



RANGITĪKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 26 October 2023

Time: 9.30am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Fi Dalgety

Deputy Chair: Cr Jeff Wong

Membership: Cr Brian Carter
Cr Dave Wilson
Cr Simon Loudon
Cr Greg Maughan
Cr Jarrod Calkin
Ms Leanne Hiroti (TRAK representative)
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

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Locations:	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="vertical-align: top; width: 50%;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
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Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 26 October 2023 at 9.30am.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: [enter name]

1. Reason for Report

- 1.1 The minutes from **Finance/Performance Committee Meeting held on 28 September 2023** are attached.

Attachments

1. **Finance/Performance Committee Meeting - 28 September 2023**

Recommendation

That the minutes of Finance/Performance Committee Meeting held on 28 September 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING

Date: Thursday, 28 September 2023

Time: 9.30am

**Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton**

Present
Cr Brian Carter
Cr Dave Wilson
Cr Greg Maughan
Cr Jeff Wong
Cr Simon Loudon
Ms Leanne Hiroti
HWTM Andy Watson

In attendance
Mrs Carol Gordon, Group Manager-Democracy and Planning
Mr Dave Tombs, Group Manager- Corporate Services
Mr Arno Benadie, Chief Operating Officer
Ms Gaylene Prince, Group Manager-Community Services
Mrs Adina Foley, Group Manager-Capital Projects
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Wong opened the meeting at 9.30am and Cr Loudon read the Council prayer.

2 Apologies

Resolved minute number 23/FPE/075

Apologies were received from Cr Dalgety and Cr Calkin.

Cr J F Wong/Cr D Wilson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

No conflict of interest declarations were made.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 23/FPE/076

That the minutes of Finance/Performance Committee Meeting held on 31 August 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr B Carter. Carried

7 Follow up Actions

7.1 Follow-up Action Items from Finance/Performance Meetings

Action 3

His Worship the Mayor advised that this action related to the possibility of properties that have been assessed with a code of compliance but have not been added to the rating base.

Resolved minute number 23/FPE/077

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Cr J F Wong/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - September 2023

There was no Chair's report provided this month.

9 Reports for Decision

9.1 Treasury Management Policy - Update

Mr Tombs advised this report had been provided to the Risk and Assurance Committee, their comments were noted, the Policy will also undergo a further review in June 2024.

Resolved minute number 23/FPE/078

That Finance and Performance Committee endorse the amendments to the Treasury Management Policy.

Cr J F Wong/Cr D Wilson. Carried

10 Reports for Information

10.1 Financial Snapshot - August 2023

Mr Tombs advised that the August Year To Date reporting typically contains few variances and responded to questions regarding the budget process.

Resolved minute number 23/FPE/079

That the report 'Financial Snapshot – August 2023' be received.

Cr J F Wong/Cr D Wilson. Carried

10.2 Treasury and Debt - 2023/24

His Worship the Mayor answered questions on mortgagee sales and that council initiates as a last resort.

Resolved minute number 23/FPE/080

That the report 'Treasury and Debt – 2023/24' be received.

.Cr J F Wong/Cr B Carter. Carried

ITEM 6.1
ATTACHMENT 1

10.3 Summary of Bad Debts

Mr Tombs confirmed he will advise further regarding the reason that Māori land is a specific category on its own.

Resolved minute number 23/FPE/081

That the report 'Summary of Bad Debts' be received.

Cr J F Wong/Cr B Carter. Carried

10.4 Quarterly Property Sales

Mr Tombs advised this report was just for information and had been requested by the committee.

Resolved minute number 23/FPE/082

That the report 'Quarterly Property Sales' be received.

Cr J F Wong/Cr B Carter. Carried

10.5 Annual Report 22/23 Progress Update

Mr Tombs stated that there have been no significant issues identified at this stage.

Resolved minute number 23/FPE/083

That the report 'Annual Report 22/23 Progress Update' be received.

Cr J F Wong/Cr B Carter. Carried

10.6 Council Report - Proposed Changes to 2023/24 Budget

This report will be going to the council meeting this afternoon. The Committee raised no concerns regarding the proposed amendments

Resolved minute number 23/FPE/084

That the report 'Council Report - Proposed Changes to 2023/24 Budget' be received.

Cr J F Wong/Cr D Wilson. Carried

10.7 Public Feedback / Performance Report - August 2023

Ms Prince responded to questions that there will be recognition given to initial providers of the toilet facility at Taihape Napier road.

Resolved minute number 23/FPE/085

That the Public Feedback / Performance Report – August 2023 be received.

Cr J F Wong/Cr D Wilson. Carried

The meeting closed at 10.22am.

The minutes of this meeting were confirmed at the Finance/Performance Committee held on 26 October 2023.

.....
Chairperson

Unconfirmed

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Finance/Performance Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached items raised at previous Finance/Performance meetings. Items indicate who is responsible for follow up, and a brief status comment

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Action Items from Finance/Performance Meetings** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	28-Sep-23	Debt Management Central - do we pay a fixed fee or % of the debt recovered to this agency?	Dave T	Response emailed 16 Oct	Closed
2	28-Sep-23	Maori land - debt recovery - is this a separate process?	Dave T	Response emailed 16 Oct	Closed
3	29-Jun-23	King Street effluent dump site - inform the motorhome association of issues with this site	Raj / Arno	The original blockage has been cleared with the help of reticulation staff. Blockages will continue to occur as the water trap located underneath is not of adequate size. This will require updating and we will be working with the reticulation team for a permanent solution.	In progress
4	31-Aug-23	Rates - check whether rates are being charged to all new properties (once a CCC is granted) - a suggested process put in place by staff.	CE / Dave T / Johan C		In progress

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - October 2023

Author: Fiona (Fi) Dalgety, Councillor

1. Reason for Report

1.1 A verbal or tabled report will be provided during the meeting.

Recommendation

That the Chair's Report – October 2023 be received.

9 Reports for Information

9.1 Financial Snapshot - September 2023

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide Committee Members with Council's latest management accounts and related commentary.

2. Whole of Council Summary: Key Observations

Subsidies and Grants

- 2.1 Actual Subsidies and Grants exceeds budget by \$1.3m. As noted in the Roothing and Footpaths Group Summary, Waka Kotahi grant income exceeds original Budget due to the Emergency Works program. This Budget is to be increased by \$2.51m as per Council September 2023 report regarding Budget Amendments.

