

# ORDER PAPER

## MARTON COMMUNITY COMMITTEE MEETING

**Date:** Wednesday, 9 August 2023

**Time:** 6.00pm

**Venue:** 18 Humphrey Street  
Marton

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**Chair:** Ms Carolyn Bates

**Deputy Chair:** Mr David Christison

**Membership:** Ms Lyn Duncan  
Mr Peter Farrell  
Ms Jennifer Greener  
Ms Belinda Harvey-Larsen  
Ms Sally Moore  
Mr John Whittaker  
Cr Dave Wilson  
Cr Greg Maughan  
HWTM Andy Watson

## Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

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[kezia.spence@rangitikei.govt.nz](mailto:kezia.spence@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Marton Community Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Wednesday, 9 August 2023 at 6.00pm.**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Marton Community Committee Meeting held on 14 June 2023** are attached.

#### Attachments

1. **Marton Community Committee Meeting - 14 June 2023**

#### Recommendation

That the minutes of Marton Community Committee Meeting held on 14 June 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES



## **UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING**

**Date:** Wednesday, 14 June 2023  
**Time:** 6.00pm  
**Venue:** 18 Humphrey Street  
 Marton

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Present	Mrs Carolyn Bates Ms Lyn Duncan Mr David Christison Mr Peter Farrell Ms Jennifer Greener Ms Belinda Harvey-Larsen Mr John Whittaker Cr Dave Wilson Cr Greg Maughan HWTM Andy Watson
In attendance	Joanne Manuel, Manager Community Development Ann Deane, Community Engagement Librarian, Rangitikei District Libraries Greg Smith, Chair, Bulls Community Committee Alex Smith. Bulls Resident

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**ITEM 6.1  
ATTACHMENT 1**

Unconfirmed

## 1 Welcome / Prayer

Carolyn welcomed everyone to the meeting and gave a quick introduction so everyone was aware who was at the meeting.

## 2 Apologies

Ms Sally Moore.

Mr Peter Beggs, Chief Executive.

## 3 Public Forum

Murray Phillips, Manager Parks & Reserves was expected, he did not arrive.

Jo volunteered to speak to Murray to clarify his non- appearance.

## 4 Conflict of Interest Declarations

Any conflicts to be declared at the time.

## 5 Confirmation of Order of Business

There were no planned changes to the Order.

The committee noted that there were some discrepancies in the Order Paper eg the Quorum shows as Seven, it was discussed and agreed the committee agreed it ought to be Five. Carolyn will clarify this with staff.

## 6 Confirmation of Minutes

**Resolved minute number 23/MCC/016**

No changes of significance were noted, so the minutes of Marton Community Committee Meeting held on 12 April 2023 are taken as an accurate and correct record of the meeting.

Cr D Wilson/Ms J Greener. Carried

### 7.1 Follow-up Action Items from Marton Community Committee Meetings

**Resolved minute number 23/MCC/017**

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

Mr D Christison/Mr P Farrell. Carried



## 7 Chair's Report

### 8.1 Chair's Report - June 2023

The Chair gave a verbal report.

**Resolved minute number 23/MCC/018**

That the Chair's Report – June 2023 be received.

Ms C Bates/Mr P Farrell. Carried

## 8 Reports for Decision

### 9.1 Mayor's Report - May 2023

**Resolved minute number 23/MCC/019**

That the Mayor's Report – May 2023 be received

Mr J Whittaker/Ms L Duncan. Carried

### 9.2 Mayor's Report to Council - April 2023

**Resolved minute number 23/MCC/020**

That Mayor's Report to Council - April 2023 be received.

Mr J Whittaker/Ms L Duncan. Carried

### 9.3 Election of Deputy Chair - Marton Community Committee

Following a brief explanation as to why a new Deputy Chair is needed, Carolyn nominated David Christison, he accepted this nomination which was seconded by John Whittaker. No other nominations were received.

**Resolved minute number 23/MCC/021**

That David Christison be appointed Deputy Chair of the Marton Community Committee.

Ms C Bates/Mr J Whittaker. Carried

## 9 Reports for Information

### 9.1 Funding Schemes Update - June 2023

The committee noted the content of the report.

**Resolved minute number 23/MCC/022**

That the Funding Schemes Update – June 2023 be received.

Mr J Whittaker/Ms C Bates. Carried

### 9.2 RDC Engagement and Consultations

HWTM advised that presently ANZCO are on their winter shut down, which equates to there being no night shift, this affects +/-100 people. MSD are not required to pay them.

**Resolved minute number 23/MCC/023**

That the report ‘RDC Engagement and Consultations’ be received.

Mr D Christison/Ms B Harvey-Larsen. Carried

### 9.3 Small Projects Fund Update - June 2023

No requests had been received. All agreed to carry forward the remaining \$17.19.

Marton Development Group are still looking for two sponsors to finalise the purchase of the Christmas Tree. The removal of the tree at Memorial Hall was queried, no-one was aware of any immediate plans to remove the tree.

**Resolved minute number 23/MCC/024**

That the report ‘Small Projects Fund Update – April 2023’ be received.

Mr P Farrell/Mr J Whittaker. Carried

**Resolved minute number 23/MCC/025**

That the remaining balance of **\$17.19** the Marton Community Committee’s Small Projects Fund for 2022/23 be carried forward to 2023/24.

Mr P Farrell/Mr J Whittaker. Carried

### 9.4 Update on Recommendations from the Marton Community Committee

**Resolved minute number 23/MCC/026**

That report 'Update on Recommendations from Marton Community Committee' be received.  
Ms J Greener/Ms C Bates. Carried

**10 Discussion Items****10.1 Meeting with Grant Huwiler, Group CEO of Te Rūnanga o Ngā Wairiki - Ngāti Apa**

Annie McDowell and Belinda Harvey Larsen had met with Grant. Belinda had no report to provide beyond Grant was happy to meet informally with members of the Committee.

**10.2 Annual Plan Submissions**

Carolyn confirmed the Oral Submissions had been done on behalf of the committee by Annie McDowell and advised that response letters will be sent by staff after the adoption of the annual plan. Carolyn also thanked Annie for representing the committee.

Carolyn suggested that consideration be given that Oral Submissions to the Long Term Plan allow an option hold sessions at night and or weekend.

**10.3 Village Green**

Dave Wilson advised that the stage has been started, Higgins & Hogan have provided concrete & spouting at no cost. The stage will be approximately 300mm, there will be a ramp to allow access to all users. There was also a discussion as to whether it may be possible to use the stage as a means to promote the town.

**10.4 Logo(s)**

The potential to have a Logo for the Marton as well as other committees or boards was discussed with Jo Manuel offering to speak to Council's Graphic Designer regarding options.

**10.5 Promotion of MCC**

A variety of suggestions were discussed to promote the Committee including potentially running a Meet the Candidates session before the General Election in October, this may take place in Marton or Bulls. A proposal to run the event will be discussed at the Bulls Community Committee and/or the Youth Council.

ITEM 6.1

ATTACHMENT 1

**Resolved minute number 23/MCC/027**

The Marton Committee endeavour to progress planning for a Meet the Candidates event as a location to be decided.

Mr J Whittaker/Ms J Greener. Carried

**10.6 Volunteer Whanganui**

Carolyn and Ann gave an overview of a meeting which had taken place between them and Sandra Rickey, Manager, Volunteer Whanganui. The discussion focused on whether Volunteer Whanganui’s services could be expanded to Marton and potentially Bulls and Hunterville – to help various Not for Profits source volunteers. Carolyn agreed to convey the opinions of those at the meeting back to Sandra.

**10.7 Street Lighting**

Ms Harvey Larsen raised that lack of Street Lights has been an ongoing issue, HWTM advised he had been in recent contact with the CEO of PowerCo.

**The meeting closed at 8.20pm.**

**The minutes of this meeting were confirmed at the Marton Community Committee held on 9 August 2023.**

.....

