



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

# ORDER PAPER

## MARTON COMMUNITY COMMITTEE MEETING

**Date:** Wednesday, 13 December 2023  
**Time:** 6.00pm  
**Venue:** 18 Humphrey Street  
Marton

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**Chair:** Ms Carolyn Bates  
**Deputy Chair:** Mr David Christison  
**Membership:** Ms Lyn Duncan  
Mr Peter Farrell  
Ms Jennifer Greener  
Ms Belinda Harvey-Larsen  
Ms Sally Moore  
Mr John Whittaker  
Cr Dave Wilson  
Cr Greg Maughan (Alternate)  
HWTM Andy Watson

### **Purpose of the Committee**

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

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[kezia.spence@rangitikei.govt.nz](mailto:kezia.spence@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Marton Community Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Wednesday, 13 December 2023 at 6.00pm.**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Marton Community Committee Meeting held on 11 October 2023** are attached.

#### Attachments

1. **Marton Community Committee Meeting - 11 October 2023**

#### Recommendation

That the minutes of Marton Community Committee Meeting held on 11 October 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1  
ATTACHMENT 1

# MINUTES



## **UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING**

**Date: Wednesday, 11 October 2023**

**Time: 6.00pm**

**Venue: 18 Humphrey Street  
Marton**

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Present                    Ms Sally Moore  
                                 Ms Lyn Duncan  
                                 Ms Jennifer Greener  
                                 Ms Carolyn Bates  
                                 Ms Belinda Harvey-Larsen  
                                 Mr Peter Farrell  
                                 Mr John Whittaker  
                                 Mr David Christison  
                                 Cr Dave Wilson

In attendance            Ms Joanne Manuel, Manager-Community Wellbeing

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## 1 Welcome

## 2 Apologies

**Resolved minute number 23/MCC/034**

Apologies received from His Worship the Mayor and Cr Maughan.

Mr D Christison/Mr J Whittaker. Carried

## 3 Public Forum

There was no public forum.

## 4 Conflict of Interest Declarations

Any conflicts were asked to be raised at the time.

## 5 Confirmation of Order of Business

There were no planned changes to the order.

## 6 Confirmation of Minutes

**Resolved minute number 23/MCC/035**

That the minutes of Marton Community Committee Meeting held on 9 August 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr J Whittaker/Mr P Farrell. Carried

18:10 - Dave Wilson arrived (as advised in advance of the meeting).

## 7 Follow up Actions

### 7.1 Follow-up Action Items from Marton Community Committee Meetings

The report was taken as read.

**Resolved minute number 23/MCC/036**

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.



Ms C Bates/Mr D Christison. Carried

## 8 Chair's Report

### 8.1 Chair's Report - October 2023

Carolyn gave verbal updates during the meeting as relevant topics were covered.

## 9 Reports for Decision

### 9.1 Mayors Report - 31 August 2023

The report was taken as read.

**Resolved minute number 23/MCC/037**

That the Mayors Report – 31 August 2023 be received.

Mr P Farrell/Ms S Moore. Carried

### 9.2 Mayor's Report - September 2023

The report was taken as read.

**Resolved minute number 23/MCC/038**

That the Mayor's Report – September 2023 be received.

Mr P Farrell/Ms S Moore. Carried

## 10 Reports for Information

### 10.1 Update on the 2024-2034 Long Term Plan

The report was taken as read.

**Resolved minute number 23/MCC/039**

That the Update on the 2024-34 Long Term Plan report be received.

Mr D Christison/Mr J Whittaker. Carried

### 10.2 Funding Schemes Update - September 2023

The report was taken as read.

**Resolved minute number 23/MCC/040**

That the Funding Schemes Update – September 2023 be received.

Ms B Harvey-Larsen/Ms S Moore. Carried

### 10.3 RDC Engagement and Consultations

The report was taken as read.

**Resolved minute number 23/MCC/041**

That the report 'RDC Engagement and Consultations' be received.

Ms J Greener/Ms L Duncan. Carried

### 10.4 Small Projects Fund Update - October 2023

The report was taken as read.

**Resolved minute number 23/MCC/042**

That the report 'Small Projects Fund Update – October 2023' be received.

Ms L Duncan/Ms B Harvey-Larsen. Carried

## 11 Discussion Items

### 11.1 Signage (Toilets + Effluent Point on King Street)

Carolyn gave an update following discussions with Gaylene Prince regarding the lack of signage.

### 11.2 Meet the Candidates

Carolyn gave an update on the activities before, during and after the event.

- Thank you cards have been sent to staff at the College, the Ladies from Rural Women, Friendship Hall.
- Approximately 70 attended.
- Paddington Bear pictures had been provided to the Op Shop.

Costs to run the event:

- John Whittaker proposed that a donation be given to Tutaenui Rural Women to thank them for their assistance on the night. Following a discussion it was agreed that \$250.

- Carolyn gave a run-down of the costs incurred to cover catering (\$52.43) and approximately 120 colour A4 photocopies. Dave Wilson proposed that the committee reimburse Carolyn \$150 to offset the costs – All members (excluding Carolyn) agreed and Carolyn thanked the members for their support.

Carolyn also acknowledged that Greg Smith had produced at least 30 copies of the flyer and distributed them around Bulls.

**Resolved minute number 23/MCC/043**

That the committee donate \$250 to the Tutaenui Rural Women

Mr D Christison/Ms B Harvey-Larsen. Carried

**Resolved minute number 23/MCC/044**

That the committee reimburse Ms Bates for catering and coloured photocopies of \$150

Cr D Wilson/Ms J Greener. Carried

**11.3 Spatial Plan**

The Committee’s submission has been adopted. It was agreed that thanks (on behalf of the committee) should be sent through to Katrina and her team for the effort which had been put into working on putting together the Spatial Plan.

**11.4 Horizons Transport Review**

Jeff Wong has actively promoted the Review. Carolyn had recently spoken to the Review Committee with regard to the lack of transport to get to/from Wanganui in particular but the general lack of public transport in and through Marton is known to be a challenge for many residents.

**11.5 Infrastructure Reports**

Topic to be transferred to the December Meeting.

Dave Wilson advised that Assets & Infrastructure Committee now alternative meetings / workshops monthly.

**11.6 Street Lights**

Carolyn raised the frequent instances of Street Lights being out for numerous nights.

Dave Wilson said the issue is a known concern and staff have been escalating calls.

**11.7 RDC Facebook / Website / Newsletters**

Following some items not being promoted as expected.

**Resolved minute number 23/MCC/045**

The Committee request that they are provided with a copy of what the criteria / process / requirements is for getting anything promoted on RDC Channels?

Ms C Bates/Ms J Greener. Carried

**11.8 Christmas Tree**

The Marton Community Committee Logo had been sent through to Marton Development Group for inclusion in the "Sponsor's" Banner.

Official "Lighting of the Tree" is scheduled for 17 November 2023.

The Stage at the Village Green is also scheduled to be complete by 17 November 2023.

**11.9 Other Topics discussed****Nga Tawa Road Bypass**

John raised a concern that the Nga Tawa Road bypass is narrow. on behalf of the committee

**Market Day**

Kim Skerman is currently responsible for Market Day on 25 November 2023.

**Welcoming Communities meeting**

Carolyn spoke about the Welcoming Communities meeting at RDC to improve the sharing of information.

**New Family Court Navigator**

Cr Jeff Wong had alerted Carolyn that Dean Maika has been recently appointed as a Family Court Navigator. Carolyn will invite him to a future meeting.

**Incorporated Societies Act**

Carolyn prompted everyone to remind entities members are aware of that the Incorporated Societies Legislation is now in place, so constitutions should be revised.

**The meeting closed at 7.35pm.**

The minutes of this meeting were confirmed at the Marton Community Committee held on 13 December 2023.

.....  
Chairperson

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Unconfirmed

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Marton Community Committee Meetings

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

1.1 On the list attached are items raised at previous Marton Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

#### 2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

1. **Follow-up Actions Register** [↓](#)

#### Recommendation

That the report 'Follow-up Action Items from Marton Community Committee Meetings' be received.