Depreciation

- 2.2 Council's Depreciation cost for 2022/23 was \$17.5m. This was significantly higher than its budget of \$14.8m and the previous year's cost of \$13.1m.
- 2.3 The increase was the result of Asset Revaluations (which occur every 3 years). The Building Revaluations that became effective for 2022/23 increased the associated Depreciation recorded in the Community Group from \$1.4m to \$2.4m.
- 2.4 The 2023/24 Depreciation budget is \$17.3m and was 'fixed' before the final 2022/23 Depreciation figure of \$17.5m was known.
- 2.5 Officers accordingly expect the 2023/24 Depreciation cost to exceed Budget, most notably in the Community Group.
- 2.6 Officers are assessing whether this cost can be reduced.

Other

- 2.7 As the financial year is still 'relatively young' the number of budget variances is typically low. This volume is expected to increase as we progress through the financial year.
- 2.8 However, as the year-to-date figures are 'relatively small' (only 3 months of figures are included) any such budget variance will have a higher percentage impact than will be the case in future months.

3. Group Financial Summary Reports

- 3.1 The attached Group Financial Summary Reports provide commentary on Departmental operational budget variances in excess of \$100k, excluding the following items:
 - 3.1.1 Internal Finance Costs: the year's internal finance costs were budgeted to be processed in September but this has been deferred to October. This has resulted in the various Groups reporting budget variances that, being an internal allocation, are collectively neutral (nil impact on Whole of Council figures).

ITEM 9.1

- 3.2 The Budget Amendments approved by Council on 28 September 2023 are in the process of being finalised in the system (they are not included in the attached Group figures).

4. Capital Expenditure**Year To Date Summary**

- 4.1 The attached summary shows the budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.
- 4.2 Commentary regarding the majority of these capital budgets is provided in the *PMO Report* that is reviewed at Council Meetings and the *Assets and Infrastructure Report* that is reviewed at Assets/Infrastructure Committee Meetings.

Attachments

1. **Financial Summary - September 2023** [↓](#)

Recommendation

That the report 'Financial Snapshot – September 2023' be received.

**Whole of Council
Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(11,424)	(10,079)	1,344	13%	(47,933)
Subsidies and Grants	(3,044)	(1,736)	1,307	75%	(13,276)
Other Revenue	(1,235)	(1,739)	(164)	-29%	(4,758)
Finance Revenue	(172)	(66)	105	159%	(265)
Rates	(7,028)	(6,931)	97	1%	(29,484)
Gains					
Total Expense	11,455	11,865	409	23%	54,644
Other Expenses	5,048	5,654	605	11%	27,252
Personnel Costs	1,865	1,889	23	1%	8,192
Finance Costs	3	4	1	30%	1,926
Depreciation	4,540	4,319	(220)	-5%	17,274
Overhead Allocation	0	3	-	-	-
Grand Total	31	1,786	1,753		6,711

Refer attached Group Commentaries.....

**Business Units
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(172)	(79)	93	-118%	(467)
Subsidies and Grants	(2)	0	2	100%	0
Other Revenue	(3)	(5)	(2)	-35%	(20)
Finance Revenue	(172)	(66)	105	159%	(265)
Gains	0	0	0	0%	(150)
Rates	(2,273)	(2,265)	8	0%	(9,061)
Rate Apportionment	2,278	2,258	(20)	-1%	9,030
Total Expense	9	(2,100)	(2,109)	100%	130
Other Expenses	689	984	295	30%	3,806
Personnel Costs	1,583	1,558	(25)	-2%	6,758
Finance Costs	3	(2,071)	(2,074)	-100%	(150)
Depreciation	208	154	(54)	-35%	616
Overhead Allocation	(2,474)	(2,725)	(251)	-9%	(10,901)
Grand Total	(163)	(2,179)	(2,016)		(337)

Variances > \$100k

Finance Revenue

- Budget will be exceeded this year as Bank Balances and interest rates will be higher than budget.

Other Expenses

- Timing difference: largely caused by reversal of June 2023 Audit Fee

**Community
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(1,704)	(1,721)	(17)	1%	(8,267)
Subsidies and Grants	(333)	(359)	(26)	-7%	(2,815)
Other Revenue	(204)	(207)	(3)	-2%	(834)
Rate Apportionment	(1,167)	(1,154)	13	1%	(4,618)
Total Expense	1,820	2,539	719	28%	7,439
Other Expenses	725	750	25	3%	2,855
Personnel Costs	26	25	(1)	-3%	107
Finance Costs	0	860	860	100%	860
Depreciation	752	546	(206)	-38%	2,184
Overhead Allocation	318	358	40	11%	1,432
Grand Total	117	818	701		(828)

Variances > \$100k

Nil (see cover report)

**Community Leadership
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(341)	(339)	2	-1%	(1,356)
Other Revenue	(0)	0	0	100%	0
Rates	(23)	(23)	0	0%	(93)
Rate Apportionment	(318)	(316)	2	1%	(1,263)
Total Expense	390	406	16	4%	1,625
Other Expenses	228	220	(8)	-4%	879
Depreciation	0	0	0	100%	2
Overhead Allocation	162	186	24	13%	745
Grand Total	49	67	19		270

Variances > \$100k

Nil

**Community Wellbeing
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(535)	(324)	211	-65%	(1,396)
Subsidies and Grants	(223)	(21)	203	983%	(183)
Other Revenue	(10)	(3)	6	185%	(14)
Rate Apportionment	(302)	(300)	2	1%	(1,200)
Total Expense	364	271	(93)	-34%	1,132
Other Expenses	233	126	(107)	-84%	554
Depreciation	7	2	(5)	-197%	10
Overhead Allocation	124	142	18	13%	569
Grand Total	(171)	(53)	118		(264)

Variances > \$100k

Subsidies and Grants

- \$150k Grant (Mayors Taskforce for Jobs) received; nil currently budgeted

Other Expenses

- As included in the CEO Report to Council in June 2023, Council agreed (2019/20) to contribute \$50,000 towards the new St Johns Ambulance Station in Taihape as final funder'. Although the CEO Report stated that this would be paid in 2022/23 the payment was made in July 2023.

**Environmental and Regulatory
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(1,080)	(1,185)	(105)	9%	(4,117)
Subsidies and Grants	0	(50)	(50)	-100%	(502)
Other Revenue	(653)	(711)	(58)	-8%	(1,921)
Rate Apportionment	(427)	(423)	3	1%	(1,694)
Total Expense	814	1,084	271	25%	4,440
Other Expenses	122	304	182	60%	1,217
Personnel Costs	256	306	50	16%	1,326
Overhead Allocation	436	474	39	8%	1,897
Grand Total	(266)	(100)	165		323

Variances > \$100k

Other Expenses

- Timing difference, largely caused by the \$169k budget variance for external support in association with the District Plan. Officers are working through the early phases of the Urban Growth Plan Change. Technical reports have not been commissioned but are anticipated to commence in 2023/24.

