

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 7 April 2025
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Shane Voelkerling
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

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Notice is hereby given that a Huntermville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 7 April 2025 at 4.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Huntermville Rural Water Supply Management Sub-Committee Meeting held on 10 February 2025** are attached.

Attachments

1. **Huntermville Rural Water Supply Management Sub-Committee Meeting - 10 February 2025**

Recommendation

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 10 February 2025 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 10 February 2025

Time: 4.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present Mr Sam Weston
Mr Bob Crawford
Mr John McManaway
Mr Sam Duncan
HWTM Andy Watson
Cr Fi Dalgety (Zoom)

In attendance Mr Arno Benadie, Chief Operating Officer
Ms Leanne Macdonald, Group Manager- Corporate Services
Mr Andrew van Bussell, Water Supply Specialist
Mr Ivan O'Reilly, Senior Reticulation Technician
Mr Jaden Bustard, Reticulation Technician
Ms Kezia Spence, Governance Advisor

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Unconfirmed

1 Welcome

Mr Weston opened the meeting at 4.01pm.

2 Apologies

Resolved minute number 25/HRWS/001

That the apologies be received from Cr Lambert and Bernie Hughes.

Mr B Crawford/Mr J McManaway. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 25/HRWS/002

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 December 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr B Crawford/Cr F Dalgety. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Item 1- Impact on the Lines

After further investigation, this request is not needed due to putting a new tank on the old site.

Item 2- Rata Marae

Mr Benadie responded to questions that the project was only replacing old with new, and nothing has been added or extended. This was paid for from central government funding.

Item 3- Assets Register

Mr van Bussell undertook to have this ready for the next meeting.

Lilburn's

The item on Lilburn's be added to the follow up action items.

Resolved minute number 25/HRWS/003

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Mr S Weston/Mr J McManaway. Carried

8 Chair's Report

8.1 Chair's Report - February 2025

Sam Duncan arrived at 4.12pm during this item.

Mr Weston updated the committee on the meeting with Tim Cadogan and Jo from Taumata Arowai Water Services. Mr Hodder has also sent emails to the Chair with potential recommendations for next steps for Local Water Done Well.

It was noted that the Erewhon Rural Water Scheme has put a submission to Council on staying with Council rather than moving to the entity.

There is a need for absolute clarification around the time frame and the decision to be made by the committee. There are a number of unknowns in this space before the committee can make any decisions.

His Worship the Mayor left the meeting at 4.14pm and returned at 4.21pm.

Resolved minute number 25/HRWS/004

That the 'Chair's Report – February 2025' be received.

Mr S Weston/Mr B Crawford. Carried

9 Reports for Information

9.1 Operations Report- February 2025

There were concerns raised about the regulations from Taumata Arowai the connection of the halls and marae as public places. His Worship the Mayor undertook to remind Te Rōpū Ahi Kā members about non-potable water and the risks, especially for marae on the Huntermville Rural Water Scheme.

There is continued work with Mr van Bussell and KiwiRail and Mr van Bussell will send through all documentation for the Mayor to discuss with KiwiRail representatives.

Resolved minute number 25/HRWS/005

That the 'Huntermville Rural Water Supply – Operations Report February 2025' to the Huntermville Rural Water Supply Sub-Committee be received.

Mr B Crawford/Mr J McManaway. Carried

9.2 Huntermville RWS - 2024/25 YTD Financial Summary

Ms Macdonald highlighted that the budget has increased by CPI.

The committee noted that the budget for electricity is lower than the actual spend for 2023/24. There was discussion on this item that there could be an inflation rate of 10% on the 250 rather than the budgeted figure.

There are no major capital works for the next 12 months planned according to staff.

It was requested this item come back to the next meeting.

Mr Duncan spoke of potentially halving his water unit take due to monitoring and realising that he does not take that as much as paid for.

The committee moved for Shane Voelkerling to replace Patrick Henderson on the committee.

Resolved minute number 25/HRWS/006

That the report 'HRWS Financial Summary as at 31 December 2024' be received.

Cr F Dalgety/Mr B Crawford. Carried

Resolved minute number 25/HRWS/007

That Shane Voelkerling be appointed to the Huntermville Rural Water Supply committee.