**Current Follow-up Actions**

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	8-Jun-22	The Marton Community Committee would like to have input into the design of future signage in the Marton area.	Arno Benadie	To be investigated, staff will get in touch with the Committee RE this in due course.	In progress

**ITEM 8.1**

## **8 Chair's Report**

### **8.1 Chair's Report - December 2023**

**Author:** Carolyn Bates, Chair

#### **1. Reason for Report**

- 1.1 A verbal report will be provided during the meeting.

#### **Recommendation**

That the Chair's Report – December 2023 be received.



## 9 Reports for Decision

### 9.1 Mayor's Report - October 2023

**Author:** Andy Watson, His Worship the Mayor

#### Tēnā kotou katoa

The weekend's election results are fantastic for the Rangitikei because we now effectively have four representatives to provide our voice to Government. My and our district's congratulations go to -

**Suze Redmayne – National** - Suze is replacing retiring National MP Ian McKelvie. Suze has been identified obviously by her high party placement of 21 and her election success, while anticipated, is fantastic. She now no longer needs that List position having taken the seat.

We also acknowledge the service given to the Rangitikei over several terms by retiring MP Ian McKelvie.

**Debbie Ngarewa-Packer – Te Pāti Māori** - Congratulations to both Debbie and Te Pāti Māori who have won Te Tai Hauāuru (North Island/West Coast) Māori Electorate replacing Adrian Rurawhe. It will be a pleasure to work with Debbie over her term in office and I am looking forward to a catchup with her shortly.

**Andrew Hoggard – ACT** - Andrew is well known to us for his roles in Federated Farmers both locally and nationally. It will be a huge benefit to us and our rural sector in having him as a List MP. While I have had many conversations with Andrew in the past, I look forward again to a catchup with him in the near future.

**Adrian Rurawhe – Labour** - Adrian will be retained as a List MP which adds a further Rangitikei voice to the Government. The decisions around Speaker of the House, which is Government, is yet to be made which does not necessarily need to be the party in power. I and Council applaud and recognise Adrian's style of impartial leadership in Government and we thank him for this.

While Council celebrates and welcomes these successes, we thank all candidates for standing and in particular thank Soraya Peke-Mason, past Councillor for Rangitikei and outgoing Labour List MP for her community service which I am sure will be continued in some way.

Yes we now know that National/ACT have the ability to form a Government and that it is likely also to have to be supported by Winston Peters and NZ First. Those negotiations will be tricky and the Prime Minister will have to award several senior ministry positions to both ACT and NZ First. Finance, Health, Education and the Ministry of Social Development are unlikely in my opinion so it will be an interesting time that could last several weeks. In the meantime we wait for direction on the Three Waters and RMA Reforms. What has been indicated is the need for authorities to work together in both Three Waters and Economic Development while retaining local voice and ownership. How Government will support that process financially is unknown, however it is urgent that as Governors of the region we meet collectively and unfortunately that as yet has not happened.

Several people including staff are wondering where Council is at in the selection of a new Chief Executive to replace Peter Beggs. The process takes some time, shortlisting has happened and final

**ITEM 9.1**

interviews will be on 31 October. Following that there tends to be a period of negotiation/acceptance with the likelihood that a successful candidate will need to give notice to their current employer before taking up office early in the new year. We are fortunate to have the services of our Interim Chief Executive Kevin Ross and his leadership over the last few weeks has been extraordinary - under his guidance we have made significant progress.

There has been a lot of local talk around the speed and road restrictions on State Highway 1 just south of Utiku. The slumping of the road is certainly not a new event, it has been ongoing for decades. What is new is the increasing risk of a major earth movement which could cut State Highway 1 and the main trunk rail line off for an extended period. Waka Kotahi are under urgency working on the business case for both reforming/replacement(?) of the section of road and “Plan B” in case of failure. Our concern is that if there was to be a major closure of State Highway 1 that our roading network would not support a diversion locally and any diversion would probably need to be State Highways 3, 4 or potentially 2.

Last weekend, “the election weekend” was busy. I attended the celebration for Suze Redmayne in Feilding and travelled very early on Sunday morning to go to the opening and blessing of the refurbished whare, ablution block and kitchen at Opaea Marae north of Taihape which started at 5am. While there were challenges with the rebuild process with land ownership issues, consenting and covid, the results have been extraordinary. The Ngāti Tamakōpiri team led by their Building Project Manager Dianne Saunders have driven a rebuild and hosted a huge number of visitors well. It was a privilege to attend and speak on behalf of Council.

The weekend of 28 October will also be huge with both the Shemozzle in Hunterville and the 90<sup>th</sup> anniversary for the Rural Women in Tutaenui. The Rural Women Network in New Zealand flies under the radar a little but whenever there is a need, crisis or Civil Defence emergency they are there. They work within the rural networks to promote leadership, health and social wellbeing and our chapter (if that is the right word) is recognised nationally with Fiona Gower holding the term of National Presidency. Don’t forget the Shemozzle – if you haven’t been you should go. There is a NZ icon, the sight of all the dogs being chained up in a main street and the challenges are images to capture, but the chance for the rural community to network is the beauty of the event. My congratulations go to the Shemozzle Committee.

There has been a lot of discussion in Taihape around the rebuild of the Taihape Area School. It is in the public arena that the Ministry of Education and School Board have asked Council if we can work with them to provide a site for the temporary relocation of the school for a period of what could well be a couple of years. It is important to note that this request has been driven by the Ministry and Board and at the moment we are not in the position to engage with the user groups of the park for instance, however we will not make any decisions without consultation with the community user groups. Our principal driver is to support education in Taihape – we intend to do all we can to make sure that the rebuild of the school is on track and that the school community is supported in any way we can.

Increasingly I as Mayor have been asked to spend time in Wellington as part of a small select group of Mayors to sit on roading, the Future of Local Government and an interface with the new

Government. While unfortunately it takes time away from some of the local Council issues it is incredibly important and certainly increases our chance of assistance from the Government. National Council's most recent meeting recommended providing regular formal updates from LGNZ to member councils. Attached is the first of these four-monthly reports. They provide progress updates on strategic goals and are designed to help ensure all Elected Members are across LGNZ's work and able to give feedback.

Finally, we have had a workshop in Taihape with the "users" of the now closed Taihape Town Hall and Administration Block. What I personally take out of that meeting is that we are on the right track – "strengthen the hall, make it usable but most importantly talking about it is a poor replacement for action – just get on with it!"

## Mayors Engagement

October 2023

ITEM 9.1

2	<p>Attended Monthly Catchup with Police</p> <p>Attended weekly meeting with Interim Chief Executive</p>
3	<p>Attended RLTP Workshop</p> <p>Attended MDC re Roothing</p> <p>Attended Taihape Town Hall/Civic Centre User Feedback Workshop</p> <p>Attended weekly meeting with Deputy Mayor</p>
4	<p>Attended meeting with Kanoa re Marton Rail Hub</p>
5	<p>Attended meeting with Whanganui District Council re Regional Deals</p> <p>Attended meeting re Village Green Christmas Tree</p> <p>Attended Turakina Community Committee</p>
6	<p>Attended MTFJ Governance Group Online Meeting</p>
9	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly LTP meeting</p> <p>Attended Hunterville Community Committee Meeting</p>
10	<p>Attended meeting with Waka Kotahi</p> <p>Attended Significance &amp; Engagement Policy Review meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
11	<p>Attended monthly meeting with ELT</p> <p>Attended meeting with Skye Properties</p> <p>Attended Teresa Allen’s Funeral Service</p>
12	<p>Attended Working Group – Review of Revenue &amp; Financing Policy</p> <p>Attended Assets &amp; Infrastructure Committee Meeting</p> <p>Attended Policy/Planning Committee Meeting</p> <p>Attended Marton Civic Centre Working Group Meeting</p>
13	<p>Attended Review of Council Reports meeting with staff</p> <p>Attended meeting with Kevin Palmer Ministry of Education</p> <p>Attended meeting with Ngati Hauti</p>
15	<p>Attended Opening of new Ablution Block and Kitchen Extension Opaea Marae</p>
16	<p>Attended Climate Change Strategy Meeting</p> <p>Attended weekly LTP meeting</p>
17	<p>Attended Regional Transport Matters/Regional Chiefs Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
18	<p>Attended CE Recruitment meeting with Jackson Stone</p> <p>Attended Waka Kotahi webinar – Draft Investment Prioritisation Method</p>