**Roading and Footpaths
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(4,679)	(3,383)	1,296	-38%	(18,285)
Subsidies and Grants	(2,414)	(1,131)	1,284	114%	(9,275)
Other Revenue	(34)	(39)	(5)	-13%	(156)
Rates	(2,199)	(2,182)	17	1%	(8,729)
Rate Apportionment	(31)	(31)	0	1%	(125)
Total Expense	5,181	5,423	242	4%	21,322
Other Expenses	1,766	1,748	(19)	-1%	7,315
Finance Costs	0	231	231	100%	231
Depreciation	2,560	2,523	(37)	-1%	10,094
Overhead Allocation	854	921	67	7%	3,683
Grand Total	502	2,039	1,538		3,037

Variances > \$100k

Subsidies and Grants

- Waka Kotahi grant income exceeds original Budget. The original Budget is to be increased by \$2.51m as per Council September 2023 report regarding Budget Amendments.

**Rubbish and Recycling
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(579)	(641)	(62)	10%	(2,866)
Other Revenue	(267)	(333)	(66)	-20%	(1,630)
Rates	(280)	(276)	3	1%	(1,105)
Rate Apportionment	(33)	(33)	0	1%	(131)
Total Expense	367	645	278	43%	2,921
Other Expenses	247	515	268	52%	2,407
Finance Costs	0	1	1	100%	1
Depreciation	19	17	(2)	-13%	66
Overhead Allocation	101	112	10	9%	446
Grand Total	(212)	3	216		56

Variances > \$100k

Other Expenses

- Timing difference, largely caused by \$250k of July-September Contractor costs being invoiced and paid in October

**Water, Sewerage & Stormwater
Group Financial Summary
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
Total Revenue	(2,333)	(2,406)	(73)	3%	(10,855)
Subsidies and Grants	(71)	(176)	(105)	-60%	(176)
Other Revenue	(9)	(46)	(37)	-80%	(183)
Rates	(2,253)	(2,184)	69	3%	(10,496)
Total Expense	2,511	3,598	1,087	30%	11,219
Other Expenses	1,038	1,006	(31)	-3%	3,804
Finance Costs	0	984	984	100%	984
Depreciation	994	1,076	82	8%	4,302
Overhead Allocation	480	532	53	10%	2,128
Grand Total	177	1,192	1,014		363

Variances > \$100k

Subsidies and Grants

- Timing difference: Budget for Transition Funding should be phased between July and January (has all been phased July to September)

**Capital Program
For Period Ended 30 September 2023**

Account	2023/24 YTD Actuals September	2023/24 YTD Budgets September	2023/24 Full Year Budget
Business Units	67,313	249,639	2,374,365
Fleet Management	(120,900)	0	500,000
95500701. Motor Vehicle Purchases (dr)	0	0	500,000
Information Services	188,213	249,639	1,874,365
9260076104. ISSP: Digitalisation of Building Consents	101,063	81,834	644,956
Community	271,470	474,369	4,235,673
Community Housing	33,917	27,501	256,418
Domains	133,144	19,251	1,348,227
Halls	39,341	332,472	2,102,971
4090174505. Marton Building Design & Construction	15,576	207,471	847,047
Libraries	15,409	21,249	164,711
Public Toilets	(591)	0	32,666
Swim Centres	50,251	73,896	330,680
Roading and Footpaths	741,167	1,336,530	10,787,051
Non-Subsidised Roothing	88,903	60,213	1,592,191
Subsidised Roothing	652,265	1,276,317	9,194,860
70100781. Sealed Road Pavement Rehabilitation (214)	35,895	150,000	1,204,105
70100782. Drainage Renewals (213)	139,783	75,000	764,694
70100783. Structures Components Replacements (215)	45,144	75,000	522,083
70100787. Sealed Road Surfacing (212)	0	300,000	1,370,700
70100795. Improvements- Low Cost Low Risk (341)	199,479	300,000	3,619,324
Water, Sewerage & Stormwater	1,045,587	2,253,438	16,839,400
Stormwater	96,489	346,158	1,964,906
6050177204. Bulls Stormwater Upgrades	6,898	192,585	784,832
Waste Water - Sewerage	383,146	855,435	11,175,696
6070176204. Wastewater Reticulation	9,193	271,401	989,796
6070176206. Marton to Bulls Centralisation Project	86,952	507,093	2,028,366
6070177108. Taihape Wastewater Treatment Plant Consent	180,418	0	2,180,747
6070177109. Taihape / Papakai Wastewater Pump Station	8,244	0	4,011,634
6070177111. Ratana Complete Upgrade	81,258	0	1,560,130
Water - District	527,281	999,354	3,399,120
6060174503. Marton Water Strategy	345,036	235,482	941,929
6060176401. Water Supply Renewals	65,332	273,441	1,093,763
Water - Hunterville Urban	0	6,696	26,780
Water - Erehon	0	32,136	212,027
Water - Hunterville Rural	31,882	12,051	48,204
Water - Omatane	6,790	1,608	12,667
Grand Total	2,125,538	4,313,976	34,236,489

9.2 Treasury and Debt - 2023/24

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide the Finance and Performance Committee with an overview of Council's potential 2023/24 Treasury and Debt position, noting that a separate Treasury/Debt report is provided to Risk/Assurance Committee which summarises Council's performance regarding its borrowing covenants in more details.

2. Discussion

- 2.1 Council's predicted June 2024 Treasury/Debt position in this Report is based primarily on Council's 2023/24 Annual Plan.
- 2.2 Officers will amend these figures as we progress through the financial year (changes to the Annual Plan figures as per the September Council *Budget Report* will be incorporated in next month's reporting – these will not significantly impact the figures in this report).
- 2.3 As can be seen from this Report, Council is budgeted to remain (comfortably) within its key Liquidity ratios and LTP-stated debt levels during 2023/24.
- 2.4 Note: the balances included in this report are only those that are relevant when considering Council's current treasury and debt position: other (non-financial) assets and liabilities also exist.

3. Investments

- 3.1 As stated in previous months' reports, Council currently earns a higher interest rate on its Current Account than it would earn on term deposits (up to 180 days).
- 3.2 Council has no other significant financial investments.

