

# ORDER PAPER

## FINANCE/PERFORMANCE COMMITTEE MEETING

**Date:** Thursday, 28 March 2024

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** Cr Fi Dalgety

**Deputy Chair:** Cr Jeff Wong

**Membership:** Cr Brian Carter  
Cr Dave Wilson  
Cr Simon Loudon  
Cr Greg Maughan  
Ms Leanne Hiroti (TRAK representative)  
HWTM Andy Watson

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<b>Locations:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <u>Marton</u>            Head Office            46 High Street            Marton         </td> <td style="width: 33%; vertical-align: top;"> <u>Bulls</u>            Bulls Information Centre            Te Matapihi            4 Criterion Street            Bulls         </td> <td style="width: 33%; vertical-align: top;"> <u>Taihape</u>            Taihape Information Centre            102 Hautapu Street (SH1)            Taihape         </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape
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**Notice is hereby given that a Finance/Performance Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 28 March 2024 at 9.30am.**

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## AGENDA

### 1 Welcome / Prayer

### 2 Apologies

### 3 Public Forum

### 4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### 5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Finance/Performance Committee Meeting held on 29 February 2024** are attached.

#### Attachments

1. **Finance/Performance Committee Meeting - 29 February 2024**

#### Recommendation

That the minutes of Finance/Performance Committee Meeting held on 29 February 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES



## **UNCONFIRMED: FINANCE/PERFORMANCE COMMITTEE MEETING**

**Date:** Thursday, 29 February 2024

**Time:** 9.30am

**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

Present

Cr Jeff Wong  
Cr Fi Dalgety (zoom)  
Cr Brian Carter  
Cr Dave Wilson  
Cr Simon Loudon

In attendance

Mr Kevin Ross, Chief Executive  
Mrs Carol Gordon, Group Manager- Democracy and Planning  
Mr Dave Tombs, Group Manager- Corporate Services  
Mr Arno Benadie, Chief Operating Officer  
Ms Gaylene Prince, Group Manager- Community Services  
Ms Lorraine Bergen, Manager- Financial Services  
Ms Janna Isles, Corporate Planner  
Ms Kezia Spence, Governance Advisor

**Order of Business**

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**ITEM 6.1 ATTACHMENT 1**

Unconfirmed

## 1 Welcome / Prayer

Cr Wong opened the meeting at 9.31am and Cr Wilson read the council prayer.

## 2 Apologies

**Resolved minute number 24/FPE/001**

Apologies received from Cr Maughan, HWTM and Leanne Hiroti

Cr J F Wong/Cr B Carter. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

There was no change to the order of business.

## 6 Confirmation of Minutes

**Resolved minute number 24/FPE/002**

That the minutes of Finance/Performance Committee Meeting held on 30 November 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr B Carter. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Finance/Performance Meetings

#### Item 6

The Hunterville urban rate rise was publicised last year but the news link has dropped off the front page of the website. It was requested that this be recirculated.

**Resolved minute number 24/FPE/003**

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.



Cr B Carter/Cr D Wilson. Carried

## 8 Chair's Report

### 8.1 Chair's Report - February 2024

Cr Wong updated the committee on Cr Dalgety's chair's report. There were concerns regarding revaluation of rural properties in the northern district and that this is out of proportion for the economic earnings in the sector.

**Resolved minute number 24/FPE/004**

That the Chair's Report –February 2024 be received.

Cr J F Wong/Cr B Carter. Carried

## 9 Reports for Information

### 9.1 Financial Snapshot - January 2024

#### Better Off Funding

There is a timing difference between receiving funding for the 'Better Off Funding' and the associated actions. Council has until 2027 to complete all the programmes of work that were requested through this funding.

Mrs Gordon confirmed that the district plan review is underway and Ms Prince advised that any changes to the programme and regular updates are prepared by Mr Hodder.

**Resolved minute number 24/FPE/005**

That the report 'Financial Snapshot – January 2024 be received.

Cr J F Wong/Cr B Carter. Carried

### 9.2 Treasury and Debt - 2023/24

#### Current Date- Maturity Dates

Councillors noted that certain debt parcels have maturity dates falling due at the same time. Mr Tombs responded that in the future debt parcels will be staggered as per our treasury management policy.

**Resolved minute number 24/FPE/006**

That the report 'Treasury and Debt – 2023/24' be received.

Cr J F Wong/Cr D Wilson. Carried

ITEM 6.1

ATTACHMENT 1

### 9.3 QV Report

Mr Tombs will follow up on the reason why there are no building consents recorded for November.

**Resolved minute number 24/FPE/007**

That the QV Report be received.

Cr J F Wong/Cr B Carter. Carried

### 9.4 LGFA - General Information

The report was taken as read.

**Resolved minute number 24/FPE/008**

That the report 'LGFA - General Information' be received.

Cr J F Wong/Cr B Carter. Carried

### 9.5 Quarterly Property Sales

The report was taken as read.

**Resolved minute number 24/FPE/009**

That the report 'Quarterly Property Sales' be received.

Cr J F Wong/Cr S Loudon. Carried

### 9.6 Statement of Service Provision: July - December 2023

Ms Isles took councillors through the report tracking on progress to meet targets for performance. The highlights are within the library areas and the wastewater and sewage attending callouts, there are areas of improvement. There was a mistake in the report for roading, council is on track to achieve zero fatalities on the roading network.

Staff responded to questions that there are two types of targets, mandatory set by central government and the DIA and other targets set through the Long-Term Plan. Previously this report was difficult to produce but processes have improved and staff aim to produce this report internally on a monthly basis to pick up any issues and make checks throughout the year.

**Resolved minute number 24/FPE/010**

That the report 'Statement of Service Provision: July – December 2023' be received.

Cr J F Wong/Cr S Loudon. Carried

**9.7 Public Feedback / Performance Report - December 2023 - January 2024**

Councillors acknowledged that there are a large number of responses and that council are able to set better informed objectives as part of the statement of service.

**Resolved minute number 24/FPE/011**

That the Public Feedback / Performance Report – December 2023 to January 2024 be received.

Cr J F Wong/Cr B Carter. Carried

**The meeting closed at 10.05pm.**

**The minutes of this meeting were confirmed at the Finance/Performance Committee held on 28 March 2024.**

.....

**Chairperson**

Unconfirmed

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Finance/Performance Meetings

Author: **Kezia Spence, Governance Advisor**

ITEM 7.1

#### 1. Reason for Report

1.1 On the list attached items raised at previous Finance/Performance meetings. Items indicate who is responsible for follow up, and a brief status comment

#### 2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

1. **Follow-up Action Items from Finance/Performance Meetings** [↓](#)

#### Recommendation

That the report 'Follow-up Action Items from Finance/Performance Meetings' be received.

## Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	29-Feb-24	There were no building consents in November. Why was this?	Dave / Johan	This relates to the number of building consents completed by QV in November. Answer - QV avoid such completions during general revaluations.	Completed
2	30-Nov-23	Doggie doos at Tutaenui dams walkway - as there are no bins we could put up signage that advises "it's a take in - take out" process.	Arno / Carol	To look at in early 2024	Open
3	30-Nov-23	Huntermville signs - Junk and Disorderly - too many 'angry' looking signs - how many is too many?? Waka Kotahi issue or RDC?	Carol / Regulatory	To be looked at in early 2024	Open
4	31-Aug-23	Rates - check whether rates are being charged to all new properties (once a CCC is granted) - a suggested process put in place by staff.	CE	Would like further investigation on this matter as another property was identified. [Note: at the QV Valuation presentation in December Council were advised that QV are confident that their audit and processes capture all new properties]	In progress

## **8 Chair's Report**

### **8.1 Chair's Report - March 2024**

**Author: Fiona (Fi) Dalgety, Councillor**

**ITEM 8.1**

#### **1. Reason for Report**

1.1 A verbal or tabled report will be provided during the meeting.

#### **Recommendation**

That the Chair's Report –March 2024 be received.

## 9 Reports for Information

### 9.1 Finance Snapshot - February 2024

**Author:** Dave Tombs, Group Manager - Corporate Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

#### 1. Reason for Report

- 1.1 To provide Committee Members with Council's management accounts as at end of February 2024 and related commentary.

#### 2. Whole of Council Summary: Main Budget Variances

##### 2.1 Subsidies and Grants

Subsidies and Grants were under budget (\$1.8m) caused mainly by:

- Better Off Funding grant budgeted for receipt in February (total \$2.8m):
  - These funds will only be received once the related expenditure is incurred (\$2.4m is capital), and
  - These budgets can be carried forward to next year.
- \$750k grant in relation to the Marton Rail Hub which was budgeted in future year

##### 2.2 Other Expenses

Other expenses are under budget (\$2m) caused largely by timing differences with the phasing of Roding budgets and audit related budgets (which are expected to be eliminated by year end) and unspent Better Off budgets (which may be carried over to 2024/25).

