

ORDER PAPER

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 9 December 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Angus Gordon

Deputy Chair: Cr Tracey Hiroa

Membership: Cr Cath Ash
Cr Nigel Belsham
Cr Fi Dalgety
Cr Gill Duncan
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Mr Chris Shenton (TRAK representative)
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Notice is hereby given that a Policy/Planning Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 9 December 2021 at 1.00 pm.

Order Of Business

1	Welcome	4
2	Apologies	4
3	Public Forum	4
4	Conflict of Interest Declarations	4
5	Confirmation of Order of Business	4
6	Confirmation of Minutes	5
	6.1 Confirmation of Minutes	5
7	Follow-up Action Items from Previous Meetings	13
	7.1 Follow-up Action Items from Policy/Planning Meetings.....	13
8	Chair's Report	15
	8.1 Chair's Report - December 2021	15
9	Reports for Decision	16
	9.1 Welcoming Communities Update - November 2021	16
10	Reports for Information	25
	10.1 Democracy & Planning Group - Operational Update.....	25
	10.2 Community Development Update - October and November 2021.....	40
	10.3 MoU Partner Organisations Update - December 2021.....	42
	10.4 District Promotions and Destination Management Plan Update - October and November 2021.....	118
	10.5 Economic Development Update - October and November 2021.....	157
	10.6 Youth Development Update October - November 2021	168
11	Next Meeting	180
12	Meeting Closed	180

AGENDA

1 Welcome

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Policy/Planning Committee meeting held on 14 October 2021 are attached.

Attachments

1. **Policy/Planning Committee Meeting - 14 October 2021**

Recommendation

That the minutes of the Policy/Planning Committee meeting held on 14 October 2021, [**as amended/without amendment**], be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 14 October 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Angus Gordon
Cr Tracey Hiroa (*via Zoom*)
Cr Cath Ash (*via Zoom*)
Cr Nigel Belsham
Cr Fi Dalgety (*via Zoom*)
Cr Waru Panapa
Cr Dave Wilson
Mr Chris Shenton
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services (*via Zoom*)
Ms Gaylene Prince, Group Manager – Community Services (*via Zoom*)
Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)
Ms Katrina Gray, Senior Strategic Planner (*via Zoom*)
Ms Nardia Gower, Manager – Community Development
Mr George Forster, Policy Advisor
Mr Jaime Reibel, Strategic Advisor – Economic Development (*via Zoom*)
Ms Jen Britton, Strategic Advisor – District Promotions
Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi
Mr Ash Garstang, Governance Advisor

Order of Business

1	Welcome	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	4
	7.1 Follow-up Action Items from Policy/Planning Meetings.....	4
8	Chair's Report	4
	8.1 Chair's Report - October 2021.....	4
9	Reports for Decision	4
	9.1 Local Easter Sunday Trading Policy Review.....	4
10	Reports for Information	5
	10.1 Democracy & Planning Group - Operational Update.....	5
	10.2 Economic Development Update August and September 2021	5
	10.3 Community Development Update for August - September 2021	6
	10.4 Youth Development Operational Report Aug-Sep 2021.....	6

1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 21/PPL/018

That the apologies for Cr Gill Duncan and Cr Richard Lambert be received.

Cr A Gordon/Cr D Wilson. Carried

3 Public Forum

Mr Balam Singh presented to Council on the Food Business Grading Bylaw, with his son. They would like the food grading certificate to be retained, as it shows customers that their establishment (Indian Cuisine) has an A grade.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 21/PPL/019

That the minutes of the Policy/Planning Committee meeting held on 12 August 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr D Wilson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

The Mayor advised that the current operators of the Marton pool are going to continue providing the Swim For All programme. Cr Dalgety advised that she has had queries from members of the public as there did not appear to be any spots left. Ms Prince advised that this could be due to COVID physical distancing requirements, but she will check with the contractor.

The Mayor also advised that a letter of appreciation had been sent to the Mahi Tahī project team.

Mr Benadie provided some clarity on the policy for Disposal of Surplus Land and Buildings item. Council staff will advise Ngāti Parewahawaha of any proposed sales for Council-owned properties in Bulls. In response to a query, the Mayor clarified that the treaty settlement process only applies to land that is owned by the Crown, and not land owned by Council.

Resolved minute number 21/PPL/020

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr N Belsham/Cr W Panapa. Carried

8 Chair's Report

8.1 Chair's Report - October 2021

The report was tabled during the meeting and taken as read.

Resolved minute number 21/PPL/021

That the tabled Chair's Report – October 2021 be received.

Cr A Gordon/HWTM A Watson. Carried

9 Reports for Decision

9.1 Local Easter Sunday Trading Policy Review

Mr Forster advised that retention of this policy will allow businesses to remain open on Easter Sunday, noting that employees will still have a right of refusal to work on this day.

Resolved minute number 21/PPL/022

That the report Local Easter Sunday Trading Policy be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 21/PPL/023

That the Policy/Planning Committee recommend to Council that the Local Easter Sunday Trading Policy is adopted for consultation in accordance with Section 83 of the Local Government Act 2002 without amendment.

Cr D Wilson/Cr N Belsham. Carried

ITEM 6.1

ATTACHMENT 1

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

Maori Responsiveness Framework

Mrs Gordon advised that staff will collaborate with the Te Roopuu Ahi Kaa Komiti on this framework. The Mayor noted that Winiata marae had advised him that they wished to be engaged with as well.

HappyOrNot

Ms Gower noted there had been a couple of incidents where youth in Taihape and at Te Matapihi had pressed the buttons repeatably. Mrs Gordon advised that staff have approached the HappyOrNot company and asked them about options on dealing with this erroneous data. Cr Wilson and Cr Gordon advised that they would prefer to see the data remain in the system, but with staff to provide a commentary on the cause of the response spikes.

Staff advised the Committee that they intend to roll out a portable device that can be taken to community events (such as sports events) in order to get direct feedback on the facilities being used. The Committee agreed that it was a good idea to experiment with different avenues for getting feedback with the new system.

Resolved minute number 21/PPL/024

That the report 'Democracy & Planning Group – Operational Update' be received.

Mr C Shenton/Cr F Dalgety. Carried

10.2 Economic Development Update August and September 2021

Business Baseline Survey

Cr Gordon asked how staff will touch base with new people and businesses to the district. Mr Reibel advised that an individual from the Mahi Tahī programme will administer the Business Baseline Survey and monitor the results.

Tradies Staff Recruitment Meeting

In response to a query about attendance, Mr Reibel advised that 16-18 people had indicated, prior to the meeting, that they would attend, but only two people attended on the day which was a disappointing turn-out. Cr Dalgety suggested that allowing people to attend this type of meeting via Zoom may increase attendance. Mr Reibel noted that feedback from the Tradies meeting had suggested that trades people could be cautious about attending a public meeting, as there are instances of companies poaching workers from other organisations.

Destination Management Plan

Ms Britton advised that she will compile data at the end of the engagement process and present feedback to the Committee.

The Mayor asked if the plan had value purely as a funding stream. Ms Britton advised that without buy-in from businesses the plan would become redundant. She is engaging with businesses and holding one-on-one sessions with them.

Several Committee members suggested that COVID-19 may be having an impact on the engagement with the Destination Management Plan and meetings with community members. Staff agreed that while COVID-19 may be having an influence, it may not be too significant.

Resolved minute number 21/PPL/025

That the Economic Development Update August and September 2021 be received.

Cr N Belsham/Cr T Hiroa. Carried

10.3 Community Development Update for August - September 2021

Ms Gower advised that the Marton Market Day has been cancelled due to COVID-19 restrictions.

Cr Wilson asked how staff were managing any anti-social behaviour that was taking place at Council facilities (particularly in Taihape) that involved youth. Ms Gower advised that several youth have been temporarily banned from the relevant Council facility. Regarding the incident that took place 13 October 2021 at the Council centre in Taihape, Ms Widdowson is going to contact staff there and explore any community interventions that might be helpful in this case.

In response to a query, Ms Gower confirmed that Lions and Rotary were intended to be included within the sphere of the 'Community Led Development of Council Owned facilities' guide. The Committee noted that this guide was clear and concise, and had been received positively by several community members that elected members had spoken to.

Resolved minute number 21/PPL/026

That the Community Development Update for August - September 2021 be received.

Cr W Panapa/Mr C Shenton. Carried

10.4 Youth Development Operational Report Aug-Sep 2021

In response to a query, Ms Widdowson advised that seven of the youth councillors had attended the Festival for the Future in Wellington. Attendance at this festival is covered by the budget allocated for the Youth Council.

Ms Widdowson advised the Committee that she had been in contact with the Taihape Area School, and that the principal there had offered staff the opportunity to visit the school and engage with staff and students. It was noted that only one of the youth councillors for 2021 was from Taihape, but that staff were optimistic that this number will increase in future years.

In response to a query, Ms Widdowson advised that the Marton lobby is too small to remain open under COVID-19 Level 2 restrictions.

ITEM 6.1

ATTACHMENT 1

Cr Wilson suggested that staff may want to investigate linking youth councillors with the RYLA and RYPEN programmes that are run by Rotary. Ms Widdowson advised that staff are aware of these and have recently made several applications to the RYLA programme. The Mayor noted that there were several community groups and other organisations that offered programmes for youth in the district, and that Council had a responsibility to support these programmes as well.

Resolved minute number 21/PPL/027

That the Youth Development Update Aug-Sept 2021 be received.

Cr N Belsham/Cr W Panapa. Carried

The meeting closed at 2.33 pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 9 December 2021.

