

# MINUTES

## RISK AND ASSURANCE COMMITTEE MEETING

**Date:** Thursday, 5 December 2024

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present**

- Cr Dave Wilson
- Cr Simon Loudon
- Cr Fi Dalgety (Zoom)
- Cr Piki Te Ora Hiroa
- Mr Philip Jones

**In attendance**

- Mr Kevin Ross, Chief Executive
- Mrs Carol Gordon, Deputy Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Ms Leanne Macdonald, Group Manager- Corporate Services
- Ms Sharon Bennett, Group Manager- People and Performance
- Ms Lorraine Bergen, Manager- Financial Services
- Mr Matt Gordon, Health, Safety and Wellbeing Advisor
- Ms Kezia Spence, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>7</b>	<b>Follow-up Actions</b> .....	<b>3</b>
7.1	Follow-up Action Items from Risk and Assurance Meetings.....	3
<b>8</b>	<b>Chair's Report</b> .....	<b>4</b>
8.1	Chair's Report - December 2024 .....	4
<b>9</b>	<b>Reports for Information</b> .....	<b>4</b>
9.1	Health, Safety and Wellbeing Update .....	4
9.2	Privacy Update .....	4
9.3	Protected Disclosures Update .....	5
9.4	Risk and Assurance Committee Work Programme .....	5
9.5	Insurance Update .....	5
9.6	Fraud Reporting.....	5
9.7	Council Debt .....	6
9.8	Risk Management.....	6
9.9	Audit NZ Management Letter Points .....	6
<b>10</b>	<b>Public Excluded</b> .....	<b>6</b>
9.1	Public Excluded Risk and Assurance - 18 September 2024.....	7
<b>11</b>	<b>Open Meeting</b> .....	<b>7</b>

## 1 Welcome / Prayer

Mr Jones opened the meeting at 9.32am and read the council prayer.

## 2 Apologies

**Resolved minute number**                      **24/ARK/053**

That the apologies be received from His Worship the Mayor Andy Watson.

Cr P Hiroa/Cr D Wilson. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number**    **24/ARK/054**

That the minutes of Risk and Assurance Committee Meeting held on 18 September 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr S Loudon. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Risk and Assurance Meetings

#### Item 1 – Ethics Committee

Mr Ross, Ms Macdonald, and Mr Jones will meet before the next meeting to discuss this item.

**Resolved minute number 24/ARK/055**

That the report 'Follow-up Action Items from Risk and Assurance Meetings' be received.

Cr P Hiroa/Cr D Wilson. Carried

## 8 Chair's Report

### 8.1 Chair's Report - December 2024

Mr Jones respond to questions on his comment on the lack of responsibility from the community in the report. Mr Jones clarified that there is a risk that the community receives the information but do not engage or understand the issues with an open mind.

Mrs Gordon responded to questions that adding information to the rates bill is expensive and the comms team have greater reach to the community through other areas.

**Resolved minute number 24/ARK/056**

That the Chair's Report –December 2024 be received.

Mr Jones/Cr F Dalgety. Carried

## 9 Reports for Information

### 9.1 Health, Safety and Wellbeing Update

This item is frequently reported to council and through ELT monthly meetings that the Mayor and Deputy Mayor and Cr Dalgety as healthy and safety representative attend.

Mr Jones noted his brief discussion with Mr Benadie regarding contractor monitoring of their health and safety. Mr Jones reiterated the need for assurance as a committee that the monitoring is happening. Ms Bennett responded that there are improvements in this space and the data already exists for this.

**Resolved minute number 24/ARK/057**

That the report 'Health, Safety and Wellbeing Update' be received.

Cr F Dalgety/Cr S Loudon. Carried

### 9.2 Privacy Update

The report was taken as read.

**Resolved minute number 24/ARK/058**

That the report 'Privacy Update' be received.

Cr P Hiroa/Mr Jones. Carried

### **9.3 Protected Disclosures Update**

The report was taken as read.

**Resolved minute number 24/ARK/059**

That the report 'Protected Disclosures Update' be received

Cr D Wilson/Cr S Loudon. Carried

### **9.4 Risk and Assurance Committee Work Programme**

Ms Macdonald and Mr Jones had a pre-discussion on the committee work programme and discussed the risk framework and to understand councils risk appetite especially before the next election. Mr Jones noted that it would be beneficial to have a list of key activities for some risk appetite for activities and a zero-risk appetite for others. This will be part of the risk policy, and support informing the insurance of the council. This will come to the committee after March.

Officers highlighted that Bancorp has been engaged for treasury management, this was a key item for this committee at the last meeting.

**Resolved minute number 24/ARK/060**

That the report 'Risk and Assurance Committee Work Programme' be received.

Cr S Loudon/Cr P Hiroa. Carried

### **9.5 Insurance Update**

Ms Macdonald noted that the current list of insurance was circulated earlier highlighting that this cost is within budget. Ms Macdonald noted that there is an understanding from AON that there is a signal for an easing period, however this always has potential to change.

**Resolved minute number 24/ARK/061**

That the report 'Insurance Update' be received.

Cr D Wilson/Cr F Dalgety. Carried

### **9.6 Fraud Reporting**

The report was taken as read.

**Resolved minute number 24/ARK/062**

That the report 'Fraud Reporting' be received.

Cr D Wilson/Cr P Hiroa. Carried

**9.7 Council Debt**

The debt position has not changed since the last report but there are significant draw downs in the next period.

Ms Macdonald has met with Miles from Bancorp reviewing the Treasury Management Policy and they are undertaking a 10-year plan for the debt strategy for council.

**Resolved minute number 24/ARK/063**

That the report 'Council Debt' be received.

Cr F Dalgety/Cr D Wilson. Carried

**9.8 Risk Management**

The report was taken as read.

**Resolved minute number 24/ARK/064**

That the report 'Risk Management' is received.

Cr S Loudon/Cr D Wilson. Carried

**9.9 Audit NZ Management Letter Points**

Officers expect to receive the Audit NZ Management letter soon for the Long-Term Plan.

**Resolved minute number 24/ARK/065**

That the report Audit NZ Management Letter Points be received.

Cr D Wilson/Cr P Hiroa. Carried

**10 Public Excluded**

The meeting went into public excluded session 10.35am.

**Resolution to Exclude the Public****Resolved minute number 24/ARK/066**

That the public be excluded from the following parts of the proceedings of this meeting.

**1 Risk and Assurance Committee Meeting - 18 September 2024**

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>9.1 - Risk and Assurance Committee Meeting - 18 September 2024</b>	To consider the minutes relating to matters that were the subject of discussion at the 18 September meeting.	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/Cr P Hiroa. Carried

**11 Open Meeting**

The meeting went into open session 10.37am.

**Resolved minute number 24/ARK/067**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

24/ARK/67

Mr Jones/Cr D Wilson. Carried

**The meeting closed at 10.37am.**

**The minutes of this meeting were confirmed at the Risk and Assurance held on .**

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**Chairperson**

# MINUTES

## **UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING**

**Date:** Monday, 10 February 2025

**Time:** 4.00pm

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present** Mr Sam Weston  
Mr Bob Crawford  
Mr John McManaway  
Mr Sam Duncan  
HWTM Andy Watson  
Cr Fi Dalgety (Zoom)

**In attendance** Mr Arno Benadie, Chief Operating Officer  
Ms Leanne Macdonald, Group Manager- Corporate Services  
Mr Andrew van Bussell, Water Supply Specialist  
Mr Ivan O'Reilly, Senior Reticulation Technician  
Mr Jaden Bustard, Reticulation Technician  
Ms Kezia Spence, Governance Advisor



**Order of Business**

**1 Welcome..... 3**

**2 Apologies ..... 3**

**3 Public Forum ..... 3**

**4 Conflict of Interest Declarations..... 3**

**5 Confirmation of Order of Business ..... 3**

**6 Confirmation of Minutes ..... 3**

**7 Follow-up Actions..... 3**

7.1 Follow-up Action Items from previous Hunterville Rural Water Supply Meetings..... 3

**8 Chair’s Report ..... 4**

8.1 Chair's Report - February 2025 ..... 4

**9 Reports for Information..... 5**

9.1 Operations Report- February 2025 ..... 5

9.2 Hunterville RWS - 2024/25 YTD Financial Summary ..... 5

Unconfirmed

## 1 Welcome

Mr Weston opened the meeting at 4.01pm.