##### 2.3 Depreciation

As noted in prior months' reports, Officers expect the 2023/24 Depreciation cost to exceed Budget, most notably in the Community Group (due to recent revaluations). Appropriate budget adjustments have been made to the draft LTP 2024.

#### 3. Group Financial Summary Reports

- 3.1 The attached Group Financial Summary Reports provide commentary on Departmental operational budget variances in excess of \$100k, excluding the following items:

##### 3.2 (Internal) Finance Costs

Internal finance costs, included in Finance Costs, are charged between the Business Unit Group and the other Groups. In some cases, the budgets for these costs differ to current internal borrowing amounts and this has resulted in some Groups reporting internal finance cost budget variances. Note: these variances are purely internal journals (with offsetting amounts recorded in the Business Unit Group) and have no impact on Council's overall budget position.

The Whole of Council summary shows Council's budget position regarding external Finance Costs (note the annual budget is 'loaded' towards the final months of the financial year).

**4. Capital Expenditure****Year To Date Summary**

- 4.1 The attached summary shows the budget variances split by cost centre with the larger budgets (>\$500k) being shown separately.
- 4.2 Commentary regarding the majority of these capital budgets is provided in the *PMO Report* that is reviewed at Council Meetings and the *Assets and Infrastructure Report* that is reviewed at Assets/Infrastructure Committee Meetings.

**5. Other**

- 5.1 A similar report was provided to March's Risk/Assurance Committee. Some differences exist between the figures reported between to the Risk/Assurance Committee and those included here due to 'late invoices' being included in this report that were not included in the Risk/Assurance Committee report.

**Attachments:**

1. **Finance Summaries - February 2024** [↓](#)

**Recommendation**

That the report 'Finance Snapshot – February 204' be received.



**Whole of Council  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(34,722)</b>	<b>(36,971)</b>	<b>(2,249)</b>	<b>-6%</b>	<b>(50,447)</b>
Subsidies and Grants	(9,731)	(11,538)	(1,807)	-16%	(15,789)
Other Revenue	(2,633)	(3,267)	(634)	-19%	(4,758)
Finance Revenue	(397)	(177)	220	124%	(265)
Gains	(122)	(150)	(28)	-18%	(150)
Rates	(21,839)	(21,839)	(0)	-0%	(29,484)
<b>Total Expense</b>	<b>35,135</b>	<b>36,879</b>	<b>1,745</b>	<b>5%</b>	<b>54,642</b>
Other Expenses	16,818	18,911	2,093	15%	27,251
Personnel Costs	5,407	5,352	(55)	-1%	8,191
Finance Costs	912	1,099	188	17%	1,926
Depreciation	11,985	11,516	(469)	-4%	17,274
Overhead Allocation	0	0	0	100%	(0)
Losses	12	0	(12)	-100%	0
<b>Grand Total</b>	<b>413</b>	<b>(91)</b>	<b>(504)</b>		<b>4,196</b>

**Variances > \$100k: Comment**

Commentary provided in the following Group Summaries

**Business Units**  
**Activity Performance Report**  
**For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(514)</b>	<b>(361)</b>	<b>153</b>	<b>-42%</b>	<b>(467)</b>
Subsidies and Grants	(3)	0	3	100%	0
Other Revenue	(7)	(13)	(7)	-50%	(20)
Finance Revenue	(397)	(177)	220	124%	(265)
Gains	(122)	(150)	(28)	-18%	(150)
Rates	(6,818)	(6,793)	25	0%	(9,061)
Rate Apportionment	6,833	6,773	(60)	-1%	9,030
<b>Total Expense</b>	<b>(931)</b>	<b>(92)</b>	<b>839</b>	<b>-907%</b>	<b>357</b>
Other Expenses	2,013	2,633	620	24%	4,034
Personnel Costs	4,594	4,415	(179)	-4%	6,758
Finance Costs	(1,124)	(284)	839	295%	(150)
Depreciation	523	411	(112)	-27%	616
Overhead Allocation	(6,939)	(7,267)	(328)	-5%	(10,901)
Losses	3	0	(3)	-100%	0
<b>Grand Total</b>	<b>(1,445)</b>	<b>(454)</b>	<b>991</b>		<b>(109)</b>

**Variations > \$100k: Comment**

Finance Revenue

- As outlined in prior months, budget will be exceeded as interest rates remain higher than budget.

Other Expenses

- Largely caused by timing differences (eg with the phasing of audit costs) and (apparent) savings caused by 'staff' being employed instead of 'contractors (see below).

Personnel Costs

- Largely caused by staff being employed as opposed to contractors (so that the budget is within Other Expenses and the related costs are within Personnel Costs).

Finance Costs/Depreciation

- Refer cover report.

Overhead Allocation

- Caused by expenses being below budget.

**Community  
Activity Performance Report  
For the period ending September 2023**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(4,444)</b>	<b>(6,814)</b>	<b>(2,370)</b>	<b>35%</b>	<b>(8,267)</b>
Subsidies and Grants	(388)	(2,803)	(2,415)	-86%	(2,815)
Other Revenue	(556)	(548)	8	1%	(834)
Rate Apportionment	(3,501)	(3,463)	37	1%	(4,618)
<b>Total Expense</b>	<b>5,130</b>	<b>5,047</b>	<b>(83)</b>	<b>-2%</b>	<b>7,439</b>
Other Expenses	1,819	1,993	174	9%	2,855
Personnel Costs	74	70	(4)	-6%	107
Finance Costs	543	574	31	5%	860
Depreciation	1,772	1,456	(316)	-22%	2,184
Overhead Allocation	912	955	43	4%	1,432
Losses	10	0	(10)	-100%	0
<b>Grand Total</b>	<b>686</b>	<b>(1,767)</b>	<b>(2,452)</b>		<b>(828)</b>

**Variances > \$100k: Comment**

Subsidies and Grants

- Refer cover report (mainly related to Better Off projects).

Other Expenses

- Large February account (\$90k) received 'after cut-off'.

**Community Leadership  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(1,023)</b>	<b>(1,017)</b>	<b>7</b>	<b>-1%</b>	<b>(1,356)</b>
Other Revenue	0	0	(0)	-100%	0
Rates	(69)	(69)	0	0%	(93)
Rate Apportionment	(954)	(947)	6	1%	(1,263)
<b>Total Expense</b>	<b>973</b>	<b>1,084</b>	<b>110</b>	<b>10%</b>	<b>1,625</b>
Other Expenses	518	586	68	12%	879
Depreciation	0	1	1	100%	2
Overhead Allocation	456	496	41	8%	745
<b>Grand Total</b>	<b>(50)</b>	<b>67</b>	<b>117</b>		<b>270</b>

**Variance > \$100k: Comment**

Nil

**Community Wellbeing  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(1,437)</b>	<b>(1,389)</b>	<b>48</b>	<b>-3%</b>	<b>(1,721)</b>
Subsidies and Grants	(510)	(480)	30	6%	(508)
Other Revenue	(22)	(9)	13	137%	(14)
Rate Apportionment	(905)	(900)	6	1%	(1,200)
<b>Total Expense</b>	<b>1,102</b>	<b>1,097</b>	<b>(5)</b>	<b>-0%</b>	<b>1,457</b>
Other Expenses	722	711	(12)	-2%	879
Personnel Costs	1	0	(1)	-100%	0
Depreciation	19	6	(13)	-197%	10
Overhead Allocation	359	379	20	5%	569
<b>Grand Total</b>	<b>(335)</b>	<b>(292)</b>	<b>43</b>		<b>(264)</b>

**Variance > \$100k: Comment**

Nil

**Environmental and Regulatory  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(2,440)</b>	<b>(2,955)</b>	<b>(514)</b>	<b>17%</b>	<b>(4,117)</b>
Subsidies and Grants	0	(301)	(301)	-100%	(502)
Other Revenue	(1,161)	(1,383)	(223)	-16%	(1,921)
Rate Apportionment	(1,280)	(1,270)	10	1%	(1,694)
<b>Total Expense</b>	<b>2,139</b>	<b>2,711</b>	<b>572</b>	<b>21%</b>	<b>4,640</b>
Other Expenses	231	579	348	60%	1,417
Personnel Costs	738	867	129	15%	1,326
Overhead Allocation	1,169	1,265	96	8%	1,897
<b>Grand Total</b>	<b>(302)</b>	<b>(244)</b>	<b>58</b>		<b>523</b>

**Variations > \$100k: Comment**

Subsidies and Grants

- Refer cover report: Better Off Funding Grant is budgeted but not yet due.

