



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 12 December 2022

Time: 6.30 pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Membership: Ms Sandra Carroll
Ms Charissa Lawlor
Ms Kelsey Smith
Ms Jane Watson
Cr Richard Lambert
Cr Fi Dalgety (Alternate)
HWTM Andy Watson

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

Quorum

The quorum for the Huntermville Community Committee is 4.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

At least 1 Elected Member must be present at the meeting.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Huntermville Community Committee Meeting of the Rangitikei District Council will be held in the Huntermville Town Hall, Bruce Street, Huntermville on Monday, 12 December 2022 at 6.30 pm.

Order Of Business

1 Welcome / Prayer 4

2 Apologies 4

3 Public Forum 4

4 Conflict of Interest Declarations..... 4

5 Confirmation of Order of Business 4

6 Reports for Decision 5

 6.1 Election of Chair - Huntermville Community Committee 5

 6.2 Election of Deputy Chair - Huntermville Community Committee..... 7

 6.3 Guidance and Draft Terms of Reference - Huntermville Community Committee..... 8

7. Follow-up Action Items from Previous Meetings 12

 7.1 Follow-up Action Items from Huntermville Community Committee Meetings..... 12

6 Reports for Information..... 14

 8.1 Mayor's Report - 23 November 2022..... 14

 8.2 RDC Engagement and Consultations..... 19

 8.3 Funding Schemes Update - December 2022 21

 8.4 Small Projects Fund Update - December 2022 23

7 Discussion Items..... 24

 9.1 Simpson Bush Reserve..... 24

10 Open Meeting 24

AGENDA

1 Welcome / Prayer

Members are invited to provide a brief introduction of themselves, along with what their anticipations are as a Committee member and what they hope the Committee will achieve during the 2022-25 triennium.

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Reports for Decision

6.1 Election of Chair - Hunterville Community Committee

Author: Kezia Spence, Governance Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The Committee needs to elect its Chair for the Hunterville Community Committee for the 2022 – 25 triennium.

2. Election of Chair

- 2.1 Members are asked to nominate and an elect a Chair from the current membership.
- 2.2 Clause 25 of Schedule 7 of the Local Government Act 2002, which relates to voting systems for certain appointments (including the election or appointment of the deputy mayor, the election or appointment of the chairperson and deputy chairperson of a committee, and the election or appointment of a representative of the local authority), states that:
 - (2) ... a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:—
 - (a) the voting system in subclause (3) ("system A"):
 - (b) the voting system in subclause (4) ("system B").
 - (3) **System A—**
 - (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
 - (b) has the following characteristics:—
 - (i) there is a first round of voting for all candidates; and
 - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
 - (4) **System B—**
 - (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
 - (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

ITEM 6.1

2.3 Once the voting is complete the Mayor or Ward Councillor vacates the chair.

Recommendation 1

That the Huntermville Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt either System A, or System B.

Recommendation 2

That _____ be appointed Chair of the Huntermville Community Committee.

6.2 Election of Deputy Chair - Huntermville Community Committee

Author: Kezia Spence, Governance Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 The Committee needs to elect its Deputy Chair for the Huntermville Community Committee for the 2022 – 25 triennium.

2. Election of Chair

2.1 Members are asked to nominate and an elect a Deputy Chair from the current membership, using the voting system adopted as part of the previous item (Election of Chair).

Recommendation 1

That _____ be appointed Deputy Chair of the Huntermville Community Committee.

6.3 Guidance and Draft Terms of Reference - Hunterville Community Committee

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Purpose of the Community Committee (extracted from Council’s current Delegations Register)

- 1.1 The purpose of Community Committees is to provide a local link and point of contact for Council liaison with the community, and provide for the exchange of information, communication, and to assist with the Council’s consultative processes.
- 1.2 Community Committees are also charged with the delegated authority for the annual allocation of \$1.00 per rateable property for “defined small local works” also referred to as the ‘Small Projects Grant’.
- 1.3 Community Committees also help to ensure that any minor remedial or renewal works are brought to Council’s attention through the Request for Service procedure in the appropriate manner, through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.
- 1.4 It is not the role of the Committee to provide details of a Request for Service through their minutes; this needs to be done through direct contact with the Council office on 0800 422522 or through the ‘Report it’ section of the Council website.
- 1.5 Community Committees are to be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.