## 2 Apologies

**Resolved minute number 25/HRWS/001**

That the apologies be received from Cr Lambert and Bernie Hughes.

Mr B Crawford/Mr J McManaway. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 25/HRWS/002**

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr B Crawford/Cr F Dalgety. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

#### Item 1- Impact on the Lines

After further investigation, this request not needed due to putting a new tank on the old site.

#### Item 2- Rata Marae

Mr Benadie responded to questions that the project was only replacing old with new, and nothing has been added or extended. This was paid for from central government funding and this was completed throughout the district not just Rata marae.

### Item 3- Assets Register

Mr van Bussell undertook to have this ready for the next meeting.

### Kilburns

The item on Kilburns be added to the follow up action items.

### **Resolved minute number 25/HRWS/003**

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr S Weston/Mr J McManaway. Carried

## **8 Chair's Report**

### **8.1 Chair's Report - February 2025**

Sam Duncan arrived at 4.12pm during this item.

Mr Weston updated the committee on the meeting with Tim Cadogan and Jo from Taumata Arowai Water Services. Mr Hodder has also sent emails to the Chair with potential recommendations for next steps for Local Water Done Well.

It was noted that the Erewhon Rural Water Scheme has put a submission to Council on staying with Council rather than moving to the entity.

Chairs received an email from Michael H with a follow up with the potential recommendations, currently option Council maintain the mixed-use schemes. If that is what we choose to happen.

There is a need for absolute clarification around the time frame and the decision to be made by the committee. There are a number of unknowns in this space before the committee can make any decisions.

His Worship the Mayor left the meeting at 4.14pm and returned at 4.21pm.

### **Resolved minute number 25/HRWS/004**

That the 'Chair's Report – February 2025' be received.

Mr S Weston/Mr B Crawford. Carried

## 9 Reports for Information

### 9.1 Operations Report- February 2025

It was raised concerns with the transition and by Taumata Arowai the connection of the halls and marae as public places. His Worship the Mayor undertook to remind Te Rōpū Ahi Kā members about non-potable water and the risks, especially for marae on the Huntermville Rural Water Scheme.

There is continued work with Mr van Bussell and KiwiRail and Mr van Bussell will send through all documentation for the Mayor to discuss with KiwiRail representatives.

#### **Resolved minute number 25/HRWS/005**

That the 'Huntermville Rural Water Supply – Operations Report February 2025' to the Huntermville Rural Water Supply Sub-Committee be received.

Mr B Crawford/Mr J McManaway. Carried

### 9.2 Huntermville RWS - 2024/25 YTD Financial Summary

Ms Macdonald highlighted that the budget has increased by CPI.

The committee noted that the budget for electricity is lower than the actual spend for 2023/24. There was discussion on this item that there could be a inflation rate of 10% on the 250 rather than the budgeted figure.

There are no major capital works for the next 12 months planned according to staff.

It was requested this item come back to the next meeting.

Mr Duncan spoke of potentially halving his waiter unit take due to monitoring and realising that he does not take that as much as paid for.

The committee moved for Shane Voelkerling to replace Patrick Henderson on the committee.

#### **Resolved minute number 25/HRWS/006**

That the report 'HRWS Financial Summary as at 31 December 2024' be received.

Cr F Dalgety/Mr B Crawford. Carried

#### **Resolved minute number 25/HRWS/007**

That Shane Voelkerling be appointed to the Huntermville Rural Water Supply committee.

Mr J McManaway/Cr F Dalgety. Carried

**The meeting closed at 4.56pm.**

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 7 April 2025.

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**Chairperson**

Unconfirmed

# MINUTES

## **UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING**

**Date:** Monday, 10 February 2025

**Time:** 6.30pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

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**Present** Mr Justin Adams  
Ms Kelsey Smith  
Ms Charissa Lawlor  
Ms Karen Kennedy  
Cr Fi Dalgety  
HWTM Andy Watson

**In attendance** Ms Melanie Bovey, Manager- Heritage and Culture

**Order of Business**

<b>1</b>	<b>Welcome</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>7</b>	<b>Follow- up Actions</b> .....	<b>3</b>
7.1	Follow-up Action Items from Huntermville Community Committee Meetings.....	3
<b>8</b>	<b>Chair’s Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>9</b>	<b>Reports for Decision</b> .....	<b>4</b>
9.1	Mayor's Report - 12 December 2024 .....	4
9.2	Submission on Rangitikei District Council Gambling Policies.....	4
<b>10</b>	<b>Reports for Information</b> .....	<b>5</b>
10.1	Consultation Tracker - December .....	5
10.2	Small Projects Fund Update - February 2025.....	5
10.3	Funding Schemes Update - February 2025 .....	5
<b>11</b>	<b>Discussion Items</b> .....	<b>6</b>
11.1	Update on the Shop Local Campaign .....	6
11.2	Kiwiburn/Haast Eagle Statue - Discussion on next steps .....	6
11.3	Revised Huntermville Community Response - Civil Defence Plan .....	6
11.4	Trends on RFS for Huntermville.....	6

## 1 Welcome

Chair declared the meeting open at 6:29pm.

## 2 Apologies

The Chair informed the committee that apologies for attending the meeting were received from the following members.

Cr Lambert, Ms Sandra Carroll, Ms Lesley Shaw.

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

Chair asked for any conflicts of interest to be raised in the relevant items if required.

## 5 Confirmation of Order of Business

There were no changes to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 25/HCC/001**

That the minutes of Huntermville Community Committee Meeting held on 9 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr F Dalgety/Ms K Smith. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Huntermville Community Committee Meetings

General discussion around Item 2 - Disabled access to Huntermville Swimming Pool. Action on this item has been problematic and cost prohibitive. Melanie to obtain an update from council staff and inform the committee at the next meeting. Committee to suggest to council in its annual plan submission for council to "explore the cost for providing disabled access to the Huntermville Swimming Pool".

Items 1 & 3 Can now be removed.



**Resolved minute number 25/HCC/002**

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms C Lawlor. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

**Resolved minute number 25/HCC/003**

That the Chair's Report –February 2025 be received.

Cr F Dalgety/Ms K Smith. Carried

## 9 Reports for Decision

### 9.1 Mayor's Report - 12 December 2024

Discussion during this item brought up the work completed on the Huntermville Community Plan where a survey of the community was completed, and plan documented. Melanie will follow up with staff and report back at the next meeting. With the goal of incorporating the document into the Committee's work moving forward.

**Resolved minute number 25/HCC/004**

That the Mayor's Report – 12 December 2024 be accepted.

1. Ms K Kennedy/Ms K Smith. Carried

### 9.2 Submission on Rangitikei District Council Gambling Policies

**Resolved minute number 25/HCC/005**

That the committee receive the report Submission on Rangitikei District Council Gambling Policies.

Ms K Kennedy/Ms K Smith. Carried

**Resolved minute number 25/HCC/006**

That the committee approve without amendment the submission and request the Chair submit to the Rangitikei District Council.