Other Revenue/Other Expenses/Personnel Costs

- Building Consent activity continues to be under budget. Accordingly, associated revenue and expenditure accounts are below budget (and largely offset each other)

**Roading and Footpaths  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(15,371)</b>	<b>(14,522)</b>	<b>849</b>	<b>-6%</b>	<b>(20,799)</b>
Subsidies and Grants	(8,579)	(7,777)	801	10%	(11,789)
Other Revenue	(100)	(104)	(4)	-4%	(156)
Rates	(6,598)	(6,547)	51	1%	(8,729)
Rate Apportionment	(94)	(94)	1	1%	(125)
<b>Total Expense</b>	<b>16,980</b>	<b>17,506</b>	<b>526</b>	<b>3%</b>	<b>24,766</b>
Other Expenses	7,264	8,167	904	11%	10,758
Finance Costs	429	154	(275)	-179%	231
Depreciation	6,894	6,729	(164)	-2%	10,094
Overhead Allocation	2,394	2,455	62	3%	3,683
<b>Grand Total</b>	<b>1,609</b>	<b>2,984</b>	<b>1,375</b>		<b>3,967</b>

**Variances > \$100k: Comment**

Subsidies and Grants

- \$750k grant received in relation to the Marton Rail Hub. This was not budgeted in 2023/24.

Other Expenses

- Caused largely by some Emergency Works budgets being phased in advance of the work program.

Finance Costs/Depreciation

- Refer cover report.

**Rubbish and Recycling  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(1,687)</b>	<b>(2,013)</b>	<b>(327)</b>	<b>16%</b>	<b>(2,866)</b>
Other Revenue	(750)	(1,087)	(337)	-31%	(1,630)
Rates	(839)	(829)	10	1%	(1,105)
Rate Apportionment	(99)	(98)	1	1%	(131)
<b>Total Expense</b>	<b>1,767</b>	<b>1,916</b>	<b>149</b>	<b>8%</b>	<b>2,921</b>
Other Expenses	1,432	1,573	141	9%	2,407
Finance Costs	2	1	(1)	-178%	1
Depreciation	44	44	0	1%	66
Overhead Allocation	289	298	8	3%	446
<b>Grand Total</b>	<b>80</b>	<b>(98)</b>	<b>(178)</b>		<b>56</b>

**Variances > \$100k: Comment**

Other Revenue/Other Expenses

- Officers advised they expect the full year net variance to be around \$100k unfavourable (some delays exist with the recording of this revenue).

Other Expenses

- Refer above.



**Water, Sewerage & Stormwater  
Activity Performance Report  
For the period ending February 2024**

	YTD Actuals	YTD Budgets	YTD Variance	YTD Percentage Variance	Full Year Budget
	\$000	\$000	\$000		\$000
<b>Total Revenue</b>	<b>(7,805)</b>	<b>(7,899)</b>	<b>(94)</b>	<b>1%</b>	<b>(10,855)</b>
Subsidies and Grants	(252)	(176)	76	43%	(176)
Other Revenue	(38)	(122)	(84)	-69%	(183)
Rates	(7,515)	(7,601)	(86)	-1%	(10,496)
<b>Total Expense</b>	<b>7,975</b>	<b>7,612</b>	<b>(363)</b>	<b>-5%</b>	<b>11,437</b>
Other Expenses	2,819	2,669	(150)	-6%	4,022
Finance Costs	1,062	656	(406)	-62%	984
Depreciation	2,734	2,868	134	5%	4,302
Overhead Allocation	1,360	1,419	59	4%	2,128
<b>Grand Total</b>	<b>170</b>	<b>(287)</b>	<b>(457)</b>		<b>581</b>

**Variance > \$100k: Comment**

Other Expenses

- MDC shared services cost exceeds budget (partly offset by opposite variance in 'Business Units').

Finance Costs and Depreciation

- Refer cover report.

**Capital Programme  
For Period ended 29 February 2024**

Account	2023/24 YTD Actuals February	2023/24 YTD Budgets February	2023/24 Full Year Budget
<b>Business Units</b>	<b>715,694</b>	<b>1,318,508</b>	<b>2,374,371</b>
Fleet Management	8,395	300,000	500,000
95500701. Motor Vehicle Purchases (dr)	8,395	300,000	500,000
Information Services	707,299	1,018,508	1,874,371
9260076104. ISSP: Digitalisation of Building Consents	279,853	218,224	644,956
<b>Community</b>	<b>749,270</b>	<b>3,161,836</b>	<b>4,235,673</b>
Domains	277,461	1,248,907	1,348,227
Halls	250,580	1,388,507	2,102,971
4090174505. Marton Building Design & Construction	142,176	553,256	847,047
<b>Roading and Footpaths</b>	<b>4,962,923</b>	<b>5,601,199</b>	<b>10,787,051</b>
Non-Subsidised Rooding	334,291	685,750	1,592,191
Subsidised Rooding	4,628,631	4,915,449	9,194,860
70100781. Sealed Road Pavement Rehabilitation (214)	548,953	658,900	1,204,105
70100782. Drainage Renew als (213)	599,084	399,155	764,694
70100783. Structures Components Replacements (215)	161,100	295,178	522,083
70100787. Sealed Road Surfacing (212)	1,053,666	873,158	1,370,700
70100795. Improvements- Low Cost Low Risk (341)	1,575,517	1,876,130	3,619,324
<b>Water, Sew erage &amp; Stormw ater</b>	<b>4,978,438</b>	<b>9,740,110</b>	<b>17,752,816</b>
Stormw ater	233,548	1,332,822	1,964,907
6050177204. Bulls Stormw ater Upgrades	17,700	513,560	784,832
Waste Water - Sew erage	3,477,164	6,036,973	12,089,111
6070176204. Wastew ater Reticulation	20,000	723,736	989,796
6070176206. Marton to Bulls Centralisation Project	284,184	1,352,248	2,028,366
6070177108. Taihape Wastew ater Treatment Plant Consent	715,165	2,180,747	2,180,747
6070177109. Taihape / Papakai Wastew ater Pump Station	2,128,758	0	4,011,634
6070177111. Ratana Complete Upgrade	235,730	1,560,130	2,435,130
Water - District	1,187,520	2,230,339	3,399,120
6060174503. Marton Water Strategy	822,741	627,952	941,929
6060176316. Bulls Water Pump Station / Rising Main	78,634	300,000	700,000
<b>Grand Total</b>	<b>11,406,325</b>	<b>19,821,653</b>	<b>35,149,912</b>

## 9.2 Treasury and Debt - 2023/24

**Author:** Dave Tombs, Group Manager - Corporate Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

### 1. Reason for Report

- 1.1 To provide the Finance and Performance Committee with an overview of Council's potential 2023/24 year end Treasury and Debt position, noting that a separate Treasury/Debt report is provided to Risk/Assurance Committee which summarises Council's position regarding its borrowing covenants in more detail.

### 2. Discussion

- 2.1 Council's potential June 2024 Treasury/Debt position in this Report is based primarily on Council's 2023/24 Annual Plan budgets:

#### Background

- Council's 2023/24 Annual Plan (as amended as per Council meetings in September 2023) includes a capital program of \$35m and a budgeted 30 June 2024 debt figure of \$54m
- As at end of February 2024, Council's year to date capital expenditure was \$11.4m

#### Potential June Balances

- For the purposes of this report, Officers have modelled a 2023/24 total capital expenditure figure of \$26m, thus providing a 30 June 2024 debt figure of \$45m

*Note: this modelling has not been conducted at a project-by-project level and is not intended to represent a forecast figure: it has been conducted at a high level, recognising the current Year To Date position indicates an underspend in the year's capital budget.*

- For the purposes of this report, Officers have modelled a June 2024 Bank Balance of \$9m (below the Annual Plan figure of \$10.7m but more reflective of the current balance – the final figure will obviously be dependant upon many variables)

- 2.2 As can be seen from this Report, Council is budgeted to remain (comfortably) within its key Liquidity ratios and LTP-stated debt levels during 2023/24.

*Note: the balances included in this report are only those that are relevant when considering Council's current treasury and debt position: other (non-financial) assets and liabilities also exist.*

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**3. Investments**

- 3.1 As stated in previous months’ reports, Council currently earns a higher interest rate on its Current Account than it would earn on term deposits.
- 3.2 Council has no other significant financial investments.
- 3.3 Council’s Finance Revenue for the eight months ended 29 February 2024 was \$397k: for these purposes, a conservative full-year estimate for the 2023/24 annual Finance Revenue figure is \$530k.
- 3.4 Council’s Finance Revenue budget for this period was \$177k, with a full year budget of \$265k.
- 3.5 Officers are (conservatively) expecting a year-end favourable budget variance of around \$265k for Finance Revenue (being the difference between a forecast figure of \$530k and the budget figure of \$265k).
- 3.6 The favourable budget variance is caused largely by interest rates being higher than the budgeted figure.
- 3.7 The draft LTP 2024/34 currently has Finance Revenue for 2024/25 of \$495k.

