

MINUTES

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 9 December 2024

Time: 6.30pm

Venue: **Hunternville Town Hall**
Bruce Street
Hunternville

Present

- Mr Justin Adams
- Ms Kelsey Smith
- Ms Charissa Lawlor
- Ms Karen Kennedy
- Ms Sandra Carroll
- Ms Lesley Shaw
- Cr Fi Dalgety
- Cr Richard Lambert
- HWTM Andy Watson

In attendance Ms Melanie Bovey, Manager- Heritage and Culture

Order of Business

1	Welcome	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Actions	4
	7.1 Follow-up Action Items from Huntermville Community Committee Meetings.....	4
8	Chair’s Report	4
	8.1 Chair's Report - December 2024	4
9	Reports for Decision	4
	9.1 Mayor's Report - 28 November 2024.....	4
10	Reports for Information	5
	10.1 Consultation Tracker	5
	10.2 Funding Schemes Update - December 2024.....	5
	10.3 Small Projects Fund Update - December 2024	5
11	Discussion Items	5
	11.1 Trends on RFS for Huntermville.....	5
	11.2 Shop Local Campaign.....	6
	11.3 Revised Huntermville Community Response - Civil Defence Plan	6
	11.4 Update: Town Banners and Xmas Flags	6
	11.5 Huntermville Community Garden	6

1 Welcome

Chair declared the meeting open 6:34pm

2 Apologies

No apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Addition of additional Item at 11.6 – Kiwiburn/Haast Eagle Statue - Chair

Addition of additional Item at 11.7 – Rangitikei River Catchment Collective Sign – Cr Fi Dalgety

6 Confirmation of Minutes

Amendment – under Resolved Minute Number 24/HCC/044 – Reads “That Justin Adams be appointed chair of the Huntermville Community Committee” Should Read “That Justin Adams be appointed chair of the Huntermville Community Committee”

Amendment – under 11.8 Reads “Kesley outlined the options available for nomination and election of a new Chairperson to the committee” Should Read “Kelsey outlined the options available for nomination and election of a new Chairperson to the committee”

Amendment – under 11.4 Reads “Heath Service in Huntermville” Should Read “Health Service in Huntermville”

Amendment – under 10.1 Reads “Charissa updated the committee that she is now employed by council as a funding specialist to assist people/organisations in applying for funding from council.”

Should Read “Charissa updated the committee that she is now employed by council as a funding specialist to assist council in applying for funding for council.”

Resolved minute number 24/HCC/046

That the minutes of Huntermville Community Committee Meeting held on 7 October 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms K Smith/Cr R Lambert. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Items 1 and 2 can now be removed as completed.

Ms Melanie Bovey to provide an update on Item 3 at the next meeting (meeting date).

Item 4 is ongoing.

Chair to liaise with Kezia on changing how follow up actions are presented as it is difficult to read when printed.

Resolved minute number 24/HCC/047

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

Ms S Carroll/Cr R Lambert. Carried

8 Chair's Report

8.1 Chair's Report - December 2024

Resolved minute number 24/HCC/048

That the written and verbal Chair's Report – December 2024 be received.

Ms K Kennedy/Cr F Dalgety. Carried

9 Reports for Decision

9.1 Mayor's Report - 28 November 2024

Resolved minute number 24/HCC/049

That the Mayor's Report – 28 November 2024 be accepted.

Ms K Kennedy/Ms K Smith. Carried

10 Reports for Information

10.1 Consultation Tracker

Chair raised the ability for the Committee to make submissions on Council Consultations if the Committee wish to do so. General Discussion amongst the committee on consensus, documentation and collation.

The consensus amongst the committee is for the Chair to email the committee with a consultation document when it is released for members to respond with their thoughts which the Chair will collate, add specific details and bring to the committee for approval prior to it being submitted. The Chair also offered to present an oral submission if necessary.

Resolved minute number 24/HCC/050

That the report 'Consultation Tracker' be received.

Ms K Kennedy/Ms S Carroll. Carried

10.2 Funding Schemes Update - December 2024

The Committee notes that a world record shearing attempt being made Wednesday 18th December at Ferndale in Huntermville, which obtained some funding through these schemes.

Resolved minute number 24/HCC/051

That the Funding Schemes Update –December 2024 be received.

Cr F Dalgety/Ms K Kennedy. Carried

10.3 Small Projects Fund Update - December 2024

The Small Projects fund currently sits at \$1,316.64. The committee was reminded that this is time sensitive and if not spent can be forfeited back to council. General discussion in the room on projects that can be done. Committee members to "put their think caps on" for suggestions at the next meeting.

Resolved minute number 24/HCC/052

That the report 'Small Projects Fund Update – December 2024' be received.

Cr R Lambert/Ms C Lawlor. Carried

11 Discussion Items

11.1 Trends on RFS for Huntermville

Chair asked for some statistics from council on "Requests for Service" made for the Huntermville area as it is part of our Terms of Reference to encourage usage of the system.

General Discussion on results

11.2 Shop Local Campaign

Chair asked council for some data on the Huntermville specific results in Councils Shop Local Campaign and the Committee notes that it is good to see Huntermville Businesses and Residents supporting the campaign.

Chair to ask for total results for the full campaign with a Huntermville specific comparison.

11.3 Revised Huntermville Community Response - Civil Defence Plan

Resolved minute number 24/HCC/053

That the committee receive the Revised Huntermville Community Response- Civil Defence Plan report and submits to council the document for them to make the outlined amendments and return to the committee for endorsement.

Ms K Smith/Ms C Lawlor. Carried. Unanimous

11.4 Update: Town Banners and Xmas Flags

Committee notes that Xmas banners are up, and Christmas lights are on. The Chair obtained confirmation that the banners are councils, and they put them up and bring them down. Committee wishes to convey its thanks to council for the flags.

11.5 Huntermville Community Garden

Karen provided an update to the committee. Two sites have been looked at. One behind Taylors which is council land but is going to be disposed of and the alternative Buffalo Park, which required a lot of work to make it suitable. A new location, the triangle near the pump shed at the Huntermville Swimming Pool is being investigated and could house six raised garden beds.

11.6 Kiwiburn/Haast Eagle Statue

The Chair provided an update on work done towards this since the last meeting. Contacted Andy Justice and communicated on details for sculpture and potential to view it and that communication

has slowed. The Chair met with the Huntermville Lions Club regarding the concrete pad idea, they respectfully declined and wished us well.

Upon contemplation and review the Chair advised the committee that this project is beyond the terms of reference of this committee and more suited for councils' expertise in consenting and engineering etc.

As the committee has already done some of the preparatory work in identifying a potential site which encourages traffic past local businesses and a structure which can be used for multiple purposes the chair will be bringing a motion to the next meeting to reinforce work done so far and asking council to "take it from here"

General Discussion amongst committee. Consensus was to review after the event has concluded this coming year.

11.7 Rangitikei River Catchment Collective Sign

Cr Dalgety informed the Committee that Harriett Gibson liaison from the Rangitikei River Catchment Collective have drawn up a sign that is a storyboard of the Porewa stream. There is an opportunity to place one of these signs in queens park near the stream. Cr Dalgety to follow up on further details for the committee.

The meeting closed at 8.16pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 10 February 2025.

.....
Chairperson