information on the reasoning behind the Council decision and asking for the rate of remission to be reviewed.

2. Context

- 2.1 The remission granted aligned with the incentives to address earthquake prone buildings as part of the Rates Remission Policy. [Rates-Remission-Policy-2023-Web.pdf \(rangitikei.govt.nz\)](#).
- 2.2 Direction is sought from Council on whether they want to review the decision made at the 26 October 2023 meeting and what further information should be provided to Ms Byford.

Attachments:

1. [Letter- Tania Byford](#)
2. [Original Rates Remission Request - 71 Hautapu Street Taihape](#)

Recommendation 1:

That the report 'Rates Rebate- 71 Hautapu St Taihape' be received.

Recommendation 2:

That Council agrees / does not agree (delete one) to reconsider the rates remission granted to Ms Byford in relation to 71 Hautapu Street, Taihape.

Rangitikei District Council
 Private Bag 1102
 Marton
 4741

23rd November 2023

Dear Mayor, Councillers and CEO of Rangitikei District Council,

Is is with dissapointment I receive notification that my rates remission application for earthquake strengthening my building at 71 Hautapu St Taihape didn't qualify for the maximum 3 year rebate.

I feel the rates remission policy wording is misleading and fails to point out what the criteria to receive the maximum amount of 3 years rates actually is.

As per policies :

2.3 Remission following completion of building work

A full remission of rates will be granted for a maximum of three years for a property containing one or more earthquake-prone buildings once a Code Compliance Certificate has been issued for either the strengthening of such earthquake-prone buildings or the erection of a new building on a site previously occupied by one or more earthquake-prone buildings or the erection of a new building on another site in the commercial zone of that town provided that the use of the former site is consistent with the provisions of the District Plan, irrespective of whether the owner retains the site, transfers it to another entity or (at no cost) vests that site in Council.

2.4 Consideration of applications

Applications for a remission of rates may be made at any time to the Council's Chief Executive.

The Chief Executive has authority to grant the remission up to \$5,000 (excl GST) Amounts above this level require Council approval.

I would like further information on where I failed to reach the maximum qualifying amount and request to have the amount reviewed. I have submitted the required information with my application regarding my service in the community over and above having a business and employing people.


Your's sincerely,

Tania Byford

RANGITIKEI DISTRICT COUNCIL Earthquake Prone Building Rates Remission Application

P 06 327 0099 | 0800 422 522 (24 hrs)
F 06 327 6970
E info@rangitikei.govt.nz
46 High Street, Private Bag 1102, Marton 4741

This form is to be completed for applications for a Earthquake Prone Buildings Rates Remission as per Council's Rates Remission Policy.

| | |
|--|--|
| Property Location | 71 Hautapu St Taihape |
| Valuation Roll Number | 1353055100 |
| Owner(s) or agent's name(s): | Tania Byford |
| Phone Number | 06 3881419 |
| E-Mail Address | tbyford@xtra.co.nz |
| BC Number | 230070 |
| I am applying for: | <input type="checkbox"/> Remission during building work <input checked="" type="checkbox"/> Remission following completion of Building Work |
| Brief description Include attachments if required |  Requesting rates remission for completion of earthquake strengthening work |

| OFFICE USE ONLY | | |
|--|---------------------------|-------------------|
| MEETS CRITERIA | DENIED | REASON FOR DENIAL |
| | | |
| REGULATORY OFFICER | REGULATORY OFFICER | |
| APPROVED BY CHIEF EXECUTIVE | SIGNATURE | DATE |

Version 1.0

10.2 Project Management Office Report - November 2023

Author: Adina Foley, Group Manager-Capital Projects

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the report follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality* and *Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Projects Overview

Wastewater Projects

- 3.1 Marton to Bulls Wastewater Centralisation Project
- 3.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project
- 3.3 Taihape Papakai Wastewater Pump Station
- 3.4 Taihape Wastewater Treatment Plant Upgrades and Consent

Water Projects

- 3.5 Marton Water Strategy

Community Facilities & Other Projects

- 3.6 Taihape Amenities Building
- 3.7 Marton Civic Centre
- 3.8 Taihape Town Hall / Civic Centre
- 3.9 Marton Industrial Park and Rail Hub

Taihape Papakai Wastewater Pump Station

Pictures of the tank installation



ITEM 10.2



4. Miscellaneous Projects and Detailed Updates

4.1 Taihape Town Hall and Library Redevelopment

- 4.1.1 The project work plan is attached to the PMO report.
- 4.1.2 Staff will go through each scope element during the council meeting to confirm or discuss the recommendation of the PMO.

Attachments:

1. **PMO report November - three waters projects** [↓](#)
2. **PMO report November - community facilities and other projects** [↓](#)
3. **PMO Project Work Plan - Taihape Town Hall and Library Redevelopment Nov 2023 incl. appendix** [↓](#)

Recommendation 1

That the report 'Project Management Office Report - November 2023' be received.

Recommendation 2

That the Project Work Plan for the Taihape Town Hall and Library Redevelopment will be endorsed **with/without (delete one)** amendment.