.....
Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Policy/Planning meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
14-Oct-21	Regarding the Swim For All programme at Marton pool: Staff to check if the restriction on open spots are due to COVID restrictions, or something else, and advise Cr Dalgety of the answer.	Gaylene Prince	Staff will provide a verbal update at the meeting.	In progress
12-Aug-21	Regarding the Community Development Update - staff to circulate the DRAFT Community-Led Development Guide 2021 to community committees.	Nardia Gower	All Community Committee and Community Board have received the document via meeting order papers. Document has been loaded to website: https://www.rangitikei.govt.nz/district/community/partnership-projects/community-led-development	Closed
12-Aug-21	For the next Policy/Planning Committee meeting, have a draft of volunteer procedures for the Committees comment.	Nardia Gower	This has been drafted and is with Mrs Grant for a Health and Safety Review. The completed draft will go to the December Audit and Risk meeting (within Mrs Grant's Health and Safety Update).	In progress
2020	Policy on Disposal of Surplus Land and Buildings requires consideration of "cultural significance to hapu and iwi"	Graeme Pointon / Lequan Meihana	A review of the Treaty Settlement legislation is being undertaken in light of the request from Ngāti Parewahawaha for the deferral of the sale of Bulls property. The draft Surplus Lands Policy will go to the ELT then Council. Update: An item will be included on a future Council agenda	In progress
2020	Traffic and Parking Bylaw	George Forster	This bylaw will be reviewed in 2021. It is noted that Cr Belsham and the CE, Peter Beggs will be included to take part in the review. Update: review yet to start	In progress

8 Chair's Report

8.1 Chair's Report - December 2021

Author: Angus Gordon, Chair

1. Reason for Report

- 1.1 The Chair will provide a verbal report or tabled report at the meeting.

Recommendation

That the Chair's Report – December 2021 be received.

9 Reports for Decision

9.1 Welcoming Communities Update - November 2021

Author: Aly Thompson, Welcoming Communities Coordinator

Authoriser: Nardia Gower, Manager - Community Development

1. Reason for Report

- 1.1 Rangitīkei District Council was successful in applying to join the Welcoming Communities programme in July 2021. The programme now consists of 16 Councils and 11 regions across New Zealand.
- 1.1 This report provides key information to the Committee about the Welcoming Communities programme, the upcoming planned work, and how the Committee may choose to participate and/or support the programme.

2. Updates since previous meeting

- 2.1 A Welcoming Communities Coordinator has been appointed, Aly Thompson, to lead Immigration New Zealand's (INZ) Welcoming Communities Programme on behalf of Rangitīkei District Council and the Rangitīkei community. The position is .5FTE role.
- 2.2 The initial focus of the coordinator has been familiarising with the Welcoming Communities Standard and related literature from INZ and is currently developing the project plan for the next 12 months.

3. Welcoming Communities Programme

- 3.1 Welcoming Communities is a programme coordinated by Immigration New Zealand that "puts the welcome mat out to newcomers: recent migrants, former refugees and international students." Rangitīkei's situation is unique in that Welcoming Communities also extends to domestic migrants, such as our newcomers to Ohakea, the agricultural and horticultural industries, and those anticipated to work in new business developments.
- 3.2 Communities that make newcomers feel welcome are likely to enjoy better social outcomes, and stronger economic growth.
- 3.3 The Welcoming Communities Standard identifies eight outcome areas important to creating a welcoming and inclusive environment. These are:
 1. Inclusive Leadership
 2. Welcoming Communications
 3. Equitable Access
 4. Connected and Inclusive Communities
 5. Economic Development, Business and Employment
 6. Civic Engagement and Participation
 7. Welcoming Public Spaces

8. Culture and Identity

- 3.4 Each Council prepares a Welcoming Plan, described further in section 7, that sets out the community's planned activities, that seek to deliver on the eight outcomes.
- 3.5 Councils can also apply for formal accreditation as a Welcoming Community. Accreditation has the following four stages:
- Stage 1 — a Committed Welcoming Community
 - Stage 2 — an Established Welcoming Community
 - Stage 3 — an Advanced Welcoming Community
 - Stage 4 — an Excelling Welcoming Community
- 3.6 Rangitikei District Council has yet to sign the Statement of Commitment required to achieve Stage 1 and is seeking a recommendation from the Policy Planning Committee to Council as to whether all elected members or a delegated group sign the Statement. The same invitation to sign is being extended to Te Roopuu Ahi Kaa for either all Komiti members or a delegated group to join Council in making a unified commitment.
- 3.7 More information about Welcoming Communities, the Welcoming Communities Standard and accreditation can be found on Immigration New Zealand's website.
<https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities>

4. Draft project plan & timeline

- 4.1 The project plan for Rangitikei identifies outcomes and outputs over the first 12 months beginning in November 2021, resulting in the development of a Welcoming Plan.
- 4.2 The outcomes of the project plan are as follows:
1. Achieve Stage 1 Accreditation
 2. Create a Welcoming Communities communication plan
 3. Establish a Welcoming Communities advisory group
 4. Complete a "stocktake" of the district
 5. Develop a Welcoming Plan for Rangitikei
- 4.3 The draft plan, including actions, can be found as **Attachment 1**.
- 4.4 The project plan will be published on Council's website, which will capture any amendments or changes to timelines.

5. Establishing the Welcoming Communities advisory group

- 5.1 The Welcoming Communities advisory group will play a critical role in guiding the Welcoming Communities Coordinator, supporting the stocktake process, and decision-making about the final Welcoming Plan.
- 5.2 In the process of developing a communication plan, stakeholders across the community will be identified and categorised into groups. It is desirable that all groups are represented on the advisory group. Tāngata Whenua, the Samoan community, and migrant groups are recognised as high priority and key contributors.

ITEM 9.1

- 5.3 Representatives from the stakeholder groups will be invited to self-nominate to be on the advisory group. Anyone who self-nominates is welcome on the group, however in the event that the group becomes larger than is practical, representatives from similar stakeholder groups may be asked to choose one representative.
- 5.4 Due to the community-led nature and the funding arrangement of Welcoming Communities, participation on the advisory group is entirely voluntary and will not be remunerated by Council.

6. The “stocktake”

- 6.1 A stocktake, in the context of Welcoming Communities, is a process that involves the wider community to identify activities that are already happening that contribute to the eight elements of the Welcoming Communities Standard, and identifies opportunities for new activities.
- 6.2 The stocktake process will engage with a broad range of stakeholders, such as new resident/migrant communities, Iwi, businesses, community service groups, new resident youth, along with council and associated committees ie: Te Roopuu Ahi Kaa, Youth Council, Community Committees/Boards.
- 6.3 That process will include consultation about what those further activities should be, and who could/should lead them. The stocktake process, and the new opportunities identified, will inform our Welcoming Plan for Rangitikei.

7. Welcoming Communities Plan

- 7.1 A Welcoming Plan is a document prepared by Council, owned by the community, that sets out the intended actions as a community, over a set period, and who will lead them. The Welcoming Plan aims to deliver on the eight elements of the Welcoming Communities Standard (mentioned above).
- 7.2 Every council participating in the Welcoming Communities programme must prepare a Welcoming Plan, scheduled to be reviewed and updated in alignment with other key Council plans and documents, such as the Long-term Plan or Annual Plans.
- 7.3 Welcoming Plans from other Councils can be viewed on Immigration New Zealand’s website.

<https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities/resources-welcoming-communities>

Attachments

1. **DRAFT Welcoming Communities Rangitikei project plan: the first 12 months** [↓](#)

Recommendation 1

That the report ‘Welcoming Communities Update - November 2021’ be received.

Recommendation 2

That the Policy/Planning Committee recommends to Council that:

- a. All elected members sign the Welcoming Communities Statement of Commitment for Rangitikei.

OR

- b. That the following elected members sign the Welcoming Communities Statement of Commitment for Rangitikei.

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Rangitikei project plan: the first 12 months

Introduction

Welcoming Communities is a programme coordinated by Immigration New Zealand that “puts the welcome mat out to newcomers: recent migrants, former refugees and international students.”

Communities that make newcomers feel welcome are likely to enjoy better social outcomes, and stronger economic growth.

This project plan for Rangitikei identifies outcomes and outputs over the first 12 months beginning in November 2021.

If you have any questions about the content of this project plan, or Welcoming Communities in general, please contact the Welcoming Communities Coordinator for Rangitikei, Aly Thompson.

Aly.Thompson@Rangitikei.govt.nz
027 307 0244

Background

Rangitikei District Council was successful in applying to join the Welcoming Communities programme in July 2021. The programme now consists of 16 Councils and 11 regions across New Zealand. The Welcoming Communities Standard identifies eight outcome areas important to creating a welcoming and inclusive environment. These are:

1. Inclusive Leadership
2. Welcoming Communications
3. Equitable Access
4. Connected and Inclusive Communities
5. Economic Development, Business and Employment
6. Civic Engagement and Participation
7. Welcoming Public Spaces
8. Culture and Identity

Each Council prepares a Welcoming Plan that sets out the community's planned activities, that seek to deliver on the eight outcomes.



Rangitikei project plan: the first 12 months

Councils can also apply for formal accreditation as a Welcoming Community. Accreditation has the following four stages:

- Stage 1 — a Committed Welcoming Community
- Stage 2 — an Established Welcoming Community
- Stage 3 — an Advanced Welcoming Community
- Stage 4 — an Excelling Welcoming Community

More information about Welcoming Communities, the Welcoming Communities Standard, and accreditation can be found on Immigration New Zealand’s website.

<https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities>

Outcomes & high level timeline

Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22
1. Achieve Stage 1 Accreditation								
2. Create a Welcoming Communities communication plan								
	3. Establish a Welcoming Communities Rangitikei Advisory Group							
	4. Complete a “stocktake” of the district							
						5. Develop a Welcoming Plan for Rangitikei		



Rangitikei project plan: the first 12 months

Actions

The following are high level actions that will be undertaken. For more details at a task-based level, feel free contact Aly.

Deadlines stated are aspirational and do not take into account limitations from stakeholders or other external factors; therefore they are subject to change.

Please note, the linked resources are internal documents. If you don't have access, please contact Aly to send you copies.

