



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 29 February 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Fi Dalgety

For any enquiries regarding this agenda, please contact:

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| Locations: | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table> | <u>Marton</u> Head Office 46 High Street Marton | <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls | <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape | |
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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 29 February 2024 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

Public Forum- This item will be held in public excluded.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 The minutes from Ordinary Council Meeting held on 1 February 2024 are attached.

Attachments

1. Ordinary Council Meeting - 1 February 2024

Recommendation

That the minutes of Ordinary Council Meeting held on 1 February 2024 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Thursday, 1 February 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- HWTM Andy Watson (via zoom)
- Cr Dave Wilson
- Cr Brian Carter
- Cr Gill Duncan
- Cr Richard Lambert
- Cr Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Fi Dalgety

In attendance

- Mr Kevin Ross, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community
- Mr Dave Tombs, Group Manager - Corporate Services
- Mrs Sharon Grant, Group Manager - People and Performance
- Mrs Adina Foley, Group Manager- Capital Projects
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Kezia Spence, Governance Advisor

Order of Business

ITEM 6.1

ATTACHMENT 1

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1 Welcome / Prayer

Deputy Mayor Cr Wilson explained that due to illness the Mayor would be attending the meeting via zoom, and that he would be chairing the meeting. The meeting opened the meeting at 1.00pm and Cr Raukawa read the council prayer.

2 Apologies

There were no apologies received.

3 Public Forum

There was no Public Forum

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/RDC/001

That the minutes of Ordinary Council Meeting held on 14 December 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr R Lambert/Cr F Dalgety. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 16

Councillors requested this item (NBS timeframes, safety, maintenance for the Broadway / High Street buildings) be changed to focus on what is happening with the corner buildings.

Councillors noted that there are actions that are getting old on the list and Mr Ross responded that he has asked the Executive Leadership Team to review items on this list and either update them or provide a reason they may no longer be needed.

Resolved minute number 24/RDC/002

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr B Carter/Cr G Duncan. Carried

8 Mayor's Report

8.1 Mayor's Report - 01 February 2024

The report was taken as read.

Resolved minute number 24/RDC/003

That the Mayor's Report – 1 February 2024 be received.

Cr D Wilson/Cr Hiroa. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - January 2024

Co-ordinating Executive Group (CEG) of Controller Appointments

In response to a question Mrs Gordon advised there will be a focus on CDEM training and upskilling of staff for emergency events, in the coming year.

Resolved minute number 24/RDC/004

That the Chief Executive's Report – January 2024 be received.

Cr B Carter/Cr G Maughan. Carried

Resolved minute number 24/RDC/005

That Council recommends to the Co-ordinating Executive Group (CEG) that Paul Chaffe and Carol Gordon be appointed as Controllers.

Cr B Carter/Cr G Maughan. Carried

10 Minutes from Committees

10.1 Minutes from Committees

The report was taken as read.

Resolved minute number 24/RDC/006

That the following minutes are received:

- Erewhon Rural Water Scheme- 05 December 2023
- Risk and Assurance- 06 December 2023
- Ratana Community Board- 12 December 2023

- Turakina Community Committee- 01 December 2023

Cr G Maughan/Cr R Lambert. Carried

11 Public Excluded

The meeting went into public excluded session 1.26pm

Resolution to Exclude the Public

Resolved minute number **24/RDC/007**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 14 December 2023
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Land Purchase Rātana Wastewater Irrigation
4. Marton to Bulls Centralisation - Engagement of planning company
5. Road Maintenance Procurement Strategy Update
6. Minutes from Committees (Public Excluded)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|---|---|
| 11.1 - Public Excluded Council Meeting - 14 December 2023 | To consider the minutes relating to matters that were the subject of discussion at the 28 September meeting | s48(1)(a) |
| 11.2 - Follow-up Action Items from Council (Public Excluded) Meetings | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 11.3 - Land Purchase Rātana Wastewater Irrigation | s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 11.4 - Marton to Bulls Centralisation - Engagement of planning company | s7(2)(h) - Commercial Activities | s48(1)(a)(i) |
| 11.5 - Road Maintenance Procurement Strategy Update | s7(2)(a) - Privacy | s48(1)(a)(i) |

| | | |
|---|---|--------------|
| | s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | |
| 11.6 - Minutes from Committees (Public Excluded) | s48(1)(b)(i) - Contrary to the provisions of a specified enactment | s48(1)(b)(i) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr G Maughan. Carried

12 Open Meeting

The meeting went into open session 2.31pm

Resolved minute number 24/RDC/008

That the public excluded meeting moved into an open meeting, and the below recommendations be confirmed in the open meeting:

22/RDC/008 - 22/RDC/019

Cr G Duncan/Cr J F Wong. Carried

The meeting closed at 2.32pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 29 February 2024.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

| Item | From Meeting Date | Details | Person Assigned | Status Comments | Status |
|------|-------------------|---|----------------------|--|-------------|
| 1 | 1-Feb-24 | Council's Broadway / High Street buildings (replaces item 16 in previous list) | Jarrold C | An options paper is being presented to Council at the February 2024 Council meeting. | In progress |
| 2 | 1-Feb-24 | Can staff look at events that are held across the district on the same day and how to avoid this? | Gaylene P | Staff are presently looking at how council supports events. | In progress |
| 3 | 31-Aug-23 | Investigate next steps with the Gorges to See cycle trail concept | Gaylene P / Kym S | One funding application for the feasibility study was denied. Brian Megaw is presently working on establishing a Trust to enable eligibility for funding opportunities. Feedback from Funding HQ has been that often Council's will pay for the feasibility study for projects such as this and then grant funders are more likely to come on board if a project has Council support. The larger funders we plan to approach next are: Four Regions Trust (Closes Feb 28th 2024) Whanganui Community Trust (Closes Jan 29th 2024) J B S Dudding Trust (Closes June 2024) | In progress |
| 4 | 31-Aug-23 | Marton Water strategy - test results to understand what the water quality - for A&I workshop in September - if appropriate | Adina F | Once results have been received staff will share this with Council, final test results are expected soon. Update 22/02/2024: Still have not received pump test from new bore. The results will be shared as soon as they are received. | In progress |
| 5 | 25-Jul-23 | Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees (re Putorino Landfill) | Adina F / Mark B | Submission will be sent by the end of March 2024 due to staff having to reprioritise tasks | In progress |
| 6 | 29-Jun-23 | Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement | Graeme P / Arno B | No progress to report. | In progress |
| 7 | 29-Jun-23 | Makuhou Road / Turakina Valley Road Intersection – Legalisation Action, the Chief Executive is authorised to take all requisite action and sign all documents to legalise the section of road outlined in Bold Black on the submitted aerial overlay (subject to survey); and That all costs of legalisation and issue of new Title for the currently encroached adjoining land be met by Council | Graeme P | Awaiting input from affected parties. Officers will update Council as and when further action develops. This item will be added to a separate admin list. | In progress |
| 8 | 29-Jun-23 | Bulls Bowling Club Lease – Proposal for Land Exchange, the Chief Executive is directed and authorised to conclude negotiations to correct the Bulls Bowling Club building encroachment at Criterion Street Bulls; and That the Chief Executive is further authorised to take all actions and execute all documents required to complete the proposed exchange of land involved | Graeme P | Awaiting input from affected parties. Officers will update Council as and when further action develops. This item will be added to a separate admin list. | In progress |
| 9 | 29-Jun-23 | Bulls Rugby Club Lease – Proposed Building Extensions, the Chief Executive is authorised to take all actions and execute all documents required to complete the leasing of extra land required Stage 1 and Stage 2 | Graeme P | Awaiting input from affected parties. Officers will update Council as and when further action develops. This item will be added to a separate admin list. | In progress |
| 10 | 29-Jun-23 | Council endorses and supports the Santoft Domain Incorporated proposal to develop a building on the Reserve; and That Council supports the Society's funding application to J B S Dudding Trust; and directs and authorises the Chief Executive to negotiate and sign a lease to Santoft Domain Incorporated as authorised and prescribed in the Reserves Act 1977, to give effect to Resolution 23/RDC/.....; and confirms that any requests for funding or fee waivers be considered independently of these recommendations | Graeme P | Awaiting input from affected parties. Officers will update Council as and when further action develops. This item will be added to a separate admin list. | In progress |
| 11 | 24-May-23 | Otara bridge - ongoing comms during the duration of the project | Rhonda M / Carol G | Manawatu District Council lead this project. Updates on progress are made to RDC's website when they are received from the contractor. This item will remain on this list until the project has been completed. | In progress |
| 12 | 24-May-23 | Progress putting the macron above the I in Rangitikei | Leah J / Bonnie B | This will be put through to the geographical board | In progress |
| 13 | 26-Apr-23 | Re rental on Bulls museum - what other properties are rented and what is the rental amounts | Gaylene P / Graeme P | There are other Council properties that have a minimal lease rental. Staff are still to review the documentation to consider similarities to the lease for the former Bulls Library. No progress has been made due to lack of resource due to staff vacancy. | In progress |
| 14 | 25-Aug-22 | As per resolution 22/RDC/305: That, should "better off" funding be received for the Hautapu River Parks Project, Council enters into a formal agreement with the Friends of Taihape for them to conduct ongoing maintenance of the bridges. | Adina F | Further productive meetings have been held with Friends of Taihape and a way forward has been agreed. The agreements are expected to be completed by the end of February with the work expected to start late February. | In progress |

| | | | | | |
|----|-----------|---|---------------------|---|-------------|
| 15 | 30-Jun-22 | Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy. | Dave T | Draft currently being finalised/considered by ELT (current Policy is still fit-for-purpose). | In progress |
| 16 | 26-May-22 | As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices. | Adina F | Staff are presently investigating software compatibility with our suppliers. Until the IT review is completed no further activity will be scheduled. | In progress |
| 17 | 28-Oct-21 | With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and past Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this. | CE / Arno B / Raj K | A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time. | In progress |

8 Mayor's Report

8.1 Mayor's Report - 29 February 2024

Author: Andy Watson, His Worship the Mayor

Good afternoon,

I am an apology for this Council meeting which is a decision that I have not made lightly. In the years I have been involved in Council I can only think of a couple of meetings that I have missed, usually due to illness. Today I am in Wellington Chairing a Transport Reference Group meeting on the Local Government Strategy regarding roading. Roading for the Rangitikei is normally our largest budget and unfortunately our roads are deteriorating. The deterioration of our network has been driven by decreased allocation, climate change and the impacts of forestry on roads that were not designed for heavy units. Any opportunity to engage with Government and NZTA Waka Kotahi on roads must be taken. Often our roading reports get a tick officially, we have had a history of maintaining them well and the principal measurement has been on the reseals and the sealed surface condition. What is not highlighted is that we are forced now to reseal less often and the state of our unsealed roads is difficult to measure. Our reports indicate that we have 40 dropouts (places where the seal is broken and the road has dropped away). I suspect that this number is under-reported and we have roads now such as the Watershed, Pohanui and others that are not suitable for non-4WD vehicles. This is the reality. Our biggest funder of roading is not from rates, it is NZTA Waka Kotahi at 63% and any roading allocation needs to be approved by NZTA Waka Kotahi who are guided by Government Policy Statements and Government budget allocation. We need to influence that process of national allocation and priority setting. The previous Government seems to have given focus on lowering speed limits to allow for a poor network. One of the ways we can influence roading allocations is by arguing for priorities at the Regional Roading meetings at Horizons. Our Council will be submitting that the priority for roading must be one of maintenance above all else.

While on roading, there is a paper coming to Council in Public Excluded on the process for selecting a roading contractor to service our network. Currently our roading is maintained by "Higgins" under a shared service with Manawatu District Council with a contract expiring in June. Ideally we should already be in a position to name the new contractor now to provide the new service from July onwards. We are in a challenging timeframe now to complete the process.

This meeting will see the adoption of the draft Long Term Plan for consultation. With the revaluation by the Government Department QV (Quotable Value) of the capital values of properties in our district, setting the rates has been challenging with increases in some areas of the district higher than others. The average rate increase over the next 10 years is forecast to be at 9% as an annual rise with this year's rate increase average at 12.5%. The figures we have been given for rates rises by other councils illustrates that this is about average as all councils are struggling with budgets and dealing with Three Waters issues.

The Rangitikei District Council has provided within our rates for the retention and funding of the Three Waters for some time and so we are not in the position like many other councils who will have very significant rate burdens in future years. With the adoption of the Consultation Document I urge you to attend one of the many public meetings that we will advertise throughout the district during March. We are keen to understand your views on the key choices and for you to give us alternatives as to what we should be doing and who should fund it.

As I travel throughout the district I am almost asked on a daily basis for updates around the proposed Industrial Rail Hub in Marton. The short version is that the Environment Court has ruled in favour of the rezoning, there is still a short period for further appeals and beyond that there will be conditions

for rezoning that Council will need to satisfy when the zone becomes operative. It is then up to the private sector to determine a potential purchase and use.

On 27th of this month I have been asked to speak at a Mayoral Taskforce for Jobs function in Wellington. The Rangitīkei has been and is the most successful region in the country for finding jobs for people consistently by quite some margin. I enclose an Outcome Report as part of my report. We should celebrate the success that James, Louise and the team have achieved. The local knowledge and support given to employees, both before and after placement, is the key to that success.

On the 20th of this month I attended the apology given by the Royal Australian and New Zealand College of Psychiatrists for the historic abuse suffered by predominantly young people at Lake Alice Hospital. This apology was tendered ahead of the Royal Commission Reports and Recommendations. We, as a Council, need to support some form of recognition and memorial that the victims have asked for and deserve.

On a brighter note, on Saturday, 17 February I was part of a very large number of people who attending the opening of the new St John Ambulance Centre at Linnet Street in Taihape. This project has seen many years of proposals, business cases and funding agreements and would not have happened without the community pushing and funding support. I thank the principal funders of JBS Dudding Trust, local businesses, farming stations and many others including the Marton Opportunity Shop who gave a significant donation. Quite rightly the meeting highlighted the Taihape Motorcycle Club and Harry Lazarus who organised multiple bike rides to raise funds for St John and I include the photos of the new centre and the plaque given to recognise the Motorcycle Club's efforts. The local fundraising is incredibly important but we must also recognise St John nationally for providing the principal funds in a challenging financial environment. My last comment is above all else it would not have been possible if it was not lead by Sandy Rowland the local face and employee of St John who was also recognised for 20 years of service to Taihape.