**Chairperson**

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Marton Community Committee Meetings

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

1.1 On the list attached are items raised at previous Marton Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

#### 2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

1. Follow-up Actions Register [↓](#)

#### Recommendation

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

**Current Follow-up Actions**

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	8-Jun-22	The Marton Community Committee would like to have input into the design of future signage in the Marton area.	Arno Benadie	To be investigated, staff will get in touch with the Committee RE this in due course.	In progress

## 8 Chair's Report

### 8.1 Chair's Report - August 2023

**Author:** Carolyn Bates, Chair

#### 1. Logo

1.1 Leah Johnson (RDCs Graphic Designer) has progress a Logo - examples are included.

#### 2. Meet the Parties / Candidates for the October General Election

- I attended the Youth Council meeting on 19 June.  
I presented them with a proposal that the Youth Council consider running a Meet the Candidates event - they have responded that they are happy to help, but do not wish to take responsibility for such an event.
- Bulls Community Committee were to discuss their involvement, my understanding is, that was not on their Order Paper, so was not discussed at their meeting on 12 Jul 23.
- I have booked Rangitikei College Hall for Fri 22 Sep 23 with the possibility that the date may change, the hall is available (other than 15-17 Sep).
- John Whittaker has been in touch with Go Bus to discuss whether transport could be arranged for Hunterville Residents.
- I have set-up a dedicated Gmail account (Rangitikei2023@gmail.com) anyone wishing to send through questions for consideration to be asked on the night.
- Taihape are having a similar event on 26 Sep 23.
- At writing this, I am working my way through contacting Parties / Candidates and other interested entities.
- Jo Manuel and I spoke with regard to catering (tea/coffee biscuits), nothing has been agreed so far.

#### 3. Public Transport

3.1 Jeff Wong called me regarding local Public Transport, he advised Horizons Regional Council is asking communities for their ideas on how public transport can be improved in the region. I have included, for your information, information from the Horizons Website: Horizons seeks your help to 'Connect the Dots' across and beyond our region.

#### 4. Small Projects Fund

4.1 Business Awards and Community Garden were received - documentation is attached.

#### 5. Charities / Incorporated Societies Legislation

5.1 I met with a Senior Charities Regulator - we discussed changes to legislation which will affect numerous entities locally

5.2 I have met with Gaylene Prince and Jo Manuel - our discussions included:

- Quorum - confirmation that 50% plus one elected person is required.
- Community Committees - Communications Plan.
- Community Plans eg as compiled by/for Sanson.

**ITEM 8.1**

- Social Media, making use of it to promote Community Committees and Boards.
- Events Support Scheme.
- Wilson Park, RDCs overall plan - Jo will provide more detail.
- Welcoming Community Activities - Pio Rowe will provide more detail.
- Long Term Plan submissions eg Memorial Hall's lack of a sound system.

**Recommendation**

That the Chair's Report – August 2023 be received.



## 9 Reports for Decision

### 9.1 Mayor's Report - 25 July 2023

**Author:** Andy Watson, His Worship the Mayor

#### 1. Reason for Report

This will be the last full Council meeting for Peter Beggs our Chief Executive before he takes up his new position in Christchurch. I and Council would like to thank Peter for his time in the Rangitīkei and wish him well. His guidance of Council has been excellent and has come at a challenging time due to the many Government reforms which have been difficult to navigate for all Councils. Thankfully Peter will still be here for the opening of the new amenities block in Taihape, Nga Awa, on 12 August – another major project he has helped drive. It is a pity though that the industrial plan change and rail hub, a project that was instrumental in attracting Peter to the district and has taken a huge amount of his time, will be passed on to this replacement to oversee. Peter's last day with Council will be 18 August, less than a month away. The recruitment of a new Chief Executive with the assistance of Jackson Stone recruitment agency will take some time, and so Council has made the decision to employ Kevin Ross, a previous Chief Executive of Whanganui District Council, as an interim or acting Chief Executive until the position is filled.

On 6 July Councillors and senior staff had an amazing day out. Te Rūnanga o Ngā Wairiki Ngāti Apa hosted us first at Te Poho o Tuariki at Hendersons Line and later on a bus trip to visit a couple of their commercial developments of their dairy farm at Te Hou (Flockhouse) and their strawberry venture at Kaitoke. Pahia (Chair) and Grant (CE) took us through the history of loss of their lands, the process of settlement with the Crown and subsequent commercial developments and land purchases. It has been a story of poor treatment by the Crown and New Zealand and a fantastic development post-settlement. They are one of our biggest companies and are the largest dairy farming operation in our district. They have a policy of only investing in their rohe (area) and have chosen to invest in community outcomes of employment and health. Their purchase and operation of the Stewart Street medical surgery in Marton is a stand out decision that I applaud them for. For me, the visit to Te Hou, the old Flockhouse farm in partnership initially with the Dalrymples and Ātīhau-Whanganui Incorporation was a standout. To see a new 80 stand rotary dairy shed being constructed and to see the care taken to make the farm a New Zealand sector leader was remarkable. I thank Pahia and Grant for the day.

The John and Angela Turkington Youth Awards were held at Te Matapihi on 30 June. Thank you to the Turkingtons for continuing their sponsorship of not only this event but also for the numerous other events they support. There were a large number of local companies that supported different category awards on the night and I congratulate the Youth Council for running the event. Kelly Widdowson and Kayla Hyland lead the Youth Council and this event was amazingly achieved on a \$3000 budget – how they did that I don't quite understand but I thank them for it. The overall Youth of the Year winner was Rebekah Gribbon. Rebekah is the young founder, owner and operator of Highland Evolution which offers highland dancing lessons, opportunity for leadership and overseas participation in competition for youth and young ladies involved. Rebekah is an incredibly well deserved winner.

Te Matapihi was also used to host the staff awards on 7 July. The awards termed the "Matariki Stars of Council" helped celebrate Matariki, the Maori new year, and recognise winners and nominations from across Council. Christin Ritchie was the supreme award winner of the night. Congratulations to all on your excellence.

**ITEM 9.1**

It feels as though every Council report includes mention from me about Three Waters and the water entities. Government has now settled on 10 entities rather than 4 as the option and invited public and Council submissions. I submitted on behalf of Council and used the time to argue for the removal of the rural water schemes from their transition to the entity and questioned Government on detail, particularly how true regional representation will be facilitated. The reality is that Government is moving at a 'break-neck' pace to have the legislation in place before the house rises for the general election. We are truly on a set course dictated by Government.

This report was written on 18 July and precedes a presentation meeting on the 24<sup>th</sup> at Te Matapihi from Crown, or specifically The Office for Maori Crown Relations – Te Arawhiti. The meeting will be to discuss presumably the Mokai Patea treaty settlement negotiations. I will look forward to updating Council verbally on the meeting direction and outcomes. Mokai Patea are a grouping of 4 iwi – Ngati Te Ohuake, Ngati Hauti, Ngati Tamakōpiri and Ngati Whitikaupeka. Many issues will undoubtedly be raised. I and Council will be particularly interested in the recognition of the land locked lands and how they are to be accessed as for many many years Iwi have been denied any resolution on these matters. How Iwi and Council work together and recognise the injustices of the past to forge future relationships is incredibly important.

On 26 July I will be attending the Local Government Conference in Christchurch along with Deputy Mayor Dave Wilson and senior staff. This conference comes at a time where a number of Councils are questioning the approach and style of our representative body Local Government New Zealand (LGNZ). Some Councils have withdrawn their membership from the body and I feel that we are at a threshold moment. The election of the presidency will be a critical moment and the prospective nominees will be questioned around the need for change. I believe we need unity that has been challenged under "Three Waters" – we need to unite and move forward together and that will involve the need for changes in how the sector operates.

This week Peter as Chief Executive, Arno and I met with a local contractor from Hunterville who has come up with some refinement/cost saving measures to cope with low value roading maintenance and repair on our minor rural roads. It is easy to say that there are difficulties with process and there are, but we need to find solutions. If there can be more empowerment given to local input, a greater working relationship with local farmers including the establishment of more local approved dump sites, we should at least look at these options ahead of our roading procurement. We will not get a better chance.

Finally, I attended the Powhiri for the Spanish Women's Football Team in Palmerston North on 17 July. The FIFA Women's World Cup is a major world event and I hope that we as New Zealanders attend in numbers, enjoy the spectacle and support it for if we don't, never again will we get the chance to host these sorts of events.

