

MINUTES

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 15 April 2024

Time: 6.30pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

- Ms Sandra Carroll
- Ms Lynette Thompson
- Ms Kelsey Smith
- Ms Karen Kennedy
- Ms Jane Watson
- Ms Charissa Lawlor
- Cr Fi Dalgety

In attendance

- Mr Justin Adams
- Ms Gaylene Prince, Group Manager- Community
- Ms Sheryl Srhoj, Manager- Community Property
- Mr Paul Chaffe, Senior Emergency Management Advisor

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1 Welcome

Chair welcomed all

2 Apologies

Apologies received from His Worship the Mayor and Cr Lambert.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

That Item 11.1 Civil Defence Community Response Plan was moved to the beginning of the agenda.

6 Confirmation of Minutes

Amendments

Item 10.1 Small Projects Fund Hunterville Bulletin to read

Recommendation

The Hunterville Community Committee agrees to sponsor Hunterville Bulletin for 1 page per issue @ \$30.00 for 12 months. \$360.00 per annum to be reviewed annually.

Charissa to submit an invoice for \$360.00 to Council for payment from our small project grant.

moved Karen Kennedy 2nd Cr Lambert

Item 4 Follow up actions to read Hatfull.

Item 11.3 Repaint seating to read onsite

Item 11.3 to read seat outside Kelsey's shop

Resolved minute number **24/HCC/011**

That the minutes of Hunterville Community Committee Meeting held on 12 February 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Kennedy/Cr R Lambert. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Item 1 Flags and Banners

This item has been submitted to the LTP. Ms Prince spoke to the item, Council may refer the committee back to the appropriate Funding Schemes for funding of this project. We will receive guidance on submitting our application.

Town Xmas lighting Ms Prince spoke to the item, the contractor checked the lights, however did not turn them on, Ms Prince has notified the contractor of the issue.

Item 2 Kiwiburn artwork

Ms Shroj spoke to the item. Council requests the community to obtain dimensions of artwork so location on the berm can be determined. Karen to contact Andy Justice from Kiwiburn for those details.

Item 3 Huntermville Community Plan

Karen and Charissa met with staff prior to this meeting. Ms Prince has created an editable excel worksheet linking Have Your Say Huntermville with the RDC draft community spatial plan.

As a committee or as individuals we can work on the spreadsheet to allocate the community suggestions into the appropriate column.

Resolved minute number 24/HCC/012

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms K Kennedy/Ms J Watson. Carried

8 Chair's Report

8.1 Chair's Report - April 2024

There was no report.

9 Reports for Decision

9.1 Mayor's Report - March 2024

Item 9

Mayors Engagement

Huntermville School Assembly

Members of the Huntermville Community Committee would like to acknowledge HWTM for his attendance at the Huntermville School Assembly on 1st March 2024.

Two school students (Nellie Harvey and Kaitlin Ramsay) were recipients of the Huntermville Community Champion award for the month of March following their fundraising efforts for Arohanui Hospice. The girls raised over \$4000.00 and were highly commended by HWTM for their achievement.

LGNZ

Karen Kennedy wishes to thank HWTM and Councillors for their commitment to pushing the Local Government voice.

Resolved minute number 24/HCC/013

That the Mayor's Report – 28 March 2024 be received.

Ms K Kennedy/Ms J Watson. Carried

10 Reports for Information

10.1 Small Projects Fund Update - April 2024

The paint and stain was donated by Sandra Carroll.

The Huntermville Community Committee extends their thanks to Sandra for her donations.

Our Small Projects Fund allocation is therefore \$754.00

Resolved minute number 24/HCC/014

That the report 'Small Projects Fund Update – April 2024' be received.

Cr F Dalgety/Ms C Lawlor. Carried

Resolved minute number 24/HCC/015

That the Huntermville Community Committee recommends the \$400 allocated to repainting town seats be returned to the Small Projects Fund.

Ms L Thompson/Ms S Carroll. Carried

10.2 Social Media Guide for Community Committees

The report was taken as read.

Resolved minute number 24/HCC/016

That the Social Media Guide for Community Committees report be received.

Ms K Kennedy/Ms S Carroll. Carried

10.3 Funding Schemes Update - April 2024

The report was taken as read.

Resolved minute number 24/HCC/017

That the Funding Schemes Update –April 2024 be received.

Ms K Kennedy/Ms C Lawlor. Carried

10.4 Verbal Community Update from Staff

Ms Prince provided an update on the current and future work at Rangatira (Huntermville) Cemetery. Parks and Reserves are undertaking this work in conjunction with Veterans Affairs and RSA.

Resolved minute number 24/HCC/018

That the 'Verbal Community update from Staff' be received.

Ms K Kennedy/Ms J Watson. Carried

Resolved minute number 24/HCC/019

The that Huntermville Community Committee extends their thanks and appreciation to the Parks and Reserves team for the good work on the cemetery and our township, gardens, parks and playground.

Parks and Reserves have also funded the paint to refurbish the playground and Queens Park furniture.

Ms K Kennedy/Ms J Watson. Carried

11 Discussion Items

11.1 Civil Defence Community Response Plan

Paul Chaffe RDC Emergency Management Officer spoke to the item.

1. The expectation by emergency management.
2. who will do what
3. welfare centre v Civil Defence Centre
4. communication - radio - analogue v digital
5. developing a Civil Defence Plan
6. Vulnerable people -

Outcome

A public meeting to be held on 29th May at 7pm, location to be advised. Kelsey and Charissa are organising the communications around this.

11.2 Late Item: Huntermville Community Food Bank

Kelsey spoke to the item.

There is interest in building a small structure to house the free food that is donated. This structure is an open wooden cupboard that can remain in front of Kelsey's bookshop.

Currently \$300 has been donated privately towards this project. Sandra has offered paint, Lynette has offered any timber that is suitable. Chris Hope is building the pantry.

Kelsey is seeking a small donation from the Huntermville Community Committee Small Projects Fund.

Resolved minute number 24/HCC/020

That the Huntermville Community Committee provides a donation of up to \$100 from the Small Project Funds towards this worthwhile project.

Ms K Kennedy/Ms J Watson. Carried

11.3 Late Item: Membership

Motion to co-opt Justin Adams onto the Huntermville Community Committee.

Resolved minute number 24/HCC/021

That the Huntermville Community Committee co-opt Justin Adams onto our committee.

Cr F Dalgety/Ms L Thompson. Carried

The meeting closed at 8.31am.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 10 June 2024.

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Chairperson