2. Terms of Reference (extracted from Council’s Delegations Register)

- 2.1 Committees have Terms of Reference which guides their meetings and purpose. Below is a draft outline of these for the Committee’s information. It is intended that members of the Community Services Team will hold a meeting with all Community Committee Chairs to discuss these during the week of the 19th of December. The role of the staff from the Community Services team will be on a “Community Partner” arrangement, staff will be in contact to arrange the meeting.
- 2.2 Committees will generally follow the Terms of Reference as listed below:
 - The term of membership of each Committee shall generally coincide with Local Government term of office, i.e. three years. The Committees shall be disestablished at each triennial election, the same as all other Committees of Council.
 - Each Committee will have power to co-opt other members, either from the public generally or representatives of specific community interest groups provide the maximum number of members is not exceeded.
 - One/Two liaison Councillor(s) is/are to be appointed by the Council to serve on each Committee, in order to provide a formal link with the Council at an elected

member level. The quorum of a meeting must include at least one member of the local Authority.

- Committees will determine their meeting frequency, with the option of holding informal workshop sessions if they choose.

3. Role of the Chairperson

- 3.1 The Chairperson of a Community Committee is elected at the first meeting of the triennium. If requested, Council will arrange training for the Chair on Chairing meetings and meeting procedures.
- 3.2 It is the role of the Chairperson to ensure that meetings are productive and correct processes are followed. This includes verifying that a quorum exists at the start of each meeting and is maintained throughout.
- 3.3 The Chairperson has the right, through a report, to direct the attention of a meeting to any matter which is on the agenda or which falls within the responsibilities of that meeting.
- 3.4 Community Committees provide a link between Council and the community, and it is the Chairperson's role to ensure that the issues facing the community are brought to Council's attention through the correct avenues.
- 3.5 Should the Chairperson wish to include an item in the agenda, it is to be sent to the Governance Administrator not less than two weeks prior to the meeting.
- 3.6 Should a committee member or a member of the community wish to include an item in the agenda, this is to be discussed first with the Chairperson.

4. Role of Committee Member

- 4.1 The role of a committee member is to engage in productive discussion during meetings and act as a liaison for the rest of the community with Council.
- 4.2 Committee members should bring to the Chairperson's attention any issues identified through the community that should be discussed at a committee meeting and potentially referred onto Council for further discussion.

5. Council support

- 5.1 It is the responsibility of Council to produce and distribute the Committee Order Paper. The Order Papers for Council and all Committees and Boards are uploaded to the Council website www.rangitikei.govt.nz and are available for the public to read at all Council offices and libraries.
- 5.2 Standing orders require that the Order Paper be sent to each member of a committee at least two clear working days before the day of the meeting. This may be by electronic means.
- 5.3 Questions relating to the agenda may be asked of staff at the meeting.

- 5.4 The minutes are to be taken by a member of the Committee and provided to the Council's Governance Advisor as soon as practicable after the meeting. These minutes will record those which require further clarification or actions.
- 5.5 The unconfirmed minutes will be electronically circulated to Committee members for information purposes, prior to the following meetings order paper distribution.
- 5.6 Should the Chair wish to follow up on any undertaking by Council staff in relation to a previous meeting, they need to do so with Council's Governance Advisor.

6. Committee recommendations

- 6.1 The Committee can make a formal request of Council with regard to an agenda item, by way of a resolved recommendation. A good recommendation should stand alone with all relevant information for action contained within its wording. For example:

That, the Marton Community Committee recommend to Council that the 50 km speed limit zone on Whanganui Road is extended to at least, 2 km west of the main entrance to Huntley School on Wanganui Road.

- 6.2 A Committee recommendation to Council will be put to their next business meeting by way of confirmation under the Council agenda item 'Minutes and recommendations from Committees' or, if deemed necessary by staff, within in its own agenda item.
- 6.3 This could include more information such as process, cost association or research required along with a supporting or alternative recommendation from staff.

7. Small Projects Grant Scheme (as defined in the Terms of Reference within Council's Delegations Register)

- 7.1 Community Committees are provided with an allocation for defined small local works. This grant is known as the Small Projects Grant Scheme and is funded through rates on a \$1 per rateable property basis. Committees are given an annual allocation and can carry-over up to 100% of that year's allocation to the following year, but no more than that.
- 7.2 The objective of the Scheme is to allow Community Committees to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation).
- 7.3 Proposed expenditure must be approved –
 - by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or
 - (for urgent matters) by documented communication to all Committee members and appropriate Council staff for discussion and tabled for formal resolution at the next available meeting so that a clear audit trail is evident.