## Mayors Engagement

July 2023

1	Attended Manawatu Toy Dog Club championship show
3	Attended weekly LTP update with staff
4	Attended Zoom with Sam Broughton re LGNZ presidency Attended weekly meeting with Chief Executive Attended Climate Change catchup Zoom with LGNZ Attended Housing Business Case discussion with elected members and staff Attended weekly meeting with Deputy Mayor
5	Attended monthly ELT meeting – governors Q&A Attended meeting with ratepayer in Taihape Attended parliamentary oral submission to Water Services Entities Bill Attended online focus group: Supergood on behalf of LGNZ
6	Attended Te Runanga o Nga Wairiki Ngati Apa day tour with elected members and staff
7	Attended meeting with Ministry of Education Attended meeting with Interim Chief Executive Attended Matariki Stars of Council Awards
9	Attended planting day at B&C Dams
11	Attended meeting with Craig Nash Accelerate25 Attended Future for Local Government Zoom Attended weekly meeting with Deputy Mayor Attended McIntyre Reserve Management Committee Meeting
12	Attended Assets & Infrastructure Meeting Attended LTP Workshop with Council Attended Bulls Community Committee Meeting
13	Attended 9 month check-in workshop with councillors and senior management Attended meeting with Interim Chief Executive
17	Attended breakfast meeting with Mayor Helen Worboys Attended Powhiri for FIFA Women’s World Cup – Spanish Women’s Team Attended weekly LTP meeting with staff Attended roading meeting Attended Hunterville Rural Water Supply Sub Committee Meeting
18	Attended meeting with Deputy Mayor
19	Attended weekly meeting with Chief Executive Attended RMA Reform Emergency Works Amendments Meeting Attended Santoft Domain Management Committee Meeting

**ITEM 9.1**

20	<p>Attended online Regional Leadership Group Hui</p> <p>Attended online meeting with Mayor Neil Holdom re LGNZ elections</p> <p>Attended meeting with elected members re Chief Executive recruitment process</p>
24	<p>Attended weekly LTP meeting with staff</p> <p>Attended meeting with Interim Chief Executive</p> <p>Attended Mokai Patea Nui Tonu Treaty Settlement Negotiation presentation/discussion</p>
25	<p>Attended Regional Transport Matters – Regional Chief’s Online Meeting</p> <p>Attended Mayors Taskforce for Jobs meeting</p> <p>Attended Council Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
26	To attend 2023 LGNZ AGM
27	To attend 2023 LGNZ Conference
28	To attend 2023 LGNZ Conference
31	<p>To attend weekly LTP meeting with staff</p> <p>To attend monthly RDC/Police zoom</p> <p>To attend industry working group meeting</p>

**Attachments:**

- 1. Elected Member Attendance Oct 22-Jul 18** [↓](#)

**Recommendation**

That the Mayor’s Report – 25 July 2023 be received.

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Daigety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	Meeting not held due to lack of quorum
29-Nov-22	Bulls													
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26-Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09-Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09-Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14-Feb-23	Ratana CB	PR						PR						
16-Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22-Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	

ITEM 9.1 ATTACHMENT 1

4-Apr-23	Ratana CB	CB						PR						
6-Apr-23	Turakina CC	PR				PR								
11-Apr-23	TRAK	PR						PR	PR					
11-Apr-23	Maori Rates Remission	PR					PR		PR					PR
11-Apr-23	Omatane RWS							PR						
12-Apr-23	Taihape CB	PR						PR						PR
12-Apr-23	Marton CC	CB	PR					AT				PR		
13-Apr-23	Assets/Infrastructure	PR	PR			PR	PR		PR	PR	PR			PR
17-Apr-23	Youth							PR						PR
17-Apr-23	Huntermville CC	CB	AT					AP			PR			
20-Apr-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	AP	PR
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT							PR		
27-Apr-23	Finance/Performance	CB	PR	PR	PR	PR	PR	AP			PR	PR		PR
10-May-23	Bulls CC	AP				PR								
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
15-May-23	HRWS	PR					PR			PR				
15-May-23	Youth	PR					PR	AP						PR
18-May-02	Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	PR	AP	PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR	PR				PR	PR		PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	PR	AP	PR
6-Jun-23	ERWS	PR										PR		PR
6-Jun-23	ORWS	PR						PR						
7-Jun-23	Creative NZ Committee	CB						PR						
8-Jun-23	Turakina CC	PR				PR								
12-Jun-23	Huntermville CC	PR								PR				
13-Jun-23	Ratana CB	PR												
14-Jun-23	Taihape CB	CB						PR	AT					AP
14-Jun-23	Marton CC	PR	PR								PR			
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR
15-Jun-23	Policy / Planning	PR	PR				AT	PR	PR	PR	PR	PR		
19-Jun-23	Youth Council	PR						PR						PR
20-Jun-23	TRAK	PR						PR	PR					
22-Jun-23	R&A	PR	PR	AT		PR			PR		PR			
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR					PR	PR		PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
11-Jul-23	McIntyre Reserve	PR												PR
12-Jul-23	Assets/Infrastructure Meeting	PR	PR			AP	PR	PR		PR	PR	AP		PR
12-Jul-23	Workshop	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR	AP	AB	PR
12-Jul-23	Bulls CC	PR				PR							AT	
13-Jul-23	Workshop	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	PR	AP	PR

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom <i>[this indicator is no longer used]</i>	ZM

## 9.2 Mayor's Report - June 2023

**Author:** Andy Watson, His Worship the Mayor

### 1. Reason for Report

The big news of the week has been the release of the final report for The Future for Local Government by the panel lead by Jim Palmer. The full report should be “must reading” by all of New Zealand. The report which is 130 pages contains 17 recommendations for Government to consider. I have appended the report to the Mayor’s Report. Which, if any, of these recommendations are adopted and put into statute or law will be the issue. But certainly it would be expected that the leading political parties should give their view prior to the election in their manifesto. The report sets the scene by saying in it’s foreword *“as a panel we are firmly committed to the role that local government has in creating the condition for and building community resilience, intergenerational wellbeing and strong local democracy”*. The report strongly says that the 2002 Local Government Act, while still being appropriate, needs reinforcing by new provisions and that *“the current local government system is not set up for future success”*.

I agree. Councils are being asked to do much more and are challenged by Government reforms and things such as climate change. Successive Governments have had widely differing views of Local Government’s roles in things such as the “four wellbeings” i.e. social, cultural, economic development and environmental responsibilities. There needs to be clarification here of those roles and responsibilities. The conversations in the report are challenging around Te Tiriti o Waitangi relationships and for many Councils that will be contentious. We should not be afraid of these discussions. Our Council is probably further advanced than many in having an iwi voice but we still have some way to go. The report deals with how Councils should receive additional support via a funding package of \$1b reviewed each year and giving a recommendation that Crown lands should be rateable. This alone would strengthen Local Government’s ability to respond to national and local issues.

Local Government must be empowered to build local solutions for national level problems with collaboration and funding from Central Government. This includes housing, economic development and response to climate change. To do this the report states that there will be a new Crown Department.

I agree with the direction of the review and it should have been instigated some time ago. However I have some reservations. I and Council need to understand the timeframes and I think it would have been useful for the report to be more specific around this to enable planning. The report states as I have said by reinforcing the need for local decision making. It alludes to the reorganisation of local authorities along the lines of the RMA reform and Three Waters reform via a regional voice. This will be seen by many I’m sure as amalgamation. Enjoy the read of the full report, I will read it more slowly to not only understand it but to look at the options Council faces if it is adopted by Government.

At the opening of Council last week I asked Council to stand in acknowledgement of the recent passing of Vic Goodman, Mayor of the Marton Borough 1978-1985. This was pre-1989 reorganisation of Local Government which saw the inclusion of Taihape and the County functions.

On Monday 19 June myself, several Councillors, the Chief Executive and staff did a four hour road trip to look at roading issues in the Turakina Valley. It was a fantastic trip and conversation between staff and Elected Members. Our first site visit on the trip was a dropout where the Turakina River



had scoured out the bank, undermined and collapsed the road. This was within metres of a repair done for the same reasons following the 2015 floods. Cost on that occasion for the repairs was circa \$1m and I would expect a similar cost again. These issues are becoming the new norm with climate change and how we adapt/avoid it is challenging both technically and financially. My thanks to staff for arranging the trip.