4. Liquidity

- 4.1 Council's predicted year end liquidity position (September balances in brackets):

4.1.1 Treasury Assets

• Bank/Deposits	(\$13.8m)	\$10.8 million
• Receivables	(\$0.4m)	\$2.4 million
• Prepayments	(\$0m)	\$0.8 million
• Total	(\$14.2m)	\$14.0 million

4.1.2 Treasury Current Liabilities

- Payables (\$1.6m) \$2.9 million

Net Current Treasury Position (\$12.6m) **\$11.1 million**

5. Debt

5.1 Council currently has \$31m of long-term debt, as summarised below:

Amount Borrowed	Settled Date	Maturity Date	Fixed Rate of Interest
\$3m	10/05/19	15/4/2029	3.12%
\$5m	08/02/22	14/4/2033	3.68%
\$11m	14/04/22	15/4/2027	4.17%
\$5m	27/04/23	15/5/2028	5.10%
\$7m	12/06/23	15/5/2028	5.30%

5.2 Council's 2021 LTP includes a budgeted debt level a:

- 30 June 2023 of \$46m
- 30 June 2024 of \$62m

5.3 Council's 2023/24 Annual Plan has a budgeted debt level at 30 June 2024 of \$53m.

6. Liquidity Ratios

6.1 At the April 2022 Finance/Performance Committee Meeting, Officers were asked to include Liquidity Ratios in future Treasury and Debt reports.

6.2 Council's Long Term Plan (pages 142 and 143) includes two Liquidity Ratio Benchmarks set by the Local Government Funding Agency. Based on figures above, Council's predicted 2023/24 performance in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Risk and Assurance Committee).

6.3 Due to the cyclical nature of Council's revenue being received (eg rates every 3 months), Officers consider it more useful to base this analysis on full year forecast figures/estimates.

6.4 Net Debt/Total Revenue must not exceed **175%**:

- YE Budget Debt \$53m
- YE Budget Bank/Deposits \$11m
- YE Budget Net Debt \$42m

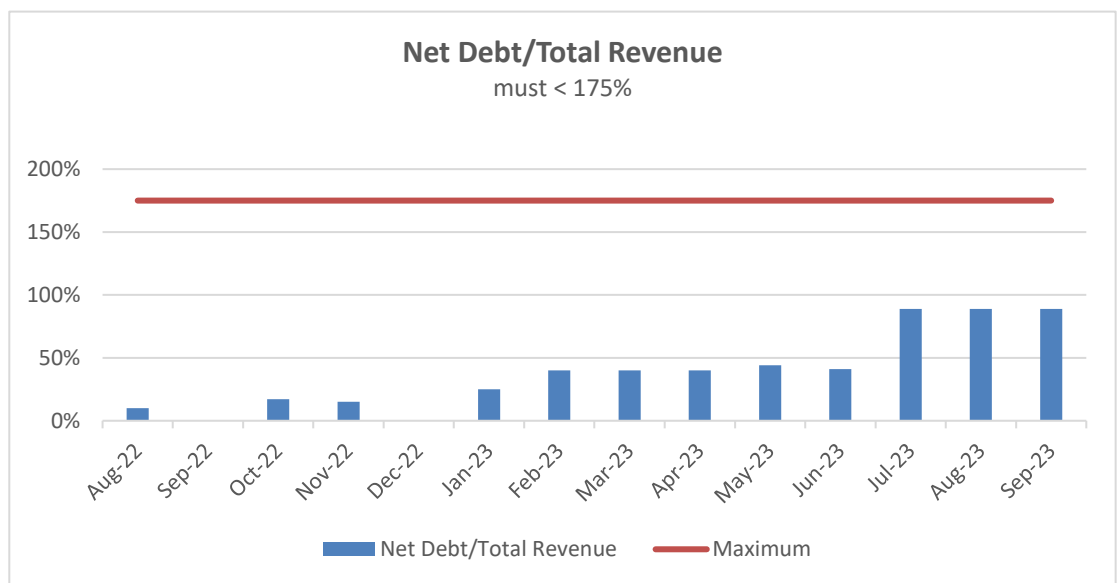
- Budgeted Full Year Revenue \$47m
- 2023/24 Full Year Budget: Net Debt/Total Revenue 89%**

6.5 External Debt plus Committed Facilities plus Liquid Assets (Available Finance) divided by External Debt must be greater than **110%**:

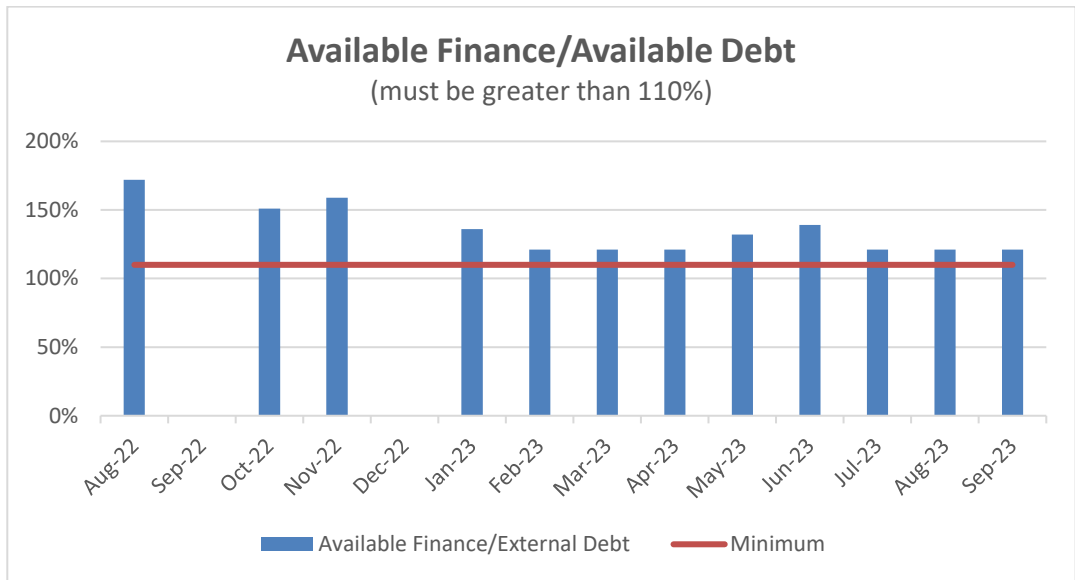
- YE Budget External Debt \$53m
- YE Budget Bank/Deposits \$11m
- Available Finance \$64m
- Available Finance divided by External Debt 121%**

7. Trends

7.1 At the March 2023 Finance/Performance Committee Meeting, Officers were asked to include historic trends with respect to these two Liquidity Ratios:



ITEM 9.2



Note: from February 2023 Officers have used a Full Year estimate for Total Revenue, Debt and Bank (previously was YTD)

7.2 Note: Council’s 2021/22 Annual Report includes similar trend analyses for the past 5 year-ends (Page 104).

Recommendation

That the report ‘Treasury and Debt – 2023/24’ be received.