| Project Name | Project Summary | Project Lead | Est Start Date | Est Finish Date | Health/ Safety | Programme | Cost | Quality | Top 5 Risks | Project Budget | Actual Spend to date | Iwi Consultation | Key Tasks Completed | Next Steps (November Update) |
|---|---|--------------------------|----------------|-----------------|---------------------|---|---|----------------------|---|----------------|----------------------|---|---|---|
| Wastewater | | | | | | | | | | | | | | |
| Marton to Bulls Wastewater Centralisation | The purpose of the project is to improve the current Marton and Bulls wastewater network to become efficient, effective, and reliable wastewater collection, treatment and disposal services in a culturally sensitive and environmentally responsible manner that meets evolving regulatory requirements and ongoing sustainable compliance. The Marton to Bulls wastewater centralisation scope includes the construction of a wastewater pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, development of best practical option for the discharge, consenting, upgrades of the treatment plants at Marton and Bulls if required | Dave Te Maro-Geary | Oct-20 | Jun-28 | No concerns to date | There is urgency around the delivery of the project. This project will span over numerous years due to its complexity. | The budget is \$25mil, however it is not possible yet to put confident costs against all the components of the project. There is a general expectation that the project will cost more than the current budget, especially if a large piece of land would have to be purchased. | No concerns to date. | 1. Infringement notices, fines or Court Order by Horizons until project is completed due to slow progress 2. Unrealistic Expectations of what can be delivered 3. Budget not sufficient for scope 4. Land not available (if land discharge) 5. Long consenting periods & unrealistic consent conditions | \$ 25,000,000 | \$ 7,939,896 | Ongoing meetings set up with iwi. Iwi is a partner in this project. | Pipeline construction is mostly completed, except for three crossing which need to be designed, consented and implemented. Project Management delivered by PMO. Planner has been engaged. Wastewater and civil engineer has been engaged. | The project group, which is a collaboration between RDC, IWI, planner, wastewater and civil engineers, is meeting regularly and the planner has completed a consenting approach and timeline which was presented to the members of the Assets and Infrastructure Committee in October. Staff booked in to give a presentation at Horizon Regional Council's November public meeting. Work is being continued on design for remaining three stream crossing for the pipeline. Foundations to be confirmed following delayed Geotech investigation and build cost to be determined. |
| Lake Waipu Improvement and Ratana Wastewater Treatment | This project is a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (13.4%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2024. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant. | Blair King | Jul-18 | Dec-24 | No concerns to date | Construction will need to be completed by December 2024 which is a very tight timeframe. | No concerns to date - budget has been increased in September 2023 | No concerns to date | 1. Tight timeframe to complete project by December 2024. 2. Ongoing discharge to waterway/ Lake Waipu may be grounds for public notification of the consent application (or limited notification). 3. Unforeseen requirements/ consent conditions for RDC. 4. The approved budgets might not be sufficient to cover the full cost of the upgrade. 5. Funding by MfE is linked to milestones, if the project is delayed there is a chance of funding loss. | \$ 6,532,000 | \$ 1,108,185 | Regular meetings and updates via email / through hui. Iwi is on board with the project and its approach and supports the irrigation to land option. | Land has been found and purchased (an extra 4ha is in the process of being purchased). Pipeline design started and negotiation with affected parties are ongoing. Irrigation design started. Resource consent has been lodged. Time extension from MfE until December 2024 has been confirmed. | Onsite groundwater sample collection to be continued throughout the consenting period. Response to Horizons Section 92 request to be submitted in November (delays caused by pond sizing and location). Purchase process of extra section has started. Easement negotiations continued. Pump station, pond, pipeline and irrigation design to be finalised. Civil Contractor engagement will start once s92 response has been completed in the interim some products may be purchased and planning for civil works will continue. |
| Taihape/ Papakai wastewater pump station | Design and construction of a new wastewater pump station and rising main. Includes upgrade to power supply. | Adina Foley / MDC | Jan-23 | Dec-23 | No concerns to date | Construction is nearly completed. Commissioning expected in December 2023 | No concerns to date. Tank design variation has potential savings | No concerns to date | 1. Delays due to bad weather or supply chain challenges. 2. Poor communication to residents affected by road closures. | \$ 6,358,184 | \$ 3,373,472 | Updates via email and irregular meetings. | Rising main and gravity main construction complete on Papakai Rd and Huia Street. Pump station structures and pipework installation largely completed. Control Room installed. Fibreglass tanks installed. Final pipework connections being completed in next few days. | The variation for the tank material change has been finalised and confirmed \$243,000 savings on the bore drilling contract. A site meeting will be held on the 22nd November to detail the finishes with the contractor, parks team and friends of Taihape. (Including entrance upgrade, if required, fencing, parking, planting, contours, drainage). Work on controls and electrical commencing shortly with commissioning planned for before Christmas. |
| Taihape Wastewater Treatment Plant Upgrades and Consent | A new consent for the WWTP is required. Upgrades to the wastewater treatment plant are expected to be able to meet the new consent conditions. Two-staged consent with long term/short term approach. Best practicable option needs to be defined through thorough process for the long term consent. The Taihape WWTP has been non-compliant for the quality of the discharge for a significant time. Due to this concern a business case was brought to Council as part of the Annual Plan 2023-24 and Council approved an extra \$2,000,000 capital spend on improvements and upgrades to the treatment plant. This extra capital spend is in addition to the existing \$500,000 that has been included in the last LTP 2021-24 for processing a short-term 10 year consent for the WWTP before a long term solution can | Blair King / Adina Foley | Jul-21 | Jun-24 | No concerns to date | No concerns to date | Sufficient budget has been included through the Annual Plan 2023-24. | No concerns to date | 1. Infringement notices or fines by Horizons until discharge quality is much improved 2. Unrealistic Expectations of what can be delivered in the long-term 3. Long consenting periods & unrealistic consent conditions 4. Suitable land availability - size, topography and soil type (if long-term approach is discharge to land) 5. Capital budget availability for best practical long-term solution | \$ 2,500,000 | \$ 619,218 | Irregular meetings with iwi. Strong direction from iwi to work on land discharge. | Further funding for upgrades secured. Sludge survey completed. Multiple feedback from consultants received for WWTP upgrades and improvements. Theoretical land sizing calculation completed for discharge to land option. Contractor for improvement works has been engaged. | Short term solutions have been reviewed and confirmed internally to improve the water quality. Contractor has been engaged following September Council and they are preparing a programme for the works including further improvement suggestions. The same company has presented options to staff which could further improve the water quality to the end of the consenting time (which is 2027). A report will be brought to Council in December 2023. Due to time pressures a date for a hui was not able to be found, therefore a hui will be set up for early next year and in the mean time further updates will be send via email. |
| Water (Drinking) | | | | | | | | | | | | | | |
| Marton Water Strategy | The Marton Water Strategy has been developed with a new bore as its foundation to replace the current source for potable water for Marton. It includes: - Construction of new raw water bore - Design of treatment plant refurbishment and consenting - Upgrades to existing treatment plant Once all the project is completed, Marton will be provided with pleasant tasting and smelling potable water that meets the NZ Drinking Water Standards. Staff will look at options for the use of the dams once Marton is drawing water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024. | Eswar Ganapathi / MDC | Jun-22 | Dec-24 | No concerns to date | The target completion of the end of 2024 is still expected to be achieved. However it has been challenging to engage a consultant for the treatment plant upgrade design. Due to further delays this is now expected February 2024. | No concerns to date | No concerns to date | 1. Long consenting periods & unrealistic consent conditions 2. Challenges in the engineering consulting market making it difficult to secure contract for design in a timely manner 3. Cost overrun due to market escalations 4. Water take restrictions imposed by consent 5. Complexities of the treatment process pushing out budget | \$ 11,000,000 | \$ 1,796,207 | Initial discussion held with iwi, who are supportive of this alternative water source. | The production bore has been drilled to it's final depth of 299m and production casing and screen installed. Bore development has been completed and the bore is producing good amounts of clear water. Some site clean up is taking place, now that that bulk of bore construction is completed. | Step testing and constant rate testing is scheduled to commence at the end of November. This will be a 1 day test to pump at various flow rates, followed by a 7 day test at a constant rate, of up to 60 litres per second. Other bores from the surrounding area will be used to monitor the effects of this constant rate test. This information can then be used to support the future resource consent application for bore abstraction. Unused bore casing materials will be sold to a buyer, that is yet to be identified. The variation for the tank material change has been finalised and confirmed \$243,000 savings on the bore drilling contract. The optioning work with two engineering companies for the water treatment design is taking longer than hoped for and an engagement of one of the parties is now only expected by February 2024. This makes the programme more tight and it will be challenging to complete all works by the end of 2024. |

| Project Name | Project Summary | Project Lead | Est Start Date | Est Finish Date | Health/ Safety | Programme | Cost | Quality | Top 5 Risks | Project Budget | Actual Spend to date | Iwi Consultation | Key Tasks Completed | Next Steps (November Update) |
|---|--|-----------------|----------------|-------------------------------------|---------------------|---|--|---------------------|---|----------------|----------------------|--|--|--|
| Community Facilities | | | | | | | | | | | | | | |
| Taihape Amenities Building / Ngā Awa Block | This project is to build a new sports and community group facility within Taihape Amenities Park with 4 changing rooms including toilets, showers. Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding. | Adina Foley | Nov-20 | Jul-23 | No concerns to date | Construction has been completed. | Construction was completed within budget. | No concerns to date | 1. Risk of lengthy process to achieve CCC | \$ 4,648,757 | \$ 4,557,047 | Discussions have been held with Ngāti Tamakopiri. | Practical Completion achieved. CPU (Certificate of Public Use) has been issued. Building has been officially opened August 12th. | Construction has been completed. Defects and minor repairs/fix ups to be completed November. Staff are closing out the project at the moment including handover to the operational team. Close out report with lessons learned to be prepared and shared with Council when ready. CCC expected to be achieved in December 2023 due to weather delaying the final item for CCC. Final invoicing to be completed in December 2023. |
| Marton Civic Centre | The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marton's town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub. | Eswar Ganapathi | TBC | TBC | | | | | Project is on hold as per Council resolution 23/RDC/176. Report to be brought back to LTP workshop with further information in September or October. | \$ 19,000,000 | \$ 386,902 | Meeting with Heritage NZ on 17 Oct 2023. Discussion was held with Property Brokers. Smaller Councillor working group has been formed and a couple of meetings were held. | Project has been put on hold as per Council resolution 23/RDC/176. Investigations are ongoing: 1. Alternative financing to develop buildings on High St/Broadway 2. What options would be within the LTP budget 3. Do minimum on 46 High St The working group met on the 12th October which reviewed again all options that have been presented to Council in the past. A second meeting was held on 9th Nov where a new design for a new build on 46 High Street was presented. Staff will be bringing a report to the December Council Meeting with a recommendation for next steps. | |
| Taihape Town Hall and Library Redevelopment | Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council will receive \$1,883,000 from better off funding towards the project as an offset to this budget. | Eswar Ganapathi | Feb-22 | Dec-27 | | | | | Project Scope and Project Work Plan to be finalised. | \$ 14,000,000 | \$ 177,003 | Iwi were an active part of workshop panel. | Public feedback workshop was held in Taihape on 3 October 2023. A separate workshop with staff was conducted on 25 Oct 2023. Procurement strategy workshop was conducted on 7 Nov 2023 | The feedback received from the public user workshop is now available as a report. This has helped inform the scope, requirements and priorities for the redevelopment. The user group has been finalised by staff. This group will be involved throughout the design process to provide feedback. The project work plan has been completed and will be presented in the November 2023 Council meeting, for Council endorsement - see attached to the PMO report. |
| Other & Community-Led Developments | | | | | | | | | | | | | | |
| Marton Industrial Park and Rail Hub | <ul style="list-style-type: none"> The Marton Rail Hub (MRH) is an RDC sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marton Industrial Development Area (MIDA) of 65Ha parallel to Makiriri Road, adjacent to SH1. This land requires a District Plan change from rural to industrial. This has been challenged in the Environment Court. In late April 2023, the Environment Court found in favour of RDC. However, there are aspects of the Court decision provisions (conditions) that do not correctly reflect the Court proceedings. Hence the RDC view is the Court has erred. These provisions, as written, represent a significant barrier to any developer investing in the MRH. RDC submitted an appeal to the High Court which, in its judgement issued on 19 September, found in favour of RDC and returned the contested provisions back to the Environment Court for reconsideration. As with the original Environment Court process, it is not possible to forecast when this matter will be fully resolved by the Environment Court, but it is expected to be before year end. A private developer has made a conditional commitment to the project and is currently undertaking their due diligence exercise to determine the viability of the project. RDC is supporting the developer in their due diligence process. Forecast completion May 2024. A Variation (#2) to the central Government funding agreement has been approved. The variation revises milestone dates and deliverables to align with the expected Environment Court process and developers' due diligence exercise. Following approval of the variation, RDC has submitted an invoice to MBIE for a milestone payment of \$0.75M (note previous report indicated \$0.375M, but this was revised by Kanoa/MBIE). Requirements of the uncontested Court provisions are progressing. These "Stage 1" actions include development of a Comprehensive Monitoring Framework, Establishment of a Community Liaison Group, and preparation of an Ecological and Landscape Development Plan. | Mark Barnes | Oct-20 | Nov 2026 – as MBIE/RDC variation #2 | No concerns to date | <ul style="list-style-type: none"> Original target completion has been delayed due to the protracted and ongoing Environment Court process and the need to secure additional private investment. A variation to the central Government funding agreement has been approved which resets the programme to align with the potential developers' due diligence exercise. Forecast completion Nov 2026 | <ul style="list-style-type: none"> To date \$1.137M has been drawn down from the central Government funding allocation of \$9.1M. Approval of the central Government funding agreement variation #2 (see Project Summary) enables RDC to claim a further \$0.75M. This claim has been submitted. Total monies received from central Government then becomes \$1.887M. Spend to date is \$3.127M. Hence RDC remains financially exposed to \$1.24M of spend. It is assumed this will be recovered from the central Government funding allocation but should be considered a risk. To date \$0.248M of the \$0.75M RDC budget has been spent. A further \$0.15M of the \$0.75M RDC budget has been allocated to support the potential developer in their due diligence exercise. | No issues | <ol style="list-style-type: none"> Risk: The change in Government may adversely impact the continuation of central Government funding. Impact: RDC has a current cost exposure of \$1.24M (see Costs). Risk: The Environment Court does not modify the contested provisions. Impact: The potential developer will not invest and so progress the project. The project cannot progress. Risk: The potential developer due diligence exercise concludes that the project is not viable. Impact: Additional private funding is not forthcoming. The project cannot be progressed. The Environment Court provisions requires tree planting to the industrial zone to be completed in the first planting season after the zone change becomes operative. The operative date will be after the Environment Court process is completed (timeline unknown). Risk: The developer concludes the project is not viable. Impact: Once the zone change becomes operative, RDC are responsible for the perimeter tree planting, but the land is not owned by RDC. Mitigation: Zone changes operative date is an RDC decision. | \$ 9,850,000 | \$ 3,385,029 | Discussions have previously been held with Ngā Wairiki Ngāti Apa who are supportive of the project. | <ul style="list-style-type: none"> Central Government funding agreement variation #2 in place. \$0.75M claim submitted to MBIE/Kanoa. Private developers' due diligence process (forecast completion May 2024) progressing with RDC support. RDC have agreed to financially support the developer's due diligence process up to \$150K. Legal advice sought regarding the appropriate form of RDC/developer funding agreement. | <ul style="list-style-type: none"> Stage 1 Development tasks as defined in the Environment Court Provisions progressed. Finalise RDC/developer due diligence funding agreement |