- 7.4 Where the proposed expenditure will be paid to a community organisation, Council’s reporting requirements for its Community Initiatives Fund must be met.
- 7.5 The delegation does not extend to proposed expenditure which –
 - provides training or conference attendance for one or more members, or
 - constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
 - exceeds the annual allocation (including any carry-forward amount).
 Any such proposal must be referred to Council for decision.
- 7.6 A proposal for any forward-funding of works (using funding from the next financial year) would require approval from Council.

8. Placemaking Initiative

- 8.1 The Placemaking initiative is an opportunity for groups within the community that wish to undertake a Placemaking activity.
- 8.2 A Placemaking activity is defined as a community-led approach to improving and reinventing public spaces, with a focus on getting people involved in making the most of their community’s assets to create public spaces that people want to spend time in rather than just passing through. Placemaking solutions require understanding of how a space is used, and the needs of the users to produce responsive and successful revitalisation solutions.
- 8.3 The Placemaking fund is open year-round district wide and operates on the basis that work is done in kind by the community and funding may be granted for materials.

9. Standing Orders for 2022/25 Triennium

- 9.1 Council adopted their Standing Orders for the 2022-25 triennium at their meeting on 23 November 2022. A copy of this document is attached for the Committee’s information.

Attachments:

- 1. **Rangitikei District Council Standing Orders 2022-25 (under separate cover)**

Recommendation

That the report, Guidance and Draft Terms of Reference – Huntermville Community Committee, be received.

7. Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Author: Kezia Spence, Governance Advisor

ITEM 6.3

1. Reason for Report

1.1 On the list attached are items raised at previous Huntermville Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register

Recommendation

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
	1-Aug-22	Ms Smith and Ms Watson have outstanding service request items still not responded to. Ms Srhoj will follow-up with the appropriate staff member.	Sheryl Srhoj	The berm on the corner of Milne and Feltham Street has been added to the Hunterville Road Berm maintenance schedule and will be mown by Parks staff every 2-3 weeks (growth dependent) Contractors have filled the pot holes on Potaka Road.	Closed
	1-Aug-22	Cr Dalgety requested that Rural Water Scheme staff remove items of piping and drainage left behind the shed. Ms Srhoj advised that she will follow-up with the appropriate staff member.	Sheryl Srhoj	This request has been passed onto Councils Chief Operating Officer to action – Sheryl will continue to follow up.	In progress
	6-Dec-21	That RDC clears the blackberry next to the creek at 16 Paraekaretu Street.	Murray Phillips	The large stump that was discovered amongst the black berry clump between the Squash club and stream has been ground down. When conditions allow, the site will be levelled and sown with grass seed. The sprayed black berry has been cut back. The planned removal of the established row of flax bushes and black berry debris has been delayed due to the extremely wet ground conditions. This is now unlikely to occur until late summer 2023 which means the planting scheduled for July 2022 will now be pushed back to June/July 2023. Have spoken with Hazel Richardson from the Hunterville Squash club and updated her on proceedings and planting plan/time line.	In progress
	6-Dec-21	That RDC initiates native planting next to the creek at 16 Paraekaretu Street.	Murray Phillips	Due to extremely wet ground conditions, we have postponed the planting operation until June/July 2023.	In progress

6 Reports for Information

8.1 Mayor's Report - 23 November 2022

Author: Andy Watson, His Worship the Mayor

Council has had its first meeting to induct Councillors and to outline committee structures. Today's Council meeting will formalise membership of those committees. There is a realisation for Councillors and staff that the workload this triennium will be far heavier than has been the case previously. The new responsibilities that Council have around Government legislation and the transition of Three Waters to separate entities, RMA reform etc is substantial and as of now lacks clarity and detail.

The workload means that it will be difficult for Councillors to be across all bodies of Council work and my suggestion is that Councillors may wish to enter committees suitable to their skills and interests.

This approach comes with a couple of caveats, if that is the correct term. As a Councillor you will have a responsibility to understand and if necessary question any work program or Council decision. However there is an element of trust involved and that is to trust the skill of those involved with committees that you are not on and to give reasonable levels of delegation formally where possible so that the relitigating of committee recommendations at full Councils is kept to matters of consequence.

