



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Finance/Performance Committee Meeting

Order Paper

**Thursday, 30 August 2018,
10.30 am**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Telephone: 06 327-0099

Email: info@rangitikei.govt.nz

Facsimile: 06 327-6970

Chair

Cr Nigel Belsham

Deputy Chair

Cr Lynne Sheridan

Membership

Councillors Cath Ash, Dean McManaway, Graeme Platt, Ruth Rainey and Dave Wilson
His Worship the Mayor, Andy Watson (ex-officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Finance and Performance Committee Meeting

Agenda – Thursday 30 August 2018 – 10:30 am

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The quorum for the Finance and Performance Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public forum

3 Apologies/Leave of Absence

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Minutes of Previous Meeting

The minutes from the Finance/Performance Committee meeting held 26 July 2018 are attached.

Recommendation:

That the Minutes of the Finance/Performance Committee meeting held on 26 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report is to be tabled at the meeting.

File ref: 3-CT-14-1

Recommendation:

That the Chair's Report to the Finance/Performance Committee meeting on 30 August 2018 be received.

8 Event Sponsorship Scheme Project Reports

Project reports that were not provided at the previous meeting are attached.

File ref: 3-GF-11-3

Recommendation:

That the following Project report forms be received:

- Marton Rotary
- Samoan Community
- Te Reanga Morehu O Rātana Trust
- A & P Show

9 Progress with strategic issues

Advocacy by His Worship the Mayor (including Ministerial discussions) has continued for unlocking the Māori land-locked land in the north of the District. *In response to the direction from Judge Harvey, Court has formally indicated its desire to be an interested party to the proceedings of the Waitangi Tribunal proceedings on landlocked land in the Taihape region.*

The Hunterville/Tutaenui rural water pre-feasibility study is complete.

Progress continues with the proposed new civic/community centres in Bulls and Marton. *Tenders for constructing the Bulls centre are being considered by Council on 30 August 2018.*

Consideration was given by the Policy/Planning Committee's meeting on 13 July 2017 to services provided by information centres (with a further report to Council's meeting on 27 July 2017).

Two workshop discussions have been held on economic development and District promotion and a potential budget envelope identified. A draft policy on using the legislative provisions for development agreements to incentivise housing and other developments was considered at the Finance/Performance Committee's October meeting and a revised draft considered at meeting in January 2018. *A further workshop session was held on 23 August 2018, considering Wellington City Council's policy on rates remission for first home builders. A draft policy will be considered by Policy/Planning Committee on 13 September 2018.*

Priorities for economic development were one of the key choices in the Consultation Document for the 2018-28 Long Term Plan. The Government's Provincial Growth Fund (announced in February 2018) is a potentially significant mechanism to stimulate development and growth in the Rangitikei. *The Economic Development Advisor role will be advertised shortly.*

Council submitted to the Horizons Regional Council long-term plan supporting the proposed establishment of a regional facilities fund. However, there were varying responses from other councils so the proposal will not proceed. However, at its meeting on 12 July 2018, the Assets/Infrastructure Committee considered a presentation on the Manawatū-Whanganui Regional Sport Facility Plan and recommended to Council that it consider that plan as a tool to guide the future planning, development, management and operation of sports facilities in the Rangitikei and wider Manawatū-Whanganui region.

In March 2018, Chorus advised an accelerated timetable for the roll-out of fibre in Rātana/Whangaehu, Marton, Mangaweka, Hunterville, Taihape and Bulls, to be completed by June 2022. *At the Digital Local Government Partnership Launch on 15 August 2018, the*

Minister for Government Digital Services indicated that the rollout of rural broadband would be completed by the end of 2021.

Rates modelling is part of the new financial modelling software which has been used as the basis of preparing the financial statements for the 2018-28 Long Term Plan.

The review of the revenue and financing policy is complete and included in the draft Long term Plan – analysis of all expenditure activities has now been undertaken in Council workshops.

Impact of forestry on roading has been considered in the roading asset management plan and in developing the Traffic and Parking Bylaw.

The Independent Assessment Board released its report on the Council's operations under the Local Government Excellence Programme. Actions to effect the suggested improvements are in progress.

MW LASS collaboration has been used to provide insurance cover for below-ground infrastructure assets from 1 July 2017

Staff are continuing to manage the Rangitikei.com website.

10 Progress with 2017/18 Annual report

Draft full-year financial results and the statement of service performance will be tabled at the meeting.

The final audit starts on 10 September 2018. Adoption will be on 11 October 2018.

11 Update from Subdivision Group

A verbal update will be provided.

12 Late Items

13 Future Items for the Agenda

14 Next Meeting

Thursday, 27 September 2018, 9.30 am

15 Meeting Closed

Attachment 1

Rangitīkei District Council

Finance Committee Meeting

Minutes – Thursday 26 July 2018 – 9:30 am

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The quorum for the Finance and Performance Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Minutes

Present: Cr Nigel Belsham
Cr Cath Ash
Cr Graeme Platt
Cr Ruth Rainey
Cr Lynne Sheridan
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Angus Gordon

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Ashley Dahl, Financial Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents

| | |
|----------------|--|
| Item 7 | Chair's Report |
| Item 12 | Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council |

1 Welcome

The Meeting started at 9.34am. The Chair welcomed everyone to the meeting.

2 Council Prayer

Cr Platt read the Council Prayer

A moment of silence was observed for the passing of George McIrvine, Group Manager, Finance and Business Support.

3 Public forum

Sam Horrocks from the Hunterville Huntaway Festival addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- Mr Horrocks introduced himself as Chair of the Hunterville Huntaway Shemozzle Committee
- He spoke to the potential question from Elected Members over why the Shemozzle Committee seeks funding when they show a profit in the financials. Mr Horrocks stated that three things happen to their profit;
 - 1 Reinvested into next years' event – for continued growth and to make it better each year.
 - 2 Built up cash reserve in case of loss of sponsors. Major sponsors can pull out at any moment and a cash reserve will allow for the event to continue until another sponsor is gained.
 - 3 Invest back into community – i.e. bought a sound system used by schools community BBQ, built portable grandstands used by Shemozzle and many other community events
- Council's involvement support for the whole community – retailers note till takings are three times bigger than next largest event. It is also advantageous for Rangitikei District Council to have their branding and name associated with such a large successful event.

Main points, comments and discussion were:

- Profits do not get given to other charity groups; instead they are invested in infrastructure that can be used for a long time both during the Shemozzle event and by the community.
- Mr Horrocks was unaware of Councils future signage plans but will discuss their signage ideas with staff before taking action.
- Richard Gower has not approached the Shemozzle committee with regard to the proposed dog cemetery.
- Dog safety comes first, with the Committee minimising everything they can. Animal welfare measures include a shepherds briefing and the event is sponsored by the

Hunterville vet club who will cover any injured dog. Staff and volunteers monitor dog treatment and bitches on heat.

- There are three tiers of categories of sponsors: gold, silver, and bronze with the majority from within Rangitikei.

Gill Duncan from the Taihape Community Development Trust (TCDT) addressed the Finance/Performance Committee in regards to their Event Sponsorship Scheme application.

- The inaugural Spring Fling is this year and will be presented over a week, with plans to make it the main event in years to come. Plans include reusable signage which will incorporate a kowhai logo to align with Council's rebranding. TCDT is collaborating with businesses.
- At the time of presentation no further funding had been sought.
- Vets will help with animal welfare and mitigating mycoplasma bovis issues.
- New World is offering support with sponsoring a free BBQ event; this will be an alcohol free family event. Those attending will need to register for catering purposes.
- Elected Members questioned the application statement saying that surplus funds will be gifted to the museum. Ms Duncan stated that surplus funds would be reinvested in the event and a contingency fund would be built. The surplus funds in question for gifting refer to Cancer Society buckets and/or koha buckets.
- Elected members noted the inclusion of a value against in kind volunteer hours.
- The event will include a business directory and street map of participating businesses and a shop window display competition. Another competition includes event attendees going into the draw for a prize if they can present five receipts from five participating shops. Ms Duncan stated that businesses are showing a good level support for the event.

4 Apologies/Leave of Absence

That the apology for the absence of Cr McManaway be received

His Worship the Mayor. Cr Rainey. Carried

5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

6 Confirmation of order of business

There were no late items and no scheduled change to the order of business.

7 Chair's Report

The Chair took his report as read and took questions commenting on last item, that it is fantastic to see ground work of broadband ducting being laid in northern part of Marton District. This will be of great benefit and potential growth with increased connectivity.

Resolved minute number **18/FPE/111** **File Ref** **3-CT-14-1**

That the Chair's Report to the Finance/Performance Committee meeting on 26 July 2018 be received

Cr Belsham / Cr Rainey. Carried

8 Minutes of Previous Meeting

Resolved minute number **18/FPE/112** **File Ref**

That the Minutes of the Finance/Performance Committee meeting held on 28 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Ash. Carried

9 Consideration of applications to the Event Sponsorship Scheme

Elected Members discussed the merits of each application.

Turakina Caledonian Society – 155th Turakina Highland games and New Zealand Solo Piping Championships

The Committee was supportive of the event, however noted the large cost of bringing in judges from overseas.

Hunterville Huntaway Festival – Shemozzle

The Committee was supportive of the event. The strategic view of the Shemozzle committee was noted along with the community support shown by investment in infrastructure used by the community.

Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament

The Committee was supportive of the event, but noted the incomplete application, suggesting that such groups would benefit from asking for help in completing. The application lacked financial information and comment on event promotion and acknowledgement of Council sponsorship.

Taihape Community Development Trust – Taihape Spring Fling 2018

The Committee was supportive of the event. Elected members noted it was good to see a new initiative, commenting that business buy-in would be key. It was noted that this event sits outside the MoU agreement that TCDT has with Council.

The Committee had further discussion on the Rātana centennial celebration noting that the event does not sit within the criteria of this funding scheme as it is not a public event as such. The New Year’s Vinegar Hill event was suggested as a potential applicant, but it was agreed that the criteria states that events are required to take place within the Rangitīkei District, which that event does not. The financial benefit to towns in the Rangitīkei was acknowledged.

Potential sponsorship of both events may be a consideration within Council workshops.

Resolved minute number **18/FPE/113** **File Ref** **3-GF-11-3**

That the report ‘Consideration of applications for the Events Sponsorship Scheme 2018-2019 – Round One’ be received.

Cr Sheridan / Cr Rainey

Resolved minute number **18/FPE/114** **File Ref** **3-GF-11-3**

That the Finance / Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

- Turakina Caledonian Society – 155th Turakina Highland games and New Zealand Solo Piping Championships
\$3100
- Hunterville Huntaway Festival – Shemozzle
\$4400
- Bulls Junior Rugby Club – Bulls Junior Rugby 10-a-side Tournament
\$2100
- Taihape Community Development Trust – Taihape Spring Fling 2018
\$3300

Cr Sheridan / Cr Rainey. Carried

Undertaking Subject

That the following Project report forms be provided to the Finance/Performance Committee for receipt at the next meeting

- Marton Rotary
- Samoan Community
- Te Reanga Morehu O Rātana Trust
- A & P Show

Undertaking

Subject

Successful Event funding applicants are provided with:

- Rangitikei District Council's new branded logo.
- Encouragement to consider the environmental impact of single use plastics, and minimisation options such as using Sport Whanganui's water only containers.

Undertaking

Subject

Staff encourage future applicants to seek assistance in completing funding applications if they are inexperienced.

Cr Ash left at 10.28 -10.31 am
Cr Gordon arrived at 10.30am

10 Progress with strategic issues

The Committee noted the comments in the agenda with the following comments:

Council will not be participating in the Australasian Local Government Excellence Programme this year. The decision to do so previously was a decision made by the Chief Executive as a management performance tool that did not require a resolution by Council.

11 Interim financial results for 2017/18

Mr Dahl presented the tabled interim financial results for 2017/2018 to the committee. Mr Dahl noted that staff were still working on the June annual accounts. The figures are what staff are expecting based on ledger entries. It was noted that an invoice is counted as expenditure once it has been matched against a purchase order.

The interest rates for Westpac investments;

- 28 day investment 2.21%
- 180 day investment 3.51%
- 364 day investment 3.49%

Resolved minute number

18/FPE/115

File Ref

5 FR-4-1

That the interim financial results for the year ending 30 June 2018 be received.

His Worship the Mayor / Cr Ash. Carried

12 Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council.

Mr McNeil spoke to the tabled report with the following comments:

- This is the second report since the new agreement was established.
- The information within the report highlights performance related to the second time period.
- The partly achieved performance outcome in the key performance area of Operations is due to technical non-compliance. Staff continue to work with Horizons Regional Council for a variation of consents. Staff turnover within Horizons has affected this progress. It was noted that the view of Central Government is that technical non-compliance, regardless of reasons, is considered non-compliance.
- Following Council's latest treatment process of the Marton drinking water the number of reported issues has decreased.
- Filtec has identified two issues with the Rātana water treatment plant which is expected to be rectified in a short period of time. The plant cut over to the reticulation system is expected to take place in August, with a community open day to be planned following a several week settling in period.
- Staff are factoring in project timing and seasonal weather as part of project management. Elected members noted that the Taihape falling main project is part of major works that was started two years ago. Fundamental work was completed in the early stages. Each section of the major works is considered a project within its own right.

It was noted that the existing shared service contract has provisions for Council to have the ability to alter it as necessary.

Resolved minute number **18/FPE/116** **File Ref** **3-OR-5-10**

That the report 'Quarterly reporting on KPI's in the agreement for the delivery of infrastructure services with Manawatū District Council' to the Finance/Performance Committee meeting 26 July 2018 be received.

Cr Wilson / Cr Platt. Carried

Cr Dunn arrived at 10.05 am
Cr Sheridan left at 11.01 – 11.02 am

13 Quarterly property sales in the Rangitīkei District, April-June 2018

The report was taken as read noting some figures are an amalgamation of properties within the Council systems.

Resolved minute number **18/FPE/117** **File Ref** **4-ED-5-6**

That the 'Quarterly property sales in the Rangitikei District, April-June 2018' to the Finance/Performance Committee meeting 26 July be received

Cr Platt / Cr Ash. Carried

Cr Dunn left at 11.06-11.08 am

14 Update from Subdivision Group

A verbal update provided His Worship the Mayor noted the investigation into potential contamination of the Bredins Line property in Marton resulted in no contamination issues. The developers are hopeful to move ahead quickly.

15 Late Items

None

16 Future Items for the Agenda

None

17 Next Meeting

Thursday, 30 August 2018, 9.30 am

18 Meeting Closed

At 11.11am

Confirmed/Chair: _____

Date:

Attachment 2

RECEIVED

- 2 MAY 2018

EVENTS SPONSORSHIP SCHEME 2017/18

To: CR
File: 3-GF-11-2
Doc: 18 0185

RANGITIKEI DISTRICT COUNCIL
FINAL WRITTEN REPORT

RECEIVED
- 2 MAY 2018
BY:

Please return to: Grants Administrator
By mail: Rangitikei District Council, Private Bag 1102, Marton 4741
Or hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape
Or by Email to: nardia.gower@rangitikei.govt.nz

TO BE RETURNED NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE
EVENT, ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT

Name of organisation undertaking event:

ROTARY CLUB OF MARTON

Name(s) of contact person(s): ANDREW SHAND, DAVID SMITH, WAYNE
SPENCER.

Name of event: PEDAL 4 PLEASURE

Date of event: 18/3/18

Type of event:

- High profile event
- Community event
- High profile, community event

- One-off event
- New recurring event
- Established recurring event

Date sponsorship was granted: 31/7/17

Amount of sponsorship: \$650.00

Please answer the following questions using additional sheets if necessary

1. Who attended the event (estimated numbers and description)?

| | | | |
|--|----|---|----|
| Resident in Rangitikei District? | 60 | Visitors from neighbouring Districts ¹ ? | 26 |
| Visitors from the rest of New Zealand? | 7 | Overseas visitors? | 4 |
| Total | 97 | | |

1.1 Was this attendance

- More than you expected?
- What you expected?
- Less than you expected?

2. Did the event go as you had planned?

YES. THE WEATHER WAS PERFECT FOR CYCLING

a. What worked well/was successful?

VENUE, (Marlon Park), Weather.

b. What didn't work so well/could be improved?

The 80km course had to be changed due to roadworks on Galpins Road.

3. How did the event enhance community health and wellbeing?

Encouraged non competitive cycling for enjoyment + fitness. Community spirit was evident at the event.

a. Which of the following options were promoted?

- Smoke-free
- Sugar-sweetened-beverage-free
- Water only
- Healthy food options
- Alcohol safety / harm minimisation

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

b. What support and information would have been helpful to increase promotion and/or participation in Healthy Families principles?

.....
.....

4. Please describe how you promoted the support of the Rangitikei District Council for your event (attach examples of leaflets or publicity if appropriate).

NAMED SPONSOR ON THE DAY
.....
.....

5. Please complete the attached income and expenditure statement for your event, showing all income and expenditure associated with the event.

Surplus/(deficit) \$ *2052 - 59*

6. Do you intend to hold this event again next year?

a. If so, please outline your strategy to increase income generation for this event next year.

Intend to hold the event. We are getting better at publicity & marketing. We will use all our contacts next year.
.....
.....

Income and expenditure statement

(Please list all income and expenditure associated with the event)

| Income | Amount | |
|---|--------|------------|
| Donated material | \$ | |
| Cash in hand towards project | \$ | |
| Intended fundraising (provide an estimate) | \$ | |
| Ticket sales | \$ | 1855 88 |
| Other sponsorship/grants (please specify source/s below) | | |
| RDC COMMUNITY GRANT | \$ | 650 |
| BJW MOTORS | \$ | 300 |
| DOWNES GROUP | \$ | 300 |
| MCCVERRY CRAWFORD | \$ | 400 |
| PROPERTY BROKERS | \$ | 200 |
| M RICHARDSON LAWYER | \$ | 100 |
| ADAPTABLE SOLUTIONS | \$ | 100 |
| Total income (GST inclusive / exclusive delete one) | \$ | 2050 00 |
| Expenditure | Amount | |
| KIWI FIRST AID | \$ | 172-50 |
| THE TIMING TEAM | \$ | 871-13 |
| PEDAL PRESS LTD | \$ | 172-50 |
| MARTON PRINTERY | \$ | 437-00 |
| RANGITEKEI DISTRICT MONITOR | \$ | 124-66 |
| SPORT WHANGANUI | \$ | 56-00 |
| RDC MARTON PARK FIELD | \$ | 19-50 |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| Total expenditure (GST inclusive / exclusive delete one) | \$ | 79 1853 29 |
| Surplus / Deficit (GST inclusive / exclusive delete one) | \$ | 2052 59 |

Signature Andrew Shand Date 1/5/18.

Print Name ANDREW SHAND









Rangitikei District Council Office
46 High Street
Marton

RECEIVED

- 3 MAY 2018

To: CR
File: 3-4F-11-1
Doc: 12 0188

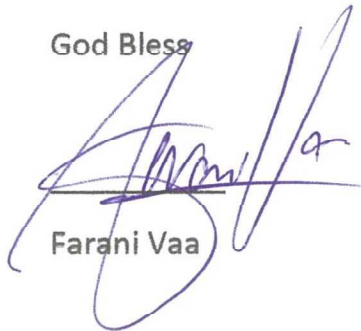
To whom it may Concern,

This is the report regarding the Events Sponsorship Scheme, I would like to apologise for the late report as it has been very busy within our Samoan Community,

However, I would also like to Thank The Rangitikei District council for the Sponsorship, it has been used within the community and developing our youth Programs.

If you have any other question, please don't hesitate to call me on 0223934015

God Bless



Farani Vaa

**EVENTS SPONSORSHIP SCHEME 2017/18
RANGITIKEI DISTRICT COUNCIL
FINAL WRITTEN REPORT**

Please return to: Grants Administrator
By mail: Rangitikei District Council, Private Bag 1102, Marton 4741
Or hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape
Or by Email to: info@rangitikei.govt.nz

**TO BE RETURNED NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE
EVENT, ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT**

| | |
|--|---|
| Name of organisation undertaking event: <u>SAMOAN COMMUNITY</u> | |
| Name(s) of contact person(s): <u>FARANI VAA</u> | |
| Name of event: <u>INDEPENDANCE DAY, PALM SUNDAY, X.MAS, SPORTS DAY</u> | |
| Date of event: <u>3RD JUNE / 25/2/18 / 25/12 / SEPTEMBER</u> | |
| Type of event: | |
| <input type="checkbox"/> High profile event | <input type="checkbox"/> One-off event |
| <input checked="" type="checkbox"/> Community event | <input checked="" type="checkbox"/> New recurring event |
| <input type="checkbox"/> High profile, community event | <input checked="" type="checkbox"/> Established recurring event |
| Date sponsorship was granted: | |
| Amount of sponsorship: <u>\$2600.00</u> | |

Please answer the following questions using additional sheets if necessary

1. Who attended the event (estimated numbers and description)?

| | | | |
|--|-------------|---|-----|
| Resident in Rangitikei District? | 100+ | Visitors from neighbouring Districts ¹ ? | 30+ |
| Visitors from the rest of New Zealand? | | Overseas visitors? | 10+ |
| Total | 150-250 pax | | |

1.1 Was this attendance

- More than you expected?
- What you expected?
- Less than you expected?

2. Did the event go as you had planned?

EVERYTHING WAS WELL ORGANISED, AND PREPARED FOR THE COMMUNITY

a. What worked well/was successful?

THE ORGANISATION, GOOD PARTICIPATION FROM THE COMMUNITY, GREAT ATTENDANCE

b. What didn't work so well/could be improved?

THE BAD COMMUNICATION WITH FRONT DESK OF COUNCIL - RE BOOKING SCHEDULE - CHANGE TO LIBRARY.

3. How did the event enhance community health and wellbeing?

IT BROUGHT THE WHOLE COMMUNITY ESPECIALLY WITH THE CHILDREN & YOUTH.

a. Which of the following options were promoted?

- Smoke-free
- Sugar-sweetened-beverage-free
- Water only
- Healthy food options
- Alcohol safety / harm minimisation

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Taranaki and Whanganui.

b. What support and information would have been helpful to increase promotion and/or participation in Healthy Families principles?

PROBABLY NEEDED MORE INFORMATION / PAMPHLETS
HANDOUTS

4. Please describe how you promoted the support of the Rangitikei District Council for your event (attach examples of leaflets or publicity if appropriate):

THEY WERE RECOGNISED THROUGHOUT ALL THE
EVENTS. RECOGNITION OF MAYOR AND COUNCILLORS
AND THE COUNCIL FOR SUPPORT

5. Please complete the attached income and expenditure statement for your event, showing all income and expenditure associated with the event.

Surplus/(deficit) \$.....

6. Do you intend to hold this event again next year?

a. If so, please outline your strategy to increase income generation for this event next year.

YES.
WE ARE GROWING AS A COMMUNITY. AND THE
STRUCTURE & ORGANISATION IS ALL DONE
WITHIN OUR TIAFIT, MINISTERS ASSOCIATION

Income and expenditure statement

(Please list all income and expenditure associated with the event)

| Income | Amount | |
|---|--------|-----------|
| Donated material | \$ | 300.00 |
| Cash in hand towards project | \$ | 400.00 |
| Intended fundraising (provide an estimate) | \$ | — |
| Ticket sales | \$ | — |
| Other sponsorship/grants (please specify source/s below) | | |
| | \$ | " |
| EVENT SPONSORSHIP SCHEME | \$ | 2600.00 |
| | \$ | |
| DONATION FROM EACH CHURCH | \$ | 1000.00 |
| | \$ | |
| | \$ | |
| | \$ | |
| Total income (GST inclusive / exclusive delete one) | \$ | \$4900.00 |
| Expenditure | Amount | |
| HIREAGE OF HALL | \$ | 1000.00 |
| HIRE OF EQUIPMENT | \$ | |
| CPA SYSTEM | \$ | |
| SPEAKERS ETC.. | \$ | 1700.00 |
| | \$ | |
| FLYERS / BROCHURES | \$ | 2500.00 |
| | \$ | |
| UNIFORMS | \$ | 1000.00 |
| FOOD | \$ | 2000.00 |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| Total expenditure (GST inclusive / exclusive delete one) | \$ | 8200.00 |
| Surplus / Deficit (GST inclusive / exclusive delete one) | \$ | 3900.00 |

- 4 x EVENTS
A YEAR.

Signature [Signature] Date 3/5/18
 Print Name FARAZI VAA

**EVENTS SPONSORSHIP SCHEME 2017/18
RANGITIKEI DISTRICT COUNCIL
FINAL WRITTEN REPORT**

Please return to: Grants Administrator
By mail: Rangitikei District Council, Private Bag 1102, Marton 4741
Or hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape
Or by Email to: info@rangitikei.govt.nz

**TO BE RETURNED NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE
EVENT, ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT**

| | |
|---|--|
| Name of organisation undertaking event: <i>Te Reanga Morehu O Ratana Trust</i> | |
| Name(s) of contact person(s): <i>Kamaka Manuel</i> | |
| Name of event: <i>Aotea Regional Kapa Haka Competition</i> | |
| Date of event: <i>Saturday 24th February, 2018</i> | |
| Type of event: | |
| <input type="checkbox"/> High profile event | <input type="checkbox"/> One-off event |
| <input type="checkbox"/> Community event | <input type="checkbox"/> New recurring event |
| <input checked="" type="checkbox"/> High profile, community event | <input type="checkbox"/> Established recurring event |
| Date sponsorship was granted: <i>11/12/17</i> | |
| Amount of sponsorship: <i>\$5,500</i> | |

Please answer the following questions using additional sheets if necessary

1. Who attended the event (estimated numbers and description)?

| | | | |
|--|------|---|-----|
| Resident in Rangitikei District? | 500 | Visitors from neighbouring Districts ¹ ? | 600 |
| Visitors from the rest of New Zealand? | 2000 | Overseas visitors? | 300 |
| Total | 3400 | | |

1.1 Was this attendance

- More than you expected?
- What you expected?
- Less than you expected?

2. Did the event go as you had planned?

The event was well organised and each area had sufficiently covered their responsibilities.

a. What worked well/was successful?

The infrastructure was imperative to the success of the event. The stage, sound production, seating, laboratory facilities were all first class.

b. What didn't work so well/could be improved?

There were minor areas of the budget that exceeded its original forecast. A wider scope of funding avenues were areas for improvement.

3. How did the event enhance community health and wellbeing?

The food stalls were all conducive to the community health messages that were promoted + raised awareness at an event that would normally not have this.

a. Which of the following options were promoted?

- Smoke-free
- Sugar-sweetened-beverage-free
- Water only
- Healthy food options
- Alcohol safety / harm minimisation

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Taranui and Whanganui.

- b. What support and information would have been helpful to increase promotion and/or participation in Healthy Families principles?

Ensuring that all local health organisations were present at the event + promoting these kaupapa.

4. Please describe how you promoted the support of the Rangitikei District Council for your event (attach examples of leaflets or publicity if appropriate).

RDC were included in several promotional activities including radio interviews, public announcements at the event + the official event programmes.

5. Please complete the attached income and expenditure statement for your event, showing all income and expenditure associated with the event.

Surplus/(deficit) \$.....

6. Do you intend to hold this event again next year?

- a. If so, please outline your strategy to increase income generation for this event next year.

There is no intention to hold this event next year as it's leadership is rotated between the stakeholders in both Taranaki + Whanganui wider regions.

Income and expenditure statement

(Please list all income and expenditure associated with the event)

| Income | Amount |
|---|--------------|
| Donated material | \$ |
| Cash in hand towards project | \$ 20,000.00 |
| Intended fundraising (provide an estimate) | \$ |
| Ticket sales <i>Stall sales</i> | \$ 950.00 |
| <i>Silks Accountants</i> Other sponsorship/grants (please specify source/s below) → | \$ 2,500.00 |
| <i>Te Kahui Maunga</i> | \$ 15,000.00 |
| <i>AKHL (Broadcasting fee)</i> | \$ 17,142.00 |
| <i>Rangitikei District Council</i> | \$ 5,500.00 |
| <i>Te Mana O Te Awa</i> | \$ 5,000.00 |
| <i>Te Puni Kokiri</i> | \$ 4,600.00 |
| <i>Creative Communities Scheme</i> | \$ 3,300.00 |
| Total income (GST inclusive / exclusive delete one) | \$ 73,992.00 |
| Expenditure | Amount |
| <i>Stage, Sound, Lighting</i> | \$ 54,597.70 |
| <i>Judges Podium</i> | \$ 4,939.40 |
| <i>Grandstand seating</i> | \$ 2,800.00 |
| <i>Kaumataua + Manaaki Marquee</i> | \$ 2,458.52 |
| <i>Hiremaster (fencing, toilets, tables, etc)</i> | \$ 2,855.73 |
| <i>Generator</i> | \$ 289.80 |
| <i>Bunnings (Black plastic)</i> | \$ 405.80 |
| <i>Mitre 10</i> | \$ 79.00 |
| <i>Mt. View Prints (volunteer shirts)</i> | \$ 1,817.00 |
| <i>Manaaki tangata (hospitality)</i> | \$ 5,000.00 |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| Total expenditure (GST inclusive / exclusive delete one) | \$ 75,242.95 |
| Surplus / Deficit (GST inclusive / exclusive delete one) | \$ 1,250.95 |

Signature

[Handwritten Signature]

Date

2/5/18

Print Name

Kamaka Manuel.

**EVENTS SPONSORSHIP SCHEME 2017/18
RANGITIKEI DISTRICT COUNCIL
FINAL WRITTEN REPORT**

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**TO BE RETURNED NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE
EVENT, ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT**

| | |
|--|--|
| Name of organisation undertaking event: Taihape A & P Assoc. | |
| Name(s) of contact person(s): Jenny Pearce | |
| Name of event: Taihape A & P Show | |
| Date of event 28-1-18 | |
| Type of event: | |
| <input type="checkbox"/> High profile event | <input type="checkbox"/> One-off event |
| <input type="checkbox"/> Community event | <input type="checkbox"/> New recurring event |
| <input checked="" type="checkbox"/> High profile, community event | <input type="checkbox"/> Established recurring event |
| Date sponsorship was granted: 4-12-17 | |
| Amount of sponsorship: \$1,000 | |

Please answer the following questions using additional sheets if necessary

1. Who attended the event (estimated numbers and description)?

| | | | |
|--|-----|---|-----|
| Resident in Rangitikei District? | 740 | Visitors from neighbouring Districts ¹ ? | 130 |
| Visitors from the rest of New Zealand? | 20 | Overseas visitors? | 10 |
| Total | 900 | | |

1.1 Was this attendance

- More than you expected?
- What you expected?
- Less than you expected?

2. Did the event go as you had planned?

The event ran as planned but the very hot weather affected the attendance numbers

a. What worked well/was successful?

The Junior Farmer competition was very popular

b. What didn't work so well/could be improved?

We need a water based activity to help with keeping people cool. As well as providing more shaded areas.

3. How did the event enhance community health and wellbeing?

By providing a great opportunity for the community to meet, watch and compete in the activities on offer.

a. Which of the following options were promoted?

- Smoke-free
- Sugar-sweetened-beverage-free
- Water only
- Healthy food options
- Alcohol safety / harm minimisation

¹ Horowhenua, Manawatu, Ruapehu, Palmerston North, Tararua and Whanganui.

Income and expenditure statement

see attached

(Please list all income and expenditure associated with the event)

| Income | Amount | |
|--|--------|--|
| Donated material | \$ | |
| Cash in hand towards project | \$ | |
| Intended fundraising (provide an estimate) | \$ | |
| Ticket sales | \$ | |
| Other sponsorship/grants (please specify source/s below) | | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| Total income (GST inclusive / exclusive delete one) | \$ | |
| Expenditure | Amount | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| | \$ | |
| Total expenditure (GST inclusive / exclusive delete one) | \$ | |
| Surplus / Deficit (GST inclusive / exclusive delete one) | \$ | |

Signature  Date 23-5-18

Print Name Jenny Pearce

Taihape and Districts Agricultural and Pastoral Association Incorporated
Funds Position
As at 31 March 2018

EQUITY

| | | |
|--|------------------------------|-----------------|
| | 8,506 Opening Balance | 9,700.19 |
| | 1,194 Plus Surplus/(Deficit) | - |
| | 9,700 TOTAL EQUITY | 6,496.01 |
| | 9,700 TOTAL EQUITY | 3,204.18 |

This is represented by:

CURRENT ASSETS

| | | |
|--|--------------------------------|-----------------|
| | 9,491 Westpac - Cheque Account | 2,994.69 |
| | 209 Westpac - 02 Account | 209.49 |
| | 9,700 NETT ASSETS | 3,204.18 |
| | 9,700 NETT ASSETS | 3,204.18 |

Taihape and Districts Agricultural and Pastoral Association Incorporated
Statement of Receipts and Payments Summary
For the year ended 31st March 2018

| 2017 | 2018 | Budget |
|--------------------------------|-------------------|------------------|
| RECEIPTS | | |
| 2,040 Subcriptions | 1,680.00 | 2,200.00 |
| 300 Sponsorship/Donations | 100.00 | 500.00 |
| 340 Sites | 570.00 | 1,000.00 |
| 6,000 Grant Lottery | - | |
| 420 Fencing | - | 500.00 |
| 2,000 Grant RDC | 1,000.00 | |
| 4,594 Gate Money | 3,097.70 | 5,500.00 |
| - 99 Horse Competition* | 603.29 | |
| 1,150 Mahons | - | |
| 29 Interest | 9.13 | 50.00 |
| 102 Home Industries | 52.60 | 500.00 |
| 16,876 TOTAL RECEIPTS | 7,112.72 | 10,250.00 |
| PAYMENTS | | |
| 175 Postage | 395.49 | 150.00 |
| - Printing and Photocopying | - | 50.00 |
| 259 Advertising | - | 250.00 |
| 338 Stationery | 9.78 | 150.00 |
| 230 RDC Lease | 200.00 | 230.00 |
| 250 Utiku Old Boys Hire | 250.00 | 250.00 |
| 1,000 First Aid | - | |
| 669 RDC Ground Hire | 415.00 | 660.00 |
| 613 Western District Council | 605.58 | 490.58 |
| 142 Prizes/ Judges | - | 50.00 |
| 3,603 Insurance | 4,213.00 | 2,500.00 |
| 1,778 Electrician | 1,467.42 | 300.00 |
| 950 Fencing | | 500.00 |
| Junior Farmer | 200.00 | |
| 1,263 Rubbish Skips | 1,351.09 | 1,263.00 |
| 345 Accountancy | 437.00 | 345.00 |
| - Home Industries | 538.55 | 270.00 |
| 1,200 Wood Chopping | 1,200.00 | 1,200.00 |
| 230 Clean Septic Tank | 460.00 | 300.00 |
| 1,770 Sound System | 1,270.00 | 1,000.00 |
| 250 Terrier Racing | - | 250.00 |
| 200 Fonterra Train | 200.00 | 200.00 |
| 117 Sundry | 95.82 | |
| 300 Gate Keepers | 300.00 | 300.00 |
| 15,682 TOTAL PAYMENTS | 13,608.73 | 10,708.58 |
| 1,194 SURPLUS (DEFICIT) | (6,496.01) | - 458.58 |

Taihape and Districts Agricultural and Pastoral Association Incorporated
Statement of Receipts and Payments Summary
For the year ended 31st March 2018

***Horse Competition Details**

| 2017 | 2018 | Budget |
|-------------------------|-----------------|---------------|
| 6,206 Entries | 5,170.55 | 600.00 |
| 450 Sponsorship | 1,610.00 | 100.00 |
| <u>6,656</u> | <u>6,780.55</u> | <u>700.00</u> |
| Expenses | | |
| 2,621 Prize Money | 1,905.00 | |
| 1,500 Judges | 440.00 | 150.00 |
| 249 Catering | 620.27 | 50.00 |
| 405 RAS Equestrian Levy | 429.00 | 100.00 |
| 330 Accomodation | 240.00 | |
| 842 Ribbons | 1,182.49 | 200.00 |
| 463 Equestrian Entries | 519.50 | 200.00 |
| Sound System | 500.00 | |
| Ground Hire | 341.00 | |
| 345 ESNZ Jumping Levies | - | |
| <u>6,755</u> | <u>6,177.26</u> | <u>700.00</u> |
| <u>- 99</u> | <u>603.29</u> | <u>-</u> |