Making this place home

**Rangitikei District Council
Project · Work · Plan**

Project Plan

Taihape Town Hall and Library Redevelopment

Endorsement by Elected Members is sought for:

The Project Work Plan and its method; and that the project team proceeds to implementing the plan.

Project Work Plan Decision: _____ by Council in _____ 2023

Project Sponsor: Gaylene Prince
Project Director: Adina Foley
Project Manager: Eswar Ganapathi

Taihape Town Hall and Library Redevelopment

I. Version control

This document is a living document which will be reviewed regularly as part of the standard project management practice.

The table below outlines the versions and what areas were updated.

| Version | Date | Extend of Review | Prepared by | Reviewed by |
|---------|------------|------------------|-----------------|-------------|
| A | 30/11/2023 | Original draft | Eswar Ganapathi | Adina Foley |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

II. Table of Contents

- I. *Version control*..... 2
- II. *Table of Contents*..... 2
- III. *Detailed Project Scope Statement* 3
- IV. *Project Background*..... 6
- V. *Project Approach* 6
- VI. *Procurement approach*..... 7
- VII. *Project Constraints and Priority*..... 11
- VIII. *Council Resolutions* 12
- IX. *Stakeholders, Roles & Responsibilities* 13
- X. *Budget*..... 15
- XI. *Timeline* 16
- XII. *Risks* 16
- XIII. *Communication Plan*..... 18
- XIV. *Issue Log* 18
- XV. *Appendices*..... 19

Taihape Town Hall and Library Redevelopment

III. Detailed Project Scope Statement – What will the project do and not do?

PROJECT PURPOSE STATEMENT

To redevelop, renovate, optimise and earthquake strengthen the Taihape Town Hall and community facilities, maintaining the iconic historic look of the façade and the location.

PROJECT OBJECTIVES (in order of importance)

- 1) Earthquake strengthen and upgrade the town hall facilities
- 2) Improve the building to meet current structural, fire safety & accessibility code compliance
- 3) Enhance the overall public & staff user experience
- 4) Modify spaces to provide an inviting and flexible experience for a wide variety of facility uses
- 5) Provide meeting/conference facilities to make Taihape a business hub in the region
- 6) Reopen the civic heart of the town
- 7) To actively engage and work with Elected members, Iwi and Hapu, Stakeholders and the wider community to achieve the best outcome for the project within its defined limitations
- 8) To construct and implement the identified and necessary works in an efficient, cost-effective, reliable, and timely manner

PROJECT SCOPE – informed by public feedback workshop

| Space | Scope item description | Recommendation by PMO | Confirmed by Council |
|---------------------------------------|---|---------------------------------|----------------------|
| Investigation & Engagement | Investigate and document the condition of the existing town hall structure | In Scope | |
| | Work with seismic strengthening specialist consultants/contractors to define the improvements required to bring the building to comply with a min. 80% NBS | Preference PMO, to be discussed | |
| | Work closely with elected members and wider community confirming requirements for future proofing the facilities | In Scope | |
| | Conduct separate workshops with community and staff to collect feedback on expected improvements | In Scope | |
| | Identify and form a User Group which will act as the community representative during the design development stages | In Scope | |
| | Ensure regular communication over the duration of the project with all stakeholders including staff, elected members, iwi, interested parties and the community | In Scope | |
| Procurement & Construction | Identify, shortlist and procure design consultants and contractor/s | In Scope | |
| | Ensure seamless handover to property and facilities team | In Scope | |

Taihape Town Hall and Library Redevelopment

| | | | |
|--------------------------------------|--|---|--|
| | Manage the construction contract to ensure the project is effectively managed within agreed time, cost and quality parameters | In Scope | |
| General Building Requirements | Building Code Compliance, especially for accessibility and fire safety | In Scope | |
| | Strengthen the building to a minimum of 80%NBS | In Scope | |
| | Power Upgrade if required | In Scope | |
| | Efficient use of spaces with a desire to reduce costs where possible | In Scope | |
| | Remove first floor to reduce complexity of redevelopment and saving costs (retain existing floor space by extending ground floor behind library) | Preference PMO, to be discussed | |
| | Demolish and rebuild façade to look like it does now, to reduce complexity of redevelopment and saving costs | Preference PMO, to be discussed | |
| | Efficient heating/ cooling for the whole facility | In Scope | |
| | Flexible area access control | In Scope | |
| | Alarm systems | In Scope | |
| | CCTV system | In Scope | |
| | Accessible parking | In Scope | |
| | Adequate storage facilities in all areas | In Scope | |
| | Good free Wi-Fi connection | In Scope | |
| | Easy access to bathrooms from all areas | In Scope | |
| Auditorium/Main Hall | separate entrance to hall for events outside of open hours | In Scope | |
| | Display screens for presentations | In Scope | |
| | Sound system | In Scope | |
| | Good acoustics | In Scope | |
| | Ability to divide the space into smaller spaces | In Scope | |
| | Improved lighting | In Scope | |
| | Tables and chairs for meetings, events | In Scope | |
| | USB ports? | In Scope | |
| | Pin boards? | In Scope | |
| | Direct access to kitchen | In Scope | |
| | Access to second room (e.g. supper room) | In Scope | |
| Entrance / foyer / reception space | In Scope | | |
| Sports in the main hall | basketball/badminton/netball/fitness classes | In Scope | |
| | high ceiling | In Scope | |
| | climbing wall | Suggested by community, to be discussed | |
| | non-slip/sprung flooring | Suggested by community, to be discussed | |