Ms K Kennedy/Cr F Dalgety. Carried

**Resolved minute number 25/HCC/007**

That the committee does not submit verbally on the policy.

Mr J Adams/Ms K Kennedy. Carried

## 10 Reports for Information

### 10.1 Consultation Tracker - December

Cr Dalgety informed the committee that the Local Government (Water Services) Bill appears to have been missed of the tracker and would be something the Committee should consider submitting on, in support of the Huntermville Rural Water Scheme remaining autonomous.

**Resolved minute number 25/HCC/008**

That the report 'Consultation Tracker - December' be received.

Cr F Dalgety/Ms C Lawlor. Carried

**Resolved minute number 25/HCC/009**

That the Huntermville Community Committee make a concise submission on the **Local Government (Water Services) Bill** emphasising that rural water schemes are diverse and should have autonomous decision making.

Cr F Dalgety/Ms K Smith. Carried

### 10.2 Small Projects Fund Update - February 2025

Fitness track around Rugby ground, identify if it is completed or is it still active. Charissa to take photos and submit RFS's where required and report back.

Tribute to Bruce Wilson Formula 1 Master Mechanic and his efforts to the racing industry. Potentially an informational signboard outside his old workshop. Cr Dalgety to follow up on with Rolf Wilson (son) on further details and report back.

Install storyboards within Parks with local stories.

**Resolved minute number 25/HCC/010**

That the report 'Small Projects Fund Update – February 2025' be received.

Ms K Smith/Ms K Kennedy. Carried

### 10.3 Funding Schemes Update - February 2025

**Resolved minute number 25/HCC/011**

That the Funding Schemes Update – February 2025 be received.

Ms K Kennedy/Ms C Lawlor. Carried

## 11 Discussion Items

### 11.1 Update on the Shop Local Campaign

Query on how many branded bags were issued to Huntermville Businesses. Chair to inquire as to how many bags to Huntermville and which retailers.

### 11.2 Kiwiburn/Haast Eagle Statue - Discussion on next steps

General Discussion around The Haast Eagle Statue and other Kiwiburn artworks including future possibilities and display options.

Ms Karen Kennedy will discuss the recommendation and thoughts with Andy Justice of Kiwiburn.

**Resolved minute number 25/HCC/012**

That the Huntermville Community Committee would like to thank Kiwiburn for the opportunity of displaying the Haast Eagle within the township. At this stage this project lies outside of the committees' terms of reference and would encourage the Kiwiburn Team to engage with council officers if the wish to further progress siting of this statue.

Mr J Adams/Ms K Smith. Carried Unanimous.

### 11.3 Revised Huntermville Community Response - Civil Defence Plan

Melanie informed the Committee that further work was required on this item, and it will return to the committee at the next meeting.

### 11.4 Trends on RFS for Huntermville

Chair advised the committee on some analysis done comparing the last two results which showed an overall decrease of RFS's overall by 37% . One spike was with Water RFS's which increased by 850% which is believed by the Chair to be related to the water outage for an emergency pipe repair.

Committee noted that a little further detail on the RFS's would be useful i.e what the issue is. Chair to follow up.

The Committee would like to pass our unequivocal thanks to the Council Water Technicians, Customer Service Team & Public Facilities Cleaners for their hard work and diligence over the Holiday period. It was noticed and appreciated by the entire Committee.

**The meeting closed at 8.34pm.**

**The minutes of this meeting were confirmed at the Huntermville Community Committee held on 14 April 2025.**

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Chairperson

Unconfirmed

# MINUTES

## **UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING**

**Date:** Tuesday, 11 February 2025

**Time:** 6.30pm

**Venue:** Ture Tangata Office  
Ihipera-Koria Street  
Rātana Pa

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**Present** Mr Charlie Mete  
Ms Grace Tairaoa  
Ms Whetu Hamahona  
HWTM Andy Watson

**In attendance** Ms Kezia Spence, Governance Advisor  
Ms Melanie Bovey, Manager- Heritage and Culture  
Ms Katrina Gray, Manager Strategy and Development  
Mr Te Rino Rapana, Rātana Church Committee

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
7.1	Follow-up Action Items from Ratana Community Board Meetings.....	3
<b>7</b>	<b>Chair’s Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>8</b>	<b>Reports for Decision</b> .....	<b>4</b>
9.1	Rātana Road Renaming - Submission.....	4
9.2	Mayor's Report - 12 December 2024 .....	5
<b>9</b>	<b>Reports for Information</b> .....	<b>5</b>
10.1	Cemetery Update - February 2025.....	5
10.2	Update on Te Rōpū Ahi Kā Komiti .....	6
10.3	Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update .....	6
10.4	Consultation Tracker - December .....	6
10.5	Funding Schemes Update - February 2025 .....	6

## 1 Whakamoemiti

Mr Te Rino Rapana spoke the whakamoemiti at 6.26pm

## 2 Apologies

The apologies were received from Cr Hiroa, Nepia and Whetu late.

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

Item 9.1 Rātana Road Naming was moved to the beginning of the agenda.

## 6 Confirmation of Minutes

**Resolved minute number 25/RCB/001**

That the minutes of Rātana Community Board Meeting held on 8 October 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr C Mete/Ms W Hamahona. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Ratana Community Board Meetings

The board returned to this item after 9.1 Rata Road Renaming- Submission. Ms Hamahona left the meeting at this item at 7.01pm

#### Item 1

Ms Bovey undertook to look at the corrosion of the road with Ruth after the meeting.

**Resolved minute number 25/RCB/002**

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

.Mr C Mete/Ms G Taiaroa. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

#### Item 5- Urupa upgrades

Mr Mete with officers about extending the berms at the urupa. This work will begin next Monday, currently the site is nearing full capacity and therefore looking at extension. This will mean engagement with landowners in the area. Council will continue to hold off on pre purchases and only have available for burials.

The Mayor asked if the reason for high demand is due to the cheap costs of the urupa. The board didn't believe so, there are a number of people who are affiliated to Rātana throughout the country.

**Resolved minute number 25/RCB/003**

That the Chair's Report – February 2025 be received.

Mr C Mete/Ms G Taiaroa. Carried

## 9 Reports for Decision

### 9.1 Rātana Road Renaming – Submission

Ms Hamahona arrived 6.55pm at the end of this item. The Mayor did not take part in the conversation during this item.

Rātana road naming was moved to the beginning of the meeting and was introduced by Ms Gray.

The board discussed the submission from Mr Taiaroa and discussed the meaning of Papa Koura. It was confirmed that the name comes from the Rātana Valley where the freshwater crayfish were caught. Mr Te Rino Rapana undertook that he will follow up the Rātana Church Committee to write a letter in support of the name Papa Kōura. This formal letter will support the name and that the board has followed the correct process.

The Board noted that Mr Taiaroa will speak at Council at the end of the month Council meeting regarding his submission.

Ms Taiaroa noted that Mr Taiaroa is Ms Taiaroa's mothers brother.

The board discussed that they wanted to have the least number of affected properties was the preferred option and therefore the rural area residents was the preferred option. The board noted that Mr Mete and Ms Taiaroa have met with the property owners along the road.

The board asked for clarity for the process and that deliberations for this will be at the March Council meeting, which will include any background information, submissions and the recommendation from the board. The Mayor will take part in these conversations and the decision process.



Ms Gray answered questions that letters were sent to the addresses of rate payers for those properties directly impacts and this may be the reason for some people not receiving addressed letters.

**Resolved minute number 25/RCB/004**

That the report Rātana Road Renaming - Submission be received.

