



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

ORDINARY COUNCIL MEETING

Date: Thursday, 30 May 2024
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: HWTM Andy Watson

Deputy Chair: Cr Dave Wilson

Membership: Cr Brian Carter
Cr Gill Duncan
Cr Richard Lambert
Cr Piki Te Ora Hiroa
Cr Coral Raukawa
Cr Jeff Wong
Cr Simon Loudon
Cr Greg Maughan
Cr Fi Dalgety
Cr Paul Sharland

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Locations:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 33%; border: none; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> <td style="width: 33%; border: none; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape
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Notice is hereby given that an Ordinary Meeting of Council of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Thursday, 30 May 2024 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

No Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 The minutes from Ordinary Council Meeting held on 24 April 2024 are attached.

Attachments

1. Ordinary Council Meeting - 24 April 2024

Recommendation

That the minutes of Ordinary Council Meeting held on 24 April 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: ORDINARY COUNCIL MEETING

Date: Wednesday, 24 April 2024
Time: 1.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- HWTM Andy Watson
- Cr Dave Wilson
- Cr Gill Duncan
- Cr Richard Lambert
- Cr Piki Te Ora Hiroa
- Cr Coral Raukawa
- Cr Jeff Wong
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Fi Dalgety
- Cr Paul Sharland

In attendance

- Mr Kevin Ross, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager - Democracy and Planning
- Ms Gaylene Prince, Group Manager - Community
- Mr Dave Tombs, Group Manager - Corporate Services
- Mrs Sharon Grant, Group Manager - People and Performance
- Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

His Worship the Mayor opened the meeting at 1.00pm

2 Apologies

Resolved minute number 24/RDC/095

Apologies were received from Cr Carter.

Cr D Wilson/Cr S Loudon. Carried

3 Public Forum

The was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Item 10.1 - 1pm - Declaration - New Southern Ward Councillor was moved before item 6.

Item 11.1 - Councillor Reports from LGNZ Zone 3 Meeting was moved to 8.1.

6 Confirmation of Minutes

Resolved minute number 24/RDC/096

That the minutes of Ordinary Council Meeting held on 28 March 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr R Lambert/Cr J F Wong. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Item 8- Otara Bridge

Councillors requested that staff communicate again with Manawatu District Council to provide updates as timely as possible to go on Council's website and ask them to confirm that the interested parties are receiving email updates on the bridge.

Item 10 - Rental Amounts

Ms Prince advised that the only similar property is the Hunterville Town Hall with payment of \$1.

Resolved minute number 24/RDC/097

That the report 'Follow-up Action Items from Council Meetings' be received.

Cr C Raukawa/Cr F Dalgety. Carried

8 Mayor's Report

8.1 Mayor's Report - April 2024

His Worship the Mayor spoke of the work that has gone into the B & C dams and highlighted the enormous amount of work from volunteers.

He commented on the Road Controlling meeting and spoke positively of the meeting, noting that there has been strong direction from Central Government for NZTA Waka Kotahi.

Councillors acknowledged the work done by Mr Lequan Meihana for the Ratana Community Board and as a previous staff member. Council is in the process of seeking nominations for the Ratana Community Board By-Election.

Councillor Reports from LGNZ Zone 3 Meeting

Cr Raukawa thanked Council for the opportunity to attend this meeting and highlighted the ARK flood barriers and that this will be helpful for the district and marae.

His Worship the Mayor thanked Cr Raukawa for the way she spoke on Māori wards at the zone meeting.

Cr Dalgety spoke with Mr Nic Peet at the meeting and talked about making sure that Council's early warning systems are working and that everyone knows what this looks like. Cr Dalgety queried whether Council is connecting with other councils in the region.

Cr Duncan appreciated the opportunity to attend and enjoyed the snapshot updates from the regions Chief Executives. She spoke of the importance of raising awareness around water safety.

Māori Wards Update

Mrs Gordon updated Council advising that the Māori ward options will come to a future Council meeting, which will include the costs associated with this.

Cr Hiroa spoke about the submission received at the oral hearings regarding her attendance at meetings last week and that the submitter is not aware of the work or community commitment she has completed. Council acknowledged that the work Cr Hiroa does for the community is highly valued and that this will come to Council as part of the deliberations.

Whare Kura Morehu o Ratana's 100 Year Centennial Celebrations

A question was asked about why this was not received through the grant funding rounds and that this event would fit the criteria. It was noted that there may be funds remaining from the previous grant rounds earlier in the morning.

Resolved minute number 24/RDC/098

That the Mayor's Report – 24 April 2024 be received.

HWTM/Cr Hiroa. Carried

Resolved minute number 24/RDC/099

That Council agrees to provide sponsorship for Whare Kura Morehu o Ratana's 100 Year Centennial Celebrations to the value of \$1500.

Cr D Wilson/Cr Hiroa. Carried

9 Chief Executive's Report

9.1 Chief Executive's Report - April 2024

Update on Local Water Done Well

Mr Ross noted that there had been significant work previously undertaken around Three Waters and this work may need to be reviewed and reproduced under Local Water Done Well (LWDW). He said there are several different figures to rationalise, and this process is being worked through.

Mr Benadie advised that Council needs to provide a proposal to the DIA as to how a CCO or an alternative utility will work. There will be discussions with Council about who they want to align with going forward.

His Worship the Mayor advised he has communicated with other councils in the Horizons region regarding engaging with each other but noted there are some councils wanting to wait until direction is clear from Central Government.

Mr Ross advised iwi considerations will be part of this process.

Update on Shared Services Between Manawatu District (MDC) and Rangitikei District Council (RDC)

Mrs Gordon advised that she and Mrs Grant met with affected staff and are currently working through this process.

Resolved minute number 24/RDC/100

That the Chief Executive's Report – April 2024 be received.

Cr G Duncan/Cr C Raukawa. Carried

10 Reports for Decision

10.1 1pm - Declaration - New Southern Ward Councillor

Cr Sharland read and signed the Councillor declaration. His Worship the Mayor welcomed Cr Sharland to Council.

11 Reports for Information

11.1 Councillor Reports from LGNZ Zone 3 Meeting

This item was included as part of the Mayor's Report.

Resolved minute number 24/RDC/101

That the LGNZ Zone 3 Meeting reports from Cr Raukawa, Cr Dalgety and Cr Duncan be received.

Cr S Loudon/Cr R Lambert. Carried

11.2 Project Management Office Report – April 2024

Taihape Papakai Pump Station

Mr Benadie responded to questions, noting that this project would be completed in the current financial year and the contractor should be off site in the next two weeks. He noted there have been savings throughout the project, and the initial contingency allocation was high due to potential unknowns with this project.

Marton Civic Centre

Council asked when they were going to receive an update on this project, as there has been no further information since December. Mr Ross advised a comprehensive report will come to Council in May.

Ratana Wastewater Treatment Plant

The Ratana Community Board has not received updates about this project and requested staff provide an update as soon as possible. Mr Benadie advised this was because there had not been any progress to report since the consent had been lodged.

Putorino Landfill

His Worship the Mayor requested a report on this item to come to Council, specifically on whether there was any remaining contaminated soil.

Scott's Ferry

There is work currently happening on this project, and will be progressed within the next month.

Mr Ross confirmed that information is being relayed to the community in Scott’s Ferry.

Resolved minute number 24/RDC/102

That the report ‘Project Management Office Report - April 2024’ be received.

Cr G Duncan/Cr Sharland. Carried

12 Minutes from Committees

12.1 Minutes from Committees

The report was taken as read.

Resolved minute number 24/RDC/103

That the following minutes are received:

- Taihape Community Board- 21 Feb 24
- Finance and Performance- 28 Mar 24
- Turakina Community Committee- 04 Apr 24
- Hunterville Rural Water Scheme-08 Apr 24

Cr D Wilson/Cr G Maughan. Carried

13 Public Excluded

The meeting went into public excluded session 2.23pm.

Resolution to Exclude the Public

Resolved minute number 24/RDC/104

That the public be excluded from the following parts of the proceedings of this meeting.

- 1 Public Excluded Council Meeting - 28 March 2024
2. Follow-up Action Items from Council (Public Excluded) Meetings

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

13.1 - Public Excluded Council Meeting - 28 March 2024	To consider the minutes relating to matters that were the subject of discussion at the 28 March meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	To consider the matters arising from previous public excluded meetings. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr R Lambert. Carried

14 Open Meeting

The meeting went into open session 4.43pm

Resolved minute number 24/RDC/110

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

24/RDC/104 - 24/RDC/109

HWTM/Cr D Wilson. Carried

The meeting closed at 4.43pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 May 2024.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Council Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Council Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Th	Status
1	16-May-24	Advice on whether we can look at the UAGC for this long term plan	Carol	An update is provided in the CE Report	Completed
2	24-Apr-24	Putorino project - is there still some soil that has not been disposed of? What's the status of this project?	CE	An update will be provided at the meeting on the site visit to this site by the Mayor, CE, DCE, iwi and Horizons.	In progress
3	24-Apr-24	Ratana Wastewater discharge to land - more regular updates to the stakeholder group	Carol	Noted.	In progress
4	1-Feb-24	Council's Broadway / High Street buildings	Jarrold C	Regular updates will be provided to Council.	In progress
5	1-Feb-24	Can staff look at events that are held across the district on the same day and how to avoid this?	Gaylene P	When staff become aware of clashes of dates for events, they do discuss with the organisers of each event. However in the instance of the clash between Gumboot Day/Taihape Shearing, and the Turakina Games, both events are part of a national circuit and are timetabled accordingly. The Taihape A&P/ Shearing Day and the Turakina Highland Games have been on the same date for a number of years, hence when Gumboot Day moved to combine its event with the Taihape A&P event, the Gumboot Day clash occurred with the Turakina Highland Games.	Completed
6	31-Aug-23	Investigate next steps with the Gorges to See cycle trail concept	Gaylene P / Kym S	One funding application for the feasibility study was denied. Brian Megaw is presently working on establishing a Trust to enable eligibility for funding opportunities. Feedback from Funding HQ has been that often Council's will pay for the feasibility study for projects such as this and then grant funders are more likely to come on board if a project has Council support. The larger funders we plan to approach next are: Four Regions Trust (Closes Feb 28th 2024) Whanganui Community Trust (Closes Jan 29th 2024) J B S Dudding Trust (Closes June 2024)	In progress
7	25-Jul-23	Council approves that a final submission is made to the Ministry for the Environment to recover \$200,000 of Waste Levy fees (re Putorino Landfill)	CE / Mark B	A verbal update will be provided at the meeting.	In progress
8	29-Jun-23	Look at a template to cover Council funded assets and whether ongoing maintenance etc should be identified as part of any agreement	Graeme P / Arno B	New Parks and Open Spaces Strategy this is taken into consideration.	Completed
9	24-May-23	Otara bridge - ongoing comms during the duration of the project	Rhonda M / Carol G	Manawatu District Council lead this project. Updates on progress are made to RDC's website when they are received from the contractor. This item will remain on this list until the project has been completed.	In progress
10	24-May-23	Progress putting the macron above the second I in Rangitikei	Leah J / Bonnie B	An update on the next steps is included in the CE Report.	In progress
11	30-Jun-22	Adoption of the Procurement Policy; this was left to lie at Council's 30 June 2022 meeting, in order to allow the PMO to review the policy and make changes. Once these changes are complete, the policy will go back to the Audit and Risk Committee for review/feedback, before being presented to full Council for adoption. Carbon reduction to be included in this review, and potentially the Policy.	Dave T	Draft currently being finalised/considered by ELT (current Policy is still fit-for-purpose).	In progress
12	26-May-22	As per resolution 22/RDC/165 : That due to safety concerns around vehicles other than buses using the Bulls Bus Lane, Council staff be asked to investigate possible options around discouragement and enforcement practices.	Arno / Carol	Staff are presently investigating software compatibility with our suppliers. Until the IT review is completed no further activity will be scheduled.	In progress
13	28-Oct-21	With regards to the recommendation from the Bulls Community Committee for rubbish bin/s at the picnic area at the Bulls river: A recommendation by Council to approve this request was lost, and past Cr Gordon instead requested that staff contact Horizons Regional Council and request that they investigate this further as this area of land lies under their responsibility. From 3 Nov meeting - Cr Carter raised the issue of fly tipping - CE undertook to speak to him more about this.	CE / Arno B / Raj K	A revised Memorandum Of Understanding has been submitted by Horizons for review. RDC is considering the suitability of the proposed MOU before agreeing to a new term for this activity. No further updates available at this time.	In progress

8 Mayor's Report

8.1 Mayor's Report - 30 May 2024

Author: **Andy Watson, His Worship the Mayor**

1. Reason for Report

On 8 May local volunteers from Forest & Bird together with the National Office opened a new access bridge at Mangahoe, Sutherlands Bush Reserve. The bridge was financed and constructed by Forest & Bird nationally but a huge number of hours have been spent by volunteers rebuilding the tracks. I have walked the reserve and it certainly is a special place.

Our district is well known for its events and the Cowper's Suzuki Extreme 4x4 challenge held last month in Turakina was exceptional – it was a stunning day that drew huge crowds of thousands and is filmed for TV which highlights our district nationally - what could be better.

Winter netball has kicked off and on 5 May I went north for the Open Day at Taihape and the first use of the Nga Awa building. Teams from Hunterville, Taihape and Ohakune areas meant the place was packed. My congratulations to the organisation committees that run these days.

Speaking of sport, on the weekend I attended the "Women in Sport Aotearoa" fundraising function in Palmerston North hosted by John and Angela Turkington. Around 400 people attended to listen to panels of high profile people talking about things such as encouragement to women to be involved in sport and coaching. A highlight for me was to listen to a Q&A session with Barbara Kendall our Olympic icon of New Zealand and IOC board member. I believe, with the auction, the night raised in excess of \$60,000 for women in sport. Angela and John support so much in our district and deserve our congratulations.

Roading

On 23 April I attended a Road Controlling Authority meeting in Wellington. This gave an indication of the new Government's thinking around roading. The meeting was significant so I am reporting on it with my thoughts.