	<p>Attended meeting with Craig Nash re New Government</p> <p>Attended BA5 meeting at Linton Military Camp</p>
19	<p>Attended LTP Workshop</p> <p>Attended LGNZ Election Focus Group meeting</p>
20	<p>Attended MTFJ Core Group Meeting in Wellington</p>
24	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended weekly LTP meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
25	<p>Attended Manfeild Park Trust AGM</p> <p>Attended catchup with TUIA Bridget &amp; Matthew prior to final Wananga</p>
26	<p>Attended Finance/Performance Committee Meeting</p> <p>Attended Council Meeting</p>
27	<p>To attend Accessing Central NZ Governance Group meeting</p> <p>To attend meeting with PNCC re Regional Deals</p>
28	<p>To attend the 25<sup>th</sup> Anniversary Shemozzle</p> <p>To attend the 90<sup>th</sup> Anniversary Rural Women Celebration</p>
30	<p>To attend weekly meeting with Interim Chief Executive</p> <p>To attend Rangitikei College Scholarship Interviews</p> <p>To attend JBS Dudding Trust Annual Meeting</p>
31	<p>To attend Chief Executive Interviews</p> <p>To attend weekly meeting with Deputy Mayor</p>

**Attachments:**

1. **LGNZ Four-Monthly Report for Member Councils: July-October 2023** [↓](#)
2. **Elected Member Attendance- Oct 22- 18 Oct 23**

**Recommendation**

That the Mayor’s Report – October 2023 be received.





# Ko Tātou LGNZ.

This report summarises LGNZ’s work on behalf of member councils. It’s designed to be put on your council agenda for discussion and feedback, or you might choose to use it in another way. We will produce this report three times a year.

This report complements our regular communication channels, including Keeping it Local (our fortnightly e-newsletter), providing a more in-depth look at what we do.

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LGNZ four-monthly report for members – October 2023 // 2



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## Introduction

At National Council's most recent meeting, we decided to provide regular formal updates from LGNZ to member councils. A number of you have suggested a paper that you could put on your council agenda would be a helpful way to ensure everyone was across our work and able to give feedback. It's important to National Council that all member councils are across the breadth and depth of work that LGNZ is doing on your behalf.

These reports will be provided three times a year, and this first one covers the period July-October 2023.

Our SuperLocal Conference in July attracted record attendance and very positive feedback. Since conference, our energies have turned to a range of matters specific to the period between now and the end of the calendar year: the Future for Local government response, which is part of our broader Choose Localism campaign; preparation of our briefing document for the incoming Government; close liaison and partnership settings with Mayors Taskforce for Jobs, which is having a strategic reset; and numerous other matters that are captured in this report.

This report shows the breadth and scope of the mahi that our small team delivers – with care, commitment, creativity and very high standards.

Ngā mihi  
Sam and Susan



## Progress on strategic goals

### Priority/01

#### Resetting the relationship with Central Government

##### Political engagement and government relations

Our political engagement is currently geared towards advancing the Choose Localism campaign. We have released a toolkit for members to use when they're meeting with local MPs so that they can champion localism and galvanise central politicians behind the movement.

Sitting alongside that is also our work to continue influencing election policy from Wellington. In late August, National's Social Development Spokesperson, Louise Upston and candidate for Remutaka Emma Chatterton, met with Susan, Scott and Mayors Max Baxter and Alex Walker from the MTFJ governance group to talk about how we could work with National, if in government, to progress the initiative. The briefing note we sent prior to the meeting emphasised the links between how MTFJ works in practice and the power of localism.

In mid-August, LGNZ also met with the Green Party to brief them about the Ratepayers Assistance Scheme and how it could support their Clean Power Payment Policy. We also took the opportunity to socialise the Regional Sector's flood protection business case with them.

##### Briefing to the Incoming Government

We've prepared a Briefing to the Incoming Government, which is an opportunity to familiarise the incoming government with local government, our key areas of focus, and to open the door for future engagement.

We are grounding this year's briefing in our Choose Localism campaign. It has two parts:

1. Cover letters tailored to individual ministers explaining how local government can help them, and how the work of local government interacts with their portfolio and priorities.
2. A briefing that covers key information about local government in New Zealand and LGNZ, and sets out key advocacy issues and opportunities for local government – as well as constraints.

It will be vibrant, high level, tailored to the government and ministers receiving it, and based largely on existing information and resources including our Relationship Reset and Policy Priorities documents, which were socialised with political parties in the lead up to and during the campaign period. It will be sent to ministers once a Government has been formed.



**Priority/02**  
**Establishing stronger Te Tiriti-based partnerships with Iwi Māori**

**Te Maruata update**

Te Maruata held a whānui hui in Ōtautahi on 26 July as part of SuperLocal. This was a really well-attended hui, with around 70 Māori elected and appointed members, council staff and other key stakeholders in attendance. A key focus for the hui was for whānui members to share their expectations of the Rōpū Whakahaere – including what they want the Rōpū Whakahaere to prioritise focus on over this triennium, and how members want to be kept up to date on that mahi.

Rōpū Whakahaere members are meeting in November and will discuss the feedback that was shared and come up with a plan for actioning it.

Te Maruata are actively engaged in the mahi that LGNZ is doing on Choose Localism and the Future for Local Government. Mayor Faylene Tunui and Councillor Moko Tauriki are the Te Maruata representatives on the Future for Local Government Advisory Group.

With support from Councillor Dinnie Moeahu, we’re continuing to hold monthly online wānanga for Te Maruata where whānui members get updates on key kaupapa and/or provide support to one another around issues members might be facing.

**Mana whenua relations**

We are also setting up a meeting with mana whenua in Te Whanganui-a-Tara to start building our own relationships and understanding of local needs. Tania Hawkins (on our team) and her husband, Hawkins, who is a kaumatua and has provided mihi whakatau at many of our events over the past 18 months, are facilitating this. Hawkins is keen to help build a bridge with mana whenua and walk alongside us as we build our knowledge of te ao Māori and tikanga. We will loop in Te Maruata and our new Māori advisor once they’re on board.

**Priority/03**  
**Campaigning for greater local decision-making and localism**

**Choose Localism and Future for Local Government**

**An overview of this mahi**

At SuperLocal we launched Choose Localism, our campaign to breathe new life into localism. The idea was to generate some excitement and optimism amongst our LG whānau as we navigate the



future for local government together. Choose Localism is our compass for the future. All our mahi needs to drive towards a more inclusive, participative and localist future.

The first stage of this work is to galvanise the LG whānui and create a strong consensus position that we can take to Central Government on our vision for the future. The second stage will be our localism showcase, planned for next year. This will include a collection of the best examples of localism being delivered around the motu. It will be designed to open central government’s eyes to, and strengthen their view of, the value and capability of local government. The aim is to build confidence that local government can be a trusted partner in this new way of working together. And finally, the third stage, which is about engaging the public, will include our citizens’ assembly. While the topic for this citizens assembly needs to be thought through, it is an opportunity to ask New Zealanders what they might need to participate in local democracy. The idea is that it will provide innovative solutions to the increasingly pressing problem of irrelevance and apathy.

**Building consensus on the Future for Local Government**

Our work to develop a consensus position on the final Future for Local Government report is a key part of our first step in our wider Choose Localism work programme – galvanising the sector. We’re making good progress on our approach to building consensus with excellent engagement and input from our FFLG Advisory Group.

We’ve held one in-person meeting with members on 18 September and will hold another on 2 November. We’ve also shared a wide range of resources with councils and elected members, including data from the first event. And we’ve launched an online engagement platform that allows everyone to have their say. After 2 November, we’ll develop a draft position with the Advisory Group that will be sent to members on 24 November. Then we are proposing to hold an SGM on 11 December for members to formally vote on whether to agree the position.

The position we develop with members will inform the conversations and negotiations that we’ll be having around the future with the incoming government. We’re conscious of the need to land on a position that our members are happy with – but that has enough flex to put us in a robust position to negotiate with the incoming government. We know there’ll need to be some give and take on both sides.