The good news stories keep coming. The Friends of Taihape, Iwi and Council gathered at the Hautapu River recently for a blessing ahead of the construction of a series of walking track bridges as part of the Reserve. I love walking these tracks – there are few local tracks built around mature native forests close to our towns for walkers and I congratulate all of the people involved in the planning, fundraising, maintenance and design.

There are so many community groups in our district doing amazing things and we are all disappointed when these volunteer efforts are impacted by vandalism. The graffiti and tagging at the B and C Dam walkways in Marton is incredibly disappointing. If you know who did the tagging I would love to have a conversation with them as to how they can give back to the community in a positive way.

I attach a thank you letter from one of our very deserving scholarship recipients, Paige Chase from Taihape Area School. Paige is attending the University of Otago this year and is extremely grateful for Council's support of her academic journey.

There are a number of events between now and the end of the month coming up which I may report on later including the opening of the Hunterville Turf and Ross Peacock receiving his Fire Brigade Gold Star at Mangaweka.

ITEM 8.1

Mayors Engagements

February 2024

| | |
|----|--|
| 1 | Attended Zone Chairs LGNZ Zoom Meeting Attended LTP Council Workshop Attended Council Meeting |
| 3 | Attended funeral service for Jack Wallace (RSA) |
| 5 | Attended weekly meeting with Deputy Mayor |
| 7 | Attended catchup with Chief Executive Attended monthly Governors Q&A with Executive Leadership Team Attended Taihape Networking Meeting |
| 8 | Attended funeral service for Leonie Galliers (RSA) Attended Mayoral Taskforce for Jobs Online Hui |
| 9 | Attended catchup with Chief Executive Attended Fortnightly Economic Development meeting with staff |
| 10 | Attended Taihape Trading Card Game Tournament Opening Attended Nga Wairiki Ki Uta – Kauangaroa Hui Attended Fest-a-Bull Attended Bulls Camp-Fest 2024 |
| 11 | Attended Taihape 65 th Annual Show Jumping Championships |
| 12 | Attended Powhiri for Taihape Area School Principal Attended weekly LTP meeting with staff Attended Hunterville Rural Water Scheme Meeting Attended Hunterville Community Committee Meeting |
| 13 | Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Te Roopu Ahi Kaa Komiti Meeting Attended meeting with LGNZ Library Advisor Marion Read Attended weekly meeting with Deputy Mayor Attended Ratana Community Board Meeting |
| 14 | Attended Taihape Wastewater Treatment Plant Hui Attended Marton Community Committee Meeting |
| 15 | Attended Assets/Infrastructure Committee Meeting Attended Policy/Planning Committee Meeting Attended online meeting with Royal Australian & NZ College of Psychiatrists (RANZCP) Attended Turakina Community Committee Meeting |
| 17 | Attended Opening of New Taihape St John Ambulance Centre |
| 18 | Attended Scotts Ferry Community BBQ |

| | |
|----|--|
| 19 | <p>Attended Breakfast Meeting with Mayor Helen Worboys</p> <p>Attended Iwi Blessing – Bridges over Hautapu Community Project</p> <p>Attended Weekly LTP Meeting with staff</p> <p>Attended catchup with Chief Executive</p> <p>Attended Business Rangitikei Meeting with new Economic Wellbeing Lead</p> |
| 20 | <p>Attended RANZCP Personal Apology re Lake Alice Child and Adolescent Unit at Massey University</p> <p>Attended Taihape Health Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p> |
| 21 | <p>Attended Taihape Community Board Meeting</p> |
| 22 | <p>Attended Waka Kotahi Public Meeting in Bulls re median barriers in Rangitikei</p> |
| 23 | <p>Attended catchup with Chief Executive</p> <p>Attended fortnightly Economic Development meeting with staff</p> <p>Attended monthly RDC/Police meeting</p> <p>Attended site visit to Marton ratepayer</p> <p>Attended Hunterville Turf Grand Opening</p> |
| 24 | <p>Attended Marton Croquet Club event</p> <p>Attended Mangaweka Volunteer Fire Brigade 25 Year Gold Star Event</p> |
| 25 | <p>Attended Nga Wairiki Ki Uta – Kauangaroa Flood Protection Hui</p> |
| 26 | <p>Attended catchup with Chief Executive</p> <p>Attended MTFJ Governance Group Online Meeting</p> <p>Attended weekly LTP meeting with staff</p> <p>Attended LGNZ Zone 3 Sector online meeting</p> |
| 27 | <p>Attended Mayoral Taskforce for Jobs Co-ordinator Conference Opening</p> <p>Attended Taihape Health meeting</p> <p>Attended weekly meeting with Deputy Mayor</p> |
| 29 | <p>To attend Transport Reference Group meeting in Wellington</p> <p>To attend BA5 Meeting Marton</p> |

ITEM 8.1**Attachments:**

1. **Picture - opening of new Taihape St John building** [↓](#)
2. **Picture - presentation of plaque to Harry Lazarus and Taihape Motorcycle Club by Taihape St John** [↓](#)
3. **MTFJ Rangitikei Report - December / January** [↓](#)
4. **Letter of thanks from Paige Chase - RDC Scholarship** [↓](#)
5. **Elected Member Attendance- February 2024** [↓](#)

Recommendation

That the Mayor's Report – 29 February 2024 be accepted.

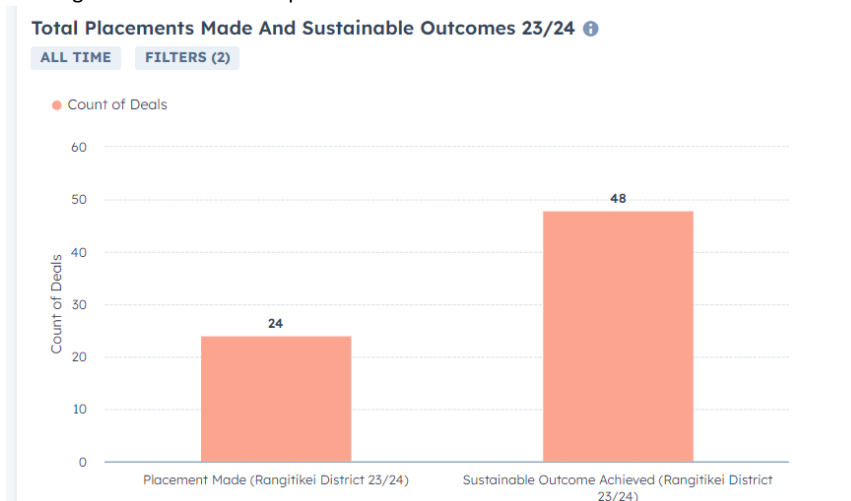


ITEM 8.1 ATTACHMENT 2

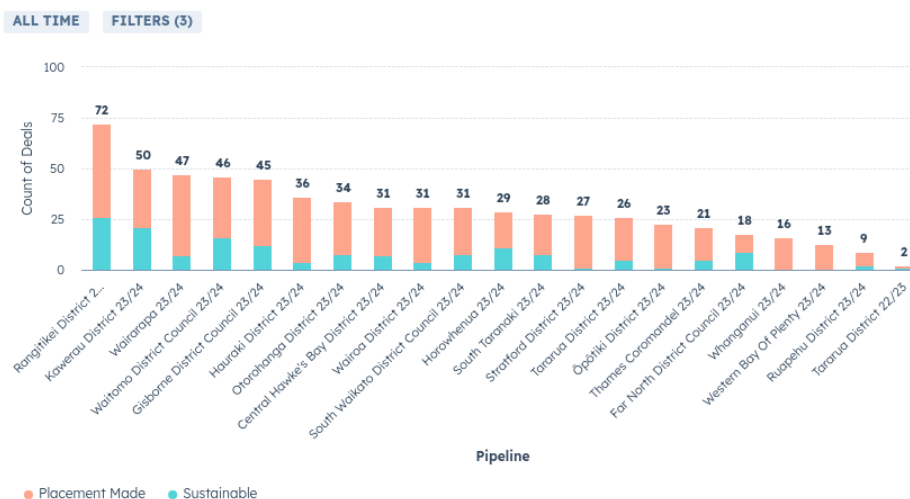


MTFJ Rangitikei December 2023/January 2024 Report

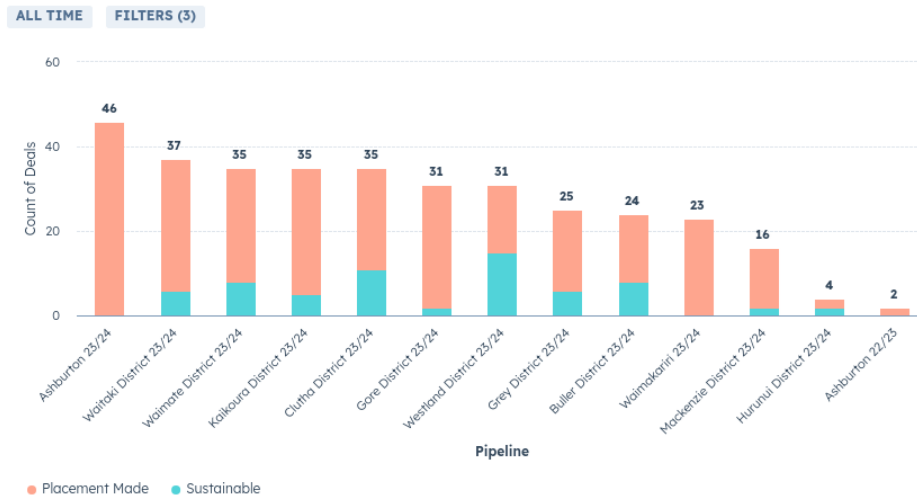
- 72 total placements (MSD & Non-MSD qualifying) as at 31 Jan 2024
- The highlight this year (July 23-June 24) is our conversion rate from placement to sustainable 90-day outcomes achieved – 66% ytd
- 27 MSD qualifying 90-day sustainable placement = 71% of our full year target with 5 months remaining to achieve the 38 required



Outcomes by region - North Island 23/24



Outcomes by region - South Island 23/24



Karen Cowper

From: Paige Chase <paigexchase@gmail.com>
Sent: Wednesday, 6 December 2023 3:43 pm
To: Karen Cowper
Subject: Thank You Letter

Categories: Mayor's Report

Dear Council,

I hope this letter finds you well. I am writing to express my deepest gratitude for being selected as a recipient of the Rangitikei District Council Award for \$1000. I am honored and thrilled to have received this generous award, and I want to convey my sincere appreciation for your support.

Receiving this scholarship is a tremendous blessing for me and my whanau, and will undoubtedly have a significant impact on my academic journey. As I pursue my education at The University Of Otago, this financial assistance will alleviate some of the burdens associated with tuition, textbooks, and other educational expenses. Your investment in my education empowers me to focus more on my studies and achieve my academic goals without the added stress of financial constraints.

I am truly humbled to be chosen for this scholarship, and I want to assure you that I am committed to maintaining a high standard of academic excellence. Your belief in my potential motivates me to work even harder and strive for success in my academic endeavors.

I would also like to express my admiration for the values and vision that your organization upholds. It is inspiring to see a commitment to supporting students in their pursuit of education, and I am grateful to be a part of the community that benefits from your philanthropy.

Once again, thank you for your generosity and for making a positive impact on my life. I am excited about the opportunities that lie ahead and am determined to make the most of the educational experience made possible by your kind contribution.

Please accept my sincere appreciation, and I look forward to the opportunity to give back to the community in the future.

Warm regards,

Paige Chase.

Elected Members

| Date | Meeting | HWTM | Wilson | Calkin | Carter | Dalgety | Duncan | Hiroa | Lambert | Loudon | Maughan | Raukawa | Wong | Notes |
|-----------|-----------------------|------|--------|--------|--------|---------|--------|-------|---------|--------|---------|---------|------|--|
| 25-Oct-22 | Council (Inaugural) | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 03-Nov-22 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 14-Nov-22 | Creative NZ Committee | PR | | | | | PR | | | | | | | |
| 16-Nov-22 | Audit and Risk | PR | PR | AT | | PR | | PR | | AT | AT | | | |
| 21-Nov-22 | HRWS | PR | | | | | | | PR | | AT | | | |
| 23-Nov-22 | Finance/Performance | PR | PR | AP | PR | PR | PR | AP | | PR | PR | | PR | There was confusion re membership of the committee |
| 23-Nov-22 | Council | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR | HWTM was late due to Council business |
| 29-Nov-22 | ERWS | AP | | | | | | | | | PR | | AT | Meeting not held due to lack of quorum |
| 29-Nov-22 | Bulls | | | | | | | | | | | | | |
| 30-Nov-22 | Santoft DMC | PR | | PR | PR | | | | | | | | | |
| 01-Dec-22 | Turakina CC | PR | | | PR | | | | | | | | | |
| 12-Dec-22 | Hunterville CC | PR | | | | PR | | | PR | | | | | |
| 13-Dec-22 | TRAK | PR | | | | | PR | | | | | | | |
| 14-Dec-22 | Taihape CB | PR | | | | | PR | | | | | | PR | |
| 14-Dec-22 | Marton CC | | | | | | | | | | | | | Meeting not held due to lack of quorum |
| 15-Dec-22 | Finance/Performance | PR | PR | PR | PR | PR | AT | | | PR | PR | | PR | |
| 15-Dec-22 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 20-Dec-22 | Ratana CB | PR | AT | | AT | | | | | | | | | |
| 26 Jan-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 01-Feb-23 | Santoft DMC | PR | | AT | PR | | | | | | | | | |
| 08-Feb-23 | Taihape CB | PR | | | | | PR | AT | | | | | PR | |
| 08-Feb-23 | Marton CC | CB | AB | | | | | | | | AB | | | |
| 09 Feb-23 | Workshop | PR | AP | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 09 Feb-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 13-Feb-23 | Hunterville CC | CB | | | | PR | | | PR | | | | | |
| 14 Feb-23 | Ratana CB | PR | | | | | | PR | | | | | | |
| 16 Feb-23 | Workshop | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR | |
| 22-Feb-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | PR | PR | | PR | |
| 22 Feb-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 1 Mar 23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | |
| 07 Mar 23 | ERWS | PR | | | | | | | | | PR | | PR | |
| 09 Mar 23 | A&I Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | |
| 09 Mar 23 | P&P | PR | PR | | | | PR | PR | PR | | AP | | | |
| 13 Mar 23 | HRWS | CB | | | | PR | | | PR | | | | | |
| 14 Mar 23 | BCC | PR | | PR | PR | | | | | | | | | |
| 15 Mar 23 | R&A | PR | PR | AT | | PR | | AP | | PR | | | | |
| 15 Mar 23 | Council | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR | |
| 20 Mar 23 | Youth | PR | | | | | PR | | | | | | PR | |
| 30-Mar-23 | Finance/Performance | PR | PR | PR | PR | PR | | | | AP | PR | | PR | |
| 30-Mar-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | |
| 4-Apr-23 | Ratana CB | CB | | | | | | PR | | | | | | |
| 6-Apr-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 11-Apr-23 | TRAK | PR | | | | | PR | PR | | | | | | |