1. Achieve Stage 1 Accreditation

Action	Timeline/deadline
1.1. Finalise Statement of Commitment	31-12-2021
1.2. Organise a ceremony to celebrate the signing of the Statement of Commitment	31-01-2022
1.3. Complete formal application for Stage 1 Accreditation	31-01-2022

Resources:

- [Stage 1 Accreditation checklist](#)
- [SAMPLE Statement of Commitment](#)

2. Create a Welcoming Communities communication plan

Action	Timeline/deadline
2.1. Identify community stakeholders and categorise into groups	31-12-2021
2.2. Prepare Welcoming Communities information for different stakeholders	Ongoing
2.3. Publish Welcoming Communities information page on RDC website	31-01-2022



Rangitikei project plan: the first 12 months

3. Establish a Welcoming Communities Rangitikei Advisory Group

Action	Timeline/deadline
3.1. Organise introductions with high priority stakeholders	14-01-2022
3.2. Invite representatives from stakeholder groups to self-nominate to be on Advisory Group	31-01-2022
3.3. Prepare draft terms of reference	31-01-2022
3.4. Confirm Advisory Group members	11-02-2022
3.5. Hold first Advisory Group Hui to workshop & agree terms of reference	25-02-2022

Resources:

- [Business database](#)
- [EXAMPLE advisory group terms of reference](#)

4. Complete a "stocktake" of the district

Action	Timeline/deadline
4.1. Prioritise stakeholder groups	31-01-2022
4.2. Determine information to be collected during stocktake	31-01-2022
4.3. Define methods of information collection & schedule all resulting meetings	31-01-2022
4.4. Undertake all information collection	February-April
4.5. Hold regular Huis with Advisory Group	February-April
4.6. Collate information into a stocktake report	31-05-2022
4.7. Share stocktake report with Advisory Group	31-05-2022

Resources:

- [INZ Welcoming Communities stocktake resource](#)



Rangitikei project plan: the first 12 months

5. Develop a Welcoming Plan for Rangitikei

Action	Timeline/deadline
5.1. Hold workshop Hui with Advisory Group to prioritise potential initiatives & select lead organisations	17-06-2022
5.2. Approach lead organisations and gain buy-in	30-06-2022
5.3. Draft Welcoming Plan	15-07-2022
5.4. Hold feedback Huis with stakeholder groups	19-08-2022
5.5. Finalise Welcoming Plan	31-08-2022

DRAFT

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 This report provides the Committee with an update on key operational activities across the Democracy and Planning Group of the organisation. This covers Iwi/Hapu Engagement and Development; Policy and Bylaw Programme and Communications.

2. Operational Updates

2.1 Iwi/Hapu Engagement and Development

Ngāti Tamakōpiri have been engaged with and will be providing their expertise and knowledge for the purpose and development of the Taihape Amenities Building Project. A review of the Māori Responsiveness Framework is underway, a revised version will be presented to members of Te Roopuu Ahi Kaa for their feedback and guidance.

2.2 Policy and Bylaw Programme

Consultation on the Local Easter Sunday Trading Policy closed on Wednesday 1 December 2021. Two submissions have been received with neither submitter electing to speak to their submission. Deliberations and a final decision will be made by Council at its 16 December 2021 meeting.

The Rates Remission for Māori Freehold Land Policy has been amended and is being presented back to Te Roopuu Ahi Kaa in December. It is anticipated the Policy will be presented to the Policy/Planning Committee in February 2022.

The topic of investigating the need for a bylaw in relation to freedom camping has been raised. It is proposed that this piece of work wait until Central Government have completed a review of the Freedom Camping Act 2011. Ministry for Business Innovation and Employment (MBIE) have been contacted for information in relation to the review of this legislation. Council made a submission during the consultation period (Attachment 1).

Annual Residents Survey Improvement Plans have been presented to the Finance/Performance and Assets/Infrastructure Committees.

The Policy and Bylaw Work Programme is attached (Attachment 2).

2.3 Communications Update – August, September 2021

An update on Communications activity for the months of October and November are attached (Attachments 3 and 4).

3. Significance

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

ITEM 10.1**Attachments**

1. **Freedom Camping Submission** [↓](#)
2. **Policy and Bylaw Work Programme** [↓](#)
3. **Communications Update Dashboard - November 2021** [↓](#)
4. **Communications Update Dashboard - October 2021** [↓](#)

Recommendation

That the report 'Democracy & Planning Group – Operational Update' be received.

6 May 2021



Ministry of Business, Innovation and Employment
15 Stout Street
PO Box 1473,
Wellington 6140

Attention: Responsible Camping Submissions

Tena Koe

Submission: Supporting Freedom Camping in Aotearoa New Zealand

Thank you for the opportunity to submit on the proposed changes for freedom camping in New Zealand. The location of the Rangitikei District, with State Highway 1 running north/south through the district, the Taihape-Napier Road and the stunning scenery our district has to offer means the number of freedom campers has been growing over time and we anticipate numbers will continue to increase. We support the Government's intent that *"Camping should have a net positive economic and social impact for communities, and must not harm the local environment"*.

Council does not currently have a Freedom Camping Bylaw and relies on the provisions in the Freedom Camping Act 2011. Freedom camping creates a number of both capital and operational costs for our district. Capital costs include pressure for the installation of toilets and dump stations. Operational costs include regular cleaning of toilet facilities, rubbish collection, emptying septic tanks, disposal of waste from dump stations, and responding to complaints of irresponsible dumping of rubbish and waste. Council is thankful of the support provided in recent years through the Tourism Infrastructure Fund for the upgrading of infrastructure in our district to support freedom camping. This support is essential for enabling Council to provide much needed infrastructure for freedom camping to occur in our district, particularly given our district's large land area and small rating base. We have previously received funding for toilets in our district and intend on continuing to seek funding opportunities.

We provide our feedback below under the four proposals included in the discussion document.

Proposal 1 or 2: Whether self-containment is mandatory

The discussion document requests feedback on whether it should be mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle (proposal 1) or whether it should be mandatory for freedom camping in a vehicle to be done in a certified self-contained vehicle unless they are staying at a site with toilet facilities (proposal 2).

Council generally supports increased requirements for self-containment of vehicles when freedom camping due to some campers not disposing of their waste appropriately (both human waste and rubbish). We do not support proposal 1 as we believe this approach would be too restrictive. Instead, we support proposal 2, however note that if proposal 2 was to be implemented increasing pressure would be placed on areas with toilet facilities and there would be a need for further support from Central Government for infrastructure investment e.g. toilet facilities (additional toilets in busy locations and investment in toilets in additional locations), and rubbish disposal. For

Making this place home.

06 327 0099 info@rangitikei.govt.nz www.rangitikei.govt.nz 46 High Street, Private Bag 1102, Marton 4741



both proposals we anticipate increased pressure for dump stations throughout the district and anticipate increased regulation will place pressure on resourcing for enforcement of the new requirements.

Proposal 3: Regulatory tools

The discussion document identifies a number of proposed methods for increasing regulatory tools; increasing fines, vehicle confiscation, introducing a regulatory system for self-contained vehicle certification, and allowing Council enforcement on government land. Council is generally supportive of increasing regulatory tools to address non-compliance. It is important the Council is able to recover any penalties for non-compliance to support the cost of enforcement action.

Proposal 4: Requirements for self-contained vehicles

Council is supportive of strengthening requirements for self-contained vehicles. In particular, Council supports the proposed improved system for certification of self-contained vehicles and supports enabling registered plumbers being able to certify to the standard. Council considers the proposed certification system would assist in increasing compliance and increasing the ease of enforcement. In addition, Council supports increasing requirements for the types of toilets that can be certified by requiring vehicles to contain a fixed toilet with a fixed holding tank that can be emptied at dump stations. In the Rangitikei District, issues have been experienced with campers emptying toilets with removable holding tanks in inappropriate places. We support the vehicles needing to provide at least three days of capacity for water and wastewater.

Transition

It is important that the transition towards the increased regulation occurs in a sustainable manner that does not unduly disadvantage freedom campers and does not put significant pressure on Council to deliver additional infrastructure that may not be currently budgeted for. Therefore, Council supports a transition of one year for uncertified vehicles to become certified, but where vehicles which are currently certified to the SCVS, enabling them to continue to be used for as long as the certification is valid (noting this could be up to 4 years).

Homelessness

The discussion document identifies the proposals are not intended to further disadvantage vulnerable population groups. Council supports this approach and agrees that homelessness should be exempt from any regulatory system and that Central Government continues investment in reducing homelessness in our communities.

Thank you again for the opportunity to provide comment on the proposed changes for freedom camping in New Zealand.

Yours sincerely

Andy Watson
Mayor of the Rangitikei



Policy and Bylaw Work Programme

Policy Work Schedule 2019-2022

KEY					
Complete					
Underway					
Upcoming					
Future work					
Policy/Bylaw/Work	Responsible	Rationale	Main Legislation	Dates	Workshop/Comment
Food Business Grading Bylaw	Policy/Regulatory	Statutory	Local Government Act 2002	October - Adopted by Council	
Annual Residents Survey 2021	Policy	Operational/Research			Improvement plans presented to Committees
Local Easter Trading Policy 2016	Policy	Statutory	Shop Trading Hours Act 1990	December - Deliberations	
Rates Remission for Maori Freehold Land Policy	Policy	Statutory	Local Government Act 2002	December - Report to TRAK	Scheduled for February PPL
Road Naming Policy	Policy/legal	Operational			To be discussed at an upcoming workshop
Policy on Disposal of Surplus Lands and Buildings	Policy/legal	Operational			
Traffic and Parking Bylaw 2017	Policy/Regulatory	Statutory	Land Transport Act 1998	2022	
Speed Limits Bylaw	Policy/Roading	Statutory	Land Transport Act 1998	TBC	On hold. Further work to be done with Waka Kotahi
Flying Drones on Council Parks - Interim Guideline	Policy/Roading/Regulatory	Operational	Civil Aviation Authority	TBC	

Te Whakawhitiwhiti / Communications

November 2021 Update

This report provides the Committee with an update on communications and media activity.



News Media Activity

The table below outlines the media activity during November:

- Rangitikei Connect was published in the District Monitor twice in November.
- Rangitikei Connect was published in the Feilding-Rangitikei Herald twice in November.
- Council did contribute articles to the monthly community newsletters in Taihape and Bulls.

Date	Media Channel	Article Heading and Topic
2/11/2021	Whanganui Chronicle	Base set as new bridge to soon span river The Mangaweka bridge is moving closer to completion. Crews have installed 67 concrete platforms over the Rangitikei River in recent weeks.
2/11/2021	Manawatu Standard	New lease gives life to war memorial The Bulls and District Heritage Society request to turn the towns 103-year-old former library on High street into a dedicated war memorial has been accepted by RDC.
4/11/2021	District Monitor	At The Council RDC has accepted that Te Matapihi needs a properly designed changing room. The cost for the options could be up to \$750,000. RDC biggest expenses every year is roading and Waka Kotahi funding is a major contributor. Waka Kotahi has cut its budget which resulted RDC dropping several projects in its current Long Term Plan.

