

ORDER PAPER

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 6 December 2021

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Chair: Ms Karen Kennedy

Deputy Chair: Ms Kelsey Smith

Membership: Ms Sandra Carroll
Ms Mariata Couch
Ms Lynette Thompson
Ms Jane Watson
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson (ex officio)

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

Quorum

The quorum for the Huntermville Community Committee is 4.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

At least 1 Elected Member must be present at the meeting.

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email
ash.garstang@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Huntermville Community Committee Meeting of the Rangitikei District Council will be held in the Huntermville Town Hall, Bruce Street, Huntermville on Monday, 6 December 2021 at 6.30 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Huntermville Community Committee meeting held on 01 June 2021 are attached.

Attachments

1. **Huntermville Community Committee Minutes - 01 June 2021** [↓](#)

Recommendation

That the minutes of the Huntermville Community Committee meeting held on 01 June 2021, [as amended/without amendment], be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Tuesday, 1 June 2021
Time: 6.30 pm
Venue: Huntermville Town Hall
Bruce Street
Huntermville

Present: Ms Karen Kennedy
Ms Kelsey Smith
Ms Sandra Carroll
Ms Mariata Couch
Ms Lynette Thompson
Ms Jane Watson
Cr Fi Dalgety
His Worship the Mayor, Andy Watson

In attendance:

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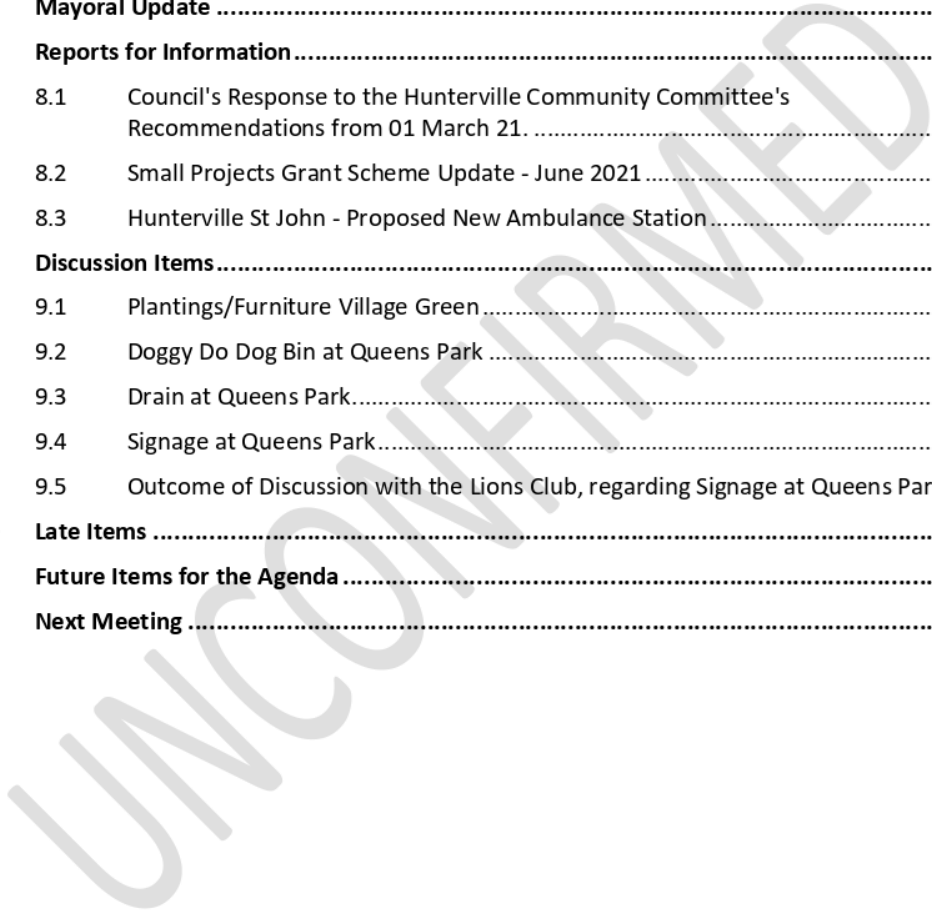
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ITEM 6.1 ATTACHMENT 1



1 Welcome / Prayer

2 Apologies

Cr Lambert was an apology for the meeting.

3 Public Forum

Mr Andy Justice (Kiwiburn Chair) - Explanation & Introduction to the event of Kiwiburn which has been held in the Hunterville location for the last 7yrs. Kiwiburn is a Non-profit event supported by its membership/participant group. How this group can support the wider community in a number of ways utilizing their main resource of People, funding & physical support.

Interested in Community Group Initiatives and how Kiwiburn could assist in such projects, i.e Shemozzel, Mural.

Their human resources also bring other resource of skill, knowledge, Art & Culture.

Event offers a Community invite Fri prior to event of a Community Bar-b-que. (Invites to Community will be made).

Email available with further detail.

4 Conflict of Interest Declarations

Ms Smith and Cr Dalgety declared conflicts of interest in relation to item 8.3 'Hunterville St John – Proposed New Ambulance Station'.

5 Confirmation of Order of Business

Refer to Item 11:

Late Item 1 – Progress of Domain.

Late Item 2 – Resene Colour Awards.

6 Confirmation of Minutes

Resolved minute number 21/HCC/011

That the minutes of the Hunterville Community Committee meeting held on 01 March 2021 [as amended below] be taken as read and verified as an accurate and correct record of the meeting.

Amendments:

1. Pg 5 – remove ‘Carter’ from Cr Richard Lambert.
2. Pg 6 – correct spelling of ‘Hungerville’.

Ms Thompson/Ms Watson. Carried

7 Mayoral Update

The Mayor reviewed his report and verbally reported to date.

Resolved minute number 21/HCC/012

That the ‘Mayoral Update – April 2021’ report be received.

Ms Thompson/Ms Carroll. Carried

8 Reports for Information

8.1 Council's Response to the Huntermville Community Committee's Recommendations from 01 March 21.

Received.

Resolved minute number 21/HCC/013

That the ‘Council’s Response to the Huntermville Community Committee’s Recommendations from 01 March 21’ report be received.

Ms Kennedy/Cr Dalgety. Carried

8.2 Small Projects Grant Scheme Update - June 2021

The Committee raised queries about the current balance of the Small Projects Grant fund, noting that a previous payment of \$1,001 mentioned in the 01 March 2021 minutes had yet to be deducted. Staff to follow up.