| | | | | | | | | | | | | | | |
|-----------|-----------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 11-Apr-23 | Maori Rates Remission | PR | | | | | PR | | PR | | | | | PR |
| 11-Apr-23 | Omatane RWS | | | | | | | PR | | | | | | |
| 12-Apr-23 | Taihape CB | PR | | | | | | PR | | | | | | PR |
| 12-Apr-23 | Marton CC | CB | PR | | | | AT | | | | | PR | | |
| 13-Apr-23 | Assets/Infrastructure | PR | PR | | | PR | PR | | | PR | PR | PR | | PR |
| 17-Apr-23 | Youth | | | | | | | PR | | | | | | PR |
| 17-Apr-23 | Huntermville CC | CB | AT | | | | AP | | | PR | | | | |
| 20-Apr-23 | Workshop | PR | PR | PR | PR | PR | AP | PR | AP | PR | PR | AP | AP | PR |
| 26-Apr-23 | Council | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR |
| 27-Apr-23 | Sport NZ RTF | CB | AT | PR | AT | | | | | | | PR | | |
| 27-Apr-23 | Finance/Performance | CB | PR | PR | PR | PR | AP | | | | PR | PR | | PR |
| 10-May-23 | Bulls CC | AP | | | | PR | | | | | | | | |
| 11-May-23 | Annual Plan Hearings | PR | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR |
| 11-May-23 | Annual Plan Hearings | PR | PR | AP | PR | PR | PR | PR | AP | PR | PR | PR | AP | PR |
| 15-May-23 | HRWS | PR | | | | | PR | | | | PR | | | |
| 15-May-23 | Youth | PR | | | | | PR | AP | | | | | | PR |
| 18-May-02 | Workshop | PR | PR | PR | PR | PR | PR | AP | AP | PR | PR | AP | PR | PR |
| 24-May-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | | PR | PR | | PR |
| 24-May-23 | Council | PR | PR | AP | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR |
| 1-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | AP | AP | PR | PR | AP | PR |
| 6-Jun-23 | ERWS | PR | | | | | | | | | | PR | | PR |
| 6-Jun-23 | ORWS | PR | | | | | | PR | | | | | | |
| 7-Jun-23 | Creative NZ Committee | CB | | | | | | PR | | | | | | |
| 8-Jun-23 | Turakina CC | PR | | | | PR | | | | | | | | |
| 12-Jun-23 | Huntermville CC | PR | | | | | | | | | PR | | | |
| 13-Jun-23 | Ratana CB | PR | | | | | | | AP | | | | | |
| 14-Jun-23 | Taihape CB | CB | | | | | | PR | AT | | | | | AP |
| 14-Jun-23 | Marton CC | PR | PR | | | | | | | | | PR | | |
| 15-Jun-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | AB | PR |
| 15-Jun-23 | Policy / Planning | PR | PR | | | | AT | PR | PR | PR | | PR | | |
| 19-Jun-23 | Youth Council | PR | | | | | | PR | | | | | | PR |
| 20-Jun-23 | TRAK | PR | | | | | | PR | PR | | | | | |
| 22-Jun-23 | R&A | PR | PR | AT | | | PR | | PR | | PR | | | |
| 22-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 29-Jun-23 | Finance/Performance | PR | PR | PR | PR | PR | PR | | | | PR | PR | | PR |
| 29-Jun-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 11-Jul-23 | McIntyre Reserve | PR | | | | | | | | | | | | PR |
| 12-Jul-23 | AIN Meeting | PR | PR | | | AP | PR | PR | | PR | PR | AP | | PR |
| 12-Jul-23 | Workshop | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR | AP | AB | PR |
| 12-Jul-23 | Bulls CC | PR | | | | PR | | | | | | | AT | |
| 13-Jul-23 | Workshop | PR | PR | PR | PR | AP | PR | AP | PR | PR | PR | PR | AP | PR |
| 17-Jul-23 | HRWS | PR | | | | | PR | | | | PR | | | |
| 19-Jul-23 | SDMC | PR | | | | PR | | | | | | | | |
| 25-Jul-23 | Council | PR | PR | AP | PR | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 3-Aug-23 | Workshop | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | AB | PR |
| 7-Aug-23 | HCC | PR | | | | | PR | | | | PR | | | |
| 8-Aug-23 | TRAK | PR | | | | | | PR | | | | | | |
| 8-Aug-23 | Ratana CB | PR | | | | | | | PR | | | | | |
| 9-Aug-23 | Taihape CB | PR | | | | | | PR | | | | | | PR |
| 9-Aug-23 | Marton CC | CB | PR | | | | | | | | | PR | | |

ITEM 8.1 ATTACHMENT 5

| | | | | | | | | | | | | | | |
|-----------|-----------------------|----|----|----|----|------------|----|----|---------|----|----|-------------|----|----------------------|
| 10-Aug-23 | AIN Workshop | | | | | | | | | | | | | Attendance not taken |
| 10-Aug-23 | P&P | PR | PR | | | AT | PR | PR | PR | AT | PR | | | |
| 10-Aug-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 21-Aug-23 | Youth Council | PR | | | | | PR | | | | | | PR | |
| 24-Aug-23 | Workshop | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR(PM only) | AP | PR |
| 31-Aug-23 | Finance/Performance | PR | PR | PR | PR | PR | | | | PR | | | | PR |
| 31-Aug-23 | Council | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 7-Sep-23 | Workshop | PR | PR | AP | PR | PR-AM only | AP | PR | PR | PR | PR | AP | PR | PR |
| 13-Sep-23 | Bulls CC | CB | | | PR | | | | | | | | | |
| 14-Sep-23 | Workshop | CB | PR | AP | PR | PR | PR | AP | PR | PR | PR | PR | AP | PR |
| 21-Sep-23 | RA Meeting | PR | PR | AP | | PR | | AB | | PR | AT | | | |
| 21-Sep-23 | AIN Workshop | PR | PR | | PR | PR | PR | | AP | PR | PR | | | PR |
| 28-Sep-23 | Finance/Performance | PR | PR | AP | PR | AP | | | | | | | | |
| 28-Sep-23 | Council | PR | PR | AP | PR | AP | PR | PR | PR | PR | PR | PR | PR | PR |
| 5-Oct-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 9-Oct-23 | Hunterville CC | PR | | | | PR | | | PR | | | | | |
| 11-Oct-23 | Taihape CB | CB | | | | | PR | | | | | | | AP |
| 11-Oct-23 | Marton CC | CB | PR | | | | | | | | | | | |
| 12-Oct-23 | AIN Meeting | PR | PR | | PR | AP | PR | | PR | PR | PR | | | PR |
| 12-Oct-23 | PPL Meeting | PR | PR | | | | PR | PR | PR | | PR | | | AT |
| 26-Oct-23 | Finance/Performance | PR | PR | AP | PR | PR | | | | PR | PR | | | PR |
| 26-Oct-23 | Council Meeting | PR | PR | AP | PR | PR | AP | PR | PR | PR | PR | PR | PR | PR |
| 30-Oct-23 | Council Meeting | PR | PR | PR | AP | PR | AP | PR | PR | PR | PR | AP | AP | PR |
| 1-Nov-23 | Creative NZ Committee | CB | | | | | AP | | | | | | | |
| 6-Nov-23 | TRAK Workshop | PR | | | | | PR | PR | | | | | | PR |
| 6-Nov-23 | HRWS | PR | | | | PR | | | PR | | | | | |
| 8-Nov-23 | Bulls CC | CB | | | PR | | | | | | | | | PR |
| 9-Nov-23 | Workshop | PR | PR | AP | PR | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 23-Nov-23 | Workshop | PR | PR | PR | PR | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 30-Nov-23 | Finance/Performance | PR | PR | PR | PR | PR | AT | | AT | PR | PR | | | PR |
| 30-Nov-23 | Council Meeting | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 5-Dec-23 | ERWS | PR | | | | | | | | | PR | | | PR |
| 6-Dec-23 | RA Meeting | PR | PR | AP | | PR | | AP | | PR | | | | |
| 7-Dec-23 | Workshop | PR | PR | | PR | PR | PR | AP | PM only | PR | AP | PR | PR | PR |
| 7-Dec-23 | Turakina CC | PR | | | PR | | | | | | | | | |
| 11-Dec-23 | Hunterville CC | PR | | | | PR | | | PR | | | | | |
| 12-Dec-23 | Ratana CB | CB | | | | | | AP | | | | | | |
| 13-Dec-23 | Taihape CB | CB | | | | | PR | | | | | | | PR |
| 13-Dec-23 | Marton CC | PR | PR | | | | | | | | | | | |
| 14-Dec-23 | Council Meeting | PR | PR | | PR | PR | PR | AP | PR | PR | PR | PR | PR | PR |
| 24-Jan-24 | Bulls CC | PR | | | PR | | | | | | | | AB | |
| 1-Feb-24 | Council Workshop | AP | PR | | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 1-Feb-24 | Council Meeting | PR | PR | | PR | PR | PR | PR | PR | PR | PR | PR | PR | PR |
| 12-Feb-24 | HRWS | PR | | | | PR | | | PR | | AT | | | |
| 12-Feb-24 | Hunterville CC | PR | | | | PR | | | PR | | | | | |
| 13-Feb-24 | TRAK Meeting | PR | | | | | PR | PR | | | | | | |
| 13-Feb-24 | Ratana CB | PR | | | | | | PR | | | | | | |
| 14-Feb-24 | Marton CC | | | | | | | | | | | | | Minutes not received |
| 15-Feb-24 | AIN Meeting | PR | PR | | PR | PR | PR | | PR | PR | PR | | | PR |
| 15-Feb-24 | PPL Meeting | PR | PR | | | AT | PR | PR | PR | | PR | | | AT |

| | | | | | | | | | | | | | | | | | | | |
|-----------|-------------|----|--|--|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 15-Feb-24 | Turakina CC | PR | | | PR | | | | | | | | | | | | | | |
|-----------|-------------|----|--|--|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

| | |
|---|----|
| Present (and is a member of the committee) | PR |
| Apology | AP |
| Absent - no apology received | AB |
| Not a member of the committee | |
| Not a member of the committee (but still attended) | AT |
| Not present as on Council business | CB |
| Attended via Zoom [<i>this indicator is no longer used</i>] | ZM |

9 Chief Executive's Report

9.1 Chief Executive's Report - February 2024

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

1.1 This report provides Elected Members with an update on key activities across the organisation. Any items requiring a specific decision are towards the end of this report.

2. Events Held Across the District at Council's Facilities – January 2024

2.1 17 – 21 January – Marton Country Music Festival – Wilson Park

2.2 27 January – Turakina Highland Games – Turakina Domain

2.3 27 January – Music Festivals & Events – Marton Village Green

3. Staff Movements

3.1 In January, we welcomed the following employees to RDC:

- Beck Wilkinson, Customer Experience Officer
- Rob Smith, Development Engineer Manager
- Joshua Anderson, Casual Cleaner

3.2 We farewelled the following team member in January:

- Lisa Cruywagen, Library and Information Officer

3.3 2023 Exit Interview Summary:

All permanent and fixed term employees leaving RDC are invited to participate in an exit interview. Exit interviews provide insights on the persons experience during their time at RDC along with trends on primary reasons for leaving. Reporting is undertaken six-monthly (July to December and January to June), and includes a rolling 12 month summary together with trends for the previous six months. A summary of exit data to 31 December 2023 is provided below.

3.4 12-month Summary (2023):

- There were 29 exits during the 12 months to 31 December 2023; 14 in first six months and 15 during last six months.
- 12 exit interviews were completed; eight in the first six months, and four during the last six months.
- RDC's annual turnover rate to 31 December 2023 was 24%.
- The highest number of exits occurred within the first two years of employment. Of the 29 exits in the year to 31 December 2023, seven occurred within the first year of service, and 10 occurred between one and two years' service.

3.5 6-month Trends (July – December 2023):

- Noting that only four exit interviews were completed during this period, in terms of leavers experience at RDC the most commonly reported highlight was organisational and team culture. This was also a common highlight for the first six months of the year.
- The highest reported reason for leaving over the past six months was career development opportunities. The highest reported reasons for leaving during the first six months were relocation and the persons relationship with their manager.

Feedback gained from exit interviews is incorporated into continuous improvement initiatives.

