

MINUTES

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 10 June 2024

Time: 6.30pm

Venue: **Hunternville Town Hall**
Bruce Street
Hunternville

Present Ms Kelsey Smith
Ms Karen Kennedy
Ms Jane Watson
Ms Charissa Lawlor
Mr Justin Adams
Cr Richard Lambert
Cr Fi Dalgety

In attendance Ms Sheryl Srhoj, Manager- Property

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1 Welcome

2 Apologies

Resolved minute number 24/HCC/022

Apologies received from HWTM Andy Watson, Ms Sandra Carroll and Ms Gaylene Prince

Ms K Kennedy/Mr J Adams. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There were several late items included at the end of the agenda, Community Bus, Community Notice Board, Huntermville Community Market.

6 Confirmation of Minutes

Amendments to be made as follows

Page 9 Item 2 Kiwiburn Artwork

In the first sentence replace "Shroj" to "Srhoj".

Page 10 Item 9

In the second paragraph, first sentence replace "month fo march" with "month of march".

Page 12 Item 11.2 Late Item: Huntermville Community Food Bank

In the last paragraph replace "provides a donation of \$100" to "provides a donation of up to \$100"

Page 12 Item 11.3

In the first sentence replace "Jason Adams" with "Justin Adams"

Resolved minute number 24/HCC/023

That the minutes of Huntermville Community Committee Meeting held on 15 April 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the

electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Kennedy/Ms J Watson. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Item 1 – replacing Banners

Ms Karen Kennedy submitted to council during the Long-term plan and is awaiting response. In other towns banner have been purchased by council however there is no money this financial year for this, still in discussions with Gaylene and Sheryl at council. In the event of no council funding the Huntermville Community Committee will need to look to fund or find funding.

The number of banners required will need to be confirmed with an allowance allowing for spares.

In Taihape a committee takes care of the installation and removal of the banners.

Christmas lights

The lighting contractor has advised Ms Srhoj that a fuse was blown which has now been replaced and tested and the lights now work properly. Lighting contractor to confirm where switch is located.

Ms Srhoj will set a reminder for a 'request for service' for these lights to be working from the 1st of December and switched off 12 days after Christmas (6th January).

Item 2 – Kiwiburn

Ms Kennedy - Update from Andy Justice CEO Kiwiburn they have been having meetings within Council and currently liaising with RDC staffer Melanie to prepare a discussion document for planning/consent for options on the art/sculpture work we request in Huntermville. Melanie is waiting for dimensions from Andy Justice, has spoken to the building team re artworks mountings and being secured. In the Planning teams' point of view, it would be good to have some guidelines on sizing so they comply, it has been indicated from Andy Justice they will not supply the concrete pad, Ms Prince would be mentioning this to her team, going forward it would pay to restrict artwork to a certain size.

Cr Dalgety and Ms Smith raised that we don't know what the artwork looks like and are we not constricting creativity with sizing, and we don't know how long it will be there.

Health and Safety concerns are driving restrictions.

Andy Justice has also offered for artwork to go in shops on display in Huntermville.

Hurdles/barriers coming into the installation of temporary artwork are that it is on Council land and has easy public access.

Mr Adams suggested that council staff appear to be treating it as a permanently fixed artwork when it is in fact more temporary and it may actually fall under the Ministry of Business, Innovation and Employment's self-published list of building consent exempt work (<https://www.building.govt.nz/projects-and-consents/planning-a-successful-build/scope-and->

[design/check-if-you-need-consents/building-work-that-doesnt-need-a-building-consent/technical-requirements-for-exempt-building-work\)](#)

Ms Srhoj will check into this.

8 Chair's Report

8.1 Chair's Report - June 2024

There was no Chair's report.

9 Reports for Decision

9.1 Mayor's Report - 30 May 2024

The report was taken as read.

Resolved minute number 24/HCC/024

That the Mayor's Report – 30 May 2024 be received

Ms K Kennedy/Ms K Smith. Carried

10 Reports for Information

10.1 Verbal Community Update from Staff

Nothing further from previous discussions.

10.2 Small Projects Fund Update - June 2024

Resolved minute number 24/HCC/025

That the report 'Small Projects Fund Update – June 2024' be received.

Ms K Kennedy/Ms J Watson. Carried

Resolved minute number 24/HCC/026

That the Huntermville Community Committee strongly request that council following prudent fiscal management allow the remaining unspent allocation of \$686.64 is carried forward to the following financial year 2024/25.

Ms K Kennedy/Mr J Adams. Carried

10.3 Funding Schemes Update - June 2024

The report was taken as read.