The meeting started with a panel discussion including Nick Leggett (CE of Infrastructure New Zealand), David Gordon (Chief Planning Officer Assets KiwiRail and Liam Hodgetts (Chief Infrastructural Moderator Wellington Council). The standout points were –

1. David Gordon

- Under the new GPS (Government's Policy Statement) rail will not be subsidised by the Government.
- He noted that rail throughout the world is generally subsidised by Governments.
- There is no profitability in rail lines north of Napier or the West Coast of the South Island.
- Rail has been told by Government to reduce its costs.
- He made comment that rail has not gone deliberately with Tier 1 contractors to maintain the rail network. (Note: Tier 1 contractors are companies like Fletchers, Downers, Higgins), but rail use local contractors to help drive down costs and

- increase competition. The point is that roading authorities/NZTA should do the same.
2. All the panel agreed that the standard of New Zealand infrastructure, especially roading was deteriorating.
 3. All agreed that the Government is looking to long term planning, i.e. beyond three year terms of Government, which is a massive step forward.
 4. **Minister Simeon Brown** – Minister of Energy, Transport, Infrastructure & Local Government
 - Under this Government the GPS roading/transport is of the highest priority.
 - Spending of the Government will be focussed on economic growth.
 - Safety – we will look for value for money. The focus here is on reducing the safety costs/traffic management in roading.
 - Transport is an economic enabler which also facilitates housing.
 - Maintenance of roads increases the safety of roads.
 - Road User Charges will increase based on the size of the vehicle and distance travelled including cars and EV vehicles.
 - The Minister made the point that “over the last few years there have been huge increases in the spend of cycling but the percentage of people cycling has not changed” and he questioned if this is value for money. He noted that “75% of New Zealanders get into a vehicle to go to work and only 2% get on a bike to do that and funding should reflect that percentage”.
 - The Minister reflected that as a country we dream up 67 ways (note, there are 67 Councils in New Zealand) of doing things. There is a need to standardise within reason, drainage, bridge building and roading solutions.
 5. **Nicole Rosie** – Chief Executive of NZTA
 - The Government has very clearly laid out their expectations (noting that this is a welcoming position and hasn’t always been the case).
 - Nicole points out the need for consistency of governance within NZTA. In four years she and the organisation have had multiple ministers and chairs.
 - The increase on focus of maintenance of roads is welcome but notes that we do not have the capacity in New Zealand to carry out work for a dramatically increased spend. The work programmes needed will need to be ramped up over time.
 - We also have variable performance from personnel/contractors in New Zealand. Ideally the roading issue on SH25A should be replicated in New Zealand (this is where a new bridge was designed and built in record time to enable the road to be reopened).
 - We, NZTA, believe in private/public partnerships.
 - NZTA, like all Government Departments, have to reduce costs by 7.5%. Nicole also accepted that there were, and still are, inefficiencies in public service.
 - We, as an agency, are becoming more efficient, call waiting times on phones has moved from an average of 20 minutes to 2 minutes.
 - Closing some roads to do maintenance work would reduce traffic management costs (Nicole is aware that traffic management adds in the order of 35% to roading costs).
 - Agrees that Tier 2/3 contractor use should increase and that NZTA needs to increase the capability of Councils to use their 2/3 contractors.

- Road User Charges (RUCs) based on distance travelled will be an issue of equity. What she is saying here is that wealthy people tend to live closer to work/cities and therefore will pay less.
6. **Minister Shane Jones** (via Zoom) – Minister for Oceans & Fisheries, Regional Development, Resources and Associate Minister of Finance and Energy
- “NZ First is here to make things happen and do it quicker”.
 - We are hindered as a country by ecologies – “one frog can add \$6m to the cost of infrastructure”. I think this is a reference directly to roadworks on Mt Messenger and the need for fast-track legislation.
 - Wildlife Acts will be replaced by business cases, i.e. cost benefit analysis.
 - “We, NZ First, campaign on statutory reforms and this is reflected in the fast-track legislation now in the Select Committee”.
7. **Andrew Clark** – National Manager of Maintenance Operations NZTA
- Cost increases on delivering road resurfacing have increased by 21% since 2021.
 - All other costs associated with roading are increasing as well.
 - Traffic management thoughts –
 - 20% of traffic management costs are not needed;
 - 69.8 of sites have traffic management in place while work is not proceeding.
 - Our roading network continues, and will continue, to decline in standard.
 - The need to move to rollout a new risk based approach to traffic management.
 - We need to consider –
 - Closing roads and using detours;
 - Dealing with multiple roading issues at the same time (e.g. mowing/maintenance/rubbish/Powerco issues etc).
 - There needs to be a shift in thinking to a ‘whole of life’. Building stronger in the first instance = a longer service life and therefore less maintenance.

On 2 May I received from NZTA the Government’s position on funding of emergency roading works. Emergency work is done where our roading networks are hit with climatic events such as cyclones resulting in unprogrammed repairs beyond maintenance. These events have become more common as everyone is aware. NZTA proposed changes include –

1. Changing the qualifying trigger for emergency event funding from a 1 in 10 year event to a 1 in 20 year event.
2. A reduction in the FAR assistance above our existing FAR (Financial Assistance Rate) from +20% to a +10%.
3. Restricting further bespoke assistance rates where a much larger assistance could be given.

These changes would, if adopted, take place in July 2025.

We must submit to this consultation process!

The history of events in our district would indicate that this would probably add millions of dollars of costs to our ratepayers over a period of the LTP and/or result in roads either not being serviced or poorly maintained. Attached is the Memorandum from Nicole Rosie, CE of NZTA.

Council deliberated last week on our Long Term Plan. We firstly acknowledge a record number of submitters and thank people for their interest in Local Government and their concerns around rating positions and affordability which was reflected often in the submissions. I and Council would also like to acknowledge the huge amount of work that was done by staff in preparing an amazing document of submissions and the suggestions made in responses to submitters. Certainly one of the drivers of Council during the day was to reduce the rate burden. We are still yet to calculate the final rates position however the indications are that rates may come down slightly on the forecast within the consultation document. In part, this has been achieved because of the lack of need to depreciate fund some of our earthquake prone Council buildings. This decision makes commonsense. Probably one of the most contentious decisions was the decision not to open the swimming pool in Marton over the winter months. To open the pool over those months would have come at considerable expense and Council has also been informed by staff that considerable money may have to be spent on the maintenance of the pool and building. The decision process is not yet complete, Councillors asked for more information on a few issues, including the ability to change the UAGC (Uniform Annual General Charge). These issues will go back to Council at their meeting at the end of May. To test who is still reading this lengthy report, there is a chocolatey prize for the first Elected Member/Staff Member who sees this.

Accelerate25 is the regional body promoting economic growth within the Horizons area that was set up several years ago as a regional voice for Government. This body consists of some of the regional Mayors and has external independent membership representing iwi and industry. Accelerate25 resulted in our region being given Government assistance through the PGF (Provincial Growth Fund) Government funding initiative, administered largely by Minister Shane Jones. Recently Accelerate25 and the Mayors met in Wellington followed by a Meet & Greet with Minister Jones. Minister Jones took that opportunity to pledge to come to our district to talk about our industrial initiatives and also have a discussion around Ratana. We were the only Council highlighted in this way, so I look forward to that discussion. He has promised to bring other Government people that he considers relevant and that may include Minister Bishop who sits alongside him on funding decisions.

The delivery of three waters services and roading contracts is performed by a shared service provided by Manawatu District Council in a relationship that has existed for many years. There has been a decision made by both councils to bring that relationship to an end. As of 1 July, Rangitikei will be responsible for three waters and roading and the operators of our wastewater and water plants will transfer to being our staff. We absolutely welcome them as part of our team and their wonderful service will continue. Rangitikei will inevitably need some assistance at senior levels or by way of outside assistance to transition this process. We believe that we need to be responsible for our own destiny and efficiencies which may come at a cost neutral or cost saving.

The three waters discussion with Government is still complex. New Zealand authorities will retain ownership of our water assets but are being encouraged and possibly legislated by Government to form regional groupings. These groupings will probably be in the form of CCOs (Council Controlled Organisations) at a regional level. The Government has also said that no council will be left alone and may well legislate to make sure that each Council has "a home".

ITEM 8.1

These discussions are slow in our region but are progressing. Chief Executives and staff are analysing the costs for compliance and growth that each council will face now and in the future. These discussions will include Iwi and all Mayors as it progresses. It should be noted that we still waiting on Government's position especially in regard to price setting or standardisation. Inevitably the discussions will come down to which councils will work together. At present we are taking an Horizons regional approach but there will be consideration by councils to look at splits within the Horizons region or to look outside our boundaries.

I know that three waters has become an everlasting story but work is progressing and we need to discuss our decisions with our community as they develop so where I have said that we will be responsible for our own destiny in the stopping of shared services, this may well be an intermediate step to the final direction the Government is pointing us in.

Last weekend was the Rangitikei Heritage Weekend for all the museums in our district. I am a volunteer at Marton so Saturday and Sunday mornings I, like many other Marton volunteers, were needed. However in the afternoons I visited all but one of the museums in our district. My apologies to Mangaweka – I intended to be there but ran out of time with all the travelling. I will try and remedy that in the future. All of our museums are different - Marton focusses on the cottage, stables and prison jail that we have and the archival section being incredibly strong, Bulls is the museum that is open more than any other museum in our district, always available during the day for the travelling public, and has continued to grow. They now effectively have 3 sites – the main museum, the stables behind it and are working in conjunction with the old Bulls Library. Taihape is a real favourite of mine, partly because so many of the old vehicles, tractors and implements parked out the back of the museum I seem to have personally used at some stage or another in my life. Do pop in and have a look at some stage, it's fascinating. For those who are not aware the Hunterville Museum quietly sits in beside and behind the café and I spent some time talking on the Sunday before they closed with a couple of volunteers there. I guess the key message is these are the real gems of our district and I thank the museums for being open and the number of people who went out of their way to see more than one museum over the weekend.

The Coalition Government, led in this case by ACT, have questioned the process around the appointment of Maori Wards within local authorities. As a sector, LGNZ have real concerns about the referendum process that we are going to be forced into undertaking. As such, it believes the Government's decision to remove decision-making from councils by mandating that polls be run on Maori wards and constituencies is an overreach on local decision-making when current legislation already requires councils to seek community views. LGNZ's position is that Maori wards should be treated like all other wards and that decisions should be made at the council level, and urges Government to reconsider its position and let local councils made decisions about appropriate representation arrangements in partnership with iwi and their communities. After circulation and discussion with Elected Members, we have signed the letter in support of LGNZ's position and refer to the attached document.

My congratulations to Paul Sharland being appointed to Council. As part of that process Paul has asked if he can be on the Assets/Infrastructure and Finance Committees so I am directly appointing him to those committees.

Tabled document – letter to Govt

Rural & Provincial

On 11 April the Rural & Provincial Councils met in Wellington. Normally I would see that as a priority engagement but this time it clashed with our own important Assets & Infrastructure and Policy & Planning Meetings. I compromised by travelling down late and missing some of the first day's sessions. My thanks to Mayor Helen Worboys for providing some of her notes to assist my explanations. These notes are as follows –

1. There was discussion around the increasing levels of aggression by people on social media and in person against staff and councillors. This is concerning and we need to support each other.
2. It is noted that the average New Zealand household pays \$2,900 in rates and \$37,000 in tax. Internationally this is an unusual balance. Councils are being asked to provide more and more services without increased budgets highlighting the need for financial funding reform. These reforms could include a return of GST on rates and a portion of the GST on district generated GDP. Other measures could include congestion funding and accommodation levies etc.
3. Councils collectively at the meeting were asked to rate their concerns and the help that they would need from Local Government. That rate is as follows for the first 3 areas –
 - a) To look at funding levels and financial sustainability
 - b) The need for a 4 year term for Councils and Government
 - c) City and regional deals as a way for engaging with Government
4. There was a discussion regarding Akona, the training arm of LGNZ, which was a chargeable function back to each Council that used it. It is now "free" to all members but the costs of LGNZ membership have been increased by 15% to cover it. At present there are several Councils who are now not members of LGNZ which is concerning.
5. There was a presentation by Matt Dooney, Minister of Tourism, who highlighted –
 - a) We need to prioritise the tourism spend and cut our cloth to match the available funds.
 - b) Tourism is our No.2 ranked export earner.
 - c) We need to look at how Government can support Councils to grow/promote tourism. New Zealand is 0.03% of global tourism.

Fast Track Consenting Bill – What it Means

- i) The driver for this is that large projects take too long to consent/permit. There are multiple avenues for litigation and duplication between regulatory authorities.
- ii) The Bill will –
 - a) Be a free-standing statute that does not rely on other Acts;
 - b) Have its own over-riding purpose (which seems to be economic gain);

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- c) Be a single process to obtain multiple environmental approvals, permissions, permits.
- d) Does not over-ride the Building Act.
- iii) Lists of projects will be in the Bill.
- iv) Limited rights of objection through appeal.
- v) Local Government will get opportunities to comment on the Bill.
- vi) Next steps for the Bill –
 - a) Has passed first reading 7 March
 - b) Submissions have now closed
 - c) Advisory panels to be appointed in the future and applications for Schedule 2A completed
 - d) Advisory panels will finalise the list of projects.

Concerns re the Bill –

1. Timeframes are tight.
2. Role of Council is threatened?
3. Environment takes a back seat?
4. The role of Iwi?
5. Timing and links to regional district plans will be challenging.
6. Who sits on the panel?

Drivers of increased costs for Local Govt and therefore rate increases - presented by Economist Brad Olsen

- Average Local Government rate increase last year were 9% reflected by significant increases in civil construction, the transport sector and especially bridge construction where rates had risen by 30%.
- A huge amount of spending in the sector is needed, the planned Local Government capital expenditure 2021-2031 is \$77.42b.
- Councils faced with higher interest rates and labour costs for authorities and wages has gone up 13% in the last three years.

