

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 10 February 2025

Time: 4.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Patrick Henderson
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

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Notice is hereby given that a Huntermville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 10 February 2025 at 4.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 December 2024** are attached.

Attachments

1. **Huntermville Rural Water Supply Management Sub-Committee Meeting - 9 December 2024**

Recommendation

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 December 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1
MINUTES



ATTACHMENT 1

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 9 December 2024
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Mr Sam Weston
- Mr Sam Duncan
- Mr Mark Dawson
- Mr John McManaway
- Mr Bob Crawford
- Mr Bernie Hughes
- Cr Fi Dalgety
- Cr Richard Lambert (Zoom)
- HWTM Andy Watson

In attendance

- Mr Greg Maughan
- Mr Arno Benadie, Chief Operating Officer
- Ms Leanne MacDonald, Group Manager-Corporate Services
- Mr Warren Pedley, Management and Systems Accountant
- Mr Ivan O'Reilly, Senior Reticulation Technician
- Mr Jaden Bustard, Reticulation Technician
- Ms Kezia Spence, Governance Advisor

Order of Business

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9 **Reports for Information**..... 4

 9.1 Hunterville RWS - 2024/25 YTD Financial Summary 4

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Unconfirmed

1 Welcome

Mr Weston opened the meeting at 3.58pm.

2 Apologies

That the apologies be received from Patrick Henderson.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was one issue raised about the water tank on the Webb boundary line.

6 Confirmation of Minutes

That Cr Maughan be amended to Mr Maughan Rangitikei L.P.

Resolved minute number 24/HRWS/028

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 7 October 2024 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr B Crawford/Mr J McManaway. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Item 1- Asset Register

Mr Weston spoke with Mr Van Bussell regarding this noting there would not be much work involved to get this up to date. It was noted by the committee that Mr Van Bussel will be working back at Council in the new year.

Resolved minute number 24/HRWS/029

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr S Weston/HWTM A Watson. Carried

8 Chair's Report

8.1 Chair's Report - December 2024

There was no Chair's Report.

9 Reports for Information

9.1 Huntermville RWS - 2024/25 YTD Financial Summary

Ms Macdonald was introduced to the committee as the new Group Manager-Corporate Services.

Mr Pedley took the committee through the report highlighting that there is still work in the process of the shared services ending and the impact this has on the internal charges and depreciation.

Staff noted that the penalties from other schemes are included here, and this is likely because of the nomination for one cost centre. Going forward this will change.

Staff responded to questions that this is final accounts for the year.

Resolved minute number 24/HRWS/030

That the report 'HRWS Financial Summary – October 2024' be received.

Mr B Hughes/Mr M Dawson. Carried

9.2 Operations Report- November 2024

Mr O'Reilly noted that as the weather is getting better work will begin on the Lilburn's job.

It was noted that the work at Rata Marae has not been included, this may be because of the work for Marae Water Assessments which was a separate team at Council. Staff will follow up and this may be included in the next operations report.

Makino viaduct and KiwiRail is still ongoing, and this will sit with Mr Van Bussell when he returns to complete.

Resolved minute number 24/HRWS/031

ITEM 6.1

ATTACHMENT 1

That the 'Huntermville Rural Water Supply – Operations Report November 2024' to the Huntermville Rural Water Supply Sub-Committee be received.

Cr F Dalgety/Mr B Crawford. Carried

9.3 Late items

Rangitikei LP- Mr Maughan

Mr Maughan sent an email to the Chair the day of the meeting regarding accessing units. There were questions about the impact this might have on the line and further conversation was needed. The committee had no issue with this but needed confirmation from staff regarding these impacts.

Disconnected Murphey Tank

Mr Murphey is paying for excess units currently as the tanks has been moved and the bill needs to be pro-rated in the system up to the date of disconnection. The committee noted that there would be benefit in this being a written request to the committee as further information is needed. The committee directed Mr O'Reilly to inform Ms Whale that the bill is to be pro- rated to the date of connection and hold remaining until further information comes forward.