9.3 Annual Report 22/23 Progress Update**Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide Finance and Performance Committee with an update of the progress in completing the Annual Report 22/23.

2. Commentary

- 2.1 The draft Annual Report 22/23 was provided to the Finance and Performance Committee last month.
- 2.2 Officers have continued to finalise the draft Annual Report and it is scheduled to be presented to Council on Monday 30 October 2023 for Approval in accordance with required timeframes.

Recommendation

That the report 'Annual Report 22/23 Progress Update' be received.

9.4 QV Report

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

- 1.1 To provide the Finance and Performance Committee with data provided by QV.
- 1.2 Officers provide this data in response to a prior request from members of the Committee. Officers have previously noted that certain market transactions cause apparent anomalies in some of the data included in the attached and emphasise that this raw information is not used for any decision making.
- 1.3 Note that the data included in the following mini-report is 'live' data so is current as at mid/early October 2023.



Recommendation

That the QV Report be received.

9.5 Public Feedback / Performance Report - September 2023**Author:** Gaylene Prince, Group Manager - Community Services**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 This report provides the Finance/Performance Committee with a regular monthly report from Council's Happy Or Not system and feedback from Korero Mai – Have Your Say.

2. Explanation

- 2.1 The Happy or Not report for the month of September 2023, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 466 responses were received during the month from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre. 83% of the feedback was very positive.
- 2.3 Also attached (Attachment 2) is feedback from the Korero Mai – Have Your Say feedback system, via QR codes and the Council website for the period 20 September – 18 October 2023. Staff get sent a copy of any suggestion / issue that can be acted on or implemented.
- 2.4 The complaints dashboard is not included this month as only 1 complaint was received from 1 July to 30 September, and this was actioned and closed.
- 2.5 From this month a Communications Report is included – this covers the period of September and October 2023.

3. Decision Making Process

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments:

1. **Happy Or Not Report - September** [↓](#)
2. **Korero Mai Feedback Form Report** [↓](#)
3. **Communications Report Sept-Oct 2023** [↓](#)

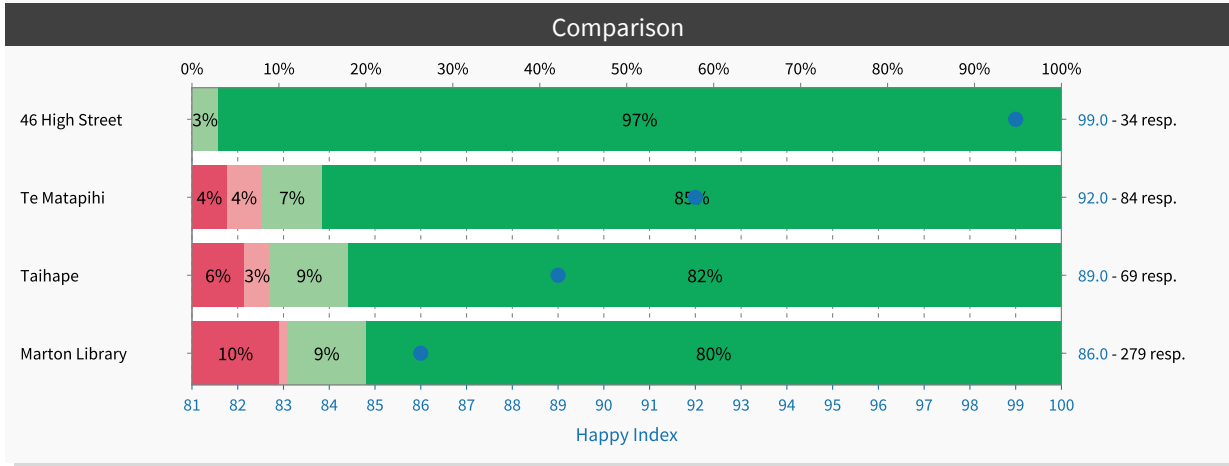
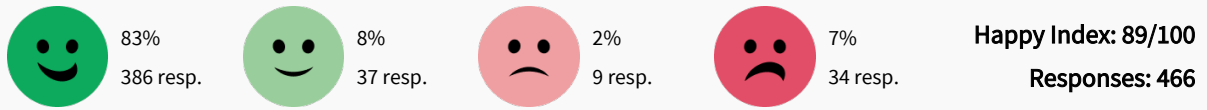
Recommendation

That the Public Feedback / Performance Report – September 2023 be received.

ITEM 9.5
ATTACHMENT 1

Monthly report September 2023	Management report RDC Offices (4 units)
---	---

Please rate our service today



Risers		
Survey	Index	Change
Te Matapihi	92	6% ↑
46 High Street	99	3% ↑

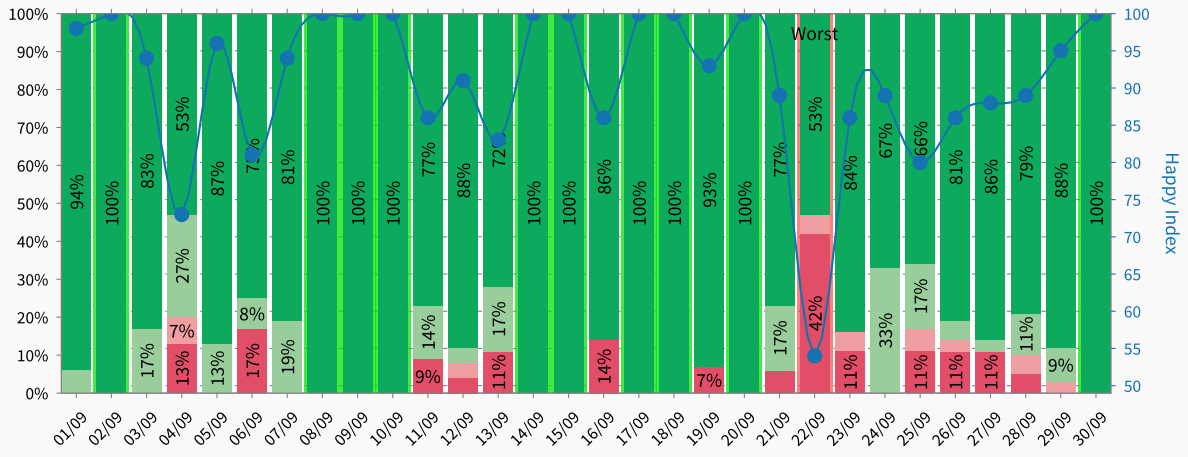
Fallers		
Survey	Index	Change
Taihape	89	-2% ↓
Marton Library	86	-4% ↓