**4. Liquidity**

4.1 Council’s current expected year end liquidity position (February balances in brackets):

**4.1.1 Treasury Assets**

• Bank/Deposits	(\$8.7m)	\$9.0 million
• Receivables	(\$2.6m)	\$2.4 million
• Prepayments	(\$0.9m)	\$0.8 million
• <b>Total</b>	<b>(\$12.2m)</b>	<b>\$12.2 million</b>

**4.1.2 Treasury Current Liabilities**

• Payables	(\$1.3m)	\$2.9 million
------------	----------	---------------

**Net Current Treasury Position      (\$10.9m)                      \$9.3 million**

**5. Debt**

**Current Debt**

5.1 Council currently has \$31m of long-term debt, as summarised below (unchanged since June 2023) :

Amount Borrowed	Settled Date	Maturity Date	Fixed Rate of Interest	Annual Interest Cost

\$3m	10/05/19	15/4/2029	3.12%	\$94k
\$5m	08/02/22	14/4/2033	3.68%	\$184k
\$11m	14/04/22	15/4/2027	4.17%	\$459k
\$5m	27/04/23	15/5/2028	5.10%	\$255k
\$7m	12/06/23	15/5/2028	5.30%	\$371k
<b>\$31m</b>				<b>\$1.362m</b>

- 5.2 This \$31m attracts annual interest of \$1.36m, providing a current weighted average cost of funds of 4.4%.
- 5.3 Officers expect that the next parcel of debt could attract an interest cost of around 5.5%, noting that marginally lower rates are currently available (around 5.3%) but only on debt that would mature in 2028 and 2029, so would overlap with the maturing of current debt. Based on a debt parcel of \$7m, the difference between 5.5% and 5.3% rate of interest is \$6k pa.
- 5.4 However, as the current interest rate level is widely considered as being 'around peak level', Officers will consider using floating interest rates for any additional debt taken out in the near future.

#### Year End Debt

- 5.5 Council's current LTP (2021-31) includes budgeted debt levels at:
- 30 June 2023 of \$46m
  - 30 June 2024 of \$62m
- 5.6 Council's 2023/24 Annual Plan has a budgeted debt level at 30 June 2024 of \$53m, which would increase to \$54m as a result of the budget amendments approved in September 2023.
- 5.7 As stated above, should Council achieve a \$26m capital spend in 2023/24 (as opposed to budget of \$35m) the 30 June 2024 debt level could be expected to around \$45m.

#### 6. Liquidity Ratios

- 6.1 At the April 2022 Finance/Performance Committee Meeting, Officers were asked to include Liquidity Ratios in future Treasury and Debt reports.
- 6.2 Council's current Long Term Plan (pages 142 and 143) includes two Liquidity Ratio Benchmarks set by the Local Government Funding Agency. Based on figures above, Council's predicted 2023/24 performance in relation to these benchmarks is as follows (note these ratios are currently included in a more detailed report that is provided to each Risk and Assurance Committee).
- 6.3 Due to the cyclical nature of Council's revenue being received (eg rates every 3 months), Officers consider it more useful to base this analysis on full year forecast figures/estimates.

ITEM 9.2

6.4 Net Debt/Total Revenue must not exceed **175%**:

- YE Notional Debt \$45m
- YE Notional Bank \$9m
- YE Notional Net Debt \$36m
- Budgeted Full Year Revenue \$50m

**2023/24 Full Year: Net Debt/Total Revenue 72%**

6.5 External Debt plus Committed Facilities plus Liquid Assets (Available Finance) divided by External Debt must be greater than **110%**:

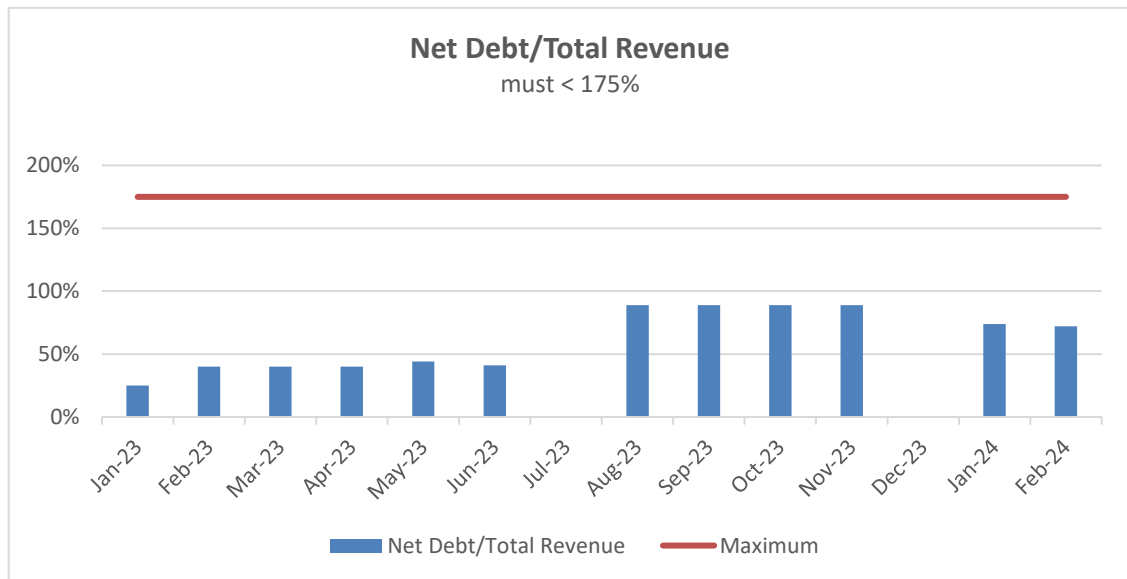
- YE Notional External Debt \$45m
- YE Notional Bank/Deposits \$9m
- Available Finance \$54m

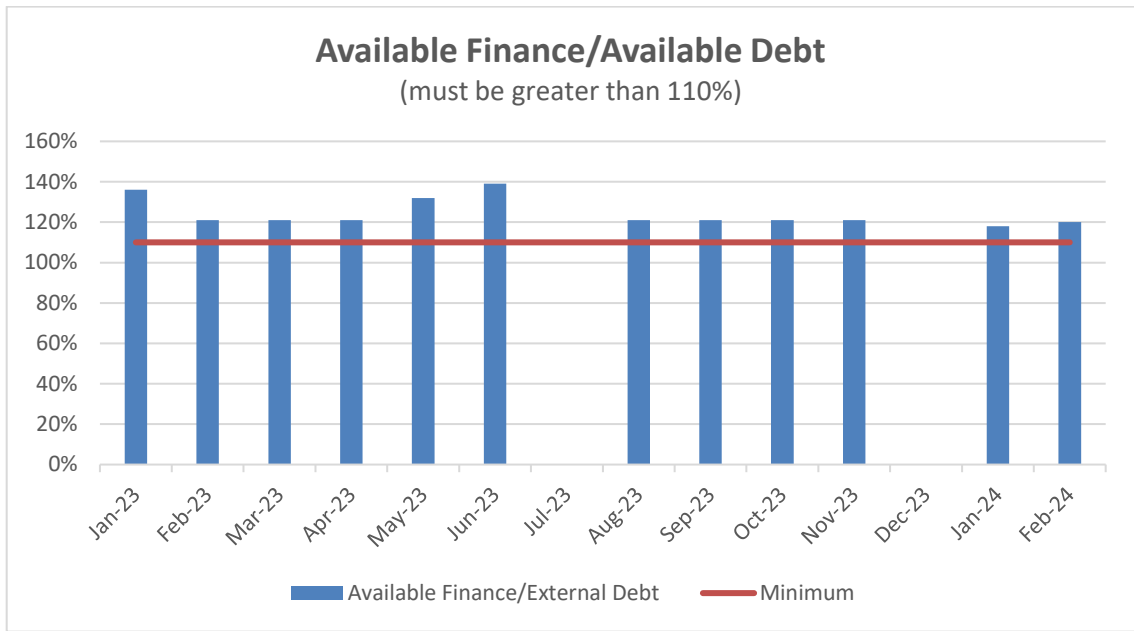
**Available Finance divided by External Debt 120%**

(At end of February this ratio was 39.7/31 = 128%)

7. Trends

7.1 At the March 2023 Finance/Performance Committee Meeting, Officers were asked to include historic trends with respect to these two Liquidity Ratios:





*Note: from February 2023 Officers have used Full Year figures for Total Revenue, Debt and Bank (previously was YTD)*

7.2 Note: Council’s 2022/23 Annual Report includes similar trend analyses for the past 5 year-ends (Page 101).

**Recommendation**

That the report ‘Treasury and Debt – 2023/24’ be received.

### 9.3 Summary of Bad Debts

**Author:** Dave Tombs, Group Manager - Corporate Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

#### 1. Reason for Report

1.1 To provide Finance and Performance Committee with a summary of Council's bad debt position.

#### 2. Context

2.1 Finance and Performance Committee has requested this Bad Debts Summary be presented every six months (at March and September Committee meetings).

#### 3. Commentary

3.1 Further to queries raised when this Summary was previously reported:

##### DMC Fees

3.2 DMC fees are generally 10% of what is collected, the exception being the fixed fee for the mortgagee process if a single payment is received (which is \$40 + GST). DMC also on-charge court fees etc.

##### Māori Land

3.3 Where debt associated with Māori Land is able to be pursued it is treated as other debt. DMC have amended their graphs to reflect this.