Date	Media Channel	Article Heading and Topic
4/11/2021	Manawatu Standard	Historic landfill spillage cleaned up 8500 tonnes of debris was excavated, sorted and returned just 20 tonnes back to the site. The historic landfill on Putorino Road had been seeping into the Rangitikei river since October 2018.
10/11/2021	Whanganui Chronicle	Bulls works begins Construction is starting on the new Bulls Bus Lane and the town square at Te Matapihi. RDC says the work is set for completion in late February 2022.
25/11/2021	Wanganui Chronicle	Council make-up vision for the next six years RDC has put forward its final proposal for the make-up of the council for the next six years.

Public Notices

The list below outlines the public notices placed in the District Monitor:

Council also advertises in the Whanganui Chronicle and Feilding-Rangitikei Herald when required.

- November 04 **Adoption of Food Business Grading Bylaw**
- November 04 **Adoption of Local Easter Sunday Trading Policy for Public Consultation**
- November 04 **Final Proposal for Representation Arrangements for the 2022 Election**
- November 18 **Notice of Meetings**
December Council meetings

Electronic Direct Mail (EDM) Activity

The table below outlines the Council bulk email activity sent in during November;

- Community Database - **589 people**
- Te Hononga Database - **122 people**
- Staff Database - **176 people**.

Date	Article Heading	Opens	%
November 8	Rangitikei Connect_ Issue 34	218	41.7%
November 9	Staff Email (Korero mai)	53	32.5%
November 19	Rangitikei Te Hononga_Issue 5	49	50%
November 19	Rangitikei Connect_ Issue 35	241	46.3%

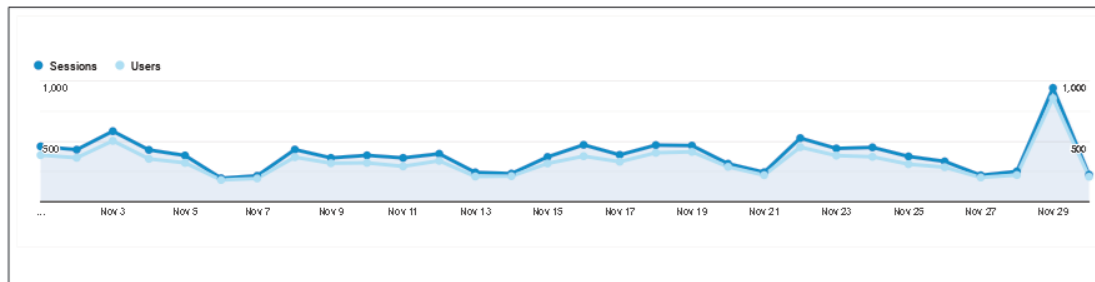
LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of November, **78 requests** for official information have been received so far this year.

Website Statistics

The graph below outlines the website activity during November:



Activity on Council's website for 1 - 30 November 2021:

In November 73.9% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (November)

1. /homepage
2. /library
3. /services/rates/search
4. /council/about/contact-us
5. /services/gis
6. /services/rubbish-recycling/transfer-stations/marton-transfer-station
7. /services/cemeteries/database
8. /district/projects/marton-rail-hub
9. /council/meetings
10. /council/publications/district-plan

News items

There were **12 News Items** posted to our home page.

Date	Article Heading
November 01, 2021	Rangitikei pitches rural life to young city-dwellers
November 01, 2021	Local Easter Sunday Trading Policy Consultation
November 03, 2021	Casual Cleaner Vacancies
November 11, 2021	District Christmas parades cancelled
November 12, 2021	Representation Review - Final Proposal
November 15, 2021	Marton Rail Hub Comprehensive Development Plan Report Shared
November 16, 2021	Creative NZ Committee meeting rescheduled
November 19, 2021	Time to trim your overhanging vegetation
November 23, 2021	Youth Council Applications now open
November 24, 2021	Creative Communities Scheme Round Two Open
November 26, 2021	Taihape Swim Centre Closure
November 29, 2021	Communications and Engagement Advisor Vacancy

Social Media Activity

The table below outlines Facebook activity during November:

There were **25 posts** made to our Council Facebook page.

Date	Article Heading and Topic	Type
1 November	Think Rural Campaign	Post
2 November	Destination Management Plan	Post
3 November	Bulls Bus Lane and Town Square Update	Post
3 November	Casual Cleaner Vacancy	Post
4 November	Fire and Emergency new Facebook Page	Post
8 November	Korero Mai - have your say Local Easter Sunday Trading Policy	Post
8 November	Free Event for Senior Driving Lessons	Post
8 November	Representation Review Appeals and Objections	Post
10 November	Super Saturday - Three weeks second dose due	Post
11 November	District Christmas parades cancelled	Post
12 November	Digital Device Drop in	Post
16 November	Reminder - Representation Review	Post
18 November	Marton Rail Hub Update - CDP Framework report available	Post
19 November	Marton Fill & Go Water Filter Open	Post
22 November	Heads Up - Te Matapihi window washing in progress	Post
23 November	Vaccine Pass sign and request	Post
24 November	LIVE Finance and Performance	Video
24 November	Youth Council Applications open	Post
24 November	LIVE Council Meeting	Video
25 November	Creative Communities Scheme Applications open	Post
26 November	Protect our Whakapapa - Plan for Covid Delta in your home	Post
26 November	Taihape Swim Centre Closed Monday 29 November	Post
29 November	Animal Control - Looking for Dog	Post
29 November	Reminder - Local Easter Sunday Trading Policy Consultation	Post
30 November	Rangitikei moving to Red - Covid Protection Framework	Post
30 November	Communications and Engagement Advisor Vacancy	Post

Post with the most Engagement: 27 November

We've had a spate of graffiti in the district over the past week. Graffiti has been found on the Hunterville Grandstand, Queens Park toilets, Marton Park Grandstand and Wilson Park. These have been reported to Police.

We're asking our residents to please report any suspicious behaviour. Vandalism and graffiti is a huge cost to the ratepayer to have it removed. <https://www.rangitikei.govt.nz/.../.../contact-us/report-it-form> - **Post**

- 3314 People reached
- 46 Reactions, comments & shares
- 1 Comments

Facebook insights: (November 2021)

- People reached (The number of people who saw any of your posts at least once): **8,685 people up 36%**
- Post Engagements (the number of times people engaged through posts through reactions, comments, shares and likes): **3,440 up 38%**
- Total page likes: **26**

Total page followers: 4,577

Operations Activity

The information below outlines design and marketing activity completed during November:

Infrastructure

- Bulls Bus Lane Update
- PMO Meeting Cards
- Rangitikei Active Gym Sign

Strategy and Community Planning

- High Street Window Decals
- Shop Local Competition
- Vaccine Passport Help
- Digital Drop in

Democracy & Planning

- Comms and Marketing Strategic Plan
- LGOIMA Request Policy
- RDC Agency Closing
- Strategic Framework

Finance and Support

- Cybersecurity Awareness
- Kapua Logo and Website
- Annual Report and Summary Annual Report
- Sensitive Expenditure Policy
- Gifts and Hospitality Policy

Regulatory

- Vehicle intention to Impound Label

Community and Leisure

- Te Matapihi Toilet Signs
- Public Toilet Labels

Executive

- Zone 3 Presentation PPT
- Striving for Excellence Charts
- Christmas Cards

People & Culture

- Covid19 Vaccination Policy
-

Te Whakawhitiwhiti / Communications

October 2021 Update

This report provides the Committee with an update on communications and media activity.



News Media Activity

The table below outlines the media activity during October:

- Rangitikei Connect was published in the District Monitor twice in October.
- Rangitikei Connect was published in the Feilding-Rangitikei Herald twice in October.
- Council did contribute articles to the monthly community newsletters in Taihape and Bulls.

Date	Media Channel	Article Heading and Topic
7/10/2021	District monitor	Council gives feedback on Three Waters
8/10/2021	Whanganui Chronicle	Three Waters push back RDC finalised its response to governments Three waters proposal. Council has concerns about this proposal and the way it's being managed.
15/10/2021	Manawatu Standard	Water Tower could be in for arty makeover RDC assets and infrastructure committee decided yesterday to investigate a suggestion to beautify the old Bulls water tower.
20/10/2021	Whanganui Chronicle	Marton's Market Day latest Covid casualty The organisers of Marton Market Day have given up having a 2021 event, citing COVID-induced uncertainty.
22/10/2021	Manawatu Standard	Bridge on finishing track The \$11 million Mangaweka Bridge replacement is a year into construction and due to be completed in June.

Public Notices

The list below outlines the public notices placed in the District Monitor:

Council also advertises in the Whanganui Chronicle and Feilding-Rangitikei Herald when required.

- October 05 **Continuation of Council Meeting**
- For meeting held on 7 October.
- October 07 **Notice of Intention to lease portion of Hunterville Domain**
- to enable development of an on-call ambulance facility.
- October 21 **Notice of Meetings**
- All Council meetings for November
- October 27 **Intention to Close Road to Vehicular Traffic**
- Bulls, Marton, Taihape, Hunterville Christmas Parades
(Public Notices were published in Whanganui Chronicle, Feilding Rangitikei Herald and District Monitor)

Electronic Direct Mail (EDM) Activity

The table below outlines the Council bulk email activity sent in during October;

- Community Database - **589 people**
- Te Hononga Database -**122 people**
- Staff Database - **176 people**.

Date	Article Heading	Opens	%
October 14	Rangitikei Connect_ Issue 32	218	41.7%
October 15	Super Saturday	197	37.7%

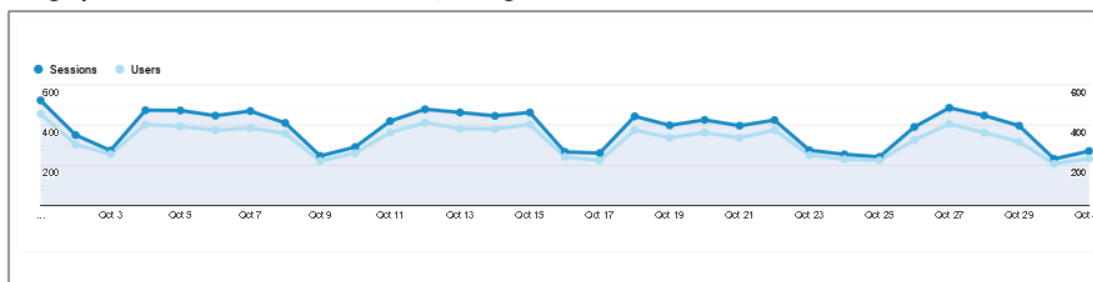
LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of October, **72 requests** for official information have been received so far this year.