Mayors Engagement

May 2024

1	<p>Attended monthly ELT meeting for Governor’s Q&A</p> <p>Attended Radio Interview re solar farms</p> <p>Attended Horizons Regional Council Oral Submission to Long Term Plan</p>
2	<p>Attended Manawatu-Rangitikei Federated Farmers 2024 AGM</p>
3	<p>Attended catchup with Chief Executive</p> <p>Attended fortnightly Economic Development meeting with staff</p> <p>Attended Zoom Call with MSD</p>
5	<p>Attended Taihape Netball Opening Day</p> <p>Attended Jets v Saints game in Palmerston North courtesy of Mayor Grant Smith</p>
6	<p>Attended catchup with Chief Executive</p> <p>Attended Zoom meeting Mayoral Taskforce for Jobs/MSD</p> <p>Attended weekly LTP meeting with staff</p> <p>Attended meeting with LGNZ President Sam Broughton & CE Susan Freeman-Greene</p>
7	<p>Attended Accelerate25 Meeting in Wellington including meeting with Minister Jones</p>
8	<p>Attended Opening of Mangahoe Reserve Bridge Opening</p> <p>Attended Bulls Community Committee Meeting</p>
9	<p>Attended Assets & Infrastructure Meeting</p>
10	<p>Attended catchup with Chief Executive</p> <p>Attended meeting with Minister Andrew Hoggard</p> <p>Attended annual interview meeting with Audit NZ</p> <p>Attended TUIA Wananga Powhiri with Nyssa Nepe at Rotorua</p>
11	<p>Attended working bee at Marton Museum</p> <p>Attended Turkington Women in Sport Aotearoa</p>
13	<p>Attended catchup with Chief Executive</p> <p>Attended weekly LTP meeting with staff</p>
14	<p>Attended Te Roopuu Ahi Kaa Workshop</p> <p>Attended meetings with ratepayers in Taihape</p> <p>Attended weekly meeting with Deputy Mayor</p>
15	<p>Attended meeting with Chief Executive</p> <p>Attended meeting with RDC and TIGL and Staff</p>
16	<p>Attended meeting with Chief Executive</p> <p>Attended meeting with Councillor Sharland</p> <p>Attended Council Meeting – LTP Deliberations</p>
17	<p>Attended relationship meeting with DIA</p>

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	<p>Attended Fortnightly Economic Development Meeting with staff</p> <p>Attended monthly RDC/Police catchup meeting</p> <p>Attended meeting with CE and Bryan Rendle re Otara Bridge</p> <p>Attended meeting with ratepayer in Hunterville</p>
19	Attended Museum Open Day in Marton, Bulls, Hunterville and Taihape
20	<p>Attended breakfast meeting with Mayor Helen Worboys</p> <p>Attended online MTFJ Governance Group meeting</p> <p>Attended Regional Relationship Meeting with NZTA</p> <p>Attended weekly LTP meeting with staff</p> <p>Attended Council Agenda meeting with staff</p>
21	<p>Attended NZ Tiny House Association online meeting</p> <p>Attended SLUI Advisory Group Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
22	<p>Attended catchup with Chief Executive</p> <p>Attended onsite meeting at Putorino Landfill with staff and Horizons</p>
23	<p>Attended Council Workshop</p> <p>Attended LGNZ Transport Forum online meeting</p> <p>Attended BA5 – SAJE Web Marton</p>
24	<p>Attended catchup with Chief Executive</p> <p>Attended Western Architecture Awards (Nga Awa Nomination) at Massey University</p>
26	Attended Pink Ribbon High Tea Fundraiser in Marton
27	<p>Attended catchup with Chief Executive</p> <p>Attended weekly LTP meeting with staff</p>
28	<p>Attended meeting with Taihape ratepayers</p> <p>Attended Taihape Playground Group Meeting</p>
29	<p>Attended Creative Communities Meeting</p> <p>Attended Hunterville Community Meeting to discuss Civil Defence Community Response Plan</p>
30	<p>Attended Finance/Performance Meeting</p> <p>Attended Council Meeting</p>
31	<p>To attend catchup with Chief Executive</p> <p>To attend fortnightly economic development meeting with staff</p> <p>Attend Talking Table at Taihape</p>

Attachments:

1. **NZTA Letter re consultation on Emergency Works FAR** [↓](#)
2. **Letter from LGNZ Mayors and Chairs on Maori wards and constituencies - May 2024** [↓](#)

3. Elected Member Attendance [↓](#)

Recommendation

That the Mayor's Report – 30 May 2024 be received

ITEM 8.1



44 Bowen Street
 Private Bag 6995
 Wellington 6141
 New Zealand
 T 64 4 894 5400
 F 64 4 894 6100
www.nzta.govt.nz

2 May 2024

Kia ora,

Emergency works investment policies consultation – seeking organisational feedback by 19 June 2024

One of the key challenges for NZ Transport Agency Waka Kotahi (NZTA) and approved organisations (AOs) in managing New Zealand’s land transport network is the impact of sudden events that damage transport infrastructure and require emergency works response and recovery activities.

NZTA needs to manage the National Land Transport Fund (NLTF) so that it can sustainably fund these emergency works in 2024-27.

In recent years, more frequent and intense weather-related events have put pressure on available funding for emergency works response and recovery.

Substantial Crown funding has been required for severe nationally significant weather events, such as Cyclone Gabrielle in the upper North Island in February 2023.

We’ve carried out a review of NZTA’s emergency works investment policies and funding assistance rates (FARs) with a goal of reducing the financial burden on the NLTF and providing greater funding certainty for AOs.

Proposed changes to emergency works investment policies, including work category 141 and the uneconomic transport infrastructure policy, are set out in our consultation document for Emergency works policies - review and consultation feedback from the sector. This can be read in full at: www.nzta.govt.nz/planning-and-investment/emergency-works-policies-review-and-consultation.

Key proposed changes to FARs and associated thresholds, include:

- changing the qualifying trigger for an emergency event attracting an enhanced FAR to a minimum frequency 1 in 20-year event, from the current 1 in 10-year event.
- reducing the enhanced FAR from normal FAR +20% to normal FAR +10%.
- restricting provision of a bespoke FAR (i.e., greater than an enhanced FAR) to only those extreme events for which Crown funding is made available.

The proposed FAR changes would take effect on 1 July 2025 to allow AOs time to adapt to these changes.

Other changes to make the policies clearer and easier to interpret, and better aligned with legislative requirements are proposed to take effect on 1 July 2024.

Your organisation's feedback is sought on the proposed changes. This feedback will help us finalise proposals for NZTA Board and managerial endorsement.

Please send feedback to EmergencyWorksReview@NZTA.govt.nz by **19 June 2024**.

If you have any questions, please contact your NZTA Investment Advisor or Director of Regional Relationships or email EmergencyWorksReview@NZTA.govt.nz

Ngā mihi



Nicole Rosie
Chief Executive - NZTA



20 May 2024

Rt Hon Christopher Luxon

Hon Simeon Brown

Hon Tama Potaka, Minister for Māori Crown Relations: Te Arawhiti

Rt Hon Winston Peters, Leader, New Zealand First

Hon David Seymour, Leader, ACT

Kia ora Prime Minister, Ministers, and party leaders

Changes to Māori ward and constituency poll provisions

Local Government New Zealand and the Mayors and Chairs that have signed this letter are opposed to the changes the Coalition Government is proposing to Māori ward and constituency poll provisions.

The Government's decision to remove decision-making from councils by mandating that polls be run on Māori wards and constituencies is an overreach on local decision-making when current legislation already requires councils to seek community views. We are disappointed this is in contrast with the commitments the Government made during the election campaign to empower local government to make decisions about its own communities.

Our position – a position that has been held by Local Government New Zealand since 2018 – is that Māori wards and constituencies should be treated like all other wards and that decisions should be made at the council level. Polls aren't required on any other wards or constituencies, and requiring them will add increased costs to councils.

We are concerned that the Government's decision is a distraction from the hard work that councils are doing to deliver infrastructure and keep costs down for their communities. It also undermines the important contributions that Māori are making to local government.

We urge the Government to reconsider its position and leave it to local councils to make decisions about appropriate representation arrangements in partnership with iwi and their communities.

Ngā mihi nui

Local Government New Zealand
Level 3, 3 Eva Street Te Aro Wellington
6011 // PO Box 1214 Wellington 6140 //
Aotearoa New Zealand // lgnz.co.nz



Mayor Sam Broughton
President
Local Government New Zealand

Mayor xx
xx Council

Chair xx
xx Council

Local Government New Zealand
Level 3, 3 Eva Street Te Aro Wellington
6011 // PO Box 1214 Wellington 6140 //
Aotearoa New Zealand // lgnz.co.nz

ITEM 8.1 ATTACHMENT 3

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Date	Meeting	HWTM	Wilson	Calkin	Carter	Dalgety	Duncan	Hiroa	Lambert	Loudon	Maughan	Sharland	Raukawa	Wong	Notes
156	28-Mar-24	Council Meeting	PR	PR		PR	PR	AP	PR	PR	PR	AP		PR	PR	
157	4-Apr-24	Turakina CC	PR			PR										
158	8-Apr-24	HRWS	PR				PR			PR		AT				
159	9-Apr-24	TRAK Meeting	PR					AP								
160	9-Apr-24	Ratana CB	CB						PR							
161	10-Apr-24	Taihape CB	PR					AP							PR	
162	10-Apr-24	Marton CC	CB	PR									PR			
163	11-Apr-24	PPL Meeting	CB	PR			AT	PR	PR	PR			PR		AT	
164	15-Apr-24	Hunterville CC	CB				PR			AP						
165	18-Apr-24	LTP Hearings	PR	PR		AP	PR	PR	PR	PR	PR			PR	PR	
166	24-Apr-24	Sport NZ RTF	PR	PR										PR		
167	24-Apr-24	Finance/Performance	PR	PR		AP	PR	AT			PR	PR			PR	
168	24-Apr-24	Council Meeting	PR	PR		AP	PR	PR	PR	PR	PR	PR	PR	PR	PR	
169	8-May-24	Bulls CC	PR			AP								PR		
170	9-May-24	AIN Meeting	PR	AP		AP	PR	PR		PR	PR	PR			PR	
171	14-May-24	TRAK Workshop	PR						PR					PR		
172	16-May-24	Council Meeting	PR	PR		AP	PR	PR	PR	PR	PR	PR	PR	PR	PR	
173																
174																
175																
176																
177																
178																
179																
180																
181																
182																
183																

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [this indicator is no longer used]	ZM

9 Chief Executive’s Report

9.1 Chief Executive's Report - May 2024

Author: Carol Gordon, Deputy Chief Executive

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

1.1 This report provides Elected Members with an update on key activities across the organisation.

2. Events Held Across the District at Council’s Facilities – April 2024

2.1 5 April 2024 – Taihape Area School Careers Expo 2024 - Taihape Memorial Park - Field 1, Grandstand

2.2 5 - 7 April 2024 – Marton Harvest Festival – Marton Wilson Park – All fields and facilities

2.3 13 April 2024 – Wedding ceremony – Marton Park – Rose Gardens

3. Staff Movements

3.1 In April, we welcomed the following employees to RDC:

- Pieter Haasbroek, Senior Project Manager
- Birendra K C, Engineering Advisor

3.2 There were two staff exits in April:

- Russell Smith, Team Leader Parks and Reserves
- Adina Foley, Group Manager Capital Projects

4. Health, Safety and Wellbeing Dashboard

4.1 Dashboard for April 2024 is attached (Attachment 1).

5. External Submissions

5.1 Current and Closed Consultations:

5.1.1 All submissions made to other organisations are provided on Council’s website - [Submissions made to other Organisations: Rangitikei District Council](#).

Name of Initiative	Agency engaging	Due Date	Description
Review of the 2050 Emissions Target	Climate Change Commission	31 May 2024	At the same time as the review of emissions budgets, the Commission must provide independent expert advice on whether any changes should be made to New Zealand’s legislated 2050 targets. These could be changes to

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Name of Initiative	Agency engaging	Due Date	Description
			<p>what the targets are, what gases they apply to, when the targets have to be met by, and how much can be met in New Zealand or paid for overseas.</p> <p>Council does not intend to submit.</p>
<p>Privacy Amendment Bill</p>	<p>Parliament Justice Committee</p>	<p>14 June 2024</p>	<p>Proposed to add a new information privacy principle (IPP 3A) requiring imposing an agency to notify an individual of a range of matters when collecting the individual’s information indirectly (i.e. from a source other than from the individual concerned), including the name and address of the agency, the purposes for which the information is being collected, and the rights of access to, and correction of, the information.</p> <p>Taituara are submitting on this and Council intends to support their submission.</p>
<p>Public consultation on modernising approach to the 2028 Census</p>	<p>Stats NZ</p>	<p>18 June 2024</p>	<p>Between 8 May and 18 June 2024, StatsNZ is conducting a public consultation on ‘Modernising our approach to the 2028 Census’, seeking feedback on how to do a population census in the future. Webinars are available on 21 May, 24 May and 6 June.</p> <p>Staff may attend a webinar to understand this more.</p>
<p>Emergency works policies - consultation and review</p>	<p>NZTA Waka Kotahi</p>	<p>19 June</p>	<p>Reviews the emergency works investment policies, including funding assistance rates (FARs) relating to work categories 141 – emergency works and 140 - minor works.</p>

Name of Initiative	Agency engaging	Due Date	Description
			Council will be making a submission on this.
Residential Tenancies Amendment Bill	Parliament Social Services and Community Committee	3 July 2024	<p>Proposed changes to the Residential Tenancies Act include:</p> <p>changes to rules around notice periods, periodic tenancies, and tenancy terminations.</p> <p>introduction of a ‘pet bond’ and pet consent rules</p> <p>minor and technical amendment to improve the clarify and effectiveness of the law.</p> <p>Staff still to assess whether we need to submit on this.</p>

5.2 Upcoming Consultations:

Name of Initiative	Agency engaging	Likely timing	Description
Earthquake-prone buildings review	Building and Construction	Initial TOR due May 2024 Bill expected to be passed by the end of 2024	<p>The Government is bringing the earthquake-prone building review forward, extending the deadline for remediations by four years. A review had been scheduled for 2027, and this will be brought forward.</p> <p>Once the consultation has been announced staff will review it.</p>
Local Water Done Well Bill	TBC	TBC	The first of two projected bills giving effect to Local Water Done Well, this will focus on the proposed service delivery plans.
New National Policy Statement for Freshwater Management	MfE / Board of Inquiry	TBC	Cabinet has agreed to replace the National Policy Statement for Freshwater Management 2020 (NPS-FM) ‘to better reflect the interests of all water users.’

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Name of Initiative	Agency engaging	Likely timing	Description
Resource Management Act Amendment Bill	MfE	This Year	Bill to change the hierarchy of obligations created by Te Mana o Te Wai in the NPS Freshwater.
Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill	Parliament Justice Committee	TBC	This Bill repeals the Māori wards legislation of the previous Government and reinstates the poll provisions for establishing Māori wards. The changes will bring back the 5% threshold for petitions calling for a binding poll. Council will provide a submission on this.