#### Attachments

1. Rates Debtors - February 2024 [↓](#)

#### Recommendation

That the report 'Summary of Bad Debts' be received.

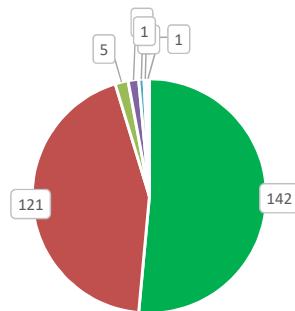


### Dashboard

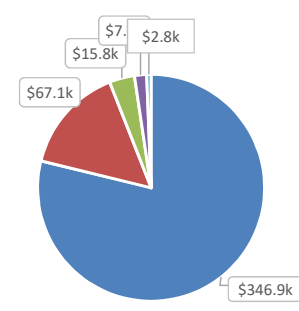
29-Feb-24

### Debt Type (Multiple Items)

Summary of all files 276



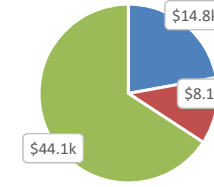
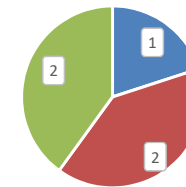
Summary of active files \$ 440.2k



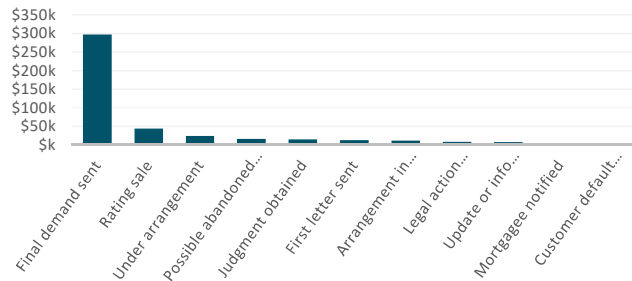
### Rangitikei District Council

Total collected YTD \$ 338.0k

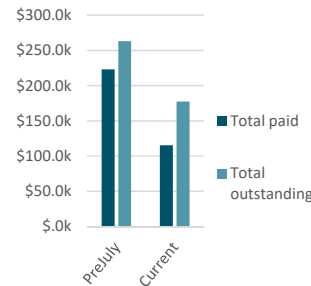
Summary of legal files



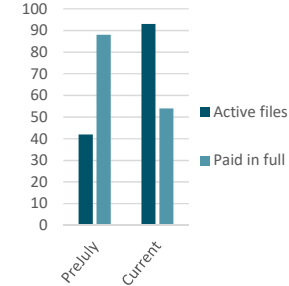
### Status of active files



### Debt Overview



### File Overview



**9.4 Fee Waivers - Quarterly Update****Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

1.1 In accordance with S15 of Council's Delegations Policy, to report to Finance/Performance Committee any fee waivers relating to building consents, liquor licensing fees, hire of Council facilities or similar minor requests.

**2. Context**

2.1 S15 of Council's Delegation states that, the CEO has delegation to:

*In conjunction with the Group Manager – Corporate Services, to waive up to \$2,000 for requests for fee waivers relating to building consents; liquor licensing fees; hireage of Councils facilities (parks, halls); or similar minor requests. Any waiver and amount are recorded and available for audit purposes and reported to the Finance / Performance Committee on a quarterly basis*

**3. Discussion**

3.1 The CEO waived the following fees in the quarter ended 31 December 2023:

3.1.1 Turakina Caledonian Games – waiver of \$338 building consent to erect two marquees at Highland Games in January 2024

3.1.2 Mangaweka Volunteer Fire Brigade – waiver of \$206 for hireage of Mangaweka Town Hall for Gold Star Honours Evening in February 2024

**Recommendation**

That the report 'Fee Waivers – Quarterly Update' be received.

## 9.5 QV Report

**Author:** Lorraine Bergen, Manager Financial Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

### 1. Reason for Report/Commentary

- 1.1 To provide the Finance and Performance Committee with data provided by QV.
- 1.2 Officers provide this data in response to a prior request from members of the Committee. Officers have previously noted that certain market transactions cause apparent anomalies in some of the data included in the attached and emphasise that this raw information is not used for any decision making.
- 1.3 Any queries arising from the following data will need to be passed to QV for a response.
- 1.4 Note that the data included in the following mini-report is 'live' data so is current as at 15 March 2024. The attached Summary includes results of QV's recent property revaluations.
- 1.5 Note there were zero building consents show in November 2023. QV do not include this type of roll maintenance in the middle of general revaluation as it can distort the three yearly value movements, so constructions before revaluation period were brought forward.

### Attachments:

1. QV Report as at 15 March 2024 [↓](#)

### Recommendation

That the QV Report be received.

**RANGITIKEI DISTRICT COUNCIL**

TOTAL CAPITAL VALUE	<b>\$8,024,739,210</b>	SINCE 1 JULY 2023	<b>+25.54%</b>
TOTAL LAND VALUE	<b>\$5,348,574,600</b>		<b>+29.63%</b>
TOTAL RATING UNITS	<b>8,819</b>		<b>+88</b>
RATING VALUATION	01 August 2023	NEXT RATING VALUATION	01 August 2026

**Report Centre**

- Building Consents Listing
- Objections Listing
- Outstanding Objections
- Subdivisions Listing
- Sales Listing

**QV Insights**

We offer a wide variety of reports and commentary to help you analyse your local property market.

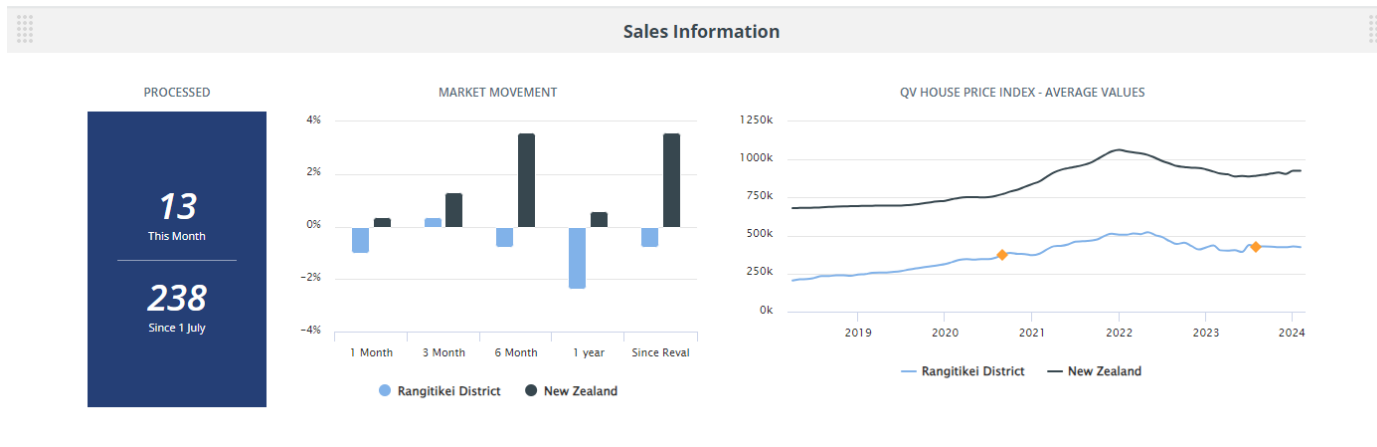
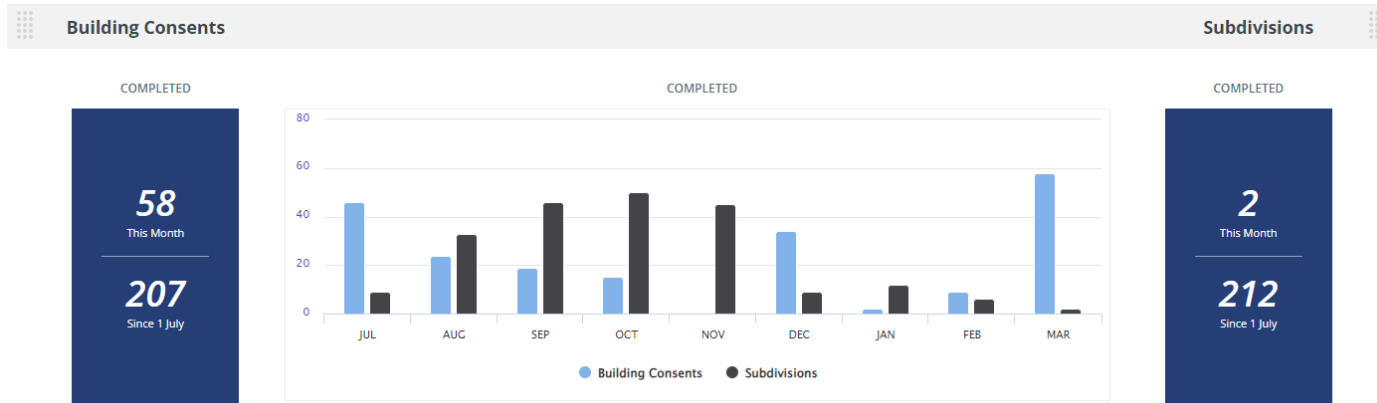
[More Reports](#)