Taihape Town Hall and Library Redevelopment

| | | | |
|--|---|---|--|
| | score board | Suggested by community, to be discussed | |
| Stage | changing rooms with mirrors, showers and bathrooms (could be the second room e.g. supper room) and direct access to stage | Suggested by community, to be discussed | |
| | Fly Tower for quick scene changes | In Scope | |
| | Curtains | In Scope | |
| Learning Hub/ Library / staff area | Weather protection for entrance area | In Scope | |
| | Printing facilities | In Scope | |
| | Flexible shelving – book, cd, DVD, newspaper, games display | In Scope | |
| | Space for activities | In Scope | |
| | Front desk library / information centre | In Scope | |
| | Exterior books drop off outside of open hours | In Scope | |
| | Open plan layout to oversee the whole library with minimal staff | In Scope | |
| | More natural light | In Scope | |
| | Staff office for 6 people | In Scope | |
| | Separate small staff meeting room for confidential conversations | In Scope | |
| | Separate staff bathroom | In Scope | |
| | Separate staff small kitchenette / lunchroom | In Scope | |
| | Spaces for 5 public computers | In Scope | |
| Meeting rooms incl. chambers and business hub | Various sizes of meeting rooms (minimum 1x for 30 people, a few smaller ones) | In Scope | |
| | Video conferencing facility | In Scope | |
| | Projector & Screens | In Scope | |
| | Water access | In Scope | |
| | Whiteboards | In Scope | |
| | Tables and chairs | In Scope | |
| Other | dedicated youth space | Suggested by staff, to be discussed | |
| | outdoor deck/garden | Suggested by community, to be discussed | |
| | better use of shed area | Suggested by community, to be discussed | |
| | Bar | Suggested by community, to be discussed | |

OUT-OF-SCOPE

- Streetscape around the facility
- Complete demolition and rebuilt
- Change of location
- Heritage improvements
- Landscaping

Taihape Town Hall and Library Redevelopment

IV. Project Background

On 3 December 2021 Council received a series of Detailed Seismic Assessments for some of Council’s buildings. The Taihape Town Hall received a rating of 10% NBS, which is a Grade E and equates to a very high risk to life-safety more than 25 times the risk relative to a new building. The decision was made to close the building for move staff out of the facility with immediate effect.

As an interim measure, the library was relocated to the BNZ building at the intersection of Hautapu Street and Tui Street in Dec 2021. The library and the staff have been operating under less than ideal conditions for the past two years. There have been numerous cries from the public and staff to kickstart the redevelopment works and to move back into a space that they have built an emotional connection with over a very long time.

Council included costs for the refurbishment of the Taihape Town hall within the 2021-31 LTP. Council approved the new budget of up to \$14million, broadly outlined as Option 1 in the key choices section of the annual plan 2023-24 consultation document. Council will receive \$1,883,000 from better off funding towards the project as offset to this budget. There are just two milestones specified for the BOF component of this project:

- Investigation and design with forecast completion by 31 December 2024 (for which \$250,000 of BOF has been allocated)
- Project commencement of potential refurbishment/new build with forecast completion by 31 December 2025 (for which \$1,633,000 has been allocated)
- The end date (specified in the Variation Agreement signed 7 July 2023) is 30 June 2027. This provides scope to extend the completion date noted above

V. Project Approach

A public feedback workshop was conducted by The Integral Group Limited (TIGL) on 3rd October 2023 in Taihape to gather valuable input with regards to the future requirements of the Town Hall and what the priorities are. A sizeable amount of the community turned up for the event and made it a worthwhile exercise. We have since reviewed and collated all feedback from the community into a report. It is to be noted that a section of the community was in favour of a complete new-build (with re-erecting the same iconic façade) if it can be achieved with lesser cost and far greater certainty than trying to repair and retain the existing façade.

We have also had a separate feedback session with the staff in Taihape. Feedback gathered from these two sessions have largely been used to gauge the expectations from the staff and community and further helped in formulating the scope document for the project which are outlined below.

The key functions required in the upgraded facility have been identified and broad requirements for each of these spaces have been defined.

There are two main areas to be considered:

- **Auditorium/Main Hall** – the requirements are formed keeping in mind that this space shall be used for a wide variety of uses broadly classified under Community Events, Family Events, Exhibitions, Community Hub, Council Events, various Clubs and Sports
- Learning Hub / library / offices – this space is used for a large variety of activities, including but not limited to library users, youth, computer access, Wi-Fi connection, information services, business users, group meetings, play groups, hobby groups etc.

A community user group has been formed by Council staff as a representation of the community groups that use the facility. The Council had to consider a mix of individuals including current and possible future users

Taihape Town Hall and Library Redevelopment

of the Hall and determine an appropriate size for the user group. The purpose of the user group will be to act as the voice of the community and facility users providing feedback during the design development phase around usability of the design. We expect their involvement to end when the design is completed. During the construction phase, progress updates at frequent intervals will be shared. Ultimately, the decision on design will rest with the Council.

VI. Procurement approach

A procurement strategy workshop was conducted in November 2023, to brainstorm and identify the best possible approach to selecting and engaging the required technical consultants and contractors for the project.

The core parts of the procurement include:

- earthquake strengthening and structural construction
- design and professional services
- general construction and trades for the facility

Compared to a new-built on a greenspace, this project has a higher level of complexity such as unknown site/ground conditions, unknown structural conditions once work starts, reuse of existing layout, condition of electrical wiring, water and wastewater pipe conditions, etc.

These challenges need to be carefully considered in our procurement approach. The RDC procurement policy’s intent is to give a fair chance to companies in the market, to make sure council received best value for money, to allow for innovation and futureproofing in our design and to spend public money wisely.

The procurement policy allows staff to look into innovative ways to approach the procurement of specialists and experts where there is a very limited options in the market and where the open tender process may not be the best approach to get good responses which are value for money.

The following are important considerations for a most efficient and practical engagement of the most suitable experts for the best possible project outcome:

- Specialist knowledge is required for the strengthening component of the scope
- There are no local commercial grade larger construction firms located in Taihape
- There are limited sub-contractors located in Taihape (e.g. plumbing, electrical, hydraulics etc.)
- The current market is still stretched, and a lot of construction and consultant companies are quite booked up which can result in poor tender responses
- A collaborative approach between design and construction results in more efficient construction and easier buildability, further can increase flexibility around changes when the work has started (e.g. when conditions of the current structure or the site are less optimal than expected)
- Early contractor involvement would also help to reduce risks for all parties involved and more accurate construction cost estimates

All of the above considerations are crucial to reduce costs and shorten construction timeframes where possible.

A. Required Suppliers

- Professional Services:
 - o Seismic Strengthening Specialist
 - o Geo Tech Engineer

Taihape Town Hall and Library Redevelopment

- Structural Engineer
- Mechanical Engineer
- Hydrological Engineer
- Lighting / Sound Engineer
- Structural strengthening Expert
- Construction Contractor:
 - Main Contractors
 - Sub Trades:
 - Heating Ventilation & Air Conditioning (HVAC)
 - Roofer
 - Carpenter
 - Independent QS
 - Architect
 - Fire Engineer
 - Plumber
 - Electrician
 - Painters

B. Early Contractor Involvement (ECI)

NZ Government Procurement shares the following guidelines around ECI :

<https://www.procurement.govt.nz/assets/procurement-property/documents/early-contractor-involvement-construction-procurement.pdf>

Early contractor involvement (ECI) is an approach to contracting that can complement either a traditional or novated design and build delivery model.

ECI can be used to gain early advice and involvement from a contractor into the buildability and optimisation of designs. It's suited to large, complex or high-risk projects because it affords an integrated team time to gain an early understanding of requirements, enabling robust risk management, innovation and public value.

ECI usually takes the form of a two stage approach to tendering.

- First stage tender

The first stage tender documents should contain sufficient project information to enable tenderers to submit a tender response which will typically include:

- construction methodology, programme, and approach to the project including sub-contractor management and health and safety
- a response on how realistic the client's budget ceiling is and initial thoughts on achieving this
- identification of initial risks and opportunities for design and construction
- proposals for working with the design team to provide buildability, value engineering and supply chain input to the development of the design to achieve the budget ceiling specified for the project
- details of the proposed project team, both for the second stage tender process and during construction
- fixed preliminaries (site running costs) and fixed margin (covering off site overheads and profit)
- schedule of rates for common building elements (where there is sufficient information to develop this)

Taihape Town Hall and Library Redevelopment

- pre-construction services fee for providing input to the design and tender services during the second stage tender process (unless specified by the client).

The first stage tender documents should provide early design information (eg concept or preliminary) and an indication of the client’s budget limit. The documents should also include a pre-construction services agreement (PSA) detailing the services required to be provided by the contractor during the second stage tender, eg buildability, value engineering and supply chain advice, and input to the design and tendering services.

The PSA will usually state that contract award will be conditional upon:

- satisfactory performance of the contractor during the second stage tender
- the contractor providing full cost transparency to the client through an open book approach
- agreement of a contract sum that is acceptable to the client (in public value terms), is below the specified cost ceiling, and without qualification.

Where the specified conditions are not met, the PSA will typically provide the client with the right to go back out to the market for tender. This ensures that competitive tension is maintained throughout the tender process. Where the contractor is not awarded the contract, it will be paid for its services in accordance with the PSA, to avoid any potential disputes over intellectual property.

Following the evaluation of the first stage tender proposals, a preferred contractor is appointed through execution of the PSA to go forward to the second stage tender process.

- Second stage tender

The second stage tender will involve the contractor working with the design team to provide input to the design and develop its tender price on an open-book basis in line with the PSA. The second stage tender will conclude upon award of contract, or when the client notifies the contractor that it will not be awarding a contract due to certain conditions of the PSA not being met.

