

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 9 December 2024

Time: 4.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Patrick Henderson
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

Contact:	0800 422 522 (06) 327 0099	info@rangitikei.govt.nz	www.rangitikei.govt.nz
Locations:	<u>Marton</u> Head Office 46 High Street Marton	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls
Postal Address:	Private Bag 1102, Marton 4741		
Fax:	(06) 327 6970		

Notice is hereby given that a Huntermville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 9 December 2024 at 4.00pm.

Order Of Business

1	Welcome	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	5
6.1	Confirmation of Minutes	5
7	Follow-up Action Items from Previous Meetings	12
7.1	Follow-up Action Items from previous Huntermville Rural Water Supply Meetings.....	12
8	Chair’s Report	14
8.1	Chair’s Report - December 2024	14
9	Reports for Information	15
9.1	Huntermville RWS - 2024/25 YTD Financial Summary	15
9.2	Operations Report- November 2024.....	20
10	Meeting Closed.	21

AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Huntermville Rural Water Supply Management Sub-Committee Meeting held on 7 October 2024** are attached.

Attachments

1. **Huntermville Rural Water Supply Management Sub-Committee Meeting - 7 October 2024**

Recommendation

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 7 October 2024 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1 **MINUTES**



ATTACHMENT 1

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 7 October 2024
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Mr Sam Weston
Mr John McManaway
Mr Bob Crawford
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

In attendance Mr Arno Benadie, Chief Operating Officer
Mr Ivan O'Reilly, Senior Reticulation Technician
Mr Warren Pedley, Management and Systems Accountant
Ms Kezia Spence, Governance Advisor

Order of Business

1 **Welcome**..... 3

2 **Apologies** 3

3 **Public Forum** 3

4 **Conflict of Interest Declarations**..... 3

5 **Confirmation of Order of Business** 3

6 **Confirmation of Minutes** 3

7 **Follow-up Actions**..... 3

 7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings..... 3

8 **Chair’s Report** 4

 8.1 Chair's Report - October 2024..... 4

9 **Reports for Decision** 5

 9.1 Operations Report- August 2024 5

10 **Reports for Information**..... 5

 10.1 Huntermville RWS - 2023/24 Financial Summary 5

Unconfirmed

1 Welcome

The Chair opened the meeting at 4.01pm.

2 Apologies

Resolved minute number **24/HRWS/022**

That the apologies from Patrick Henderson, Sam Duncan, Mark Dawson, and Cr Greg Maughan be received.

Mr B Crawford/Mr J McManaway. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

The committee discussed the Local Water Done Well at the end of the meeting.

The Chair received correspondence from Cr Maughan, and this will be discussed as part of the Chair's report.

6 Confirmation of Minutes

Resolved minute number **24/HRWS/023**

That the minutes of Hunterville Rural Water Supply Management Sub-Committee Meeting held on 5 August 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr F Dalgety/Mr B Crawford. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Hunterville Rural Water Supply Meetings

Item 1- Horrocks Pipe

A tabled document was received on the breakdown of the pipe upgrade costs.

Item 2- Assets Register

There has been no further progress on updating Mr Van Bussell's table. Mr Benadie updated the committee that staff are beginning the revaluation of Council's roading and water assets which will capture this information.

Items arising from previous minutes.

Mr Benadie has not yet forwarded on the email from Mr Hodder.

Mr McManaway updated the committee on the auxiliary pump from the previous meeting. The issue was with the pump being filled with sand and some parts had overheated due to this. When the pump was put back together this worked. A new pump for \$7000 has been purchased and this will be used when the old one is replaced. Mr McManaway received confirmation that the guarantee will start when the pump is replaced therefore the committee will run the old pump and have the new pump on standby.

Resolved minute number 24/HRWS/024

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr J McManaway/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - October 2024

Mr Weston provided an update from Cr Maughan regarding his tanks and moving these. Follow up on this was undertaken by Mr O'Reilly.

Mr Weston noted that the forestry group had a digger in there and this was to clean the tracks. The committee noted that there is likely to be more activity in this area.

Mr Weston received a request from Mr Murphey and wanting to use an old PVC pipe and this was declined due to the possible cost to maintain the pipe. Mr Weston is still waiting for a formal request.

Resolved minute number 24/HRWS/025

That the 'Chair's Report – October 2024' be received.

Mr S Weston/Mr B Crawford. Carried

9 Reports for Decision

9.1 Operations Report- August 2024

Mr O'Reilly noted that it was a quieter time on the scheme and that there have not been many leaks and that the bore pump has been running well.

Mr O'Reilly responded to questions that there is a record of the GPS line on Horricks and Webb and that this in Councils GIS systems. Staff will check if the old-line GPS positioning is deleted and confirm that the map of the GPS is on the Council website,

Resolved minute number 24/HRWS/026

That the 'Huntermville Rural Water Supply – Operations Report October 2024' to the Huntermville Rural Water Supply Sub-Committee be received.