As part of that trust process Council has decided that from now on workshops will be publicly notified and open to the general public, but not live-streamed. Standing committees and Council will also be open to the public and live-streamed.

All Councillors attended a two day offsite team building meeting recently which was hugely successful and I would like to thank Council staff and Local Government New Zealand for their help in facilitating this.

I took to Council at it's 3 November 2022 meeting the LGNZ Zone 3 representation selection to National Council. At that stage we had two candidates and illustrated a preference for one. The situation since that meeting has changed with a new candidate coming into play, Craig Little Mayor of Wairoa. I have subsequently canvassed Councillors and their preference has been for our vote for National Council representation to support Craig who is already co-Chair of Zone 3. In moving my Mayoral Report I am acknowledging the change from the previous recommendation supporting Mayor Neil Holdom.

Government is pushing ahead at pace with reforms and it has been a real challenge to meet submission deadlines to give Government our local stance. This week for example, with little notice we are submitting on the proposed emissions levies put on our farming practices and carbon credit forestry. These are incredibly important submissions as the reforms will affect the profitability of many farms who will be threatened with a reduction of around 20% of farm income in the sheep and beef industry. From a business perspective it is difficult to criticise farm owners selling their land for carbon credit forestry but from a social perspective the results are disastrous with less employment available which means long term schools and rural communities will be severely impacted.

The funding for roading both locally and nationally is challenging. All of us notice the potholes and decreased maintenance of our networks. This funding is principally set by Waka Kotahi grants and Government budgets. As I understand it those budgets will not be increased or reviewed until 2024, while the inflationary costs of roading per year arguably are approaching 30% per annum. There will be roads in NZ that are not reinstated after climatic events and the deterioration of local roads is sadly inevitable under this funding regime. Locally we also know that the impact of forestry harvesting is on us now as the “wall of wood” becomes a reality. We started looking at introducing a differential on roading rates for identified forestry properties in the Long Term Plan. We put that decision on hold to consult further with the sector, something that we are currently undertaking. We will add this consultation occurring now to be part of the Annual Plan consultation to give options that have been worked through with the industry.

Last Saturday we saw Marton Market day delivered by Council for the first time. We got lucky with the weather and had a successful day with thousands of visitors to Marton. By all accounts our retail stores also had a very good day. I would like to take a moment to thank those who volunteered to help the event be such a success from council staff to community members giving up their time led by Jen Britton. Special thanks has to go to Lions and Marton Rotary for their members volunteering their time event on event to help make sure the manpower is there for these sorts of events to happen, and to Booths Transport (and Bruce Gordon Contracting) for stepping in at the last minute and lending us a truck for the day to act as the main stage. It is community spirit like this that makes our district such a great place to call home.

Over the last few days Arohanui Hospice held a fundraising event called Hearts & Homes where homesteads and gardens throughout the Rangitikei became part of an organised tour. Huge numbers of people took up the opportunity to support the Hospice and to look at our outstanding properties. This, like Market Day, also provided an opportunity for our local retailers to benefit. I called into Ward Furniture for example and for the last week they have been incredibly busy dealing with people from out of town who were associated with the Hospice event. We have an events funding arm of Council and this another classic case of where our community gets repaid for our investment in the events area.

Earlier in the month we held our first citizenship ceremony for quite some time. These processes have been held up through covid times and it was fantastic to be able to start to put them back in place. We welcomed citizens from Western Samoa, Russia, United Kingdom, South Africa, Canada and the USA and for the first time we were recognising King Charles III in our ceremony.

On 8 November I was asked to attend a Mayoral Taskforce for Jobs Parliamentary Breakfast in Wellington with James Towers and Marton’s Ngaire-Ann Takimoana where Government was wanting to recognise the success of the Mayoral Taskforce for Jobs. Our Council, being one of the four founding Councils, was asked to provide a success story and Ngaire-Ann was the classic story - placed through Mayor’s Taskforce to work for a prominent farming/horticulture organisation just outside Bulls she has quickly graduated to being a foreman with a significant number of staff under her. She spoke at Parliament around the trust she has been given and the skills she’s been able to pick up and her future looks incredibly bright. It is challenging for a young person to speak in front of the Government Ministers at Parliament and I thought Ngaire-Ann handled herself incredibly well, congratulations.

