

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 15 May 2023
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Patrick Henderson
Cr Richard Lambert
HWTM Andy Watson
Cr Fi Dalgety

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Notice is hereby given that a Huntermville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 15 May 2023 at 4.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Hunternville Rural Water Supply Management Sub-Committee Meeting held on 13 March 2023** are attached.

Attachments

1. **Hunternville Rural Water Supply Management Sub-Committee Meeting - 13 March 2023**

Recommendation

That the minutes of Hunternville Rural Water Supply Management Sub-Committee Meeting held on 13 March 2023 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1
MINUTES



ATTACHMENT 1

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 13 March 2023

Time: 4.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Mr Sam Weston
Mr Bob Crawford
Mr Bernie Hughes
Mr Patrick Henderson
Cr Fi Dalgety
Cr Richard Lambert

In attendance Mr Dave Tombs, Group Manager Corporate Services
Ms Kezia Spence, Governance Advisor
Mr Andrew van Bussell, Operations Manager
Mr Ivan O'Reilly, Water Technician

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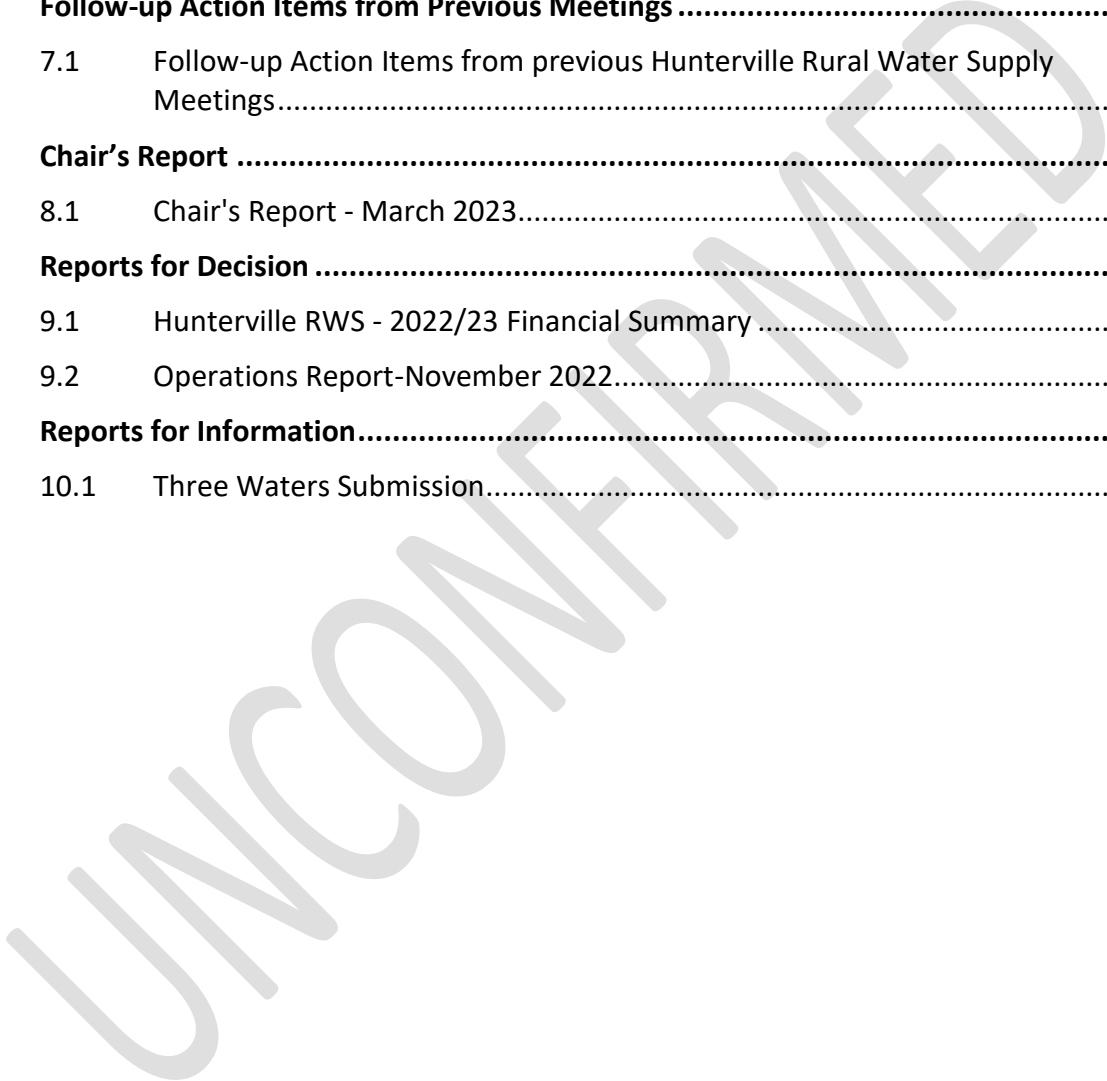
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1 Welcome

Mr Weston welcomed everyone to the meeting.