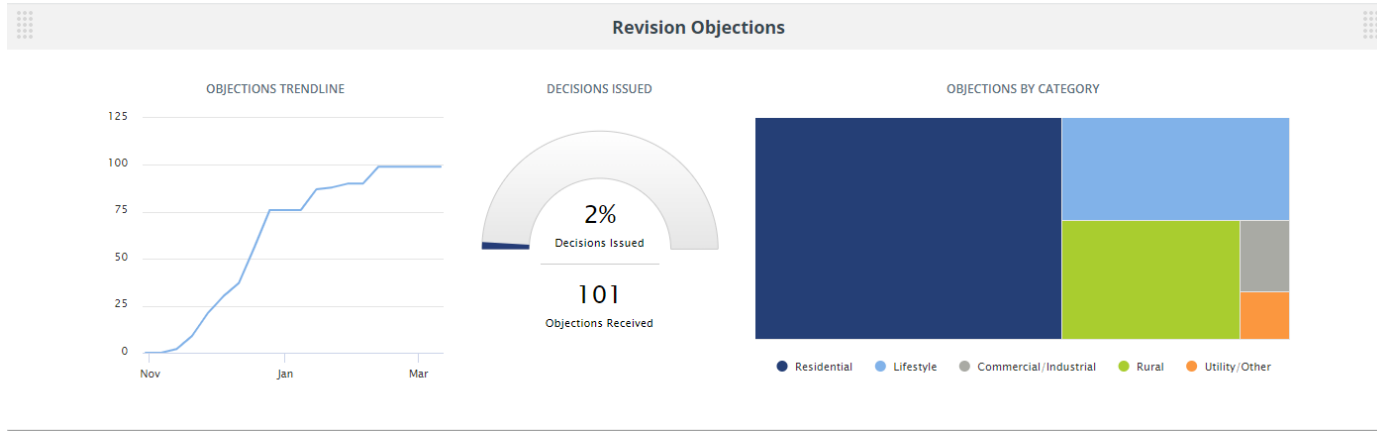
[More Analysis](#)

**Your QV Contacts**

**Simon Willocks**  
Manager - Manawatu/Taranaki  
06 351 6117  
[Simon.Willocks@qv.co.nz](mailto:Simon.Willocks@qv.co.nz)

**James Wilson**  
Operations Manager  
021 830 861  
[James.Wilson@qv.co.nz](mailto:James.Wilson@qv.co.nz)





**9.6 Public Feedback / Performance Report - February 2024****Author:** Gaylene Prince, Group Manager - Community Services**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 This report provides the Finance/Performance Committee with a regular monthly report from Council's Happy Or Not system and feedback from Korero Mai – Have Your Say.

**2. Explanation**

- 2.1 The Happy or Not report for the month of February 2024, showing results from over the four locations, is attached (Attachment 1).
- 2.2 A total of 335 responses were received in the month of February from the Marton main office, Te Matapihi, Marton Library and Taihape Library / Information Centre.
- 2.3 Also attached (Attachment 2) is feedback from the Korero Mai – Have Your Say feedback system, via QR codes and the Council website for the period 22 February to 20 March 2024. Staff get sent a copy of any suggestion / issue that can be acted on or implemented, these are also noted in the report.
- 2.4 The complaints dashboard for February is attached (Refer to Attachment 3).
- 2.5 The next Communications Report will be provided to the April meeting.

**3. Decision Making Process**

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

**Attachments:**

1. **Happy or Not - February 2024 Report** [↓](#)
2. **Korero Mai Feedback Form Report Feb - March 2024** [↓](#)
3. **Complaints Dashboard for February 2024** [↓](#)

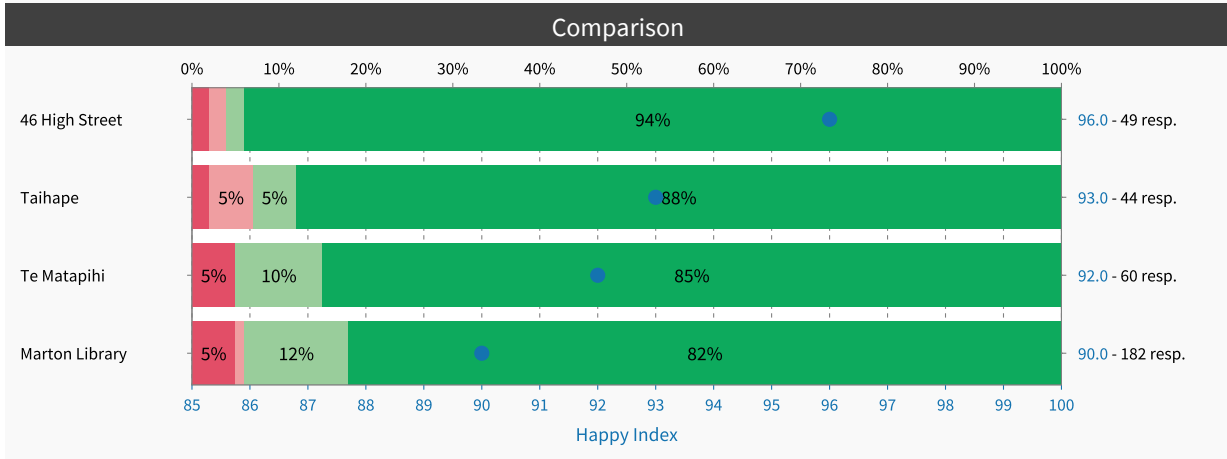
**Recommendation**

That the Public Feedback / Performance Report – February 2024 be received.

ITEM 9.6  
ATTACHMENT 1

<b>Monthly report</b> February 2024	<b>Management report</b> RDC Offices (4 units)
--	---

Please rate our service today



Risers			Fallers		
Experience point	Index	Change	Experience point	Index	Change
46 High Street	96	2 ↑	Marton Library	90	-1 ↓
Taihape	93	1 ↑	Te Matapihi	92	-3 ↓

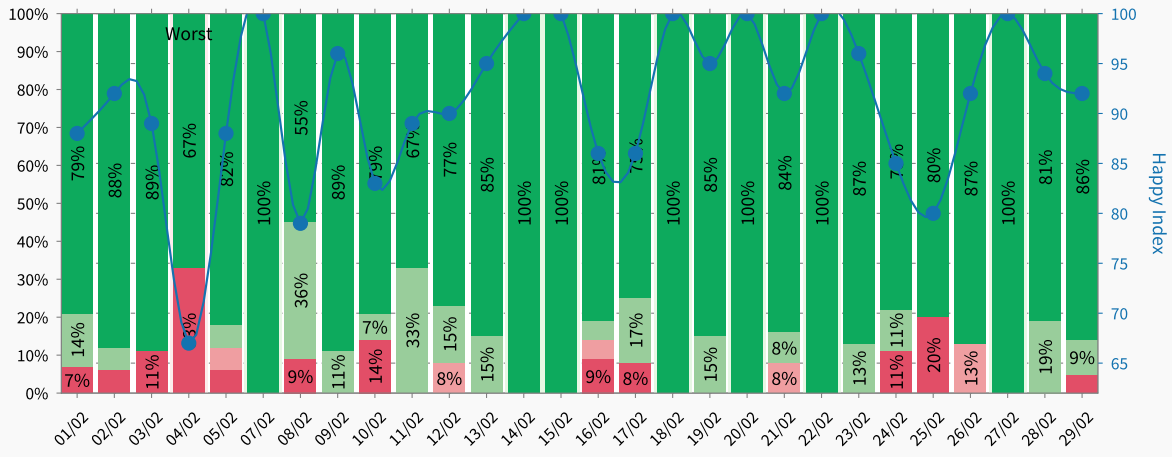
HappyOrNot®



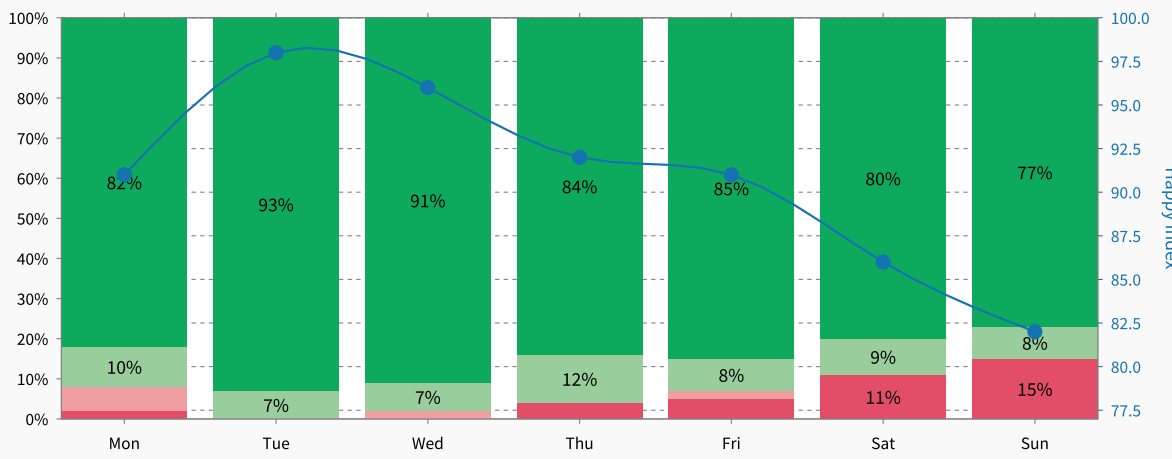
Monthly report  
February 2024

Management report  
RDC Offices (4 units)

