



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

OMATANE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Tuesday, 06 June 2023
Time: 5.00pm
Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Chair: Mr Lance Kelly

Membership: Mr Luke Bird
Mr Neil Gregory
Mr Richie Law
Mr Alex McKay
Mr Don Tweeddale
Ms Ruth McKay
Mrs Christine Gregory
Mr Don Gregory
Mr Peter Fitzgerald
Mrs Dawn Fitzgerald
Mr Steve Ponsonby
Mrs Rachael Ponsonby
Cr Gill Duncan
HWTM Andy Watson

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Notice is hereby given that a Omatane Rural Water Supply Management Sub-Committee Meeting of the Rangitīkei District Council will be held in the Kokako Street Pavilion, 2 Kokako Street, Taihape on Tuesday, 06 June 2023 at 5.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Omatane Rural Water Supply Management Sub-Committee Meeting held on 10 May 2022** are attached.

Attachments

1. **Omatane Rural Water Supply Management Sub-Committee Meeting – 10 May 2022**

Recommendation

That the minutes of Omatane Rural Water Supply Management Sub-Committee Meeting held on 10 May 2022 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: OMATANE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Tuesday, 10 May 2022

Time: 3.00 pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Present

- Mr Lance Kelly
- Mr Luke Bird
- Mr Neil Gregory
- Ms Ruth McKay
- Mr Steven Ponsonby
- Mrs Rachel Ponsonby
- Cr Gill Duncan
- HWTM Andy Watson

In attendance

- Mr Arno Benadie, Chief Operating Officer
- Mr Dave Tombs, Group Manager – Corporate Services
- Ms Rochelle Baird, Community Services Officer
- Cr Dave Wilson
- Cr Waru Panapa

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UNCONFIRMED

1 Welcome

Mr Kelly welcomed everyone to the meeting and Cr Dave Wilson and Cr Waru Panapa introduced themselves to the committee.

2 Apologies

Resolved minute number 22/ORWS/001

That the apologies from Mr Richard Law be accepted.

Mr N Gregory/Ms R McKay. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest.

5 Confirmation of Order of Business

No changes to the order of business.

6 Confirmation of Minutes

Resolved minute number 22/ORWS/002

That the minutes of the Omatane Rural Water Supply Management Committee meeting held on 20 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Ms R McKay/Cr G Duncan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Omatane Rural Water Supply Meetings

Mr van Bussel had sent an email stating that it is Councils responsibility to pay for the telementary and that the flow meter would be checked for calibration in the next two months.

Mr Kelly had previously asked if the scheme was a utility. His Worship the Mayor said he thought it would be highly unlikely. Mr Tombs said there was a charge under utilities that had since been reversed and believes that this is now resolved.

Resolved minute number 22/ORWS/003

That the report 'Follow-up Action Items from previous Omatane Rural Water Supply Meetings' be received.

Ms R McKay/Mr L Bird. Carried

8 Chair's Report

8.1 Chair's Report - May 2022

Mr Kelly read his report.

Resolved minute number 22/ORWS/004

That the Chair's Report – May 2022 be received.

Cr G Duncan/Mr N Gregory. Carried

9 Reports for Information

9.1 ORWS Financial Summary 2017 to 2021

Mr Tombs explained that he had simplified and summarised the last 5 years and asked the committee if there would be any future capital expenditure. Mr Kelly explained their scheme is simple and did not think there would be much in the future. Mr Gregory said the pipe was only supposed to last 18 years but had gone past that now. Mr Bird would like the scheme to keep a kitty and make the decision when it arises. Mr Gregory said it would be costly but they could raise the money then. Mr Kelly said the question is did the committee want a bigger savings in 5 years.

Mr Tombs suggested maintaining the bank balance and put the rates up to equal the rate increase of 7.29%. Mr Tombs explained the interest on a credit balance.

Resolved minute number 22/ORWS/005

That the report 'Financial Summary 2017 to 2021' be received.

Mr L Bird/Cr G Duncan. Carried

Resolved minute number 22/ORWS/006

That Members discuss 'general principles' that will apply to setting future years' rates increases.

Mr N Gregory/Mr L Bird. Carried

Resolved minute number 22/ORWS/007

That Members confirm an appropriate model for applying Interest on its notional bank surplus/deficit.

Mr L Bird/Ms R McKay. Carried

Resolved minute number 22/ORWS/008

That the Committee proposes a rate of \$78.15 per cubic metre for the 2022/23 financial year.

Mr L Kelly/Ms R McKay. Carried

9.2 Omatane RWS Expenses 2020/21

Mr Tombs explained the operating expenses.

Resolved minute number 22/ORWS/009

That the report 'Omatane RWS Expenses 2020/21' be received.

Mr L Kelly/Ms R McKay. Carried

10 Discussion

10.1 Discussion

Mr Kelly said that he had the link for Horizons for the telementary if anyone wanted it and found the Horizons read was better as it is real time in comparison to the Council one which is delayed.

Mr Bird asked about the 3 waters and the affect it could have on the scheme. His worship the Mayor said it is very likely that it would go through and said there is a rural working group for the rural schemes and they are looking at making the schemes exempt unless the water is used for households.

Ms Mckay suggested to show the new members around the scheme.

10.2 Next Meeting

The next meeting be held Tuesday, 11 April 2023.

The meeting closed at 3.58 pm.