2 Apologies

Resolved minute number

23/HRWS/001

Apologies received from HWTM, Mr Beggs and Mr Dawson.

Cr F Dalgety/Mr S Weston. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

No late items.

6 Confirmation of Minutes

Resolved minute number 23/HRWS/002

That the minutes of Hunterville Rural Water Supply Management Sub-Committee Meeting held on 21 November 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr S Weston/Cr R Lambert. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Hunterville Rural Water Supply Meetings

Item 6

A positive meeting was held with Kiwi Rail and Mr Van Bussell. They will come back to the committee with an agreement to replace the pipe underneath the hut and the costs associated with this.

Item 1

Mr Weston has followed up regarding the units and this requires no further action.

Resolved minute number 23/HRWS/003

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr B Crawford/Mr B Hughes. Carried

8 Chair's Report

8.1 Chair's Report - March 2023

No report.

9 Reports for Decision

9.1 Huntermville RWS - 2022/23 Financial Summary

It has been an exceptional year with large capital expenditure which isn't normal for the committee. Therefore the committee should not need a rating increase.

Mr Tombs to follow up on insurance and what is covered by this and will report this back to the committee.

Resolved minute number 23/HRWS/004

That the report 'Huntermville RWS – 2022/23 Financial Summary' be received.

Mr B Hughes/Cr F Dalgety. Carried

Resolved minute number 23/HRWS/005

That the HRWS committee request that there is no rating increase for 2023/24.

Mr S Duncan/Mr B Crawford. Carried

9.2 Operations Report-November 2022

Taken as read.

Resolved minute number 23/HRWS/006

That the 'Hunternville Rural Water Supply - Operations Report' to the 1 March 2023 Hunternville Rural Water Supply Sub-Committee be received.

Mr B Crawford/Mr B Hughes. Carried

10 Reports for Information

10.1 Three Waters Submission

There was supposed to be a meeting at the end of January regarding the impacts of three waters on rural water schemes, however with the new Prime Minister indicating there will be changes this has been postponed until there is further information available.

Cr Dalgety gave an update regarding meetings with Council and the DIA.

Resolved minute number 23/HRWS/007

That Three Waters Submission update be received.

Mr S Weston/Cr R Lambert. Carried

The meeting closed at 4.42.

The minutes of this meeting were confirmed at the Hunternville Rural Water Supply Management Sub-Committee held on 15 May 2023.

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Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermville Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	30-May-22	As per resolution 22/HRWS/015 : Staff to investigate and implement the best solution for the repair at Lilburns farm, with Mr van Bussel advising the Chair of approximate costs when known.	Andrew van Bussel / Ivan O'Reilly	Updated 9 May 2023 This is included in the operations report to discuss with committee	In progress
2	28-Mar-22	As per resolution 22/HRWS/004 : That the Committee directs staff to replace the Rathmoy break Pressure Tank with a timber tank (of the same size) in a new site, at a cost of \$50,000.	Andrew van Bussel / Anna Thompson	Updated 9 May 2023 Andrew will provide an update at the meeting.	In progress
3	13-Dec-21	Regarding section 2.2 of the Operations Report (engine failure for pumps): Staff to approach the supplier and request compensation / replacement pumps. If the supplier does not agree to do this, staff will bring a full report to the March 2022 HRWS meeting.	Andrew van Bussel / Anna Thompson	Update 28 Mar 22 : Noting the refusal of either company to cover the cost, Mr van Bussel will seek assurances / a warranty from them to help avoid any repeat of this situation in the future.	Closed.
4	20-Sep-21	HWTM and the CE offered their assistance with negotiations with KiwiRail, for the purpose of getting a water line installed on the viaduct. Mr Flintoff to provide the Chief Executive with an email summary of this issue.	Andrew Van Bussel/CE	Updated 9 May 2023 Andrew will provide an update at the meeting.	In progress

8 Chair's Report

8.1 Chair's Report - May 2023

Author: Sam Weston, Chair

1. Reason for Report

- 1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – May 2023' be received.