Mr C Mete/Ms G Taiaroa. Carried

**Resolved minute number 25/RCB/005**

That the Rātana Community Board recommend to Council in relation to the renaming of Rātana Road to Papa Koura.

Ms G Taiaroa/Ms W Hamahona. Carried HWTM abstained. HWTM did not say anything during discussion of this item

## 9.2 Mayor's Report - 12 December 2024

The Mayor noted the number of tangi in the district as of late, especially that of Dame Tariana Turia. The Mayor also congratulated the board and those involved with the Rātana celebrations that were recently held.

The Mayor highlighted the new Chief Executive for council is Carol Gordon and that this will take place officially on the 01 March, eventually she will attend a board meeting in person and introduce herself to the members.

Local Water Done Well is underway and Council will be engaging with consultation shortly, the preferred option is the a CCO with Whanganui and Ruapehu District Councils. There is the risk that the Department of Internal Affairs may not agree with the preferred approach and could step. The Mayor noted that the board make-up has not happened yet and what this will look like for iwi.

**Resolved minute number 25/RCB/006**

That the Mayor's Report – 12 December 2024 be accepted.

Mr C Mete/Ms G Taiaroa. Carried

## 10 Reports for Information

### 10.1 Cemetery Update - February 2025

The report was taken as read.

**Resolved minute number 25/RCB/007**

That the report 'Cemetery Update –February 2025' be received.

Mr C Mete/Ms G Taiaroa. Carried

**10.2 Update on Te Rōpū Ahi Kā Komiti**

Ms Taiaroa was not in attendance at the Te Rōpū Ahi Kā meeting and therefore no update is available.

**10.3 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update**

The report was taken as read

**Resolved minute number 25/RCB/008**

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

Mr C Mete/Ms G Taiaroa. Carried

**10.4 Consultation Tracker – December**

The report was taken as read.

**Resolved minute number 25/RCB/009**

That the report 'Consultation Tracker - December' be received.

Mr C Mete/Ms G Taiaroa. Carried

**10.5 Funding Schemes Update - February 2025**

Ms Taiaroa noted the rates rebate there should be a reminder for those who have previously applied. His Worship the Mayor noted that there are people struggling and do not know that the rebate exists.

**Resolved minute number 25/RCB/010**

That the Funding Schemes Update – February 2025 be received.

Mr C Mete/Ms G Taiaroa. Carried

**The meeting closed at 7.27pm**

**The minutes of this meeting were confirmed at the Ratana Community Board held on 8 April 2025.**

.....  
**Chairperson**

# MINUTES

## **UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING**

**Date:** Wednesday, 12 February 2025

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Present**

- Mr Peter Kipling-Arthur
- Ms Emma Abernethy
- Ms Gail Larsen
- Mr Les Clarke
- Cr Gill Duncan
- Cr Jeff Wong
- HWTM Andy Watson

**In attendance**

- Mrs Carol Gordon, Deputy Chief Executive
- Ms Gaylene Prince, Northern Area and Property Manager

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
7.1	Follow-up Action Items from Taihape Community Board Meetings .....	3
<b>7</b>	<b>Chair's Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>8</b>	<b>Reports for Information</b> .....	<b>4</b>
9.1	Verbal Update- Northern Area and Property Manager .....	4
9.2	Small Projects Fund Update - February 2025.....	6
9.3	Mayor's Report - 12 December 2024 .....	7
9.4	Consultation Tracker - December .....	8
9.5	Funding Schemes Update - February 2025 .....	8
9.6	Inward Correspondence .....	8
<b>9</b>	<b>Discussion Items</b> .....	<b>8</b>
10.1	Workshops for 2025 .....	8
10.2	Traffic Issues .....	8
10.3	Rangitikei District Council Consultation: Gambling Venue (Class 4) Policy and TAB Venue Policy .....	9
10.4	Letter from Rugby Club on Taihape Granstand.....	9

## 1 Welcome

The Chair welcomed Mrs Gordon to the meeting. Mrs Gordon will commence her role as Council's Chief Executive on 1 March.

## 2 Apologies

No apologies received.

## 3 Public Forum

Mary Haggie and Lily Alabaster, Taihape Netball Centre Inc., spoke to their submission requesting \$500 from the Taihape Community Board Small Projects Fund for Taihape Netball's upcoming Children in Sport Workshop.

The Mayor left the meeting at 5.40 pm.

## 4 Conflict of Interest Declarations

There were no Conflict of Interest declarations.

The Mayor returned to the meeting at 5.41 pm.

## 5 Confirmation of Order of Business

The Chair accepted a verbal report from Taihape Community Development Trust as item number 10.5.

## 6 Confirmation of Minutes

**Resolved minute number 25/TCB/001**

That the minutes of Taihape Community Board Meeting held on 11 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr P Kipling-Arthur/Ms G Larsen. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Taihape Community Board Meetings

The report was taken as read.

**Resolved minute number 25/TCB/002**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms E Abernethy/Cr G Duncan. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

The Chair noted the following amendments to his report:

- Glen Transport NZ should read Land Transport NZ
- Final paragraph, second sentence "I would like ..." should read "Taihape Community Board would like ..."

The Chair asked for clarification on the amount allocated to the Taihape Community Board Small Projects Fund, noting the amount stated as available in the report on the Agenda was different to the amount stated on Council's website.

The Chair advised that the Board would like consideration to be given to indexing their annual small projects funding to CPI in future years.

#### Undertaking

Mrs Gordon to clarify the correct allocation for the Taihape Community Board Small Project Fund.

**Resolved minute number 25/TCB/003**

That the Chair's Report – February 2025, as amended, be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

## 9 Reports for Information

### 9.1 Verbal Update- Northern Area and Property Manager

Ms Prince provided a verbal updated to the meeting:

#### Welcome to the District Billboards

- Report was presented to the Board in August regarding the intention to replace the current signs. The Billboards are about to be printed, and we'll then start replacing the old signs.

**Parks & Reserves**

- Taihape Cemetery – Previous request for hand washing entranceway taps – staff have commenced investigation and costing to renew a number of below ground water lines at the Cemetery. Installation of hand washing facilities at each entrance is also being investigated and costed.
- Taihape Main St Litter Bin Refurbishment – The Parks team hope to commence the re-staining of litter bins throughout the Main Street over the next 2-6 weeks. Bench seats/picnic tables will also be included if time/weather conditions allow.

**Mataroa Road Watermain Renewal**

- The project is progressing well. The major milestone of having the mainline pipe installed has been achieved and the contractors are now installing all the fittings, such as hydrants and isolating valves, service connections and the fitting required to connect to the existing pipes. This should be completed this week. Disinfection and testing will then occur. Assuming this goes as expected the cut over to the new system will occur in the next few weeks. At this stage the project is expected to be completed in February as planned.

**Roading**

- Taihape Napier Road – on going maintenance following heavy traffic damage (extra traffic from mill closures).
- Reseal Programme in and around Taihape is underway and should be complete by end March.
- Road Maintenance and Services Contract will be considered by Council (public excluded) on 26 February.

**Main Street Better Off Funding Programme**

- Town Map – drafting is underway. This is taking some time due to staff capacity and priority in other areas.
- Outback area – quotes are being sought for a covered picnic area. Once pricing is agreed, the location will be confirmed and construction can begin.
- Gumboot Park at the Gumboot Sculpture – work is underway to design improvements, which include walkways, safety improvements and garden planting.

**Taihape Grandstand:**

- As advised at the last meeting, Three concept strengthening options were presented to Council. Only one of those was close to the remaining available budget. Also as noted at the last meeting, the design option does not allow for the lower level to be used by the community. Feedback was received at the last meeting from Taihape Rugby that they wished to continue to use the Grandstand. Council is waiting for feedback from the community to discuss a way forward.