Resolved minute number 21/HCC/014

That the ‘Small Projects Grant Scheme Update – June 2021’ report be received.

Ms Kennedy/Ms Watson. Carried

8.3 Huntermville St John - Proposed New Ambulance Station

The report provides the history of Council perspective of Huntermville St Johns Project.

Resolved minute number 21/HCC/015

That the report 'Huntermville St John – Proposed New Ambulance Station' be received.

Ms Carroll/Cr Dalgety. Carried

9 Discussion Items

9.1 Plantings/Furniture Village Green

Resolved minute number 21/HCC/016

The Committee approve up to \$330.00 to purchase plants for the village green from the Small Projects Grant funds.

Ms Smith/Cr Dalgety. Carried

9.2 Doggy Do Dog Bin at Queens Park

Resolved minute number 21/HCC/017

Due to the cost of bins, at \$448.50/per bin, the Committee declines to provide this item.

Ms Watson/Ms Carroll. Carried

9.3 Drain at Queens Park

Not discussed.

9.4 Signage at Queens Park

Jane Watson to send a 'Fix it' request to clean / repair/ replace if necessary to signage.

Lions sign – Lions club will retain sign if it should need replacement.

9.5 Outcome of Discussion with the Lions Club, regarding Signage at Queens Park

Refer to item 9.4 'Signage at Queens Park'.

10 Late Items

Late Item 1 – At its 09 Nov 2020 meeting, the Huntermville Community Committee approved signage for the Huntermville Domain. The Committee recognises that the signage has not been installed.

Resolved minute number 21/HCC/018

Committee request Council to provide installation schedule/date of completion for this project.

Ms Smith/Ms Kennedy. Carried

Late Item 2 – Committee member Ms Carroll will submit ‘Huntermville Public Toilet’ colour co-ordination upgrade to Total Colour Awards (Resene).

11 Future Items for the Agenda

Community Engagement Workshop/networking.

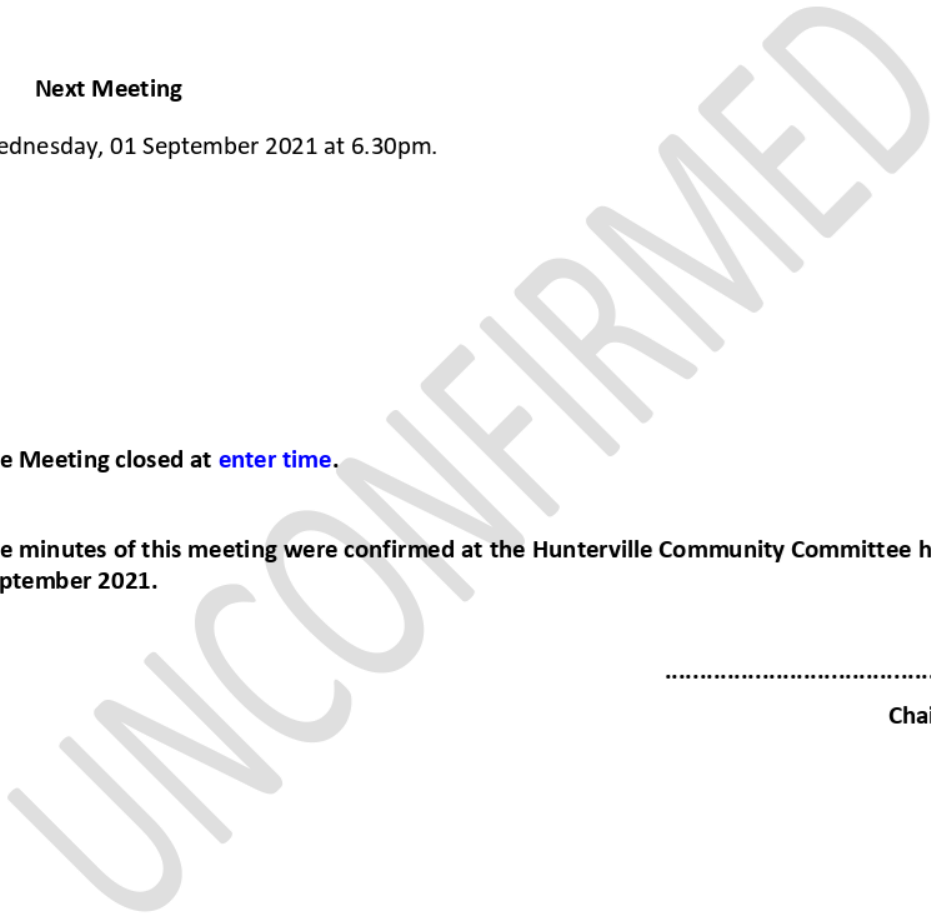
12 Next Meeting

Wednesday, 01 September 2021 at 6.30pm.

The Meeting closed at [enter time](#).

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 6 September 2021.

.....
Chairperson



7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermville Community Committee meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. [Follow-up Actions Register](#) 

Recommendation

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
1-Jun-21	At its 09 Nov 20 meeting, the Committee approved signange for the Huntermville Domain, which has not yet been installed. The Committee requests Council to provide an update on the installation schedule and/or date of completion for this project.	Murray Phillips	Murray Phillips has updated Karen Kennedy directly. 14 Jun 21: The 2x signs have been manufactured and are sitting in the Parks office. The Parks Signage budget is currently running 05% over budget, so Murray has organised a contractor to install the signs late July 2021 when we have our new budgets. He will arrange a site meeting with Karen Kennedy to confirm sign locations over the next week.	Closed

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - December 2021

Author: Karen Kennedy, Chair

1. Reason for Report

- 1.1 The Chair will provide a verbal update.

Recommendation

That the verbal Chair's Report – December 2021 be received.