9 Reports for Decision

9.1 Operations Report-May 2023

Author: Andrew van Bussel, Operations Manager

1. Leaks and Repairs

1.1 There have been a number of repairs during this period:

- 28-02 Leak on Mark Grace's property
- 28-02 Start Horrnick's line upgrade
- 07-03 Work on new line at Horrnick's property
- 13,14,15 and 16-03 Work on Webb pipe upgrade
- 23-03 Fix Pipe at Otairi after digger hit it
- 29-03 Swap to new line at Horrnick's property
- 03-04 Otairi tanks overflowing
- 5-04 Otairi change transducer to stop overflowing
- 05-04 Digger hit pipe on Makaraka Farm
- 11-04 Leak in culvert at Otairi stream
- 14-04 Leak at Dawsons in pine trees
- 19-04 Swap over to new line at Webb's property
- 21-04 No flow to Otairi
- 22-04 Fix leak behind School at Otairi
- 24-04 Connect new pipe work to Andrew Lambert's tank
- 24-04 Connect new pipe work to Alex Macauley's Tank (Muriomotu Rd)

2. General

2.1.1 The following upgrades have taken place or are on the list to be completed:

- 2.1 Rathmoy break pressure tank is installed, but pipe not connected.
- 2.2 Horrock's line is installed and connected.
- 2.3 Webb's line is installed and connected.
- 2.4 Lilburn's job has not been started as we are still waiting on the contractor. I will verbally update at the meeting.
- 2.5 Top pumps are still to be completed.
- 2.6 Progress is being made with Kiwirail regarding pipe replacement on the Makohine viaduct. I will update you further at the meeting.

Recommendation

That the 'Hunterville Rural Water Supply – Operations Report 1 May 2023' to the Hunterville Rural Water Supply Sub-Committee be received.

10 Reports for Information

10.1 Huntermville RWS - 2022/23 Financial Summary

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

1.1 This Report provides the YTD Operating Statement for the 10 months ended April 2023.

2. Commentary

2.1 This shows:

2.1.1 Operating Cash Surplus of \$29k for the 10 months

2.1.2 Capital Expenditure of \$180k for the 10 months

2.1.3 Annual Cash Deficit (YTD) of \$151k for the 10 months

2.1.4 Notional Cash Reserves of \$585k at 30 April 2023.

2.2 Note: the 'second half' of the Scheme's annual Revenue (around \$265k) will be recorded in May/June.

Attachments:

1. **HRWS April 2023 Financial Summary** [↓](#)

Recommendation 1

That the report 'Huntermville RWS – 2022/23 Financial Summary' be received.

ITEM 10.1 ATTACHMENT 1

Huntermville Rural Water Scheme
Operating Statement 2022/23

	YTD Actual 10 Months Ended Apr 2023	Full Year Budget 2022/23	Full Year Actual 2021/22	Full Year Budget 2021/22
INCOME				
Metered Charges	266,052	522,108	528,745	522,110
Finance Revenue	10,920	0	0	0
Penalty		2,064	8,356	2,004
	276,972	524,172	537,101	524,114
EXPENSES				
Phone rentals	2,260	2,328	2,883	2,256
Electricity	212,864	229,452	243,657	181,500
Insurance	21,055	20,598	22,244	12,476
Rates - Utility	0	20,124	22,569	19,500
Member Remuneration	0	0	2,560	0
MDC Professional Services	0	1,176	0	1,140
Operational Costs - Contractor	0	1,236	0	1,200
Reticulation Costs - staff	5,232	19,056	11,171	18,456
Treatment Costs - staff	0	0	2,450	0
External Contractors	1,413	14,316	31,930	13,872
Resource Consents	0	2,588	1,556	0
Chemicals/consumables	0	3,612	0	3,504
Materials/Other	4,516	12,900	1,986	12,504
	247,340	327,386	343,006	266,408
less Depreciation	159,250	161,160	204,835	153,600
Internal Charges	114,030	143,582	0	0
Accounting Surplus/(Deficit)	(243,648)	(107,956)	(10,740)	104,106
Add back Depreciation	159,250	161,160	204,835	153,600
Finance Costs	0	6,493	0	0
Internal Charges	114,030	143,582	0	0
Plus Notional Interest Income	0	0	6,696	0
Operating Cash Surplus	29,632	203,279	200,791	257,706
Capital Expenditure				
Contractor - Reticulation	49,683	26,000	3,272	24,996
Contractor - Treatment	0	20,800	0	20,004
Staff - Reticulation *	57,960	0	49,297	0
Horricks Pipe Upgrade	47,422	0	0	0
Webb Pipe Upgrade	25,742	0	0	0
	180,807	46,800	52,569	45,000
Annual Cash Surplus (2022/23 is YTD)	(151,175)	156,479	148,222	212,706
Notional Bank bf	736,513		588,291	
Notional Bank cf	585,338		736,513	
Note	Depreciation and Internal Charges include notional amounts for April (due to timing)			

11 Meeting Closed