Website Statistics

The graph below outlines the website activity during October:



Activity on Council's website for 1 - 30 October 2021:

In October 72.8% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (October)

1. /homepage
2. /library
3. /services/rates/search
4. /services/rubbish-recycling/transfer-stations/marton-transfer-station
5. /services/cemeteries/database
6. /council/about/contact-us
7. /services/gis/rangitikei-district-gis-map
8. /council/meetings
9. /council/publications/district-plan
10. /services/rubbish-recycling/transfer-stations/taihape-transfer-station

News items

There were **15 News Items** posted to our home page.

Date	Article Heading
October 01, 2021	New feedback system rolling out across the District
October 01, 2021	Three Waters Reform Update
October 07, 2021	Community Initiatives Fund closing date extended
October 07, 2021	Vodafone Tower in Marton
October 12, 2021	Delays to Liquor Licensing Applications
October 12, 2021	Nationwide Super Saturday Vaccination Drive
October 13, 2021	Marton and Taihape Swim centres open with restrictions
October 14, 2021	Marton Market Day cancellation
October 15, 2021	Taihape toddler pool closed for maintenance
October 18, 2021	Building and Resource Consents over the holidays
October 22, 2021	Council Office Closed For Public Holiday
October 22, 2021	Nesting Season For NZ Falcons
October 27, 2021	Graffiti throughout the district
October 27, 2021	Bulls Bus Lane and Town Square Update
October 27, 2021	Repair of Omaha bridge

Social Media Activity

The table below outlines Facebook activity during October:

There were **27 posts** made to our Council Facebook page.

Date	Article Heading and Topic	Type
1 October	Rangitikei District Council HappyOrNot rollout.	Post
1 October	Council Unanimously Supports Three Waters Submission.	Post
5 October	Representation Review - Initial Proposal	Post
7 October	Community Initiatives Applications	Post
7 October	LIVE Council Meeting continuation	Video
12 October	Super Saturday	Post
13 October	Pfizer Vaccination answers	Post
13 October	Event Sponsorship Scheme application now open	Post
14 October	LIVE Assets and Infrastructure Meeting	Video

Date	Article Heading and Topic	Type
14 October	Super Saturday Reminder	Post
14 October	LIVE Policy and Planning	Video
15 October	District Pool Covid restrictions	Post
15 October	Banking online - Digital Engagement promotion	Post
18 October	Cyber Week Post 1	Post
19 October	Cyber Week Post 2	Post
19 October	NZ Covid Tracer App reminder	Post
20 October	Cyber Week Post 3	Post
21 October	Building Consents and resource over the holidays	Post
21 October	Cyber Week Post 4	Post
22 October	Cyber Week Post 5	Post
22 October	RDC Office closed on Monday Labour Day	Post
22 October	Cyber security threats on the rise	Post
22 October	Kārearea nesting in Taihape	Post
27 October	Graffiti in the District	Post
27 October	Bulls Bus Lane Update	Post
28 October	LIVE Finance and Performance	Video
28 October	LIVE Council Meeting	Video

Post with the most Engagement: 27 October

We've had a spate of graffiti in the district over the past week. Graffiti has been found on the Hunterville Grandstand, Queens Park toilets, Marton Park Grandstand and Wilson Park. These have been reported to Police.

We're asking our residents to please report any suspicious behaviour. Vandalism and graffiti is a huge cost to the ratepayer to have it removed. <https://www.rangitikei.govt.nz/.../.../contact-us/report-it-form> - **Post**

- 3314 People reached
- 46 Reactions, comments & shares
- 1 Comments

Facebook insights: (October 2021)

- People reached (The number of people who saw any of your posts at least once): **6,076 people down 49%**
- Post Engagements (the number of times people engaged through posts through reactions, comments, shares and likes): **2,760 down 25%**
- Total page likes: **46**

Total page followers: 4,544

Operations Activity

The information below outlines design and marketing activity completed during October:

Infrastructure

- Bruce Road Omaha Bridge Sign
- Marton RSA and Citizen's Memorial Hall Sign

Strategy and Community Planning

- Library and Info Services - Community Movie
- Visit Rangitikei (Tees)
- Youth Council Twilight Netball
- Visit Rangitikei (OurNZ Advert)
- Online Banking Course
- Shop Local
- Think Rural Campaign
- Visit Rangitikei Brand Definition

Democracy & Planning

- Comms and Marketing Strategic Plan
- Council Chambers People allowed chart
- Community Initiatives Fund
- Social Media Policy
- Event Sponsorship Scheme
- HappyOrNot

Finance and Support

- Cybersecurity Awareness
- Kapua Logo and Website

Regulatory

- Vehicle intention to Impound Label
-

10.2 Community Development Update - October and November 2021**Author: Nardia Gower, Manager - Community Development****Authoriser: Gaylene Prince, Group Manager - Community Services****1. Reason for Report**

1.1 This report covers the operational areas of Social and Cultural Community Well-being activities undertaken by the Community Development team during the months of October - November 2021, with separate reports updating Economic Development, District Promotions, Youth Development, and Welcoming Communities activities.

2. Te Matapihi – Events and Venue Activity

2.1 Booking numbers for October and November were 29 and 37 respectively. Bookings included weekly vaccination clinics hosted by the Whanganui DHB, the Bulls Rose Show and two multi-day courses, and study groups. Ongoing bookings are still in place for vaccination clinics for the upcoming months. Over 65% of the bookings are for Council related activities such as meetings and training sessions.

3. Libraries

3.1 Under COVID-19 Level 2 restrictions all Library and Information sites are open, complying with Government guidelines for such facilities. Council has installed permanent screens on customer service desks in Marton Library and Bulls Learning Hub and Information Centre, with portable screens in Taihape awaiting permanent screens once new counters are installed in December. Staff and customers continue to adhere to the 2-meter distancing and mask wearing guidelines, impacting on the number of computers available for use. This has further resulted in cancellation of the regular clubs and groups meeting as usual in these facilities.

3.2 Staff – James Hope, who held a casual contract position, has resigned following his successful application for a full-time role as Curator at the Ashburton Museum. Lynda Hunter, a recently appointed cadet, was the successful applicant for council's Community Engagement Librarian role funded through New Zealand Library Partnership Programme.

3.3 Events/Programmes/School Holidays – Due to COVID-19 restrictions negatively impacting in-library youth/children specific events staff have collated activity packs in Bulls, and Marton which can be completed at home. This has been a popular option and will continue until activities can resume in the facilities. The Bulls Book Club has moved into the main hall space to allow for distancing guidelines to be adhered to.

3.4 RFID Implementation at Marton and Taihape Libraries – The RFID units' arrival was delayed due to COVID-19 related shipping issues. New arrival and installation timeframe is now early December. Tagging of items continues prior to equipment arrival, with a target of machines operational and all stock fully tagged by early February.

3.5 Community Engagement with Libraries (position funded by NZLPP) We have appointed a new Community Engagement Librarian, Lynda Hunter, who will commence in this role 1 December.

3.6 Digital Co-ordinator update (position funded by NZLPP) The Digital Co-ordinator, Rashmi Natarajah, has paused digital capability delivery has been during the recent COVID-19

restriction. As classes operate from libraries and youth spaces where 2 metre distance is required and capacity limitations cause constraints, Code Club was suspended, scheduled to resume in 2022 under guidance of the COVID-19 Protection Framework (Traffic Light system). The same postponement applies to the new course entitled, "Digital Essentials - Get to know your Smart Phone" designed for elderly that was scheduled to start before the 16 Aug 2021 lockdown.

- 3.7 Ms Natarajah is offering one-on-one digital drop-in sessions available at all 3 main district libraries and at Ratana Pa ICT Hub every week. These sessions can operate within current COVID-19 restrictions. Learners are receiving assistance at the tech spaces in libraries in digital areas of their interest that includes setting up a new smart phone or device, navigating a digital device, downloading app, and running software upgrades. During the past month tech spaces have been extensively utilised by the public in obtaining their Vaccine Passes.

4. Community Led Development of Council Owned facilities

- 4.1 The 'Community-Led Development of Council Owned Facilities Guide' is loaded to Council's website.
<https://www.rangitikei.govt.nz/files/general/Other/RDC-Community-led-Development-Guide-2021-A4-Doc.pdf>
- 4.2 During this reporting period the Community Development Manager has met with the following groups or representatives of, regarding community-led development projects.
- Taihape Memorial Park Playground Group
 - Marton Development Group (completion of the Tūtaeoporoporo Action Trail)
 - Lions Club of Marton
 - Sir James Wilson Park Development Group
- 4.3 All groups have been informed that through the Long Term Plan (LTP) 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' in Year 1 of the LTP that will assist council and the community to plan and prioritise future developments including the location, quantity and investment in such assets. Ensuring that significant investment in the District's parks is aligned with future needs and is affordable for the community, including ongoing maintenance and depreciation costs.
- 4.4 It is the advice of Group Manager, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy to facilitate better investment decisions and better community outcomes.
- 4.5 In specific relation to Taihape Memorial Park, Council has also budgeted in Year 1 of the LTP for an urban design expert to work with user groups and community to ensure new initiatives are in locations where it improves the experience of those visiting and using the park.

Recommendation

That the report 'Community Development Update - October and November 2021' be received.

10.3 MoU Partner Organisations Update - December 2021

Author: Nardia Gower, Manager - Community Development

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Context

- 1.1 This report is to provide an update to the Policy Planning Committee on the MoU (Memorandum of Understanding) Partner Organisation workplans, and to highlight the challenges experienced due to COVID-19 restrictions.