6. Update from New Zealand Geographic Board

- 6.1 In early May Council received advice from the NZ Geographic Board that they accepted the proposal to alter Rangitikei District to Rangitīkei District (i.e a macron is inserted about the second “i”). This means this proposal will be notified for one month’s consultation beginning 6 June 2024.
- 6.2 The process will open with notification in the New Zealand Gazette, then will be notified online on the Toitū Te Whenua LINZ website, its social media, in national and local newspapers and a general a media release. The notification will invite submissions - whether supporting or objecting to the proposal. Objecting submissions can propose alternative names.
- 6.3 If the proposal receives only supporting submissions, or no submissions at all, then the final determination would be made by the Board Chairperson as soon as practicable after the closing date, and a request made to the Governor General to amend the Council’s name in the LGA 2002.
- 6.4 If objections are received, the Board will consider whether to uphold or reject them at its meeting on 15 October 2024. Should the Board receive objections and reject them, then the Board would need to report its decision to the Minister for Land Information, and they would make the final determination by confirming, modifying, or rejecting the Board’s decision.
- 6.5 Council will support this consultation on its own media channels and website page. The Board requested Council notify Te Roopuu Ahi Kaa, which has been done. Staff will also notify Te Rūnanga o Ngā Wairiki Ngāti Apa.

7. Update on Council Owned Buildings - Broadway / High Street, Marton

- 7.1 We have sought proposals from 3 Real Estate Agents providing them with information relating to the financial and non-financial considerations. Only 1 proposal expressed interest in this.

- 7.2 We intend on appointing the agent in June and require a small increase to the previously approved \$25,000 for disposal costs. The increase is to cover higher than anticipated sale commission rates and marketing fees. The main reason for the higher fees is to market the properties to a much wider audience and the work required to partner with potential buyers so they can satisfy the financial and non-financial considerations.
- 7.3 The total budget required is \$36,500 representing an increase of \$11,500 from the original resolution and can be covered through existing budgets.

8. Contract 1121 Road Pavement Marking Contract Rollover

- 8.1 Contract 1121 for Road Pavement Marking activities was tendered to the open market in April 2021. A Tender recommendation report was presented to the Assets and Infrastructure meeting on 27 May 2021 and Contract 1121 was awarded to Roadrunner Markers LTD for a term of 3 + 3 + 3 years. The first 3 year term ends on 30 June 2024 and is now due for a rollover into the second 3 year term. The contractor has achieved all performance measures and complies with all conditions for an automatic rollover. The proposed resolution at the end of this report requests Council confirm the rollover for the second 3 year term. Refer to Recommendation 2 below.

9. Esbigh’s Eatery (Bulls Fish & Chip Shop) – Request for Fee Waiver and Compensation

- 9.1 Mr Mark Esdot owner of Esbigh’s Eatery (Bulls Fish & Chip Shop) has been disputing a Council account for the Annual Verification Visit Fee for his business dating back to March 2023. Attached is the latest correspondence from Mr Esdot to the Chief Executive (Attachment 2).
- 9.2 Mr Esdot had been offered the opportunity to present his issues to Council at public forum but declined this offer, due to not having staff to cover his premises, he further advised he was happy for his email to be tabled to Council.
- 9.3 As background information, the outstanding debt had been placed in the hands of Council’s debt collection agency to pursue. Mr Esdot escalated the matter to the Chief Executive to investigate and it was acknowledged that the fee was unusually high due to a new staff member undertaking the work and under his delegation, Mr Ross agreed to waive 50% of the fee, resulting in an amount remaining payable of \$315. Mr Esdot continues to dispute the account making claims of distress and damages and requesting compensation of \$10,000. The reason given for seeking a claim for distress and damages is that there were minor administration errors made when issuing the account(s), which were rectified when they were identified. Refer to Recommendations 3 and 4 below.

10. Long Term Plan (LTP) Submission Items

- 10.1 At the deliberations on submissions to the LTP meeting in April three items required staff to bring back comment to this meeting, these are covered below:

1. Uniform Annual General Charge (UAGC)

As part of deliberations on the 2024-34 Long Term Plan, Council resolved “That Council consider the level of the UAGC as part of the Long Term Plan.”

The UAGC is proposed to be set at \$666.98 per annum, assessed on all rating units as a fixed amount per SUIP. The UAGC was not specifically consulted on as part of the 2024-34 Long Term Plan process, however, a small number of submissions

requested a change to the UAGC to decrease the overall rates burden on rural properties.

Officers have sought legal advice on the process for amending the UAGC at this stage in the Long Term Plan development cycle. This advice stated that *“there is always some potential for proposals to change based on the feedback received, but care needs to be taken to ensure that those decisions are within the bounds of what could have been expected by the community, and that procedural fairness is maintained.”*

The legal advice notes that *“The key issue with making a change now, without any further consultation (even for a minor change), is that the community may consider it has been deprived of an opportunity to make submissions on the UAGC – based on the absence of any mooted change in the LTP CD. As the Council consulted on the UAGC through the previous LTP process, there could also be an expectation that it would consult now, if changes were to be made.”*

Further to this, any changes to the Long Term Plan would also need to go through the audit process. Based on these considerations, Officers recommend that the UAGC is reviewed as part of the 2025/26 Annual Plan process.

2. Toilet Facilities at Walker Park, Bulls

Walker Park is situated on the corner of State Highway Three and Taumaihi Street. It has some playground equipment, public art, and a shelter with a picnic table, as well as other picnic tables and green space. It's proximity and visibility to the highway encourages travellers to stop, and the area is well-used by both locals and visitors.

While the park is located reasonably close to the public toilets near the BP Service Station, the volume of traffic and lack of pedestrian crossing do not make these toilets easily or quickly accessible.

An estimate for a Single Pan, Mono Pitch Roof Permaloo unit including delivery and installation is \$93,000 - \$105,000 excluding GST. A recommendation is included below, Refer to Recommendation 5.

3. Nga Iwi o Mokai Patea Services Trust (Mokia Patea Services) in relation to their Taihape Wellness Project – request for assistance to maintain the grounds and gardens as a joint venture

As the request is asking for consideration of this for Year 2 of the LTP, this will be considered as part of the 2025/26 annual plan process where the potential additional cost will be provided.

10.2 Shared Services update

- (a) All transitioning staff were provided employment agreements for them to consider on Friday, 17 May at a meeting in the Council Chamber. It is anticipated that a full workforce will be on board on 1 July 2024. RDC's usual formal welcome and onboarding process will take place once the staff have commenced.

10.3 Roading Contract Update

- (a) Following NZTA Waka Kotahi agreement to Council's Procurement Strategy staff have been working with a roading provider to reach an agreement for the delivery

of the roading functions by 1 July 2024, a separate paper is included in the public excluded section of this agenda.

10.4 Cooks Wall

- (a) Quotes have been sought for this work, an update will be provided at a subsequent meeting.

11. Write off of Old Debts

11.1 Officers have identified the following two debts that they recommend be written off:

- (a) Mokai Gravity Canyon \$22,785.50 (plus GST)
- (b) Land Information New Zealand (LINZ) \$28,023.85 (plus GST)

11.2 The Mokai Gravity Canyon debt is mainly unpaid rent from 2016. The company was placed into liquidation in 2020 - the Liquidators Final Report stated that 'No funds were recovered for the benefit of creditors'. Refer to Recommendation 5 below.

11.3 The LINZ debt relates to disputed excess water rates for 27 Rauma Road (Ex Taihape Area School) caused by water leaks in 2019. At the time there was a dispute over who was liable for these charges, with one party claiming that, as Council was the current tenants of the property, the charges were the responsibility of Council. Council then advised the property manager that the leak was caused by a section of pipe used by a different tenant (Ministry of Education). A plumber subsequently advised that the leak was from a different source – meaning that the Ministry of Education was not liable for these charges. Refer to Recommendation 6 below.

11.4 Council offered to 'split the costs' in September 2019. In October 2019 Council's in-house legal advisor advised that he thought the costs probably belong to RDC. This matter has been idle since and Officers are now Recommending they be written off.

11.5 Council's Delegations Register provides the CEO the delegation to write off unrecoverable debts up to a maximum of fifteen thousand dollars (\$15,000) in any one case.

12. Financial Implications

12.1 Financial implications relate to the potential for toilet facilities at Walker Park; write-off of debt; and fee waiver sections of this report.

13. Impact on Strategic Risks

13.1 The strategic risk 'Trust and confidence is tarnished' is a relevant strategic risk for the consideration of the UAGC. There is a potential reputation risk if Council makes a change to the UAGC as part of the 2024-34 Long Term Plan (without further consultation) that the community could not have reasonably foreseen.

14. Mana whenua implications

14.1 Mana whenua implications relate to the update from New Zealand Geographic Board section of this report, noting iwi have been directly involved in the discussion on this.

15. Statutory Implications

15.1 The statutory implications associated with changes to the UAGC have been briefly outlined in the commentary above. Consideration needs to be given to the requirements

of Sections 101, 103, 93C of the Local Government Act 2002 and Council's Significance and Engagement Policy.

16. Decision Making Process

16.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **HSW Dashboard April 2024** [↓](#)
2. **Email - M Esdot** [↓](#)

Recommendation 1:

That the Chief Executive's Report – May 2024 be received.

Recommendation 2:

That Council approves the rollover of Contract 1121 – Road Pavement Marking to the current contractor Roadrunner Markers LTD for the second 3 year term from 1 July 2024 to 30 June 2027.

Recommendation 3:

That Council agrees / does not agree [delete one] to grant Mr Esdot a 100% waiver (\$315) on his annual verification visit fee;

Recommendation 4:

That Council agrees / does not agree [delete one] to provide financial compensation to Mr Esdot to the value of \$_____.

Recommendation 5:

That in relation to toilet facilities at Walker Park Council agrees to increasing the 2024/25 funding allocation in the facilities budget, by between \$93,000 - \$105,000; or

Asks staff to consider this as part of the 2025/26 Annual Plan.

Recommendation 6:

That Council agrees / does not agree [delete one] to write-off the outstanding debtor balances for Mokai Gravity Canyon of \$22,785.50 (excl gst).

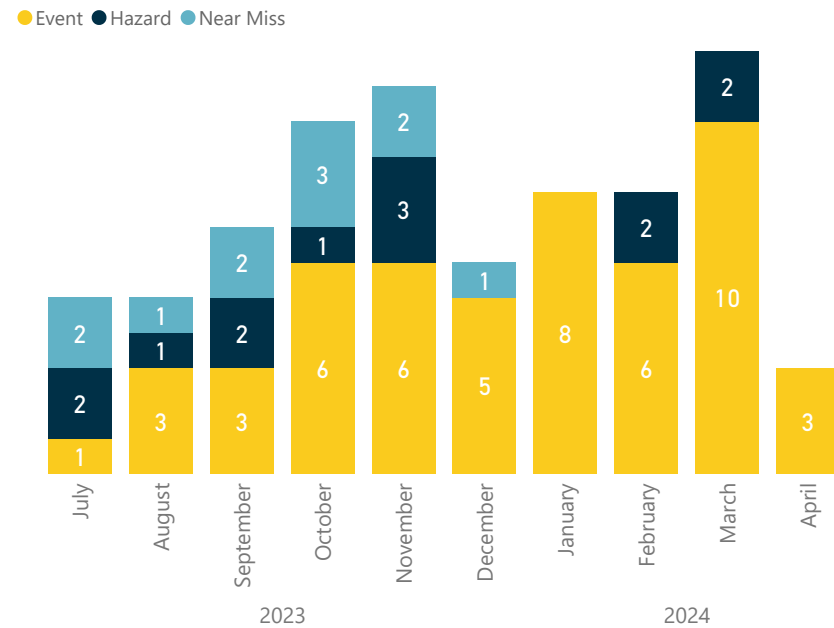
Recommendation 7:

That Council agrees / does not agree [delete one] to write-off the outstanding debtor balances for LINZ of \$28,023.85 (excl gst).

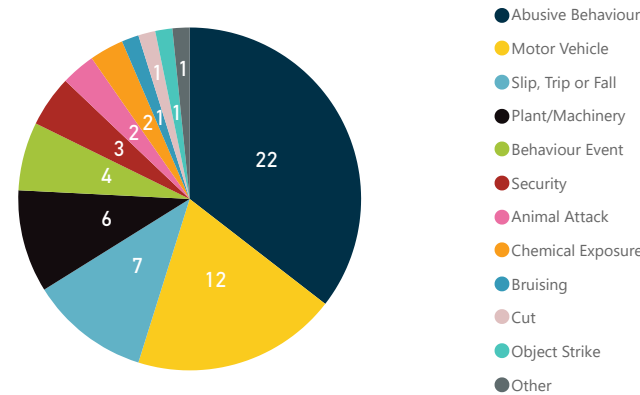


RDC Health and Safety Dashboard April 2024

Events, Hazards and Near Misses 01 July 2023 to date



Event/Near Miss Category 01 July 2023 to date



Wellbeing News

Winter Fire Safety Precautions.

Every year as winter rolls in Fire and Emergency NZ see a significant increase in house fires, to help prevent these events they suggest the following:

- **Keep heaters at least 1 metre away from all surrounding surfaces**, plug heaters directly into a wall socket not a multiplug and don't dry clothes or other items on the heater.
- **Indoor Fires** – remember to clean your fireplace and chimney before you light your first fire of the season, empty ashes into a metal bucket place outside away from structure and pour cold water onto the ashes. Ashes can take up to 5 days to completely cool.
- **Electric blankets** – get these tested annually, ensure cords and controls are not twisted and the blanket lies flat on the bed. Do not place heavy objects on the bed whilst the blanket is in use.
- **Finally, change your batteries in your smoke detectors.**

For more information check out FENZ Winter Fire Safety page

Protect yourself (and others) on the road this winter.

The AA has the following tips to assist drivers stay safe during the winter months:

- Drive more slowly than usual and increase your following distance.
- Avoid sudden braking or sharp turns as these can cause skidding.
- Watch for shady areas on the road on cold days, as ice will form faster and linger longer in these spots.
- Dip your headlights on foggy, snowy, or very cold days.