Our Choose Localism work will pick up aspects of the Panel’s final report that local government can get on with implementing now – without the need for legislative change or support from central government.

**Priority/04  
Ramping up our work on climate change**

**Next steps**

Now that we’ve finished conversations with several councils about what they think we could be doing in the climate change space, we’re pulling together a strategy and plan for this work. With



vacancies in the policy team, we're needing to think carefully about how we manage our limited resources to deliver across a number of priorities. We're also observing how our climate change work (and other policy and advocacy work) closely aligns with our work on Choose Localism – which adds to our leverage.

One of the big pieces of work that we are engaging on is the inquiry into community-led retreat. This inquiry was kicked off by the previous Environment Select Committee. Given strong levels of support for it from across the House, we expect that it will continue regardless of the outcome of the General Election. The Ministry for the Environment has put out two reports setting out issues and options for dealing with the challenge of managed retreat (including how to fund it) that we're analysing and discussing with members. We think this is an area where LGNZ can really add value by driving policy thought leadership on behalf of our members.

We've also submitted on the first round of consultation on a strategy to strengthen the resilience of critical infrastructure in Aotearoa New Zealand. With the impacts of climate change being increasingly felt around the country, it's clear that critical infrastructure such as roads and water treatment plants are not capable of withstanding more intense and frequent extreme weather events. We will work with DMPC to ensure Councils are heard through the second round of consultation, which is expected in Q1 of 2024.

**Support for cyclone-affected councils**

We were funded by the Ministry for the Environment to commission Simpson Grierson to provide legal advice to councils in Tairāwhiti and the Hawke's Bay on the voluntary buyout of category 3 land or changes to residential use rights. This advice made it clear that to achieve greater certainty and minimise the risk of legal challenge for affected councils, either amendments to the existing legislation or a new bespoke framework are needed. We wrote former Ministers Robertson (Minister of Cyclone Recovery) and McAnulty to ask for action on this. Their reply acknowledged the changes would minimise risk but did not agree to pre-emptive action. We will raise this matter with the new government at the appropriate time.

We're continuing to engage with DIA on the regulatory relief for councils affected by the severe weather events earlier this year. We had several affected councils attend our zoom meeting for Mayors, Chairs, and Chief Executives with DIA and other government agencies. This largely focused on the recently gazetted Order in Council that enables three-year plans instead of LTPs for eight of the most affected councils.



**Priority/05**  
**Delivering and building on our core work**

**Water services reform**

During this reporting period, the Water Services Entities Amendment Bill was enacted. This was the last piece in the previous Government’s water reform puzzle. We successfully advocated for several changes to the Bill:

- Setting establishment dates for the 10 entities now requires consultation with affected councils and iwi/hapū. Establishment dates have to be confirmed within six months of the legislation passing.
- References to no-worse-off payments to councils in the legislation were retained.
- When DIA oversight of council decision-making applies has been clarified.
- The potential burden of community priority statements has been reduced.

The outcome of the election has implications for water reform. If there are any changes to the way in which water reform proceeds, we will engage with National Council on that when details are clearer.

Prior to the General Election, DIA and the NTU changed the approach that they were taking to developing constitutions for the water services entities. They started with work with a Technical Advisory Group on the Northland/Auckland entity’s constitution. LGNZ’s legal advisor has participated in the Technical Advisory Group process, so that learnings from the first process can be shared with other councils. Whether this process continues given the election outcome remains to be seen.

**Transport**

In August, the Government released its draft GPS Land Transport. We developed a submission with strong input from members. We also launched our Position Statement on Transport in conjunction with the release of the draft GPS Land Transport. The position statement outlines the key policy objectives we will advocate for, including:

- A strategic, long-term approach to planning that joins up central and local government decision-making to address maintenance and climate adaptation needs.
- Sufficient, long-term transport investment that prioritises resilience building, safety and better asset management across both new developments as well as maintenance and renewals.
- Integrated transport and freight networks that support placemaking by connecting our rural communities, towns and cities and making them great places to live and work.
- A transport network that can adapt to the future climate and prioritise decarbonisation.

This provides a good basis for our policy and advocacy work, and we are now working with a newly appointed Transport Reference Group to develop a robust plan for our transport work, which will align with our broader Choose Localism mahi. This work will ramp up following the 2023 general



election, once we know the shape of the next government and have a good understanding of its transport priorities.

**Resource management reform**

During this reporting period, the Natural and Built Environments and Spatial Planning Acts were enacted. This was a significant milestone. Local government didn't get all the changes that we wanted and some fundamental concerns remain – particularly the reform's impact on local voice. However, LGNZ and the Local Government Steering Group successfully advocated for several key changes, in particular the inclusion of Statements of Community Outcomes and Statements of Regional Environmental Outcomes. This is one mechanism to ensure that there is local input into regional planning decisions. There was also broad support for the introduction of regional spatial planning.

We've been working closely with the Local Government Steering Group and the Ministry for the Environment to support the work that is ramping up on transition and implementation. A lot of this work is technical and targeted at council officers. However, we've been stressing the importance of making sure that elected members are engaged, updated on and involved in appropriate parts of the transition and implementation work.

It's not entirely clear what the change of Government will mean for Resource Management Reform; however, we know that both the National and ACT parties have expressed concerns about the reform, in particular the erosion of local voice and the creation of more complexity and added layers of bureaucracy. LGNZ is support the Local Government Steering Group to develop a briefing to the incoming Minister for the Environment.

If significant changes to the reform are proposed by an incoming Government, some of the thinking we've provided in earlier submissions on both Acts will be useful to inform the position that we take on any changes. Specifically, we've previously said that we see the introduction of regional spatial planning and the need for prioritised work on the Climate Adaptation Act as the most fundamental aspects of the reform. We've also expressed a view that the proposed Regional Planning Committees could be stewards of a planning process, by bringing together input from each individual council in a region and stripping out unnecessary duplication, rather than being responsible for making all planning decisions for individual communities.

We will assess the situation as the makeup of the government and its priorities become clearer and keep National Council involved in any decisions that need to be made.

**Remits**

The team are working through each of the remits that were passed at the 2023 AGM and coming up with a plan to action them. Due to staff shortages in the Policy Team right now and the need to factor in the outcome of the General Election, we anticipate work on remits ramping up in the New Year.



**Other policy and advocacy work**

**Freedom camping**

Following the introduction of the Self-contained Motor Vehicles Legislation Act, we are working with Simpson Grierson, the New Zealand Motor Caravan Association, MBIE and Taituarā to review and update the model bylaw for freedom camping, and also the good practice guide for councils and tourism operators. The previous guidance was produced in 2018 but is no longer consistent with the new legislation introduced this year. We're on track to have this guidance ready to share shortly.

**Emergency management reform**

We've developed and shared a submission on the Emergency Management Bill with members. Submissions are due on 3 November 2023, so there'll be plenty of time for members to provide us with feedback on our draft, and to use our draft to inform their own submissions.

**Elected member census and survey of voters and non-voters**

We're working on completing two research reports, which will be shared with members soon. The first is a report outlining findings from LGNZ's survey of people who voted, or didn't vote, in the 2022 local elections. This survey is one of a series which dates back to the 2001 elections and looks at the profile of voters and non-voters and their reasons for voting or not. The second is the findings from our triennial Census of elected members, undertaken in April/May of this year. The Census provides information on the demographics of elected members and allows us to determine the degree to which elected members reflect the diversity of the communities they represent. It also provides information on elected members' priorities. The information is helpful for our broader advocacy and engagement work, and for policy makers who seek to ensure that councils are both inclusive and relevant.

**Media**

**Choose Localism**

As our Choose Localism campaign takes shape, we are using social media and media to build awareness and understanding. You will see more of our work make the connection with localism in the media in the coming weeks.

In August we announced our position on Transport, which is advocating for a transformative approach to address challenges in the nation's transport network. LGNZ highlighted five key actions to address these challenges. The press release, which made a strong case for choosing localism being the answer to our transport woes, was picked up by RNZ, NewsTalkZB and by Inside Government.