Over the last couple of years attending school prizegiving functions has been a challenge with covid restrictions and as the community have been released from the covid prison it has been pleasing to be able to attend a number of end of year school functions recently. As part of that we have awarded Council scholarships to rangatahi at Taihape Area School and Rangitikei College for tertiary

ITEM 8.1

education. I am keen for Council to also look at recognising and providing for apprenticeship funding across the district and there will be more to come on this matter.

Last Saturday was an incredibly busy day for me, attending five different functions throughout our district. The highlight to me was the Investiture of Judge Rachael Parata Mullins where she was admitted to the judicial bench as a judge. This is a classic case of a local girl excelling. Rachael attended Taihape Area School and went on to study law, graduate and now be admitted as a judge. She had requested that investiture be held at the school and she was supported by approximately 400 people who had travelled from all over to attend the ceremony. One of her local teachers spoke in glowing terms of Rachael around what she has achieved and her community involvement. Quite an amazing powhiri and celebration to be part of.

Late Saturday afternoon I attended the Koitiata Volunteer Fire Brigade Honours Evening and took the opportunity while in Koitiata to arrive early and spend some time being shown the drainage issues from farming land through forestry and Council-administered reserve to the lagoon and sea. This is an issue that has sat on our table for years. It is complex but essentially arose from land use change permitted by Horizons. It is a pity that Horizons missed a community meeting recently looking to resolve this issue but I am hopeful that we can navigate a way forward.

I have received a number of emails over the last week or so around the establishment of Maori Wards and reference statements around Local Government's direction. I have been asked to take the community's concerns to Council and doing so I am supplying a tabled letter as appendix to that.

Mayors Engagement

November 2022

1	Attended Regional Transport Matters/Regional Chiefs fortnightly Zoom meeting Attended Citizenship Ceremony
2	Attended Taihape Area School RDC Scholarship Interview Attended Rangitikei College Prizegiving Attended Meeting with Deputy Mayor
3	Attended DIA Planning Technical Working Group Co-Chair Hui Attended weekly meeting with Chief Executive Attended Council Meeting Attended DIA Zoom – 3W Establishment Chief Executive Entity B interview pre-meet
4	Attended Akona – Elected Members Induction Day Attended Finances 101 and Internal Audit Advice Zoom
6	Attended Gathering for new Elected Members/Executive Leadership Team Makoura Lodge
7	Attended Gathering for new Elected Members/Executive Leadership Team Makoura Lodge
8	Attended Mayoral Taskforce for Jobs Parliamentary Breakfast Wellington Attended meeting with staff re Code of Conduct/Standing Orders Attended weekly meeting with Chief Executive Attended weekly meeting with Deputy Mayor
9	Attended DIA 3W Entity B Interviews for Chief Executive
10	Attended meeting re Koitiata flooding issue with stakeholders Attending meeting with ratepayer Attended LGNZ Leaders Zoom Attended BA5 in Taihape Attended Agriculture Emission Pricing presentation by Andrew Hoggard
11	Attended Mayoral Taskforce for Jobs meeting with Iwi and Chief Executive Attended Armistice Day Service at Marton Cenotaph Attended Waka Kotahi quarterly meeting
12	Attended Marton Market Day Attended Bulls Rose & Flower Show Attended Investiture Ceremony for Judge Rachael Parata Mullins in Taihape Attended Koitiata Volunteer Fire Brigade Honours Evening
13	Attended Hearts & Homes Thank you Function Attended Remembrance Sunday Service at Greatford
16	Attended weekly meeting with Chief Executive Attended inaugural Audit & Risk Meeting

ITEM 8.1

	Attended Council Workshop – Finances 101
17	Attended Rural & Provincial Sector Meeting Wellington
18	Attended Fortnightly Discussion on Economic Development Attended Meet & Greet with Regional Manager Downer Manawatu Attended Fish & Game Event at Tutaenui Reservoir – Ohakea Personnel
19	Attended Fish & Game Event at Tutaenui Reservoir – Public Open Day Attended Ratana Playground & Whanau Space Opening
21	Attended breakfast meeting with Mayor Helen Worboys Attended Hunterville Rural Water Supply Sub-Committee Meeting Attended Differential on Roding Rate for Forestry meeting at Mokai Patea Services
22	Attended weekly meeting with Chief Executive Attended JBS Dudding Trust Annual Meeting Attended weekly meeting with Deputy Mayor
23	To attend inaugural Finance/Performance Committee Meeting To attend Council Meeting
24	To attend LGNZ Zone 3 Meeting in Whanganui To attend LGNZ Leaders Zoom
25	To attend LGNZ Zone 3 Meeting in Whanganui To attend LGNZ Workshop – How can we revitalise local democracy?
26	To attend Queen’s Memorial Tree Planting at Marton Park
27	To attend Christmas Bonanza in Marton
29	To attend Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting To attend Erewhon Rural Water Supply Sub-Committee Meeting To attend Bulls Community Committee Meeting
30	To attend LGNZ Workshop – How should local government be structured?