HappyOrNot®

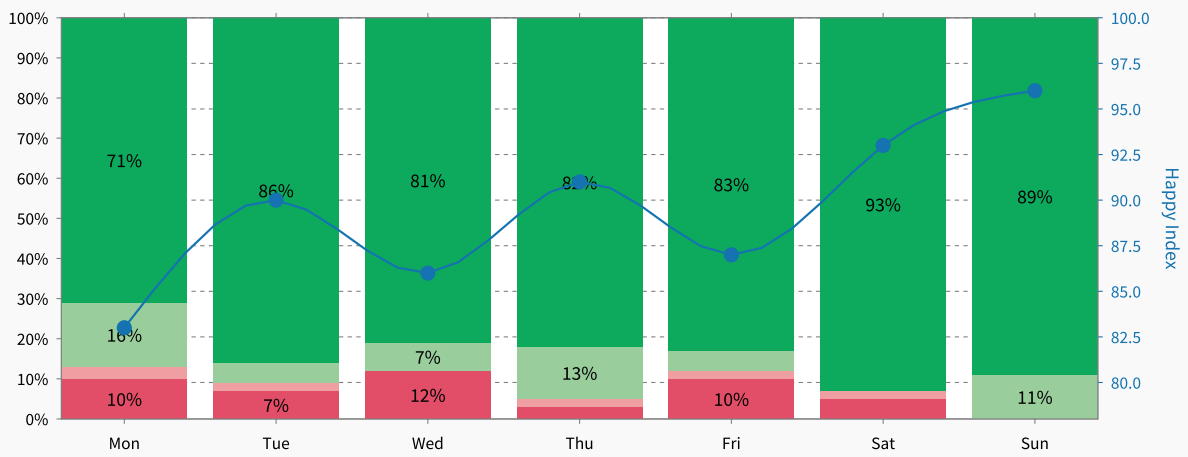
Monthly report
September 2023

Management report
RDC Offices (4 units)

All units combined - daily distribution



All units combined - weekday distribution



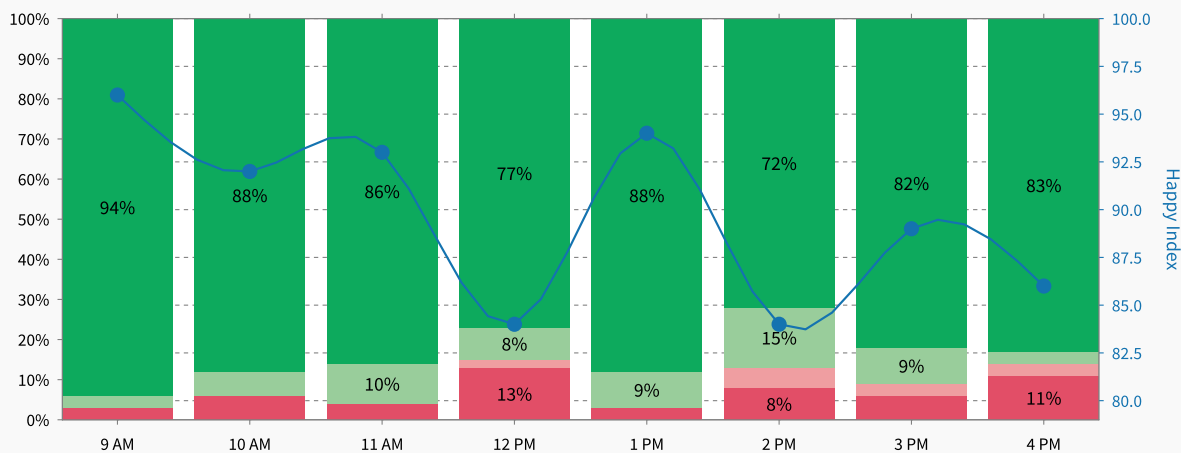
HappyOrNot®

ITEM 9.5
ATTACHMENT 1

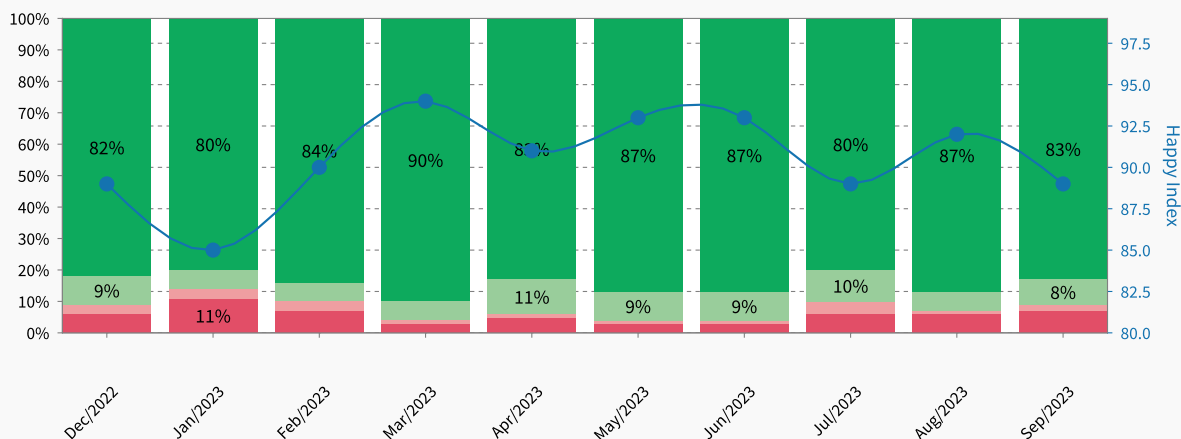
Monthly report
September 2023

Management report
RDC Offices (4 units)