Two opinion editorial articles, authored by Susan, called for genuine partnership, where localism is not just a slogan that's talked about, but governments follow through on it. That means central government listens to and collaborates with local councils, respecting their insights and engaging with communities to find the best path forward for major projects like LGWM. One op-ed was run in Inside Government and the other on Stuff.

**Progressing remits**

At the AGM, the membership passed a remit that LGNZ calls on central government to take action to reduce council audit fees. Advocacy in the media is part of that work. Newsroom published an article that discusses the increasing audit fees faced by local councils in New Zealand and their relevance to





the justice system and local government accountability. The Auditor-General highlights the challenges faced by councils in managing affordable rates and funding community needs.

**Support for councils affected by engineering consenting issues**

A large number of councils have been affected by alleged fraudulent signing of consenting documents by engineer, Jonathan Hall of Kodiak Consulting. Taupo District Council contacted LGNZ to see if we could help support affected councils.

We held zooms with affected and developed a media plan with input from law firm Rice Speir, which is working closely with several affected councils.

Our media approach is geared towards three key objectives:

- Help de-risk councils – Give councils guidance on best practice while supporting them to drive comms through local channels.
- Reduce pressure on councils – Be a source of support for councils when they need it, enabling them to focus on addressing the situation and supporting their communities.
- Align with advocacy efforts – Liaise with Engineering New Zealand and MBIE to enhance advocacy efforts and demonstrate a cohesive response to the situation.

**Conference and Excellence Awards Update**

We’re already in planning mode for SuperLocal 24, which is being held in Wellington/Te Whanganui-a-Tara in August next year. We’ll be working with WCC and mana whenua to make sure we provide a remarkable programme and an even better conference experience than this year.

We’re working on the theme and a prospectus, which we’re hoping to get out to potential partners and sponsors very soon.

**Engagement with members, including sector and zone meetings**

We’re busy planning for our in-person combined sector hui in November, with the Future by Local Government on day one and our usual individual sector meetings on day two.

We’ve had really good engagement with our email newsletters and direct emails recently. Eighty percent of members opened our first post-conference email and more than 60% opened our Choose Localism email (and 43% of those clicked through to the website). These are astonishing open rates by industry standards so we’re consciously working on how we keep them high over the coming months as well as experimenting with a new online participation platform to see if we can encourage greater two-way dialogue online.

**Mayors Taskforce for Jobs**

We’ve been heavily involved with the management of MTFJ since our Programme Manager departed in early July. We very pleased to have successfully recruited a new Programme Manager who started in October, as well as made a permanent appointment in the MTFJ Advisor role.

We’ve also been working closely with the Chair and a small subset of the Core Group on governance and the relationship with LGNZ. The Core Group has agreed to establish a Governance Group to help make more efficient and effective decisions and oversee the development of a new strategy for



MTFJ. An external facilitator will help guide this work alongside some insights research by TRA into the value of the programme and where the opportunities lie for growing and strengthening MTFJ in the future.

In September, we met with key National Party MPs from the Hutt to talk about the value of MTFJ as a vehicle for delivering positive social outcomes locally and the importance of sustainable funding for this crucial kaupapa. In the meantime, our 36 Community Employment Programme councils now all have their new two-year contracts and are deep in the mahi of getting rangatahi into work.

#### Young Elected Members

Our Young Elected Members had a successful hui pre-conference, with just under 40 attendees. Planning is now well underway for the YEM annual hui, which will take place in the Far North this year, from 6-8 December. This will be YEM's first annual hui since COVID, and the theme will be "Anga whakamua: Setting our collective course in the birthplace of Aotearoa".

Beyond the annual hui, the YEM committee are also working on updating and refreshing the YEM kaupapa, and developing a work plan to put this into action. YEM co-chair Alex Crackett is also a part of the FFLG Advisory Group and will bring a YEM-perspective to this work.

#### Community Boards Executive Committee

Our Community Boards Executive Committee (CBEC) is an engaged group and have had several constructive engagements early this year. Key areas of focus for CBEC include planning the Community Boards Conference, which will be held as part of SuperLocal 2024, and surveying community board members to understand their experience, needs and opportunities to support them.

Sarah Lucas, one of the CBEC Co-Chairs, has joined the FFLG Group and is contributing useful grassroots, community governance perspectives. A key concern for CBEC was the lack of reference in the Panel's final report to the role that community boards could play in local government's future.

#### Council capability

##### Ākōna

We launched our new Ākōna L&D platform and are now focused on building great courses tailored to our members' distinct needs. We've had several new councils join and are openly talking to both Taituarā and CEs to encourage more to come on board. The pricing is prorated so is now below the \$3500 threshold and that seems to be helping.

The new digital platform is performing well, and the three new courses are proving popular. Another six courses are under development, three of which are being co-developed with the councils who requested them. Work on preparing the framework to become a self-assessment tool and basis for a micro credential has begun, with a new sector working group being assembled to help boost the process.

The new Health & Safety course being co-developed with Taranaki District Council will offer the sector a bespoke option to the Institute of Directors course, which is both unhelpfully generic and



costly. We expect to continue to enhance and tailor the Ākōna Governance course so that it too may offer an alternative option to expensive IoT offerings.

**CouncilMARK refresh**

The CouncilMARK programme has undergone an extensive overhaul. The Research Agency (TRA) was commissioned in 2022 to highlight areas the programme is performing well and areas for evolution. Based on these findings we initiated a programme redesign to optimise CouncilMARK and make it fit for purpose within this new local government context. We continued to work very closely with our stakeholders, including elected members, CEs, senior council staff and relevant central government agencies.

**Guidance for members**

We completed the Guide to recruiting and managing chief executives. This is a comprehensive guide that includes relevant templates, such as a draft employment agreement, performance committee terms of reference, and guidance on performance management.

Work is currently underway on an Elected Members’ Guide to Representation Reviews. Shortly, approximately half of New Zealand’s councils will be undertaking representation reviews. Many elected members, especially those elected for the first time in 2019 and 2022, will not only have little understanding of the representation review process itself, but also of the choices that they are able to make through that process.

**Streetlights Profiles**

In June 2022, the Electricity Authority approved a Streetlight dimming profile that when applied by councils will generate significant savings on the energy consumed by LED dimmable streetlights. Without this innovative new profile, some councils that have upgraded their streetlights to include a centralised dimming function may find themselves stymied by Electricity Authority rules that deem them non-compliant. This could lead to penalties being passed on by suppliers, or even their suppliers opting out of offering dimmable streetlighting.

We have been working with the energy retailers and a couple of councils to work through the operational processes and to implement a pricing structure before we can take this offering further to our members. It is estimated that the profiles will save Auckland Transport up to \$1.1m in energy savings, whereas some smaller energy consumers, like Palmerstown North City Council, will have savings in the region of \$18k per year. This will be for the life of the streetlights (usually 25 years) and does not include the carbon savings councils will be able to generate. We have just completed our implementation with Auckland Transport and are working with Christchurch, Wellington and Tauranga for the next implementations.

**Moata Carbon Portal**

We partnered with Mott MacDonald in 2021 to bring the Moata carbon portal to New Zealand. This is a tool that allows embedded (capital) carbon to be measured and monitored across any capital works programme. It enables councils to account for and reduce carbon emissions generated from water, transport and infrastructure (vertical and horizontal) projects. We have seen spreadsheets

**9.2 Mayor's Report - November 2023****Author: Andy Watson, His Worship the Mayor****CE Appointment**

This will form part of a Tabled Document.

**Zone 3**

Central Hawkes Bay hosted the recent Zone 3 meeting with Mayor Alex Walker and her staff having put together a very good package to support the agenda and highlight the region's hospitality.

Many of the presentations/speakers highlighted the trauma of Cyclone Gabrielle, the destruction and the cost of the rebuild including the 50/50 split between Local Government and Central Government on house buyouts.

The standout presentations for me were –

- A. Waka Kotahi's presentation on procurement. The Chief Executive Nicole Rosie opened the presentation with an emotional and genuine grieving for the damage from Cyclone Gabrielle. Interestingly, in the presentation there were a couple of references to Tier 2 and 3 roading contractors and how we can encourage the build-up of capacity and their use. The overarching plan was that the funding model for roading is broken and Government needs to rethink how this should happen in the future - something all of the sector agreed on.
- B. The second presentation was one given by Caroline Dumas DIA (Dept of Internal Affairs). Caroline has been appointed as the DIA Liaison to Zone 3. Caroline seems to be very senior in the DIA and reports directly to the Minister (whoever that may be). This is a welcome change in stance and an opportunity that I am very keen to progress.