**Taihape Town Hall:**

- Maycroft presented their concept seismic design along with estimated costs during to the December 2024 Council meeting, public excluded. These designs and the costings have been peer reviewed by specialist consultants. Maycroft will now continue to work on the rest of the project scope and return with estimated cost for the whole project. It is anticipated this will be for the March 2025 Council meeting.
- As part of their presentation for the Dec 2024 council meeting, Maycroft put in alternate proposals for Council's consideration (no designs were presented), which are:
  - Lowering the fly tower roof to the same height as the hall roof. The stage area has no insulation and any building space reduction will help reduce the impact on the heating system.
  - Retain the front two storey structure along with the library, but demolish and rebuild the Hall and stage area. This option will provide a new building that is easy to build, operate and maintain.
- Staff organised a meeting with the User group on 3<sup>rd</sup> February to provide a progress update along with discussing Maycroft's proposed alternate options. Only two of the members from the User Group attended the meeting. Information from the meeting was shared with the User Group today, to enable feedback from the whole of the group.

**Resolved minute number 25/TCB/004**

That the 'Verbal Update' be received.

Ms E Abernethy/Ms G Larsen. Carried

**9.2 Small Projects Fund Update - February 2025**

The Board discussed:

- Tagging another \$300 for rural workshops. It was noted that Annual Plan, and Local Water Done Well consultations would be held in March/April. Board members agreed to wait for dates for these meetings before considering their workshop schedule.
- It was agreed that \$200 be tagged for replacement directional signage for the Dog Exercise Park.
- The Board discussed Taihape Netball Centre Inc's request for \$500. Noting that Taihape Netball had two events planned, the Board encouraged Taihape Netball to apply to the Event Support Scheme for funding, but confirmed earmarking \$500 for Taihape Netball, that could be used for either event if required.



**Resolved minute number 25/TCB/005**

That the report 'Small Projects Fund Update – February 2025' be received.

Mr P Kipling-Arthur/Cr J Wong. Carried

**Resolved minute number 25/TCB/006**

That \$500 be earmarked for the use of Taihape Netball Centre Inc., for their use, should it be required for either the Children In Sport Workshop, or the proposed 2-day Net-Fix workshop

Cr G Duncan/Ms G Larsen. Carried

**9.3 Mayor's Report - 12 December 2024**

The Mayor congratulated, and presented a Certificate to Mr L Clarke, on his King's Service Medal.

Further to his report, the Mayor spoke/acknowledged:

- the death of Dame Tariana Turia.
- the Rātana Celebrations.
- the implementation of a daily logging train, now taking logs from Tangiwai to the Napier Port, via train, instead of trucking them across the Taihape Napier Road, which had caused considerable road damage.
- Local Water Done Well, noting that Ruapehu District had not yet confirmed their preferred option for delivery of water services (Rangitikei's preferred option was a multi Council Controlled Organisation with Whanganui and Ruapehu District Councils).
- Rates Pegging, explaining to Board members that in the Government's view, rates were excessively going up, and explained that the Government could set a rates peg (cap) as a way of managing rates increases across the country. It was noted that depreciation had a big impact on Council's rate percentage.
- Bench-marking, the Government had also signalled its intention to begin bench-marking Councils before the local body elections.
- Mayor's Task Force for Jobs (MTFJ) – acknowledged the good result of Council's MTFJ Mahi Tahi, but noted that the amount of funding had been reduced for 2025/26. Rangitikei was in Tier 2 for funding.

**Resolved minute number 25/TCB/007**

That the Mayor's Report – 12 December 2024 be accepted.

Mr P Kipling-Arthur/Cr J Wong. Carried

**9.4 Consultation Tracker - December**

The report was taken as read.

**Resolved minute number 25/TCB/008**

That the report 'Consultation Tracker - December' be received.

Mr P Kipling-Arthur/Cr J Wong. Carried

**9.5 Funding Schemes Update - February 2025**

The report was taken as read.

**Resolved minute number 25/TCB/009**

That the Funding Schemes Update – February 2025 be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

**9.6 Inward Correspondence**

The report was taken as read.

**Resolved minute number 25/TCB/010**

That the inward correspondence be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

**10 Discussion Items****10.1 Workshops for 2025**

Noting the Annual Plan, and Local Water Done Well Consultations, this item was not required.

**10.2 Traffic Issues**

Board members raised the following items:

- Mirror at Paradise Terrace/Kaka Road – this was previously investigated in 2018, with notes from that time noting that while there is a problem, it was not considered that a mirror was the answer. If Board members considered there was still a problem a Request for Service should be logged.
- Signage advising of Public Toilets, Ngā Awa – Request for Service should be logged requesting signage.
- Gretna intersection: islands and signage – NZTA had asked their contractor to tidy up the Gretna corner, reinstate the centre island, and include new pedestrian poles. This should happen shortly.
- Tui Street/Robin Street – no Give Way signage which was confusing for motorists. A Request for Service should be logged requesting that this be investigated.

Footpath near Brown Sugar (Tui Street) – Full remedial work would require extensive excavation, so Council and Higgins were working on options to fix the trip hazards.

### **10.3 Rangitikei District Council Consultation: Gambling Venue (Class 4) Policy and TAB Venue Policy**

Councillor Duncan explained the reason for the Policy consultation. If Board members wished to submit they would do so as individuals.

### **10.4 Letter from Rugby Club on Taihape Grandstand**

The Chair asked if Rugby could continue to use the Grandstand for the 2025 season. The Northern Area and Property Manager reiterated her advice as provided to Rugby representatives at the December meeting; the grandstand could be used while it was safe to do so (noting the current earthquake notifications on the building), however if any other safety issues arose, the Chief Executive could determine that the building be closed to use effectively immediately.

The Chair determined that this item was not required.

### **10.5 Verbal Update from Taihape Community Development Trust**

Mr L Clarke provided a verbal update on behalf of the Trust, highlighting:

- 2024 Christmas Dinner
- CCTV project
- Coaching – Junior Tennis

- Signage – street banner system – it was noted that if contractor wished to access the Town Hall Street Banner system, they needed to be aware that the building was closed because of high risk to life in the event of an earthquake, and that there was a requirement for working at heights certification.

**Undertaking:**

That this item (Update from Taihape Community Development Trust) be added as a standing item to future Board Agendas.

**The meeting closed at 7.22pm.**

**The minutes of this meeting were confirmed at the Taihape Community Board held on 9 April 2025.**

.....  
**Chairperson**

Unconfirmed

# MINUTES

## **UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING**

**Date:** Wednesday, 12 February 2025

**Time:** 6.00pm

**Venue:** 18 Humphrey Street  
Marton

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**Present**

Ms Carolyn Bates  
Mr David Christison  
Ms Lyn Duncan  
Ms Jennifer Greener  
Ms Belinda Harvey-Larsen  
Ms Sally Moore  
Mr John Whittaker  
Cr Dave Wilson

**In attendance**

Ms Melanie Bovey, Manager- Heritage and Culture  
Ms Dell Bettridge, Grey Power  
Mr Greg Smith, Bulls Community Committee  
Ms Michelle Malcolm, Age Concern Whanganui

**Order of Business**

<b>1</b>	<b>Welcome</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>7</b>	<b>Follow-up Actions</b> .....	<b>3</b>
7.1	Follow-up Action Items from Marton Community Committee Meetings .....	3
<b>8</b>	<b>Chair’s Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>9</b>	<b>Reports for Information</b> .....	<b>4</b>
9.1	Mayor's Report - 12 December 2024 .....	4
9.2	Consultation Tracker - December .....	4
9.3	Funding Schemes Update - February 2025 .....	4
9.4	Small Projects Fund Update - February 2025.....	5
<b>10</b>	<b>Discussion Items</b> .....	<b>5</b>
10.1	Rangitīkei District Council Consultation: Gambling Venue (Class 4) Policy and TAB Venue Policy.....	5
10.2	Age Concern Whanganui.....	5
10.3	Marton Community Committee Workshops.....	5
10.4	Further business raised by the committee .....	6

## 1 Welcome

Ms Bates opened the meeting and welcomed those in attendance at the meeting.