All units combined - hourly distribution

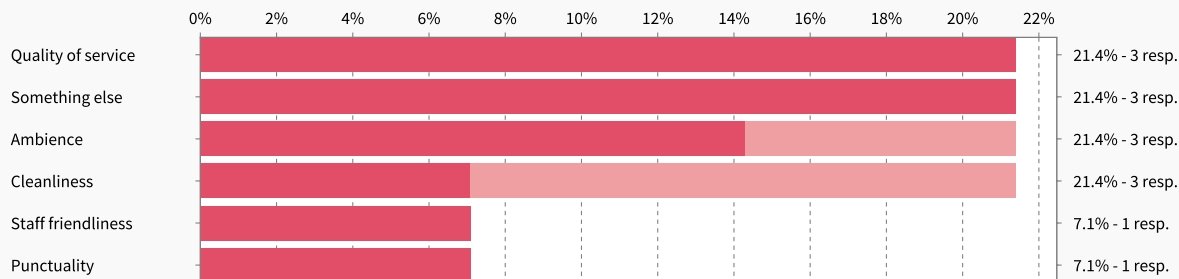


Same question, comparison with previous months



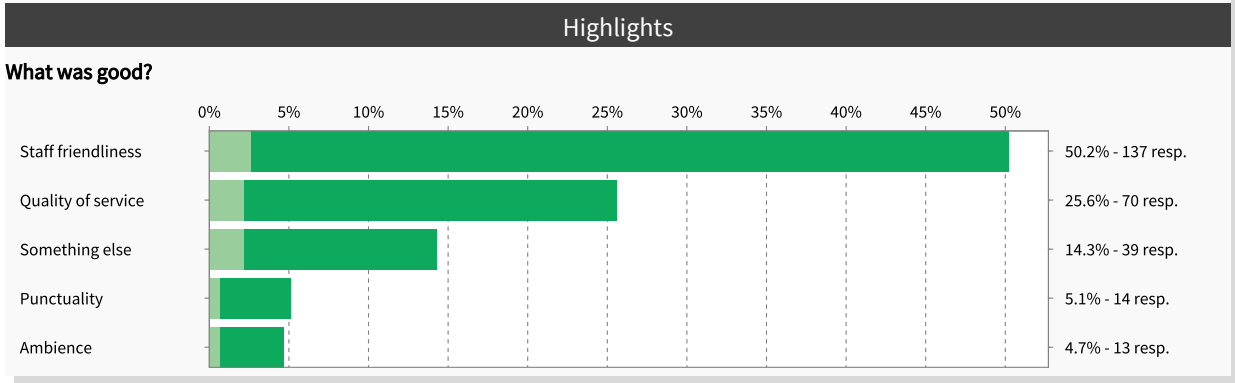
Pain Points

What could be improved?



HappyOrNot®

Monthly report September 2023	Management report RDC Offices (4 units)
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HappyOrNot®

Monthly report September 2023	Management report RDC Offices (4 units)
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Please rate our service today






Te Matapihi

	2023-09-30 11:57 AM	Something else playing pingpong was awesome
	2023-09-30 11:57 AM	Something else the games were great
	2023-09-29 4:33 PM	Quality of service good
	2023-09-29 4:33 PM	Quality of service cool
	2023-09-28 4:04 PM	Something else really good
	2023-09-28 2:44 PM	Quality of service not bored
	2023-09-28 2:44 PM	Quality of service happy
	2023-09-28 2:19 PM	Quality of service cool
	2023-09-28 11:47 AM	Quality of service there was a mean lady
	2023-09-27 12:38 PM	Quality of service cool
	2023-09-27 12:38 PM	Quality of service cool
	2023-09-27 12:38 PM	Quality of service cool
	2023-09-27 12:35 PM	Quality of service aria
	2023-09-25 11:32 AM	Staff friendliness









HappyOrNot®

<p>Monthly report September 2023</p>	<p>Management report RDC Offices (4 units)</p>
---	---

- its fun

 2023-09-22 1:54 PM **Punctuality**
good
-  2023-09-17 3:42 PM **Staff friendliness**
love the ladys that work here
-  2023-09-16 1:15 PM **Quality of service**
I love yall <33
-  2023-09-13 4:55 PM **Staff friendliness**
i love you guysssss do yo guysss love meeeeeeee from shakhalia
-  2023-09-08 4:06 PM **Punctuality**
good













Marton Library

-  2023-09-29 4:54 PM **Quality of service**
good
-  2023-09-29 11:17 AM **Quality of service**
i meet s cool man who
-  2023-09-28 1:32 PM **Something else**
thankyou for the great book sale my grandchildren will so enjoy reading them
-  2023-09-27 3:47 PM **Staff friendliness**
very good stewardesses to not only myself but also the community, blessings in abundance stay strong queens.
-  2023-09-27 3:11 PM **Staff friendliness**
Aweome crafting today with my daughter. She loves it!
-  2023-09-27 10:56 AM **Something else**
their help
-  2023-09-26 2:59 PM **Staff friendliness**
thank you for helping us with our sewwing
-  2023-09-26 1:19 PM **Staff friendliness**


HappyOrNot®

ITEM 9.5
ATTACHMENT 1

Monthly report September 2023	Management report RDC Offices (4 units)
---	---

- good
-  2023-09-25 3:53 PM **Staff friendliness**
 enjoyed our visit
 -  2023-09-23 12:02 PM **Staff friendliness**
 good
 -  2023-09-23 12:02 PM **Something else**
 good books
 -  2023-09-22 4:58 PM **Something else**
 this was the worst 1star i
 -  2023-09-21 3:22 PM **Something else**
 for yous help
 -  2023-09-21 3:07 PM **Staff friendliness**
 thanks for wifi help
 -  2023-09-21 2:45 PM **Staff friendliness**
 I like it
 -  2023-09-12 3:05 PM **Something else**
 I like your books
 -  2023-09-11 3:56 PM **Quality of service**
 awesome staff always so lovely and friendly
 -  2023-09-11 10:29 AM **Something else**
 happy to be here xxx
 -  2023-09-07 2:18 PM **Staff friendliness**
 it was good!!!
 -  2023-09-06 4:44 PM **Quality of service**
 nice and quiet (happy emoji)






Taihape

-  2023-09-27 2:12 PM **Staff friendliness**
 Great service as always

Staff friendliness

HappyOrNot®

<p>Monthly report September 2023</p>	<p>Management report RDC Offices (4 units)</p>
---	---

-  2023-09-22 10:08 AM awesome staff in taihape
-  2023-09-21 9:05 AM **Quality of service**
great
-  2023-09-03 4:56 PM **Staff friendliness**
thank you so much
-  2023-09-03 4:55 PM **Staff friendliness**
The ladies were so nice thanksss see you next timmee!!!!
-  2023-09-02 2:29 PM **Quality of service**
Really helpful. Truly first rate.