At the time of writing this coalition talks from Government have still not been finalised so this part of my report is a placeholder where I will be able to name who the respective ministers will be. Of high interest to us will be the Ministries of Local Government, Transport, Agriculture/Forestry, Economic Development and Health. The sharing out of portfolios to the coalition parties will be an interesting process. Who would have guessed that Winston could have risen like a phoenix from the ashes and effectively dominate the formation of a Government.

**Local MPs**

I would also like to congratulate Suze Redmayne as our new National MP. The early engagement I have had with her and her support in dealing with a very difficult local case has been brilliant. We will be well served by Suze. Equally I have reached out to Adrian Rurawhe and Debbie Ngarewa-Packer to have early talks about Ratana before the birthday celebrations in January. We effectively have four representatives working for us in Wellington with Andrew Hoggard for ACT being on the List, Debbie taking Adrian's previous role as he moved to the List for Labour and Suze Redmayne.

**Rural & Provincial Sector Meeting with LGNZ along with the Future of Local Government 2-3 November**

The Rural & Provincial sector meeting, which I will focus, on welcomed Neil Holdom as the new Provincial Representative. He will undoubtedly bring a roading focus to LGNZ - something that certainly needs to happen and will be a huge benefit to the Rangitikei. I have worked with Neil for a

considerable amount of time on roading issues and I congratulate and welcome him on his new appointment.

The highlight to me of the sector meeting was a panel discussion comprised of Tim Hampton Treasury, Mark Maloney the Assistant Auditor General and Bruce Robertson an independent Risk & Assurance Chair. Their perspectives on the formation of Government and how Three Water reforms in particular should be handled within our Long Term Plans was fascinating. All of them said basically this will be the most challenging Long Term Plan they have ever seen with the uncertainty over Three Waters, RMA Reform, the new Government and affordability issues. Mark Maloney said that if we continue to put Three Waters into our budgets after 2025 we are breaking the law leaving us open to judicial review. Tim from Treasury said if we don't include it we could be well accused of breaking the law with regards transparency. The Local Government sector is split almost 50/50 on this issue. Our Council has made the decision to include Three Waters right through our Long Term Plan - something that I strongly support.

What the panel suggested is that there needs to be areal focus in the Consultation Document especially around risk to comply with Section 93(b) of the Local Government Act. This covers risk and affordability. Mark went on to note -

1. The need for high quality asset management plans.
2. That councils are poor at delivery with the national capex programme on average being delivered at only 80%. Our success rate falls well short of this. The risks associated with this will need to be documented.
3. That a position statement for each council is required within the Long Term Plan!!
4. Ideally within the Long Term Plan there needs to be a separate section on risks. We need to remember that this is the advice from the Auditor General's Office.

Bruce's comments were also interesting focussing on -

1. The need to develop alternative funding streams. This is of course easier said than being done. With our Council not having the benefit of funding streams associated with airports or ports and trying to develop a funding stream in terms of an industrial hub will be challenging for us.
2. Bruce said that focussing a Long Term Plan on rates affordability is not long term plan thinking! i.e. the issue here is a long term plan versus a cost of living issue.
3. This Long Term Plan must have a plan to plan for cohesiveness between governance and staff (this is something that our Interim Chief Executive Kevin has been spending quite a bit of time on).
4. Bruce's comment around annual plans being an inhibitor on long term strategies is in my opinion very very real.

The second topic that Rural & Provincial focussed on came from Ben Thomas, a specialist working on Government/Business Relationships in Wellington. He made a couple of comments that were very relevant –

1. Central Government's interaction with Local Government as a sector is by way of unfunded mandates (something that we know only too well).
2. An interesting comment – National in opposition has had a very small caucus with only a couple of people working in policy. He makes a point that it will take the Government a very long time to come up to speed. National will focus on regional deals that increase productivity, the GDP and deal with climate change.

**ITEM 9.2**

On 13 November 13 Horizons hosted a Freshwater Reform Meeting with the community at the Rangatira Golf Course. The Government has made a series of decisions that regional councils will have to enforce. These include the need for improvements in freshwater quality and will result inevitably in reductions of our beef and dairy herds, increased forestry and the reductions in rural water usage. These changes are far reaching with little recognition of the value of work that the agricultural sector, catchment collectives and voluntary groups have made which is disappointing. People are understandably nervous, lifestyles and the financial vulnerability to agriculture are leaving New Zealand export bases under threat. All of this happening without a social or financial evaluation is damning in my opinion.

On 4 November TUIA had their final Hui in Wellington. Unfortunately Matthew Coogan one of my two TUIA could not attend having come down with Covid. Bridget Watson my other TUIA and I were asked to be one of two presentations talking about our "TUIA journey together". Bridget is a standout young Maori woman and she spoke emotively and well about her journey of discovery within TUIA and her progress towards fluency in Te Reo. This programme has benefitted me and I will look back on this as a highlight of the year and of my term in office.

The Rangitikei Business Awards were hosted recently by Marton Rotary and in particular Jasleen Saluja and Karan Singh. The awards have not been held for a considerable length of time and this has been absolutely a step in the right direction. We need to recognise not only the commercial successes but the involvement that our businesses have within our local communities and the support they provide.

The JBS Dudding Trust met recently and have given out around \$930,000 to organisations within our district. This is the highest amount that has ever been distributed by the Trust which is an outstanding result for our district. Many of our organisations would struggle without having support from the Dudding Trust as we have very few other significant funding opportunities available. I would love to be in the position at this meeting to be able to give an indication of who received what however the advice process out to the various recipients will take some time.

I have received a request from Aakiiyah Tihore (Attachment 1) seeking financial assistance for a Future Leaders Academy in Rarotonga in April 2024. Aakiiyah is a senior student at Taihape Area School and has been selected for one of only 40 spaces offered to students across New Zealand and Australia. The course fees total \$4500. Aakiiyah plans to work and fundraise to pay as much of the cost as possible but is looking for additional support from outside agencies. This is a fantastic opportunity for one of our local rangatahi who displays all the aspects of a future leader. Refer to Recommendation 2 below.

**Attachments:**

1. **Email from Aakiiyah Tihore regarding Future Leaders Rarotonga** [↓](#)
2. **Elected Member Attendance- November 23** [↓](#)
3. **Tabled document- Addition to Mayor's Report** [↓](#)
4. **Tabled document- Dudding Trust** [↓](#)

**Recommendation 1:**

That the Mayor's Report – 30 November 2023 be received.

## Mayors Engagement

November 2023

1	<p>Attended monthly ELT meeting – Governors Q&amp;A</p> <p>Attended Taihape Area School Scholarship Interviews</p> <p>Attended Rangitikei College Senior Prizegiving</p>
2	<p>Attended Future by Local Government 2<sup>nd</sup> Hui in Wellington</p>
3	<p>Attended LGNZ Rural &amp; Provincial Sector Meeting in Wellington</p>
4	<p>Attended TUIA End of Year Function</p> <p>Attended Rangitikei Business Awards</p>
6	<p>Attended Te Roopuu Ahi Kaa Workshop</p> <p>Attended online RTC Workshop</p> <p>Attended online Manawatu-Whanganui Disaster Relief Fund Trust AGM</p> <p>Attended Hunterville Rural Water Supply Sub Committee Meeting</p>
7	<p>Attended Zone 3 Co-Chair’s online meeting with DIA</p> <p>Attended monthly RDC/Police catchup meeting</p> <p>Attended Bulls Community Van Reveal</p> <p>Attended GHD Melbourne Cup Function</p>
8	<p>Attended weekly LTP meeting with staff</p> <p>Attended new staff Whakatau</p> <p>Attended new staff Tipi Haere including Ratana 8 November celebrations</p> <p>Attended Taihape Community Board Workshop</p>
9	<p>Attended Council LTP and Assets/Infrastructure Workshop</p> <p>Attended Marton Civic Centre Working Group meeting</p>
10	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended Zoom meeting with MoE/Taihape Area School</p> <p>Attended meeting with MP Suze Redmayne</p>
11	<p>Attended Bulls Rose Show</p> <p>Attended Marton Cenotaph for Armistice Day commemoration</p>
12	<p>Attended Kelvin Lehmstedt’s Funeral Service</p>
13	<p>Attended weekly meeting with Interim Chief Executive</p> <p>Attended Horizons Freshwater Reforms meeting</p>
14	<p>Attended Regional Transport Matters   Regional Chiefs Matters Fortnightly meeting</p> <p>Attended SafePlus Assessment Focus Group</p> <p>Attended weekly meeting with Deputy Mayor</p>
15	<p>Attended Helen Gordon’s Funeral Service</p>