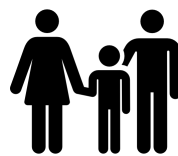
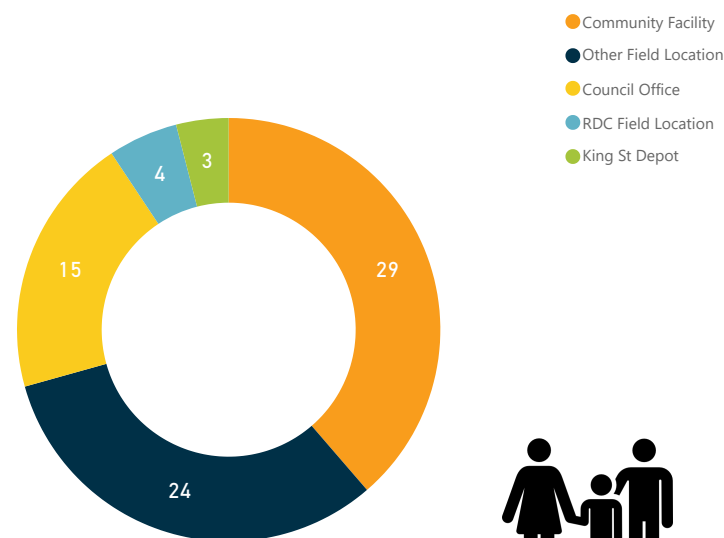
For more information check out the AA Motoring page – Winter Driving techniques

Summary of Month

3 Events
0 Notifiable Incidents
0 Notifiable Illness/Injuries

0 Near Misses
0 Hazards

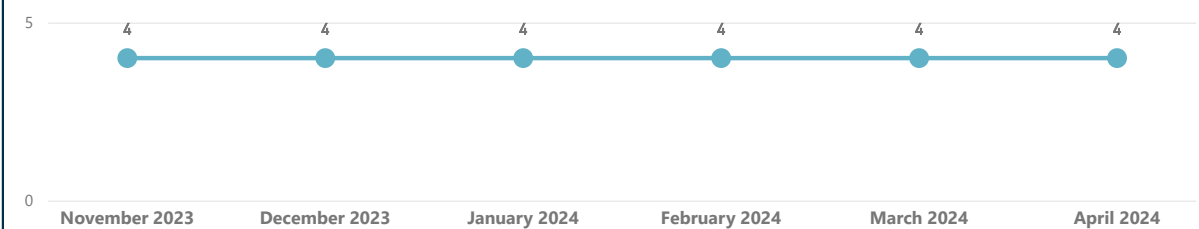
Location Events, Hazards and Near Misses



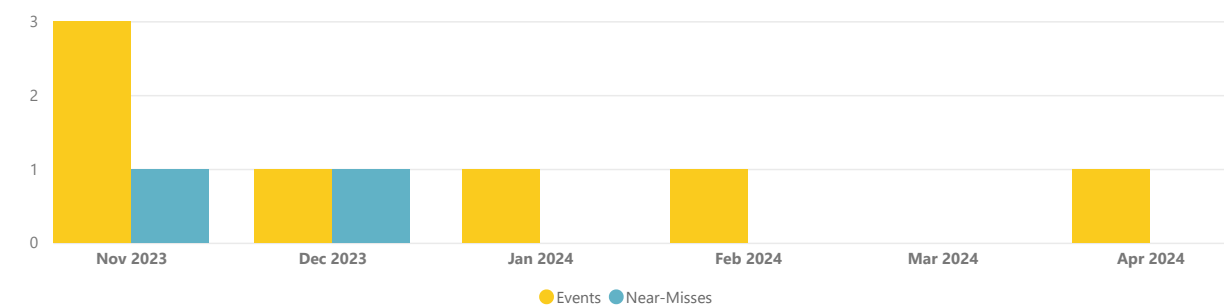
Average Driver Ratings

Ratings from E-Road Dashboard (Overspeed / Harsh Braking & Harsh Acceleration Events)

52% Completed Driver Safety Training



Vehicle Incidents



ITEM 9.1
ATTACHMENT 2

Carol Gordon

To: Karen Cowper
Subject: RE: Esbighs Eatery - Mark Esdot

From: Mark Esdot <esdotia@gmail.com>
Sent: Tuesday, February 27, 2024 12:46 PM
To: Kevin Ross <Kevin.Ross@rangitikei.govt.nz>
Subject: Re: Esbighs Eatery

Hi Kevin

LOL you're an idiot.

THE DEBT IS IN DISPUTE. You even admitted your screwed up Think Monkey

I won't be communicating with your debt collectors, so you're wasting your time.

The offer stands \$5000 in damages from you, and write off the debt .

And for fun lets says Payment by 31st of March,

Account number is
Esbigh eatery
ANZ 06 629 0875066 00

Email me once the payment has been made.

ME

Esbighs Eatery,
1 Criterion Street
Bulls
ph 06 322 0255

Website: www.esdot.co.nz
www.esbighs.nz

Facebook:
<https://www.facebook.com/Esbighs>
<https://www.facebook.com/DenBEairy>



On Tue, 27 Feb 2024 at 12:04, Kevin Ross <Kevin.Ross@rangitikei.govt.nz> wrote:

Good morning Mark

Thank you for your email. I'm sorry we have not been able to reach a resolution.

Your debt will be placed back in the hands of our debt collection agency on 31 March.

It is your right to pursue legal avenues if that is your wish.

Ngā mihi

Kevin Ross – Chief Executive

From: Mark Esdot <esdotia@gmail.com>
Sent: Monday, February 12, 2024 9:59 AM
To: Kevin Ross <Kevin.Ross@rangitikei.govt.nz>
Subject: Re: Esbighs Eatery

Thank you for your response.

And your confirmation of misrepresentation.

I'll await the clarification of the amount of remedy. In thinking it should be starting around \$5000.

Covering the work I have put in plus the stress and frustration I have had to deal with.

I feel this should also instigate a public investigation, as I'm sure other businesses have had similar issues.

Would you like to start this independently or shall I communicate with the commerce commission.

Should this need to be taken further then obviously your organization will also be liable for legal fees and other costs incurred.

Mark Esdot

Owner

On Mon, Feb 12, 2024, 9:21 AM Kevin Ross <Kevin.Ross@rangitikei.govt.nz> wrote:

Good Morning Mark

Thank you for your email.

While I accept we may not have handled this matter as well as could be expected, I see no other way forward than this remaining a debt.

Ngā mihi

Kevin Ross

Chief Executive

From: Mark Esdot <esdotia@gmail.com>
Sent: Thursday, February 1, 2024 10:52 AM
To: Kevin Ross <Kevin.Ross@rangitikei.govt.nz>
Subject: Re: Esbighs Eatery

Hi Kevin

Thank for looking at your fees.

As this has taken so long and i have been mucked around, for almost a year, I feel it only legally fair that some form of compensation be due.

Clearly there is a legal case to be made. So ill leave it in your hands to fix it.

RDC clearly has a lot of either retraining or training that has to occur as this was not a mistake this was legal misrepresentation. and the actions of the staff dealing with this has been deliberate and legally ignorant.

I await confirmation of your compensation amount.

Mark Esdot

Esbighs Eatery,
1 Criterion Street
Bulls
ph 06 322 0255

Website: www.esdot.co.nz
www.esbighs.nz

Facebook:

<https://www.facebook.com/Esbighs>
<https://www.facebook.com/DenBEairy>



 Virus-free. www.avast.com

On Thu, 1 Feb 2024 at 09:46, Kevin Ross <Kevin.Ross@rangitikei.govt.nz> wrote:

Good Morning Mark,

I have completed the review of your file and spoken to staff.

I apologise that it has taken time and a lot of back and forth to get, what I hope is a resolution for you.

ITEM 9.1 ATTACHMENT 2

Firstly, we accept that we incorrectly charged you twice for the Annual Registration Fee (\$225) and confirm this has been reversed and that you have settled this account.

With regards the Verification (Inspection) Fee for your premises (\$636), on reflection it does appear this charge is inconsistent with previous years.

As per my delegation as Chief Executive I have the ability to waive 50% of this fee, reducing the total to \$318 remaining payable.

Mark, I sincerely hope this reduction enables the matter is brought to a close.

I look forward to your favourable response.

Ngā mihi

Kevin Ross – Chief Executive

----- If you have received this email and any attachments to it in error, please take no action based on it, copy it or show it to anyone. Please advise the sender and delete your copy. Thank you. -----

----- If you have received this email and any attachments to it in error, please take no action based on it, copy it or show it to anyone. Please advise the sender and delete your copy. Thank you. -----

----- If you have received this email and any attachments to it in error, please take no action based on it, copy it or show it to anyone. Please advise the sender and delete your copy. Thank you. -----

10 Reports for Decision

10.1 Certificate of Exemption - Remote Camping Grounds

Author: Sheryl Srhoj, Manager - Community Property

Authoriser: Gaylene Prince, Group Manager - Community

1. Reason for Report

- 1.1 The purpose of this report is to seek Councils approval to grant the current operators of the Mangaweka and Scotts Ferry campgrounds a Certificate of Exemption (under clause 14(3) of the Camping Ground Regulations 1985)

2. Context

- 2.1 Clause 14(3) of these regulations allows for a local authority to grant a Certificate of Exemption to an operator of a "remote campsite" to be exempt from any of the requirements of these regulations.
- 2.2 A "remote campsite" means a camping ground in a National Park, State Forest, State Forest Park, or Public Reserve, or on Crown Land, usually without any facilities whatsoever, although some sites have minimal services.
- 2.3 Mangaweka and Scotts Ferry camping grounds are classified as remote campsites and their Certificate of Exemptions are due for renewal.
- 2.4 Remote Campgrounds do not have to meet the Campground Regulations, regarding facilities offered, e.g., cooking places, laundry facilities, and lighting, but are still audited by staff "to ensure they are maintained in a clean and sanitary condition".
- 2.5 The facilities at these two campgrounds are very basic, with toilet and shower amenities. The Scotts Ferry custodians have supplied a washing machine.
- 2.6 A large number of campers who stay at these campgrounds have self-contained caravans or motor homes.

3. Financial Implications

- 3.1 There are no financial implications.

4. Mana Whenua Implications

- 4.1 There are no known mana whenua implications relating to this report.

5. Statutory Implications

- 5.1 Due to the Mangaweka and Scotts Ferry campgrounds being designated as remote campsites, there is a requirement that a Certificate of Exemption be approved by Council.
- 5.2 A Certificate of Exemption shall have effect for such period of time as the Council specifies.

6. Conclusion

ITEM 10.1

- 6.1 Both camping grounds are audited six monthly for safety and hygiene by the Property Team.
- 6.2 Both campgrounds, being located on Reserve land, meet the requirements for remote campground status.
- 6.3 Council officers suggest an exemption to 30 September 2027 to align with the Mangaweka Campground lease documentation (as the Certificate of Exemption is issued to the operator of the campground).

7. Decision Making Process

- 7.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Recommendation

That Council grants a Certificate of Exemption (under clause 14(3) of the Camping Ground Regulations 1985) to the current operators of the Mangaweka, and the Scotts Ferry camping grounds (both of which are designated as remote camping grounds) from 1 May 2024 to 30 September 2027.

11 Reports for Information

11.1 Project Management Office Report – May 2024

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Kevin Ross, Chief Executive

1. Reason for Report

1.1 This is a monthly report on the most significant projects (based on budget) currently being delivered by Council's Project Management Office (PMO).

2. Notes for the Report

2.1 The colours in the attachment (Attachment 1) follow a traffic light system of **red**, **orange** and **green** to indicate health of the *overall project* as well as health in the categories: *H&S, Programme, Cost, Quality and Top 5 Risks*.

2.1.1 **Green – no / low concerns**

2.1.2 **Orange – some concerns**

2.1.3 **Red – significant concerns**

2.2 The top 5 risks are included in the report; further risks and their mitigations can be found in the work plan for each project. The risks are identified and are all actively managed by the PMO office, and the Project Manager assigned to the project. The risks get updated and new ones added when they have been identified. Any new risks that raise concerns will be brought back to Council as an update in the PMO report.

3. Key Highlights from Current Projects

Wastewater Projects

3.1 Marton to Bulls Wastewater Centralisation

3.1.1 A dedicated project group, in close collaboration with RDC, iwi, planners and specialists have been diligently working to formulate a comprehensive solution. This collective effort is crucial in lodging consent with Horizons Regional Council.

3.1.2 A workshop, involving all parties, is scheduled for 28, 29 April. This will play a pivotal role in formalising a long list of solutions and options.

3.1.3 Work is currently focused on the design for the remaining three stream crossings for the pipeline. We anticipate confirming the foundations and estimating the build cost within the next month.

3.2 Rātana Wastewater discharge to land

3.2.1 Further specialists for the consenting pathway have been engaged.

3.2.2 Horizons Regional Council are still processing the amended application that reflects our Section 92 response to their expert questions. While no formal decision on notification has occurred, indications are although significant consultation has occurred between stakeholders on this wastewater to land project, Horizons are likely to publicly notify this application.

3.2.3 Staff met with representatives of Ministry for Environment in early May regarding the co-funding and land covenants as part of the three-way agreement between MfE, Horizons and RDC. MfE have confirmed the residual funds will be paid from MfE to Council this financial year, based on two milestones under a new agreement to be signed, covering:

- Contribution towards the confirmed purchase of the land required and covenants on using this land in accordance with the Resource Consents granted
- Contribution towards to the consenting costs for the discharge, design of the transfer pipeline, land survey, easements, and transfer pipeline components.

3.3 Taihape Papakai Wastewater Pump Station

3.3.1 Final site cleanup and installation of security fencing are currently underway. Project completion documentation will be finalised next week.

3.4 Taihape Wastewater Treatment Plant Membrane Upgrade

3.4.1 The new membrane cartridges and altered flow process have resulted in significant improvements to the wastewater effluent quality. In the excerpt below, the E-Coli count has reduced to less than 10, from a pre-treatment level of over 24500 MPN/100ml (MPN = most probable number). Guaranteed Flow Systems are installing the final part of the contracted upgrade – an inlet screen system, during May, which will reduce the risk of floatable material entering the treatment process.

3.4.2 These process improvements however do not address the non-compliances with the Resource Consent that relate to discharge flow volumes, which have been the reason for recent enforcement action by Horizons. Council is still working through re-consenting options, however a programme to materially reduce infiltration and inflow in 2024-25 is required to reduce the risk of further enforcement action.

Water Projects

3.5 Marton Water Strategy

3.5.1 The production is now completed. Staff have been working with a lawyer to prepare the contract document which is in the draft stages. Staff have also engaged a peer review consultant to review the treatment process. A trial plant is expected to be delivered to site during the week of 20 May 2024. This plant should provide a clear picture of the expected outcomes from the new system, in terms of treatment efficacy and the volume & make-up of the waste stream.

3.5.2 An application for additional power has been lodged with PowerCo and awaiting a response. In the meantime, staff have proceeded to procure the switchboard to avoid potential delays.

3.5.3 Staff are working to appoint a consultant to design how the two bores will interact with each other.

3.5.4 A demolition contractor is expected to be appointed in the coming weeks.

3.5.5 Staff have been working with a consultant for the resource consent application and are in the process of collating documents to justify the requested volume. Staff anticipate this application to be ready for submission in about two weeks.

3.5.6 Staff have had an initial engagement with iwi during which they were advised that the waste stream from the new system will be far cleaner than the existing one. Given a choice, iwi would not be keen on letting the waste stream straight into the Tutaenui stream.