The minutes of this meeting were confirmed at the Omatane Rural Water Supply Management Sub-Committee held on 11 April 2023.

.....
Chairperson

UNCONFIRMED

ITEM 7.1

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Omatane Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

Authoriser:

1. Reason for Report

- 1.1 On the list attached are items raised at previous Omatane Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Omatane Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
	10-May-22	As per resolution 22/ORWS/008 : That the Committee proposes a rate of \$78.15 per cubic metre for the 2022/23 financial year.	Dave Tombs	Rate of \$78.33 per cubic metre was approved for 2022/23.	Closed
	20-Apr-21	Mr Kelly asked if the Horizons Regional Council would cover the costs of a new telemetry. Mr van Bussel to look into this and advise.	Andrew van Bussel	Andrew: it is our responsibility to pay for the telemetry.	Closed
	20-Apr-21	Mr Kelly asked if the scheme is a utility as he was told at another council meeting that it was not. Mr Meher advised that he believed that councils were to consider schemes as a utility and he would look into it further.	Dave Tombs (formerly Girish Meher)	Matter discussed and resolved at the May 2022 meeting.	Closed
	20-Apr-21	RE the Water Managers Report; flow meter needs recalibrating. Mr McKay asked if the cost of new equipment would be covered by Horizons. Mr van Bussel to look into this and advise.	Andrew van Bussel	Andrew: Now that covid is settling down the flow meter will be check for calibration (blue tick)in the next two months	Closed.

8 Chair's Report

8.1 Chair's Report - April 2023

Author: Lance Kelly, Chair

In general, the scheme has performed well as usual. The intake has been cleared several times due to the heavy rains.

The grates for the intake weir need replacing. We are waiting for quotes from two engineering firms to make replacement grates.

Also, after inspection of the galvanised pipe through the Makino stream, there is digger work needed to protect exposed pipe.

What is standing out more and more is the lack of people with knowledge of the scheme.

Therefore, I propose that everyone on the scheme have a look over it on site, sooner rather than later. For this water scheme to continue successfully the participants need to support it.

Recommendation

That the Chair's Report – April 2023 be received.

9 Reports for Decision

9.1 Committee Membership and Meeting Frequency

Author: Kezia Spence, Governance Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is to provide the opportunity for the committee to confirm the committee membership, quorum and meeting frequency for the Omatane Rural Water Supply Management Sub-Committee.

2. Context

- 2.1 At the previous meeting, held on 11 April 2023, a quorum was not met due to the large membership and the lack of attendees at the meeting. It was agreed the number of members of the Committee should be revised, noting that some members are scheme members and do not necessarily need to be members of the Committee.
- 2.2 Previous members in 2022 listed for the subcommittee were:
 - 2.2.1 Chair: Mr Lance Kelly Membership: Mr Luke Bird, Mr Neil Gregory, Mr Richie Law, Mr Alex McKay and Mr Don Tweeddale.

3. Discussion and Options Considered

- 3.1 The committee are asked to consider who will be members of the Committee and identify who are interested parties, but not necessarily need to be a member of the Committee.
- 3.2 Section 11.2 - Committees and subcommittee meetings - of Council's Standing Orders states:
 - 3.2.1 "The quorum for Council committees and sub-committees is as for Council, i.e., half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd."
- 3.3 The Committee is also asked to consider whether they want to deviate from Section 11.2 of the Standing Orders or whether this is an appropriate number quorum for this committee.
- 3.4 The Committee is also asked to consider and provide guidance on how often the committee would like to meet, currently this is annually.

Recommendation 1:

That the Committee Membership and Meeting Frequency report be received.

Recommendation 2:

ITEM 9.1

That the Omatane Rural Water Supply Management Sub-Committee confirm the number of members for this Committee and agree the membership will be made up of the following members:

- _____

And that a quorum for the Omatane Rural Water Supply Management Sub-Committee will be as per Section 11.2 of Council's Standing Orders or _____ [an alternative].

And that the Omatane Rural Water Supply Management Sub-Committee continue to meet annually, or _____ [an alternative].

10 Reports for Information

10.1 Omatane RWS Financial Summary

Author: Dave Tombs, Group Manager - Corporate Services

Authoriser: Dave Tombs, Group Manager - Corporate Services

1. Reason for Report

1.1 This Report provides the Scheme's Financial Results for the period ended April 2023.

2. Commentary

2.1 Officers suggest that members consider this Report and nominate a preferred rate increase for the Omatane Rural targeted rate for 2023/24.

Attachments

1. **ORWS Financial Summary - April 2023** [↓](#)

Recommendation

That the report 'Omatane RWS Financial Summary' be received.

Recommendation

Members of the Omatane Rural Water Scheme nominate a preferred rate increase for the Omatane Rural targeted rate for 2023/24 of xx%.

ORWS Financial Summary

	2021/22	2022/23 Apr
INCOME		
Rates	7,561	8,215
OPERATING EXPENSES		
Insurance	1,297	1,418
Rates	1,970	2,000 see below
Other Expenses	3,267	3,418
CAPITAL EXPENSES		
Taihape Plumbing (dig up valves)	1,246	-
ANNUAL CASH SURPLUS	3,048	4,797
Notional Cash Surplus bf	21,095	24,143
Notional Cash Surplus cf	24,143	28,940

The Rates figure is a notional figure, added by staff, pending the year's actual figure being processed.

11 Meeting Closed