4. Health, Safety and Wellbeing Dashboard

4.1 Dashboards for December 2023 and January 2024 are attached (Attachment 1).

5. External Submissions

5.1 Current Consultations:

| Name of Initiative | Agency engaging | Due Date | Description |
|--|---|----------|---|
| Oranga Wai / Water quality targets | Horizons Regional Council | 28 Feb | An online survey is provided to gain views on how realistic the water quality targets are (for identified 'freshwater management units'). |
| Horizons Regional Transport Plan | Horizons Regional Council | 11 March | This mid-term review reflects changes in government priorities and regional needs for land transport. |
| Cost recovery proposal to maintain and expand New Zealand Food Safety's core regulatory services under the Food Act 2014. | Ministry for Primary Industries | 15 March | This consultation is about a proposal to maintain and expand New Zealand Food Safety's services under the Food Act 2014. |
| Inquiry to support Government with consultation on expanding COVID-19 Inquiry terms of reference | Royal Commission COVID-19 lessons learned | 24 March | The Government is seeking feedback on aspects surrounding the response to Covid-19. |

ITEM 9.1

5.2 Upcoming Consultations:

| Name of Initiative | Agency engaging | Likely timing | Description |
|---|-----------------------------|----------------------|--|
| GPS Land Transport Funding 2024 – Mark II | Ministry of Transport | Feb/March | New GPS to make funding switch to support the RONS and certain public transport priorities. |
| Local Electoral (Restoration of Polls) | Justice | TBC | Legislation to restore community right to demand a poll on the establishment of Māori wards/constituencies. |
| Fast track consenting | MfE / Environment Committee | Before 7 March | Legislation to meet the Government’s 100-day commitment to develop a permanent fast-track consenting regime. NB the carried over Natural and Built Environment Act regime will apply until this legislation is passed. |
| Local Water Done Well Bill | TBC | March/April | The first of two projected bills giving effect to Local Water Done Well, this will focus on the proposed service delivery plans. |
| New National Policy Statement for Freshwater Management | MfE / Board of Inquiry | TBC | Cabinet has agreed to replace the National Policy Statement for Freshwater Management 2020 (NPS-FM) ‘to better reflect the interests of all water users.’ |
| Resource Management Act Amendment Bill | MfE | This Year | Bill to change the hierarchy of obligations created by Te Mana o Te Wai in the NPS Freshwater. |
| Local Electoral (Abolition of the Ratepayer Roll) Amendment Bill | TBC Private Members Bill | TBC | Currently, the Ratepayer Roll allows people to vote in each council district, local board area, and community board area they own property in. |

6. Te Matapihi Public Facilities

- 6.1 Following the closure of Te Matapihi Public Facilities between 9pm-6am daily we have received very little feedback.
- 6.2 In discussion with two truck drivers, one who used Te Matapihi and one, Ngā Awa, we have discussed the possibility of them (and other drivers) being able to continue to use the amenities by issuing a swipe card/s to trucking companies for their driver/s. The card would be valid for 12 months, be able to be renewed, and could access both Te Matapihi and Ngā Awa (or one or the other, depending on their preference). The Information Services and Community Groups are presently finalising the logistics for this.

7. Marton Rail Hub - Environment Court Decision

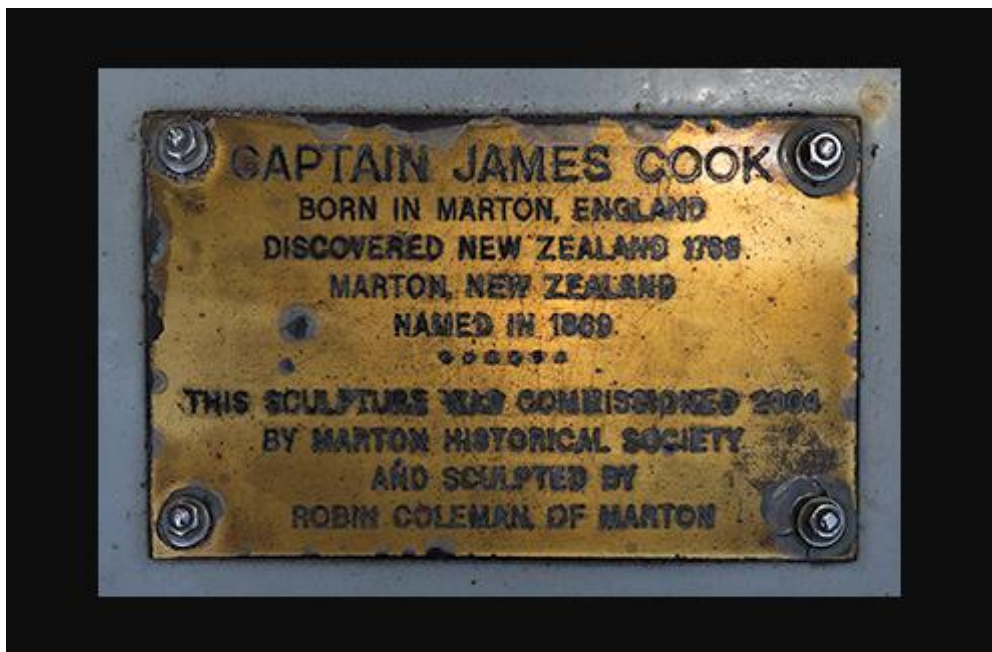
- 7.1 The Environment Court issued its decision on 8 February 2024 in relation to Council's appeal to the High Court's decision and found in favour of the Council.
- 7.2 The matters that were appealed were in relation to Rules DEV-R5 and DEV-R6 where it was, wrongly, stated that Council did not appeal these provisions, when in fact it had. The judgement notes that "the comment that the Council did not oppose inclusion of the Rules or notification requirement was wrong".
- 7.3 The decision can be appealed, the appeal period is 30 days from the date the decision was issued.

8. New Zealand Poppy Places Trust Project

- 8.1 Stephen Parsons, Poppy Places Trust (Palmerston North) (The Poppy Trust), approached Council in early 2023 with some street names in the district that had war time connection/significance for remembrance poppies to be attached. Council received \$1930 from the Community Initiatives fund to commence the project. Each sign costs approximately \$300 to replace. The project was put on hold during the Chief Executive recruitment and has now been assigned to the Community group.
- 8.2 Melanie Bovey, Manager – Heritage and Culture has been liaising with The Poppy Trust, and after investigating The Poppy Trust website, it was found "Cobber Kain Avenue" was listed as a Poppy Place on their website. It would appear it was listed in error. However, they are happy for us to personalise it to our District and claim the listing.
- 8.3 Permission has also been obtained from The Poppy Trust to potentially add good quality stickers to some signs where appropriate, which would be more cost effective and would save on the cost of renewing road signage when it would otherwise not be required.
- 8.4 A separate application for each place must be completed including location details, narratives behind the naming of the places and the stories of service. The applications will then be checked by the Trust before acceptance and inclusion on their website.
- 8.5 It is hoped to have at least Cobber Kain Avenue completed before ANZAC Day. There may be more depending on how long the stories take to research and the turnaround time for the applications to be approved by the Poppy Trust.
- 8.6 Staff will be liaising with our local RSAs (and communities) to launch the project in our District and to identify further streets and places moving forward.

9. Captain Cook Plaque

- 9.1 Council was alerted in early 2020 to a potential attack of vandalism on the Captain Cook statue in Broadway, Marton. A decision was made to erect a protective boxing around the statue until Council had a chance to discuss the matter. After consultation with representatives from Ngā Wairiki Ngāti Apa it was decided at a Council meeting on the 25th of June that year to remove the protective boxing, and the plaque. A joint statement by Pahia Turia, Chair of Runanga Ngā Wairiki Ngāti Apa and Mayor Andy Watson was released: <https://www.rangitikei.govt.nz/news/2020/captain-cook-statue-update>
- 9.2 In mid-November 2023 Council received a Service Request asking Council to put an information plaque near the statue to explain the connection with Marton.
- 9.3 Discussion has been held with representatives of Marton Historical Society to discuss changing the wording on the plaque (see image below) and requesting their permission as they originally commissioned the statue. It is proposed that the wording be changed from "Discovered New Zealand 1769, Marton, New Zealand named in 1869" to "Marton was named after his birthplace in 1869". All other parts of the inscription would remain the same. The Historical Society will be discussing this at their next meeting on the 24th of February.

**10. Horizons Request to be Part of New Build at 46 High Street**

- 10.1 During discussions on the location of the rebuild of the Marton offices and library Horizons Regional Council approached RDC and requested they be considered to co-locate some of their staff in any new build.
- 10.2 Now that a site has been confirmed it is appropriate for Council to consider if they want to work with Horizons to house some of their staff on Council's site and plan for this as part of the design for the new build. As Council is now beginning the design phase any discussions and agreement needs to occur as soon as possible. A recommendation is below (Refer to Recommendation 2).

11. Financial Implications

11.1 There are no financial implications for this operational report.

12. Impact on Strategic Risks

12.1 There are no strategic risk implications for this operational report.

13. Mana whenua implications

13.1 There are no mana whenua implications for this operational report.

14. Statutory Implications

14.1 There are no statutory implications for this operational report.

15. Decision Making Process

15.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Health, Safety and Wellbeing Dashboard, Dec 23 - Jan 24** [↓](#)

Recommendation 1:

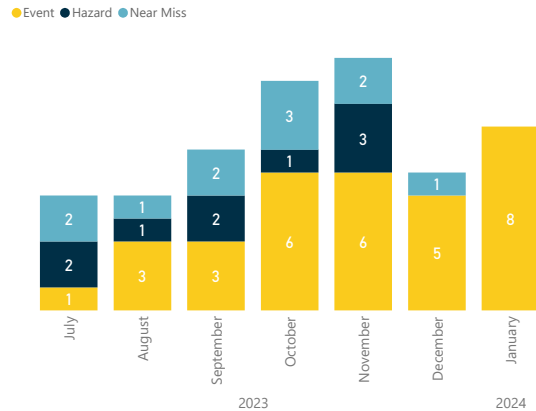
That the Chief Executive's Report – February 2024 be received.

Recommendation 2:

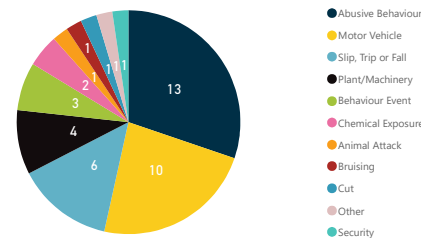
That Council agrees, in principle, to discuss with Horizons the potential to co-locate some Horizons staff on the new site for the Marton offices and library on 46 High Street, Marton.

RDC Health and Safety Dashboard December 23 - January 24

Events, Hazards and Near Misses 01 July 2023 to date



Event/Near Miss Category 01 July 2023 to date



Wellbeing News

Staff Bicycles

Did you know that RDC has two bicycles available for everyone's use? They're located in the file room next to Chambers at the Marton Office. Feel free to grab one to travel to a local meeting, or for a lunchtime bike ride. Please remember your helmet, and ensure you adjust the seat for your height.

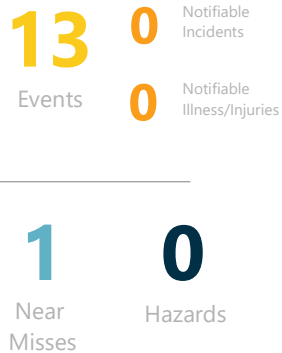
Winter Protection

As we lap up the high temperatures and sun, spare a thought for the gloomy weather and cold that Autumn and Winter will bring. Through our Wellbeing Program, RDC will be offering staff on-site Flu Vaccinations / Covid Boosters along with Buccaline Tablets to help protect against winter ills. More information about how to receive these services will be available in February.

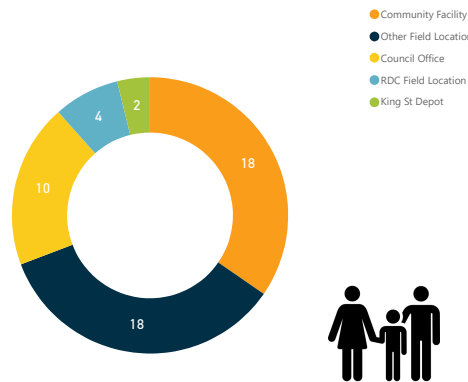
Sick Leave Gifting

Sick leave gifting enables you to donate your unused sick leave days on a voluntary basis to a sick leave bank. The sick leave bank provides an option for colleagues who are unwell, and have no other leave options, to apply for gifted sick leave. You can read more on the Sick Leave Gifting Policy on Kapua, Working Here, Polices page.

Summary of Dec - Jan



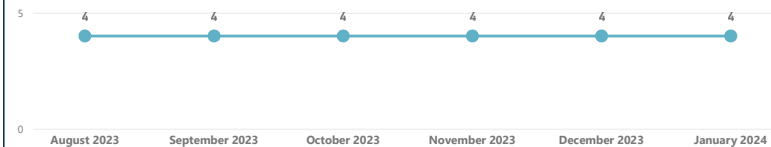
Location Events, Hazards and Near Misses



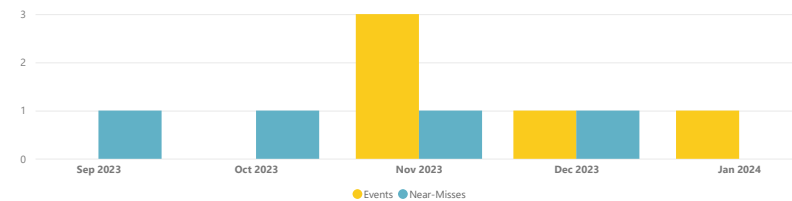
Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

52% Completed Driver Safety Training



Vehicle Incidents



10 Reports for Decision

10.1 Adoption of Documents Supporting the Consultation Document for the 2024-34 Long Term Plan and Simultaneous Consultation

Author: Janna Isles, Corporate Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 The purpose of this report is to present the supporting documents to the 2024-34 Long Term Plan Consultation Document and the documents that will be consulted on simultaneously with the Long Term Plan to Council for adoption.

2. Adoption of documents supporting the Long Term plan 2024-34 consultation document

2.1 The Consultation Document (CD) must be the main source of information for the Long Term Plan 2024-34 consultation. The CD is designed to be presented in a simple and concise manner as is required by legislation. The CD cannot contain or have attached to it the full draft LTP or any supporting policies and strategies. The documents used to provide supporting information must be adopted prior to the adoption of the CD.

2.2 The supporting documents include:

- Council's example properties – rating impacts (Attachment 1)
- Draft LTP 2024-34 including the infrastructure and financial strategy (Attachment 2)
- Rangitikei District Strategic Vision Framework (Attachment 3)
- Roding Asset Management Plan (Attachment 4)
- 3 Waters Asset Management Plan (Attachment 5)

2.3 Adopting these documents as supporting information for the Long Term Plan 2024-34 consultation allows Council to adopt the Consultation Document. These documents will be made available for to the public, to aid the community in forming an opinion on the draft Long Term Plan 2024-34.