Community Facilities

3.6 Marton Offices and Library

A draft Project Work Plan is attached (Attachment 2) for Council's approval to proceed with this project. Refer to Recommendation 2 below.

3.7 Taihape Town Hall and Library Redevelopment

A separate item is included on within the public excluded agenda for the May Council meeting.

4. Miscellaneous

4.1 Scotts Ferry

4.1.1 Staff have arranged a meeting in early June at Scott's Ferry with the Volunteer Fire Department to discuss the operate of the pump station and the potential use of a tractor instead of automation.

4.2 Taihape Hautapu Bridges

4.2.1 Stage 1 Groundworks for five bridge towers, anchors and wind anchors placed in concrete have been completed late April in accordance with Horizons Resource Consent conditions schedule. Each of the five bridge towers, anchors and wind anchors were dug out, poles and concrete retaining cages placed and measured to spec before the approval from the designer to pour concrete. Pictures taken throughout the process and have been attached (Attachment 3).

4.2.2 Stage 2 Construction of bridges will resume in June with assistance from the NZ Army.

Attachments:

1. **PMO Update - May** [↓](#)
2. **Project Work Plan - Marton Office and Library - May 2024** [↓](#)
3. **Taihape Hautapu Bridges** [↓](#)

Recommendation 1

That the report 'Project Management Office Report - May 2024' be received.

Recommendation 2

That Council approve the Project Work Plan for the Marton Office and Library Redevelopment as amended / without amendment [delete one].

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (May Update)
Wastewater														
<p>Marlon to Bulls Wastewater Centralisation</p>	<p>The purpose of the project is to improve the current Marlon and Bulls wastewater network to become efficient, effective, and reliable wastewater collection, treatment and disposal services in a culturally sensitive and environmentally responsible manner that meets evolving regulatory requirements and ongoing sustainable compliance.</p> <p>The Marlon to Bulls wastewater centralisation scope includes the construction of a wastewater pipeline from Marlon Wastewater Treatment Plant to Bulls Wastewater Treatment Plant, development of best practical option for the discharge, consenting, upgrades of the treatment plants at Marlon and Bulls if required.</p>	<p>Pieter Haasbroek</p>	<p>Oct-20</p>	<p>Jun-28</p>	<p>No concerns to date</p>	<p>There is urgency around the delivery of the project. This project will span over numerous years due to its complexity.</p>	<p>The budget is \$25m, however it is not possible yet to put confident costs against all the components of the project. There is a general expectation that the project will cost more than the current budget. Further budget is included in the current Long Term Plan preparations.</p>	<p>No concerns to date.</p>	<p>1. Infringement notices, fines or Court Order by Horizons until project is completed due to slow progress 2. Unrealistic Expectations of what can be delivered 3. Budget not sufficient for scope 4. Land not available (if land discharge) 5. Long consenting periods & unrealistic consent conditions</p>	<p>\$25,000,000.00</p>	<p>\$11,808,210.24</p>	<p>Ongoing meetings set up with iwi. Iwi is a partner in this project.</p>	<p>Pipeline construction is mostly completed, except for three crossing which need to be designed, consented and implemented. Project Management delivered by PMO. Planner has been engaged. Consenting pathway and timeline endorsed by RDC and Horizons.</p>	<p>The project group, which is a collaboration between RDC, IWI, planner and specialists, is meeting regularly. Work is being continued on design for remaining three stream crossing for the pipeline. Foundations to be confirmed following major delays from the Geotech investigation and build cost to be determined in the next 3-4 months. Further specialists for the consenting pathway have been engaged. A workshop looking at the long list of options will be held in May which is an essential next steps for the consenting process.</p>
<p>Rātana Wastewater discharge to land</p>	<p>This project is a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (13.4%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2024. The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>	<p>Blair King</p>	<p>Jul-18</p>	<p>Dec-24</p>	<p>No concerns to date</p>	<p>Construction will need to be completed by December 2024 which is not likely to be achievable since the consent is now awaiting Horizon's assessment.</p>	<p>The budget has been increased in September 2023. However the longer the consent approval takes the more likely are cost increases due to inflation.</p>	<p>No concerns to date.</p>	<p>1. Tight timeframe to complete project by December 2024. 2. Unknow if consent will be public or limited notification. 3. Unforeseen requirements/ consent conditions for RDC. 4. The approved budgets might not be sufficient to cover the full cost. 5. Funding by MfE is linked to milestones, if the project is delayed there is a chance of funding loss.</p>	<p>\$6,532,000.00</p>	<p>\$1,232,971.21</p>	<p>Regular meetings and updates via email / through hui. Iwi is on board with the project and its approach and supports the irrigation to land option.</p>	<p>Land has been found and purchased (an extra 4ha is in the process of being purchased). Resource consent has been lodged.</p>	<p>Horizons Regional Council are still processing the amended application that reflects our Section 92 response to their expert questions. Whilst no formal decision on notification has occurred, indications are although significant consultation has occurred between stakeholders on this wastewater to land project, Horizons are likely to publicly notify this application. Staff met with representatives of the Ministry for Environment earlier in May on the co-funding and land covenants as part of the three way agreement between MfE, Horizons, and Council. MfE have confirmed the residual funds will be paid from MfE to Council this financial year based on two milestones under a new agreement to be signed, covering -Contribution towards the confirmed purchase of the land required and covenants on using this land in accordance with the Resource Consents granted -Contribution towards the consenting costs for the discharge, design of the transfer pipeline, land survey, easements, and transfer pipeline components</p>
<p>Taihape/ Papakai wastewater pump station</p>	<p>Design and construction of a new wastewater pump station and rising main. Includes upgrade to power supply.</p>	<p>MDC</p>	<p>Jan-23</p>	<p>May-24</p>	<p>No concerns to date.</p>	<p>No concerns to date.</p>	<p>No concerns to date. Well within approved budget and a lot of the contingency is not spent or committed to date.</p>	<p>No concerns to date.</p>	<p>1. Delays due to bad weather or supply chain challenges. 2. Poor communication to residents affected by road closures.</p>	<p>\$6,358,184.18</p>	<p>\$4,584,978.88</p>	<p>Updates via email and irregular meetings.</p>	<p>Entire system is now operational with RDC operators in control. Commissioning on 16th April went well and there have been no unforeseen issues.</p>	<p>Final site tidy up and security fencing is in progress. Project completion documentation.</p>
<p>Taihape Wastewater Treatment Plant Membrane Replacement</p>	<p>The resource consent for the Taihape Wastewater Treatment Plant is still valid until 2027, but due to significant non-compliance on volume and quality, staff have started a small project to replace the existing membranes. There is a separate project ongoing determining the best consenting pathway.</p>	<p>Blair King / Pieter Haasbroek</p>	<p>Dec-23</p>	<p>May-24</p>	<p>No concerns to date.</p>	<p>No concerns to date.</p>	<p>No concerns to date.</p>	<p>No concerns to date.</p>	<p>No concerns to date. The work is mostly completed.</p>	<p>\$1,139,337.00</p>	<p>\$971,790.79</p>	<p>Irregular meetings and email updates with iwi.</p>	<p>Most of the work required for the Membrane replacement has been completed.</p>	<p>The new membrane cartridges and altered flow process have resulted in significant improvements to the wastewater effluent quality. In the excerpt below, the E-Coli count has reduced to less than 10, from a pre-treatment level of over 24500 MPN/100ml (MPN = most probable number). Guaranteed Flow Systems are installing the final part of the contracted upgrade – an inlet screen system, during May, which will reduce the risk of floatable material entering the treatment process. These process improvements however do not address the non-compliances with Resource Consent that relate to discharge flow volumes which have been the reason for recent enforcement action by Horizons. Council is still working through re-consenting options, however a programme to materially reduce Infiltration and inflow in 2024-25 is required to reduce the risk of further enforcement action. The Hui and site visit date has been amended to 29 July</p>

Project Name	Project Summary	Project Lead	Est Start Date	Est Finish Date	Health/ Safety	Programme	Cost	Quality	Top 5 Risks	Project Budget	Actual Spend to date	Iwi Consultation	Key Tasks Completed	Next Steps (May Update)
Wastewater														
Water (Drinking)														
Marthon Water Strategy	The Marthon Water Strategy has been developed with a new bore as its foundation to replace the current source for potable water for Marthon. It includes: - Construction of new raw water bore - Design of treatment plant refurbishment and consenting - Upgrades to existing treatment plant Once all the project is completed, Marthon will be provided with pleasant tasting and smelling potable water that meets the NZ Drinking Water Standards. Staff will look at options for the use of the dams once Marthon is drawing water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.	Eswar Ganapathi	Jun-22	Dec-24	No concerns to date.	Completion is expected in late 2024 - mid 2025.	Further scope components need to be specified before a final total project budget can be confirmed.	No concerns to date.	1. Long consenting periods & unrealistic consent conditions 2. Challenges in the engineering consulting market making it difficult to secure contract for design in a timely manner 3. Cost overrun due to market escalations 4. Water take restrictions imposed by consent 5. Complexities of the treatment process pushing out budget	\$11,000,000.00	\$2,071,438.32	Initial discussion held with iwi, who are supportive of this alternative water source.	BORE only - Physical works complete, practical completion issued, and Assessment of Environmental Effects report received.	For the Bore component of the project MDC will issue a close out report by June 2024. Decision on bore casing storage/sale to be made. Stantec report is now finalised. Staff are working with a lawyer to prepare the contract agreement which is in the draft stages. A request for additional power has been lodged with PowerCo - awaiting a response. Electrical contractor has been engaged and the main switchboard has been ordered. Trial plant is expected to be delivered to site 3rd week of May 2024. Water samples will be tested regularly for system effectiveness. In addition, waste stream will also be tested to identify its make-up. Staff are in the process of engaging a design consultant to design how the two bores interact with each other along with the pump design for the new bore. Demolition contractor to be engaged on priority. Staff had their first meeting with iwi on 16 May 2024. Staff to send an outline project information to iwi who will advise at which points would they want to be involved. Staff have been working on a consent to request for 5000m3/day volume. So far we have only been able to gather data for close to 3500m3.
Storm Water														
Scotts Ferry Pump	Automation of existing stormwater pump at Amon drain, Scotts Ferry.	MDC / Pieter Haasbroek	Nov-20	unknow	No concerns to date	Slow progress, completion expected by May 2024.	No concerns to date	No concerns to date	1. Costs have been approved, there is always a risk of cost overruns. 2. Delays to the timeframes due to bad weather. 3. Ownership of pump and land	\$298,424.11	\$105,665.59	No interest	Aif Downs constructed the Generator building, and Generator installed. Construction is currently "on hold" for RDC concerns and automation issues	Project ON HOLD. RDC will speak with Scotts Ferry Volunteer Fire Department to operate the pump station if needed and will use a Tractor instead of automation.
Community Facilities														
Taihape Grandstand Restoration	The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand. Design has been completed for the strengthening of the Grandstand. \$1m was allowed for the Grandstand in the 2021 LTP. Current projections of project costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured or alternative options for strengthening will need to be considered.	Eswar Ganapathi	Oct-20	unknown	No concerns to date	Project scope has not yet been confirmed	\$1m budget for the Grandstand with costs estimates over \$2m.	Project scope has not yet been confirmed	Project scope has not yet been confirmed	\$1,000,000.00	\$249,031.06	Important to engage with Ngāti Tamakopiri.	Report to Council in September outlining project costings and strengthening design. Grandstand has been listed as heritage building.	Council directed staff during the Nov 2023 Council meeting to undertake further investigations to re-confirm some of the structural assumptions made with respect to the seismic strengthening aspects. After much deliberation, the structural consultants have proposed further steps that take about 4-8mths to complete. Staff arranged for a peer review of this proposal. Staff have since requested the peer review consultant to prepare a more tested solution (without budget being a constraint) so that they can advise the community how much funding they may need to raise (if required).
Marthon Offices and Library	The current Council civic buildings in Marthon are earthquake prone and are required to be strengthened to meet government legislation. In December 2023, Council has made the decision to start the design process to build a new structure at 46 High Street for the RDC main offices and Marthon library. This also will include a new Civil Defence Shed next door to the offices. Key requirement for this structure is to be fitting into the existing budget.	Eswar Ganapathi	TBC	TBC				Project Scope and Project Work Plan to be considered in May 2024.		\$19,000,000.00	\$522,968.70	Staff have and will continue to engage with iwi.	Decision to move forward with a new Marthon Office and Library at 46 High Street was made by Council in December 2023.	Peer review on the cost estimate provided by architect is now complete. Staff have completed the procurement process for a QS for the project. Staff have drafted objectives, deliverables and scope for the project for consideration by Council. Planner has been engaged. Land surveyor, archaeologist and land contamination expert have been engaged. Independent urban review and traffic impact assessment to follow soon.
Taihape Town Hall and Library Redevelopment	Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library has been closed due to the earthquake risk posed to staff and the public. Council approved the new budget for the Taihape town hall/civic centre, broadly outlined as option 1 in the key choices section of the annual plan 2023/24 consultation document, of up to \$14 million. Council will receive \$1,883,000 from better off funding towards the project as an offset to this budget.	Eswar Ganapathi	2024	Dec-27	No concerns to date.	No concerns to date.	No concerns to date.	No concerns to date.	1. Long design process 2. Cost overruns 3. Challenging construction as typical with renovations 4. Finding a suitable main contractor 5. Managing stakeholder expectations	\$14,000,000.00	\$274,794.27	Iwi were an active part of workshop panel. Staff will continue to engage.	Public feedback workshop was held in Taihape in October 2023. The user group has been formed by RDC staff and will be updated throughout the process. The ROI received good interest with 12 submissions.	The evaluation team interviewed all 4 parties to go through their RFP submissions on 10 Apr 2024. Staff met with the User Group on 6 Mar 2024 to update them on the progress. The high level concept sketches from the architect are now complete.
Other & Community-Led Developments														
Remediation of Historic Landfill on Putorino Road	The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.	Mark Barnes	17/09/2021	May-23						\$2,524,818.06	\$2,497,186.55			Remediation largely complete. CE, Mayor, iwi met with Horizons on site to look at final sign-off - 3 minor items were identified for removal.



Making this place home

**Rangitikei District Council
Project · Work · Plan**

Project Plan

Marton Offices & Library Redevelopment

Endorsement by Elected Members is sought for:

The Project Work Plan and its method; and that the project team proceeds to implement the plan.

Project Work Plan Decision: _____ by Council in _____ 2024

Project Sponsor: Carol Gordon

Project Manager: Eswar Ganapathi

Marton Offices & Library Development

I. Version control

This document is a living document which will be reviewed regularly as part of the standard project management practice.