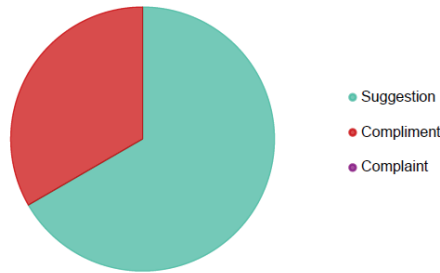
HappyOrNot®

KŌRERO MAI - HAVE YOUR SAY

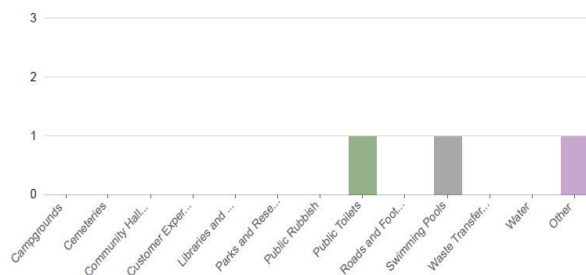
COUNCIL FEEDBACK FORM REPORT

21 SEPTEMBER - 18 OCTOBER 2023

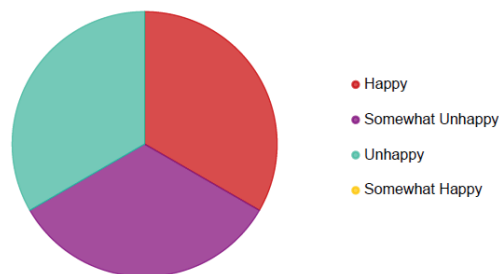
What type of feedback do you have?



Which area does your feedback relate to?



How happy are you with your experience?



KŌRERO MAI - HAVE YOUR SAY

COUNCIL FEEDBACK FORM REPORT

21 SEPTEMBER - 18 OCTOBER 2023

Comments

- **29 SEPTEMBER - PUBLIC TOILETS - TAIHAPE (BY RAILWAY STATION)**

FEEDBACK TYPE - Suggestion

The toilet facility obviously designed well but put a full toilet seat on the toilet. It is not pleasant to sit on metal.

EXPERIENCE - Somewhat Unhappy

- **7 OCTOBER - SWIMMING POOLS - MARTON SWIM CENTRE**

FEEDBACK TYPE - Compliment

Appreciate the pleasant water temperature of 28 degrees!

EXPERIENCE - Happy

- **14 OCTOBER - OTHER**

FEEDBACK TYPE - Suggestion

Ban the screacher preachers

Wondering if council can do anything about the screacher preachers in the empty shop along from the chinese/fish and chip shop on Broadway. Having the man scream in my ear as I pass "YOU'RE GOING TO BE SNUFFED OUT TOMORROW" as I walk past one way, and the woman scream in my other ear as I walk back "YOU'RE GOING TO DIE TOMORROW" is appalling and unnecessary with children around. I tried to tell them to stop but they just got louder and more obnoxious. It may be affecting businesses and I'll think twice about going down there.

EXPERIENCE - Unhappy

*** No contact information provided, staff have logged with RFS ***

Communications report

September-October 2023

Overview

The following report outlines the key marketing and communications activities Rangitikei District Council have carried out over September-October 2023. During this reporting period, we have worked across the following projects:

- Spatial Plan content creation
- Marton Harvest Festival content creation
- Marton Civic Centre
- Taihape Town Hall
- Ngā Awa Block - Taihape Amenities Building completed
- Waste Minimisation campaign
- Citizenship Ceremonies communications
- Job vacancies advertising
- Website updates and news stories
- Welcome Pack
- Mahi Tahi
- Regulatory Forms
- Waste Transfer Station Signage
- BAU
- Professional Development
- Media Liaison
- Social media management
- LGOIMA Responses
- E waste disposal
- Youth Council Workshop
- Rates Direct Debit Campaign
- Long Term Plan
- Play Trailer

Channel	September- October 2023
Facebook	<ul style="list-style-type: none"> ● We reached 291.900 (+169.4%) ● We had 23,538 (+19%) visits to our Facebook page. ● We responded to 27 messenger enquiries. ● Top stories on Facebook in January: <ul style="list-style-type: none"> - The Hoff Rumours Were True! (up to 235,939 reach) - School Holiday Ducks (11,215 reach) - Bens' introduction post (11,174 reach) - Taihape Napier Road Closure update (8,738 reach) - Calling All Youth Give Away (7,878 reach) ● We had 5,905 total Facebook followers. ● We had 184 new followers for Sept-Oct
LinkedIn	<ul style="list-style-type: none"> ● We are continuing to use LinkedIn and building our use of this platform. ● We posted 0 times over this period.
Instagram	<ul style="list-style-type: none"> ● We are continuing to use LinkedIn and building our use of this platform ● We had 449 Followers for Sept-Oct ● We have a reach of 327
	<ul style="list-style-type: none"> ● We had 808 comments on our posts. ● We had 242 shares. ● We responded to 27 messenger enquiries. ● We posted 101 times 01 September-19 October. ● We noticed more engagement on posts that: <ul style="list-style-type: none"> - Related to community people - Community events and updates about us improving our <i>infrastructure</i> (e.g. <i>Taihape Town Hall Workshop, Roding posts</i>).

Website

- We had 30.488 visitors to the website.
- Our top web page visits for the month were:
 - /council/about-this-site/search 1,572
 - /library 1,439
 - /status/road-closures 1,250
 - /services/rates/search 1,020
 - /news/2023/taihape-napier-road-closure-2 811
 - /council/about/contact-us 757
 - /services/cemeteries/database 705
- We published 5 news items

PR

- We responded to one media enquiry from NewsHub around Public Swimming Pools-this was answered via LGOIMA.
- Rangitikei Connect was published in September and October.
- Rangitikei Connect was published twice in the District Monitor, once in the Huntaway Bulletin News and once in the Feilding-Rangitikei Herald and Council News and published once each in community newsletters - Talk Up Taihape and Bulls Bull-it-inn.
- Engagement with media is an area we will be concentrating on moving forward.
- We have media releases and engagement planned heading into the holiday months to promote what is happening around the district.
- We are inviting news outlets including Rangitikei District Monitor, Feilding Rangitikei Herald, Whanganui Chronicle, AwaFM to the Marton Harvest Festival.

Email

- We distributed 3 emails via Mailchimp this month (two to our Connect Database and one to staff)

What's next

Coming up in November-December 2023, we will be working across the following projects:

- Long Term Plan Consultation Document
- Marton Harvest Festival promotion
- Marton Water Supply Strategy (project updates - raising awareness of what we're doing)
- Council funding
- Marton Civic Centre
- Taihape Town Hall
- Council Awareness Campaign-people and places
- Waste Minimisation campaign
- Council Projects Updates
- Citizenship Ceremonies communications
- Job vacancies
- Website updates and news stories
- Youth Council
- BAU
- Professional Development
- Media Liaison
- Social media management

10 Meeting Closed.