## 2 Apologies

That the apologies be received from His Worship the Mayor Andy Watson, Cr Maughan and Peter Farrell.

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflict of interests declared.

## 5 Confirmation of Order of Business

Moved to item 10.2 Age Concern Whanganui for Ms Malcolm after item 7 Follow-up Actions.

## 6 Confirmation of Minutes

**Resolved minute number 25/MCC/001**

That the minutes of Marton Community Committee Meeting held on 11 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr D Christison/Mr J Whittaker. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Marton Community Committee Meetings

#### Item 1- Tutaenui Hall

Ms Bovey responded to questions that this is on the Tutaenui Hall committees list to do and is subject to funding. Therefore, this is no longer an item for council officers to follow up on. Ms Bovey noted she can check in later in the year to confirm this work is happening. The committee noted this item is now completed.

**Resolved minute number 25/MCC/002**

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

Mrs C Bates/Mr D Christison. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

Mrs Bates noted that she has requested through IT staff at council for cyber security. There has been no progress at this stage. Cr Wilson suggested Michael Dittmer to provide a programme.

Ms Bates updated the committee on the Brain Injury liaison officer has changed to Donna Hyland and she has a children's background and is hoping to provide some sessions in childhood centres.

**Resolved minute number 25/MCC/003**

That the Chair's Report – February 2025 be received.

Mr J Whittaker/Ms S Moore. Carried

## 9 Reports for Information

### 9.1 Mayor's Report - 12 December 2024

Mrs Bates was impressed with the results of the Mayor's Taskforce for Jobs.

**Resolved minute number 25/MCC/004**

That the Mayor's Report – 12 December 2024 be accepted.

Mrs J Greener/Mrs L Duncan. Carried

### 9.2 Consultation Tracker - December

The report was taken as read.

**Resolved minute number 25/MCC/005**

That the report 'Consultation Tracker - December' be received.

Ms S Moore/Mrs J Greener. Carried

### 9.3 Funding Schemes Update - February 2025

The report was taken as read.

**Resolved minute number 25/MCC/006**



That the Funding Schemes Update – February 2025 be received.

Ms S Moore/Mrs J Greener. Carried

#### **9.4 Small Projects Fund Update - February 2025**

This item was skipped at 9.3 to wait for Toaiva Lauano - Tuani

Returned to at the end of the meeting however, Ms Lauano- Tuani was not in attendance and the amount was unknown for the request. Therefore, the committee was unable to make a decision on this item.

**Resolved minute number 25/MCC/007**

That the report 'Small Projects Fund Update – February 2025' be received.

Mrs L Duncan/Cr D Wilson. Carried

### **10 Discussion Items**

#### **10.1 Rangitikei District Council Consultation: Gambling Venue (Class 4) Policy and TAB Venue Policy**

Cr Wilson updated the committee that there are no major changes from the past three years on this policy.

The committee noted the importance of the pub charity grants for community initiatives; however, gambling is a problem.

#### **10.2 Age Concern Whanganui**

Michelle Malcom from Age Concern in Whanganui- the committee moved to this item after item 7 Follow-up Actions.

Ms Malcom spoke of the services Age Concern provide to the community, especially in the Rangitikei, there are approximately 390 volunteers who support this service in Whanganui and wider area. Ms Malcom spoke of the services that change depending on demand, such as services through the covid pandemic.

Ms Malcom spoke of funding for the services and noting this is limited, especially in the Rangitikei District due to the contracts.

Ms Malcom provided the newsletter and advocated that there is more information on their website.

#### **10.3 Marton Community Committee Workshops**

The committee will hold a workshop on the 26 March on the purpose of this committee and then discussion on the promotion of the committee after this.

#### **10.4 Further business raised by the committee**

##### Corner Buildings

There are not updates for the committee on this item.

##### Toilets Lower High Street

These were used by the public opened for the shearing. There was discussion by the committee on this item.

It was noted the issues with the signage for the toilets for those arriving at the bus stop in this area.

##### Fluoride in the Water

Cr Wilson responded to questions that there are no conversations at council about adding fluoride in the water.

##### Cooks Wall

Cr Wilson responded to questions that a contractor is doing the work for this, and council will pay for the wall.

##### Infrastructure Reports

The projects update report is a standing item to council which can read this.

Mrs Bates raised that when looking at Te Rōpū Ahi Kā order paper that there is information in their order paper but not in the Marton Community Committee. Cr Wilson responded this is included in the council order paper.

Mrs Bates requested that any updates on the Marton Water Strategy be included in the Marton Community Committee order paper. It was noted the benefit of a link to the projects update in the council reported to understand all this information.

#### **Resolved minute number 25/MCC/008**

The Marton Community Committee request council answer the reasons for the closure for the lower high street toilets and the costs associated with having these open.

Mr J Whittaker/Mrs C Bates. Carried

**The meeting closed at 8.00pm.**

The minutes of this meeting were confirmed at the Marton Community Committee held on 9 April 2025.

.....  
Chairperson

Unconfirmed

# MINUTES

## **UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING**

**Date:** Thursday, 13 February 2025

**Time:** 7.00pm

**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

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**Present** Mr Duran Benton  
Ms Linda O'Neill  
Cr Brian Carter  
HWTM Andy Watson

**In attendance** Ms Melaine Bovey, Manager- Heritage and Culture

**Order of Business**

<b>1</b>	<b>Welcome</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>7</b>	<b>Follow-up Actions</b> .....	<b>3</b>
7.1	Follow-up Action Items from Turakina Community Committee Meetings.....	3
<b>8</b>	<b>Chair's Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>9</b>	<b>Reports for Information</b> .....	<b>4</b>
9.1	Mayor's Report - 12 December 2024 .....	4
9.2	Small Projects Fund Update - February 2025.....	4
9.3	Consultation Tracker - December .....	5
9.4	Funding Schemes Update - February 2025 .....	5
<b>10</b>	<b>Discussion Items</b> .....	<b>5</b>
10.1	Discussion item: Bus Shelter .....	5

## 1 Welcome

The Chair opened the meeting.

## 2 Apologies

A

**Resolved minute number**                      **25/TCC/001**

That the apologies be received from Ian Stephens, Nathan Smith, Rachel Cvitanovich.

Mr D Benton/Cr B Carter. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number**    **25/TCC/002**

That the minutes of Turakina Community Committee Meeting held on 5 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr D Benton/Ms L O'Neill. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Turakina Community Committee Meetings

#### Item 1- Signage

Mr Smith to contact Ms Spence.

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

Mr Benton gave an update on the civil defence response to the committee.

**Resolved minute number 25/TCC/003**

That the verbal Chair's Report –February 2025 be received.

Cr B Carter/Ms L O'Neill. Carried

## 9 Reports for Information

### 9.1 Mayor's Report - 12 December 2024

The Mayor congratulated Mr Benton and the committee for the Highland games.

The Mayor noted the events in the district, especially in the southern area of the district such as the Rātana Celebrations.

The Mayor provided updates on Local Water Done Well and Regional Deals for council.