Last Saturday I also attended the state memorial service for Dame Cath Tizard in Auckland, past Governor General of New Zealand and Mayor of Auckland for I think four terms. Dame Cath passed during covid and the appropriate acknowledgement was not able to be held until now. The funeral was fittingly attended by the Prime Minister, Speaker of the House and a number of Mayors and Local Government representatives.

On 20 June I also attended the AGM of the Bulls & District Community Trust at Te Matapihi. It is important that Council acknowledges the contributions of these Trusts and it gave me the chance to formally thank the Chair and membership.

We have had the resignation of our Chief Executive Peter Beggs, with his appointment as Chief Executive at Apollo Projects, a construction company based out of Christchurch, effective 18 August 2023. It is a pity, Peter has brought significant change to some of Council’s practices and he will be missed but I and Council understand his desire to return to Christchurch for family and personal reasons. We wish him well in his new job. As a consequence to that Council will look to appoint a recruitment agency to bring in the search for a new Chief Executive. The reality is that we will need an Acting Chief Executive as a new permanent position may not be in place until January/February next year.

Last month Councillors provided feedback to the office of the Mayor because of the time constraints of Council meetings to support the Remit from Whanganui District Council on Reduction of Fees for Annual Report Audits going to Local Government Conference to be held on 26 July.

Council received a submission via letter to request that it consider support for the maintenance of Taihape reserves. It has been decided that because this changes the level of service and has aligned to the requests for upgrading the service levels in cemeteries that this be referred to the Long Term Plan considerations by Council.

Cr Calkin has expressed an interest in being involved in the Risk and Assurance Committee and I am recommending he be appointed to this Committee, as outlined in Recommendation 2.

## Mayors Engagement

June 2023

1	Attended weekly meeting with Chief Executive Attended Council meeting to deliberate on annual plan submissions Attended Community Arts Event in Palmerston North
2	Attended MTFJ Extraordinary Core Group Zoom Meeting Attended GreenChem opening event for Kensington Road facility
3	Attended Memorial Service for Jack Coe
4	Attended meeting with ratepayer in Taihape
6	Attended Emergency Management Joint Standing Committee Meeting

**ITEM 9.2**

	<p>Attended Regional Transport Committee</p> <p>Attended Mayoral Forum</p> <p>Attended Erehon Rural Water Supply Sub Committee Meeting</p> <p>Attended Omatane Rural Water Supply Meeting</p>
7	<p>Attended MTFJ Core Group Meeting in Wellington</p>
8	<p>Attended meeting with Chair of Marton Community Committee</p> <p>Attended Turakina Community Committee</p>
9	<p>Attended meeting with ratepayer re housing</p> <p>Attended Taxpayer’s Union meeting re RMA Reform</p>
10	<p>Attended Lutheran Church Service to celebrate 42<sup>nd</sup> Convention</p>
11	<p>Attended meeting with Lance Kelly Omatane Rural Water Scheme</p> <p>Attended Multicultural Council of Rangitikei/Whanganui AGM</p>
12	<p>Attended Defence Issues Relevant to Manawatu meeting</p> <p>Attended Hunterville Community Committee</p>
13	<p>Attended meeting with new DIA Partnership Director</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Ratana Community Board meeting</p>
14	<p>Attended MTFJ meeting in Wellington</p> <p>Attended Marton Community Committee meeting</p>
15	<p>Attended Assets/Infrastructure Committee discussion</p> <p>Attended LTP 101 Elected Member workshop</p> <p>Attended Policy/Planning meeting</p> <p>Attended FiaFia Night</p> <p>Attended MDG Zoom Meeting</p>
16	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended KiwiRail meeting in Auckland</p>
17	<p>Attended State Memorial &amp; Concert for Dame Catherine Tizard</p>
19	<p>Attended Roding Road Trip with staff and elected members</p> <p>Attended LGNZ Presidential Candidate Zoom debate</p> <p>Attended Youth Council Meeting</p>
20	<p>Attended Te Roopuu Ahi Kaa Komiti Hui</p> <p>Attended Bulls &amp; District Community Trust AGM</p> <p>Attended weekly meeting with Chief Executive</p> <p>Attended FFLG Zoom Meeting with LGNZ</p> <p>Attended Manawatu Chambers/Defence Hub Mayor’s Collaboration</p>

	Attended weekly meeting with Deputy Mayor
21	Attended AWA FM interview re FFLG
22	Attended Risk/Assurance Committee Meeting Attended Council Meeting to Adopt Annual Plan
23	Attended Accelerate25 Lead Team Meeting
25	To attend Rotary Club meeting
26	To attend RDC/Policy monthly catchup To attend James Cook school – mural unveiling To attend weekly catchup with Chief Executive
27	To attend Regional Transport Matters Fortnightly Zoom To attend 3W NTU Update and Entity E Workshop To attend SLUI Advisory Group Meeting To attend weekly meeting with Deputy Mayor
28	To attend Future is Rail Conference Wellington

**Attachments:**

1. **The Future for Local Government Final Report (under separate cover)**
2. **Zone 3 LGNZ Meeting - Cr Raukawa's Report** [↓](#)
3. **Elected Member Attendance- Oct 22-Jun 22** [↓](#)

**Recommendation 1**

That the Mayor’s Report – June 2023 be received.

# LGNZ Zone 3

## New Plymouth

APRIL 2023

Rangitikei District Council  
Cr Raukawa



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## Zone 3 Meeting

### Highlights

Mayor Neil Holdom (New Plymouth) – Opened hui

Co-chairs: Mayor Andy Watson and Wairoa District Council Craig Little

Apologies & Confirmation Minutes of Previous Meeting

### ***REMITS: HDC & HDC***

I found this process interesting as I have never seen this before.

I believe they are submitted by councils to provide direction for LGNZ policy advocacy.

I heard 2 remits : we were given time to look over the requests, and asked to come back next day for a vote. Not sure if I am allowed to vote, however, I agreed with their remits.

### **GUEST SPEAKERS**

Kieran McNalty was suppose to speak and didn't. Very disappointing.

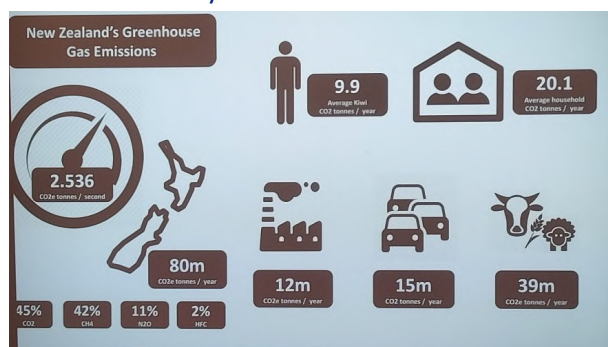
Simon Watts: Spoke about 3 Waters, challenges for councils and infrastructure rebuild from weather events.

ZONE TOPIC: CLIMATE ECONOMIC FISCAL ASSESSMENT:

Neil Holdom:

CLIMATE PRESENTATION – ROD CARR

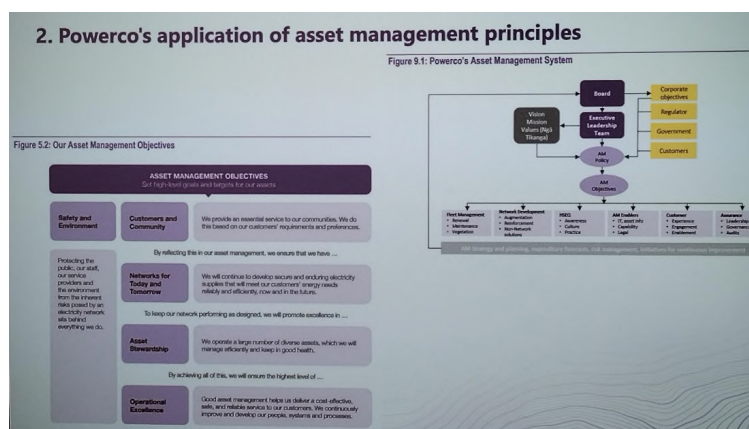
Released their draft advice and proposal recommendations to help the public get an idea of what they intend to advise Govt on the emissions budget.