All units combined - daily distribution



All units combined - weekday distribution



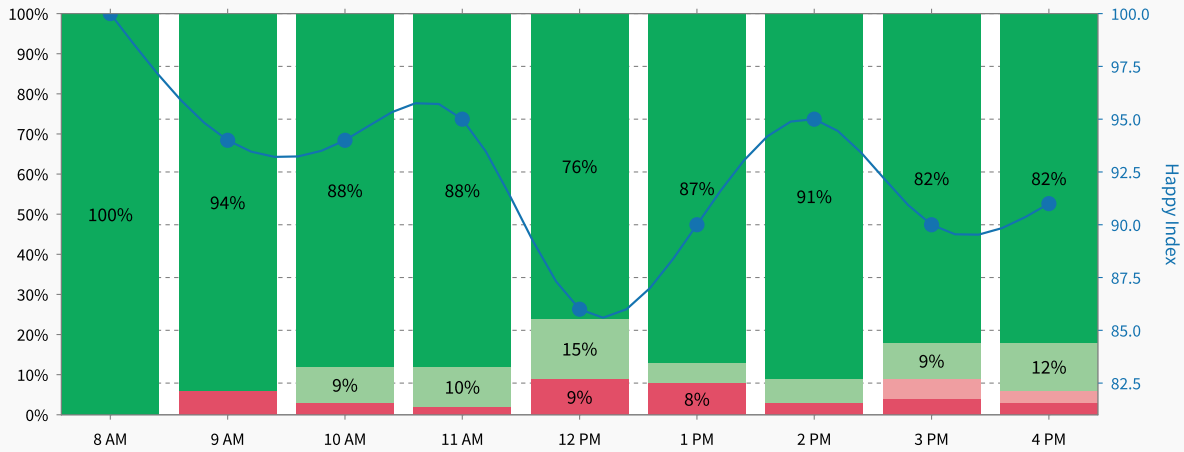
HappyOrNot®

ITEM 9.6  
ATTACHMENT 1

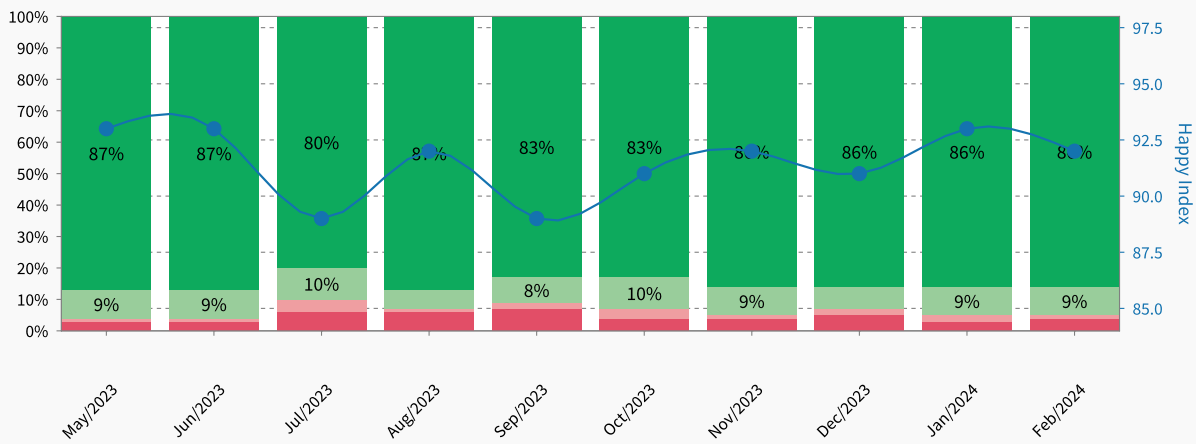
Monthly report  
February 2024

Management report  
RDC Offices (4 units)

All units combined - hourly distribution

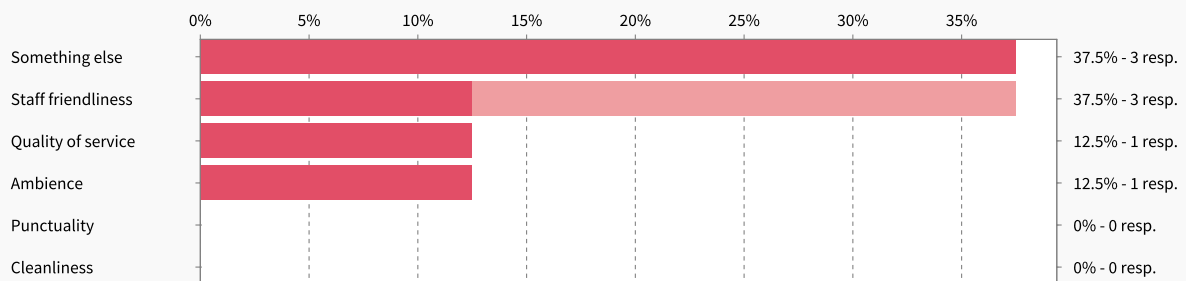


Same question, comparison with previous months



Pain Points

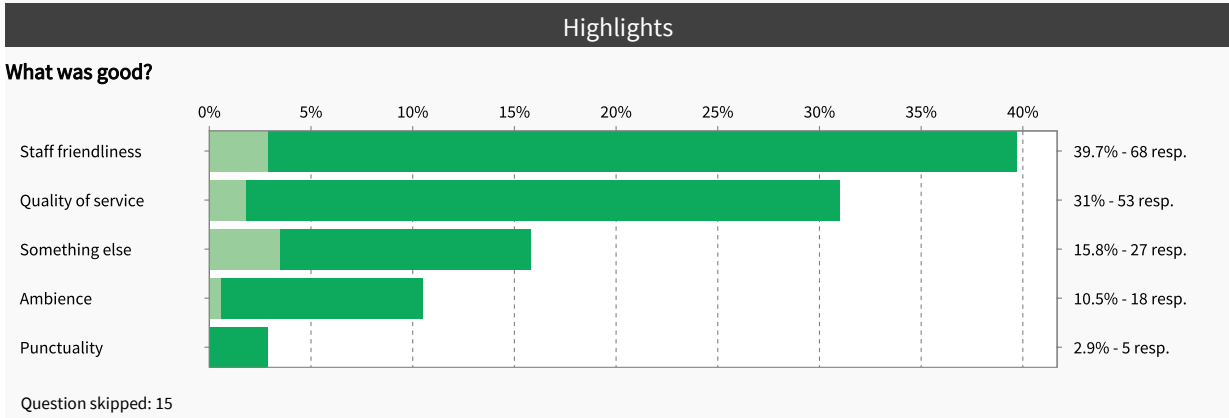
What could be improved?



Question skipped: 3



<b>Monthly report</b> February 2024	<b>Management report</b> RDC Offices (4 units)
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



HappyOrNot®

<b>Monthly report</b> February 2024	<b>Management report</b> RDC Offices (4 units)
--	---


**Please rate our service today**


**Marton Library**


	2024-02-29 3:46 PM	<b>Something else</b> The book machine doesnt work for me:(
	2024-02-29 1:32 PM	<b>Staff friendliness</b> love the battery deposit thank you
	2024-02-28 4:14 PM	<b>Quality of service</b> thsnk u for ypu service
	2024-02-28 3:31 PM	<b>Quality of service</b> nice
	2024-02-23 4:56 PM	<b>Something else</b> today i went to the hub and play a lot of gameslikreshellshockers and roblox!!!!!!!!!!!!
	2024-02-20 4:19 PM	<b>Quality of service</b> good great service
	2024-02-17 11:55 AM	<b>Something else</b> good
	2024-02-15 4:31 PM	<b>Something else</b> nice
	2024-02-14 4:30 PM	<b>Quality of service</b> it was alsome
	2024-02-13 4:43 PM	<b>Something else</b> good space
	2024-02-13 4:41 PM	<b>Staff friendliness</b> thank you for letting me come from krystal the girl that was playingcheckers and chess thanks for the service
	2024-02-12 11:35 AM	<b>Something else</b> always enjoy coming inhere, peaceful
	2024-02-10 9:53 AM	<b>Quality of service</b> no customet help given

HappyOrNot®


<p><b>Monthly report</b> February 2024</p>	<p><b>Management report</b> RDC Offices (4 units)</p>
--	---


 2024-02-09 4:03 PM **Quality of service**  
and very helpful and friendly


 2024-02-07 4:32 PM **Quality of service**  
nice


 2024-02-05 4:55 PM **Quality of service**  
i played diep shellshocker g switch and gun mayhen it wasreallyn fun and funny. i was with my friend cole


**Te Matapihi**


 2024-02-25 1:11 PM **Quality of service**  
i loved it here the employs


 2024-02-25 1:10 PM **Quality of service**  
it was great


 2024-02-23 2:37 PM **Staff friendliness**  
had a very good day here. Lovely ambience and nice staff!