**Resolved minute number 25/TCC/004**

That the Mayor's Report – 12 December 2024 be accepted.

Mr D Benton/Ms L O'Neill. Carried

### 9.2 Small Projects Fund Update - February 2025

There is a tagged payment of \$500 for signage.

The bus shelter was discussed, noting the committees understanding that this was not council land.

Ms Bovey undertook to check with the property team if they are able to paint the bus shelter. If council is unable then potentially the committee will complete this.

**Resolved minute number 25/TCC/005**

That the 'Small Projects Fund Update –February 2025' report be received.

Mr D Benton/HWTM A Watson. Carried

**Resolved minute number 25/TCC/006**

The committee request if Council could help with the painting of the bus stop, and if not, could Council will help pay for the paint.

Mr D Benton/Cr B Carter. Carried

**9.3 Consultation Tracker - December**

The report was taken as read.

**Resolved minute number 25/TCC/007**

That the report 'Consultation Tracker - December' be received.

Mr D Benton/Cr B Carter. Carried

**9.4 Funding Schemes Update - February 2025**

The report was taken as read.

**Resolved minute number 25/TCC/008**

That the Funding Schemes Update – February 2025 be received.

Mr D Benton/Cr B Carter. Carried

**10 Discussion Items**

**10.1 Discussion item: Bus Shelter**

This item was discussed earlier in the agenda.

**The meeting closed at 3.34pm.**

**The minutes of this meeting were confirmed at the Turakina Community Committee held on 3 April 2025.**

.....  
Chairperson



# MINUTES

## **UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING**

**Date:** Wednesday, 26 February 2025

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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Present

- Cr Brian Carter
- Cr Dave Wilson
- Cr Fi Dalgety
- Cr Greg Maughan
- Cr Jeff Wong
- Cr Paul Sharland
- Cr Simon Loudon
- HWTM Andy Watson

In attendance

- Mr Kevin Ross, Chief Executive
- Mrs Carol Gordon, Deputy Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Ms Leanne Macdonald, Group Manager- Corporate Services
- Mr Warren Pedley, Manager Finance and Partnerships
- Ms Sophia Sykes, Communications Manager
- Ms Joanne Manuel, Manager Mana Whenua and Community Hubs
- Ms Kezia Spence, Governance Advisor
- Mr Miles O'Connor, Bancorp Treasury Services (Zoom)

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
7.1	Follow-up Action Items from Finance/Performance Meetings .....	3
<b>7</b>	<b>Chair's Report</b> .....	<b>4</b>
8.1	Chair's Report - February 2025 .....	4
<b>8</b>	<b>Reports for Information</b> .....	<b>4</b>
9.1	Treasury Management Policy Review .....	4
9.2	Finance Snapshot - January 2025 .....	4
9.3	Treasury and Debt .....	5
9.4	QV Report .....	5
9.5	LGFA - General Information .....	5
9.6	Statement of Service Provision 6 Month Report: July 2024 - December 2024 .....	5
9.7	Public Feedback / Performance Report - January 2025 .....	6

## 1 Welcome / Prayer

Cr Dalgety opened the meeting at 9.32am and read the council prayer.

## 2 Apologies

**Resolved minute number** 25/FPE/001

That the apologies be received from Ms Leanne Hiroti.

Cr B Carter/Cr J Wong. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business,

## 6 Confirmation of Minutes

**Resolved minute number** 25/FPE/002

That the minutes of Finance/Performance Committee Meeting held on 28 November 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr G Maughan. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Finance/Performance Meetings

#### Item 1- Hall Debt

Ms Macdonald updated the committee on this item, the debt relating to halls covers Te Matapihi and other projects.

**Resolved minute number** 25/FPE/003

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr B Carter/Cr P Sharland. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2025

The Chair's report was tabled after the meeting.

**Resolved minute number 25/FPE/004**

That the Chair's Report – February 2025 be received.

Cr F Dalgety/Cr B Carter. Carried

## 9 Reports for Information

### 9.1 Treasury Management Policy Review

Mr O'Connor from Bancorp was in attendance and stepped the committee through the changes to the Rangitikei District Council Treasury Management Policy.

Officers answered questions on what is core debt, this is the debt relating to the primary role of council business and is usually borrowed on a longer term basis.

Mr O'Connor noted that the water debt when moved to the CCO will be taken off councils book noting there is uncertainty regarding local water done well.

Ms Macdonald noted the exposure to Westpac may exceed \$10 million, therefore it was agreed to change this to \$20 million and that this exclude current accounts.

Mr O'Connor provided a presentation on interest rate swaps.

It was noted by the committee that when the tool of interest rate swaps can be used to reduce the debt and minimise the risk in this space, and is not to be used as a speculative tool.

Mr O'Connor will produce quarterly reports on this item to keep the committee informed.

**Resolved minute number 25/FPE/005**

That the Committee recommend to Council to approve the Treasury Management Policy with amendments.

Cr F Dalgety/Cr J Wong. Carried

### 9.2 Finance Snapshot - January 2025

Ms Macdonald responded to questions about capital spend and that the borrowing of debt will only happen when the debt is required.

**Resolved minute number 25/FPE/006**

That the report 'Finance Snapshot – January 2025' be received.

Cr F Dalgety/Cr D Wilson. Carried

### 9.3 Treasury and Debt

The report was taken as read.

**Resolved minute number 25/FPE/007**

That the report 'Treasury and Debt – 2023/24' be received

HWTM A Watson/Cr B Carter. Carried

### 9.4 QV Report

The report was taken as read.

**Resolved minute number 25/FPE/008**

That the QV Report be received.

Cr F Dalgety/Cr J Wong. Carried

### 9.5 LGFA - General Information

The report was taken as read.

**Resolved minute number 25/FPE/009**

That the report 'LGFA - General Information' be received.

Cr F Dalgety/Cr D Wilson. Carried

### 9.6 Statement of Service Provision 6 Month Report: July 2024 - December 2024

Officers responded to questions that the playground inspections will be increased as more staff are becoming trained in this space.

**Resolved minute number 25/FPE/010**

That the report 'Statement of Service Provision 6 Month report: July 2024 - December 2024' be received.

Cr F Dalgety/Cr D Wilson. Carried

**9.7 Public Feedback / Performance Report - January 2025**

The committee thanked those that take the time to provide responses and to engage.

Ms Sykes highlighted that the most engaged with post was the weed removal from Horizons Regional Council, this is due to the community initiative and the traction gained by other councils sharing it.

**Resolved minute number 25/FPE/011**

That the Public Feedback / Performance Report – January 2025 be received.

Cr B Carter/Cr P Sharland. Carried

**The meeting closed at 11.03am.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 27 March 2025.**

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**Chairperson**

Unconfirmed

# MINUTES

## **UNCONFIRMED: ASSETS/INFRASTRUCTURE COMMITTEE MEETING**

**Date:** Thursday, 13 March 2025

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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Present

- Cr Brian Carter
- Cr Dave Wilson
- Cr Fi Dalgety
- Cr Gill Duncan
- Cr Greg Maughan
- Cr Jeff Wong
- Cr Paul Sharland
- Cr Richard Lambert
- Cr Simon Loudon
- HWTM Andy Watson

In attendance

- Mrs Carol Gordon, Chief Executive
- Mr Arno Benadie, Deputy Chief Executive
- Ms Leanne Macdonald, Group Manager – Corporate Services
- Ms Katrina Gray, Group Manager – Strategy, Community and Democracy
- Ms Gaylene Prince, Northern Area and Property Manager
- Mr Darryn Black, Roding Transport Manager
- Ms Kezia Spence, Governance Advisor

**Order of Business**

<b>1</b>	<b>Welcome / Prayer</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public Forum</b> .....	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
7.1	Follow-up Action Items from Assets/Infrastructure Committee Meetings .....	3
<b>7</b>	<b>Chair's Report</b> .....	<b>4</b>
8.1	Chair's Report - March 2025.....	4
<b>8</b>	<b>Reports for Decision</b> .....	<b>5</b>
9.1	Access Control for Bulls Bus Lane.....	5
9.2	Taihape Town Hall Procurement Claim.....	6
9.3	Lake Alice Survivors Group - Request for Memorial Plaque .....	6
<b>9</b>	<b>Reports for Information</b> .....	<b>6</b>
10.1	Abuse in Care Royal Commission of Inquiry - Survivor Support & Recognition Fund.....	6
10.2	Consent Compliance Report - January 2025 .....	7
10.3	Roading Update .....	7
10.4	Project Updates Report - February 2025 .....	7



## 1 Welcome / Prayer

Cr Wilson opened the meeting at 9.30am and read the council prayer.