9 Mayoral Update

9.1 Mayoral Update - November 2021

Author: Andy Watson, His Worship the Mayor

1. As I write this report it is pouring outside and has done so for the last couple of days. While any rain at this time of the year is appreciated, as we need to desperately build up soil moisture levels, at the moment this is the cropping window for our district. The crops being planted are vulnerable for a very short time before germination has occurred and there will be a large number of cropping farmers nervous. While I'm on the farming sector that we absolutely rely on for our district I will make comment around where the markets are at. The red meat sector, driven by freezing works schedules, is incredibly buoyant, dairy payments are high and virtually every sector is showing somewhere between a 20-30% increase on last year. However, the cost of raw supply has also dramatically increased, the cost of freight and fertiliser in particular means that the net benefit over the last year is there but only to a slight extent.
2. What we are now seeing is the slow crawl of Covid southwards from Auckland. It is a matter of when not if we have Covid within the Rangitikei. It is now in the Wairarapa, South Taranaki Tararua and Taupo Districts and it is inevitable we will be hit. I would encourage everybody to get vaccinated and for those people who elect not to do so, I respect your personal choice. What I am seeing around the country at the moment is an incredible amount of unrest and demonstrations around not only the anti-vax position but other Governmental positions such as Three Waters. We are undoubtedly facing uncertain times. Like many organisations such as schools and prison services Council needs to go through its own process, driven by the Chief Executive, as to how we handle Covid and vaccination status as an organisation. It is likely that in Council buildings areas will be split between general public access and areas that only vaccinated staff can work in. Latest updates can be found on our website or via the covid19.govt.nz website. The threat and risk of Covid means that a number of things have to change. We have already had a number of events cancelled throughout our region and Covid does impact on Christmas Parades so we have made the decision now that Christmas street parades are unable to proceed this year. Several of our communities are looking at alternatives and when we know exactly what will happen, we will put the information on our website. Equally for Councils, the Regional Chiefs (who are the Mayors, Chief Executives and Councillors) meet through what we call Zone meetings and Rural & Provincial meetings where we discuss Government's position over legislation etc. These meetings are all having to go to Zoom which to be honest are second choice. It is important they still happen but Zoom doesn't offer the same level of engagement that face-to-face meetings provide.
3. There are a number of issues that I would like to take the opportunity to update Council and the community on:
 - a. Three Waters – like most Councils in the country our Council has written to the Minister and Government expressing concerns over where the reforms are at. Our Council, like virtually every other Council, has agreed in principle that there needs to be changes and we welcome the new water regulator Taumata Arowai that officially came into position (taking over from

ITEM 9.1

the Ministry of Health) on Monday, 15 November. At the moment we are still unsure exactly what the role of that new regulator will be and how regulations will change. The Government has responded to the Mayors saying they accept the concerns of the Local Government sector around such things as review of the governorship or leadership model of the entities, the role of the economic regulator and how the rural water schemes will be managed. To do this the Government has formed a series of working parties involving a number of Mayors throughout New Zealand so we wait now until we hear what changes could be possible. It is still certain though that the Government will mandate the Three Waters segment by way of legislation. These entities will become law. Our website is kept up to date with information as it comes to hand.

- b. There are a number of things that Council can celebrate. Finally, we have been able to purchase land for the Ratana Wastewater Project which will see a land disposal of wastewater therefore removing contamination of Lake Waipu. I would like to congratulate the Council staff, Ratana community and Iwi as to how they have been able to work together to make this possible and we appreciate the Government money that has largely funded this project. We would expect construction of the pipelines etc to take place over the next 6-12 months.
- c. Our spatial planners are starting to engage with communities on spatial planning – Pae Tawhiti Rangitikei Beyond. This is a helicopter view over our district and looks long term at where growth should occur, where we want leisure and recreational facilities, combined with how our infrastructure will be provided etc. If you get the opportunity to attend a community session around spatial planning please take it up – this is your chance to influence what the district will look like in the next 30 years.
- d. The Marton Memorial Hall is another project that has gone on for some time and we are in the final stages of painting, redecoration, rewiring, asbestos removal and all of the other upgrades that were required. Once again this is a project that has been funded by the Government under Minister Jones’ PGF fund and we appreciate the chance to bring a magnificent public facility back up to where it should be.
- e. Later this month we are involved in what is called CouncilMARK - an evaluation of our Council and district. This is a Local Government review done independently that looks at Council’s performance. This is the second time that Council has taken this opportunity and it is a “warts and all” look at our governance, our operational team, our financing and our connection with communities. The initial review that we did some time ago, while illustrating we were performing okay, pointed us in terms of what some other Council are doing as leaders in the sector. We have taken this review very seriously where we have looked for some time at how we operate in effect. That, together with the review of the Te Matapihi building project has brought about, for instance, the Project Management Office and the use of a better business case study when we are undertaking major projects. It will be interesting to see how Council is reflected under the second review. As I’ve said Council is now using the Better Business Case Study model which is an internationally recognised process for determining the decision making around capital works. We have started this process for the potential Marton Council Facility rebuild, as required under earthquake prone legislation.
- f. On 11 November we recognised Armistice Day and I apologise that I could not be there as I was away on urgent Council business, however the Deputy Mayor and some Councillors and staff attended the RSA service held at the Marton Cenotaph. However, I did attend a Memorial Service at St Stephen’s Church on Sunday and this was a chance to recognise the servicemen who have given their lives not only in WWII but in all other conflicts around the world.

- g. On 11 November I attended the Climate Action Joint Committee Workshop at Horizons which is made up of Regional Mayors, authorities and Iwi representatives. We have obligations under current laws and proposed law changes with the revision of the Resource Management Act (RMA) and international accords for climate change. We need to set local priorities, work plans and future direction with regards climate change to be tabled in these discussions. Like many of our neighbouring Councils we are still yet to effectively do the work that is required. As part of this report, I request that Council set policy direction early in the new year as to how we handle climate change. Whereas many districts in New Zealand focus on sea level rise as the major factor of climate change, for us, while that is important, the frequency of storm events and flooding in our district is possibly the major consideration of climate change. The reform of the RMA into 3 separate pieces of legislation is a key part of how the country will handle climate change. These reforms that the Government has already mandated are possibly some of the most significant pieces of legislation to come before Parliament over the last decade. One of the principles of the RMA reform is that local Councils will not make their own planning decisions – they will be made on a regional basis and this is again where our local voice is being lost.
4. I have received a request from Mayor Don Cameron of Ruapehu District Council seeking our support in engaging with iwi/hapu as part of the business case work on the North Island Regional Passenger Rail which is proposed to be a key element within a resilient and sustainable transport network providing opportunities for regional communities to grow. The work is situated along the length of the North Island Main Trunk Railway and the leadership and support of iwi is crucial.

Improved access between regions will enable stronger whanau and better jobs, education and health benefits while respecting the principles of Kaitiakitanga. It is anticipated that we will meet and inform iwi prior to a hui being set in December/early new year to discuss views and feedback. I propose an item be taken to Te Roopuu Ahi Kaa on 14 December. The letter and background paper from Ruapehu District Council is attached for your information (Attachments 1 and 2).

Attachments

1. **Background Informaton on the North Island Regional Passenger Rail** [↓](#)
2. **North Island Regional Passenger Rail - Iwi / Hapu Engagement** [↓](#)

Recommendation

That the Mayoral Update - November 2021 be received.