The meeting closed at 4.48pm.

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 10 February 2025.

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Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermville Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	9-Dec-24	The impact on the line for the units requested by Rangitikei LP	Andrew/Ivan	Update at meeting	In progress.
2	9-Dec-24	The work that happened at Rata Marae and what this means for the scheme	Arno	Update at meeting	Completed.
3	10-Jun-24	Asset register updated	Arno/Ivan	Staff will get this up to date.	In progress

8 Chair's Report

8.1 Chair's Report - February 2025

Author: Sam Weston, Chair

1. Reason for Report

1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – February 2025' be received.

ITEM 9.1

9 Reports for Information

9.1 Operations Report- February 2025

Author: Arno Benadie, Chief Operating Officer

1. Leaks and Repairs

- 1.1 12-11 Connect pipe work to new tank installed at Rata Marae
- 1.2 17-11 reset computer and get pumps to start in auto
- 1.3 26-11 Blakely's digger hit pipe at George Shannons- State Highway 1
- 1.4 26-11 fixed leak on flange at Daniel Webs place
- 1.5 27-11 replace Shane Hurleys Ball cock
- 1.6 27-11 clean out filters at Wairata tank
- 1.7 29-11 put river pump in
- 1.8 02-12 Richard McIntyre clean restrictor
- 1.9 02-12 Jeff Pickford's clean restrictor
- 1.10 04-12 read rural meters, and check main tanks
- 1.11 11-12 George Shannon- replaced tap on Tank
- 1.12 12-12 164 Muromouto Rd, replace tap and tee
- 1.13 16-12 feedback fault on bore pump- sorted with Shane Gunn
- 1.14 17-12 replace bearings in pump with Speed
- 1.15 18-12 clean filters on leedstown and Rathmoy tanks
- 1.16 18-12 Check Ohigniti line for leak
- 1.17 18-12 fix inlet pipe on break tank.
- 1.18 18-12 clean out Sam Westons restrictors
- 1.19 19-12 clean PRV on Gibbons Rd
- 1.20 23-12 low flow to main tank- found leak on Leedstown line
- 1.21 26-12 Power Cut
- 1.22 06-01-25 replace air valve at Otwhiti Station
- 1.23 07-01 check pump stations and grease pumps
- 1.24 09-01 connect new tank for Jeff Pickford
- 1.25 09-01 Removed Mark Dawsons restrictors as requested
- 1.26 13-01 re-do reservoir lid
- 1.27 16-01 put new Bermad valve in Leedstown tank
- 1.28 21-01 adjust bermad valve at Leedstown tank- overflowing

- 1.29 22-01 scheme using a bit of water. Checked and found leak at Karkarangi tank
- 1.30 22-01 spray round tank at Otairi and check pump station.

2. General

- 2.1 Lilburn's job has not been completed; work is on-going.
- 2.2 No further progress with the Makohine Viaduct water line replacement.

Recommendation

That the 'Huntermville Rural Water Supply – Operations Report February 2025' to the Huntermville Rural Water Supply Sub-Committee be received.

ITEM 9.2

9.2 Hunterville RWS - 2024/25 YTD Financial Summary

Author: Warren Pedley, Management and Systems Accountant

Authoriser: Leanne Macdonald, Group Manager - Corporate Services

1. Reason for Report

1.1 This Report provides the draft Operating Statement for the period ended 31 December 2024.

2. Commentary

2.1 This shows:

2.1.1 Operating Cash Deficit of \$94k YTD (noting YTD adjustment for Council staff costs and significant repairs undertaken on pipe work on the Otaire Bridge).

2.1.2 Capital Expenditure of \$32k YTD

2.1.3 Notional Cash Reserves of \$866k as at 31 December 2024

2.1.4 Proposed 2025/26 Annual Plan is also included, noting a 2.4% increase in Water Rates is included to offset a 2% increase in expenses (excluding internal charges).