Recommendation 1

That the Mayor’s Report – 23 November 2022 be received.

8.2 RDC Engagement and Consultations

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

2. RDC Website

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

Attachments:

1. RDC Engagement and Consultations Schedule - Updated November 2022 [↓](#)

Recommendation

That the report 'RDC Engagement and Consultations' be received.

Engagement / Consultations - 2022/23

RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Marston Buildings	Adina	Cr Wilson											Public Consultation		
Pae Tawhiti Rangitikei Beyond - Spatial Plan	Katrina	Cr Gordon									Public Consultation				
Future of Local Government	Peter		Stakeholder Engagement	Public Consultation											FINAL REPORT DUE
Three Waters	Arno							NEXT STEPS TO BE CONFIRMED							
RMA Reforms	Katrina						Public Consultation								
Annual Plan 2023/24	Carol												Public Consultation		
Forestry Differential	Dave							Public Consultation							
Traffic and Parking Bylaw	Georgia												Public Consultation		
Local Body Elections	Carol	N/A	Local, Regional and National Campaign												
Comm/ Res Management Committee Nominations	Carol							Public Consultation							
Business Baseline Survey	Jo		Public Engagement												
Primary Producers' Needs Assessment	Jo			Public Engagement											
Welcoming Communities Rangitikei	Rhianna		Public Engagement				Stakeholder Engagement								

Key

- Stakeholder Engagement (by other orgs)
- Public Consultation
- Public Consultation (by Central Government)
- Stakeholder Engagement (RDC)
- Public Engagement
- Local and national campaign - Enrolments, Standing for Council, Voting



Election Day

8.3 Funding Schemes Update - December 2022

Author: Kezia Spence, Governance Advisor

1. Overview

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Parks Upgrades Partnership Fund
 - d. Creative Communities Scheme
 - e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council approved the total spend of \$11,500 on the 29th of September 2022 (Round 1, 2022/23) at the Finance and Performance meeting.
- 2.4 The current funding round (Round 2 2022/23) is now open for applications and closes 2 April 2023.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council approved the total spend of \$18,222 on the 29th of September 2022 (Round 1, 2022/23) at the finance and performance meeting.
- 3.4 The current funding round (Round 2 2022/23) is now open for applications and closes 5 March 2023

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

ITEM 8.3

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

5.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5.3 Creative NZ committee met on the 14 November and allocated \$12,397.50 to applicants.

5.4 The current funding round (Round 2 2022/23) is now open for applications and closes 7 May 2023

6. Sport NZ Rural Travel Fund

6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

6.3 The funding round opened for applications 17 May 2022 and will close 13 April 2023. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 27 April 2023.

7. Further Information

7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – December 2022 be received.

8.4 Small Projects Fund Update - December 2022**Author: Kezia Spence, Governance Advisor****1. Allocation**

1.1 The 2022/23 allocation to the Committee's Small Projects Fund was **\$889**.

2. Earmarked Payments from 2021/22 yet to be paid

2.1 The below payment was earmarked in 2021/22 but has not yet been paid. Payment for this will come from the 2021/22 budget.

- a. \$214 to explore the concept of generating brass dog name tags on Huntaway Festival dog honours board.

3. Breakdown

3.1 The below payment was resolved 1 August but has not yet been paid. Payment for this will come from the 2022/23 budget.

- a. That HCC spend up to \$460.00 of Small Projects Fund to purchase the remaining 14 winners' plaques.

3.2 The remaining allocation for the Committee's Small Projects Fund is **\$429**.

Recommendation

That the report 'Small Projects Fund Update – December 2022' be received.

7 Discussion Items

9.1 Simpson Bush Reserve

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Raised by Cr Dalgety the planned works for the Simpson Bush Reserve.

Recommendation

If needed:

10 Open Meeting