Mr J McManaway/Cr F Dalgety. Carried

The meeting closed at 4.56pm.

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 7 April 2025.

.....

Chairperson

ITEM 7.1

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Huntermville Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermville Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Huntermville Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	10-Jun-24	Asset register updated	Andrew	To be provided at the meeting.	Completed.

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - April 2025

Author: Sam Weston, Chair

1. Reason for Report

1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – April 2025' be received.

9 Reports for Decision

9.1 Hunterville RWS - 2024/25 YTD Financial Summary

Author: Warren Pedley, Manager Finance and Partnerships

Authoriser: Leanne Macdonald, Group Manager - Corporate Services

1. Reason for Report

- 1.1 This Report provides the draft Operating Statement for the period ended 28 February 2025.

2. Commentary

- 2.1 This shows:

- 2.1.1 Operating Cash Surplus of \$59k YTD
- 2.1.2 Capital Expenditure of \$33k YTD
- 2.1.3 Notional Cash Reserves of \$820k as at 28 February 2025

3. Discussion and Options Considered

- 3.1 As part of this month's report, there is an annual plan to be agreed for 2025/26.

4. Financial Implications

- 4.1 Financial implications of the 2025/26 Annual Plan provides funding for the 2025/26 operations of the HRWS.

5. Impact on Strategic Risks

- 5.1 Nil

6. Strategic Alignment

- 6.1 Nil

7. Mana Whenua Implications

- 7.1 Considered as part of Rangitikei District Council's full 2024-34 Long Term Plan

8. Climate Change Impacts and Consideration

- 8.1 Considered as part of Rangitikei District Council's full 2024-34 Long Term Plan

9. Statutory Implications

- 9.1 Rangitikei District Council must adopt an Annual Plan by 30 June 2025

10. Conclusion

- 10.1 Monthly report attached for consideration

ITEM 9.1

Attachments:

1. **HRWS Financial Summary as at 28 February 2025** [↓](#)

Recommendation 1

That the report 'HRWS Financial Summary as at 28 February 2025 be received.

Recommendation 2

That the 2025/26 Water Rate, proposed at a 2.3% inflationary increase be approved.

Recommendation 3

That the 2025/26 Draft budget as detailed in the 'HRWS Financial Summary as at 28 February 2025 be received and approved.

Hunterville Rural Water Scheme
Financial Statement 2024/25

	Feb 2024/25			2023/24		2025/26
	YTD Actual	YTD Budget	FY Budget	Actual	Budget	Proposed Budget
INCOME						
Metered Charges	267,731	266,239	532,478	534,147	532,478	544,725
Penalties	5,818	1,457	2,186	8,675	2,124	5,000
Interest	0	0	0	6,234	0	41,783
	273,549	267,696	534,664	549,056	534,602	591,508
OPERATING EXPENSES						
Phone	2,116	1,654	2,444	3,086	2,376	2,499
Electricity	146,358	155,257	241,305	250,183	234,504	275,201
Insurance	21,162	14,813	27,664	25,478	20,592	30,000
Rates - Utility	14,530	14,530	14,530	11,652	20,592	15,852
Member remuneration	0	0	0	3,130	0	3,200
MDC Professional Services	0	832	1,248	0	1,212	0
Operational Costs - Contractor	0	865	1,297	0	1,260	0
Reticulation Costs - Staff	13,680	13,369	20,053	120,768	19,488	39,672
Treatment Costs - Staff	0	0	0	612	0	0
External Contractors	11,093	3,707	16,435	8,579	15,972	16,797
Resource Consents	0	1,840	2,762	0	2,688	2,827
Chemicals / Consumables	0	2,536	3,805	0	3,696	3,887
Materials	5,509	10,583	13,582	13,521	13,200	10,682
	214,448	219,985	345,125	437,009	335,580	400,617
NON CASH EXPENDITURE						
Depreciation	131,090	129,012	219,023	195,914	162,468	222,000
Finance Costs	5,409	5,564	8,323	9,019	2,318	7,667
Internal Charges	114,523	118,232	185,247	172,438	160,932	0
	251,022	252,808	412,593	377,371	325,718	229,667
TOTAL EXPENSES	465,470	472,793	757,718	814,380	661,298	630,284
Accounting Surplus/(Deficit)	(191,921)	(205,097)	(223,054)	(265,324)	(126,696)	(38,777)
Add back						
Depreciation	131,090	129,012	219,023	195,914	162,468	222,000
Finance Costs	5,409	5,564	8,323	9,019	2,318	7,667
Internal Charges	114,523	118,232	185,247	172,438	160,932	0
Operating Cash Surplus (Deficit)	59,101	47,711	189,539	112,048	199,022	190,890
Capital Expenditure	32,974	23,842	49,457	26,011	48,204	50,546
Capital Expenditure relates to:						
Contractor - Reticulation	9,031	15,465	27,476	26,011	26,780	28,081
Contractor - Treatment	23,943	14,648	21,981	0	21,424	22,465
	32,974	30,113	49,457	26,011	48,204	50,546
Available Finance						
Funding Surplus (Deficit) b/f	793,583	793,583	793,583	707,546	707,546	983,122
Operating Cash Surplus	59,101	47,711	189,539	112,048	199,022	190,890
Capital Expenditure	(32,974)	(30,113)	(49,457)	(26,011)	(48,204)	(50,546)
Funding Surplus/(Deficit) c/f	819,710	811,181	983,122	793,583	858,364	1,123,466