Mayors Engagement

November 2021

ITEM 9.1

1	Attended lunch with Marton Memorial Hall painters
2	Attended Three Waters Zoom - Mayor Helen Worboys Attended Whanganui DHB Impact Collective Meeting – Covid Resurgence Attended weekly meeting with Deputy Mayor
3	Attended monthly Executive Leadership Team Meeting for Q&A Attended Three Waters Entity B Working Group Zoom
4	Attended Regional Leadership Group Zoom Attended Monthly RDC/Police Update with Area Commander Nigel Allan Attended BakerAg Agribusiness Industry Update – Manawatu Region
5	Attended Accessing Central NZ Governance Group Meeting at HRC
8	Attended Three Waters Zoom – Mayor Helen Worboys Attended PAG/GSAG Zoom meeting Attended Kensington Road project meeting
9	Attended weekly meeting with Chief Executive Attended Civil Defence Hui#2 with Ngāti Hinemanu Ngāti Paki Attended weekly meeting with Deputy Mayor
10	Attended Marton Civic Centre Better Business Case Workshop 3 Attended Rangitikei College Scholarship Interviews
11	Attended Climate Action Joint Committee Workshop at HRC Attended Council Workshop
13	Attended Motorbike Day Taihape
14	Attended Armistice Day Remembrance Sunday at St Stephens
15	Attended New Staff Orientation Day morning tea Attended Pae Tawhiti Rangitikei Beyond Advisory Group Meeting#4 Attended Zone 3 Zoom discussion Attended Creative NZ Committee Meeting
16	Attended Regional Chiefs Transport Matters Fortnightly Zoom Worked from Te Matapihi for morning Attended Tutaenui Scheme Liaison Committee Meeting Attended Oceania & Rangitikei – Aged Care Investment phone conference Attended weekly meeting with Deputy Mayor Attended Three Waters/Spatial Plan meeting with Scotts Ferry community

17	<p>Attended Kanoa/RDC Catchup Meeting</p> <p>Attended fortnightly discussion on Economic Development</p> <p>Attended online Regional Relationship Meeting with Waka Kotahi</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended Rangitikei College Senior Prizegiving</p> <p>Attended meeting with Denis O’Callahan re Chief Executive’s Performance Review</p> <p>Attended Taihape Community Response Group Meeting – preparing for Covid illness</p>
18	Attended Zone 3 Meeting Whanganui (online)
22	Attended Three Waters Zoom – Mayor Helen Worboys
23	<p>Attended breakfast meeting with Mayor Helen Worboys</p> <p>Attended meeting with Kanoa – Alex Matheson</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Marton Development Group Meeting</p>
24	<p>Attended Finance & Performance Committee Meeting</p> <p>Attended Council Meeting</p> <p>Attended Marton Development Group Meeting</p>
25	<p>To attend Rural & Provincial Sector Zoom Meeting</p> <p>To attend Three Waters Update – Mayors, Chairs & CE’s</p>
29	<p>To attend weekly meeting with Chief Executive</p> <p>To attend Three Waters – Entity B Working Group Zoom</p>
30	<p>To attend CouncilMARK Councillor Session with Assessors</p> <p>To attend CouncilMARK Communication and Engagement session</p> <p>To attend Whanganui DHB Impact Collective Governance Zoom – Covid Updates</p>



RUAPEHU DISTRICT COUNCIL

FROM THE OFFICE OF THE MAYOR

11 November 2021

Background information on the North island Regional Passenger Rail

Roughly 2.5 million people currently live alongside the NIMTR. According to information provided by StatsNZ (Tauranga Aotearoa), more than three out of four people live in Te Ika-a-Māui - North Island. The population of North Island will increase by an average of 0.9 percent a year between 2018 and 2048, from 3.8 million to 4.8 million (medium projection). International case studies show that these population numbers can suit passenger rail networks.

A key focus is "Connection" and the opportunities for regional communities to grow. For our communities to prosper, access needs to be inclusive. Better access between regions will enable stronger whānau, and better jobs, education, health and opportunities. Good connections between people spark great ideas that enable a better future.

We now inhabit a changed world that revolves around Zoom meetings and Teams calls.

However, sustainable connectivity also requires face to face contact. This means transport infrastructure investment that respects Kaitiakitanga principles. Kaitiakitanga includes the conservation, replenishment and sustainability of the environment. It is about safeguarding the future. Aotearoa - New Zealand is required to reduce greenhouse gas emissions. The recent release of the Emissions Reduction Plan, by the government, helps identify what is needed, to change the configuration of our communities.

A North Island reconfiguration should not assume Auckland must continue to be the focus of population growth, along with accompanying infrastructure and housing challenges. Another way to respect Kaitiakitanga principles, may be to provide an attractive, low carbon transport network, to "connect" our communities, and encourage the growth of our people, through-out Te Ika-a-Māui.

We propose that North Island Regional Passenger Rail, will be a key element within a resilient and sustainable transport network. Steel wheels on rails powered by renewable electricity = the lowest possible carbon footprint.

The work done to date, builds upon the business case development, by Greater Wellington and Horizons Regional Council, for a brand new lower North Island fleet of trains. These modern vehicles will be "tri-mode". Powered by a mix of overhead catenary electric power, battery electric power, and on-board diesel power to assist re-charging of batteries, the new trains will transform regional connectivity in the lower North Island.

Our investigations also build upon the pioneering work for the Te Huia passenger train service, led by Waikato Regional Council, with partners KiwiRail, Waka Kotahi NZ Transport Agency, Hamilton City Council, Waikato District Council and Auckland Transport.

Te Huia is the first new regional passenger train for many years. It is trail-blazing the challenges and opportunities, that come with a start-up service. When the COVID-19 alert level drops back to 2, the Te Huia train service is to re-start. All services will operate all the way into central Auckland, a new stop at Puhinui to connect to the airport has been provided, along with additional frequency. The services to date have been a mix of highly popular weekend trains, but also less than successful early morning weekday services. Te Huia will continue to evolve, to meet customer demand, and long-term growth in the Waikato region.



RUAPEHU DISTRICT COUNCIL

FROM THE OFFICE OF THE MAYOR

ITEM 9.1
ATTACHMENT 2

11 November 2021

Dear Mayor or Chair

NORTH ISLAND REGIONAL PASSENGER RAIL – ENGAGEMENT WITH IWI / HAPU

Further to the high level Feasibility Study being agreed by the participating Councils and delegated to this Council to progress following discussion with Mayors, Chairs, Chief Executive, key staff and stakeholders, we are looking to further this as a key element within a resilient and sustainable transport network.