ENERGY PRESENTATION: PAUL – FIRST GAS

This guy wants us all to go to Hydrogen.

POWERCO – ASSET MANAGEMENT – K.FREW



### And finally – a word on energy resilience

Severe external events are becoming more frequent – what does an appropriate level of energy resiliency look like?

**Modern lifestyle is increasingly dependent on electricity. But we are seeing an increase in extreme events, impacting supply**

- With “all eggs in one basket” – how do we meet customers’ expectations around energy resilience?
  - How do we even measure resilience?
  - What are reasonable self-resiliency expectations?
  - How much are customers prepared to pay?
- How to coordinate with other service providers (including councils)
- How much should we invest in the strengthening required?

**Powerco is working on several resilience-related initiatives.**

- These will be captured in a comprehensive resilience strategy, including
  - Scenario and impact analysis
  - Rethinking how and where we build networks
  - Network hardening, response measures, emergency planning
- Working with customers on their expectations and what the “total resilience package” should look like
- Non-network solutions (e.g. generation & energy storage)
- How we support other life-line services
- Cross-industry work on establishing minimum resilience standards

**POWERCO**

REGIONAL ROUNDUP


Amazing and devastating to see each of the regions and Mayors talking about their cities. I have highlighted the 2 councils to speak about in the round up excluding our own.

STRATFORD DISTRICT COUNCIL

What's on in Whakaahurangi, Stratford

**It's busy! Working towards Stratford 2035**

- Town Centre Plans
  - Prospero Place
  - Broadway
  - Post Office/Municipal Building locations
- Transport Choices Programme
- Brecon Road extension
- Economic Development Strategy
- Parks & Reserves – Victoria Park Improvements
- Cemetery entrance improvements
- State Highway 43 improvements



What's on in Whakaahurangi, Stratford

**Bike Park nominated for 2023 Parks Award**



What's on in Whakaahurangi, Stratford

**Wai o Rua – Stratford Aquatic Centre**

- 6 months in
- Well loved and used facility
- 46,254 people through the doors since opening



What's on in Whakaahurangi, Stratford

**Transport Choices Programme**

- \$7.6million grant – 21% funded by Council
- Flagship project
- Better connections between key community locations
- Safety improvements for crossing SH3
- Safe passageways for school kids

**Bikes in Schools**





GISBORNE DISTRICT COUNCIL



Power station out for 4 days  
 Record rain and river levels exceeded those of Cyclone Bola  
 Several clips, dropouts State Highways 2 north and south, SH35  
 Closure and loss of multitudes of roads and bridges, cutting off communities  
 Telecommunications lost, fibre severed in multiple locations, no eftpos, limited cash  
 Significant Damage to the city main water supply, extreme water restrictions  
 25 Red Stickered homes, and 209 yellows – uninhabitable.

Talking to CEO of Wairoa District Council and Deputy Mayor Gisborne, a lot of their people have lost everything, no insurance, and people are homeless. Which is why they are working hard to find accommodation. Also they spoke of the generosity of many many people, and a particular farmer who allowed a forestry crew to go in and make a road through his land, to allow trapped rural community members, who had been cut off from the town, due to a bridge being destroyed.

During the event: Loss of life:18

Post event: (Whakamomori) 3

These were the highlights of attending this hui. I thank council for allowing this opportunity for me to learn more about local government.

Nga mihi

**ITEM 9.2**

**ATTACHMENT 2**



Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Daigety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	Meeting not held due to lack of quorum
29-Nov-22	Bulls													
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26-Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09-Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09-Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14-Feb-23	Ratana CB	PR						PR						
16-Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22-Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	

ITEM 9.2

ATTACHMENT 3

4-Apr-23	Ratana CB	CB						PR					
6-Apr-23	Turakina CC	PR			PR								
11-Apr-23	TRAK	PR					PR	PR					
11-Apr-23	Maori Rates Remission	PR				PR		PR					PR
11-Apr-23	Omatane RWS						PR						
12-Apr-23	Taihape CB	PR					PR						PR

**9.3 Review of Committee's Terms of Reference**

**Author:** Carol Gordon, Group Manager - Democracy & Planning

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

**1. Reason for Report**

- 1.1 The Committee is asked to review its Terms of Reference now that they have been in place for a number of months.
- 1.2 A change has been proposed to the previous way the annual allocation is provided, given the changes to the Council’s Ward structure last year. This is now provided to the Committee for their consideration.

**2. Context**

- 2.1 The current Terms of Reference for each Community Committee has been in place for a number of years, it is timely for this Committee to review these and suggest any changes.
- 2.2 Once agreed, the Terms of Reference will be uploaded to Council’s website – under a new format called a Governance Structure. This will be where all ToRs for committees and an outline of Council’s Governance Structure will be kept updated.

**3. Annual Allocation to the Committee**

- 3.1 Staff have done an analysis of the annual allocation to each community committee following the review of the Council’s ward structure which took effect from the 2021 elections. As boundaries for wards changed this altered the amounts for the allocations to community committees. To ensure the allocations are equitable and largely in line with previous allocations it is suggested that, for certainty, a yearly allocation be provided to committees. The allocation if the old system was used would now be \$3,330, it is proposed this be increased to \$3,500.
- 3.2 If Community Committees want these amounts increased they are encouraged to provide a submission, from the Committee to the Council, via the Long Term Plan Submission process. This is expected to be March / April 2024.

**Attachments:**

- 1. **Marton CC - Terms of Reference** [↓](#)

**Recommendation 1:**

That the Marton Community Committee consider their Terms of Reference and provide any suggested changes to staff.

**Recommendation 2:**

That the Marton Community Committee agree to a yearly allocation of \$3,500 for the 2023/24 financial year.

**MARTON COMMUNITY COMMITTEE  
TERMS OF REFERENCE**

- |                   |  |
|-------------------|--|
| Purpose           | <ul style="list-style-type: none"> <li>• To provide a local link and point of contact for Council liaison with the community.</li> <li>• To also provide for the exchange of information, communication, and to assist with the Council’s consultative processes.</li> <li>• To exercise delegated authority for the annual allocation of <del>\$1.00 per rateable property</del> <u>\$3,500</u> for “defined small local works” in line with the guidelines.</li> <li>• Particularly, to help to ensure that any minor remedial or renewal works are brought to Council’s attention through the Request for Service procedure in the appropriate manner through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.</li> </ul>   |
| Field of Activity | Community liaison between the Council and the Marton community.  |
| Membership        | <ul style="list-style-type: none"> <li>• The number of members elected to serve on the Committee shall be a minimum of seven and a maximum of ten.</li> <li>• Each Committee to comprise one Councillor appointed from the Central Ward.</li> <li>• The Council will call nominations to each Committee within thirty days after each triennial local government election.</li> <li>• Where between seven and ten nominations are received by the closing date, those people will be declared elected;</li> <li>• Where more than ten nominations are received by the closing date, the Council will call a public meeting and conduct an election by secret ballot;</li> <li>• Where fewer than seven nominations are received by the closing date, the Council will call a public meeting to seek additional nominations. If the total nominations received prior to and at the public meeting exceed ten, the Council will conduct an election at the public meeting by secret ballot;</li> <li>• Where fewer than seven nominations have been received at the public meeting called to seek additional nominations, the Council will declare the Community Committee unformed for the triennium.</li> <li>• A minimum of 20 eligible voters are required to be present at any public meeting called to seek further nominations, or to elect members, to form a Community Committee.</li> <li>• The Committee, once formed, has the power to co-opt additional members provided that the total elected membership does not exceed ten.</li> <li>• The Council will publicly notify the results of the call for nominations within seven days after the close of nominations and (if applicable) after the public meeting called to form the Committee.</li> <li>• Procedures for election will generally follow those laid down in the Local Electoral Act 2001. Elections will be the responsibility of the Council’s Electoral Officer.</li> </ul> |

- Those nominated for the 2022-25 triennium Community Committee election must be elected by residents on the most recent District electoral roll and live within the ward that the principal town that the community committee represents.
  - Those who are nominated and people nominating them must reside within that area.
  - The Chairperson of each Community Committee to be appointed from within the Committee itself by the Committee members.
- Terms of Reference      Committees will generally follow the Terms of Reference as listed below:
- The term of membership of each Committee shall generally coincide with Local Government terms of office, i.e. three years. The Committees shall be disestablished at each triennial election, the same as all other Committees of Council. The Council will call public meetings in each Ward in order to elect Committees as soon as practicable after each general Local Government election.
  - Each Committee will have power to co-opt other members, either from the public generally or representatives of specific community interest groups.
  - One/Two liaison Councillor(s) is/are to be appointed by the Council to serve on each Committee, in order to provide a formal link with the Council at an elected member level.
  - Committees will have sole discretion as to when the Committee meets, how often, and its administrative procedures.