For a traditional delivery model, the client and contractor will jointly agree how the project is to be split into work packages. Once the design is complete for each package, the client and contractor will jointly tender each package to the market on an open-book basis. Once the client is satisfied that the packages represent public value and are within budget, the contractor is awarded the contract to proceed to build, typically based on a lump sum fixed price.

For novated design and build delivery models, the contract sum is essentially arrived at through a process of negotiation since the design will not be complete at the time of contract award. To ensure competitive tension, the process of negotiation is made on an open-book basis where the contractor’s cost build-up for the project is fully transparent to the client’s cost consultant. These costs can be subject to market testing to ensure that the total cost of the project represents public value. The contract may be awarded based on a lump sum fixed price where the client wants little or no involvement in the design process, and is willing to accept the risk premium that comes with design and build. Clients that want to be involved in a more collaborative arrangement with the contractor and its design team during the design phase to share any savings made through innovation in design, may choose to adopt a guaranteed maximum price arrangement.

C. Design and Build Delivery Model

<https://www.procurement.govt.nz/assets/procurement-property/documents/design-and-build-delivery-model-construction-procurement.pdf>

In the design and build delivery model, the main contractor takes on the responsibility for both the design

Taihape Town Hall and Library Redevelopment

and construction.

The client develops the functional and technical performance requirements for a facility and this information is used in the tender process, to invite contractors to submit proposals for design and construction. With the exception of relatively simple, straightforward projects, design and build projects typically require a comprehensive set of requirements documents to ensure that the completed facility meets the client’s expectations.

Benefits of integrated design and construction processes Design and build can provide certainty in cost, and cost benefits. Integration of the design and construction processes means value-for-money decisions can be optimised, since aspects of buildability will be key factors in design decisions. The design team can work with the contractor to consider the costs of constructing the range of proposed design solutions.

The contractor will also be able to bring their expertise, and that of the supply chain, to work with the design team in developing innovative design solutions that maximise project benefits. They may, for example, specify alternative products that meet the same performance requirements that the design team are looking to achieve, or source alternative products that have shorter lead times for delivery to speed up the programme.

Speed of delivery

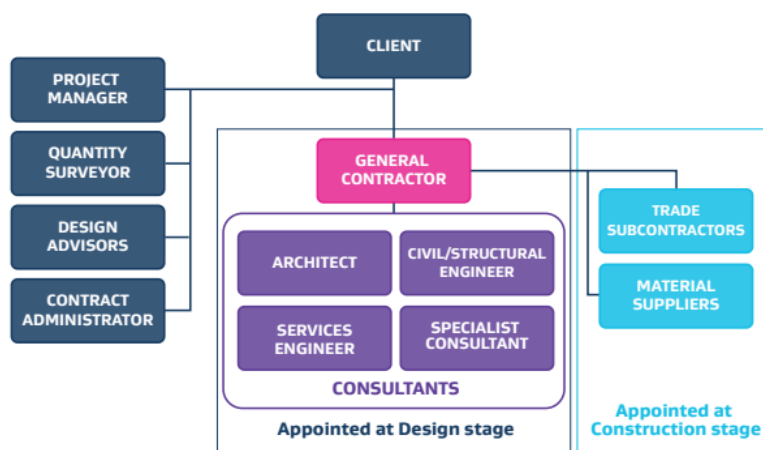
Design and build can enable an earlier on-site start date and an earlier completion date when compared to a traditional delivery model, through overlapping design and construction activities. However, compared to a traditional delivery model, extra time will be needed at tender stage. This includes sufficient time allowances for tenderers to prepare proposals for the design, and sufficient time allowances for the tender evaluation team to review and evaluate proposals, and to seek clarifications from tenderers.

Level of design information provided at time of tender

The level of design information provided to the contractor at the time of tender will influence the contractor’s

Design and build delivery model contractual relationships

This diagram shows a typical contractual arrangement for the design and build model.



ability to realise the benefits a design and build delivery model is intended to bring. Tendering near-completed designs is not good practice. It limits opportunities for innovation and is likely to result in significant risk pricing as the contractor seeks to cover its risks for taking on responsibility for a design developed by others. Clients that use the design and build delivery model in this way are primarily using it as a way of transferring most of the project risk to the contractor, while limiting the contractor’s scope to manage this.

Taihape Town Hall and Library Redevelopment

VII. Project Constraints and Priority

The Theory of Constraints (TOC) was originally developed by Israeli businessman, Eliyahu M. Goldratt. The central idea is that there will always be at least one component in any system that will constrain or slow down processes. It is along the lines of the saying, “A chain is only as strong as its weakest link.”

The three most common constraints are scope, time, and cost. Together, these three constraints are known as the Triple Constraint. One of these constraints cannot be changed without impacting the other two. So there needs to be a way to balance and prioritise these three.



Scope: The scope should be well documented and clearly communicate what will and won't be included in the final product to reduce scope creep.

Time: The timelines need to be realistic. To create a realistic schedule, it is essential to look at the resources available, team member skills, and the amount of time it took to do similar tasks in a past project.

Cost: Every project has a budget. It is an estimate what the project will cost by analysing previous projects. If resources and time are limited, the budget needs to be adjusted to avoid overages.

For every project, it must be defined whether scope, time, or cost is most important. Then the other two constraints need to be aligned. For example, if the deadline is the highest priority and can't be moved, then cost and scope need to be adjusted to reflect what can be accomplished within the time constraint.

For this work plan the focus is on the main three constraints, **scope, time & cost**. These must be prioritised and labelled with either of the following (each one can only be used once):

- Must Meet
- Within acceptable limits
- Optimise

| Constraint | Priority | Description | Metrics |
|--------------|--|--|--|
| Cost | Must Meet (suggestion by PMO) | Council approved up to \$14million in the annual plan 2023-24 consultation. Council will receive \$1,883,000 from better off funding towards the project as offset to this budget. | Total project spend to be less than \$14,000,000, ideally significantly less |
| Time | Within acceptable limits (suggestion by PMO) | Timelines mentioned in the Better-Off Funding to be met. | Design Completion by 31 Dec 2024 Project Completion by 30 June 2027 |
| Scope | Optimise (suggestion by PMO) | Identified via feedback workshops | |

Other constraints that can be considered:

Quality: The quality constraint is closely related to the Triple Constraint. Any change to scope, time, or cost might impact product quality. A change in quality expectations affects the project's scope, time, and cost.

Risks: Every project comes with risks. To manage risks as a constraint, a range of responses to potential risks that customers and stakeholders will tolerate needs to be defined.

Benefits: The projected benefits help to justify costs, resources, scope, and time needed to complete the project.

Taihape Town Hall and Library Redevelopment

VIII. Council Resolutions

The following Council resolutions have been made in relation to this project:

| | |
|--------------------------------------|---|
| Resolved minute number 22/RDC/037 | That considering the closure of the Taihape Town Hall due to an unfavourable seismic assessment, Council approves starting the Better Business Case analysis on the Taihape Town Hall Development in the 2021/22 financial year instead of waiting for year 4 as currently scheduled in the 2021-31 Long Term Plan. Cr C Raukawa/Cr G Duncan. Carried |
| Resolved minute number 22/RDC/069 | That Council confirms that all three Northern Ward Councillors be appointed to assist the development of the Taihape Town Hall Development Business Case, using the Better Business Case model. HWTM/Cr G Duncan. Carried |
| Resolved minute number 23/RDC/076 | That Council agree to reject the unsolicited offers to earthquake strengthen the Taihape Town Hall/Civic Centre and the Taihape Memorial Park Grandstand at this time. Cr D Wilson/Cr J Calkin. Carried |
| Resolved minute number 23/RDC/172 | That Council approves the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the consultation document, of up to \$14 million noting that Council is likely to receive \$1,883,000 for better off funding towards the project included in this budget. HWTM/Cr J F Wong. Carried |
| Resolved minute number 23/RDC/173 | That Council directs staff to focus on the completion of this project ahead of the Marton civic centre and starts the design process as from 1st July 23 which is earlier than planned in the long term plan 2021-2031 HWTM/Cr S Loudon. Carried |
| Resolved minute number 23/RDC/173 | That Council directs staff to focus on the completion of this project ahead of the Marton civic centre and starts the design process as from 1st July 23 which is earlier than planned in the long term plan 2021-2031 HWTM/Cr S Loudon. Carried |
| Resolved minute number 23/RDC/174 | That prior to preparing tender documents the council engages with key users of the Taihape Town Hall and civic centre to clarify community needs regarding the design. Cr G Duncan/Cr J F Wong. Carried |
| Resolved minute number 23/RDC/175 | That the design process calls for tenders to provide for the following elements <ul style="list-style-type: none"> I) Earthquake strengthening of the town hall civic centre II) To meet compliance issues for the strengthened building III) To provide for efficient heating IV) To meet current fire standards V) To provide for power upgrade VI) To consider users expectations re design Tenders will be considered for all or individual elements of the design. HWTM/Cr G Duncan. Carried |