We would like seek your support in engaging with your respective iwi / hapu as part of the business case work which will ramp up during 2022. We are looking for suggestions as to how that crucial engagement can be done in an effective and meaningful way.

We would anticipate that you set the scene with your iwi / hapu so that we can hold an online hui online either in December or the New Year to discuss and consider their views. As this work and proposal is situated along the length of the North Island Main Trunk Railway, the leadership and support of iwi / hapu in a Rangitiratanga role is crucial to this exercise.

Would you please gauge the support for this suggestion with your iwi / hapu and provide some feedback around the possibility of a hui in December or the New Year.

I attach an attachment some background information which may be useful for your discussions.

Yours sincerely

Don Cameron, JP
MAYOR

Distribution:

Mayor Allan Sanson
Mayor Andy Foster
Mayor Andy Watson
Mayor Anita Baker
Mayor Bernie Wanden
Mayor Campbell Barry
Chair Daran Ponter
Mayor Helen Worboys
Mayor Jim Mylchreest

Mayor Grant Smith
Mayor John Robertson
Mayor K Gurnathan
Mayor Max Baxter
Mayor Paula Southgate
Mayor Phil Goff
Chair Rachel Keedwell
Chair Russ Rimmington
Mayor Wayne Guppy

Private Bag 1001 Taumarunui 3946
Telephone 07 895 8188, Fax 07 895 3256

10 Reports for Decision

10.1 Services Provided from the Huntermville Bookstore

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To seek input from the Huntermville Community Committee about services provided from the Huntermville Bookstore.

2. Context

- 2.1 In October I emailed the Huntermville Community Committee to ask what services they would like offered from the Huntermville bookstore and whether payments should continue to be made at the store for Rates and Dog Registrations. To date, I have not had any response so suggest the Committee discuss this and provide feedback on the following questions:
 - 2.1.1 Do you want Council services to continue operating from the Huntermville bookstore?
 - 2.1.2 If yes, what other services / information could be provided from there?
- 2.2 Once I have received these details from the Committee I will put a plan in place for 2022.

Recommendation

That the report 'Services Provided from the Huntermville Bookstore' be received.

11 Reports for Information

11.1 Community-led Development of Council Owned Facility Guide

Author: Nardia Gower, Manager - Community Development

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Reason for Report

- 1.1 The purpose of the report is to inform the Huntermville Community Committee of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Huntermville community groups that may wish to engage with Council in developing Council owned facilities.

2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
 - Continued development of Taihape Memorial Park
 - Ratana Playground
 - Sir James Wilson Park Velodrome, Marton
 - Sir James Wilson Park Development, Marton
 - Continued development of Centennial Park, Marton
 - Tūtaeporoporo Action Trail, Marton
 - Bulls Domain development
 - Hautapu River Park, Taihape
 - McIntyre Reserve, Ohingaiti
 - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.

ITEM 11.1

3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Huntermville Squash Club building extension including an additional court.

Both are club owned and managed facilities on land leased from Council.

Attachments

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide** [↓](#)

Recommendation

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Huntermville Community Committee 06 December 2021 meeting be received.

Community-Led Development of Council owned Facilities



 **RANGITĪKEI**
DISTRICT COUNCIL

making this place home

SEPTEMBER 2021



So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.

Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

Mana Whenua means people of Māori descent who have historical and territorial rights over an area.

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

Initial Project Checklist



Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

If you answered yes to these questions you are off to a great start, lets dive deeper!

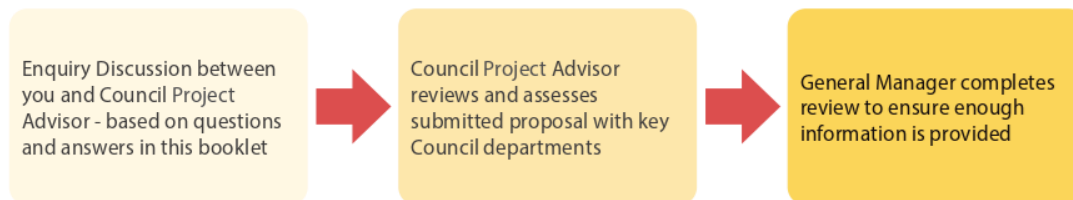
Notes:

Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

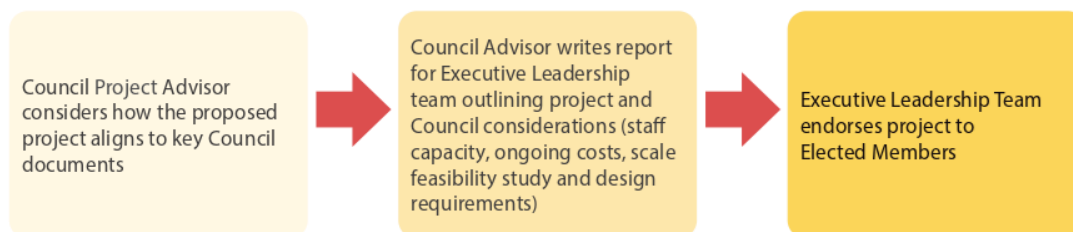
Name:	
Position:	
Phone:	
Email:	

Flow Chart of Stages for your Community-Led Development Project

Stage One - Introduction & initial exploration

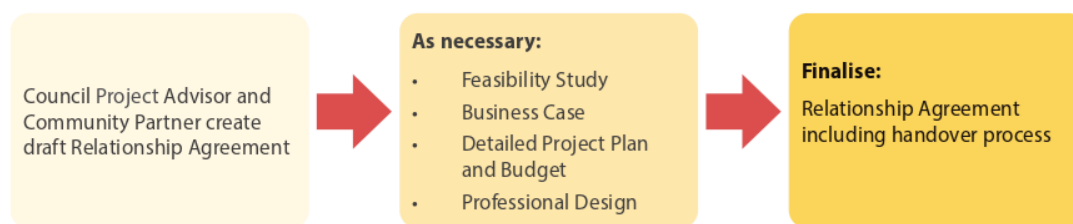


Stage Two - Strategic Assessment

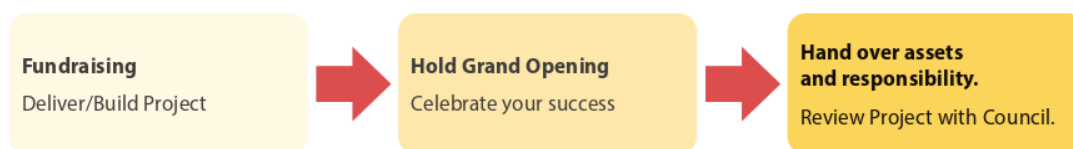


You may be asked to present your idea to Councillors in a public meeting.
 Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

Stage Three - Scope and Plan If Elected Members approve project



Stage Four - Execution, Review, Handover



Project Contact Details

Project Name:		
Project Location:		
Name (Individual or Group)		
Lead Person		
Email		
Phone		
Legal Status	<i>(if any ie: Incorporated Society, Trust)</i>	
Committee Members <i>List any specific skills or affiliations</i>	Name	Skills or affiliations
Key Stakeholders	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

Project Vision



What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan

Project Vision



Project Scale - size, cost, time

What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?