3. Adoption of documents for simultaneous consultation

3.1 The following documents will go out for public consultation alongside the Consultation Document for the Long Term Plan 2024-34. A summary of information notice is attached (Attachment 11).

3.2 Proposed Schedule of Fees and Charges

3.2.1 Council reviews and adopts the Schedule of Fees and Charges on a yearly basis.

3.2.2 The schedule of Fees and Charges has been reviewed with a number of changes including a blanket increase in fees and charges by 3.9%, which is the rate of CPI as indicated by BERL. The fees set by legislation or regulation have not been changed.

3.2.3 Additional changes have been made where it has been deemed necessary to cover costs of delivering that service.

3.2.4 The proposed Schedule of Fees and Charges 2024/25 has been reviewed by the Policy/Planning Committee and is attached (Attachment 6).

3.3 Draft Revenue and Financing Policy

3.3.1 The Revenue and Financing Policy sets out Councils approach to, and sources of funding, and operational and capital expenses.

3.3.2 This policy has been reviewed through Council's Long Term Plan workshops.

3.3.3 Part A of the policy has been updated to refer to the principles of the preamble of the Te Ture Whenua Māori Act 1993 and other minor changes to reflect the uncertain nature of external grants received by Council.

3.3.4 Changes have been made to Part B to update the relative split in funding sources for some activities, a new key has been created for the matrix, and a new Appendix 1 has been attached. (Attachment 7)

3.4 Draft Rates Remission Policy

3.4.1 Council's Rates Remission Policy identifies the situations, objectives, and criteria for providing a remission for rates.

3.4.2 The draft Rates Remission Policy has been reviewed through a number of Council's Long Term Plan Workshops.

3.4.3 Changes have been proposed to adjust the rates remission for earthquake prone buildings. A new remission is also proposed for land impacted by Council initiated rezoning. Other minor amendments have also been made. (Attachment 8)

3.5 Draft Significance and Engagement Policy

3.5.1 The Significance and Engagement Policy is used by Council to determine the level of significance of each decision, and what level of engagement with the community will occur before each decision is made. This Policy has been reviewed by at Council's LTP workshops.

3.5.2 This Policy has been reviewed, and minor changes have been proposed to make the policy easier to use. (Attachment 9)

3.6 Draft Development Contributions Policy

3.6.1 Development Contributions policies can be used by Councils to require developers to pay a fee to Council to contribute towards the cost of new infrastructure required to support the growth.

3.6.2 Council reviewed this policy during Council's LTP workshops.

3.6.3 Councils approach is to not charge development contributions. No changes are proposed to be made to this approach. (Attachment 10)

4. Financial Implications

4.1 The draft Long Term Plan 2024-34 contains the proposed budget for the 2024-34 financial years. The draft Long Term Plan 2024-34 will be used as supporting information for consultation.

5. Impact on Strategic Risks

- 5.1 Trust and confidence is tarnished. The community may not feel that they have the information to form an informed opinion on the policies for simultaneous consultation, that the supporting information is misunderstood. This risk is being mitigated by careful consideration of the material included to provide further information.

6. Mana Whenua Implications

- 6.1 There are no specific mana whenua implications associated with this report.

7. Statutory Implications

- 7.1 Council is required to adopt supporting information prior to the adoption of the Consultation Document under section 93G of the Local Government Act 2002.
- 7.2 Council must consult on any changes made to the Revenue and Financing Policy, Development Contributions Policy, and Rates Remission Policy as set out in Section 102 of the Local Government Act 2002. Consultation must be conducted in a way that gives effect to the principles of consultation as outlined in section 82 of the Local Government Act 2002.
- 7.3 Council must consult on any amendments to the Significance and Engagement Policy under section 76AA of the Local Government Act 2002.
- 7.4 Some fees must be consulted on using the special consultative procedure as set in the Local Government Act 2002.

8. Decision Making Process

- 8.1 Post consultation, there will be an opportunity for anyone who submitted on the topics for simultaneous consultation to take part in the hearing. After the hearing Council will be able to adopt the Schedule of Fees and Charges ahead of the Long Term Plan.

Attachments:

1. **Council's Sample Properties Rating Impact (under separate cover)**
2. **Where's it @ Rangitikei Draft long Term Plan 2024-34 (under separate cover)**
3. **Rangitikei District Strategic Vision Framework (under separate cover)**
4. **Roading Activity Management Plan (under separate cover)**
5. **Three Waters Asset Management Plan (under separate cover)**
6. **Proposed Schedule of Fees and Charges 2024/25 (under separate cover)**
7. **Draft Revenue and Financing Policy (under separate cover)**
8. **Draft Rates Remission Policy (under separate cover)**
9. **Draft Significance and Engagement Policy (under separate cover)**
10. **Draft Development Contributions Policy (under separate cover)**
11. **Summary of Information for Simultaneous Consultation Topics (under separate cover)**

Recommendation 1

That Adoption of Documents supporting the consultation document for the 2024-34 Long Term Plan & simultaneous Consultation be received.

Recommendation 2

That the supporting documents including:

ITEM 10.1

- Council's example properties – rating impacts
- Draft Long Term Plan 2024-34 including the Infrastructure and Financial Strategy
- Rangitikei District Strategic Framework
- Roading Asset Management Plan
- 3 Waters Asset management Plan

be adopted in accordance with section 93G of the Local Government Act 2002 and be made available to the public as supporting information for Council's Long Term Plan 2024-34 Consultation Document.

Recommendation 3

That Council adopts for consultation simultaneously with the Consultation Document for the Long Term Plan 2024-34 the following:

- Proposed Schedule of Fees and Charges
- Draft Revenue and Financing Policy
- Draft Rates Remission Policy
- Draft Significance and Engagement Policy
- Draft Development Contributions Policy
- Summary of Information for Simultaneous Consultation Topics

Recommendation 4

That the Chief Executive and the Group Manager Democracy and Planning be delegated authority to make minor amendments to the Supporting information for the Long Term Plan 2023-34 Consultation Document.

Recommendation 5

That the Chief Executive and the Group Manager Democracy and Planning be delegated authority to make minor amendments to the documents for Simultaneous Consultation.

10.2 Adoption of the Long Term Plan 2024-34 Consultation Document

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

1.1 This report presents the Long Term Plan 2024-34 Consultation Document to Council for adoption for public engagement and consultation.

2. Context

1.2 Council is required to have a Long Term Plan (LTP) at all times and is required to review the Plan every three years. The last Long Term Plan was adopted in 2021, with the 2024-34 Long Term Plan under development for the past 8 - 12 months. The Long Term Plan sets out what projects and services Council will provide over the next 10 years and how they will be funded.

1.3 Community Engagement on the draft Long Term Plan is required to occur through the use of a Consultation Document which provides an overview of the key aspects of the draft Long Term Plan, including the key issues and options for addressing the issues, using the Significance and Engagement Policy. The CD is required to be presented in a concise and simple manner to enable the topics to be easily understood by the community.

3. Consultation Document

3.1 The theme of *Where's It @ Rangitikei* is being used for the Consultation Document (CD) and engagement process. A copy of the CD is attached, refer to Attachment 1, under separate cover.

3.2 The CD provides information on the proposed average rate increase; an update on key Council projects and achievements; Council's vision and community outcomes; challenges; and key choices that are being consulted on. It also has a summary of other information that is being consulted on; high level budget information; and a snapshot of the proposed average annual rate increase across each sector.

3.3 Three key topics are being consulted on this year; these are:

- Extending the opening hours at Marton Pool to open all year round.
- Options for rolling out kerbside collection.
- Consider revitalising Marton's town centre.

3.4 This year the submission form will be a separate document which will be inserted into the CD and also available separately (refer to Attachment 2, under separate cover).

4. Audit Opinion

- 4.1 With all the changes and uncertainty, in relation to 3 waters, in producing this CD and draft LTP, Council is being asked to adopt the CD without the Audit opinion. This is an option offered to councils by the Water Services Acts Repeal Act 2024.
- 4.2 Staff from Audit NZ have been engaging with staff and reviewing both the supporting information for the LTP and the Consultation Document, this process has not yet been completed. This means that the CD and supporting information have not been finally signed off by Audit NZ, so a CD with the audit opinion cannot be issued. The final LTP will be audited and audit opinion issued. Staff will continue to work with Audit NZ over the next few weeks to complete the audit process and prepare for the audit of the final LTP to be adopted in June after consultation.
- 4.3 Mrs Fiona Elkington from Audit NZ will be in attendance for the meeting and can respond to any questions from Council.

5. Balanced budget

- 5.1 Council is required to have a sustainable balanced budget, where operating revenue is sufficient to meet operating expenses. Where considered prudent Council may set its operating revenues at a different level to its operating expenses, after having regard to the following factors:
 - (a) *the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and*
 - (b) *the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and*
 - (c) *the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and*
 - (d) *the funding and financial policies adopted under [section 102](#).*
- 5.2 Like many Councils, we are entering the Long Term Plan with a deficit budget. This is the result of many factors, most critically the recent significant increase in our Depreciation Cost. Unfortunately, we have very little ability to manage this cost without reducing the assets we own.
- 5.3 It is proposed to operate with a deficit budget for the first few years of the Long Term Plan to provide time for Council's finance strategies to return Council to a sustainable balanced budget position.
- 5.4 This is considered a better approach than imposing large rate increases in the early years of the Long Term Plan. Council has considered its ratepayers and its favourable funding position when making these decisions.
- 5.5 After the first 5 years of the period covered by the Long Term Plan Council expects to have an ongoing period of surplus budgets. These surplus budgets are necessary for Council to repay its debt.

6. Consultation

- 6.1 The adoption of the Long Term Plan Consultation Document will trigger the start of the formal public consultation process on the Long Term Plan 2024-34. The engagement period is from 8 March to 7 April 2024. A number of public meetings led by the Mayor and Elected Members will take place with communities throughout the District. Once details of these have been finalised we will use as many channels as possible to publicise these, including noticeboards, school newsletters, website and social media. Hearings are scheduled for 18 April 2024, with deliberations on submissions scheduled for 16 May 2024.
- 6.2 Council will use its website, social media platforms and community newspapers to disseminate information. A two-page summary document will also be produced which can be distributed through public meetings, Councils offices and used as the basis for newspaper articles. As some of the rural community do not receive the community newspapers this summary will be sent directly to those properties.

7. Financial Implications

- 7.1 The draft Long Term Plan contains the proposed budget for 2024-2034, and the consultation document explains the key decisions and their financial impacts.

8. Impact on Strategic Risks

- 8.1 The strategic risks relevant to this item include:
- Trust and confidence is tarnished if communication results in the community misunderstanding the Long Term Plan Consultation Document and key questions posed. This risk is being mitigated by ensuring communications professionals are advising on the LTP and supporting document.

9. Mana Whenua Implications

- 9.1 There are no significant mana whenua implications.

10. Statutory Implications

- 10.1 Council is required under section 82A of the Local Government Act 2002 to prepare a Consultation Document for the LTP that complies with section 95A of the Act.

11. Decision Making Process

- 11.1 This report is subject to Council's Significance and Engagement Policy. Council is required under Section 82(A) of the Local Government Act 2002 to consult on the LTP in the form of a Consultation Document (CD) that complies with section 95A of the Act.

Attachments:

1. Long Term Plan 2024-34 - Consultation Document for Council (under separate cover)
2. Consultation Document - Submission form (under separate cover)

Recommendation

That the report 'Adoption of the Long Term Plan 2024-34 Consultation Document' be received.

Recommendation 2:

That Council adopts the Long Term Plan 2024-34 Consultation Document (subject to minor editorial changes) for public consultation, noting there is no Audit opinion in the Consultation Document, as provided for by the Water Services Acts Repeal Act 2024.

Recommendation 3:

That Council resolves that for the 2024-34 Long Term Plan it is financially prudent to set projected operating expenses at a different level than that required by section 100(1) of the Local Government Act 2002, having had regard to the four factors specified in section 100(2) of that Act.

10.3 Future Options for the Council-owned Buildings on the Corner of High Street/Broadway, Marton

Author: Jarrod Calkin, Economic Wellbeing Lead

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 To provide Council with an overview of options for the future of the buildings/sites on the corner of High Street and Broadway, Marton.

2. Background

2.1 In 2016 Council made the decision to purchase buildings on the corner of High Street and Broadway with the intent of relocating its Civic Centre to this site

Resolved minute number 16/RDC/116 File Ref 1-AP-1-6 That Council confirms the purchase of the Cobbler/Davenport/Abraham & Williams properties on Broadway/High Street Marton as the site for Council’s administration and library services, and sets aside up to \$50,000 to undertake an initial heritage assessment and development concept. These costs are to be loan-funded and will not impact on rates until 2017/18

Cr McManaway / Cr Jones. Carried

Cr Sheridan and Cr Harris voted against

2.2 After a series of business cases, community consultations and Council workshops, a decision was made to use the existing site of 46 High Street, Marton to be the location for the Civic Centre (which will also include the library). The resolution for this decision is 23/RDC/389.

2.3 As a result of this decision there is now a need for Council to set clear direction on the future of the buildings at the corner of High Street and Broadway.

2.4 For clarity, these sites are:

2.4.1 Cobbler A and Cobbler B Building – 314-318 Broadway, Marton

(a) Cobbler A (top photo) was built in 1913 and Cobbler B (second photo) was built the following year in 1914.





2.4.2 Davenport Brothers Building – 312 Broadway, Marton

(a) The Davenport Brothers building was built in approximately 1905.



2.4.3 Abraham and Williams Building – 304 Broadway, Marton

(a) The Abraham and Williams building was built in approximately 1915.



2.5 There was a seismic assessment report completed on these building in July 2019 with a Structural Reassessment completed in April 2023. A copy of these reports can be found in the attachments of this report.

2.6 Market Value estimates of the three buildings have been completed in March 2023 and was provided at the [March 30 2023 Council meeting](#).

- 2.7 Information from the most recent meeting with Heritage New Zealand operational staff and Council officers was provided to Council at the [14 December 2023 Council meeting](#) and outlines their view on 3 different options for this site.
- 2.8 Apart from displaying information to the community, these sites have never been used for the delivery of Council Services.
- 2.9 The last remaining tenant of the buildings did not have its lease renewed in 2023 which means the buildings are now completely unoccupied.
- 2.10 Officers note future use of the sites containing the former Plunket Rooms and the current library site will need to be considered by Council at a later stage. The need for these sites in the future will be assessed through the Property Strategy.