Resolved minute number 24/HCC/027

That the Funding Schemes Update –June 2024 be received.

Cr R Lambert/Ms C Lawlor. Carried

11 Discussion Items

11.1 Civil Defence Plan

Taking the Huntermville Community Committee Civil Defence Meeting Minutes as read.

Ms Charissa Lawlor provided an update.

Meeting was held in the Huntermville School staff room, great attendance from the community, committee, police, fire brigade, ambulance. Waiting two weeks for feedback from emergency services, Charissa to follow up on Wednesday, minutes have been distributed and a thank you has been placed in the bulletin.

During the community meeting Mr Paul Chaffe advised that currently Huntermville does not have a Civil Defence digital radio but one will be acquired in the new financial year and should be in place in November 2024.

During General Discussion it was identified that

One Document of Two Parts is preferable. One at a household level and one an operational level. Ms Kelsey Smith raised that a good example to follow at the household level would be the Lifestyle Block Emergency Preparedness Handbook Manawatu – Whanganui.

<https://www.horizons.govt.nz/HRC/media/Media/Emergency%20Management/Lifestyle-Block-Emergency-Preparedness-Handbook-Edits-Screen.pdf>

Cr Fi Dalgety to see if Horizons are happy to provide Rangitikei District Council / Huntermville Community Committee with 600 copies of the document to distribute.

Shane Smith may be a good Candidate for Civil Defence Controller

Comments from the meeting from members of the public was “what do we do”.

There is a need to have a civil defence practice run.

Some form of Pre event monitoring or early warning detection would be of benefit with Multiple dams and streams of varying sizes and importance , somehow include a statement encouraging those with streams or dams to report to council when these reach levels of concern.

Using Addresses of interest could reduce the impact of waiting for Health NZ to provide a list of Vulnerable persons.

Starlink – Potential to be housed at the Fire Station. With the benefit that if the Civil Defence radio is housed at Huntermville School, having the Starlink unit housed at the Fire Station will provide a natural redundancy in the event access to one of those locations is restricted.

Stickers or Fridge magnets with important numbers or information could be useful.

11.2 Kiwiburn Update

Dealt with under follow up actions.

11.3 Senior Citizens Morning Tea

Ms Karen Kennedy spoke to Senior Citizens morning tea and Joan Bull's 100th Birthday their worth and contributions asking for a sum of \$270 for catering from Relish. HWTM Andy Watson confirmed he will be in attendance.

Request by Ms Srhoj for the Invoice to be addressed to Rangitikei District Council.

Resolved minute number 24/HCC/028

That the invoice from Relish for catering of \$270.00 will be covered by the Huntermville Community Committee from the small projects funding.

Ms K Kennedy/Cr F Dalgety. Carried

11.4 Food Pantry Donation

Of the up to \$100 budget only \$67.36 was required returning a saving of \$32.64

Ms Kelsey Smith raised that If the Committee preapprove an amount and an invoice is produced it should be paid without delay. The delay appears to have occurred because Rangitikei District Council have had staff absences that delayed payment.

Additionally private contact information in Committee public documents created some challenges and should be avoided in future.

Future invoices not required to be in the public meeting minutes/agenda.

11.5 Minutes- Hunterville Community Committee

From Rangitikei District Council to Hunterville Community Committee – Do we require a council staffer for minute taking?

General Discussion,

Generally, Hunterville Community Committee rotates minute taking amongst the committee members in reflection of Hunterville’s “get in and do it” attitude and will continue with the status quo.

11.6 Late Item Community Bus

Cr Lambert raised discussion regarding a Community van, Cr Paul Sharland has informed him that Bulls has a Community van which Bulls has suggested we can use. Ms Charissa Lawlor will get in contact with Heidi Macaulay to discuss.

11.7 Late Item Community Notice Board

General discussion revealed that the Hunterville Community Noticeboard needs repair. Cr Lambert advised for discussion with the Hunterville Lions Club to have a look at the board and potentially conduct repairs as needed

11.8 Late Item Hunterville Community Market

Hunterville Community Market day is being held this Sunday 16th June from 10:00am until 3:00pm. Hosted on behalf of the Huntaway Bulletin which is thankful for the use of the town hall in showcasing Hunterville’s local wares/produce and goods. The proceeds from the entry and stall holder fees will go towards ongoing costs for the Huntaway Bulletin.

The meeting closed at 8.09pm.

The minutes of this meeting were confirmed at the Hunterville Community Committee held on 5 August 2024.

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Chairperson