Mr B Crawford/Cr F Dalgety. Carried

10 Reports for Information

10.1 Huntermville RWS - 2023/24 Financial Summary

The committee questioned why there were penalties coded for this financial year when the bill has not been sent out. Mr Pedley undertook to confirm the reasoning of this.

The committee questioned the full year budget and Mr Pedley undertook to confirm how staff had gotten to the budget figure for this financial year.

The committee noted that the staff internal charges were not coming through, and this is due to the end of the shared services contract. Mr O'Reilly commented that the timesheets do not allow for differentiating but staff had been tracking time spent on the scheme. Mr Pedley noted that there may be a resolution previously about internal costs not being passed on to the scheme which worked under the shared services agreement, but the committee noted this is a legitimate cost that scheme should be paying.

Resolved minute number 24/HRWS/027

That the report 'HRWS Financial Summary – August 2024' be received.

Cr F Dalgety/Mr J McManaway. Carried

Discussion Item

Local Water Done Well

There has been no reference to rural water schemes to date in the legislation or advice from central government.

His Worship the Mayor Andy Watson offered Tim Cadogan who is working in this space and is a previous Mayor to speak to the rural water schemes and answer questions.

A preferred option will be set out by December, and this will then move into 2025 for consultation, the CCO will then take over in 2027.

There are concerns with the rural water schemes and the CCO's, such as losing the funds they hold and that the prioritisation for the CCO may not be rural water schemes and the impact this will have on livestock.

The meeting closed at 5.12pm.

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 9 December 2024.

.....
Chairperson

Unconfirmed

ITEM 7.1

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermville Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	10-Jun-24	Asset register updated	Arno/Ivan	Staff will get this up to date.	In progress

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - December 2024

Author: Sam Weston, Chair

1. Reason for Report

- 1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – December 2024' be received.

9 Reports for Information

9.1 Hunterville RWS - 2024/25 YTD Financial Summary

Author: Warren Pedley, Management and Systems Accountant

Authoriser: Leanne Macdonald, Group Manager- Corporate Services

1. Reason for Report

1.1 This Report provides the draft Operating Statement for the period ended 31 October 2024.

2. Commentary

2.1 This shows:

2.1.1 Operating Cash Deficit of \$100k YTD

2.1.2 Capital Expenditure of \$25k YTD

2.1.3 Notional Cash Reserves of \$668k as at 31 October 2024

3. Capital Expenditure

3.1 Further information (taken from Council's ledger) regarding the Capital Expenditure is as follows:

Pipe Fittings – Onga Road	\$292.58
Crain services – pump installation	\$765.00
Pump Supplies – Bore Pump	\$23,942.50
(Invoices attached below)	

Attachments:

1. [HRWS Financial Summary October 2024](#) ↓
2. [HRWS Capex invoices - Oct 2024](#) ↓

Recommendation 1

That the report 'HRWS Financial Summary – October 2024' be received.

ITEM 9.1 ATTACHMENT 1

Huntermville Rural Water Scheme
Financial Statement 2024/25

	Oct 2024/25			2023/24	
	YTD Actual	YTD Budget	FY Budget	Actual	Budget
INCOME					
Metered Charges	45		532,478	534,147	532,478
Penalties	1,965	645	2,186	8,675	2,124
Interest		792	2,377	6234	
	2,010	1,437	537,041	549,056	534,602
OPERATING EXPENSES					
Phone	1,019	708	2,444	3,086	2,376
Electricity	72,813	77,852	241,305	250,183	234,504
Insurance	9,468	7,103	27,664	25,478	20,592
Rates - Utility	14,530	0	0	11,652	20,592
Member remuneration	0	0	0	3,130	0
MDC Professional Services	0	416	1,248	0	1,212
Operational Costs - Contractor	0	432	1,297	0	1,260
Reticulation Costs - Staff	0	700	20,053	120,768	19,488
Treatment Costs - Staff	0	0	0	612	0
External Contractors	4,586	1,744	16,435	8,579	15,972
Resource Consents	0	920	2,762	0	2,688
Chemicals / Consumables	0	1,268	3,805	0	3,696
Materials	(88)	2,095	13,582	13,521	13,200
	102,328	93,238	330,595	437,009	335,580
NON CASH EXPENDITURE					
Depreciation	65,468	71,176	219,023	195,914	162,468
Finance Costs	2,705	2,805	8,323	9,019	2,318
Internal Charges	65,533	68,932	185,247	172,438	160,932
	133,706	142,913	412,593	377,371	325,718
TOTAL EXPENSES	236,034	236,151	743,188	814,380	661,298
Accounting Surplus/(Deficit)	(234,025)	(234,714)	(206,147)	(265,324)	(126,696)
Add back					
Depreciation	65,468	71,176	219,023	195,914	162,468
Finance Costs	2,705	2,805	8,323	9,019	2,318
Internal Charges	65,533	68,932	185,247	172,438	160,932
Operating Cash Surplus (Deficit)	(100,319)	(91,801)	206,446	112,048	199,022
Capital Expenditure	25,001	20,180	49,457	26,011	48,204
Capital Expenditure relates to:					
Contractor - Reticulation	1,058	12,856	27,476	26,011	26,780
Contractor - Treatment	23,943	7,324	21,981	0	21,424
	25,001	20,180	49,457	26,011	48,204
Available Finance					
Funding Deficit b/f	793,583			707,546	
Operating Cash Surplus	(100,319)			112,048	
Capital Expenditure	(25,001)			(26,011)	
Funding Surplus/(Deficit) c/f	668,264			793,583	