**9.4 Marton Community Committee Logo**

**Author:** Carolyn Bates, Chair

**1. Reason for Report**

1.1 The purpose of this report is to discuss the draft examples provided for consideration.

**Attachments:**

1. **Marton Community-Draft logo** [↓](#)

**Recommendation**

That Marton Community Committee accept the Maton Community Committee Logo report.

**Recommendation**

The Marton Community Committee accept the logos as with/without amendment.



MCC Draft Logo Examples - 9 Aug 23



Colour image is anticipated to be the version of choice.  
Black version is to show how graphic would be if carved into timber or stamped into concrete.

## 10 Reports for Information

### 10.1 RDC Engagement and Consultations

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

#### 2. RDC Website

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

#### Attachments:

1. RDC Engagement and Consultations Schedule - Updated July 2023 [↓](#)

#### Recommendation

That the report 'RDC Engagement and Consultations' be received.

# Engagement / Consultations - 2023/24

## RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Three Waters	Arno						NEXT STEPS TO BE CONFIRMED									
Speed Management Plan (Urban and Rural)	Arno					Public Consultation										
Long Term Plan	Carol											Public Consultation				
Public Places Bylaw	Georgia					Public Consultation										
Control of Advertising Bylaw	Georgia					Public Consultation										
Trading in Public Places Bylaw	Georgia					Public Consultation										
Flying Drones in Council Parks	Georgia					Public Consultation										

**Key**

- Stakeholder Engagement (by other orgs)
- Stakeholder Engagement (RDC)
- Public Consultation
- Public Engagement
- Public Consultation (by Central Government)
- Local and national campaign

**10.2 Funding Schemes Update - July 2023**

**Author: Kezia Spence, Governance Advisor**

**1. Overview**

- 1.1 Council currently administers four funding schemes for the Rangitikei District:
- a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Creative Communities Scheme
  - d. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

**4. Creative Communities Scheme**

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Support diversity and inclusion
  - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

**5. Sport NZ Rural Travel Fund**

- 5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

- 5.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.
- 5.3 The funding round is open for applications 19 May 2022 and will close 04 April 2023.

## 6. Further Information

- 6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:  
<https://www.rangitikei.govt.nz/district/community/grants-funding>

## Recommendation

That the Funding Schemes Update – August 2023 be received.

**10.3 Small Projects Fund Update - August 2023****Author: Kezia Spence, Governance Advisor****1. Allocation**

1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Marton Community Committee is \$3550 and carry forward of \$17.19 and the total allocation is \$3,567.19.

**2. Breakdown**

2.1 No payments have been made in the 2023/24 financial year.

**3. Applications**

3.1 Business Awards- Request for \$1,000 sponsorship (Attachment 1)

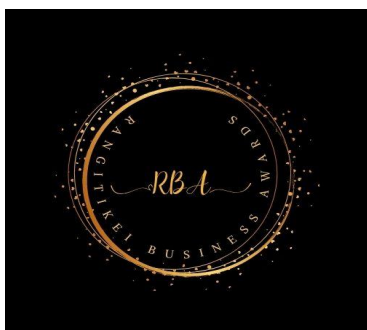
3.2 Community Garden- Request for \$1,500 (Attachment 2)

**Attachments:**

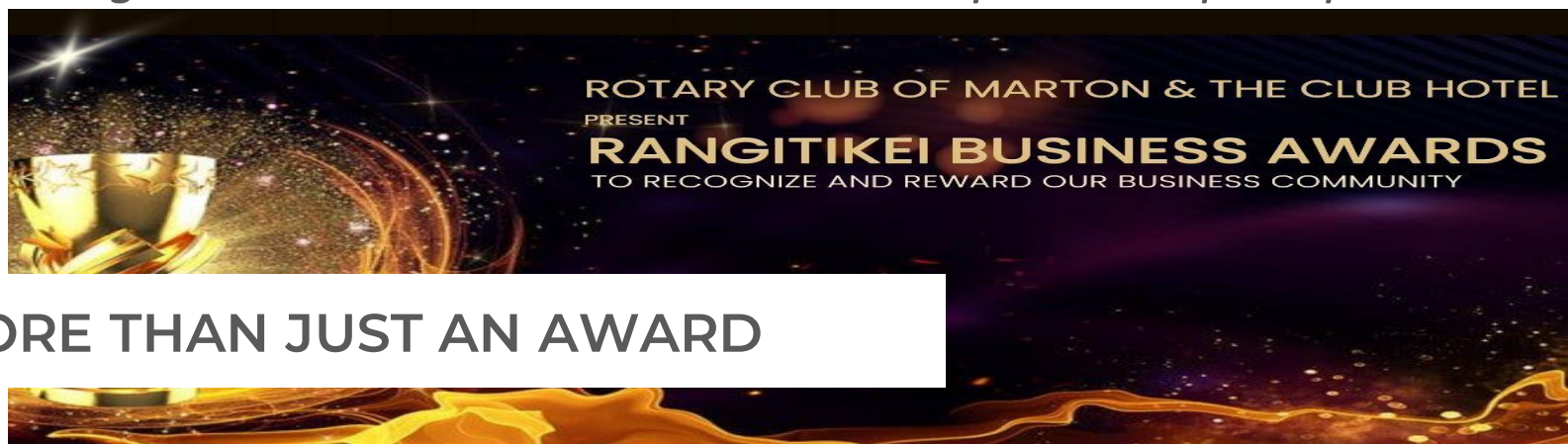
1. **Attachment 1- Business Awards** [↓](#)
2. **Attachment 2- Community Garden** [↓](#)

**Recommendation**

That the report 'Small Projects Fund Update – August 2023' be received.



## *Rangitikei Business Awards 2023-2024 Sponsorship Proposal*



**MORE THAN JUST AN AWARD**

The Rangitikei region is home to a wide variety of businesses, from small family-owned businesses to large international corporations. We are inviting your business to be a part of our Rangitikei Business Awards and Gala night. You can do this by sponsoring one of the award categories, and/or purchasing a table in your company name at the celebratory Gala Night on 4<sup>th</sup> of November, 2023

We are also hoping that you will be nominating suitable candidates for the awards as listed below. This nomination process will be open to everyone, business owners, employees, clients or suppliers. The important thing is that you join this community event by taking part.



# HOW YOUR BUSINESS CAN BE INVOLVED

## YOUR SPONSORSHIP OF \$1,000

JUST 14 BUSINESSES ACROSS THE RANGITIKEI WILL BE ABLE TO SPONSOR THE AWARDS CATEGORIES AND 6 BUSINESSES TO SUPPORT THE EVENT AND, IN EXCHANGE FOR YOUR SPONSORSHIP, YOUR BUSINESS WILL RECEIVE:

- A TABLE OF 4 AT THE AWARDS & GALA NIGHT (Includes Nibbles and Drinks)
- WILL SEE YOUR BUSINESS PROMOTED THROUGHOUT THE RANGITIKEI DISTRICT
- WILL SEE RANGITIKEI PROMOTED AS A BUSINESS HUB
- WILL ENSURE THAT RANGITIKEI BUSINESS THRIVE
- FIRST 14 BUSINESS NAMES WILL BE PRINTED ON WINNERS' TROPHY AND CERTIFICATE
- ALL SPONSORS WILL BE ACKNOWLEDGED DURING THE EVENT AND PROMOTIONS

Our sponsors are a huge part of what makes our award event possible. If you want to be our select group of sponsors, please contact us by Friday, 30<sup>th</sup> June 2023

The sponsorship is payable to Rotary Club of Marton Charitable Trust

There will be no opportunity to jump in on sponsorship until 2025 so if you would like to be a part of the event and gala night don't miss the opportunity!