**ITEM 9.2**

16	Attended LGNZ Zone 3 Sector Meeting
17	Attended LGNZ Zone 3 Sector Meeting Attended Christmas Tree light up
20	Attended weekly LTP meeting with staff
21	Attended weekly meeting with Interim Chief Executive Attended weekly meeting with Deputy Mayor
22	Attended relationship meeting with Col Trevor Walker Waiouru Military Camp Attended Waka Kotahi Quarterly Regional Relationship meeting
23	Attended Council LTP Workshop
24	Attended Accelerate25 Lead Team Meeting
25	Attended Marton Market Day
27	Attended MTFJ Core Group Strategic Workshop Follow-up online Attended weekly LTP meeting with staff
28	Attended weekly meeting with Interim Chief Executive Attended weekly meeting with Deputy Mayor
29	Attended 1 <sup>st</sup> (NZ) Bde Capability Display and Dinner at Linton Military Camp
30	To attend Finance/Performance Committee Meeting To attend Council meeting



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**From:** Kia Tihore <[19013@tas.school.nz](mailto:19013@tas.school.nz)>  
**Sent:** Thursday, 2 November 2023 11:34 am  
**To:** Andy Watson <[Andy.Watson@rangitikei.govt.nz](mailto:Andy.Watson@rangitikei.govt.nz)>  
**Subject:** Future Leaders Rarotonga

58 Kaka Road  
Taihape

2 November 2023

Dear His Worship The Mayor,

Thank you for meeting with me on the 1 November 2023.

As discussed, I have been selected to travel to Rarotonga with Future Leaders Academy for seven days in April 2024. I am going to gain advanced leadership skills, planning and goal-setting skills, leading diverse groups of people, as well as experience travelling alone without my whanau. This is a fantastic opportunity that I am genuinely excited to be a part of and experience. I was honoured to be selected, as this course is open to students from all over New Zealand, Australia and the Pacific, and there are only 40 spaces available. I will be the first student from Taihape Area School to attend this course.

The course fees will cost \$4500 overall, excluding travel insurance, internal New Zealand flights, passport fees and incidentals. I plan to work and fundraise to pay for this unique experience; however, I would welcome any help from outside agencies. Any support would be greatly appreciated.

Please feel free to contact me if you have any further questions.

Yours sincerely,

Aakiiyah Tihore  
[19013@tas.school.nz](mailto:19013@tas.school.nz)  
0204 1738 190

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Dalgety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	Meeting not held due to lack of quorum
29-Nov-22	Bulls													
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26 Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09 Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09 Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14 Feb-23	Ratana CB	PR						PR						
16 Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22 Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	
4-Apr-23	Ratana CB	CB						PR						
6-Apr-23	Turakina CC	PR			PR									
11-Apr-23	TRAK	PR					PR	PR						

11-Apr-23	Maori Rates Remission	PR					PR		PR					PR
11-Apr-23	Omatane RWS							PR						
12-Apr-23	Taihape CB	PR						PR						PR
12-Apr-23	Marton CC	CB	PR				AT					PR		
13-Apr-23	Assets/Infrastructure	PR	PR			PR	PR			PR	PR	PR		PR
17-Apr-23	Youth							PR						PR
17-Apr-23	Huntermville CC	CB	AT				AP			PR				
20-Apr-23	Workshop	PR	PR	PR	PR	PR	AP	PR	AP	PR	PR	AP	AP	PR
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT							PR		
27-Apr-23	Finance/Performance	CB	PR	PR	PR	PR	AP				PR	PR		PR
10-May-23	Bulls CC	AP				PR								
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR
15-May-23	HRWS	PR					PR				PR			
15-May-23	Youth	PR					PR	AP						PR
18-May-02	Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR	PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR					PR	PR		PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR
6-Jun-23	ERWS	PR										PR		PR
6-Jun-23	ORWS	PR						PR						
7-Jun-23	Creative NZ Committee	CB						PR						
8-Jun-23	Turakina CC	PR				PR								
12-Jun-23	Huntermville CC	PR									PR			
13-Jun-23	Ratana CB	PR							AP					
14-Jun-23	Taihape CB	CB						PR	AT					AP
14-Jun-23	Marton CC	PR	PR									PR		
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR
15-Jun-23	Policy / Planning	PR	PR				AT	PR	PR	PR		PR		
19-Jun-23	Youth Council	PR						PR						PR
20-Jun-23	TRAK	PR						PR	PR					
22-Jun-23	R&A	PR	PR	AT			PR		PR		PR			
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR	PR				PR	PR		PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
11-Jul-23	McIntyre Reserve	PR												PR
12-Jul-23	AIN Meeting	PR	PR			AP	PR	PR		PR	PR	AP		PR
12-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	AP	AB	PR
12-Jul-23	Bulls CC	PR				PR							AT	
13-Jul-23	Workshop	PR	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	AP	PR
17-Jul-23	HRWS	PR					PR				PR			
19-Jul-23	SDMC	PR				PR								
25-Jul-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
3-Aug-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AB	PR
7-Aug-23	HCC	PR					PR				PR			
8-Aug-23	TRAK	PR						PR						
8-Aug-23	Ratana CB	PR							PR					
9-Aug-23	Taihape CB	PR						PR						PR
9-Aug-23	Marton CC	CB	PR									PR		

ITEM 9.2 ATTACHMENT 2

10-Aug-23	AIN Workshop														Attendance not taken
10-Aug-23	P&P	PR	PR			AT	PR	PR	PR	AT	PR				
10-Aug-23	Turakina CC	PR			PR										
21-Aug-23	Youth Council	PR					PR							PR	
24-Aug-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR(PM only)	AP	PR	
31-Aug-23	Finance/Performance	PR	PR	PR	PR	PR				PR	PR			PR	
31-Aug-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
7-Sep-23	Workshop	PR	PR	AP	PR	PR-AM only	AP	PR	PR	PR	PR	AP	PR	PR	
13-Sep-23	Bulls CC	CB			PR										
14-Sep-23	Workshop	CB	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR	
21-Sep-23	RA Meeting	PR	PR	AP		PR		AB		PR	AT				
21-Sep-23	AIN Workshop	PR	PR		PR	PR	PR		AP	PR	PR			PR	
28-Sep-23	Finance/Performance	PR	PR	AP	PR	AP									
28-Sep-23	Council	PR	PR	AP	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	
5-Oct-23	Turakina CC	PR			PR										
9-Oct-23	Huntermville CC	PR				PR			PR						
11-Oct-23	Taihape CB	CB					PR							AP	
11-Oct-23	Marion CC	CB	PR												
12-Oct-23	AIN Meeting	PR	PR		PR	AP	PR		PR	PR	PR			PR	
12-Oct-23	PPL Meeting	PR	PR				PR	PR	PR		PR			AT	
26-Oct-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR			PR	
26-Oct-23	Council Meeting	PR	PR	AP	PR	PR	AP	PR	PR	PR	PR	PR	PR	PR	
30-Oct-23	Council Meeting	PR	PR	PR	AP	PR	AP	PR	PR	PR	AP	AP	AP	PR	
1-Nov-23	Creative NZ Committee	CB					PR								
6-Nov-23	TRAK Workshop	PR					PR	PR						PR	
6-Nov-23	HRWS	PR				PR			PR						
8-Nov-23	Bulls CC	CB			PR									PR	

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom [this indicator is no longer used]	ZM

**CE Employment**

I have asked for a late item for this meeting to confirm the appointment of Kevin Ross as our Chief Executive following the appointment committee's recommendation. Kevin was employed as an Interim Chief Executive on the basis that he wasn't interested in a long term position. As the appointment process rolled on I saw the possibility of asking Kevin if he could be interested in an extension of time as a Chief Executive not as an Interim.