The table below outlines the versions and what areas were updated.

Version	Date	Extend of Review	Prepared by	Reviewed by
A	17/04/2024	Original draft	Eswar Ganapathi	Adina Foley
B	17/05/2024	Revised Draft	Eswar Ganapathi	Carol Gordon

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III. Detailed Project Scope Statement – What will the project do and not do?

PROJECT PURPOSE STATEMENT

To build a new council building that houses the library, customer service, council chambers and staff offices that are fit-for-purpose, healthy, safe, and future proofed.

PROJECT OBJECTIVES (in order of importance)

- 1) User friendly library and a local government hub for the community that offers a sense of connection and belonging
- 2) Fit for purpose and modern best practice workspaces for council staff
- 3) Multi-purpose and flexible spaces that offer great value for money
- 4) Flexible design that caters to everchanging user requirements
- 5) Building that meets current structural, fire safety & accessibility code compliance.
- 6) Enhance the overall public & staff user experience.
- 7) Provide improved and adequate toilet facilities for staff.
- 8) Provide adequate meeting room facilities.
- 9) Liven the working environment by providing outdoor spaces.
- 10) To actively engage and work with Elected members, Iwi and Hapu, Stakeholders, staff and the wider community to achieve the best outcome for the project within its defined limitations.
- 11) To construct and implement the identified scope in an efficient, cost-effective, reliable, and timely manner.

PROJECT SCOPE

Stage One – Project Initiation and Design Development:

- Prepare Project Plan and preliminary schedule.
- RDC internal workshop to identify and agree on the following which will translate into a scope document:
 - Some key decisions around staff capacity within the new build including options for hot desking.
 - Open plan offices
 - Number of meeting spaces including AV requirements
 - Area required for library including requirements around outdoor learning spaces.
 - Requirements around Civil Defence Emergency Management centre and location
 - Horizons have expressed an interest in co-sharing some of their staff within the RDC offices. While this may add to the project cost, there is a potential for long term revenue from such an arrangement. This will also mean customer service can become one stop solution for most council related activities for the community.

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- Outdoor and landscaping requirements
- Identify preferred Design & Build contractor with an additional contractor kept as reserve team.
- Engage with Design & Build contractor and their wider consultant team during the design development phase.
- Ensure building design aligns with requirements provided by users
- Engage with Iwi such that their inputs are considered during the design phase
- Prepare concept design including technical design
- Provide periodic updates to community and other stakeholders
- Provide regular updates to Council
- Prepare cost estimates based on approved concept sketches to ensure budgets constraints are met
- **Hold Point 1** – Present Concept sketches along with preliminary cost estimates for council decision to continue design process. At this point, council may decide not to proceed with the identified Design & Build contractor, if the project budget is not met. Staff may then choose to start engaging with the reserve contractor.

Stage Two – Detailed Design and Building Consent

- Prepare detailed Design
- Provide regular updates to community
- Prepare detailed cost estimates
- **Hold Point 2** – Present detail cost estimates for council decision. At this point, if the detailed cost estimates are not within the proposed budget, council may choose to stop the project.
- If approved, staff proceed to prepare and apply for a building consent.
- Receive building consent
- Based on the how the design evolves during the design development stage, temporary staff decanting arrangements to be considered accordingly
- If the design allows, a phased construction approach shall be employed such that there is minimal disruption to staff

Stage Three –Construction

- Enter into a construction contract with the Design & Build contractor, based on the approved consent drawings and QS reviewed costings supplied by the contractor
- Contractor proceeds with the construction activities on site

Marton Offices & Library Development

- Contractor delivers projects within agreed time, cost and quality parameters set within the development agreement.

Non-specific activities:

- Ongoing periodic reporting all identified project stakeholders
- Stakeholder communications throughout the project
- Identify and mitigate potential risks

OUT-OF-SCOPE

- Full Civic Centre
- Meeting hall
- Bigger meeting facilities than chambers
- Full streetscape

IV. Project Background

Council’s accommodation in the administration building in Marton has long been an issue. An annex was added to the building in 1983 and the assets department staff have been housed in a separate building on the site for some 20 years. A proposal to construct a new building led to plans being developed in 1988/89 but this did not come to fruition. To add to the existing issues was the Earthquake Prone Building policy which requires that a building with a post-disaster function has a minimum of 34%NBS to withstand an earthquake.

Council included costs for the Marton Civic Centre project within the 2021-31 LTP and a new budget of \$19 million was approved. Please note that this budget does not include any allowance for CPI. Accordingly, the “Real Value” of this budget has diminished considerably less than the allocated \$19 million. Team Architects were engaged to conduct a feasibility study for the refurbishment or development of the library and office space. Although the overall findings indicated that the allowed budget was feasible there could be unexpected cost and time risks associated with upgrading the existing administration, civil defence and library buildings. Upon reviewing the proposed seismic strengthening requirements, it became apparent that extensive work would be required. This included tasks such as new foundations, strengthening columns and creating a ceiling diaphragm. A significant portion of the floor would need to be removed and replaced. The roof structure would require additional framing to support the ceiling diaphragm and in turn could limit the installation of new electrical & mechanical services. Considering the costs involved, it was found that the seismic strengthening option would be as expensive as constructing an entirely new building. This is because both options would entail the creation of a new base build, new floors, roofs and internal fit-out. Given these factors, it was apparent that upgrading an existing facility would not be practically or economically viable. Staff then proceeded to explore a new build option in more detail.

V. Project Approach

A lot of different proposals had been presented over the course of the year and yet there seemed to be a lack of consensus on the way forward. To get things going forward a working group was formed with few key council staff and some councillors. The first workshop was conducted on 12 Oct 2023. Several possible development options were explored including brainstorming pros and cons for each option. However, most options explored were well beyond the allocated budget. The only option that was realistically closer to the

Marton Offices & Library Development

budget was the option of refurbishing or new development on 46 High Street. It is already established that a refurbishment does not offer any considerable advantage over a new build.

The staff had set a budget of \$15million to the architects to achieve for a new build design proposal. The brief was to provide a new library, the council chambers, customer service desks and council staff offices with enhanced facilities. The aesthetics needed to be kept to a minimum to be able to achieve the budget. A design proposal that meets the budget was presented to the working group on 9 Nov 2023. The estimated cost had allowed for considerable margins for inflation, contractors’ profit, and a phased construction approach. Since cost was the only defining factor behind design, concerns were raised on the overall aesthetic quality. The staff have since engaged with the architect and arranged for an indicative perspective for the proposal, which was attached as part of the report to council during the council meeting in Dec 2023. It was also noted that the costs for a new civil defence structure and staff relocation costs be included in the overall budget.

Section XI of this Project Work Plan shows that staff have a low level of confidence of being able to deliver a suitable building for the remaining budget. This level of confidence would be increased if the \$19m budget was to be retrospectively index-linked which, officers suspect, was always the intention but was never clearly stated.

VI. Procurement approach

A. Required Suppliers

- Specialist Services (resource consenting process)
 - o Planner
 - o Independent Urban Review
 - o Land Contamination expert
 - o Archaeological Survey
 - o Traffic Impact Assessment

- Professional Services:

o Geo Tech Engineer	o Independent QS
o Structural Engineer	o Architect
o Mechanical Engineer	o Fire Engineer
o Hydrological Engineer	o Land Surveyor

- Construction Contractor:

o Main Contractor	
o Sub Trades:	
▪ Heating Ventilation & Air Conditioning (HVAC)	▪ Plumber
▪ Roofer	▪ Electrician
▪ Carpenter	▪ Painters

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VII. Project Constraints and Priority

The Theory of Constraints (TOC) was originally developed by Israeli businessman, Eliyahu M. Goldratt. The central idea is that there will always be at least one component in any system that will constrain or slow down processes. It is along the lines of the saying, “A chain is only as strong as its weakest link.”

The three most common constraints are scope, time, and cost. Together, these three constraints are known as the Triple Constraint. One of these constraints cannot be changed without impacting the other two. So there needs to be a way to balance and prioritise these three.



Scope: The scope should be well documented and clearly communicate what will and won't be included in the final product to reduce scope creep.

Time: The timelines need to be realistic. To create a realistic schedule, it is essential to look at the resources available, team member skills, and the amount of time it took to do similar tasks in a past project.

Cost: Every project has a budget. It is an estimate what the project will cost by analysing previous projects. If resources and time are limited, the budget needs to be adjusted to avoid overages.

For every project, it must be defined whether scope, time, or cost is most important. Then the other two constraints need to be aligned. For example, if the deadline is the highest priority and can't be moved, then cost and scope need to be adjusted to reflect what can be accomplished within the time constraint.

For this work plan the focus is on the main three constraints, **scope, time & cost**. These must be prioritised and labelled with either of the following (each one can only be used once):

- Must Meet
- Within acceptable limits
- Optimise

Constraint	Priority	Description	Metrics
Cost	Must Meet (suggestion by PMO)	Council approved a budget of \$19million in the annual plan 2021-31 LTP	Remaining Project budget of \$18.3m will provide significant challenges for an outcome 'that we can be proud of'.
Time	Within acceptable limits (suggestion by PMO)	Due to the long history of this project, getting the design started is urgent. There is a requirement to strengthen earthquake prone buildings in the near future.	The construction is completed by the end of 2027.
Scope	Optimise (suggestion by PMO)	Includes a new library, council chambers, customer service, staff offices and Civil Defence Emergency Management centre	Limit the building footprint to no more than 1470 sqm (excl. Horizons potential requirements)

Other constraints that can be considered:

Quality: The quality constraint is closely related to the Triple Constraint. Any change to scope, time, or cost might impact product quality. A change in quality expectations affects the project's scope, time, and cost.

Risks: Every project comes with risks. To manage risks as a constraint, a range of responses to potential risks that customers and stakeholders will tolerate needs to be defined.

Benefits: The projected benefits help to justify costs, resources, scope, and time needed to complete the project.

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VIII. Council Resolutions

The following Council resolutions have been made in relation to this project:

Minutes 25/09/2008 Strategic Planning and Policy Committee	10 Marton Office Building Recommendation 1 That the report on Future Accommodation –Marton Office be received 2 That the Council determine to proceed to consultation either; a. On refurbishing the existing Marton accommodation at an estimated total cost of \$1.5 million; or b. Proposing the construction of a new building on the existing site, at an estimated cost of \$3.5 million. 3 That the preferred option be communicated to the community through the remainder of 2008 through speaking engagements with service organisations and community groups; and through newspaper articles and shop window displays.
08/SPP/112	That the report on the Marton Administration Building be received. Crs Jones/Harris. Carried
08/SPP/114	That the council postpone any non-essential maintenance work on the Marton Administration Building. Crs Jones/Brown. Carried
08/SPP/115	That expenditure of up to \$50,000 for investigation into options (to be funded from the provisions for maintenance on the Marton building) be approved. Crs Brown/Strugnell. Carried
08/SPP/116	That the three options for future accommodation be investigated: The earthquake strengthening, and refurbishment of the existing building; The purchase of an alternative building; The development of a new building Noting that options (b) and (c) may include provisions for co-location with other branches of council/government agencies. Crs Sheridan/Jones. Carried
08/SPP/249	That the report on Future Accommodation –Marton Office be received. Crs Brown/Harris. Carried
08/SPP/250	That the Council determine to proceed to consultation proposing the construction of a new building on the existing site, at an estimated cost of \$3.5 million. Crs Sheridan/Jones. Carried Against – Cr Peke-Mason
08/SPP/251	That the preferred option be communicated to the community through the remainder of 2008 through speaking engagements with service organisations and community groups; and through newspaper articles and shop window displays. That the preferred option be communicated to the community through the remainder of 2008 through speaking engagements with service organisations and community groups; and through newspaper articles and shop window displays. Crs Cherry/Sheridan. Carried
08/RDC/322	That the draft Terms of Reference are received. Cr Harris/His Worship the Mayor. Carried
08/RDC/323	That the report Procurement of Architectural Services –Marton Office be received. Crs Jones/Brown. Carried
08/RDC/324	Working to the agreed terms of reference, the officer’s selection of DLA (with Felicity

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	Wallace Architects as subcontractor) for the development of a design brief and costings for the Marton Office, up to \$30,000 on a time/cost basis, be confirmed. Crs Jones/Sheridan. Carried
09/RDC/170	That the memorandum, Suspension of standing orders during consideration of significant matters in the draft 2009-19 LTCCP, be received; AND That Standing Orders 3.12.1 to 3.12.7 be suspended with regards to the closure motion during consideration of the significant matters raised for consideration by Council and by submitters during the public consultation to allow the Mayor to invite all Elected Members to express their view; AND That the significant matters be the rate cap on water, wastewater and storm water charges (key choice 2), the levels of service for the roading network (key choice 3), the Marton Administration Building (key choice 4) and the District’s swimming pools (key choice 8). Crs Brown/Watson. Carried with 75% majority.
09/RDC/171	That the Council takes no further action on a new building; AND That Council make budgetary provision within the 2009/19 LTCCP for the provision of an alternative administration building to be loan funded to a maximum of \$3 million, no earlier than year 2; AND That officers take no action on any options without any resolutions from Council; AND That if a commercial opportunity arises which would suit Council’s requirements for alternative accommodation the matter be considered; AND That community views be sought on any options considered viable by Council. Crs Byford/Murphy. Carried Against – Crs Watson/Sheridan/Jones Substantive – Carried 8/3
16/RDC/116	That Council confirms the purchase for \$170,000 of the Cobbler/Davenport/Abraham & Williams properties on Broadway/High Street Marton as the site for Council’s administration and library services and sets aside up to \$50,000 to undertake an initial heritage assessment and development concept. These costs are to be loan-funded and will not impact on rates until 2017/18. Cr McManaway / Cr Jones. Carried Cr Sheridan and Cr Harris voted against
17/RDC/019	That the Consultation Document for the 2017/18 Annual Plan seeks community views on the four options to redevelop the Cobbler/Davenport/Abraham & Williams site in Marton for Council’s administration centre and the town library. Cr McManaway / Cr Wilson. Carried
17/RDC/093	That Council undertake further work to clarify the costs between heritage preservation and a new build for the proposed Marton Civic Centre, including the potential opportunities for grants to assist the former and a concept design for the latter, for consideration to the 2018-28 Long Term Plan. Cr Sheridan / Cr Wilson. Carried
17/RDC/166	That, having regard for community views during the 2017/18 Annual Plan process about Council’s future use of the Cobbler/Davenport/Abraham & Williams Buildings, High Street/Broadway, Marton, a concept design with costings be undertaken on retaining all the facades and building new behind them, and demolishing all buildings and erecting an entirely new building with regard to the impact on the Broadway streetscape and opportunities for external funding support. Scoping and costing the upgrade of buildings on the Marton Library site and the Marton administration site so that they are fit for purpose as a reference point for a. and b.