Taihape Town Hall and Library Redevelopment

IX. Stakeholders, Roles & Responsibilities

A. Stakeholder Register

| Stakeholder | Influence (high / low) | Interest (high / low) | Requirements | Concerns | Strategies for Gaining Support |
|------------------------------------|------------------------|-----------------------|---|---|---|
| Elected Members RDC | H | H | <ul style="list-style-type: none"> ✓ Approve Budget and procurement ✓ Endorse Project Work Plan ✓ Receive updates on progress ✓ Decision making power | <ul style="list-style-type: none"> ✓ Financial ✓ Regulatory Compliance ✓ Cultural ✓ Environmental ✓ Reputation | Regular updates on progress and next steps Seek advice and expert knowledge to overcome issues which might arise throughout the project. |
| Rangitikei District Council | H | H | <ul style="list-style-type: none"> ✓ Compliance ✓ Consenting Authority | <ul style="list-style-type: none"> ✓ Regulatory Responsibilities ✓ Building Code Compliance | Regular Updates Seek feedback on approach or planning |
| RDC Property Team | H | H | <ul style="list-style-type: none"> ✓ Operation of Town Hall and Library | <ul style="list-style-type: none"> ✓ Ease of operation ✓ Low maintenance ✓ Ability to manage the building with minimal staff | Seek input from operations for best outcome |
| Community | H | H | <ul style="list-style-type: none"> ✓ Efficient outcome ✓ End user requirements | <ul style="list-style-type: none"> ✓ Emotional connection ✓ Financial ✓ User friendly | Feedback discussion during design development and periodic updates during execution |
| Media | L | L | <ul style="list-style-type: none"> ✓ Sensitivity around wastewater ✓ Interest in outcomes | <ul style="list-style-type: none"> ✓ Cultural ✓ Environmental | Regular Updates |
| Town Hall User Group | H | H | <ul style="list-style-type: none"> ✓ Seeking feedback on requirements from various groups ✓ Ongoing feedback to and from | <ul style="list-style-type: none"> ✓ Useability of the spaces | Regular meetings Regular updates on progress |

Taihape Town Hall and Library Redevelopment

B. Project Team

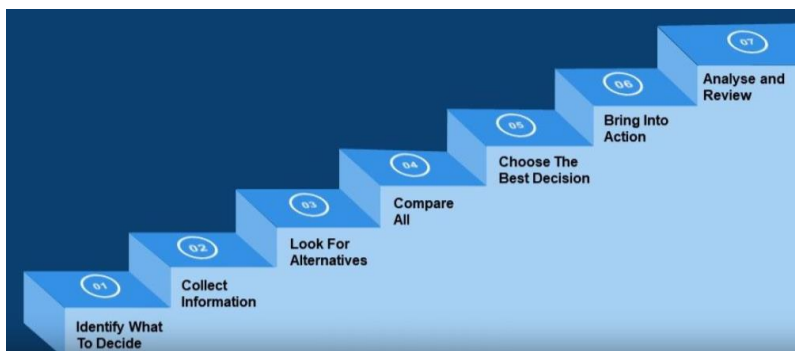
| Name | Project Role (e.g. Sponsor, Project Manager, Designer etc.) | BAU Role |
|---------------------|--|--|
| Kevin Ross | Project Sponsor | Interim Chief Executive |
| Gaylene Prince | Subject Matter Expert / internal client | Group Manager Community |
| Adina Foley | Project Director | Group Manager Capital Projects |
| Eswar Ganapathi | Project Manager | Senior Project Manager |
| Dianne Ritter | Project Assistance | Project Coordinator |
| Rhonda Morris | Communications | Communications Manager |
| TBC | Seismic Strengthening Expert | |
| TBC | Fire Engineering Expert | |
| TBC | Structural Expert | |
| TBC | Design Expert | |
| TBC | Construction Contractor(s) | |
| RDC operations Team | Final operational delivery | RDC operations Team (through shared Service) |

C. Project Team Charter – How will the people working on the project work together? What are the protocols for decision-making, conflict resolution and meetings?

| |
|--|
| Who is client / customer for the project? |
| Council as an entity, Iwi, Community and other stakeholders with interest in the redevelopment of the Taihape Town Hall and Library. |
| Project Team Meeting Protocols |
| <ul style="list-style-type: none"> ✓ Weekly Project Team Meetings ✓ Monthly Project Control Group Meetings ✓ Monthly updates to council via PMO report ✓ Bi-monthly updates to the Assets and Infrastructure Committee via PMO report ✓ Project Manager to take actions and complete actions. ✓ Other meetings as required to enable the successful delivery of the project works. |
| Project Team Decision Making Process |

Taihape Town Hall and Library Redevelopment

- ✓ Head Project Manager to make decisions within his/her authority and delegation.
- ✓ Head Project Manager to escalate anything relevant to Project Director.
- ✓ Project Director to escalate anything relevant to Project Sponsor.
- ✓ Project Sponsor to make decisions within his/her authority and delegation.
- ✓ Escalations are through Project Sponsor to RDC Chief Executive.
- ✓ Any further escalations are to the elected Council via the Mayor.



X. Budget

| Item | Value | % Confidence in estimate |
|--|---------------------|--------------------------|
| Funding | | |
| Rangitikei District council | \$12,117,000 | 100% |
| Better Off Funding | \$1,883,000 | 100% |
| Total Funding | \$14,000,000 | 100% |
| Costs Estimates (will be more defined throughout the project) | | |
| Professional Fees & Project Management | \$2,140,000 | 25% |
| Fit Out (FFE / IT /AV) | \$850,000 | 25% |
| Consenting | \$110,000 | 25% |
| Construction (incl. external, site services, contingency) | \$7,672,000 | 25% |
| Miscellaneous | \$250,000 | 25% |
| Contingency and Cost escalation | \$2,978,000 | 25% |
| TOTAL | \$14,000,000 | 25% |

Taihape Town Hall and Library Redevelopment

XI. Timeline

The overall program for the project is for all works to be completed and operational before December 2026.

| Project Activities | Timing |
|--|----------------------------|
| Complete Project Work Plan | November 2023 |
| Council endorsement | November 2023 |
| Engaging with the User Group in framing the initial design requirements | January – February 2024 |
| Finalising procurement strategy and identifying Professional service consultants and contractors | January – February 2024 |
| Tender Process | March – April 2024 |
| Tender Award by Council | April 2024 |
| Design Development | May 2024 – March 2025 |
| Building Consent | March – May 2025 |
| Construction | May 2025 – December 2026 |
| Handover to Property Team | December 2026 – March 2027 |

XII. Risks

Probability / Impact / Ranking rated as: **Low** | **Medium** | **High**

Risk Response: Accept | Transfer | Mitigate | Avoid

| Risk | Probability | Impact | Ranking | Risk Response | Actions |
|---|---------------|---------------|---------------|---------------|--|
| Structural uncertainties of the façade due to unknown details of existing fabrication | High | High | High | Avoid | Demolish and re-build façade in light weigh material |
| Structural uncertainties of whole building | High | High | High | Mitigate | Early appointment of seismic strengthening & structural specialists |
| Cost overrun | Medium | High | High | Mitigate | Early structural investigations by specialists and adoption of solutions and methods which reduce complexity, focus on scope |
| Unrealistic expectations and | Medium | Medium | Medium | Mitigate | Manage user expectations through |

Taihape Town Hall and Library Redevelopment

| | | | | | |
|--|------|------|------|----------|--|
| suggested requirements | | | | | clear messaging and regular updates, avoid scope creep |
| First Floor area adding complexity and cost to earthquake strengthening, fire proofing and accessibility | High | High | High | Avoid | Remove first floor and extend ground floor behind library instead |
| Divide within user group with competing requirements | Low | Low | Low | Transfer | Focus largely on their individual area of expertise while providing feedback |
| Lack of local large scale construction expertise in Taihape | High | High | High | Mitigate | Early contractor involvement (ECI) model of procurement |

Taihape Town Hall and Library Redevelopment

XIII. Communication Plan

| | |
|--|--|
| Stakeholders | Updates on any developments |
| Key Messages (To Tell & Listen For) | <p>RDC acknowledge the work and feedback from the community for this project.</p> <p>RDC values the feedback from the community and will regularly engage with the user group that was put together by staff.</p> <p>RDC will redevelop the existing building, in the location where it is now, as efficiently as possible.</p> <p>Staff will be actively working on methods to reduce costs throughout the project.</p> <p>The building’s iconic look will be maintained by either restoring the façade or rebuilding the façade with the same look it has now.</p> <p>RDC acknowledges that currently having this significant building closed is challenging for the community and staff will work on the completion of the redevelopment, expediting it where possible.</p> <p>This project is a priority for RDC and has dedicated project support and a significant budget.</p> |
| Tone & Manner | <p>Professional</p> <p>Open to advice and collaboration with stakeholders</p> |
| Communication Method | Email, Phone, council reports, face to face, regular meetings |
| Actions | Completed with urgency |
| Responsible | Project Team |