3. Options

- 3.1 Option 1: To determine the buildings **are** a surplus site.
 - 3.1.1 This option identifies Council has no further need for these buildings, and they should be disposed.
 - 3.1.2 As a result of the buildings being purchased for the purpose of Council's administration and library services, the disposal of these buildings become subject to the Public Works Act 1981, further information relating to this can be found in section 7 of this report.
 - 3.1.3 To meet the requirements under the Public Works Act 1981, under option 1 Council will begin discussions with the previous vendor, or their successor, to determine if they wish to repurchase the buildings. The Public Works Act 1981 outlines this purchase as current market value determined by a registered valuation.
 - 3.1.4 The final decision to sell the buildings will remain a Council decision and any offer will be brought back before Council to consider. This will include financial and non-financial considerations.
 - 3.1.5 If the previous vendor shows no interest in wanting to purchase the properties, then Council staff will bring a further paper advising next steps, which would be to follow the Policy for Disposal of Surplus Lands and Buildings.
- 3.2 Option 2: To determine the buildings **are not** a surplus site.
 - 3.2.1 This option identifies Council has a need for these buildings and will remain the owner, with an intent to develop them for a specified purpose.
 - 3.2.2 The sites were purchased with the intent of their use for a civic centre. The buildings are no longer required for this purpose, and Officers have not identified any alternative purpose/Council function for which they are needed.
 - 3.2.3 For option 2, Council would be taking on the required restoration and revitalisation of the buildings. Under this option, further direction will be required from Council regarding next steps.
- 3.3 Both options would progress Council's strategic priority for Town Centre Revitalisation, as they would be the step toward providing clarity, direction and redevelopment for a prominent commercial site in the Marton town centre.

4. Financial Implications

- 4.1 The financial implications of Option 1 would be determined by the amount of work completed to prepare the buildings ready for sale along with any associated costs of sale. These costs will be offset from the proceeds of the sale and any shortfall would be considered an unbudgeted expense. This would form part of the financial considerations when agreeing a sale price.
- 4.2 For option 2, the financial implications would be determined by the scope of any strengthening and revitalisation project being completed to ready them for use.

5. Impact on Strategic Risks

- 5.1 There is a Strategic Risk titled "Trust and Confidence is tarnished". Council has previously signalled its preferred position to move the Civic Centre to this location. A decision has been made to remain at the existing site of 46 High Street, Marton, and therefore any delay in providing direction for these buildings could increase the chances of negative impacts relating to this strategic risk.

6. Mana Whenua Implications

- 6.1 There are no known mana whenua implications for this report.

7. Statutory Implications

- 7.1 This property was purchased for the development of a civic centre as per resolution 16/RDC/116 (a "public work" for the purposes of the Public Works Act 1981). In determining whether the property is now surplus to requirements, Council must note the "offer-back" provisions of the Public Works Act 1981. Every property held for a public work and declared surplus for the original or any amended public work purpose, must be offered back to the vendor or their successor. Should the vendor not wish to repurchase, then the property may go to open market.

- 7.2 Resolution 16/RDC/116 reads as below:

Resolved minute number 16/RDC/116 File Ref 1-AP-1-6 That Council confirms the purchase of the Cobbler/Davenport/Abraham & Williams properties on Broadway/High Street Marton as the site for Council's administration and library services, and sets aside up to \$50,000 to undertake an initial heritage assessment and development concept. These costs are to be loan-funded and will not impact on rates until 2017/18

Cr McManaway / Cr Jones. Carried

Cr Sheridan and Cr Harris voted against

8. Conclusion

- 8.1 Council staff are seeking direction from Council in relation to the three buildings at the corner of Broadway and High Street. A decision is required to determine if the buildings are surplus to Council needs or not. Once a decision has been made, Council staff can then take the appropriate next steps based on the decision.

There are 2 options for Council to consider and each option has been outlined above with the steps that will follow each option.

9. Decision Making Process

- 9.1 This item is not considered to be a significant decision according to the Council's policy on Significance and Engagement

Attachments:

1. **Structural Reassessment April 2023 (under separate cover)**
2. **Detailed Seismic Assessment July 2019 (under separate cover)**

Recommendation 1:

That the report 'Future options for the Council-owned Buildings on the Corner of High Street/Broadway, Marton' be received.

Recommendation 2:

That Council determines the buildings 304, 312 and 314-318 Broadway, Marton are deemed a surplus site.

And

Council staff are instructed to begin discussions with the previous vendor or their successor to sell the buildings 304, 312 and 314-318 Broadway, Marton by private contract as per the Public Works Act 1981.

OR

That Council determines the buildings 304, 312 and 314-318 Broadway, Marton are not deemed a surplus site.

And

Council staff are instructed to begin work on determining the scope of work to be completed to restore and revitalise the buildings 304, 312 and 314-318 Broadway, Marton.

10.4 Adoption: Climate Change Strategy and Action Plan**Author: Kezia Spence, Governance Advisor****Authoriser: Carol Gordon, Group Manager - Democracy & Planning****1. Reason for Report**

1.1 To present the Climate Change Strategy and Action Plan to Council for adoption.

2. Background

2.1 Council was approved funding of \$75,000 from tranche one of the Better Off Funding, to go towards development of a Climate Change Strategy and Action Plan. This funding was used to contract Beca to complete the Climate Change Strategy and Action Plan, and also gave Council access to a Climate Lens tool.

2.2 Community engagement on climate change has occurred multiple times in the past couple of years through the Annual Plan process, directly with Community Committees and Community Boards to feed into the Manawatu-Whanganui Region Joint Climate Action Plan, and through the development of the draft Community Spatial Plan.

2.3 This community feedback, as well as information from to hui with staff and His Worship the Mayor were used to develop the draft document.

2.4 The Climate Change Strategy and Action Plan has also been discussed with Elected Members at the following meetings:

- Policy/Planning Committee - 15 June 2023 - Scoping document
- Risk and Assurance - 06 December 2023 - Draft Strategy
- Council workshop - 01 February 2024 - Draft Strategy

3. Climate Strategy and Action Plan

3.1 Council is currently in the early stages of climate change mitigation and has already taken steps towards adaptation and resilience. Through meetings, with staff and His Worship the Mayor, it was recognised that some initiatives have already been undertaken through community groups, in-house action, and our regional commitments, such as the Manawatu-Whanganui Climate Change Action Plan which was adopted in 2023.

3.2 Through prior consultation, the feedback was broad, and this impacted the approach of the strategy, which has taken a high-level approach. Because of this, the strategy incorporates actions for both mitigation and adaptation, encompassing both Council-specific and district-wide initiatives, as outlined in the Action Plan.

3.3 The strategy commits Council to lead on climate action for the district and consider climate change operationally. Council commits to playing our part regionally and supporting our communities to take climate action.

3.4 As part of the Action Plan Council commits to regularly tracking progress against target outcomes.

4. Financial Implications

- 4.1 There are no direct financial implications.
- 4.2 As part of the implementation of the Action Plan, Officers will provide recommendations to Council for any additional funding as part of Annual Plan or Long-Term Plan process.

5. Impact on Strategic Risks

- 5.1 There are no significant impacts on Council's strategic risks. The strategic risk most relevant to this item is discussed below.
- 5.2 Climate change responsiveness is ineffective - The Climate Strategy and Action plan provides clear steps for Council to take climate action and reduce the risk associated with this strategic risk.

6. Mana Whenua Implications

- 6.1 Mana whenua were included in early consultation prior to the strategy and action plan being developed.
- 6.2 Cancellations of Te Roopuu Ahi Kaa meetings during late 2023 resulted in the strategy not being formally considered at a meeting.

7. Statutory Implications

- 7.1 There are no statutory implications. The Climate Strategy and Action Plan is a non-statutory document.

8. Decision Making Process

- 8.1 The development of the Climate Change Strategy and Action Plan is non-statutory and does not require formal consultation. The adoption of the document has been considered against Council's Significance and Engagement Policy. The Climate Change Strategy and Action Plan is considered to have medium-high significance as it has a potentially positive impact on climate change, and has a district-wide focus, however, will not impact on Council's ability to act in accordance with the statutory principles relating to local government, has a low financial cost/risk.
- 8.2 Given Council has consulted with the community on climate change in the development of the document, and the document does not direct action from individuals or communities, Officers do not consider further community consultation, before adoption, is necessary.

Attachments:

1. **Climate Strategy and Action Plan** [↓](#)

Recommendation 1:

That the report 'Adoption: Climate Change Strategy and Action Plan' be received.

Recommendation 2:

That Council adopt the Climate Strategy and Action Plan, subject to minor amendments.

ITEM 10.4 ATTACHMENT 1

RANGITĪKEI DISTRICT COUNCIL

CLIMATE CHANGE STRATEGY & ACTION PLAN

2024



Making this place home

CONTENTS

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KEY TERMS

| Term | Definition |
|------------------|--|
| Adaptation | Taking action to prepare for and adjust to both the current effects of climate change and the predicted impacts into the future. |
| Carbon footprint | A measure of the amount of carbon dioxide released into the atmosphere as a result of the activities of a particular individual, organisation, or community. |
| Decarbonisation | The reduction or elimination of carbon dioxide emissions from a process or activity. |
| Hazard | The potential occurrence of climate-related physical events or trends that may cause damage and loss. |
| Mitigation | Taking actions to reduce emissions that cause climate change. |
| Resilience | The capacity or ability of a system or community to withstand or recover quickly from the impacts of a climate hazard. |
| Risk | The exposure of a system or community to a hazard. |
| Vulnerability | The degree to which a system or community is susceptible to, and unable to cope with climate hazards. |

Mayors Message

Tēnā koe, we have a responsibility to our children and their children to leave our district and the world in a better environment than we found it and we are failing badly. Surely no one can dispute climate change is happening as a consequence of our actions. To say that it is a result of other countries' serious emissions and that we will make little difference is inexcusable.



We cannot do this alone, we must work with our regional partners, advocate for change nationally and globally and at the same time provide leadership for adaptation and mitigation in our beautiful district. Without significant action now and consideration to the environment in every decision that Council makes, every contract we enter into we will continue to fail.

Council has joined the Manawatū-Whanganui Joint Action Committee, which I sit on as Mayor and through this has completed the regional risk assessment and the regional Action Plan. Council has completed the Spatial Plan, continues to work in the Civil Defence space and considers the impact of climate change on our infrastructure and planning. We need to tell this story more widely than we currently do because we are doing things to make a difference.

We need to follow our community lead - our farmers through River Collectives and planting regimes are making a difference, many communities such as the Tutaenui Restoration Society, the Friends of Taihape, coastal settlement groups along with numerous iwi schemes are already showing us the way, thank you to all of you.

The climate change strategy in this document clearly lists Council's work plan and the partners we need to work with. I thank councillors and staff for the concise way it is laid out however unless we have a set process and timeline for reporting against it and adding to it the danger is that it becomes just another report. It must be also something that our businesses and community buy into and replicate beyond Council

Nga mihi.
Andy Watson Mayor

Our Purpose

He oranga whenua,
He oranga tangata,
He oranga wairua,
Tihei Mauriora!

If our land is cared for,
If our people are looked after,
If the spirit is strong,
We can build a better future for all,
Let there be life!

Welcome to Rangitikei District Council’s first Climate Strategy and Action Plan

Climate change is one of the most tangible threats to our way of life that society will face in the coming decades. In order to respond to this, there is a role for Rangitikei District Council (RDC) to play our part and support our district decarbonise, adapt, mitigate and prepare for the coming challenges.

This requires a collaborative approach including supporting the actions being taken at a regional level through the Manawatū Whanganui Climate Action Joint Committee and implementing the Horizons Regional Climate Change Risk Assessment and Manawatū-Whanganui Climate Change Action Plan.

As a Council we are still in the early stages of our climate journey, but we are committed to continuing to develop upon the positive steps that have already been taken by the Council and wider community, agricultural sector and businesses.

Our ambition is to make practical progress towards positive climate action and support the movement towards a more resilient district and region. While the challenges we will face are daunting and will be felt inequitably across our community, we are also presented an opportunity to move towards an equitable, low carbon, resilient Rangitikei and act now for the benefit of the future of our district.

Our ambition is to play our part in driving adaptation and mitigation initiatives both within RDC operations and the wider district, to support a low carbon, resilient Rangitikei

Our ambition is guided by clarity that all climate action will require an integrated approach that considers sustainable outcomes for us as a council and district. We aim to support this ambition through two key themes, and six commitments.



We Play Our Part

Rangitikei District Council leads the way on climate action, and we hold ourselves accountable.

Our Council commitments

- We will adopt climate as a key lens in major Council strategic and investment **decision making**.
- We will integrate **emissions reduction** initiatives and **adaptation planning** into the way we do business.
- We will develop a plan to **reduce council emissions** and measure progress each year.



Enabling a Low Carbon and Resilient District

Our influence on climate outcomes for the District is maximised and Rangitikei businesses and communities feel empowered.

Our district level commitments

- We will support and **play our part** in the region to reduce emissions.
- We will actively promote adaptation planning for the district and support initiatives for a **resilient** economy.
- We will leverage climate thinking, building on efforts to date, to create an **inclusive, regenerative, circular** district.

Our District

The Rangitikei District covers a diverse landscape from the sand country of the southern coast to the sprawling hills of the Upper Rangitikei.

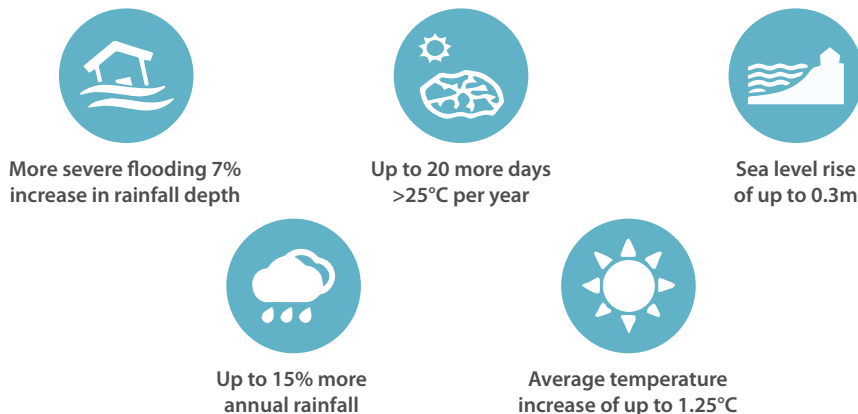
With a relatively small (but growing!) population compared to its size, our district is littered with exceptional natural features and opportunities to enjoy the outdoors. Our diverse terrain and environment supports a wide range of industries to complement our strong primary sector. The agricultural sector, especially sheep/beef and dairy, is a significant contributor to economic outcomes in the district.