**CELEBRATE RANGITIKEI  
THE AWARDS WILL BE MADE  
FOR:**

1. BRAND & MARKETING
2. NOT FOR PROFIT ORGANISATION
3. NEW BUSINESS
4. ENVIRONMENT & SUSTAINABILITY
5. SPIRIT OF RANGITIKEI
6. LIFETIME SERVICE
7. AGRICULTURE & FOOD
8. CONSTRUCTION, MANUFACTURING & TRADES
9. PROFESSIONAL & SERVICES
10. BUSINESS EXCELLENCE IN CUSTOMER SERVICE, HOSPITALITY AND TOURISM
11. EDUCATION, RESEARCH, SCIENCE & TECHNOLOGY
12. BEST EMPLOYER OF CHOICE
13. SMALL / MEDIUM / RETAIL (2 awards)
14. LARGE BUSINESS





This is a first-in, first-served offer.

If you want to be one of our select groups of sponsors, please contact us by Monday the 12<sup>th</sup> of June 2023.

Contact:

Dave Wilson- 0272234279

Peter Brown- 0273488800

Jasleen Saluja- 0220706247

Email: [rangitikeibusinessawards@gmail.com](mailto:rangitikeibusinessawards@gmail.com)

Information is correct at the time of writing June 2023

**From: Marton Community Garden**  
**To: Marton Community Committee**

Wed, 28 Jun 23, 09:56

## Funding for the Community Garden

Hi Carolyn

As discussed a number of times over the past 6 months the Marton Community Garden is now a registered charity and we have been taking steps to create structures and processes that protect this community asset into the future.

With the increasing cost of living the garden is more in demand than ever and our team of regular volunteers are doing their best to keep the garden producing as much as possible.

However the garden was built in 2015 and it is now starting to need repairs to the raised garden beds themselves, the watering system and some of the tools and well as a range of general maintenance in other areas.

The garden beds are made of macrocarpa sleepers that are stacked two high and a number of the beds will need some sleepers replaced in the near future so that the soil is not falling out.

While we are a charity and can apply for funding for projects, these need to be calculated all at once and then be undertaken in a set time frame so they can be reported on as part of the funding reconciliation. However the repairs and maintenance are going to be spread out over a longer period of time and ongoing, and we cannot foresee all of the maintenance supplies that we need.

As such we are planning ahead and approaching the Community Committee to see if you could support the garden with a donation of \$1500.00. This money would enable us to undertake repairs and general maintenance as required rather than keep applying for small amounts of funding and having to wait months until we can undertake the work.

I understand that you meet only every few months but if you could please consider this at your next meeting we would be very grateful, and if you need any further information please get in touch.

Regards

Fiona Moorhouse  
Marton Community Garden  
Charity Number CC60964  
[martoncommunitygarden@gmail.com](mailto:martoncommunitygarden@gmail.com)  
Ph: 021654631

## 10.4 Communication Plan

**Author:** Jo Manuel, Manager Community Development

### 1. Reason for Report

1.1 Attached is a communication plan for the committee to discuss.

### Attachments:

1. RDC-Community Committees Communications Plan [↓](#)

### Recommendation

That the Communication Plan be received.



# Communications Plan

## RDC - Community Committees

### Background

Since the inception of Rangitikei District Council in 1989, the Council, alongside its usual sub-committees for elected members, has had two Community Boards in Rātana and Taihape, and four Community Committees in Hunterville, Bulls, Turakina and Marton.

These groups provide an essential local link between the Council and its community liaisons on each Committee. As the Rangitikei district is geographically large, it is difficult to engage with all residents of the district in a meaningful way. These Committees meet regularly to act as advocates for their community to the Council.

The Community Boards consist of four members being elected at each triennial local government election and a further two members are appointed by the Council for each Board. The Boards have statutory responsibilities including serving on the Council Grants subcommittee, considering funding applications and annual reporting requirements for services and expenses in their communities.

Community Committees each have up to ten members that are elected by residents of the particular area and one Elected Member. They provide a local link and point of contact for Council liaison with the community and are the first point of contact for local community groups. Both the Boards and Committees hold meetings every two to three months.

After the 2022 Local Government Elections, it was decided that Council staff would be appointed as representatives to each of the Committees and Boards. Gaylene Prince, Group Manager-Community Services and several of her staff have been appointed to these roles.

Historically, there has been a lack of clear and timely communication between the Council, the Mayor and the Community Boards and Committees and therefore the communities that they represent. This has resulted in disjointed actions between the Council and Committees. To improve this communication, RDC wants to introduce more effective processes that help to streamline actions and communication between all involved parties.

### Objectives

- To establish and facilitate effective communication processes between the Community Boards and Committees and their Council representatives and the Council by:
  - Creating a feedback loop between the Council, the Community Boards and Committees that details progress of ideas/issues and actions through to implementation.
  - Ensuring the Council and its staff and representatives are aware of and understand the communications processes for the Community Boards and Committees.



- Regularly reporting on the effectiveness of the communication process to determine what's working and what can be improved.
- To share with the wider community the role of the Community Boards and Community Committees and what they achieve.

### Audiences

- *Specific communities - Rātana, Taihape, Bulls, Hunterville, Marton, Turakina*

We need to work with these communities to let them know who the Community Boards and Committees are and what they do, what's happening in their community, and how they can have their say.

- *Community Board and Committees*

We will work with the chairs and members of the Community Boards and Committees to establish a more effective communication process and feedback loop between key audiences. We will need to make sure that Community Board Chairs also have access to quick updates and community feedback.

- *Elected Members*

We need to ensure that Elected Members are aware of the updated communication processes so they can better support the boards/committees and these communities when issues/concerns arise.

- *Rangitikei District Council Community Board representatives and wider staff*

We need to work with Council representatives to ensure they are aware of their roles and responsibilities and the updated communication processes so they can better serve the community. Staff, including customer service, will also need to be made aware of the roles of the Boards and Committees and who to direct concerns/enquiries to.

- *Iwi and hapū*

We will work with iwi and hapū to raise awareness of the Boards and Committees within their communities and how they can help their communities to drive positive change.

- *Rangitikei community groups*

We will work with local community groups to raise awareness of the Community Boards and Committees, including promoting what they do, where people can reach out for support and how they can help their communities to drive positive change.

- *Stakeholders and funding groups*

This includes all funding partners that Boards and Committees work with to receive funding for their communities.

- *Other Community Board committees*

There is an opportunity to connect Rangitikei Community Boards and Committees with other boards/committees in the Central North Island to see how they organise their communications and what tactics we could apply to our own communications.



**Channels**

<b>Channels</b>	<b>What we use it for</b>	<b>Who we target</b>
RDC Facebook	We use the RDC Facebook page to connect with the wider Rangitikei district to keep them informed of meetings and community updates (where relevant)	Wider Rangitikei community Community groups
Specific community Facebook pages	Community Boards and Committees operate their own Facebook pages to engage directly and regularly with their communities - to share positive stories, to gauge feedback and suggestions on certain topics (where relevant)	Specific communities Community groups
Website	We use the website to list contact details of Committees and Boards to ensure they can be easily contacted.  We also link meeting calendars and minutes for past and future meetings	Specific communities Wider Rangitikei community Community groups
Email/ EDM	Community Boards/Committees distribute regular and consistent updates to their communities about committee activities and promoting opportunities for the public to feedback.  We use email to communicate regular updates between Board Chairs, their committees, RDC representatives, and Elected Members	Rangitikei community Stakeholders  Community committees and Board Council committee representatives
Face-to-face	Face to face communication takes place at scheduled and ad-hoc times with Rangitikei community so they can express their concerns and vision for the district	Specific communities Wider Rangitikei community Community groups
Media	To generate positive PR for Community Boards and Committees (where relevant) i.e. for a cool community project that they helped to get off the ground. RDC staff could help write this and put on web and social too.	Wider Rangitikei community Community groups
Hui	We have regular hui with local iwi and hapū to identify engagement opportunities and any areas for improvement in our communication with tangata whenua	Iwi and hapū



## **Approach**

### **1. Building the foundation**

To start off, we need to figure out what communications are currently happening via what channels, as well as identify what's working well with their current communication, what's not, and any areas for improvement.