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	Cr Belsham / Cr Wilson. Carried
18/RDC/479	That the report 'Marton Civic Centre – Proposed Design Stage' to Council's meeting on 13 December 2018 be received. Cr Gordon / Cr Sheridan. Carried
19/RDC/230	That the memorandum 'Top 10 Projects – status, August 2019' and tabled document to the 29 August 2019 Council meeting be received. Cr Wilson / Cr Gordon. Carried
19/RDC/231	That, regarding the proposed new Marton Civic Centre based on the redevelopment of the Cobbler/Davenport/Abraham & Williams Buildings, Council resolves to seek further information on the availability of funding specifically targeting the retention of heritage associated with these buildings, and that this information form part of a future community engagement process on the options for the development of the site. Cr Wilson / Cr Ash. Carried
Resolved minute number 23/RDC/173	That Council directs staff to focus on the completion of this project ahead of the Marton civic centre and starts the design process as from 1st July 23 which is earlier than planned in the long-term plan 2021-2031 HWTM/Cr S Loudon. Carried
Resolved minute number 23/RDC/176	[For Key Choice Two] That Council pauses the build process for the Marton Civic buildings and to allow for a fuller understanding of council's debt analysis with the government changes in 3 waters and looks to a deliberation in the next long-term plan. Cr D Wilson/Cr G Duncan. Carried
Resolved minute number 23/RDC/389	That Council approves proceeding with option 2 – new structure on 46 High Street, Marton to include all current office staff and the library to be within the current LTP budget of \$19 million.

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IX. Stakeholders, Roles & Responsibilities

A. Stakeholder Register

Stakeholder	Influence (high / low)	Interest (high / low)	Requirements	Concerns	Strategies for Gaining Support
Elected Members RDC	H	H	<ul style="list-style-type: none"> ✓ Approve Budget and procurement ✓ Endorse Project Work Plan ✓ Receive updates on progress ✓ Decision making power 	<ul style="list-style-type: none"> ✓ Financial ✓ Regulatory Compliance ✓ Cultural ✓ Environmental ✓ Reputation 	Regular updates on progress and next steps Seek advice and expert knowledge to overcome issues which might arise throughout the project.
Rangitikei District Council	H	H	<ul style="list-style-type: none"> ✓ Compliance ✓ Consenting Authority 	<ul style="list-style-type: none"> ✓ Regulatory Responsibilities ✓ Building Code Compliance 	Regular Updates Seek feedback on approach or planning
RDC Property Team	H	H	<ul style="list-style-type: none"> ✓ Operation of Marton Office and Library 	<ul style="list-style-type: none"> ✓ Ease of operation ✓ Low maintenance ✓ Ability to manage the building with minimal staff 	Seek input from operations for best outcome
Community	H	H	<ul style="list-style-type: none"> ✓ Efficient outcome ✓ End user requirements 	<ul style="list-style-type: none"> ✓ Emotional connection ✓ Financial ✓ User friendly 	Feedback discussion during design development and periodic updates during execution
Media	L	L	<ul style="list-style-type: none"> ✓ Sensitivity around wastewater ✓ Interest in outcomes 	<ul style="list-style-type: none"> ✓ Cultural ✓ Environmental 	Regular Updates

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B. Project Team

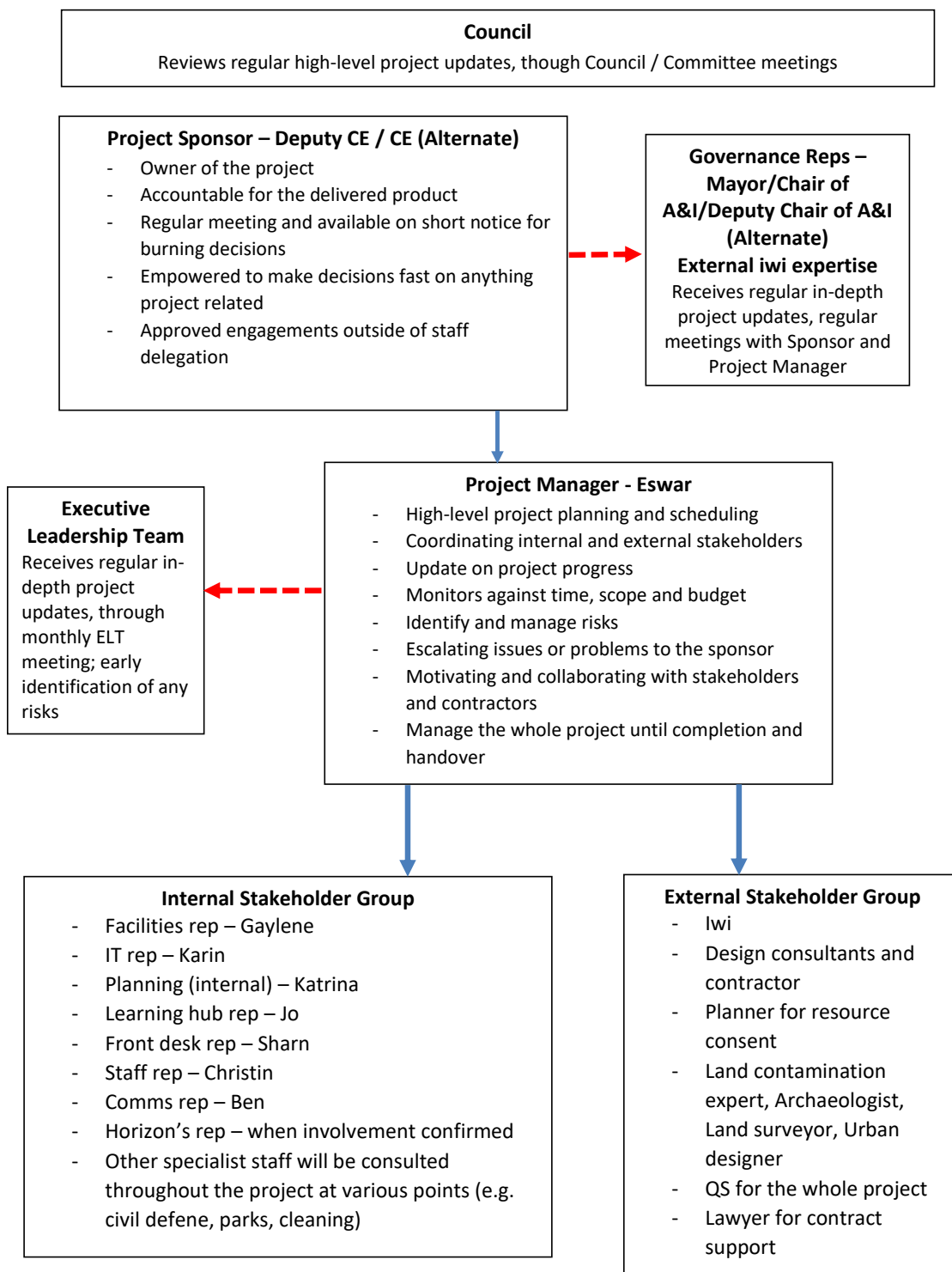
Name	Project Role (e.g. Sponsor, Project Manager, Designer etc.)	BAU Role
Carol Gordon	Project Sponsor	Deputy Chief Executive
Gaylene Prince	Subject Matter Expert / internal client	Group Manager Community
Eswar Ganapathi	Project Manager	Senior Project Manager
Dianne Ritter	Project Assistance	Project Coordinator
Ben Caldwell	Communications	Communications Coordinator
TBC	Design & Build Contractor	External Vendor

C. Project Team Charter – How will the people working on the project work together? What are the protocols for decision-making, conflict resolution and meetings?

Who is client / customer for the project?
Council as an entity, Iwi, Community, and other stakeholders with interest in the redevelopment of the Marton offices and Library.
Project Team Meeting Protocols
<ul style="list-style-type: none"> ✓ Weekly Project Team Meetings ✓ Monthly Project Control Group Meetings ✓ Monthly updates to council via PMO report ✓ Bi-monthly updates to the Assets and Infrastructure Committee via PMO report ✓ Project Manager to take actions and complete actions. ✓ Other meetings as required to enable the successful delivery of the project works.

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X. Project Structure



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XI. Budget

Item	Value	% Confidence in estimate
Funding		
Rangitikei District council	\$19,000,000	100%
Total Funding (Not indexed. Refer Page 5, section IV)	\$19,000,000	100%
Spend to date (About \$330,000 is not directly attributed to the scope of this project plan)	\$514,410.57	100%
Available Project Budget	\$18,485,589.43	100%
Costs Estimates (will be more defined throughout the project)		
Professional Fees & Project Management	\$2,100,000	25%
Fit Out (FFE / IT /AV)	\$850,000	25%
Consenting & Development Levies	\$250,000	25%
Construction (incl. external, site services, contingency)	\$13,900,000	25%
Miscellaneous	\$250,000	25%
Civil defence Building (Total Span structure)	\$1,000,000	25%
TOTAL	\$18,300,000	25%

Note: The approved budget was set in 2019 and does not include any CPI. Accordingly, the “Real Value” of this \$19 million has reduced considerably since the budget was approved. Using an annual Inflation factor of 5%, \$19m in 2019 has a 2024-equivalent figure of \$24.25m. This highlights that a budget set in 2019 now only has 78% of the ‘spending power’ it has when the budget was set.

XII. Timeline

Project Activities	Timing
Complete Project Work Plan	Apr 2024
Council Endorsement	May 2024
Prepare scope document	Apr 2024 – Jul 2024
Design & Build Contractor Procurement	Aug 2024 – Sep 2024
Engage Contractor for the design phase	Oct 2024
Design Development	Oct 2024 – Feb 2025
Reconfirm Contractor Appointment based on meeting budget	Feb 2024
Building & Resource Consent	Feb 2024 – Apr 2025
Construction	May 2025 – May 2027

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Handover to property Team	May – Jul 2027
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XIII. Risks

Probability / Impact / Ranking rated as: Low | Medium | High

Risk Response: Accept | Transfer | Mitigate | Avoid

Risk	Probability	Impact	Ranking	Risk Response	Actions
Structural implications due to existing petrol tanks below ground	Medium	Medium	Medium	Mitigate	Land contamination expert & Geo-technical survey to be engaged early
Possible delay due to archaeological survey findings	Medium	High	Medium	Mitigate	Archaeologist to be engaged early
Possible delay in gaining resource consent	Low	Medium	Low	Mitigate	Work closely with planning team to ensure expert advice sought constantly
Cost increase due to phased construction	Medium	Medium	Medium	Mitigate	Ensure phasing approach is factored during design development stages
Cost overrun due to increase in building footprint	Low	High	High	Avoid	D&B approach should ensure costs are constantly checked during design development
Delay in construction	Medium	High	High	Mitigate	Incase of phased construction, planning to be done with sufficient buffer
Disruption to operations	High	Medium	Low	Mitigate	Staff who can work WFH should be encouraged to do so
Loss of data due to moving offices during decanting	Medium	High	Medium	Mitigate	IT team to be involved when planning for staff decanting

Marton Offices & Library Development

XIV. Communication Plan

Stakeholders & Staff	Regular progress updates
Key Messages (To Tell & Listen For)	<p>RDC acknowledge the work and feedback from the community for this project.</p> <p>RDC values the feedback from the community and will regularly engage with the user group that was put together by staff.</p> <p>Based on the community feedback to save costs, a smaller new building will be constructed on the current site 46 High Street in Marton.</p> <p>Staff will be actively working on methods to reduce costs throughout the project.</p> <p>This project is a priority for RDC and has dedicated project support and a significant budget.</p>
Tone & Manner	<p>Professional</p> <p>Open to advice and collaboration with stakeholders</p>
Communication Method	Email, Phone, council reports, face to face, regular meetings, social media
Actions	Completed with urgency
Responsible	Project Team

XV. Issue Log

Date	Issue	Action

Taihape Hautapu Bridges

ITEM 11.1 ATTACHMENT 3



12 Minutes from Committees

12.1 Minutes from Committees

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Committee and Board minutes are attached for Council's receipt. These are under separate cover due to size.

Attachments:

1. YC- 25 Mar 24 (under separate cover)
2. TRAK-09 Apr 24 (under separate cover)
3. RCB-09 Apr 24 (under separate cover)
4. TCB-10 Apr 24 (under separate cover)
5. MCC- 10 Apr 24 (under separate cover)
6. HCC-15 Apr 24 (under separate cover)
7. SRTF-24 Apr 24 (under separate cover)
8. FP-24 Apr 24 (under separate cover)

Recommendation

That the following minutes are received:

- Youth Council Meeting- 26 March 24
- Te Roopuu Ahi Kaa- 09 April 24
- Ratana Community Board- 09 April 24
- Taihape Community Board- 10 April 24
- Marton Community Committee- 10 April 24
- Hunterville Community Committee- 15 April 24
- Sport NZ Rural Travel Fund- 24 April 24
- Finance and Performance- 24 April 24

13 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Public Excluded Council Meeting - 24 April 2024
2. Follow-up Action Items from Council (Public Excluded) Meetings
3. Poplar Grove Boundary Adjustments
4. Marton Seafood Lease
5. Taihape Town and Library Redevelopment
6. Water Service Delivery

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Council Meeting - 24 April 2024	To consider the minutes relating to matters that were the subject of discussion at the 24 April meeting.	S48(1)(a)
13.2 - Follow-up Action Items from Council (Public Excluded) Meetings	To consider the matters arising from previous public excluded meetings. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position s7(2)(h) - Commercial Activities s7(2)(i) - Negotiations	s48(1)(a)(i)
13.3 - Poplar Grove Boundary Adjustments	To protect the privacy of the people involved. s7(2)(a) - Privacy	s48(1)(a)(i)
13.4 - Marton Seafood Lease	To protect privacy of the people involved and their financial position. s7(2)(a) - Privacy	s48(1)(a)(i)

	s7(2)(b)(ii) - Commercial Position	
13.5 - Taihape Town and Library Redevelopment	To enable commercially sensitive information to be discussed without impacting any negotiations for this work. s7(2)(i) - Negotiations	s48(1)(a)(i)
13.6 Water Service Delivery	To enable discussion on sensitive information relating to staff. To enable commercially sensitive information to be discussed without impacting any negotiations for this work. s7(2)(a) - Privacy s7(2)(b)(ii) - Commercial Position	

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

14 Open Meeting