While our close connections to the environment make Rangitikei a great place to live, we are also vulnerable to the impacts of climate change. Our coastal and river townships are vulnerable to rising sea levels and increased flooding. Our roading/transport and infrastructure networks are at risk of disruption and disconnection during severe storms. While efforts are already being made by agricultural communities to understand and adapt, these communities also remain at risk of the effects of climate change – impacting lives and livelihoods. The impacts of climate change are already being seen in Rangitikei, and in just the last five years we have experienced record temperatures and extreme flooding.

The disruptions to our people, economy and natural systems are already occurring and will worsen in the coming decades. The time for action is now, and we must develop the frameworks that will shape our response to the challenges and opportunities created by climate change. Our passionate and motivated community are already taking positive steps towards a resilient future, and we are committed to continuing to support the initiatives that are underway.

Potential Climate Change Impacts for Our Region by 2050

Identified in the Horizons Regional Council Climate Change Risk Assessment*



**Increases on 2017 baselines under RCP8.5 projections*

What are we already doing?

LED STREET LIGHTING PROJECT

Streetlights in Rangitikei are definitely lighting the way to a better future!

Traditionally powered by High-Pressure Sodium (HPS) light bulbs, these have been replaced over recent years with LED light bulbs. This means longer lifespan than the traditional bulbs, less replacements and less waste going to landfill. This change has decreased energy consumption, greenhouse gas emissions and saved in operating costs.

Partnering with Waka Kotahi on this project saw Council finish the replacement bulbs.



Tutaenui Reserve Restoration Project

Community led, collaboration with Council and completed.

The Tutaenui Reserve Restoration Project is a fantastic example of for Community by Community with collaboration from Council. Following the harvesting of pine trees around the reservoir in 2017, the community has led the planting of around 27,000 native trees, the development of walking and biking tracks and recreation facilities. Not only has a long-term native forest been established which acts as a carbon sink, but the community now has a significant, well used recreation facility close by, which reduces the need to travel to enjoy the outdoors.

The transformation of the Tutaenui Reserve Restoration project, from a raw water source earned a nomination at the 2022 LGNZ Excellence awards.



Our Community

We all have a part to play in managing the future of our district, and we all have an opportunity to be climate leaders within our sphere of influence at home, at work, as business leaders and within our communities.

Through targeted individual and collective action, we can have a huge impact on the future of Rangitikei for generations to come. As a Council, we are committed to continuing to work collaboratively with all partners and stakeholders for the betterment of the whole Rangitikei community. We will also collaborate with other councils to work towards common goals for the wider region.

Partnering with Iwi

We are committed to continuing to work with and support iwi and hapū to achieve a shared vision for the future of the district. Further development of our approach to emissions reduction and adapting to climate change needs to provide for Māori aspirations through our ongoing partnerships with iwi and hapu.

Building on key engagements to-date, including recent engagements around Rangitikei’s Community Spatial Plan, Pae Tawhiti Rangitikei Beyond and 2023/24 Annual Plan, and the Manawatū-Wanganui Joint Climate Change Action Plan, our goal is for all iwi groups to be influential across all sectors in our district. Iwi have a unique perspective to offer in our climate journey, incorporating mātauranga Māori (Māori knowledge) and te ao Māori lens in decision-making processes with guidance from marae, iwi and hapu groups. This will help us to direct climate action in a targeted way to benefit our entire community.

Stakeholders

In preparing our initial Climate Strategy we have identified a number partners and stakeholders as having an important voice in helping us to consider the priorities and actions we need to progress over the coming years, as we reduce carbon emissions and respond to the effects of climate change for our people, communities, and infrastructure.

We welcome you to get in contact if you would like to be involved in our climate response.

| | |
|---|---|
| Marae, Iwi and Hapu based in Rangitikei District | Iwi; hapū; Ngā Puna Rau o Rangitikei; Te Roopuu Ahi Kaa |
| Central and Local Government Partners | Horizons Regional Council; Accelerate 25; Waka Kōtahi. |
| Community & Groups | Rangitikei River Catchment Collective; Rangitikei Environment Group; Scott’s Ferry Beach Community Committee; Koitiata Residents Committee. |
| Business & Industry Groups | Federated Farmers; Manawatū and Whanganui Chambers of Commerce; Whanganui and Partners; Business Rangitikei; Beef + Lamb NZ; DairyNZ. |

Our Responsibilities

Concerted effort and effective long-term planning is needed for RDC to meet our obligations and requirements under legislation, as well as contribute to positive outcomes in applying national guidance and policy.

While this is an ever changing and evolving space, some of the key legislation and policy we need to consider are outlined in the table below:

| Legislation / Policy | Target / Requirement Set | Relevance to RDC |
|--|---|---|
| Te Tiriti o Waitangi (as enshrined into law) | To uphold Te Tiriti in all Māori–Crown engagements and processes. Uphold Māori rights and interests under Te Tiriti and ensure an equitable transition for Māori. | RDC should embed partnership in council-led climate action to uphold Te Tiriti principles and enable whānau, hapū and iwi to determine and deliver climate education, action and resilience at a local level. |
| Climate Change Response (Zero Carbon) Amendment Act 2019 | Minister may request climate change adaptation related information from Councils, ‘must comply’ with request. National carbon targets; <ul style="list-style-type: none"> • All greenhouse gases (excluding biogenic methane) to net zero by 2050. • Minimum 10% reduction in biogenic methane emissions by 2030, and 24-47% reduction by 2050. | RDC will need to understand council’s carbon footprint, set reduction targets, understand climate risks and implement adaptation plans. |
| Local Government Official Information and Meetings Act 2023 | Natural hazard information to be provided in Land Information Memoranda. | RDC will need to prepare for changes from July 2025, align with Horizons Regional Council to ensure necessary information is available. |
| National Adaptation Plan (NAP) | Support all New Zealanders to adapt, live and thrive in a more damaging climate. | RDC must ‘have regard’ to the NAP in plans and should align climate strategies with NAP priorities using published guidance. |
| National Emissions Reduction Plan (ERP) | Support all New Zealanders to reduce emission from all aspects of the economy; from transport to industry, land use to energy. Local government clearly stated as a key agency in reducing emissions. | RDC must ‘have regard to’ ERP in plans and should align RDC plans with ERP targets. |
| Resource Management Act 1991 | Shall have ‘particular regard’ to effects of climate change listed | RDC must have particular regard to the effects of climate change when exercising functions under the RMA. |

There are also a number of recent and emerging government strategies that are relevant included but are not limited to:

- Climate Change Adaptation Bill
- Te Rautaki Para | Aotearoa New Zealand Waste Strategy
- Equitable Transitions Strategy
- Circular Economy & Bioeconomy Strategy (under development)
- National Energy Strategy

Our Action Plan

We will know if our climate strategy is effective by regularly tracking progress against the target outcomes of our Action Plan.

Climate action needs to be dynamic and adaptable to changing economic, social, cultural and environmental conditions, and focused on achieving our aspirations and commitments identified in this strategy.

| Actions | Enabling Processes/Actions | Outcome |
|--|----------------------------|--|
| We Play Our Part | | |
| 1 Develop a register of key legislative and regulatory requirements for RDC | 1.1 | Develop a register that lists key legislative and regulatory requirements associated with climate change (2024). |
| | 1.2 | Continue to monitor developments in legislative requirements and central government guidance (ongoing). |
| | 1.3 | Incorporate updates to climate legislative/policy responsibilities in Executive Leadership Team meeting agendas, and where required develop clear actions with delegation of responsibility (as required). |
| 2 Integrate climate into long term planning and decision making | 2.1 | Use the Climate Impact Lens to assess significant projects for their climate risks and opportunities for the 2024-34 Long Term Plan (2023/24). |
| | 2.2 | Provide ongoing training to key staff on climate change (ongoing). |
| | 2.3 | Incorporate climate impact considerations into decision making by adding a climate risk and carbon mitigation opportunities section to all Council papers (2024). |
| | 2.4 | Involve iwi partners and local stakeholders in development of detailed climate response / actions, and in evolving this climate strategy over time (ongoing). |
| | 2.5 | Review resourcing for implementing climate change related initiatives (2024). |
| | 2.6 | When reviewing Council's procurement strategy, incorporate climate change considerations (2024). |
| | | <ul style="list-style-type: none"> RDC has clearly defined roles and responsibilities and an understanding of RDC's position within wider national and regional initiatives. The climate impacts of major projects are addressed. Staff have a good understanding of climate risks and mitigation opportunities for the Rangitikei. Council understands the climate risks and mitigation opportunities for major projects. |

| Actions | Enabling Processes/Actions | | Outcome |
|---|----------------------------|---|---|
| Adaptation | | | |
| 3 Integrate climate risk and adaptation in our processes | 3.1 | Advocate for Horizons Regional Council to update district climate hazard maps (ongoing). | <ul style="list-style-type: none"> A clear understanding of at-risk council assets and effective long-term plans to manage RDC’s climate risk. Investment decisions are made based on a sound evidence base, resulting in best value outcomes for the district. Insurance and other associated costs rising are minimised through resilient assets and dynamic adaptation. |
| | 3.2 | Assess the climate risks associated with the location of any new Council projects (as required). | |
| | 3.3 | Review the natural hazards section of the District Plan (2026). | |
| | 3.4 | Identify the risk associated with council infrastructure by completing a high-level screening of key climate risks and opportunities (2026). | |
| | 3.5 | Work collaboratively with Horizons Regional Council on the re-modelling of the Tūtaenui Stream catchment (2025) | |
| Mitigation | | | |
| 4 Develop a Council carbon footprint and set annual monitoring and reduction targets | 4.1 | Develop a baseline council carbon footprint for emissions from Council operations and establish reduction targets (2024). | <ul style="list-style-type: none"> A clear understanding RDC’s footprint and opportunities for emissions reductions. Council has a decarbonisation action plan for reducing council emissions. |
| | 4.2 | Continue to incorporate low-emissions vehicles into the council fleet (ongoing). | |
| | 4.3 | Explore what central government funding opportunities are available to RDC to support mitigation initiatives (ongoing). | |
| Enabling a Low Carbon and Resilient District | | | |
| 5 Support community-led action on climate change | 5.1 | Share climate change information, progress, case studies and lessons learned with the community (including through RDC website) to build momentum around a collaborative climate response, and community-led actions (2024 then ongoing). | <ul style="list-style-type: none"> Our people are empowered to get involved in community-led climate action. An engaged and proactive community who are actively involved in climate initiatives. |
| | 5.2 | Develop a programme or leverage others’ work in the District to engage with youth and disadvantaged groups on climate issues (2025). | |
| | 5.3 | Explore opportunities to support existing community-led groups that are implementing climate change initiatives (as required). | |

| Actions | | Enabling Processes/Actions | | Outcome |
|-------------------|--|----------------------------|---|--|
| 6 | Partner effectively with iwi groups on climate action and management of natural hazards | 6.1 | Use existing forums to continue engaging with iwi and hapu groups on climate issues and action (ongoing). | <ul style="list-style-type: none"> Our iwi and hapū are able to fulfil their aspirations. Te ao Māori and mātauranga Māori will be embedded in district-level climate initiatives. |
| | | 6.2 | Collaborate as required to increase resilience of significant sites and taonga to physical hazards (as required). | |
| | | 6.3 | Collaborate as required on projects that are focused on climate mitigation (as required). | |
| 7 | Encourage innovation and the use of developing technologies in industry and employment | 7.1 | Building on existing community environmental initiatives, support regional / national initiatives that incentivise rural sector use of sustainable technologies and practices (as required). | <ul style="list-style-type: none"> The Rangitikei rural sector is a leader in sustainable and high value primary production. Empowered and engaged rural communities who are passionate about going beyond compliance to support positive environmental outcomes. |
| | | 7.2 | Recognise the role renewable energy projects have within the district (e.g., wind and solar) as a key mitigation tool (ongoing). | |
| Adaptation | | | | |
| 8 | Complete a Climate Change Risk Assessment for the district | 8.1 | Provide quality, accessible information about hazards, risks, and how the climate is likely to change to local industries to empower Marae, communities and individuals in for better decision-making and community-led adaptation initiatives (ongoing). | <ul style="list-style-type: none"> A clear understanding of the most at-risk areas of Rangitikei, and a roadmap to increase resilience. Clear pathways and an understanding of community risk tolerance established to inform future adaptation actions. Maladaptation is avoided. An equitable transition to a more resilient district for all members of the community. |
| | | 8.2 | Undertake a district-wide risk assessment to understand the risks impacting our communities (2025). | |
| | | 8.3 | Engage with communities and businesses to improve understanding of climate risks and adaptation planning in the district (ongoing). | |
| | | 8.4 | Support rural communities to become resilient to extreme and changing weather patterns (ongoing). | |
| | | 8.5 | Work with at-risk communities to develop adaptation plans in line with national and international guidance and best practice (beginning in 2025). | |

| Actions | Enabling Processes/Actions | | Outcome |
|--|----------------------------|---|---|
| Mitigation | | | |
| <p>9 Develop a carbon footprint for the district</p> | 9.1 | Develop a community carbon footprint for activities within the district (2027). | <ul style="list-style-type: none"> • Rangitikei District is proactively contributing to national and regional emissions reduction ambitions. • Businesses are empowered to assess their own emissions and opportunities for reductions. |
| | 9.2 | Explore if a district emissions reduction target should be set in alignment with national emissions reduction initiatives following the development of a community carbon footprint (2027). | |
| | 9.3 | Assess mode shift opportunities to expand walking, cycling and public transport provision within and between towns; including infrastructure for alternative fuels (ongoing). | |
| | 9.4 | Support community groups and businesses in their own emissions reduction journeys through the provision of information (ongoing). | |

10.5 Road Legalisation - Gorge Road, Taihape Rural**Author: Graeme Pointon, Strategic Property Advisor****Authoriser: Arno Benadie, Chief Operating Officer****1. Reason for Report**

- 1.1 To request Council endorsement of action required to legalise the realignment of a rural road corridor in Taihape. A land survey was completed at the time of the physical works in the mid-1970s, but no legalisation process followed.
- 1.2 Council, as the road authority, may complete the legalisation, which entails Statutory processes undertaken by Land Information NZ (LINZ). A requirement for that is for the road authority to formally consent to the land exchange and changes of legal status of lands involved. That must be by way of resolutions from the full Council.