## 2 Apologies

No apologies received.

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

Cr Wilson declared a conflict of interest at item 9.1 Access Control for Bulls Bus Lane.

## 5 Confirmation of Order of Business

The committee entered public excluded during item 9.2 Taihape Town Hall Procurement Claim.

## 6 Confirmation of Minutes

**Resolved minute number 25/AIN/001**

That the minutes of Assets/Infrastructure Committee Meeting held on 20 November 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr B Carter. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Assets/Infrastructure Committee Meetings

#### Item 1 – Marton Swim Centre

There is an asset management plan on the Marton Swim Centre and this is available on the council website.

#### Item 10 – Traffic Management

Officers responded to questions that the Bond Street, \$7,500 was on traffic management , noting these type of jobs are usually a cost per day. Traffic management is usually 12-13% cost of the whole project.

## Item 2- Marton Water Strategy

Officers provided an update on this item noting that this is on the council website on the Marton Water Strategy.

**Resolved minute number 25/AIN/002**

That the report 'Follow-up Action Items from Assets/Infrastructure Committee Meetings' be received.

Cr D Wilson/Cr G Duncan. Carried

## **8 Chair's Report**

### **8.1 Chair's Report - March 2025**

The Mayor raised the value of workshops and the potential to have these livestreamed on the council Facebook page and the importance of capturing actions and a summary of these workshops.

Officers confirmed that the livestreaming of workshops is possible and any actions can be added to the action list.

**Resolved minute number 25/AIN/003**

That the Chair's Report –March 2025 be received.

Cr D Wilson/Cr P Sharland. Carried

## 9 Reports for Decision

### 9.1 Access Control for Bulls Bus Lane

Cr Wilson declared a minor conflict of interest on this item and stepped down as Chair at 9.51am. Cr Lambert took over as Chair at 9.52am.

Officers highlighted that this is cost effective, easy to do and that there are staff available at Te Matapihi who can open the arm.

Officers responded to questions that this has not been circulated to bus companies yet due to needing support from the committee before taking this to the bus companies.

The cost of this project and the company is in public excluded due to commercial negotiations but this can be sent to councillors.

Cr Lambert vacated the Chair at 10.03am and Cr Wilson returned at the end of this item.

#### Resolved minute number 25/AIN/004

That the report "Access control for Bulls Bus Lane" be received

Cr G Duncan/Cr B Carter. Carried

#### Resolved minute number 25/AIN/005

That the Assets / Infrastructure Committee support the installation of the barrier arm units at the Bulls Bus Lane, noting that this is a project that can be delivered via existing budgets under the Chief Executive's delegation.

Cr B Carter/Cr S Loudon. Carried

Moved into public excluded at 10.05am

#### Resolved minute number 25/AIN/006

That the public be excluded from the following parts of the proceedings of this meeting.

##### 1. Taihape Town Hall Procurement Claim

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.2 - Taihape Town Hall Procurement Claim	This is in public excluded due to commercial negotiations with the contractor. s7(2)(h) - Commercial Activities	s48(1)(a)(i)

	s7(2)(i) - Negotiations	
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr D Wilson/HWTM A Watson. Carried

## 9.2 Taihape Town Hall Procurement Claim

The committee moved into public excluded during this item.

**Resolved minute number 25/AIN/007**

That the committee moves into open meeting and confirm the below resolutions at 10.45am :

That the Assets / Infrastructure Committee recommends to Council they do not approve payment of \$12,000 to the contractor that submitted the claim.

.Cr D Wilson/Cr B Carter. Carried

## 9.3 Lake Alice Survivors Group - Request for Memorial Plaque

The Mayor noted that the funding was coming from central government.

The committee thanked the work the Mayor had undertaken in this space.

**Resolved minute number 25/AIN/008**

That the report 'Lake Alice Survivors Group – Request for Memorial Plaque' be received.

Cr D Wilson/Cr G Maughan. Carried

**Resolved minute number 25/AIN/009**

That His Worship the Mayor and staff liaise with representatives of the Lake Alice Survivors Group to consider their request to erect a small Memorial Plaque on the road reserve bank in No 7 Line, Marton, with final approval to be confirmed by Council.

Cr D Wilson/Cr R Lambert. Carried

## 10 Reports for Information

### 10.1 Abuse in Care Royal Commission of Inquiry - Survivor Support & Recognition Fund

The report was taken as read.

**Resolved minute number 25/AIN/010**

That the report 'Abuse in Care Royal Commission of Inquiry – Survivor Support & Recognition Fund' be received.

Cr D Wilson/Cr F Dalgety. Carried

**10.2 Consent Compliance Report - January 2025**

Mr Benadie advised that there is now an in-house compliance officer which will help moving the red to green on the table.

Mr Benadie responded to questions about PFAS testing noting that this testing is completed annually.

**Resolved minute number 25/AIN/011**

That the report "Consent compliance Report – January 2025" be received.

Cr D Wilson/Cr P Sharland. Carried

**10.3 Roding Update**

Low Cost Low Risk (LCLR) Funding Application

Mr Black highlighted that two other funds have been made available crown resilience and a targeted fund. Mr Black is looking at the projects that could fit in to these funding rounds.

Maintenance Contract

The committee acknowledged the positive report and bringing roading services back in-house. The roading contract decision is likely to be completed the following week.

The health and safety reporting are due to two systems and this reporting not coming through to the reporting to Council.

**Resolved minute number 25/AIN/012**

That the 'Roding Update' report be received.

Cr F Dalgety/Cr G Duncan. Carried

**10.4 Project Updates Report - February 2025**

Marion to Bulls Wastewater Centralisation

The committee noted that Good Earth Matters have not provided an update in some time. Officers responded that they are part of the consent application, however, the best person to come speak is the contractor Steve Carne who has more information on the activities that can be provided.

The committee noted that there are potentially new national standards for wastewater which may have impacts in this space. The consenting for discharge to water may be relaxed under these standards and noting this is where the big costs are. There is always the potential that a new government may come in and change this.

#### Rātana Wastewater Discharge to Land

The consenting process has taken a long time and there are three submitters as part of this process, one is in favour and two are against. Officers responded to questions that the two submitters against are set in their views and live outside the district.

#### Taihape Town Hall and Library Redevelopment

The discussion notes from the user group to be circulated to the committee.

#### **Resolved minute number 25/AIN/013**

That the report 'Project Updates Report – February 2025' be received.

Cr B Carter/Cr G Maughan. Carried

**The meeting closed at 11.57am.**

**The minutes of this meeting were confirmed at the Assets/Infrastructure Committee held on 15 May 2025.**

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**Chairperson**