Project Size
Project cost
Project time

Project Site - impact on site, infrastructure, consents



What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu. Do you need building or resource consents?

Council staff will help you with this section.

Project Site



Project Team - Council Staff



Who from Council will help you complete and assess your application?

We will help you complete this section

Role	
Project Manager	
Project Advisor	
Parks & Reserves	

What support do you want from Council?

Project management, funding, planning.

Support required

Council may insist on level or type of support to ensure quality assurance



Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

Council staff will help you with this section.



Next Steps

Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	

ITEM 11.1 ATTACHMENT 1



11.2 Council's Social Media Policy - Provided for Information**Author: Carol Gordon, Group Manager - Democracy & Planning****1. Reason for Report**

- 1.1 To provide the Huntermville Community Committee with a copy of Council's adopted Social Media Policy.

2. Context

- 2.1 The Social Media Policy (Attachment 1) has been revised and developed to provide:
 - Clear requirements and guidelines for the management of Council's social media accounts.
 - Clarity about expectations and rules that govern the Council's social media pages.
 - Understanding of Council's expectations when using social media.
- 2.2 The policy was adopted by Council in August and is available on Council's website. It will be used as an internal policy to guide Council staff.
- 2.3 The Council requested that a copy of the policy be provided to Community Committees, Community Groups and Council's Memorandum of Understanding (MoU) Partners.

Attachments

1. **Rangitikei District Council - Social Media Policy** [↓](#)

Recommendation

That the report 'Council's Social Media Policy – Provided for Information' be received.

RANGITĪKEI DISTRICT COUNCIL

SOCIAL MEDIA POLICY

Date of adoption: August 2021

Date by which review
must be completed: August 2023

Version number: 1.0



Making this place home.

Social Media Policy

PURPOSE

This document has been created to provide clear requirements, guidance and rules to:

- the public who use social media platforms managed by the Council
- officers of the Council who have social media responsibilities as part of their role.
- all officers of the Council when using social media in a personal capacity.

CONTEXT

Social media platforms:

- enable two-way communication – the public can comment and connect with the Council, and the Council can broadcast its messages out into the community
- increasingly require paid-for advertising
- are part of the Council's communication toolkit.

1. THE POLICY

1.1. Relevant Acts of Parliament

The Public Records Act 2005 requires officers to maintain records, this includes online social media activities. Posts and conversation strings should be recorded and saved. While the public can access all online conversations on social media it could be that a request regarding the Council's social media activities is made through the Local Government Official Information and Meetings Act (1987).

1.2. Social media platform requirements

All of the Council related social media accounts must include:

- The correct logo and spelling of the organisation
- A brief descriptor of the organisation
- State its relationship to Rangitikei District Council
- Public Conditions of Use linked to the Council's website where the Social Media Policy is.

1.3. What is not permitted?

The Council does not permit the publishing of the following information:

- a) Intellectual property, confidential information, or customer data
- b) Company sensitive matters such as employment issues, In-Committee information, draft documents (strategies, policies, plans and publications) and embargoed announcements
- c) Information regarding candidates during an election period.

1.4. Requests for Service made via Messenger receive an automated response directing the person to the Council's online Fix It Form.

1.5. Civil Defence

During an emergency event, the Council's social media content is the responsibility of the Civil Defence Public Information Manager. Social media channel activity increases significantly during an event, so other officers will help respond to requests.

1.6. Council Officer's personal use of their own social media

The lines between personal and professional are easily blurred. What is said online is public, therefore, it has the potential to have consequences. The Council considers you to be using social media in a professional capacity if you are:

- discussing the business of Council via a Council-managed social media platform
- sharing professional opinions or discussing the business of Council via a personal social media where you have stated or could reasonably be known to be an officer of the Council.

Please refer to Appendix II which was created to help officers navigate social media.

1.7. References and Resources

- Local Government information:
https://taituara.org.nz/Attachment?Action=Download&Attachment_id=1596
- Government Information Services
Office of the Privacy Commissioner | Home
<https://www.publicservice.govt.nz/resources/social-media-guidance/>
<https://www.dia.govt.nz/Social-media-platforms>
<https://www.legislation.govt.nz/act/public/2015/0063/latest/whole.html>
[Requests made online: A guide to requests made through fyi.org.nz and social media | Ombudsman New Zealand](#)

2. GUIDING PRINCIPLES

The following principles were created to guide officers of the Council who have delegation to post and respond on social media:

- Be credible – accurate, fair, thorough and transparent
- Be consistent – encourage constructive criticism, be cordial, courteous and professional
- Be responsive – respond to posts, questions and issues within a timely manner (even if it is just an acknowledgement). For specific issues in isolated cases, consider asking them to direct message the Council so that the matter can be dealt with one-to-one
- Be integrated – align online activities with offline communication activities
- Be an Officer of the Council – maintain professionalism, be transparent and refer those who post political questions to elected representatives
- Be a good custodian – monitor social media activity regularly and consistently
- Tone – respond in a casual yet professional tone of voice, the use of Te Reo is encouraged as are colloquialisms and word contractions
- Sharing – sharing of content from the Council social media accounts is encouraged
- Sourcing – Provide sources by including hyperlinks, video, images, or other references.

Please refer to Appendix I to for the full guide.