2. Background

- 2.1 As part of the Long Term Plan (LTP) 2021-2031 Elected Members agreed to continue funding the Taihape Community Development Trust (TCDT), Project Marton, and Bulls and District Community Trust (BDCT) for delivery of an agreed workplan, on the understanding that Council's investment is supplemented by further external funding grants applied to by the organisations.
- 2.2 During LTP workshops Elected Members acknowledged that Council's MoU funding is primarily used for the purpose of staff wages and administration costs, both of which are difficult to secure through other funding avenues. However, for accountability to residents, set outcomes and outputs would be agreed to through an MoU Partner Organisation Workplan and Reporting Framework, and MoU agreement.
- 2.3 A generic version of the 2021-2022 MoU agreement is included as **Attachment 1**.
- 2.4 MoU Partner Organisations are independent entity's that establish their own vision and purpose, including an annual workplan for community wellbeing, activities, and programmes. Council's Community Development Manager works with each organisation prior to the beginning of the financial year to extract key deliverables from the organisations workplan to include in the 'MoU Partner Organisation Workplan and Reporting Framework' with which Council funding is tied. Not all of the organisations individual workplan deliverables are included in the MoU Partner Organisation Workplan and Reporting Framework.
- 2.5 The total district-wide investment for Partner Organisations is \$85,500, with each town's allocation a consideration of both workplan deliverables and population.
- 2.6 The 2021-2022 allocation of funds is:
- Taihape \$27,200
 - Marton \$31,100
 - Bulls \$27,200

3. Reporting requirements and updates

- 3.1 As per the MoU agreement a written report, by each respective coordinator against their MoU Partner Organisation Workplan and Reporting Framework 2021-2022, is due to Council's Community Development Manager in March of each year. This report will be presented to the Policy Planning Committee at its scheduled April meeting as supporting documentation to the 10-minute presentation delivered by the partner organisations.

- 3.2 The first quarterly meeting of the financial year was held on 21 September 2021 with the Bulls and District Community Trust coordinator, Bonnie Clayton, Board Chair Helen Scully, and council staff consisting of the Community Development Manager, and Strategic Advisor for District Promotions.
- 3.3 The first quarterly meeting of the financial year was held on 30 September 2021 with the Taihape Community Development Trust coordinator, Pania Winiata, then trustee Katene Peretini, and council staff consisting of the Community Development Manager, and Strategic Advisors for Economic Development, District Promotions, and Youth.
- 3.4 The purpose for the meetings is for the partner organisation coordinators to provide a verbal update to Council's Community Development Manager and to collaboratively assess progress against the MoU Workplan, identify and mitigate potential concerns, and seek opportunity to facilitate additional support where possible.
- 3.5 The MoU Partner Organisation Workplan and Reporting Framework 2021-2022 for TCDT is included as **Attachment 2**, and BCDT **Attachment 3** highlighting Council's Community Development Manager's brief meeting summaries against each deliverable in red text.
- 3.6 To note is that the summary notes provided by the Community Development Manager do not necessarily form part of the workplan reporting due by the partner organisations in March 2022.
- 3.7 The second quarterly meetings are scheduled for December 2021.

4. Project Marton

- 4.1 On 20 June 2021, paid members of Project Marton voted in a public meeting to terminate the Incorporated Society.
- 4.2 In agreement with His Worship the Mayor and the Chief Executive, recognising the economic, social, and cultural wellbeing impact of the three main events Project Marton delivered, being Marton Market Day, Harvest Fair and the Christmas Parade, the Community Development Team agreed to ensure their continuation for a twelve-month period ending in June 2022 while a new group is established.
- 4.3 Noted in section 6 are the events that have been cancelled due to COVID-19 restrictions.
- 4.4 To date no new group has formed to replace the work undertaken by Project Marton. Council staff are aware of potential interest by one Marton organisation however, Council has yet to be formally engaged.

5. AGM Report and Financial Statements

- 5.1 At the 12 August 2021 meeting the Policy Planning Committee requested that the annual reports and financial statements of the partner organisations be included in committee reporting to publicise additional funding raised, and all activities delivered, by the organisation for their respective communities.
- 5.2 TCDT held an Annual General Meeting on 28 October 2021. Their annual report and financial statements for year end June 2021 are included as **Attachment 4**.
- 5.3 The annual report and financial statements for BCDT year end 31 March 2021 are included as **Attachment 5**.

6. COVID-19 restrictions and subsequent event cancellations.

- 6.1 COVID-19 restriction levels and uncertainty have had a significant impact on community events.
- 6.2 At the time the report was written Level 2 restrictions state that “events that are held outdoors but not at an event facility — for example a concert at a park, a parade, or an organised sporting event like an amateur club rugby tournament must follow the rules for social gatherings. These are limited to 100 people in any defined indoor or outdoor space.”
- 6.3 As noted in the Chief Executives report for Council meeting 24 November 2021, Council therefore could not issue traffic management plans for the 2021 Christmas Parades.
- 6.4 For TCDT COVID-19 restrictions have resulted in the cancellation of:
- Spring Fling 2021 (included in the MoU Workplan under Cultural Wellbeing)
 - Gumboot Country Day (included in the MoU Workplan under Social Wellbeing)
 - 2021 Christmas Parade (not included in the MoU Workplan)
- 6.5 For Marton events, COVID-19 restrictions have resulted in the cancellation of:
- Marton Market Day 2021 (agreed to be delivered by Council in place of Project Marton)
 - 2021 Christmas Parade (agreed to be delivered by Council in place of Project Marton)
- 6.6 For BCDT COVID-19 restrictions have resulted in the cancellation of:
- 2021 Christmas Parade and Whanau Day (not included in the MoU Workplan)
- 6.7 The COVID-19 Protection Framework, also known as the traffic light system, is due to be introduced on 3 December 2021. As at the time of writing this report the Protection Framework ***Attachment 6***, has the following key factors that affect the shift between levels:
- vaccination coverage
 - capacity of the health and disability system
 - testing, contact tracing and case management capacity
 - the transmission of COVID-19 within the community, including its impact on key populations
- 6.8 The impact the framework has on events depends on the level the that Central Government places the region i.e., Green, Orange, or Red and whether the My Vaccine Pass is used or not.
- 6.9 Due to the continual updating of information by Central Government a link to the COVID-19 Protection Framework is provided below and should be considered the most recent version of the document.
- <https://covid19.govt.nz/assets/COVID-19-Protection-Framework/COVID-19-Protection-Framework.pdf>
- 6.10 Given that Council acknowledges that the funding provided to partner organisations is primarily used for the purpose of staff wages and administration costs Council’s

Community Development Manager will discuss alternative MoU Workplan deliverables replacing the cancelled events with each organisation, seeking final approval from the Chief Executive as per the MoU agreement.

- 6.11 The Policy Planning Committee will be informed of all changes to the MoU Partner Organisation Workplan and Reporting Framework.

Attachments

1. **2021-2023 MOU Partner Organisation Agreements - General** [↓](#)
2. **TCDT MoU Work plan and Reporting Frame work Community Manager Update notes**
[↓](#)
3. **BDCT MoU Work plan and Reporting Frame work Community Manager Update notes**
[↓](#)
4. **TCDT Annual Report Yr End 30 June 2021** [↓](#)
5. **BCDT Annual report Yr End 31 March 2021** [↓](#)
6. **COVID-19 Protection Framework (as at 29/11/21)** [↓](#)

Recommendation

That the report 'MoU Partner Organisations Update - December 2021' be received.



Partner Organisation Memorandum of Understanding (MoU)

Agency Name:	xxxxxx
Address:	xxxxxxx
Ward/Township for Service:	xxxxxx
Duration of Agreement:	1 July 2021 - 30 June 2022

1. Background

- a) The Rangitikei District Council (Council) has a long-term commitment to improve the social, cultural, environmental, and economic wellbeing of its communities, now and for the future. Council understands that it is only one of many contributors in achieving this outcome and seeks open and robust working relationships with Partner Organisations in which many of the District’s residents are involved, connected and receive benefit.
- b) Through the 2021/2031 Long Term Plan Council has committed to make a financial contribution to key Partner Organisations in the districts three largest towns being Taihape, Marton and Bulls.
- c) For the first three years of the 10-year Long Term Plan Council has a particular interest in strengthening its working relationship and supporting (*Bulls and District Community Trust / Taihape Community Development Trust*), through this MoU agreement and subsequent funding, due to the significant contribution they intend to make towards wellbeing outcomes benefiting their town’s residents. The yearly MoU agreement confirmation and grant will be subject to an agreed workplan, prior performance, and completed accountability requirements.
- d) Council understands (and indeed expects) that the Partner Organisations will have access to other funding. As a result, the Council grant may not be the sole source for funding of any particular project, event or activity within the MoU Workplan.
- e) The intent of this MoU is to provide a framework for strengthening the relationships and setting expectations by ensuring a shared understanding of:
 - **Collaboration**
Councils’ expectation of how Partner Organisations work with other groups and how Council intends to work with Partner Organisations, and
 - **MoU Workplan**
how Partner Organisation intends to use Council’s grant, and
 - **Reporting**
how Council will be made aware of and consider the outcomes from this expenditure.

2. Collaboration

- a) Council expects Partner Organisations to work supportively with
- other MoU Partner Organisations to promote and maximise leverage from events both for Rangitikei residents and for visitors from other districts;
 - groups, organisations, businesses and iwi/hapu to increase wellbeing outcomes for the community including but not limited to other local community initiatives and projects not run by the Partner Organisation;
- b) Council undertakes to provide nominated officers to –
- meet quarterly with each Partner Organisation co-ordinator to assess progress against their MoU Workplan, identify and mitigate potential concerns, and seek opportunity to facilitate additional support where possible;
 - facilitate combined meetings involving all Partner Organisations twice a year. This does not limit Partner Organisations in seeking their own collaborative meetings more frequently;
 - discuss provision of services and facilities so that (within the limitations of Council's resources) they provide the most useful support to the Partner Organisations in achieving their objectives;
 - meet with the governing bodies of any Partner Organisation as requested.
- c) Council requires Partner Organisations to work collaboratively with their respective community board/committee to –
- ensure the local community boards/committees (though an agenda item at formal meetings) are able to make comment on, and offer support to, the annual MoU Workplans; *this does not include the organisations own workplan activities that are not included in the MoU Workplan (as defined in the appendix).*
 - ensure the local community boards/committees are informed of any event or activity being undertaken to which they may have an interest in participating;
 - potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees Small Projects Grant Scheme;
- d) Council encourages each of the Partner Organisations to raise opportunities or concerns with Council's Community Development Manager as soon as practicable.