ITEM 9.1 ATTACHMENT 1

10 Discussion Items

10.1 Huntermville Rural Water Scheme Operations Report

Author: Andrew van Bussel, Water Supply Specialist

Authoriser: Arno Benadie, Deputy Chief Executive

1. Reason for Report

1.1 To present to the Committee an update of the operations associated with the management of the Huntermville Rural Water Supply.

2. Commentary

2.1 Lilburn's job has now been completed

2.2 Kiwi Rail have accepted our Design for Makohine viaduct pipe replacement, and we are currently applying for a permit to enter. Andrew Van Bussel will table cost estimates of total job once more details are available.

2.3 Andrew Van Bussel will table a revised critical asset register.

2.4 Andrew Van Bussel will table possible unit changes discussed at previous meeting. Andrew met with Ken Duncan on site to look at potential solutions.

2.5 Leaks and Repairs – see Appendix 1

3. Discussion and Options Considered

3.1 Review the critical asset register.

Options to be considered around possible unit changes.

4. Financial Impact

Funding of the Makohine viaduct pipe replacement may exceed the current year's annual capital budget.

5. Conclusion

The committee receives the report and identifies any further actions, if any, and any cost implications in the decision-making process.

Attachments:

1. Leaks and Repairs [↓](#)

Recommendation

That the 'Huntermville Rural Water Supply – Operations Report February 2025' to the Huntermville Rural Water Supply Sub-Committee be received.

Appendix 1 – Leaks and Repairs:**2.5 Leaks and Repairs**

- 2.1 05-02– replace inlet pipe on tank for Jeff Georgetti.
- 2.2 11-02 read rural meters, check pump stations
- 2.3 13-02 Get Alf Downs to weld PE pipe at Lilburns
- 2.4 13-02 reset pump after power cut
- 2.5 14-02 Kakarangi tank overflowing after power cut
- 2.6 14-02 clean out Scott Parks restrictor
- 2.7 24-02 check Otairi pump station and clean sand filter for river pump
- 2.8 26-02 Duncan Trow clean restrictor
- 2.9 27-02 Meet with Sam Duncan and Sam Weston with AVB
- 2.10 27-02 check out new tank location for Greg Maughan
- 2.11 03-03 Charlie Duncan called to say had low flow, checked tank all was fine
- 2.12 10-03 connect new tank for Greg Maughan
- 2.13 11-03 change line from concrete tank to plastic tank for Greg Maughan
- 2.14 12-03 James Hurley’s Digger hit 50mm pipe
- 2.15 12-03 fill up Pipe across creek to check for leaks before hooking up.
- 2.16 17-03 Rowes Dairy Farm – no flow
- 2.17 20-03 Leak on 25mm line at Nick Tipplings
- 2.18 25-03 connect up Lilburn pipe line
- 2.19 26-03 read rural meters and greased pumps
- 2.20 27-03 No alarms received for coms fault and reservoir ran out of water

11 Meeting Closed.