3. PROCEDURE

3.1. Offences and repercussions

The Council's social media channels are a safe place where users are encouraged to communicate respectfully. Those who participate in engaging through the Council's social media channels are asked to be respectful of each other, officers and Elected Members. All users should be aware that officers monitor all social media activity associated with the Council. The Council will comply with the Harmful Digital Communications Act 2015. Council has three categories regarding inappropriate commentary and repercussions. They are:

1. **Minor Level** – general name-calling – Repercussion: The comment will be hidden
2. **Major Level** – unacceptable language, inappropriate imagery or repeated breaches of Level 1 – Repercussion: the comment is deleted, and a direct message is sent to advise:
The comment has been deleted per the Council's Social Media Policy
That a condition of use of Council's social media platforms is that users are respectful to each other, officers and Elected Members
That a further breach may lead them to be banned from the social media channel
3. **Extreme Level** – threatening or explicit commentary and/or images, or repeated breaches of Level 2 – Repercussion: The post is deleted, a direct message is sent to the person advising they will be banned from the page for no less than 3 years. Consideration will be given to alerting the appropriate authorities:
 - illegal activities to the New Zealand Police
 - racism to the Race Relations Commissioner
 - privacy breaches of an individual to the Office of the Privacy Commissioner
 - sexism or homophobic to the Human Rights Commissioner.

Pseudonyms – the Council does not have to actively engage with accounts where a pseudonym is used – Repercussion: the account is either blocked or the post is ignored.

Trolls – The term Troll relates to social media account users who regularly instigate conflict, hostility, or arguments in an online platform – Repercussion: If troll-like behaviour is observed then the account user is banned from the social media account for a period no longer than three years.

3.2. Local Government Election Campaign rules regarding social media:

During the four months leading up to any Local Government Election, the Council will remove any post, statement or image in a comment that relates to a candidate whether they are a current Elected Member or not. Please refer to Appendix III for Elected Member social media guidelines.

4. ROLES AND RESPONSIBILITIES

The Group Manager Democracy and Planning is responsible for all of the Council social media accounts and activities. The activation of the Council's social media accounts is carried out by officers of the Council both within the Democracy and Planning Team and Libraries.

5. BREACH OF SOCIAL MEDIA POLICY

Breach of this policy by officers of the Council may be addressed as a disciplinary matter.

APPENDICES

Appendix I: The Council's social media management guide

The following is a guide for officers with social media responsibilities as to how to post on behalf of, and represent the views of Rangitikei District Council:

- All social media posts that officially represent the Council, come through those who manage the Council's social media platforms to ensure a consistent voice. Other officers are encouraged to suggest content – for example, project updates, interesting facts about something they are working on, or an interesting photo they have taken during the day
- As a representative of the Council, you must act with honesty and integrity in all matters. In addition, those who manage the Council's platforms must be aware of the Electronic Communications Policy which defines acceptable use of the internet, the Privacy Act, the Public Records Act 2005 and Local Government Official Information and Meetings Act
- Remember you are here to help our customers
- Be respectful of all individuals, races, religions and cultures
- Keep records of posts and conversation strings
- Use sound judgement and common sense, and if there is any doubt, do not post it. If you ever feel unsure about how to respond to a post seek advice from your manager
- If you are using another party's content, make certain that they are credited for it. Do not use the copyrights, trademarks, publicity rights, or other rights of others without permission
- Once information is published online, it is essentially a permanent record, even if you "remove/delete" it later or attempt to make it anonymous
- Provide links to our website when more information is available there.

Appendix II: Guidelines for personal use of social media by officers of the Council

- All officers are subject to the Council's policies. In addition, legislation such as the Privacy Act and Local Government Official Information and Meetings Act (LGOIMA) govern the disclosure of information
- Anything you post on a personal account that can potentially damage the Council's image will ultimately be your responsibility. We do encourage you to participate in the social media space but urge you to do so properly, exercising sound judgement and common sense
- Officers are personally responsible for their words and actions, wherever they are. It is your responsibility to ensure that your posts are accurate, do not mislead, or reveal sensitive or confidential information about the Council, our ratepayers/residents or officers. If you ever feel unsure about how to respond to a post, seek advice from your manager
- If you come across positive or negative remarks about the Council, please share them with those who manage our social media platforms
- The Council respects the free speech rights of its officers, key partners and representatives, but you must remember that customers, colleagues and managers often have access to online content you post. In personal posts, titles and logos of the Council must not be used – unless you are sharing a story from a social media platform managed by the Council platform that includes these
- We encourage everyone to exercise sound judgement and common sense to prevent online social media sites from becoming a distraction at work
- Do not post about sensitive or confidential information such as public excluded reports, contract agreements and/or commercially sensitive information
- Be aware that taking public positions online that are contrary to the Rangitikei District Council's interests may lead to a disciplinary process
- Keep use of social media platforms at work to a minimum.

Appendix III: Rangitikei District Council's Social Media Guidelines for Candidates

Candidates must comply with the following guidelines for social media use and presence related to campaigning:

- Election advertising, using any media, including social media, must identify the person under whose authority they have been produced - as is the case with all election advertising
- Social media accounts managed by the Council and Libraries, including but not limited to Facebook, Twitter, Instagram and LinkedIn, are not permitted to be used as a communications channel by anyone (candidates or members of the public) for promotion, electioneering or campaigning. It is the responsibility of candidates to check if a social media account is one of the Councils
- Any campaign-related or electioneering content posted to the Council's platforms will be removed
- Rangitikei District Council will unfollow all candidate social media profiles three months before the election date. This protocol is in line with the Local Electoral Act 2001
- Candidates cannot rate, review, check-in or tag the Council's social media channels

The Council's social media accounts will remain neutral. However, the Council will promote nominations, enrolments and the elections.

11.3 Rangitikei Destination Management Plan 2050

Author: Jen Britton, Community Projects Officer

1. Reason for Report

- 1.1 To provide a Project brief for the Destination Management Plan 2050 and seek guidance on Iwi engagement.

2. Context

- 2.1 A Destination Management Plan (DMP) will help us to shape and grow the visitor economy within our district, identify business opportunities, explore what barriers might exist for this growth, and put a plan together for our district to be sustainable and resilient into the future while keeping our community at heart.

- 2.2 This Project is a key action from the 2021-31 Long Term Plan and will uncover three key components in the development of the plan:

- Understanding of the Rangitikei experience – our ‘DNA’, future aspirations, and expectations of the visitor sector in the district, how we facilitate sustainable growth while understanding the infrastructure impacts of increased visitor growth and offer solutions to maintaining infrastructure, minimise negative impact to the community, and share our story with the visitor.
- Determine who our ideal visitor might be, what target segments resonate most with our district and how we attract the right visitor base while being aware of and protecting the interests of our residents.
- Identify business and experience opportunities that might exist in growing the visitor economy in our district to facilitate sustainable growth while considering urban and rural development, spatial planning, and key environmental factors.