3. MoU Workplan

- a) Each of the Partner Organisations will provide to Council's Community Development Manager the organisations own upcoming yearly work plan no later than 1 March highlighting which specific well-being activities within it they are seeking funding through the MoU agreement. The finalisation of the MoU Workplan will be assisted by Council's Community Development Manager and agreed to and signed by Council's Chief Executive.

- b) The Chief Executive may require clarification before accepting and signing the MoU Workplan and agreement.
- c) The agreed years workplan may be subject to variation by prior agreement between the Partner Organisation and Council's Community Development Manager, with final approval and signed agreement by Council's Chief Executive.

4. Reporting

- a) Verbal updates on progress against the MoU Workplan will be provided to the Community Development Manager at each quarterly meeting. This is also an opportunity to bring issues to Council's attention.
- b) A written progress report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 1 March of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- c) A 10 minute presentation will be made once a year by representatives of each Partner Organisation to Council's Policy/Planning committee at its scheduled April or May meeting (depending on meeting schedule), with the above mentioned progress report supplied as supporting documentation. This presentation gives opportunity to highlight activities undertaken by the organisation, with particular focus on those funded by Council and noted in the MoU Workplan. It is also expected that the presentation will include the organisations workplan aspirations for the following year. Failure to present may jeopardise the continuation of the agreement and funding for the following year.
- d) A full years written report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 5 July of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- e) A copy of each organisation's annual report, including the annual accounts, as presented to the Annual General Meeting will be provided to the Community Development Manager, in PDF format.

5. Annual review

- a) The Council will review progress at the April or May meeting of the Policy/Planning Committee (depending on meeting schedule).
- b) The Policy/Planning Committee may request further investigation and a report from the Chief Executive before forming its view regarding progress, against the MoU Workplan and the continuation of the agreement and funding for the following year.

6. Grant allocation, payment and office space

- a) The funding grant to (*Bulls and District Community Trust / Taihape Community Development Trust*), for the period July 2021 to June 2022 is \$27,200.
- b) While the funding seeks outcomes and outputs as agreed through the Annual Workplan Council understands and permits that the funding granted be used for staff wages and administration costs.
- c) Council will make an annual assessment to determine the amount granted to the Partner Organisations to undertake the agreed work plan.
- d) Provided the required reporting and accountability has been completed for previous years, and the upcoming workplan agreed to, grants will be paid in one instalment on 31 July of each year.
- e) This MoU agreement includes free office space, as designated by the Community Services Team Leader, in (*The Taihape Town Hall / Te Matapihi Bulls Community Centre*). There will be no utility costs charged on to the organisation.

Signed on behalf of (Agency) on (date): _____

Signed: _____

Name
Title

Signed on behalf of Rangitikei District Council on (date): _____

Signed: _____

Chief Executive, Rangitikei District Council

Appendix 1: Workplan and Working Relationship Defined

1.1 Workplan Definitions

Rangitikei District Council acknowledges that they are only one of several external funders supporting Partner Organisations and that the funding granted is only for some of the overall yearly activities undertaken by the organisations. Council further acknowledges that its funding will be primarily used to support administrative costs rather than direct input into each outcome activity. To best support each Partner Organisation Council will seek key activities with wellbeing outcomes from the organisation own workplan to develop the MoU Workplan funded by Council.

The organisations own workplan: The organisations full set of activities as decided by their governing board/committee.

The MoU Workplan: The set of agreed activities of Council and the Partner Organisation, which Council financially contributes to and requires reporting and accountability for.

1.2 Nominated Officer

Rangitikei District Council provides the Community Development Manager as their nominated officer, to act as:

- the first point of contact between the Partner Organisations and Council;
- the officer meeting with the Partner Organisations on a regular basis, as defined in Section 2 above;
- the officer to whom the Partner Organisations raise opportunities or concerns with as soon as practicable.

If requests or directives are being made to the Partner Organisations by staff or elected members of Council or the respective community committee/board, the Partner Organisations shall notify that party or individual to relay their request through the Community Development Manager.

1.3 Community Committee/Board Relationship

The following are the baseline requirements for the Partner Organisations in working collaboratively with their respective community board/committee:

- Partner Organisations are to provide a copy of their annual MoU Workplan to their respective community board/committee at their first meeting of the financial year; allowing the community board/committee to pass their comments and offer support;
- Partner Organisations are to provide copies of their MoU Workplan progress and full year reports via the Community Development Manager, to Council's Chief Executive and General Manager of Democracy and Planning. In conjunction with this, the reports are to be included in the respective community board/committee order papers - giving updates where necessary;

- community boards/committees should be informed of any event or programme being undertaken to which they may have an interest in supporting or participating.

Please note, community boards/committees are not delegated to approve any MoU Workplan, event or activity, nor approve the use of, or grant access to any of Council's community assets or facilities (halls, information centres, parks, pools, libraries etc.).

TAIHAPE COMMUNITY DEVELOPMENT TRUST – MoU WELL-BEING WORKPLAN & REPORT

Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>SOCIAL WELL-BEING</p> <p>Create opportunities for the Taihape Community to connect, build a sense of belonging and pride and have a say in issues that matter to them.</p>	<p>1: One Annual Event</p> <p>Output: Deliver one event that creates social connectivity through attendance, volunteering and attracts visitors.</p> <p><i># Visitors being any attendee from out of town</i></p> <p>This event will not be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> • Name of event. Gumboot Country Day January 29 Saturday 2022 • Targeted audience, number of attendees (both local and visitor) number of volunteers, to raise profile of town or district. Targeted audience includes locals and regional visitors. We have previously estimated 1800 attendees and are anticipating to increase that to 2500 due to the events growing profile and additional activities on the day. • What other community groups are involved? Local sports clubs – netball, rugby, Boot throwing association, Wood Chopping, Horse jumping displays, interactive activities on the day, Local business groups – at home and shop owners. Local service providers – Police, Fire Service, RDC, St Johns Ambulance, Mokaia Patea Services. Regional business groups – Mobile (travelling) businesses, shop owners. • Desired well-being impact. 	<ul style="list-style-type: none"> • Number and brief description of Stalls/Event participants/Event activities • Numbers reached through Social Media, new followers (any other data analytics) • Economic data (from Council) <p style="color: red; font-weight: bold; margin-top: 10px;"><i>Update email 24/11/21 – Event Cancelled due to COVID restriction uncertainty. Council to work with Trust on alternative deliverable</i></p>	<ul style="list-style-type: none"> • Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) • Feedback from attendees, stall holders, volunteers, social media, local businesses and ward councillors. 	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

		<p>There will be Economic// /wellbeing impacts through the Shop Local campaign and through an increase in both local and visitor attendance. TCDT anticipate significant social and cultural wellbeing impacts by creating an event that brings the community together, welcoming visitors. Ensuring the continuation of this event will develop and celebrate a more inclusive and ethnically diverse culture.</p> <ul style="list-style-type: none"> How will you measure success? <p>TCDT will measure success through attendance numbers and numbers of event participants (partners and stall holders) and through feedback sought.</p>				
	<p>2: Community Newsletters & Social Media</p> <p>Output: Produce a Monthly newsletter and regular social media posts that inform and connect the community.</p> <p>Output: Complete one annual survey seeking satisfaction levels and improvements to the Newsletter and Social Media Platforms</p>	<ul style="list-style-type: none"> What's the purpose of the Newsletter? Talk Up Taihape is printed vehicle to keep the Taihape community connected both with social activities and business offers. How many printed copies, how often and to what target audience? A monthly production of 1230 copies What is the targeted content (events, Community activities, advertise businesses/groups)? Local clubs, services, events, public notices, advertisements, Council announcements, local writeups and our sponsors. 	<ul style="list-style-type: none"> Numbers reached through Social Media, new followers (any other data analytics) Number of QR code click throughs <p>September update: Numbers being printed are 1600 and increase on the projected target. These are hand delivered to mail-boxes. Increase in printed copies due to increase in population. Monthly reminders are sent to all clubs, service groups and council.</p>	<p>Feedback from readers, advertisers, community groups, businesses, new residents and ward councillors.</p>	<p>Has any short medium or long-term impact been achieved?</p>	<p>What can be done better next time? Summary of the survey</p> <p>Variances (timing, budget, results)</p>

	<p>These activities are not eligible for additional financial funding from Council</p>	<ul style="list-style-type: none"> How will you measure success? TCDT measure the success of the publication by the number of click throughs to our website/QR code/anecdotal feedback form, businesses/clubs 	<p>Newsletter deliveries cover area Taihape to Ohingaiti, Trust says verbal feedback is showing positive support for the News Letters.</p>			
	<p>3: Assist Council with Community Engagement</p> <p>Outcome: Ensure that the Taihape community are aware of Council’s matters of interest, consultations, and ways in which to engage.</p>	<ul style="list-style-type: none"> What avenues/activities will be used to engage the Taihape Community? TCDT will use its online and printed platforms to inform the Taihape Community of Councils announcements and consultations. How will you measure your reach (attendee numbers and meetings/ submissions made to Council)? TCDT understands that as appropriate Council will inform the Trust on the number of Taihape submissions to consultation. How will you measure success? TCDT in return will monitor attendance of any TCDT organised events held to promote Council activities/consultation. 	<ul style="list-style-type: none"> What were the specific Consultations? How many Taihape residents made submissions for each? August: <ul style="list-style-type: none"> Better Digital Futures for Seniors November <ul style="list-style-type: none"> Easter Trading Review Representation Review Mahi Tahi – Taihape Branch opening October <ul style="list-style-type: none"> Representation Review September Update <ul style="list-style-type: none"> DMP information shared Earthquake strengthening information shared and local support garnered but event postponed due to COVID restrictions CEDA RPB Programme meeting with businesses – trust raised interest with local businesses, but event postponed due to COVID restrictions 	<p>Feedback from community, ward councillors and council staff</p>	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time? Variances (timing, budget, results)</p>