Kevin's appointment will be for a period up to 2 years which suits him and from our point of view gives us time to understand what the future of Local Government is in respect of things like the RMA and Three Water reforms and gives him the time and authority to make any significant changes that the organisation needs.

Kevin has brought a change to the organisation in the time he has been with us - his honesty, commitment and skill has been a revelation. I believe that relationships between staff, the community and governors have improved significantly. I know that his appointment will be received well by all. It is a pleasure to welcome him here. I know that Kevin would prefer to just quietly slip into the organisation but it is important that some time soon we welcome him more formally.

**New Government**

Finally Government has been formed and we know now at least who the respective ministers are. I list some of those that are of particular importance to us in the Rangitikei –

1. Chris Luxon – Prime Minister
2. Winston Peters - Deputy Prime Minister/Foreign Affairs
3. David Seymour - Deputy Prime Minister (in waiting)/Regulation Minister (noting the separation from Climate Change). He may well see taking the Deputy Prime Minister role in the last 18 months to be a win meaning he would be Deputy Prime Minister leading into the next election
4. Nicola Willis – Finance
5. Simeon Brown – Transport/Local Government/Energy
6. Chris Bishop – RMA Reform/Housing & Infrastructure
7. Louise Upton – Social Development
8. Mark Mitchell – Civil Defence/Police
9. Simon Watts – Climate Change (outside of cabinet)
10. Shane Jones – Regional Development
11. Judith Collins – Defence
12. Todd McLeay – Forestry/Agriculture/Trade
13. Dr Shane Reti – Health
14. Erica Stanford – Education
15. Paul Goldsmith – Treaty of Waitangi negotiations/State Owned Enterprises
16. Andrew Bayly – Small Business/Manufacturing

Some points that are notable for us –

1. Shane Jones – Regional Development  
He controls once again a fund, this time of \$1.2b and we have a number of connections and relationships with him. This is a huge plus for our industrial developments.
2. Todd McLeay – Forestry/Agriculture/Trade

Seen as a good operator. The advantage to us may well be that Andrew Hoggard, our List MP for ACT, is also his Associate Minister which may enable a Rangitikei focussed lens or at the least a portal to Todd.

3. Mark Mitchell – Civil Defence/Police  
Has spent time in our district to understand our needs and we have a relationship with him.
4. It is interesting that Simon Watts (Climate Change Minister) was the previous spokesperson on Local Government and sits outside of Cabinet. Maybe this reinforces the fact that Three Waters Reform and Climate Change is not considered to be a key Government initiative.
5. I know a number of these Ministers, however there are some that I will have to make a connection with such as Simeon Brown (Transport/Local Government/Energy). Hopefully I can use my roles within LGNZ to establish this relationship because roading is critical for us.

While we have these Ministers, it is noted that we still do not have clear direction. We need to realise that the National caucus has been light on numbers. Essentially they will have spent little time on policy work. They will need to establish their own relationships with officials in particular the DIA and MBIE, so progress in my opinion will take time. There has been a lot of work done by Local Government on the Future of Local Government saying that the funding model is broken. The solution being trumpeted is that a percentage of GST should be returned to the districts that generate it. I agree – a great direction in principle, but the reality is that for at least the next 3 years the Government purse strings can't be opened. As the cheese add says "Great things take time!!".

Mayor Andy Watson  
30 November 2023

**ADDITION TO THE MAYOR’S REPORT TO COUNCIL – 30 NOVEMBER 2023**

I have just received notification that all parties have received advice on their Dudding Trust applications so I am able to provide a snapshot of the grants allocated.

The Dudding Trust have approved a record sum of \$930,000 for our district.

As a community we are indebted to the Trust. These grants are significant for our district.

Highlights for this year include –

- |     |           |                                 |
|-----|-----------|---------------------------------|
| 1.  | \$15,000  | Huntermville Huntaway Festival  |
| 2.  | \$16,312  | Mill Street Kindergarten Marton |
| 3.  | \$20,000  | Jigsaw Family Support           |
| 4.  | \$20,000  | Marton Youth Trust              |
| 5.  | \$35,000  | Rangitikei District Libraries   |
| 6.  | \$58,433  | Marton Arts & Crafts            |
| 7.  | \$175,000 | Santoft Domain                  |
| 8.  | \$50,000  | Tutaenui Stream Restoration     |
| 9.  | \$93,810  | Taihape Musicians Club          |
| 10. | \$50,000  | St David’s Church               |
| 11. | \$90,000  | Various Rural Hall maintenance  |

## 10 Reports for Information

### 10.1 Small Projects Fund Update - December 2023

**Author:** Kezia Spence, Governance Advisor

#### 1. Allocation

1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Marton Community Committee is \$3,567.19.

#### 2. Breakdown

2.1 The committee approved funding of \$500 for the Marton Community Garden at the meeting 09 August 23. This has not been paid yet.

2.2 The committee resolved on 11 Oct 23, to pay Ms Bates \$150, this has been paid.

2.3 The committee resolved on 11 Oct 23, to pay Tutaenui Rural Women \$250, this has been paid.

2.4 The remainder of the fund allocation is \$2,667.19

#### 3. Discussion Item

3.1 The Chair requested that the committee discuss the Community Gardens

### Recommendation

That the report 'Small Projects Fund Update – December 2023' be received.



**10.2 RDC Engagement and Consultations****Author:** Kezia Spence, Governance Advisor**1. Reason for Report**

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

**2. RDC Website**

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

**Attachments:**

1. RDC Engagement and Consultations Schedule - Updated August 2023 [↓](#)

**Recommendation**

That the report 'RDC Engagement and Consultations' be received.

# Engagement / Consultations - 2023/24

## RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Three Waters	Arno						NEXT STEPS TO BE CONFIRMED									
Speed Management Plan (Urban and Rural)	Arno					Public Consultation										
Long Term Plan	Carol											Public Consultation				
Public Places Bylaw	Katrina					Public Consultation										
Control of Advertising Bylaw	Katrina					Public Consultation										
Trading in Public Places Bylaw	Katrina					Public Consultation										
Flying Drones in Council Parks	Katrina					Public Consultation										

**Key**

- Stakeholder Engagement (by other orgs)
- Stakeholder Engagement (RDC)
- Public Consultation
- Public Engagement
- Public Consultation (by Central Government)
- Local and national campaign

**10.3 Funding Schemes Update - December 2023**

**Author: Kezia Spence, Governance Advisor**

**1. Overview**

- 1.1 Council currently administers four funding schemes for the Rangitikei District:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Creative Communities Scheme
  - d. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council allocated \$13,730 in round one at the Finance and Performance meeting on the 31 August 2023.
- 2.4 Round two for 2023/24 will open on 02 October 2023 and will close 01 March 2024.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council allocated \$18,470 in round one at the Finance and Performance meeting on the 31 August 2023.

**4. Creative Communities Scheme**

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
  - Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Support diversity and inclusion
  - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

**5. Creative Communities Scheme – CCS Festivals Fund**

- 5.1 Council has received an additional \$7,861.70 to go towards established festivals, this funding round will align with round two of the 2023/24 financial year.

5.1.1 The CCS Festival Fund can *only* support **established** festivals that celebrate the life experiences, stories, cultures, and regional identities of New Zealanders.

5.1.2 Applicants must have delivered a festival at least once in the previous five years (this may include digital presentation). Applicants should include evidence of previous delivery in their application.

## 6. Sport NZ Rural Travel Fund

6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.

6.3 The funding round is open for applications 19 May 2023 and will close 04 April 2024.

## 7. Further Information

7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

## Recommendation

That the Funding Schemes Update – December 2023 be received.

## 11 Discussion Items

### 11.1 Discussion Item- Christmas Tree

**Author:** Carolyn Bates, Chair

#### 1. Reason for Report

- 1.1 Discussion item requested by the Chair on the Christmas Tree.

#### Recommendation

If needed:

**12 Meeting Closed.**