XIV. Issue Log

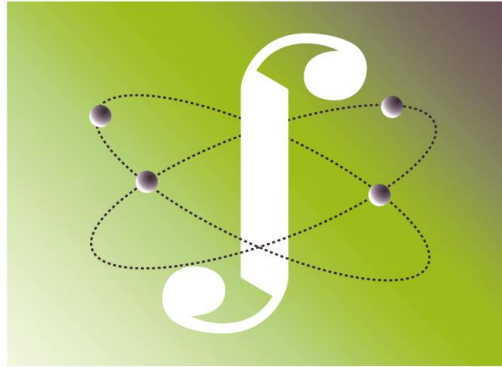
| Date | Issue | Action |
|------|-------|--------|
| | | |
| | | |

Taihape Town Hall and Library Redevelopment

XV. Appendices

Taihape Town Hall and Library Redevelopment - Public Workshop 03 October 2023 - Summary Report

The *Integral* Group Ltd



Rangitikei District Council Taihape Town Hall and Civic Centre Public Workshop – Report V2

Prepared by:
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Commercial in Confidence

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Table of Contents

| | | |
|----|---|----|
| 1. | Introduction..... | 3 |
| 2. | Background | 5 |
| 3. | Objectives..... | 7 |
| 4. | Public Workshop Summary | 8 |
| 5. | Hall uses and requirements | 10 |
| 6. | Current constraints and solutions | 12 |
| 7. | Priorities..... | 13 |
| 8. | Next Steps | 14 |

1. Introduction

Introduction Rangitikei District Council (the Council) are undertaking a project to earthquake strengthen and upgrade the town hall facility in Taihape (Taihape Town Hall / Civic Centre). This is a significant project and the Council want to make sure they got input from the community from the outset. They also understand the importance of the Taihape Town Hall amongst the community.

As such, they have had an initial workshop with the community to get valuable input in regard to the future requirements of the town hall and what the priorities are.

It was acknowledged from the outset at the public meeting, that the Council will not be able to please everyone with every decision made as there will be differing requirements from different parts of the community. There are also financial constraints on the Council, which is under pressure from rising costs and a desire to keep rates down.

The Council have engaged The *Integral* Group Limited (TIGL) to assist with this process and procurement for the project. TIGL’s role is to facilitate the process, assisted by subject matter and technical expertise provided by the Council.

We have done the following steps:

- initial discussions with RDC
- detailed discussions with RDC
- lessons learnt with architects on previous restrengthening projects
- Public Workshop

This report captures the findings and outcomes from the Public Workshop, it may not contain all comments verbatim but reflects the views of attendees.

The **Next Step** in the process is:

- Develop the procurement strategy to procure the component parts of the project

Audience

The audience for this report is:

- Adina Foley – Project Manager
- the Council
- the Public

It will be used to progress the project through to the scoping stage.

Continued on next page

1. Introduction, Continued

Roles

Those involved in this project and their role is outlined below:

| Name | Position | Role |
|---------------------------|--|--|
| Mayor Andy Watson | Mayor | Governance |
| Northern Ward Councillors | Elected members | Representing the local community |
| Taihape Community Board | Community Board | Represent Taihape |
| Councillors - others | Elected Members | Governance |
| Kevin Ross | Acting CEO | Project Sponsor |
| Adina Foley | Group Manager - Capital Projects | Project Lead |
| Blair King | Engineer | Subject Matter Expert |
| Community | | Users of the hall |
| Town Hall Users Group | Advisory Group (to be formed by staff) | Provide feedback throughout the design and build process |
| The Integral Group Ltd | Facilitator | Procurement specialists Facilitation |

2. Background

History

The history of this project includes:

- Council facilities housed in the Taihape Town Hall / Civic Centre complex include:
 - the library & information centre
 - Council offices
- the scope of this project is the Taihape Town Hall / Civic Centre complex - the whole building is earthquake prone and needs structural, safety and accessibility improvements to be able to be used again
- there is a need to understand and optimise the floor space of the complex to best deliver what the community needs
- the Annual Plan 2023-24 Consultation presented two options to the public with regard to the future design of the Taihape Town Hall / Civic Centre. This was just an artistic design to start the discussion and not the final layout.
- feedback from the community suggested that the Taihape Town Hall / Civic Centre should stay where it is and maintain the iconic look retaining the façade and shape
- the Annual Plan 2023-24 approved a total project budget of \$14,000,000 for the renovation, strengthening and bringing to code of the Taihape Town Hall - \$1.883 million is from Better Off Funding
- Resolution 23/RDC174 requests that staff engage with the users of the Taihape Town Hall
- the Taihape Town Hall:
 - is culturally and emotionally important
 - has been out of action for five years due to earthquake risk
 - is not classified as a heritage building, so the decision to keep it is community lead
- building costs are escalating at the moment, which has affected this project and other Council projects
- the Council will form a Town Hall Users Group to continue to provide feedback throughout the design and build process similar to the Amenities Building that has just been built.

Lessons from other halls

The Council has been to visit other councils where they have upgraded town halls to look at how they balanced blending traditional values and facilities with modern connected growth.

These visits and discussions have provided valuable areas to consider.

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2. Background, Continued

Key Areas of Use

The facility was once used and could be used again for:

- drama and performances
- exhibitions
- sports events & games
- community events
- family events (weddings, funerals etc)
- community hub – library, I-site
- clubs (bridge), dancing, youth groups
- Council events
- business hub - meetings, events & conferences

Significant parts of the existing town hall are:

- the stage
- façade
- supper room / kitchen
- mezzanine floor
- library, I-site and council chambers

To assist with the discussions a table was prepared outlining some of the key components and how straightforward / complex they are and why:

| Area | Level of Complexity | Cost / Benefit | Reasoning |
|------------------------|---------------------|----------------|---|
| Mezzanine | Complex | High/Low | Makes structural requirements for hall greater Fire proofing Exit requirements |
| Supper room Kitchen | Medium | Medium/High | Medium sized room Kitchen facilities Versatility |
| Façade (upgrade) | Complex | High/Low | Difficult to upgrade Higher cost Not as safe and resilient |
| Façade (rebuild) | Simple | Low/High | Rebuild to look like the façade Safer and more resilient Less expensive More durable |
| Main Hall | Medium | Medium/High | Structural requirements Safe Usable |

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3. Objectives

Workshop Objectives

The objectives agreed for the workshop were:

- document user requirements
- clarity of priorities and direction
- receive feedback on scope of the works
- share opinions of potential users of the town hall
- assist Council to design and build a fit for purpose facility that is utilised

Objectives going forward

The objectives for the overall project are:

- get the **optimal solution** for the community and the Council in terms of:
 - meeting statutory & legal requirements
 - meeting community needs
 - optimising floor space
 - value for money
 - optimising external funding
 - optimising funding across the district
 - best value for money spent on the facility
 - capital cost versus ongoing maintenance
- quality
- time
- community buy in and satisfaction
- utilisation of the facility
- integration with the library and community space
- to be congruent with Taihape community and culture
- set-up design, layout, materials and construction approach that are as efficient, flexible and future-proof as possible
- be consistent with the Council’s long-term strategies for the District

4. Public Workshop Summary

- Introduction** During the workshop, the group was asked for their feedback on three key areas:
- hall uses and requirements
 - current constraints and solutions
 - top 3 priorities

Full details are captured in the subsequent sections below.

It is important to remember, that the information gathered and summarized, is based on the audience that attended the public workshop during the evening of October 3.

- Summary** There were some key themes discussed during the public workshop, in summary these are:
- key functionalities
 - areas for productions
 - space for exhibitions and community events
 - meeting rooms of various sizes
 - changing & dressing rooms
 - room for sports games
 - full kitchen / tea rooms
 - outdoor space
 - library and business hub

- key requirements
 - heating / cooling
 - better storage
 - increased capacity
 - flexible and versatile spaces
 - new technology including audio visual equipment
 - seating and tables
 - stage
 - toilets

The mezzanine had originally been thought to be a key area of concern for the community. The analysis of the workshop outputs shows the mezzanine wasn't front of mind when it came to a key need / requirement of the town hall. A key requirement for the hall though was increased capacity - it will be up to the Council and architects to decide on the best way forward to meet this need and utilise the footprint of the buildings.

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4. Public Workshop Summary, Continued

Summary, cont.

One area of concern during workshop discussions, was the issue of maintaining and strengthening the original façade.

It was outlined during the workshop that this option would bring significant cost due to the difficulties of upgrading it and it wouldn't be as safe or resilient, because of the building material and weight of the masonry.

To mitigate this, one option could be to rebuild the façade out of a different material, such as wood, and retain the look and appearance of the original façade. This is likely to be safer, more resilient, less expensive and more durable.

Overall, the engagement and feedback from the community on the night was positive and it was a worthwhile investment of time for everyone attending.

Going forward there is a clear need to optimise the floor space of the complex to best deliver what the community needs.

5. Hall uses and requirements

Introduction The outputs from the workshop gives the Council an idea of what the community are looking for when it comes to the use and functionality of the Taihape Hall / Civic Centre.