### **2. Outlining the process and tactical calendar**

From here we should identify what communications are needed (i.e. monthly e-news updates, regular hui, etc), establish a tactical calendar, and figure out what resources and capability we have on hand to deliver these. We should then use this to outline a communications process for our Community Boards and Committees and Council staff to use.

### **3. Communicating the process**

It is important that we check in with the Community Board and Committee and Council representatives to make sure they are on board and understand the process. We need to help them understand how the communications process and communications activities benefit their communities too (for example, better communications between the committee and council means changes /recommendations are actioned faster).

### **4. Monitor and optimise**

Once the new communications process is in place we should test and review it every six months - letting the Community Boards, Committees, and Council staff put it into practice and adapt as they go to ensure the process is as effective as possible. We should also check in regularly with the community to make sure it is working for them too and what could make it better.

**10.5 Public Transport-Horizons Regional Council Submission****Author: Kezia Spence, Governance Advisor****1. Reason for Report**

- 1.1 For the Marton Community Committee to consider put a submission to Horizons Regional Council before the 10 of September for regarding public transport.

**2. Below is text from Horizons Regional Council's website.**

- 2.1 Horizons seeks your help to 'Connect the Dots' across and beyond our region.
- 2.2 Horizons Regional Council is asking communities for their ideas on how public transport can connect the dots between communities living across and beyond our region.
- 2.3 Horizons Passenger Transport Committee chair Sam Ferguson says the Regional Services Review, running from 1 August until 11 September, is a chance to imagine the future of regional public transport.
- 2.4 "Many towns and cities dotted throughout the Horizons Region are growing, leading to increased movement of people between those areas and into neighbouring regions. However, many people lack options for making those trips," Mr Ferguson says.
- 2.5 "Our vision for this review is for people to tell us what connections they make and why they make them. This will ensure future public transport routes give people the options they want to get to where they need to go.
- 2.6 "Communities thrive when everyone has equitable access to transport options. Done well, regional public transport will help everyone in our region have independent and fulfilled lives by creating fast, safe and convenient connections.
- 2.7 "This review will help us to achieve our vision for public transport across the Horizons Region: an attractive, integrated and convenient public transport system that connects us, enhances our wellbeing and environment, and becomes the preferred mode of transport in and between urban areas."
- 2.8 Horizons transport manager Mark Read says the Regional Services Review was committed to in Horizons' latest Regional Public Transport Plan (RPTP). The RPTP guides the delivery and design of public transport services, information and infrastructure in the Horizons Region.



- 2.9 “The feedback we get from this review will feed into a variety of future initiatives we plan to carry out over the next 10 years,” Mr Read says.
- 2.10 “We want people to tell us where they live, where they travel to and why they make those trips. We are also asking people to tell us how we should balance new spending against improved levels of services, and how we should prioritise passenger demand, the desire to cover large areas, and increasing services in line with an area’s population when deciding new routes.
- 2.11 “People can use our online engagement tool at [haveyoursay.horizons.govt.nz](https://haveyoursay.horizons.govt.nz) to get more information, fill out a survey, and mark the trips they make on an interactive map.
- 2.12 “We also have feedback forms attached to information pamphlets, which are available at our service centres and on regional bus services. People can also email their ideas to [transport@horizons.govt.nz](mailto:transport@horizons.govt.nz).
- 2.13 “We are also planning on attending community events, such as weekend markets, so we can have face-to-face conversations with people and collect any ideas they have for regional public transport.”
- 2.14 For more information about the review and to have your say, please see [haveyoursay.horizons.govt.nz](https://haveyoursay.horizons.govt.nz).
- 2.15 For general public transport information, please see [horizons.govt.nz/buses-transport](https://horizons.govt.nz/buses-transport).

### **Recommendation**

That the report Public Transport-Horizons Regional Council Submission be received.

ITEM 11.1

## 11 Discussion Items

### 11.1 Community Partner update- Request for Service

Author: Kezia Spence, Governance Advisor

#### 1. Reason for Report

1.1 Discussion item

#### Attachments:

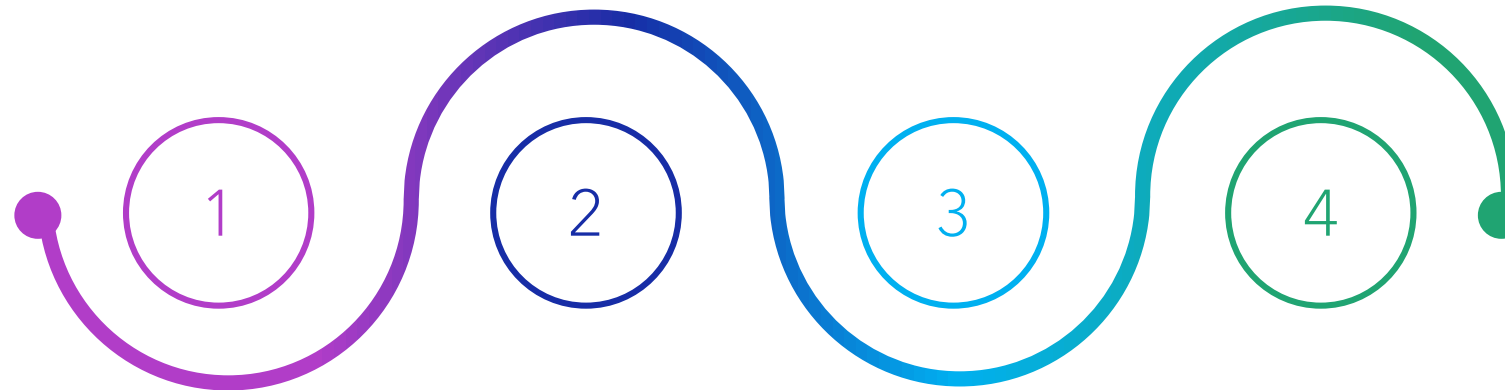
1. Request for Service Roadmap Summary [↓](#)

#### Recommendation

If needed:



# REQUEST FOR SERVICE ROADMAP SUMMARY



## Points of Contact

Requests can be made via multiple options:

- Phone calls
- Online request form
- Email (info@rangitikei.govt.nz)
- Fax
- Physical Mail

Capturing the details is the most important part, as this ensures the correct issue is identified including the exact location. Staff are trained to ask the relevant questions to suit the issue at hand.

## Logging a Request

The request details are entered into a system named MagiQ and this allows Customer Experience staff to select the correct categories and assign the relevant officers to the job, this includes internal staff and external contractors.

MagiQ has "job types" inbuilt that determine how long a request should take to be complete and these are determined by ELT direction, DIA guidelines, and other legislation/Acts.

\*Customers are issued an RFS# for future reference

## Completing a Request

Staff and contractors receive RFS's and at this point, they can:

- Reassign the job to another staff member
- Contact the customer for further information
- Record any actions taken i.e. site visits.
- And/or sign the request off as complete

(in some cases where there is no budget assigned for the requested work, it may be added to a future work schedule (mainly for roading assets due to a cost that may need to be approved).

\*Customers can call to get updates using the RFS#

## Closing the Loop

Over the years we have adapted our process to keep the customers in the loop and while this can be a laborious task, we have implemented an automated Text and Email notification that can be opted in/out at the time of logging the request, this is aimed to provide a short outcome summary to be sent to the customer on closure of the job.

Acknowledging that in cases where jobs are completed by contractors, text and emails may be delayed as admin support members first have to manually enter the details into the system after the request is complete.

**ITEM 11.2**

**11.2 Discussion Items**

**Author:** Carolyn Bates, Chair

**1. Reason for Report**

- 1.1 The Chair requested the below items be included as discussion items for the order paper.
- 1.2 Meet the Parties/Candidates
  - 1.2.1 *Update from Carolyn*
- 1.3 Wilson Park
  - 1.3.1 *Overview information*
- 1.4 RDC Long Term Plan
  - 1.4.1 *Consideration of potential submissions*

**Recommendation**

If needed:

**12 Meeting Closed.**