2. Context

- 2.1 Historically, physical road works have often extended into private land adjoining legal road corridor, based on so-called "gentlemen's agreements".
- 2.2 There are many such cases across the district where physical roadworks has been completed with adjoining landowners' verbal agreement. Just as many of those, like Gorge Road, have never been legalised.
- 2.3 That situation can inevitably become problematic for the affected, adjoining, landowners. Frequently these situations are only identified when adjoining owners seek consents to subdivide, or build on, their land and formal survey work identifies anomalies.
- 2.4 The legal status of land taken for road, and/or road exchanged for that land taken, must then be formalised to reflect the true physical siting of the realigned road before the consenting can progress.
- 2.5 The Gorge Road matter in this paper arose out of a Building Consent Application. Consideration of that application highlighted that the siting of the proposed buildings did not provide the minimum building setback from legal road boundaries required in the Rangitikei rural Zone.
- 2.6 Survey data revealed a Survey had been completed and approved for physical road realignment in the early 1970s.
- 2.7 Areas involved are displayed on the attached aerial overlay. Legal road to be stopped and transferred to adjoining owners is shaded red and land to be acquired from adjoining owners by way of exchange are shaded green.
- 2.8 Total area of road to be stopped is 6.9430 hectares; total land to be acquired for road is 6.5460 hectares. The difference (in favour of the adjoining owner) is 0.0397 hectares.

3. Discussion

- 3.1 Council’s current practise is that any proposal for realignment of road that affects adjoining land boundaries is negotiated with those affected landowners and formal agreements in writing are signed.
- 3.2 The Public Works Act 1981 (PWA) provides a relatively simple process for these boundary corrections. Formal consents and requests are required from the road authority and all affected landowners. Those documents are referred to LINZ for action and update of the Cadastral Survey database, and the Land Register.
- 3.3 There are compensation provisions in the PWA which can be strictly applied, though negotiations normally vary those requirements. In every case, costs fall to the road authority, unless there is some extraordinary reason to vary – e.g. the direct benefit of the road realignment accrues to the adjoining landowner rather than to the public users of the road.
- 3.4 No record of written agreement with adjoining landowners at the time has been located for this Gorge Road matter. The current owner (direct descendant of the 1970s owner) recalls the earthworks machinery parked on the family farm but has no recollection of negotiations or consents involved.
- 3.5 The current landholder notes that for as long as he can remember, the physical road has simply been treated as lying within the true road boundary. He was completely surprised to learn otherwise following the survey and title data review.
- 3.6 No compensation is being considered for the landowners in this matter. The landowner seeks only corrected title to his land, with costs to fall on Council as the road authority.
- 3.7 Based on recent road realignment actions, costs are estimated to be:

| | |
|----------------------|----------|
| Survey | \$8,500 |
| LINZ Fees | \$1,800 |
| Legal and LINZ Agent | \$6,500 |
| Total estimated | \$16,800 |

4. Conclusion

- 4.1 The proposed legalisation work is a long overdue action required of Council as part of physical realignment of public road by the former County.
- 4.2 The legalisation is required to remove barriers preventing adjoining, affected, landowners from progressing their legitimate property dealings.

Attachments:

1. **Gorge Road Aerial** [↓](#)

Recommendation 1

That the Report “Road Legalisation – Gorge Road, Taihape Rural” be received.

Recommendation 2

That Council instructs and authorises the Chief Executive to negotiate and execute all requisite agreements and documents to complete stopping of road, acquisition of land and legalisation of realigned boundaries at Gorge Road, Taihape.

Recommendation 3

That no compensation be offered or paid to the adjoining landowner for the minimal 0.0397 hectares inequality of exchange.

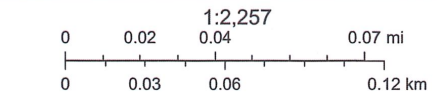
Recommendation 4

That Council meet all costs of survey and legalisation processes involved with no contribution or reimbursement to be sought from the adjoining landowners.

Rangitikei District Council Map



February 23, 2024



Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors., Eagle Technology, Land Information New Zealand, Eagle Technology, Land Information New Zealand, GEBCO, Community maps contributors

11 Reports for Information

11.1 Project Management Office Report - February 2024

Author: Adina Foley, Group Manager-Capital Projects

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the report follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality* and *Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Projects Overview

Wastewater Projects

- 3.1 Marton to Bulls Wastewater Centralisation Project
- 3.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project
- 3.3 Taihape Papakai Wastewater Pump Station
- 3.4 Taihape Wastewater Treatment Plant Membrane Upgrade

Water Projects

- 3.5 Marton Water Strategy

Community Facilities & Other Projects

- 3.6 Taihape Amenities Building
- 3.7 Marton Civic Centre
- 3.8 Taihape Town Hall / Civic Centre
- 3.9 Marton Industrial Park and Rail Hub

Attachments:

ITEM 11.1

1. **PMO report February 2024 - three waters projects** [↓](#)
2. **PMO report February 2024 - community facilities and other projects** [↓](#)

Recommendation 1

That the report 'Project Management Office Report - February 2024' be received.

| Project Name | Project Summary | Project Lead | Est Start Date | Est Finish Date | Health/ Safety | Programme | Cost | Quality | Top 5 Risks | Project Budget | Actual Spend to date | Iwi Consultation | Key Tasks Completed | Next Steps (February Update) |
|---|--|-----------------|----------------|-------------------------------------|----------------------|---|--|----------------------|---|----------------|----------------------|---|---|---|
| Community Facilities | | | | | | | | | | | | | | |
| Marton Offices and Library | The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. In December 2023, Council has made the decision to start the design process to build a new structure at 46 High Street for the RDC main offices and Marton library. This also will include a new Civil Defence Shed next door to the offices. Key requirement for this structure is to be fitting into the existing budget. | Eswar Ganapathi | TBC | TBC | | | | | Project Scope and Project Work Plan to be finalised. | \$ 19,000,000 | \$ 495,014 | Staff have and will continue to engage with iwi. | Decision to move forward with a new Marton Office and Library at 46 High Street was made by Council in December 2023. | Cost being a primary factor in the decision making, staff have commissioned a peer review with an independent QS on the cost estimate provided. Staff have completed the procurement process for a QS for this and the Marton project. Staff are compiling feedback from ELT and SLT to frame the final set of requirements to be provided to the Architects. Staff have started the process for resource consent requirements incl. engaging a planner, land surveyor, archaeologist, traffic study and a land contamination expert. |
| Taihape Town Hall and Library Redevelopment | Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council will receive \$1,883,000 from better off funding towards the project as an offset to this budget. | Eswar Ganapathi | Feb-22 | Dec-27 | No concerns to date. | No concerns to date. | No concerns to date. | No concerns to date. | 1. Long design process 2. Cost overruns 3. Challenging construction as typical with renovations 4. Finding a suitable main contractor 5. Managing stakeholder expectations | \$ 14,000,000 | \$ 217,919 | Iwi were an active part of workshop panel. Staff will continue to engage. | Public feedback workshop was held in Taihape in October 2023. The user group has been formed by RDC staff and will be updated throughout the process. | The first step of the procurement process, a Registration of Interest (ROI) went live on the tender portal (GETS) on 19 Feb 2024. Submissions have to be made by 12 Mar 2024. From these submission 3-4 tenderers will be shortlisted and invited to participate in the next step, Request for Proposal (RFP). An update was sent to the User Group on 2 Feb 2024 via email. Staff have completed the procurement process for a QS for this and the Taihape project. The QS will be able to act as an advisor in this early stage of the project. |
| Other & Community-Led Developments | | | | | | | | | | | | | | |
| Marton Industrial Park and Rail Hub | <ul style="list-style-type: none"> The Marton Rail Hub (MRH) is an RDC sponsored initiative to establish a rail hub in partnership with private investor(s). Scope includes a rail siding and log yard. RDC financial contribution is limited to \$9.85M (\$9.1M from central Government + \$0.75M from RDC). Additional private investment is required to fully fund the MRH. The MRH forms part of the Marton Industrial Development Area (MIDA) of 65Ha parallel to Makiriri Road, adjacent to SH1. In late 2020, the 65Ha underwent a District Plan change rezoning the land from rural to industrial. However this was challenged in the Environment Court. In late April 2023, the Environment Court found in favour of RDC, but with provisions (conditions) that RDC believed did not reflect the Court proceedings and, as written, represent a significant barrier to any developer investing in the MRH. In September 2023, the High Court agreed with RDC's position and returned the contested provisions back to the Environment Court for reconsideration. On 8 February 2024 the Environment Court agreed with RDC and removed the provisions at issue. However, this judgement could still be appealed at any point up to 21 March 2024. A private developer has made a conditional commitment to the project and is currently undertaking their due diligence exercise to determine the viability of the project. RDC is supporting the developer in their due diligence process. However, forecast completion is now August 2024 (originally May 2024). A Variation (#2) to the central Government funding agreement has been approved. The variation revises milestone dates and deliverables to align with the expected Environment Court process and developers' due diligence exercise. After signing Variation #2, a further \$750K of central Government funding has been received. Requirements of the uncontested Court provisions are progressing. These "Stage 1" actions include development of a Comprehensive Monitoring Framework, Establishment of a Community Liaison Group, and preparation of an Ecological and Landscape Development Plan. | Mark Barnes | Oct-20 | Nov 2026 – as MBIE/RDC variation #2 | No concerns to date. | <ul style="list-style-type: none"> Original target completion has been delayed due to the protracted and ongoing Environment Court process and the need to secure additional private investment. A variation to the central Government funding agreement has been approved which resets the programme to align with the potential developers' due diligence exercise. Forecast completion Nov 2026 | <ul style="list-style-type: none"> To date \$1.887M has been drawn down from the central Government funding allocation of \$9.1M. Spend to date is \$3.17M. Hence RDC remains financially exposed to \$1.29M of spend. RDC's position is that this will be recovered from the central Government funding allocation. Conversations are ongoing, but this should be considered a risk. To date \$0.248M of the \$0.75M RDC budget has been spent. A further \$0.15M of the \$0.75M RDC budget has been allocated to support the potential developer in their due diligence exercise. A draft funding agreement is with the developer for review. | No concerns to date. | <ol style="list-style-type: none"> Risk: The change in Government may adversely impact the continuation of central Government funding. Impact: RDC has a current cost exposure of \$1.29M (see Costs). Mitigation: Opportunity to be sought to lobby Government to continue support. Risk: The potential developer's due diligence exercise concludes that the project is not viable. Impact: Additional private funding is not forthcoming. The project cannot be progressed. Mitigation: Alternative developers with a different vision to be sought. Risk: The Councils cost exposure, driven by the unplanned Environment Court (legal fees etc) costs, is not recovered from Government. Impact: Council will incur increased debt levels. Mitigation: Although acknowledged by Kanoa, a recovery mechanism is to be established. Risk: With the Council's financial commitment to the project there is a perceived conflict of interest due to the Council's role in the consenting process and the Environment Court provisions compliance monitoring role. Impact: Reputational impairment. Mitigation: Establish a Special Purpose Vehicle with other investors. Risk: The project does not proceed (due to lack of funding). Impact: Reputational impairment. Mitigation: Establish a community communication plan. | \$ 9,850,000 | \$ 3,425,711 | Discussions have previously been held with Ngāti Apa who are supportive of the project. | <ul style="list-style-type: none"> Environment Court final judgement in favour of RDC received. \$0.75M payment received from central Government. Private developer's due diligence process progressing with RDC support. Draft RDC/developer funding agreement issued to the developer for review. Draft Ecological and Landscape Development Plan issued for stakeholder review. | <ul style="list-style-type: none"> Stage 1 Development tasks as defined in the Environment Court Provisions progressed. Finalise RDC/developer due diligence funding agreement |

12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. MCC- 13 Dec 23 (under separate cover)
2. TCB-13 Dec 23 (under separate cover)
3. BCC- 24 Jan 24 (under separate cover)
4. HRWS- 12 Feb 24 (under separate cover)
5. HCC-12 Feb 24 (under separate cover)
6. TRAK-13 Feb 24 (under separate cover)
7. RCB-13 Feb 24 (under separate cover)
8. TCC-15 Feb 24 (under separate cover)

Recommendation

That the following minutes are received:

- Finance and Performance- 30 Nov 23
- Taihape Community Board- 13-Dec-23
- Marton Community Committee-13 Dec-23
- Bulls Community Committee- 24 Jan 24
- Hunterville Rural Water Scheme- 12 Feb 24
- Hunterville Community Committee- 12 Feb 24
- Te Roopuu Ahi Kaa Komiti- 13 Feb 24
- Ratana Community Board- 13 Feb 24
- Turakina Community Committee- 15 Feb 24

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 1 February 2024
2. 3.30pm Public Forum
3. Follow-up Action Items from Council (Public Excluded) Meetings
4. Marton Water Strategy - Contract award treatment process
5. Road Maintenance Procurement Strategy Update

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|---|---|
| 13.1 - Public Excluded Council Meeting - 1 February 2024 | To consider the minutes relating to matters that were the subject of discussion at the 01 February meeting | S48(1)(a) |
| 13.2 - 3.30pm Public Forum | s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities | s48(1)(a)(i) |
| 13.3 - Follow-up Action Items from Council (Public Excluded) Meetings | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 13.4 - Marton Water Strategy - Contract award treatment process | s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations | s48(1)(a)(i) |
| 13.5 - Road Maintenance Procurement Strategy Update | s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position | s48(1)(a)(i) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting