



RANGITĪKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 30 March 2023
Time: 9.30am
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Fi Dalgety
Deputy Chair: Cr Jeff Wong
Membership: Cr Jarrod Calkin
Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

Contact:	0800 422 522 info@rangitikei.govt.nz www.rangitikei.govt.nz (06) 327 0099				
Locations:	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="vertical-align: top; width: 50%;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls				
<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape					
Postal Address:	Private Bag 1102, Marton 4741				
Fax:	(06) 327 6970				

Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 30 March 2023 at 9.30am.

Order Of Business

1	Welcome / Prayer	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations.....	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	5
	6.1 Confirmation of Minutes	5
7	Chair's Report	12
	7.1 Chair's Report - March 2023.....	12
8	Reports for Decision	13
	8.1 Events Sponsorship Scheme - Consideration of Applications for Round Two of 2022/23	13
	8.2 Update on the Adoption of the 2021/22 Annual Report	14
	8.3 Bad Debt Summary.....	15
9	Reports for Information.....	17
	9.1 Financial Snapshot - February 2023	17
	9.2 Treasury and Debt - February 2023	29
	9.3 Future Financial Impacts	31
	9.4 QV Report	33
	9.5 Public Feedback / Performance Report - March 2023.....	35
10	Public Excluded	48
	10.1 Request for Approval of Payment of Annual Insurance Cover (AON)	48
11	Open Meeting	49

AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Finance/Performance Committee Meeting held on 22 February 2023 are attached.

Attachments

1. **Finance/Performance Committee Meeting - 22 February 2023**

Recommendation

That the minutes of Finance/Performance Committee Meeting held on 22 February 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Wednesday, 22 February 2023

Time: 9.30am

**Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton**

Present

- Cr Fi Dalgety (Chair)
- Cr Jeff Wong
- Cr Brian Carter
- Cr Dave Wilson
- Cr Simon Loudon
- Cr Greg Maughan
- Cr Tracey Piki Te Ora Hiroa
- HWTM Andy Watson

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager Democracy and Planning
- Mr Dave Tombs, Group Manager Corporate Services
- Ms Gaylene Prince, Group Manager of Community Services
- Ms Hilary Walker, Management and Systems Accountant
- Ms Kezia Spence, Governance Advisor

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Finance/Performance Meetings	4
8	Chair's Report	4
8.1	Chair's Report - February 2023	4
9	Reports for Information	5
9.1	Financial Snapshot - January 2023	5
9.2	Treasury and Debt - January 2023.....	5
9.3	Future Treasury Position	6
9.4	Annual Report 21/22 Progress Update	6
9.5	LGFA - General Information	6
9.6	QV Report	6
9.7	Public Feedback to Council - February 2023	6

1 Welcome / Prayer

2 Apologies

Resolved minute number 23/FPE/001

Apologies be received from Cr Calkin.

Cr G Maughan/Cr S Loudon. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No declarations were made.

5 Confirmation of Order of Business

Resolved minute number 23/FPE/002

That the late item “Financial Support – Cyclone Gabrielle” be dealt with as part of the agenda for the Finance / Performance meeting on 22 February 2023. The item cannot be delayed until a subsequent meeting as payment to areas affected by the cyclone may be required prior to the next Finance/Performance meeting. The reason the item is not on the agenda is that discussions on financial contributions to those areas affected by the recent cyclone were held by the Regions Mayors after the agenda had been sent out.

HWTM A Watson/Cr B Carter. Carried

6 Confirmation of Minutes

Item 9.6 Proposed Changes to the 2022/23 Rooding Budget, that a full stop be added in between ‘There is a new rooding contract to be negotiated next year, there is a need to work with the contractor to make sure they have staff resource for backlog.’ This is to separate out these two conversations.

Resolved minute number 23/FPE/003

That the minutes of Finance/Performance Committee Meeting held on 15 December 2022 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr B Carter. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Taken as read.

Resolved minute number 23/FPE/004

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr G Maughan/Cr J F Wong. Carried

8 Chair's Report

8.1 Chair's Report - February 2023

Cr Fi Dalgety welcomed everyone to a new year for the committee and read highlights from her report.

Resolved minute number 23/FPE/005

That the Chair's Report – February 2023 be received.

Cr F Dalgety/Cr D Wilson. Carried

9.0 Financial Support Cyclone Gabrielle

It was noted the \$20,000 would come out of Council's operating expenses for the 2022/23 financial year.

Mr Beggs noted that Rangitikei Council has supported Council's affected by the Cyclone with staff from this Council. These roles were Council's emergency management officer deployed to the Hawkes Bay, with Council's GIS specialist. In addition Mrs Grant was deployed to be a controller for the Central Hawkes Bay District Council.

HWTM noted the Rangitikei community has been showing support by individually donating to funds or directly supporting the affected areas. It is also intended to set up a RDC Mayoral Relief fund for donations.

Resolved minute number 23/FPE/006

That the report Financial Support – Cyclone Gabrielle, be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 23/FPE/007

That the Finance / Performance Committee recommend to Council that \$ 20,000 to be paid into the Mayoral Relief Fund, to be used to support areas affected by the recent Cyclone.

HWTM A Watson/Cr D Wilson. Carried

9 Reports for Information

9.1 Financial Snapshot - January 2023

It was noted there were accounts for the Marton Memorial Hall that have not been finalised. The project management team will provide a close out report for this project.

Mr Tombs responded to questions from the committee regarding the rates remission policy for new build properties. The purpose of the policy was to incentivise housing stock in the district and there has been a strong uptake in the southern part of the district. The policy was amended on 1 July this financial year and reflects this by removing the incentives for the southern area of the district but not the northern.

Mr Beggs commented on the three water assets. Council is currently going through a process with DIA and a meeting is scheduled with DIA on 01 March regarding this.

Resolved minute number 23/FPE/008

That the report 'Financial Snapshot – January 2023' be received.

HWTM A Watson/Cr J F Wong. Carried

9.2 Treasury and Debt - January 2023

Mr Tombs clarified that net debt will go up and down with as our bank balance fluctuates due to the large receipts and/or payments.

Resolved minute number 23/FPE/009

That the report 'Treasury and Debt – January 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

Cr B Carter/Cr G Maughan. Carried

9.3 Future Treasury Position

Mr Tombs took the Committee through this report and stated the summary of our debt figure will be important for the meeting on 01 March.

The Committee raised concerns that the DIA and Council may have different perspectives on debt levels. Mr Tombs responded that the DIA need to establish absolute debt payments as part of a definite position as to what they will pay.

Resolved minute number 23/FPE/010

That the report Future Treasury Position be received.

Cr B Carter/Cr D Wilson. Carried

9.4 Annual Report 21/22 Progress Update

Mr Tombs advised the draft Annual Report 21/22 should be able to be adopted in March.

Resolved minute number 23/FPE/011

That the report 'Annual Report 2021/22 Progress Update' be received.

Cr G Maughan/Cr B Carter. Carried

9.5 LGFA - General Information

Previous committees have requested this information which is provided every six months.

Resolved minute number 23/FPE/012

That the report 'LGFA - General Information' be received.

Cr B Carter/Cr G Maughan. Carried

9.6 QV Report

This is a report that was previously requested by the committee.

Resolved minute number 23/FPE/013

That the QV Report be received.

Cr D Wilson/Cr J F Wong. Carried

9.7 Public Feedback to Council - February 2023

Mrs Gordon responded to questions relating to a drop in positive feedback for Te Matapihi stating that this is a trend that happens every school holidays.

Resolved minute number 23/FPE/014

That the Public Feedback to Council Report – February 2023 be received.

Cr S Loudon/Cr D Wilson. Carried

The meeting closed at 10.51am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 30 March 2023.

.....
Chairperson

7 Chair's Report

7.1 Chair's Report - March 2023

Author: Fiona (Fi) Dalgety, Councillor

ITEM 7.1

1. Reason for Report

1.1 A verbal or tabled report will be provided during the meeting.

Recommendation

That the Chair's Report – March 2023 be received.

8 Reports for Decision

8.1 Events Sponsorship Scheme - Consideration of Applications for Round Two of 2022/23

Author: **Kezia Spence, Governance Advisor**

1. Reason for Report

- 1.1 The 2022/23 budget for the Events Sponsorship Scheme (ESS) is **\$50,000**. In Round One \$18,222 allocated leaving the total remaining for 2022/23 at \$31,778 There are two funding rounds, held in September 2022 and March 2023.
- 1.2 A total of **\$6,000** has been requested in Round Two.
- 1.3 The criteria states that the Event Sponsorship Scheme supports up to 50% of the cost of events. It is suggested that the Committee give consideration to a project's likelihood of success if funded for less than the amount requested.

2. Round 2– 2022/23

- 2.1 Two applications have been received for Round Two, and have been individually assessed by the Finance/Performance Committee in SmartyGrants:

Applicant	Amount Requested
South Makirikiri Friends of the School	\$5,000
Gumboots Brass and Wind Ensemble	\$1,000
	\$6,000

- 2.2 It is a condition of the Events Sponsorship Scheme that Project Report Forms (for any previous events that received funding) are returned before further funding can be sought. All of the applicants for Round Two, 2022/23 are eligible to receive funding.

Recommendation 1

That the report 'Events Sponsorship Scheme – Consideration of Applications for Round Two of 2022/23' be received.

Recommendation 2

That the Finance/Performance Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

-
-

8.2 Update on the Adoption of the 2021/22 Annual Report**Author:** Gerhard Roux, Manager-Financial Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 A report has been presented to each Finance and Performance Committee meeting since November 2022 providing status updates on the completion of the 2021/22 Annual Report.
- 1.2 This report provides an update of the progress in, and expected timeframes associated with, the completion of the Annual Report 2021/22.

2. Context

- 2.1 The Annual Report for 2021/22 has been submitted to Council for approval and adoption at its afternoon meeting of 30 March 2023.

Recommendation 1

That the 'Update on Adoption of the 2021/22 Annual Report' report be received.

8.3 Bad Debt Summary

Author: Gerhard Roux, Manager-Financial Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide Finance and Performance Committee with a summary of Council's bad debt position as at 28 February 2023.

2. Context

- 2.1 Finance and Performance Committee has requested this Bad Debts Summary be presented every six months (at March and September Committee meetings).

Attachments:

1. Debt Dashboard February 2023 [↓](#)

Recommendation

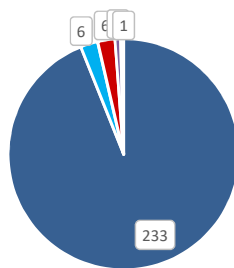
That the 'Bad Debt Summary' report be received.

Dashboard

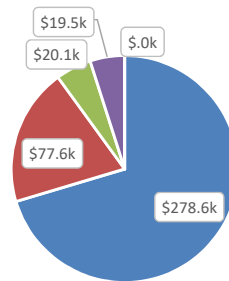
28-Feb-23

Debt Type (Multiple Items)

Summary of all files **248**



Summary of active files



\$ 395.8k

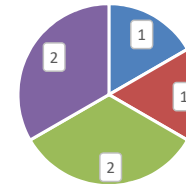
- Actively managed
- Update or info required
- Legal action
- Mortgagee process
- Maori Land

- Actively managed
- Legal action
- Maori Land
- Update or info required
- Mortgagee process

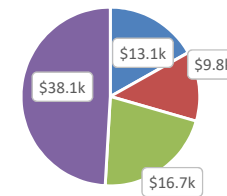
Rangitikei District Council

Total collected YTD \$ **283.1k**

Summary of legal files

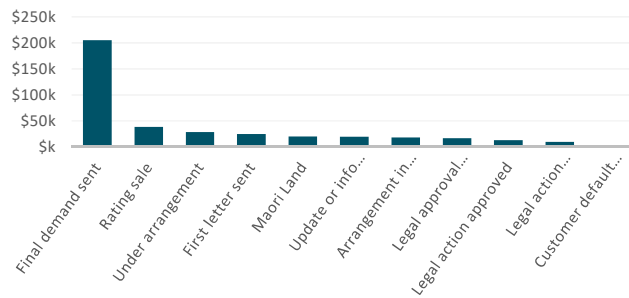


- Legal action approved
- Legal action commenced
- Legal approval requested
- Rating sale

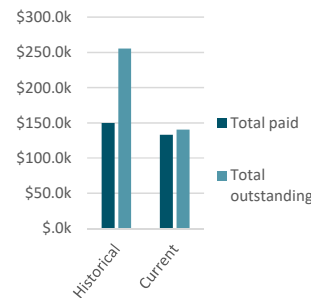


- Legal action approved
- Legal action commenced
- Legal approval requested
- Rating sale

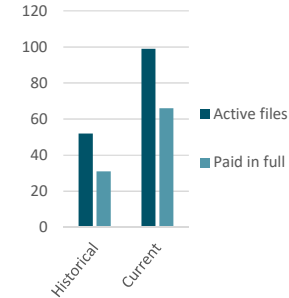
Status of active files



Debt Overview



File Overview



9 Reports for Information

9.1 Financial Snapshot - February 2023

Author: Hilary Walker, Management and Systems Accountant

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide Committee Members with Council's latest management accounts and related commentary.

2. Activity Performance Reports

- 2.1 The attached Departmental Activity Performance Reports provide commentary on Departmental operational budget variances in excess of \$100k (excluding Depreciation and Overhead Allocations).
- 2.2 The 2022/23 full year Other Expenses budget incorporates the increase of \$360k approved by Council on 22 February 2023 for the Putorino Landfill Remediation Project.

3. Depreciation

- 3.1 Depreciation is higher than budgeted due to the recent asset revaluations (this has resulted in proposed Depreciation budget increases for 2023/24).

4. Capital Expenditure

Year To Date Summary

- 4.1 YTD Capital expenditure is \$12.0m compared to a YTD budget of \$20.0m. The attached summary shows the budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.

5. Funding of Unbudgeted Expenditure

- 5.1 As previously advised, Capital Expenditure includes unbudgeted Emergency Capital Works expenditure (\$1.2m). This relates to work undertaken on the 2021/22 emergency works: 84% of this will be funded by FAR with the balance (\$198k) to either be debt funded or offset against underspends in other project budgets.
- 5.2 If the volume of Emergency Works is significant it *may* result in a deferral of other budgeted Roading projects.
- 5.3 In November 2022 Council approved unbudgeted Capital Expenditure of around \$5m for work associated with the Taihape Wastewater Pump Station.

Attachments

1. **Financial Snapshot - February 2023** [↓](#)

Recommendation

That the report 'Financial Snapshot – February 2023' be received.

**Whole of Council
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(31,170)	(30,639)	532	2%	(48,617)
Subsidies and Grants	(8,228)	(7,908)	320	4%	(17,299)
Other Revenue	(2,471)	(2,647)	(177)	-7%	(3,897)
Finance Revenue	(234)	(27)	207	775%	(41)
Gains	(423)	(430)	(7)	-2%	(840)
Rates	(19,815)	(19,627)	189	1%	(26,541)
Total Expense	29,684	28,964	(720)	-2%	45,702
Other Expenses	13,727	13,835	108	1%	22,898
Personnel Costs	4,918	4,838	(81)	-2%	7,218
Finance Costs	222	376	154	41%	752
Depreciation	10,817	9,916	(901)	-9%	14,834
Overhead Allocation	0	(0)	(0)	-100%	0
Grand Total	(1,486)	(1,675)	(189)		(2,915)

Variances > \$100k: Comments

Finance Revenue

The variance is caused by higher than anticipated interest rates and bank balances.

Finance Costs

The variance is caused by lower than budgeted debt levels and timing differences (Finance Costs are charged periodically; based on current debt levels, these costs should be around \$735k for 2022/23).

Business Units
Activity Performance Report
For the period ending February 2023

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(253)	(406)	(153)	-38%	(790)
Subsidies and Grants	(47)	(46)	0	1%	(47)
Other Revenue	(6)	(18)	(12)	-65%	(23)
Finance Revenue	(234)	(27)	207	775%	(41)
Gains	0	(430)	(430)	-100%	(840)
Rates	(6,157)	(6,018)	138	2%	(8,018)
Rate Apportionment	6,191	6,134	(57)	-1%	8,179
Total Expense	251	460	209	45%	276
Other Expenses	2,027	2,140	113	5%	3,605
Personnel Costs	3,885	3,980	94	2%	5,905
Finance Costs	222	376	154	41%	(140)
Depreciation	362	387	25	7%	541
Overhead Allocation	(6,246)	(6,424)	(178)	-3%	(9,635)
Grand Total	(2)	54	56		(514)

Variances > \$100k: Comments

Gains	The YTD budget variance of \$430k is offset against the YTD Actual variance of \$412k in Community & Leisure Activity, being the interim profit on sale of assets; this figure is still being finalised and may decrease once the related journals are finalised. (The Budget is shown in a different cost centre to where the Actual figures have been recorded).
Rates	YTD rate remissions of \$507k are lower than the associated budget of \$600k, due mainly to a reduction in rate remission requests.
Other Expenses	The YTD favourable Budget variance is the result of a large number of (partially) offsetting budget variances in a number of different cost centres.
Finance Revenue/Costs	FY Budgets include internal reallocations, which are allocated at the end of the financial year.

Community and Leisure Assets
Activity Performance Report
For the period ending February 2023

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(3,953)	(3,576)	378	11%	(4,857)
Subsidies and Grants	(35)	(57)	(22)	-39%	(57)
Other Revenue	(506)	(561)	(55)	-10%	(857)
Gains	(413)	0	413	100%	0
Rate Apportionment	(3,000)	(2,957)	42	1%	(3,943)
Total Expense	3,420	3,701	281	8%	6,334
Other Expenses	1,653	1,653	(0)	-0%	3,046
Personnel Costs	68	55	(13)	-24%	84
Finance Costs	0	0	0	0%	215
Depreciation	885	1,152	267	23%	1,728
Overhead Allocation	814	841	27	3%	1,261
Grand Total	(533)	126	659		1,477

Variances > \$100k: Comments

Gains

The YTD \$413k variance is offset against the YTD Budget \$430k in Business Units and is the interim profit on sale of assets; this figure is still being finalised and may decrease once the related journals are finalised.

**Community Leadership
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(1,079)	(1,059)	20	2%	(1,467)
Other Revenue	(1)	0	1	100%	(55)
Rates	(63)	(63)	(0)	-0%	(84)
Rate Apportionment	(1,015)	(996)	19	2%	(1,328)
Total Expense	995	1,028	33	3%	1,507
Other Expenses	577	592	15	3%	853
Depreciation	0	1	1	100%	2
Overhead Allocation	418	435	17	4%	652
Grand Total	(84)	(31)	53		40

Variances > \$100k: Comments

No comments to make.

**Environmental and Regulatory
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(2,483)	(2,538)	(54)	-2%	(3,757)
Subsidies and Grants	0	0	0	0%	(302)
Other Revenue	(1,188)	(1,222)	(34)	-3%	(1,700)
Rate Apportionment	(1,296)	(1,316)	(20)	-2%	(1,754)
Total Expense	2,103	2,225	122	5%	3,616
Other Expenses	280	411	131	32%	873
Personnel Costs	723	743	21	3%	1,138
Overhead Allocation	1,100	1,071	(30)	-3%	1,606
Grand Total	(380)	(312)	68		(140)

Variances > \$100k: Comments

Other Expenses

The overall variance mainly relates to the Better Off Funding budget within District Planning with a YTD actual of \$33k against a YTD budget \$103k.

**Roading and Footpaths
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(13,068)	(13,116)	(49)	0%	(24,182)
Subsidies and Grants	(6,917)	(7,006)	(89)	-1%	(16,018)
Other Revenue	(87)	(101)	(15)	-14%	(152)
Rates	(5,956)	(5,902)	54	1%	(7,869)
Rate Apportionment	(108)	(107)	1	1%	(143)
Total Expense	13,689	12,589	(1,100)	-9%	19,498
Other Expenses	4,719	4,506	(213)	-5%	7,269
Finance Costs	0	0	0	0%	104
Depreciation	6,855	5,871	(985)	-17%	8,806
Overhead Allocation	2,115	2,212	97	4%	3,318
Grand Total	621	(528)	(1,149)		(4,684)

Variances > \$100k: Comments

Other Expenses

This variance mainly relates to the expenditure associated with the unbudgeted Emergency Works.

**Rubbish and Recycling
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(1,436)	(1,484)	(49)	-3%	(2,075)
Other Revenue	(560)	(617)	(58)	-9%	(919)
Rates	(760)	(752)	8	1%	(1,003)
Rate Apportionment	(116)	(115)	1	1%	(154)
Total Expense	1,423	1,440	17	1%	2,620
Other Expenses	1,119	1,133	14	1%	2,157
Finance Costs	0	0	0	0%	2
Depreciation	50	44	(6)	-13%	66
Overhead Allocation	255	263	8	3%	394
Grand Total	(13)	(44)	(32)		544

Variances > \$100k: Comments

No comments to make.

**Water, Sewerage & Stormwater
Activity Performance Report
For the period ending February 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
Total Revenue	(7,600)	(7,489)	111	1%	(10,223)
Subsidies and Grants	(659)	(479)	180	38%	(479)
Other Revenue	(61)	(119)	(58)	-49%	(178)
Rates	(6,880)	(6,891)	(11)	-0%	(9,566)
Total Expense	6,475	6,241	(234)	-4%	9,990
Other Expenses	2,603	2,521	(82)	-3%	3,839
Finance Costs	0	0	0	0%	572
Depreciation	2,650	2,454	(196)	-8%	3,681
Overhead Allocation	1,222	1,266	44	3%	1,899
Grand Total	(1,125)	(1,248)	(123)		(233)

Variances > \$100k: Comments

Subsidies and Grants

Two tranches of the Governments Three Waters Transition Funding of \$88k have been received.

**Capital Expenditure +\$500k projects
For Period to February 2023**

Whole of Council	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	12,012,636	19,983,097	33,159,378	

Business Units	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	307,165	1,040,922	1,792,079	
95500701. Motor Vehicle Purchases	1,762	0	500,000	Procurement of vehicles is underway (scheduled for later in 2022/23). Information Services has spent in advance of budget, highlighting the variance

Community and Leisure Assets	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	2,645,317	3,701,608	6,560,713	
4040170601. Building Alterations - Contract	359,089	407,602	65,650	
4410170611. Taihape Amenities Detailed Design Construction bf from 20/21	1,602,073	361,939	535,995	Detailed report provided separately to Council as part of PMO Reporting
4410174501. Taihape Amenities Detailed Design & Construction	0	1,450,000	2,900,000	Detailed report provided separately to Council as part of PMO Reporting

Roading and Footpaths	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	5,533,202	7,576,822	13,679,887	
70100745. Marton Rail Hub	686,901	1,863,336	2,795,000	Detailed report provided separately to Council as part of PMO Reporting
70100781. Sealed Road Pavement Rehabilitation (214)	586,918	611,672	1,204,105	Currently tracking close to budget.
70100782. Drainage Renewals (213)	281,710	397,355	749,700	About 40% of the total budget completed. Contractor is still aiming to spend the full budget by end of current FY.
70100783. Structures Components Replacements (215)	124,506	398,544	597,813	No real progress from last month, due to resource been diverted to Cyclone recovery operations.
70100787. Sealed Road Surfacing (212)	480,825	565,768	1,328,824	Currently tracking close to budget.
70100795. Improvements- Low Cost Low Risk (341)	1,124,413	1,878,181	3,449,092	No progress from last month, due to resource been diverted to Cyclone recovery operations. Numerous culvert upgrades have been occurring since the start of the FY.
70100797. Emergency Works 2022	1,238,189	0	0	Unbudgeted expenditure. This relates to work undertaken on emergency works of 2021/22. 84% of this will be funded by FAR, the remaining will be either debt funded or offset against underspends in other projects.

Water, Sewerage & Stormwater	YTD Actuals	YTD Budgets	Full Year Budget	Comments
	3,526,952	7,960,647	11,126,699	
6060174501. 117.1: New Plant	12,590	333,336	500,004	Detailed report provided separately to Council as part of PMO Reporting
6060174503. Marton Water Strategy	706,741	1,177,780	2,000,000	Detailed report provided separately to Council as part of PMO Reporting
6070176210. Marton Wastewater Pipe Bridge	0	500,000	500,000	Detailed report provided separately to Council as part of PMO Reporting
6070176206. Marton to Bulls Centralisation Project	940,319	933,334	1,000,000	Detailed report provided separately to Council as part of PMO Reporting
6070176207. Land Purchase - Marton to Bulls Centralisation Project	0	1,200,000	1,200,000	Detailed report provided separately to Council as part of PMO Reporting
6060176316. Bulls Water Pump Station / Rising Main	454,093	0	0	Offset against Marton to Bulls Centralisation Project
6070177109. Taihape / Papakai Wastewater Pump Station	115,933	717,329	1,068,740	Detailed report provided separately to Council as part of PMO Reporting
6070177111. Ratana Complete Upgrade	149,837	1,168,963	1,750,692	Detailed report provided separately to Council as part of PMO Reporting

9.2 Treasury and Debt - February 2023

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide the Finance and Performance Committee with an overview of Council's 2022/23 Treasury and Debt position.

2. Discussion

- 2.1 Note: the balances included in this report are only those that are relevant when considering Council's current treasury and debt position: other (non-financial) assets and liabilities also exist.

Investments

- 2.2 As stated in previous months' reports, Council currently earns a higher interest rate on its Current Account than it would earn on term deposits (upto 180 days). Accordingly, Council's Current Account Balance exceeded the limit suggested in our Treasury Management Policy (\$3m).

Council has no other significant financial investments.

Liquidity

- 2.3 As at 28 February 2023 Council had a strong liquidity position as shown below:

2.3.1 Treasury Assets

- | | |
|-----------------|-----------------------|
| • Bank/Deposits | \$8.3 million |
| • Receivables | \$3.0 million |
| • Prepayments | \$0.6 million |
| • Total | \$11.9 million |

2.3.2 Treasury Current Liabilities

- | | |
|------------|---------------|
| • Payables | \$2.6 million |
|------------|---------------|

2.3.3 Net Current Treasury Position **\$9.3 million**

Debt

2.4 Council currently has \$19m of long-term debt, as summarised below:

Amount	Maturity Date	Rate of Interest
3 million	15/4/2029	3.12%
5 million	14/4/2033	3.68%
11 million	15/4/2027	4.17%

2.5 Council's 22/23 Annual Plan includes a budgeted debt level at 30 June 2023 of \$47.7m.

Liquidity Ratios

2.6 At the April 2022 Finance/Performance Committee Meeting, Officers were asked to include Liquidity Ratios in future Treasury and Debt reports.

2.7 Council's Long Term Plan (pages 142 and 143) includes two Liquidity Ratio Benchmarks set by the Local Government Funding Agency. Based on Sections 2.2 to 2.3 above, the current performance (using full year forecasts, including assumptions as noted in the analyses below) in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Risk and Assurance Committee):

2.8 Net Debt/Total Revenue must not exceed **175%**:

• Debt (assume further \$5m is taken out in May/June)	\$24m
• Bank/Deposits (assume year end balance is \$5m)	\$5m
• Net Debt	\$19m
• Budgeted Full Year Revenue	\$48m
Net Debt/Total Revenue	40%

2.9 External Debt plus Committed Facilities plus Liquid Assets (Available Finance) divided by External Debt must be greater than **110%**:

• External Debt	\$24m
• Bank/Deposits	\$5m
• Available Finance	\$29m
Available Finance divided by External Debt	121

Recommendation

That the report 'Treasury and Debt – February 2023' be received, noting the justification in S2.2 for Council having a Current Account Bank Balance higher than that recommended in Council's Treasury Management Policy.

9.3 Future Financial Impacts

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

1.1 Further to the report provided to the Finance/Performance Committee meeting in December 2022, this report provides an update regarding financial impacts of the Three Waters Reforms.

1.2 This report:

- is intended to be a standing item to Finance/Performance Committee, providing commentary regarding future Treasury figures based on 'what we currently know'; and
- sets the scene for future reports, with updates being included to reflect new information that arises.

2. Debt - Background

2.1 As advised last month, senior finance representatives from Department of Internal Affairs (DIA) hosted a workshop on 1 March 2023 with Council officers, the Mayor, Deputy Mayor and Chair of Finance/Performance Committee for the following Purpose:

Purpose

In-person formal engagement sessions with councils to discuss the Draft Settlement Accounts for the Three Waters Reform Programme, with a particular focus on agreeing the FY22 three waters debt transfer value.

While the focus of this session is on the debt transfer, we recognise that there is a strong link between your three waters debt, revenue arrangements, capital expenditure and many other financial indicators. Accordingly, we have allocated time to discuss these elements, including time to discuss any unique/bespoke items that are of interest to you.

2.2 Officers have previously provided DIA with an overview of its Three Waters related debt movements from June 2013 to June 2021, based on the Group Financial Information Statements (FIS) that are included in its Annual Report.

DIA Approach to Council Debt

2.3 DIA advised that:

- Council's FISs provide a suitable basis for determining Council's Three Waters related debt as at June 2022; and
- the current proposal is for each Council to receive \$20m for their Three Water related debt at the time of the transition, with the balance staggered over the following five years; and
- regarding the Three Waters debt that is not transferred:

- Councils would be recompensed for any interest they incur on their Three Waters Debt that is not transferred; and
- Councils should record an offsetting Receivable figure in its Balance Sheet to negate the 'Balance Sheet impact' of this.

Date of Transfer of Council Debt

- 2.4 Officers have received conflicting advice as to whether the effective date of the debt transfer will be 30 June or 1 July 2024 and continue to monitor this matter.

3. Impact on Strategic Risks

- 3.1 The impact of the Three Waters reforms has the potential to impact on most, if not all, of Council's Strategic Risks. Officers continue to assess these impacts.
- 3.2 The financial aspects of this report directly relate to the '*Financial Stability Is Lost*' Strategic Risk. Officers are conducting the ongoing analyses to help mitigate the potential impact on this Risk.

4. Mana whenua implications

- 4.1 The impact of the Three Waters reforms has the potential to have mana whenua implications. Officers continue to monitor these implications.

Recommendation

That the Future Financial Impacts report be received.

9.4 QV Report

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide the Finance and Performance Committee with data provided by QV.
- 1.2 Officers provide this data in response to a prior request from members of the Committee. Officers have previously noted that certain market transactions cause apparent anomalies in some of the data included in the attached and emphasise that this raw information is not used for any decision making.

2. Summary

- 2.1 QV have ceased providing the report that was formerly provided to the Finance/Performance Committee and are in the process of providing the data in an alternative format.
- 2.2 The attachment to this report is an interim format that is currently being developed. Note that the data included in the attached mini-report is 'live' data so is current as at mid-March 2023.

3. Explanations

- 3.1 QV have provided the following explanations for some terminology used in the Building Consents 'Outstanding' section of the attached report. These figures arise from the 'general practice' of QV visiting a property six months after the Building Consent application has been approved (actual timing of the visit is also based on logistical considerations):
 - 3.1.1 Under Construction: the visit reveals that construction has not been completed (QV will schedule a follow up visit); and
 - 3.1.2 Ready to Check: the 'six month waiting period' has lapsed and QV are in the process of scheduling/conducting the inspection visit. On inspection if the property is found to be not ready to value, QV would extend the date for re-inspection and the property will revert to "Under Construction" until the date is met and ready to value again.

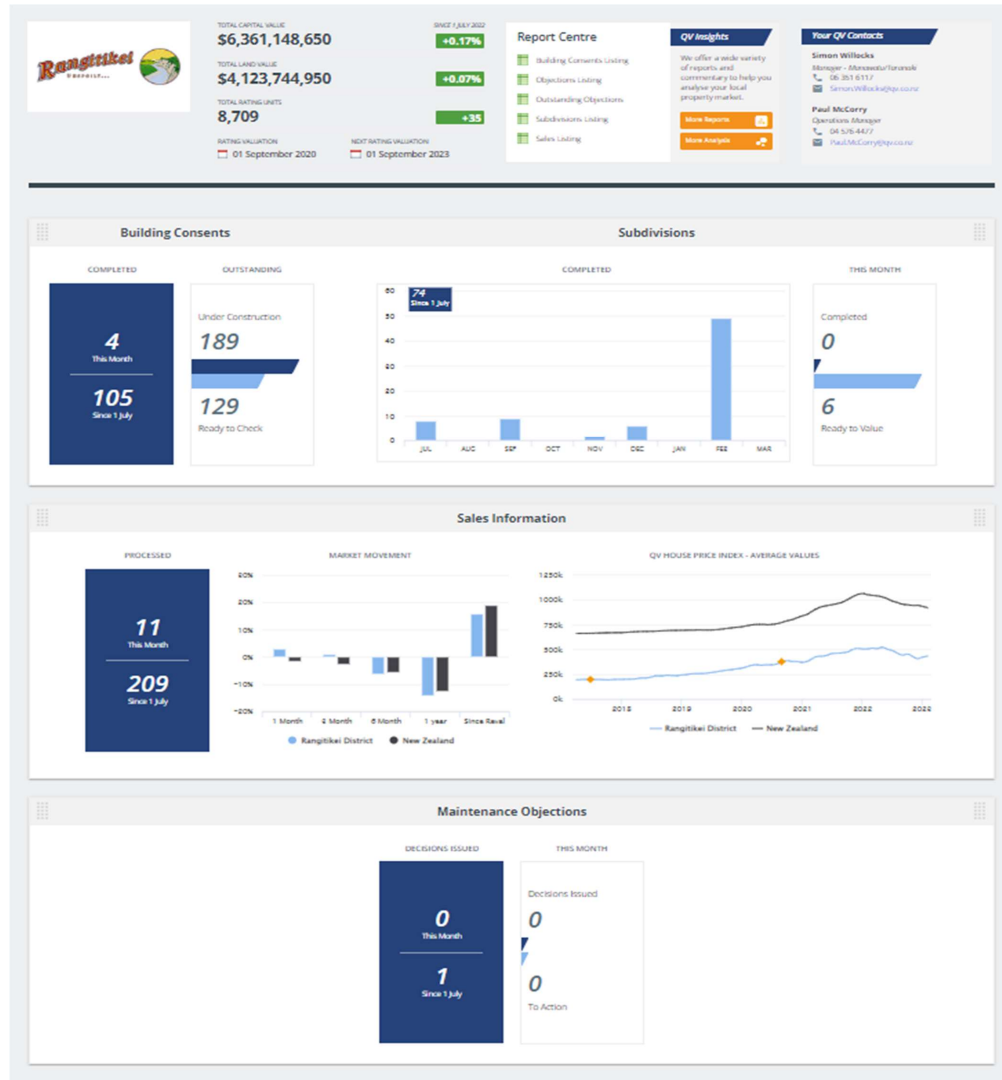
Attachments

1. **QV Summary - 20 March 2023** [↓](#)

Recommendation

That the QV Report be received.

QV Summary – 20 March 2023



9.5 Public Feedback / Performance Report - March 2023

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 This report provides the Finance/Performance Committee with a regular monthly report from Council's Happy Or Not system; feedback from Korero Mai – Have Your Say; and this month a Complaints Dashboard is also included.

2. Explanation

- 2.1 The Happy or Not report for the month of February 2023, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 452 responses were received during the month from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre. 84% of the feedback was very positive. You will note that a comment in the open feedback has been redacted, due to reference to a specific person.
- 2.3 Also attached (Attachment 2) is feedback from the Korero Mai – Have Your Say feedback system, via QR codes and the Council website for the period 15 February to 23 March 2023. Staff get sent a copy of any suggestion / issue that can be acted on or implemented.
- 2.4 Included this month is our complaints dashboard for February 2023 (Attachment 3). Customer Service capture this information as part of our Complaints and Issue Resolution process, which is available on Council's website - [RDC-Complaints-and-Issue-Resolution-Policy-2023 Web.pdf \(rangitikei.govt.nz\)](#). If it's helpful this dashboard can be included as part of this regular performance report.
- 2.5 Four areas are covered in the dashboard – Priority; Status, Complaint by Department; and Overall Progress, a full explanation of each these is below:

Priority:

- *Monitor* - these are complaints that we want to ensure that customers receive an outcome from other staff in a timely manner or that are likely to escalate.
- *Custom* - these are complaints that have *high* importance or have been received via the CE's office, that need a response sooner than the standard 15 days.
- *Standard* - these are complaints that are received via Request for Service (RFS), website, phonecall, or via email and will follow the standard complaint process/timeframe.

Status:

- *Escalated* - where it has been passed to CE or another ELT member for a final response and is considered closed in this system / dashboard.
- *New* - an open complaint however, contact is yet to be made, i.e. it is within the two working day acknowledgment timeframe.

- *Waiting on Cust (Customer)* - an open complaint, requiring more information or a response from the person making the complaint.
- *Waiting on Staff* - an open complaint, that has been sent to another staff member for information or assistance with the response.

Complaint type:

- shows which complaints relate to which department.

Overall Progress:

- shows how many complaints have been closed, as a number and percentage.

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

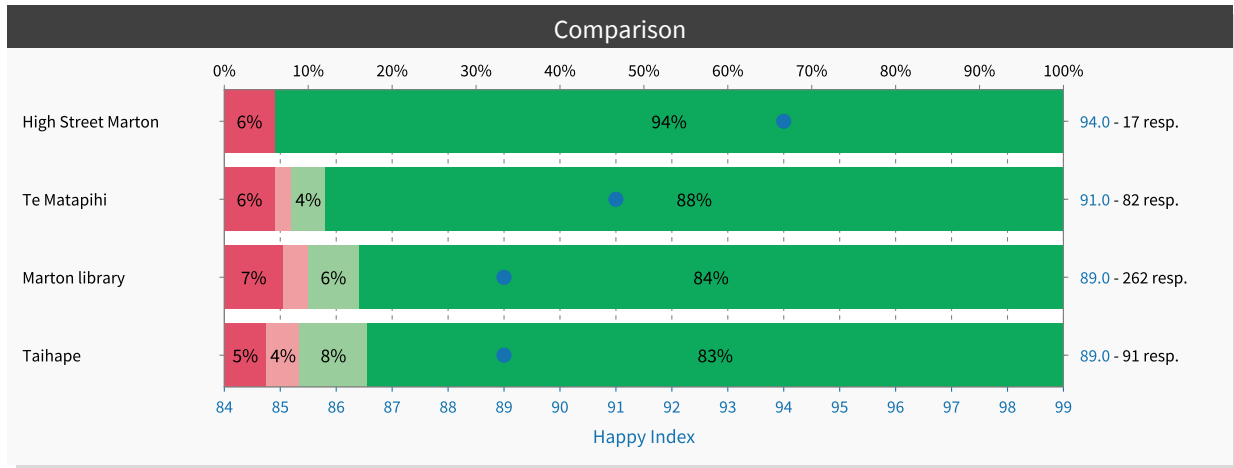
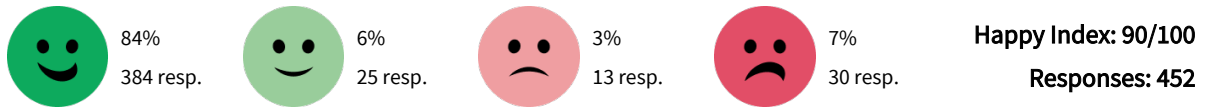
1. **Happy or Not Report - February 2023** [↓](#)
2. **Korero Mai Feedback - 15 Feb 2023 - 23 March 2023** [↓](#)
3. **Complaints Dashboard for February 2023** [↓](#)

Recommendation

That the Public Feedback / Performance Report – March 2023 be received.

Monthly report February 2023	Management report RDC Offices (4 units)
--	---

Please rate our service today



Risers		
Survey	Index	Change
Te Matapihi	91	11% ↑
Taihape	89	6% ↑
Marton library	89	1% ↑

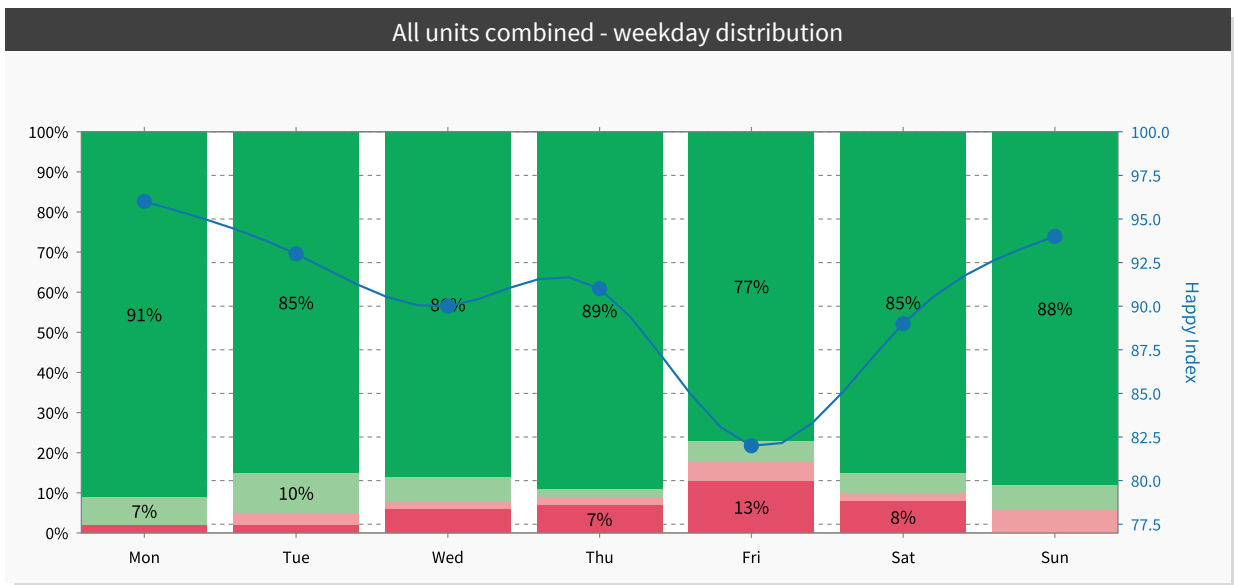
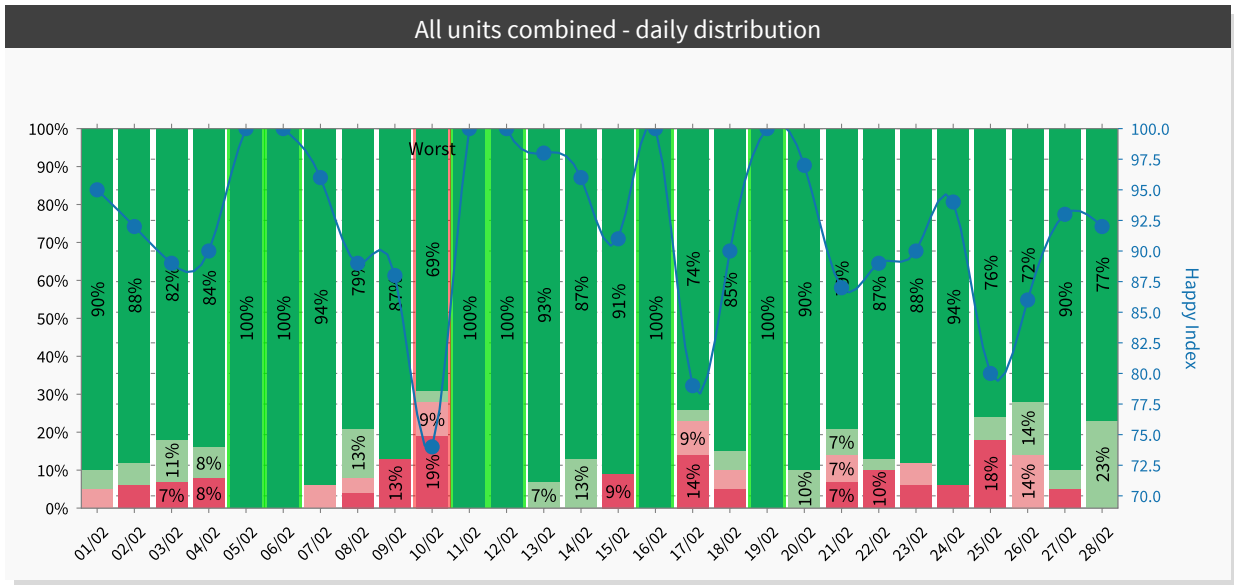
Fallers		
Survey	Index	Change
High Street Marton	94	-2% ↓

HappyOrNot®

ITEM 9.5
ATTACHMENT 1

Monthly report
February 2023

Management report
RDC Offices (4 units)



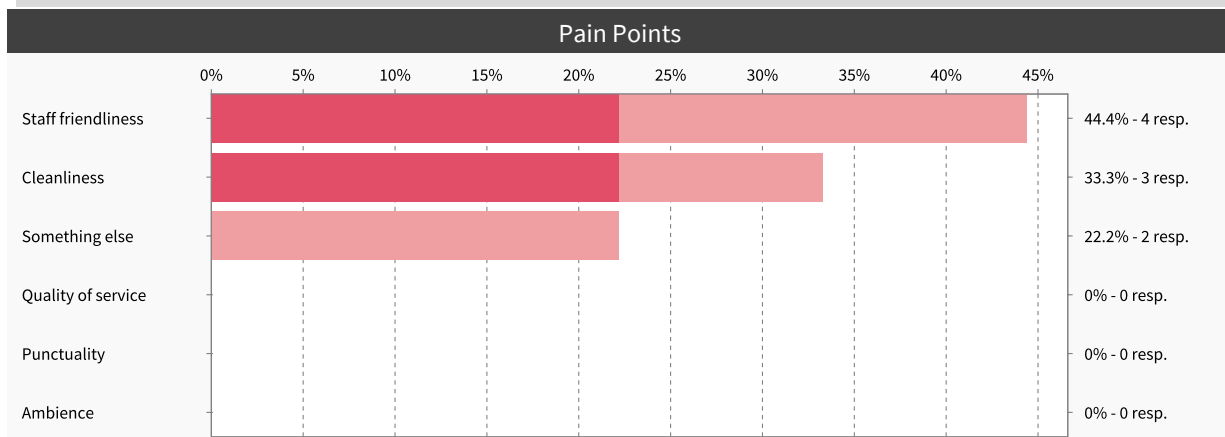
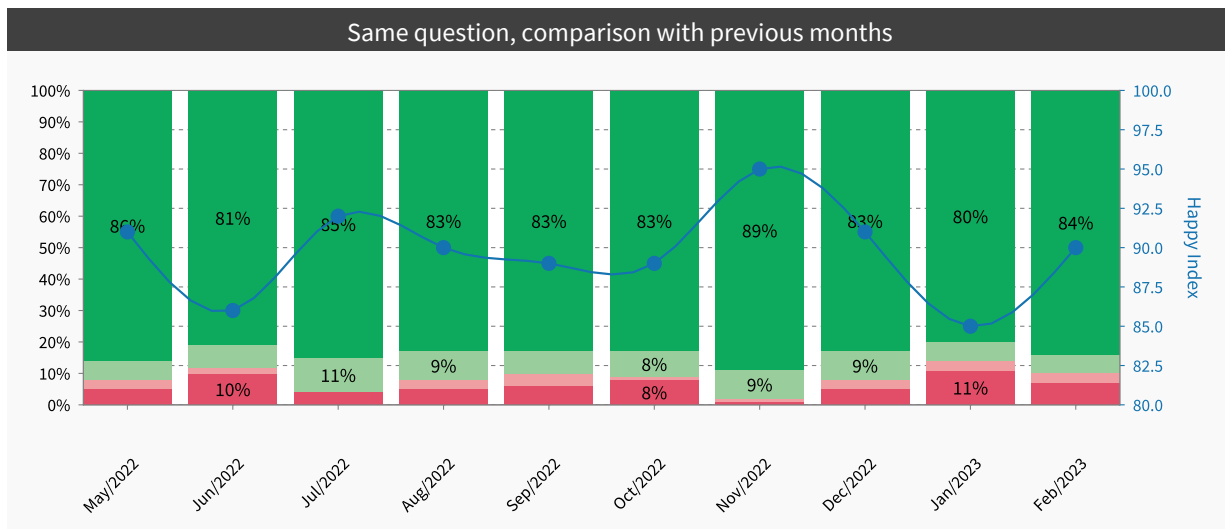
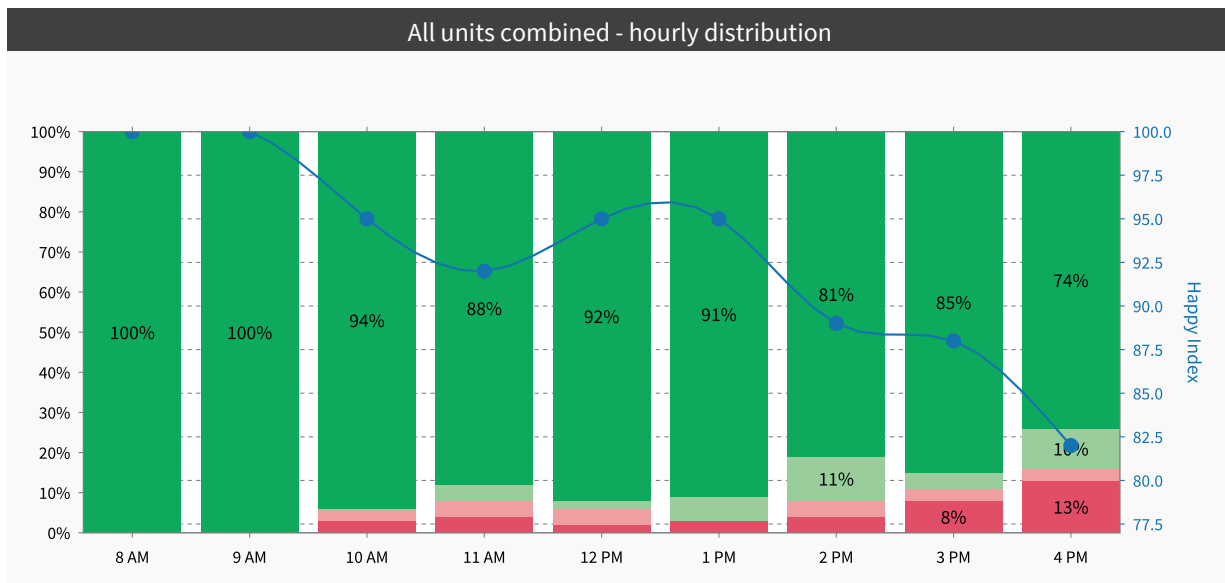
HappyOrNot®

Monthly report

February 2023

Management report

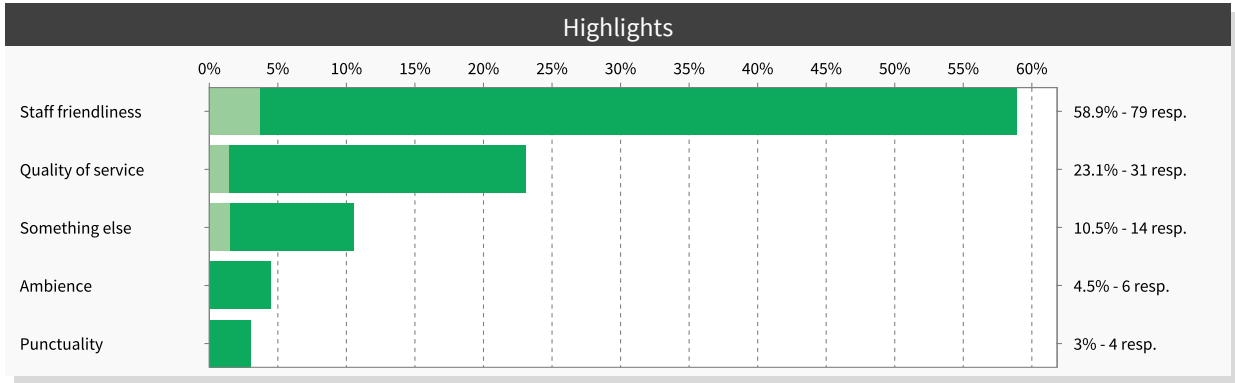
RDC Offices (4 units)



HappyOrNot®

ITEM 9.5
ATTACHMENT 1

Monthly report February 2023	Management report RDC Offices (4 units)
--	---









HappyOrNot®





<p>Monthly report February 2023</p>	<p>Management report RDC Offices (4 units)</p>
--	---

Please rate our service today



Taihape

-  2023-02-25 4:26 PM **Quality of service**
joined the library so easy. even got seeds for the garden but no worm juice
-  2023-02-25 4:16 PM **Punctuality**
love it
-  2023-02-25 4:12 PM **Staff friendliness**
fabulous staff
-  2023-02-23 12:10 PM **Something else**
could not find you :-)
-  2023-02-17 12:03 PM **Staff friendliness**
ex service
-  2023-02-14 12:58 PM **Quality of service**
excellent service.

High Street Marton

-  2023-02-22 9:35 AM **Quality of service**
great frienfly servuce
-  2023-02-10 4:50 PM **Staff friendliness**
sarah is lovely
-  2023-02-07 12:36 PM **Staff friendliness**
amazing
-  2023-02-02 4:35 PM **Quality of service**
[REDACTED] is very nice

Te Matapihi






-  2023-02-18 2:40 PM **Something else**
librarian was cool
-  2023-02-18 2:40 PM **Something else**

HappyOrNot®

ITEM 9.5
ATTACHMENT 1

<p>Monthly report February 2023</p>	<p>Management report RDC Offices (4 units)</p>
--	---

staff were awesome

-  2023-02-05 4:32 PM **Staff friendliness**
java and them are kind
-  2023-02-05 4:31 PM **Staff friendliness**
they are so cool and kind especily java
-  2023-02-03 1:19 PM **Staff friendliness**
He tangata he tangata he tangata the staff here have exceded all expectations a real treasure
-  2023-02-03 1:18 PM **Quality of service**
the staff at te Matapihi have made our training here a wonderful experience. [REDACTED] stats nz
-  2023-02-01 4:06 PM **Staff friendliness**
friendly and rovieed some good information on freedom camping

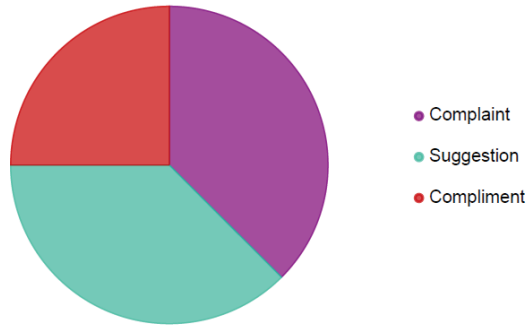
HappyOrNot®

KŌRERO MAI - HAVE YOUR SAY

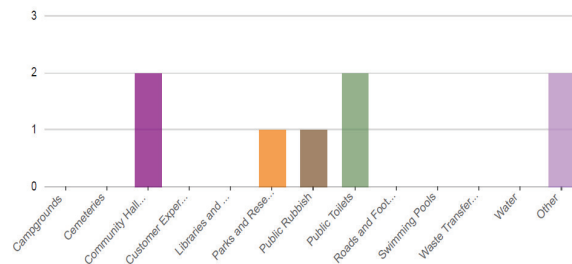
COUNCIL FEEDBACK FORM REPORT

15 FEBRUARY - 23 MARCH 2023

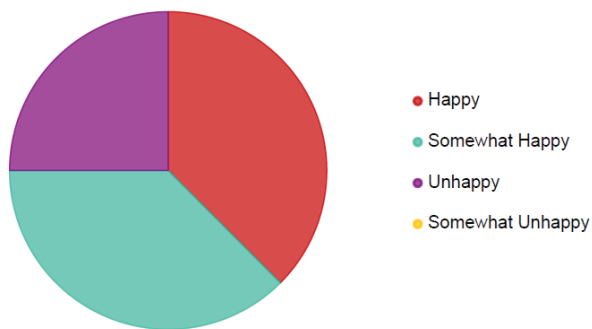
What type of feedback do you have?



Which area does your feedback relate to?



How happy are you with your experience?



KŌRERO MAI - HAVE YOUR SAY

COUNCIL FEEDBACK FORM REPORT

15 FEBRUARY - 23 MARCH 2023

Comments

- **17 FEBRUARY - DUCK POND ON CALICO LINE MARTON**

FEEDBACK TYPE - Complaint

The water at the duck pond on Calico Line is terribly green & looks very dirty. I assume it's some kind of algae. Is there anything you can do to clean the water there? Also there is a fallen tree in the water which doesn't help.

EXPERIENCE - Unhappy

- **23 FEBRUARY - OTHER**

FEEDBACK TYPE - Compliment

I sent through some questions relating to relocating a building onto a rural property in Marton. Brian rang within one day of my email and worked his way through the questions one by one with me on the phone. He was clear, communicated in an easy to understand way, and left me knowing the way forward following our conversation.

I just wanted to offer my thanks for Brian's promptness and ability to answer all my questions. Top class service!

EXPERIENCE - Happy

- **27 FEBRUARY - PUBLIC RUBBISH**

FEEDBACK TYPE - Suggestion

I clean the toilets at Rangitikei Junction in Bulls at the weekend. It is a really busy place on Fridays, Saturdays and Sundays. People buy food there, petrol and use the toilets frequently. Truck drivers also stop there often. I have seen the council staff emptying the bins at the toilets. There are 3 bins but they also hang an empty bag on the outside of a bin. By the time I get there late afternoon, these are often full and overflowing. The public try their best, but the bins are jam packed full. On Saturday MORNING the wind had blown the excess rubbish in front of the toilets and onto the carpark. I attach a photo that only shows a portion of it. A member of the public in a campervan said it was pretty disgraceful. I cleaned it up. They need at least 2 or 3 more bins. Please...it is really bad! More bins! Please

EXPERIENCE - Unhappy

- **1 MARCH - MANGAWEKA PUBLIC TOILETS**

FEEDBACK TYPE - Compliment

Impressive useful public facilities with no charge, Baby changing clean, Useful, Well presented

EXPERIENCE - Happy

- **3 MARCH - COMMUNITY HALLS**

FEEDBACK TYPE - Suggestion

Sport Whanganui booked the hall to run a primary school leadership programme with our local schools. The facility was fantastic - everything we required and was clean and easy to use. The one thing that could prevent us from hiring again was the acoustics. The hall was very echoey and made it challenging for both the tamariki, the teachers and the facilitators to hear when there were a 70-odd people in the hall and participating in physical activity for much of the day. We had the students take their shoes off to minimise the noise, but it still made for a challenging environment. If something could be done to improve the quality of sound and reduce the echo/feedback sound it really would be an amazing facility.

EXPERIENCE - Somewhat Happy

KŌRERO MAI - HAVE YOUR SAY

COUNCIL FEEDBACK FORM REPORT

15 FEBRUARY - 23 MARCH 2023

- **11 MARCH - OTHER**

FEEDBACK TYPE - Complaint

Why do we consistently have no street lighting through the town at night and this has been the case off and on for the last month? It is not safe and invites burglary to homes as the streets are in complete darkness. Please address this issue pronto.

Just need action quickly on this issue

EXPERIENCE - Somewhat Happy

- **12 MARCH - MANGAWEKA DUKES LOOS**

FEEDBACK TYPE - Complaint

Hi team, lovely clean facilities here. Just to let you know the flush isn't working on the left hand side toilet and some people haven't realised. Thanks for having these good facilities here.

EXPERIENCE - Somewhat Happy

- **13 MARCH - COMMUNITY HALLS**

FEEDBACK TYPE - Suggestion

We would love to have a door by the stairs due to children going up and so it's not safe.

EXPERIENCE - Happy

KŌRERO MAI - HAVE YOUR SAY

COUNCIL FEEDBACK FORM REPORT

15 FEBRUARY - 23 MARCH 2023



FEEDBACK - 27 FEBRUARY



FEEDBACK - 1 MARCH

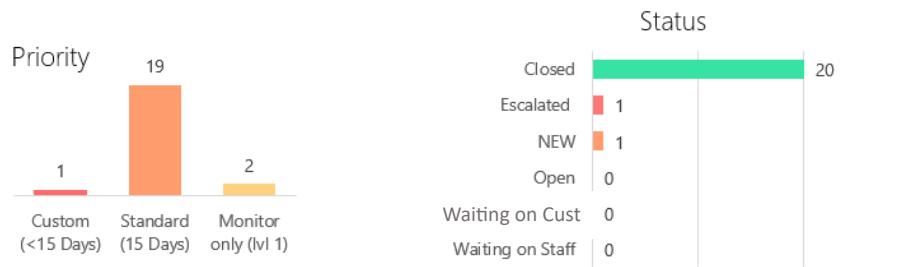


FEEDBACK - 12 MARCH

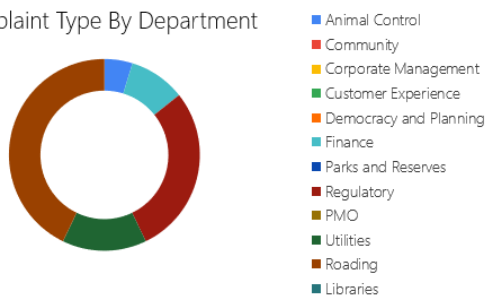


FEEDBACK - 13 MARCH

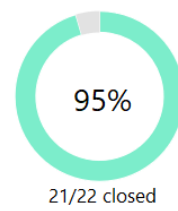
Complaints Dashboard for February 2023



Complaint Type By Department



Overall Progress



10 Public Excluded

Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Request for Approval of Payment of Annual Insurance Cover (AON)

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Request for Approval of Payment of Annual Insurance Cover (AON)	s7(2)(b)(ii) - Commercial Position s7(2)(i) - Negotiations	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

11 Open Meeting