p. 327 7679
m. 0274 474 709

91 Tutaenui Road
Merton 5 August 20 24

Rangitikei Districts Council

TAX INVOICE
GST No 37-956-496

In account with... **4492**



DESCRIPTION OF GOODS / SERVICES	AMOUNT	
Hire of Crane Truck to Lift No2 Pump from Water Bore at Vinegar Hill site. Deliver to Speed Engineering Workshop for		
Repairs. Reload new Pump and Transfer to Vinegar Hill Site,		
Re-Install into Bore.		
	4½hrs	765 00
<small>MARTON POINT</small>		
Your Order No:	NETT	
152771	+ GST	114 75
	TOTAL \$	879 75

ITEM 9.1 ATTACHMENT 2



23 Hair St
 Marton 4710
 Ph 06 327 6168 (Wk),
 Mobile 021 251 9622
 E-Mail speed.eng@xtra.co.nz

TAX INVOICE/STATEMENT

GST No. E9 631 491

Invoice Date 9-Jul-24
 Invoice No 30026-

Customer
Rangitikei district Council
Address Private Bag 1102
City/Town Marton 4741

Order No. Ivan
 Customer No.
 Contact

		Total	
1	to make up special pipe fitting	\$75.00	\$75.00
1	100nb stainless blanking flange	\$91.36	\$91.36
1	80 nb sch 10 stainless pipe x600	\$47.85	\$47.85
1	welding	\$5.00	\$5.00
8	16x65 bolts	\$4.25	\$34.00
16	16mm flat washers	\$1.12	\$17.92
8	16mm nuts	\$1.50	\$12.00
1	100 nb rubber gasket	\$9.45	\$9.45
Goods will remain property of Speed Engineering Ltd until paid in full Date Due 20th of month		Consumables	
		Freight	
		Sub Total	292.58
		GST	\$ 43.89
		Current Balance Due	\$ 336.47



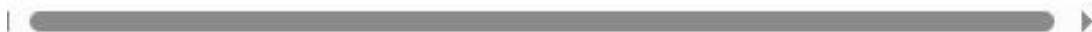
Pump Supplies NZ Limited
 18 Hammersmith Drive
 Wigram, Christchurch 8042
 P.O. Box 16282, Hornby
 Christchurch 8441
 0800 PLEUGER
pumpsupplies.co.nz
 GST No. 132-176-523

TAX INVOICE 1709

Rangitikei District Council
 Private Bag 1102
 Marton 4741

Deliver To:
 Rangitikei District Council
 C/- Speeds Engineering
 5817 Tutaenui Road
 Marton 4710
 Attn: Mark Henderson
 Phone: 021-251-9622

Date	Delivery	Customer	Order Number	Packing Slip	Internal Reference	Page
22/07/2024	22/07/2024	RANGITIKEI	152080	1687	24N12720	1
Code	Description	Quantity	Unit	Price	Amount	
SUB	PLEUGER SUBMERSIBLE PUMP UNIT PLO8-0120-7a + MB-480-2 + GS NRV 46 KW, 400 V, 3 PH, 50 HZ PERFORMANCE TEST AT 50 HZ SERIAL NO. M30000275 CUSTOMER REFERENCE: HUNTERVILLE RURAL WATER SUPPLY	1.0	EA	\$23,791.50	\$23,791.50	
FREIGHT	FREIGHT - CHRISTCHURCH TO MARTON	1.0	EA	\$151.00	\$151.00	



9.2 Operations Report- November 2024

Author: Arno Benadie, Chief Operating Officer

ITEM 9.2

1. Leaks and Repairs

- 1.1 There have been several repairs during this period:
- 1.2 26-08 Geoff Gorgetti – replaced bore cock
- 1.3 24-09 Ongo Road forest – meet digger driver (Ben)
- 1.4 27-09 Check restrictors
- 1.5 15-10 check Gregg Maughan restrictors
- 1.6 17-10 fix 25mm line on TuTotara (Porewa Rd) – line hit by digger
- 1.7 18-10 disconnect tank for Paul Murphey
- 1.8 18-10 change bore cock- Ongo Road
- 1.9 30-10 Fix leak on Sam Westons property
- 1.10 31-10 Fix another leak on Sam Westons Property
- 1.11 06-11 fix leak on 50mm line Leedstown tank
- 1.12 11-11 fixed Bore cock – behind Mooma Café SH1

2. General

- 2.1 Lilburn’s job has not been completed; work is on-going.
- 2.2 No further progress with the Makohine Viaduct water line replacement.

Recommendation

That the ‘Huntermville Rural Water Supply – Operations Report November 2024’ to the Huntermville Rural Water Supply Sub-Committee be received.

10 Meeting Closed.