3. Capital Expenditure

3.1 Further information (taken from Council's ledger) regarding the movement in Capital Expenditure since Oct 2024 is as follows:

- Supply and test spare river pump \$7,500

Attachments

1. **HRWS Financial Summary as at 31 December 2024** [↓](#)

Recommendation 1

That the report 'HRWS Financial Summary as at 31 December 2024' be received.

Recommendation 2

That the 2025/26 Draft budget as detailed in the 'HRWS Financial Summary as at 31 December 2024' be received and approved.

Huntermville Rural Water Scheme
Financial Statement 2024/25

	Dec 2024/25			2023/24		2025/26
	YTD Actual	YTD Budget	FY Budget	Actual	Budget	Proposed Budget
INCOME						
Metered Charges	267,087	266,239	532,478	534,147	532,478	547,000
Penalties	3,420	936	2,186	8,675	2,124	5,000
Interest	0	0	0	6,234	0	0
	270,507	267,175	534,664	549,056	534,602	552,000
OPERATING EXPENSES						
Phone	1,563	1,264	2,444	3,086	2,376	2,499
Electricity	108,070	115,941	241,305	250,183	234,504	246,613
Insurance	14,765	12,243	27,664	25,478	20,592	30,000
Rates - Utility	14,530	14,530	14,530	11,652	20,592	15,852
Member remuneration	0	0	0	3,130	0	3,200
MDC Professional Services	0	624	1,248	0	1,212	0
Operational Costs - Contractor	0	648	1,297	0	1,260	0
Reticulation Costs - Staff	13,680	9,007	20,053	120,768	19,488	23,000
Treatment Costs - Staff	0	0	0	612	0	0
External Contractors	8,965	3,707	16,435	8,579	15,972	16,797
Resource Consents	0	1,380	2,762	0	2,688	2,827
Chemicals / Consumables	0	1,902	3,805	0	3,696	3,887
Materials	4,014	6,914	13,582	13,521	13,200	10,682
	165,588	168,160	345,125	437,009	335,580	355,357
NON CASH EXPENDITURE						
Depreciation	98,319	109,511	219,023	195,914	162,468	222,000
Finance Costs	4,057	4,196	8,323	9,019	2,318	7,667
Internal Charges	96,189	93,768	185,247	172,438	160,932	0
	198,565	207,475	412,593	377,371	325,718	229,667
TOTAL EXPENSES	364,153	375,635	757,718	814,380	661,298	585,024
Accounting Surplus/(Deficit)	(93,646)	(108,460)	(223,054)	(265,324)	(126,696)	(33,024)
Add back						
Depreciation	98,319	109,511	219,023	195,914	162,468	222,000
Finance Costs	4,057	4,196	8,323	9,019	2,318	7,667
Internal Charges	96,189	93,768	185,247	172,438	160,932	0
Operating Cash Surplus (Deficit)	104,919	99,015	189,539	112,048	199,022	196,643
Capital Expenditure	32,359	23,842	49,457	26,011	48,204	50,546
Capital Expenditure relates to:						
Contractor - Reticulation	8,416	12,856	27,476	26,011	26,780	28,081
Contractor - Treatment	23,943	10,986	21,981	0	21,424	22,465
	32,359	23,842	49,457	26,011	48,204	50,546
Available Finance						
Funding Deficit b/f	793,583	793,583	793,583	707,546	707,546	983,122
Operating Cash Surplus	104,919	99,015	189,539	112,048	199,022	196,643
Capital Expenditure	(32,359)	(23,842)	(49,457)	(26,011)	(48,204)	(50,546)
Funding Surplus/(Deficit) c/f	866,143	868,756	983,122	793,583	858,364	1,129,219

ITEM 9.2 ATTACHMENT 1

10 Meeting Closed.