 2024-02-21 4:49 PM **Something else**  
amazing


 2024-02-21 4:49 PM **Staff friendliness**  
awsome

 2024-02-11 3:36 PM **Something else**  
its so fun

 2024-02-09 4:11 PM **Staff friendliness**  
its every nice staying here

 2024-02-08 4:44 PM **Something else**  
happy

 2024-02-08 2:02 PM **Staff friendliness**  
fantastic fascilities and friendly staff. whats not to like thank you.




 2024-02-04 3:17 PM **Ambience**  
Awesome!

**Taihape**

HappyOrNot®

ITEM 9.6  
ATTACHMENT 1

<b>Monthly report</b> February 2024	<b>Management report</b> RDC Offices (4 units)
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-  2024-02-17 11:03 AM **Quality of service**  
excellent can not say enough!!
-  2024-02-13 1:48 PM **Staff friendliness**  
awesome
-  2024-02-12 3:35 PM **books were great**

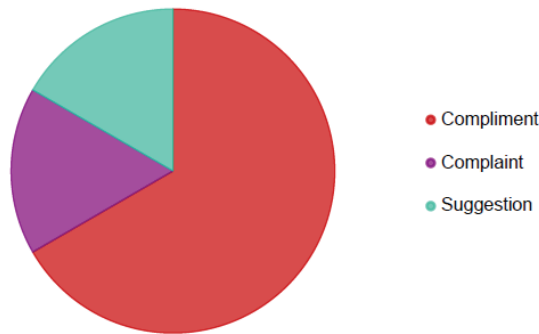
HappyOrNot®

# KŌRERO MAI - HAVE YOUR SAY

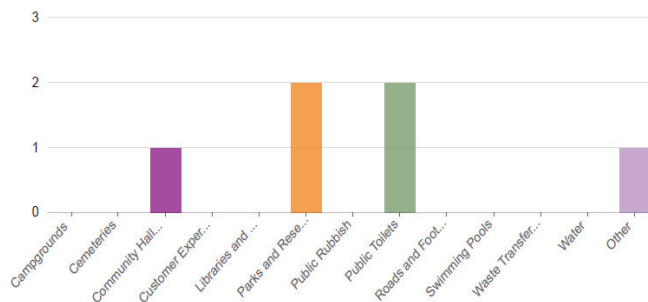
## COUNCIL FEEDBACK FORM REPORT

22 FEBRUARY 2024 - 20 MARCH 2024

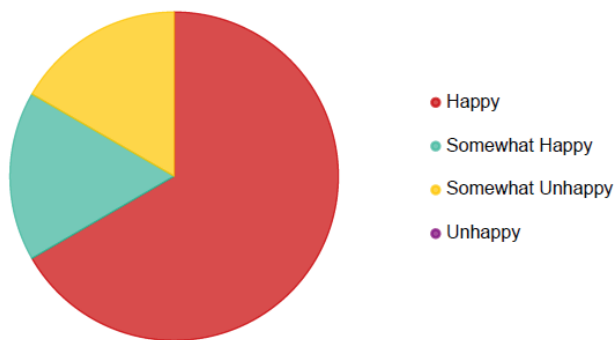
### What type of feedback do you have?



### Which area does your feedback relate to?



### How happy are you with your experience?



# KŌRERO MAI - HAVE YOUR SAY

## COUNCIL FEEDBACK FORM REPORT

22 FEBRUARY 2024 - 20 MARCH 2024

### Comments

- **27 FEB 2024 - OTHER**

**FEEDBACK TYPE - Complaint**

More than two weeks ago I submitted a request for information. When I followed up, having heard nothing, I was told it had been assigned to the wrong person and was being reassigned. If the wrong staff member received the request, they should have either passed it on, or let the assigner know, not just leave it sitting. If I hadn't followed up myself, would anyone have taken action or would the request have languished in someone's inbox for six months?

There is clearly a gap in your RFS process. If the wrong person gets a request, it appears there is no process to reassign it proactively to the correct person. It shouldn't take a follow-up from the requestor to get action.

*EXPERIENCE - Somewhat Happy*

*\*\*\* RFS had been originally assigned to incorrect department causing delay. RFS was reassigned to the correct area and an apology given to the submitter. Processes are now in place to assure future RFS are assigned correctly.*

- **27 FEB 2024 - PARKS AND RESERVES - TAIHAPE DOMAIN**

**FEEDBACK TYPE - Compliment**

Hi there, We are from Morrinsville and found your dog park, by the railway line and near the gumboot throwing enclosure. We had our two labradoodles with us and were returning from Palmerston North. It was absolutely awesome to be able to let the dogs off lead so they could run off some energy and be totally safe within the fenced area. They could do their "business" and a doggy bin was right there to put the "business" bags in too. Even though we carry bowls and water for them, your doggy park has a bowl with fresh water for them too. Absolutely amazing and we could even park with the trailer on the back as well and have a coffee at the picnic table in the enclosure. Thanks Taihape !! We've always stopped in Taihape on our travels but will be making use of the doggy park more now that we've discovered it. I'm going to suggest this idea to our Matamata Piako District Council as it is a brilliant setup. 10 out of 10 to whoever came up with the idea. Thanks again.

*EXPERIENCE - Happy*

*\*\*\* Feedback given to Parks and Reserve team.*

- **28 FEB 2024 - COMMUNITY HALLS - MARTON RSA AND CITIZENS' MEMORIAL**

**FEEDBACK TYPE - Compliment**

We had a positive experience hiring the supper room at the Memorial Hall. Kelly Ross has been very easy to communicate with by phone and email about organising the booking before hand as those attending the workshop were from Taranaki, Hawkes Bay, Auckland and myself arranging the event. All attendees appreciated the opportunity to visit Marton (first time for many). Kelly Ross welcomed me to give the safety briefing and helped with setting up tables and chairs. Kelly Ross was very kind to return meet me to do the key handover and I appreciate her warm and professional manner. Thank you very much we are very grateful for the opportunity to enjoy the use of your very clean and tidy facility.

*EXPERIENCE - Happy*

*\*\*\* Feedback given to Kelly and the Property team.*



# KŌRERO MAI - HAVE YOUR SAY

## COUNCIL FEEDBACK FORM REPORT

18 NOVEMBER 2023 - 22 FEBRUARY 2024

- **4 MAR 2024 - PUBLIC TOILETS - RANGITĪKEI JUNCTION**  
**FEEDBACK TYPE - Compliment**

I am not sure the name of the toilets but they are in the food park area adjacent to the BP service station. The toilets are clean well stocked with paper and hand soap and worked well. A credit to the council and staff.

*EXPERIENCE - Happy*

*\*\*\* Feedback given to the Cleaning team.*



- **4 MAR 2024 - PUBLIC TOILETS - MANGAWEKA**  
**FEEDBACK TYPE - Compliment**

Everytime I stop here the toilets are lovely and clean and well kept, always choose these loo's when I come through Mangaweka. Thanks for your efforts guys.

*EXPERIENCE - Happy*

*\*\*\* Feedback given to the Cleaning team.*

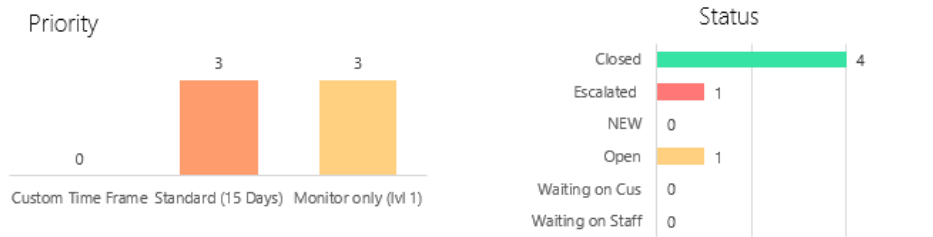
- **18 MAR 2024 - PARKS AND RESERVES- BULLS DOMAIN**  
**FEEDBACK TYPE - Suggestion**

Bulls Domain has an awesome walking track but it is marred by dog droppings and the lack of rubbish bins. Bins could be installed at both entrances and maybe signs about picking up and disposal of dog droppings should be encouraged

*EXPERIENCE - Somewhat Happy*

*\*\*\* Suggestion forwarded to Parks and Reserve team.*

### Complaints Dashboard for February 2024



**10 Meeting Closed.**