There are many common themes across the needs and requirements.

| Area | Types of Uses | Needs & Requirements | |
|---------------|--|---|---|
| Business Hub | <ul style="list-style-type: none"> Floating / Flexi work area | <ul style="list-style-type: none"> desks / tables - hot desking screens furniture water cooler power & USB points computer facilities heating / cooling | <ul style="list-style-type: none"> Wi-Fi quiet / private space / small offices – rooms printers / scanners larger tables whiteboards |
| Community Hub | <ul style="list-style-type: none"> Citizen's Assemblies Multi-Purpose Space | <ul style="list-style-type: none"> auditorium Wi-Fi screens sound systems ease of access & use | <ul style="list-style-type: none"> meeting rooms heating / cooling supper room - external access |
| Performances | <ul style="list-style-type: none"> Shows Productions Concerts | <ul style="list-style-type: none"> changing / dressing rooms / mirrors staging - can be lower seating heating / cooling ability to close off areas - sliding doors lighting / sound system / AV media backstage access - equipment | <ul style="list-style-type: none"> kitchen more toilets good acoustics fly tower quick scene changes foyer space / reception space accessibility larger capacity decent curtains |
| Exhibitions | <ul style="list-style-type: none"> Flower Show Art Show Markets | <ul style="list-style-type: none"> sound systems better lighting heating / cooling storage tables & plinths | <ul style="list-style-type: none"> power & USB points pinboards room / hall for people to circulate |
| Sports | <ul style="list-style-type: none"> Basketball Badminton Indoor netball Fitness Classes | <ul style="list-style-type: none"> basketball court high ceilings meeting rooms climbing wall heating / cooling showers | <ul style="list-style-type: none"> changing rooms storage - nets, balls etc. speaker system non-slip flooring / sprung floor scoreboard |

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5. Hall uses and requirements, Continued

| Area, cont. | Types of Uses | Needs & Requirements | |
|------------------|--|--|--|
| Community Events | <ul style="list-style-type: none"> ▪ TCDT ▪ Older & Bolder Agency ▪ School Balls | <ul style="list-style-type: none"> ▪ full kitchen ▪ toilets ▪ tables & chairs | <ul style="list-style-type: none"> ▪ storage ▪ power & USB points ▪ outdoor space |
| Family Events | <ul style="list-style-type: none"> ▪ Funerals / Wedding ▪ Parties / Reunions | <ul style="list-style-type: none"> ▪ sound & lighting systems ▪ heating / cooling ▪ tables / chairs | <ul style="list-style-type: none"> ▪ full kitchen ▪ better access inside / internal ramps ▪ toilets |
| Clubs | <ul style="list-style-type: none"> ▪ School holiday programmes ▪ Community Groups / Social Clubs | <ul style="list-style-type: none"> ▪ storage ▪ tables & chairs ▪ full kitchen & accessible ▪ heating & cooling | <ul style="list-style-type: none"> ▪ screens - to present ▪ power & USB points ▪ meeting rooms - various sizes |
| Council Events | <ul style="list-style-type: none"> ▪ Awards Nights | <ul style="list-style-type: none"> ▪ tables & chairs ▪ full kitchen ▪ toilets | <ul style="list-style-type: none"> ▪ heating / cooling ▪ storage ▪ stage / raised area |
| | <ul style="list-style-type: none"> ▪ Council Chambers | <ul style="list-style-type: none"> ▪ Wi-Fi ▪ heating & cooling ▪ storage | <ul style="list-style-type: none"> ▪ separate meeting room ▪ video / Wi-Fi capability |
| Library | <ul style="list-style-type: none"> ▪ Reading / Study Spaces ▪ I-Site | <ul style="list-style-type: none"> ▪ heating & cooling ▪ access to books, internet & papers ▪ space for activities | <ul style="list-style-type: none"> ▪ toilets (accessible) ▪ deck outside ▪ reception / booking desk ▪ shelving - book displays |
| Other | | <ul style="list-style-type: none"> ▪ community garden ▪ better use of area ▪ outback (outside) | <ul style="list-style-type: none"> ▪ disability parking ▪ areas to decorate (holidays) |

6. Current constraints and solutions

Introduction During the workshop the community was asked to outline what they believed to be the current constraints of the town hall / civic centre and possible solutions.

| Current Constraints | Solutions |
|-------------------------------|---|
| Lack of heating / cooling | <ul style="list-style-type: none"> heat pump (multiple or ducted) |
| Wiring | <ul style="list-style-type: none"> electrical upgrade |
| Sheds at back | <ul style="list-style-type: none"> better use of outdoor space communal area community garden |
| Size of Hall | <ul style="list-style-type: none"> portable wall / partitions - allows for large hall but can be separated / divided into smaller spaces |
| Kitchen | <ul style="list-style-type: none"> better access better location full size - catering |
| Supper Room Location | <ul style="list-style-type: none"> better flow between supper room & hall |
| Library / Learning Space | <ul style="list-style-type: none"> better flow into library better positioning / more accessible larger space better facilities; toilets, printers, computers |
| Office space / Business hub | <ul style="list-style-type: none"> linked near library heating / cooling |
| Information Area / Reception | <ul style="list-style-type: none"> welcoming photo's & displays of area / district visible staff |
| Flow and access between areas | <ul style="list-style-type: none"> better design partitions / removable walls multi use |
| Hall is closed | <ul style="list-style-type: none"> upgrades strengthening build new with heritage retained wooden façade (retain look but cheaper) |
| Lack of Storage | <ul style="list-style-type: none"> increase storage permanent hooks (lighting & decoration) |
| AV Media | <ul style="list-style-type: none"> new technology required sound and lighting system |

7. Priorities

Introduction These are the priorities that were set out for the Town Hall / Civic Centre during the workshop.

The numbers below give an idea to the number of times these particular areas were mentioned.

| Priorities | Count | Comments |
|--------------------------------|-------|--|
| Supper Room | 8 | External / Separate Access |
| Full kitchen | 8 | Easily accessed |
| Flexible Spaces | 7 | Multi-purpose library / offices (at front) |
| Storage | 7 | |
| Large Hall | 7 | Auditorium |
| Meeting rooms | 7 | Small & Large |
| Adequate Toilets | 7 | |
| Stage / Performance Spaces | 7 | |
| Technology | 7 | Lighting, Media, Sound System |
| Increased capacity | 6 | |
| Library / Information Centre | 6 | Combined |
| Changing / Dressing Rooms | 6 | |
| Tables & Chairs | 6 | |
| Façade | 4 | Rebuild in wood - retain the look |
| Heating / Cooling / Insulation | 3 | |
| Better accessibility | 3 | Internal ramps |
| High Ceiling | 3 | |
| Business Hub | 2 | |
| Council space | 1 | |
| Integrated Spaces | 1 | |
| Welcoming & Safe Spaces | 1 | |
| Support services | 1 | |
| Maintained facility | 1 | |

8. Next Steps

Introduction

The next steps for the Council will be:

- reviewing this report
 - refining requirements
 - setting up the Town Hall Users Group
 - complete project workplan
 - starting the procurement and design process
-

11 Minutes from Committees

11.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. BCC-13 Sept 23 (under separate cover)
2. TCC-05 Oct 23 (under separate cover)
3. HCC-09 Oct 23 (under separate cover)
4. TCB- 11 Oct 23 (under separate cover)
5. MCC-11 Oct 23 (under separate cover)
6. PPL-12 Oct 23 (under separate cover)
7. CCS-01 Nov 23 (under separate cover)
8. HRWS-06 Nov 23 (under separate cover)
9. BCC- 08 Nov 23 (under separate cover)

Recommendation

That the following minutes are received:

- Bulls Community Committee- 13 September 23
- Turakina Community Committee-05 October 23
- Hunterville Community Committee- 09 October 23
- Taihape Community Board- 11 October 23
- Marton Community Committee- 11 October 23
- Policy and Planning Committee- 12 October 23
- Creative Communities Scheme-01 November 23
- Hunterville Rural Water Scheme-06 November 23
- Bulls Community Committee-08 November 23

12 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 26 October 2023
2. Taihape Grandstand - Alternative method for earthquake strengthening
3. Bulls Water Booster Pump Station - Tender Acceptance
4. Follow-up Action Items from Council (Public Excluded) Meetings
5. Taihape Area School - location for decant update, November 2023

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|---|---|
| 12.1 - Public Excluded Council Meeting - 26 October 2023 | To consider the minutes relating to matters that were the subject of discussion at the 26 October meeting | S48(1)(a) |
| 12.2 - Taihape Grandstand - Alternative method for earthquake strengthening | s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 12.3 - Bulls Water Booster Pump Station - Tender Acceptance | s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 12.4 - Follow-up Action Items from Council (Public Excluded) Meetings | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 12.5 - Taihape Area School - location for decant update, November 2023 | s7(2)(b)(ii) - Commercial Position s7(2)(c)(ii) - Public Interest | s48(1)(a)(i) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

13 Open Meeting