2.3 Objectives

- **To deliver a Destination Management plan that:**
 - provides an integrated and achievable plan for Council to facilitate and encourage sector growth, sustainable and environmental tourism, and develop pride of place in our communities
 - provides a relatable plan for across Council and external stake holders can take ownership of
 - Identifies barriers for growth in the public/private sector.

- **Run a process that:**
 - aids in improving relationships between Council, its stakeholders, and the community
 - gives Council a better understanding of aspirations in the community in relation to destination management
 - will be delivered within budget and on time.

Milestone	Timeframe/Deadline
Stakeholder Community/iwi Engagement	September – October 2021
Completion of draft Destination Management plan	December 2021
Review of draft Destination Management plan	January – March 2022
Adoption of Destination Management plan	April – May 2022

We have engaged TRC Tourism to co-create this work with us. Lead consultant Kylie Ruwhiu–Karawana is a tourism marketing specialist and has passion and expertise in values-based tourism, specifically Māori and Indigenous tourism experiences. She is also the lead consultant developing the Whanganui Destination Management Plan and the Ruapehu Destination Management Plan which offers the benefit of understanding the wider strategic context.

Staff will be present at the meeting ask for feedback on a few key questions and to talk about the pending engagement process.

Stake holder, community and Iwi engagement is scheduled to begin in September. Engagement is the first step in the development of the destination management and will be used as part of the development of the draft document.

Things we ask is:

- What are your aspirations for the Rangitikei?
- What do you value the most about the Rangitikei?
- What makes Rangitikei unique?
- Do you see and experience opportunities for the Rangitikei
- What are the barriers/challenges?

At its core the Destination Management plan is about people and place, it is a document for the district rather than just a strategy for council. Council wants to engage and have conversations with as much of the community as is willing to capture aspirations that reflect the people.

Recommendation

That the report ‘Rangitikei Destination Management Plan 2050’ be received.

11.4 Small Projects Fund Update - December 2021**Author: Ash Garstang, Governance Advisor****ITEM 11.4****1. Allocation**

- 1.1 The yearly allocation of the 2020/21 Small Projects Fund for the Huntermville Ward is \$857.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. At its meeting on 29 February 2016, Council resolved to allow a carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.

2. Breakdown

- No grants have been made so far in 2021/22.

3. Remaining Budget

- 3.1 This leaves a remaining budget for the 2021/22 financial year of \$857.

Recommendation

That the 'Small Projects Fund Update – December 2021' report be received.

11.5 Funding Schemes Update - December 2021**Author: Ash Garstang, Governance Advisor****1. Overview**

1.1 Council currently administers five funding schemes for the Rangitikei District:

- a. Community Initiatives Fund
- b. Events Sponsorship Scheme
- c. Parks Upgrades Partnership Fund
- d. Creative Communities Scheme
- e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds. \$11,910 was distributed in Round 1 (2021/22), leaving \$18,090 available for Round 2 (2021/22).
- 2.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 24 March 2022. The Finance/Performance Committee will meet to consider funding applications on 24 April 2022.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds. \$17,900 was distributed in Round 1 (2021/22), leaving \$32,100 available for Round 2 (2021/22).
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 06 March 2022. The Finance/Performance Committee will meet to consider funding applications on 31 March 2022.

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Support diversity and inclusion
 - Projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$43,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds. \$11,550 was distributed in Round 1 (2021/22), leaving \$32,065.63 available for Round 2 (2021/22).
- 5.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 28 April 2022. The Creative NZ Committee will meet to consider funding applications on 02 June 2022.

6. Sport NZ Rural Travel Fund

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opened for applications 16 November 2021 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 28 April 2022.

7. Further Information

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – December 2021 be received.

12 Discussion Items

12.1 Pae Tawhiti Rangitikei Beyond

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide an overview of the Pae Tawhiti Rangitikei Beyond project and seek feedback from Committee members about the key issues currently facing the Hunterville area.

2. Project Overview

- 2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:

- Providing clear objectives/outcomes for future landuse and growth.
- Guiding infrastructure investment decisions and enable targeted future proofing.
- Reflecting community cultural, economic, environmental and social values and priorities.
- Informing and shaping the District Plan Review and Council’s other plans and strategies.
- Building confidence and identifying potential for industrial, commercial, and residential development.
- Achieving intergenerational equity and sustainable environmental development.

- 2.2 The development of a spatial plan is important for taking a strategic approach to the future and supporting informed long-term decision making. The project will include the development of outcomes/objectives for the district and settlements, and actions to achieve those objectives and includes consideration of residential, commercial and industrial development.

3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

4. Project Status

4.1 The project is currently in Phase 1 – background research / technical assessment. The project scope has been endorsed by Council and an Advisory Group has been established. Background research into housing, residential land availability, business land supply and climate change has commenced.

5. Discussion Questions

5.1 Staff will be present at the meeting to ask for feedback on current issues and future goals for land use in the area.

5.2 It would be useful for Committee members to think about the following questions prior to the meeting:

- What are the issues facing the area now, and into the future?
- What has been happening with demand and supply of housing?
- What has changed for commercial development?
- What are the opportunities for the future?
- What is important that should be protected?
- Thinking about 2050, what would a successful community look like?

Recommendation

That the report ‘Pae Tawhiti Rangitīkei Beyond’ be received.

12.2 Community Engagement Workshop/Networking

Author: Ash Garstang, Governance Advisor

1. Reason for Report

1.1 At the Huntermville Community Committee held on 01 June 2021, it was requested that this be added as a future agenda item.

Recommendation

If required:

12.3 Cardboard Recycling and Refuse Station Opening Hours

Author: Karen Kennedy, Chair

1. Reason for Report

- 1.1 The Chair requested that this be added as a discussion item.

Recommendation

If required:

12.4 Stray Cats in Huntermville Township (Bruce Street & Main Road)

Author: Karen Kennedy, Chair

1. Reason for Report

- 1.1 The Chair requested that this be added as a discussion item.

Recommendation

If required:

ITEM 12.6

12.5 Notification of Discontinuation of Rates Payments in Huntermville

Author: Karen Kennedy, Chair

1. Reason for Report

1.1 The Chair requested that this be added as a discussion item.

Recommendation

If required:

12.6 Request for Service System and Delays

Author: Karen Kennedy, Chair

1. Reason for Report

1.1 The Chair requested that this be added as a discussion item.

Recommendation

If required:

13 Next Meeting

Next meeting is scheduled 14th February at 6.30pm.

14 Closed Meeting