			<p>Trust put up posters and circulated through social media platforms and newsletters</p> <p>August</p> <ul style="list-style-type: none">• Annual residents Survey			
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Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>ENVIRONMENTAL WELL-BEING</p> <p>Create opportunities for the Taihape Community to connect with and enhance our natural world</p>	<p>1. Natural World Connection/Enhancement</p> <p>Output: Undertake or support one event or activity that connects members of the Taihape community with, and/or enhances, the natural world. ie: track clean up, pest control, community garden, overnight bush/park camping event, upgrade to natural area/reserve, regenerative planting.</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> What is the activity or event? Who are you going to partner with to deliver? Who is the targeted audience? Who are anticipated participants? What is the desired well-being impact? How will you measure success? <p>This outcome is still in development with relevant groups in Taihape</p>	<ul style="list-style-type: none"> How many people (and who) were involved in the project? What extra resources (including financial) was raised to complete the project <p>September Update,</p> <ul style="list-style-type: none"> Hautapu Commemorative Planting Day Trust provided marquees gumboots and signs for way finding, advertised event. 	<ul style="list-style-type: none"> Feedback from participants, partners, community, and ward councillors. 	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>CULTURAL WELL-BEING</p> <p>Create an inclusive town that celebrates diversity and the heritage and culture of all its people</p>	<p>1: Welcoming Communities Programme</p> <p>Output: Working with Council’s Community Development Team to develop and deliver a Welcoming Communities output:</p> <p>Examples: *New Residents Tour *New Residents Network</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<p>To be developed with Council’s Community Development Team</p> <p><i>How will you measure success?</i></p> <p>This outcome is still in development with Councils Community Development Team</p>	<ul style="list-style-type: none"> How many new residents have participated, where have they come from? How many existing residents and/or organisations have participated <p>Trust is awaiting appointment of Councils Welcoming Communities Coordinator.</p>	<p>Feedback from new residents, community, and ward councillors</p>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>
	<p>2. Welcome Packs</p> <p>Output: Working with Council’s Economic Development Team compile and distribute Welcome Packs to Schools, Information Centre/Library, Real Estate Agents, Council’s Main Customer Service office in Marton.</p>	<ul style="list-style-type: none"> What information is contained within ie business, clubs, Council information, recreational info, service clubs, schools? <p>Each pack contains a Welcome letter from the Mayor and TCDT, Brochures with information, things to do and places to visit, doggy bag (note from council).</p> <ul style="list-style-type: none"> Who do you plan to disperse the packs to? <p>Our packs will be dispersed to Schools, Real Estate Agents (purchased/rentals), Information</p>	<ul style="list-style-type: none"> To who and how many have been dispersed within the community. Number of QR click throughs Number of transfer station coupons. <p>September Update:</p> <ul style="list-style-type: none"> Planned monthly catch ups with real estate agents to understand numbers 	<p>Feed back from businesses, clubs and new residents</p>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

	<p>Council will supply TCDT with Welcome Pack Folders and some content. This activity is not eligible for additional financial funding from Council.</p>	<p>Centre/Library, Local Business owners with rentals and Councils main customer service office in Marton. TCDT estimates 30 to 40 new resident households per year</p> <ul style="list-style-type: none"> How will you measure success? <p>By meeting with new residents and seeking feedback on usefulness of the information contained in the packs, and if it has contributed in any way to making them feel welcome.</p>	<p>and new resident tracking</p>			
	<p>3. Puanga Matariki Celebration or other cultural celebration (Māori or non-Māori)</p> <p>Output: Working with iwi/hapu and community create or support an event or activity that celebrates Puanga Matariki or other cultural celebration (Māori or non-Māori)</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Name of event/activity Festival of Cultural Food Celebration Targeted audience, number of attendees or participants (both local and visitor) targeted number of volunteers, to target locals and/or raise profile of town or district <p>Our target audience will be those attending the Spring Fling including residents of all ethnicities and visitors.</p> <ul style="list-style-type: none"> What other community groups are involved? <p>We will work with the different ethnic communities of Taihape and the Whanganui/Rangitikei Multi Cultural Society.</p> <ul style="list-style-type: none"> Desired well-being impact. TCDT is anticipating this to be an opportunity to connect with each other, build relationships with other cultures and continue to grow a sense of belonging within the community. 	<ul style="list-style-type: none"> Name and brief description event activities Who (iwi/hapu/groups) were involved? Number of participants (if exact number known) <p>September Update:</p> <ul style="list-style-type: none"> Spring fling cancelled meaning no Festival of Cultural Food Celebration. Will look to support another group for Matariki. Connecting with Multicultural Society Whanganui-Rangitikei 	<ul style="list-style-type: none"> TCDT's involvement and responsibilities. Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) Feedback from attendees, partners, volunteers, community, local businesses and ward councillors. 	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

		<ul style="list-style-type: none"> How will you measure success? TCDT will measure success through attendance numbers and numbers of event participants (partners and stall holders) and through feedback sought. 				
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Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
ECONOMIC WELL-BEING Support opportunities to create economic prosperity in benefit of the Taihape Community	1: Support one annual Shop Local Rangitikei campaign/event Output: Working with Council's Economic Development Team develop and deliver a shop local campaign or event. This activity may be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> Describe the campaign or activity. What is the desired impact? How will you measure success? This outcome is still in development with Councils Economic Development Team	<ul style="list-style-type: none"> Number of participants (separated by local and visitor if possible) Number and brief description of participating businesses Numbers reached through Social Media, new followers (any other data analytics) Economic data (from Council) September Update <ul style="list-style-type: none"> Strategic Advisor for District Promotion to work on collaborative campaign with Trust. 	Feedback from businesses, shoppers	Has any short medium or long term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)

***BULLS & DISTRICT COMMUNITY TRUST
WELL-BEING WORKPLAN & REPORTING FRAMEWORK***

Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>SOCIAL WELL-BEING</p> <p>Create opportunities for the Bulls Community to connect, build a sense of belonging and pride and have a say in issues that matter to them.</p>	<p>1: One Annual Event</p> <p>Output: Deliver one event that creates social connectivity through attendance, volunteering and attracts visitors.</p> <p><i># Visitors being any attendee from out of town</i></p> <p>This event will not be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Name of event. Targeted audience, number of attendees (both local and visitor) number of volunteers, to raise profile of town or district. What other community groups are involved? Desired well-being impact. <i>How will you measure success?</i> <p>Rhythm in Bulls Targeted audience includes locals and visitors. We have previously estimated 350 number of attendees and anticipate increasing that to 450 due to the events growing profile and additional activities on the day.</p> <p>Other community groups that will be involved in planning and on the day: Aotea Maori Wardens Bulls Rugby Club Ohakea Airforce Parewahawaha Marae</p> <p>There will be Economic wellbeing impacts through the Shop Local campaign and</p>	<ul style="list-style-type: none"> Number and brief description of Stalls/Event participants/Event activities Numbers reached through Social Media, new followers (any other data analytics) Economic data (from Council) <p>Scheduled for March 2022</p>	<ul style="list-style-type: none"> Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) Feedback from attendees, stall holders, volunteers, social media, local businesses and ward councillors. 	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

		<p>through an increase in both local and visitor attendance.</p> <p>BDCT anticipate significant social and cultural wellbeing impacts by creating an event that brings the community together, welcoming visitors with a celebration of our inclusive and ethnically diverse culture.</p>				
	<p>2: Community Newsletters & Social Media</p> <p>Output: Produce a Monthly newsletter and regular social media posts that inform and connect the community.</p> <p>Output: Complete one annual survey seeking satisfaction levels and improvements to the Newsletter and Social Media Platforms</p> <p>These activities are not eligible for additional financial funding from Council</p>	<ul style="list-style-type: none"> What's the purpose of the Newsletter? How many printed copies, how often and to what target audience? What is the targeted content (events, Community activities, advertise businesses/groups)? How will you measure success? <p>The purpose of the Bulls Bull-it-inn is to produce printed to keep the Bulls and wider community connected both with social activities and updates from local community groups.</p> <p>Showcased in each monthly production of 1400 printed copies are local clubs, services, and events from local groups, as well as district wide.</p> <p>BDCT measure the success of the publication by the number of click through Facebook and feedback from businesses/clubs/general public.</p>	<ul style="list-style-type: none"> Numbers reached through Social Media, new followers (any other data analytics) Number of QR code click throughs <p>Newsletters are reportedly being well supported by the community. Provided to the community in both printed and electronic version.</p> <p>Reminders are sent to Council for inclusion of any public information.</p> <p>No further support required by Council.</p>	<p>Feedback from readers, advertisers, community groups, businesses, new residents and ward councillors.</p>	<p>Has any short medium or long-term impact been achieved?</p>	<p>What can be done better next time?</p> <p>Summary of the survey</p> <p>Variances (timing, budget, results)</p>

	<p>3: Assist Council with Community Engagement</p> <p>Outcome: Ensure that the Bulls community are aware of Council’s matters of interest, consultations, and ways in which to engage.</p>	<ul style="list-style-type: none"> • What avenues/activities will be used to engage the Bulls Community? • How will you measure your reach (attendee numbers and meetings/ submissions made to Council)? • <i>How will you measure success?</i> <p>BDCT will use its online and printed platforms to inform the Bulls and wider community of Councils announcements and consultations.</p> <p>BDCT understand that as appropriate Council will inform the Trust on the numbers of Bulls submissions to consultation.</p> <p>BDCT will continue to monitor attendance of any of their organised events held to promote Council activities/consultation.</p>	<ul style="list-style-type: none"> • What were the specific Consultations? • How many Bulls residents made submissions for each? <p>Trust has informed the community of the following</p> <p>Nov:</p> <ul style="list-style-type: none"> • Bulls Bus Lane <p>October:</p> <ul style="list-style-type: none"> • Better Digital Futures for Seniors • Representation Review <p>September</p> <ul style="list-style-type: none"> • Creative Communities Scheme • Destination Management Plan • COVID impact – Waste transfer stations <p>July</p> <ul style="list-style-type: none"> • Annual Residents Survey • Event Sponsorship Scheme 	<p>Feedback from community, ward councillors and council staff</p>	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>
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Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>ENVIRONMENTAL WELL-BEING</p> <p>Create opportunities for the Bulls Community to connect with and enhance our natural world</p>	<p>1. Bulls River Group</p> <p>Output: To participate in the Bulls River User Group</p> <p>Output: Undertake one upgrade of the river reserve, walking/driving track or picnic area.</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Who are the other participants in the group and what is the purpose of the group, how often do you meet? <p>Upgrade:</p> <ul style="list-style-type: none"> What is the upgrade project? Who are anticipated participants? What is the desired well-being impact? <i>How will you measure success?</i> <p>This outcome is still in development with the Bulls River Group.</p>	<ul style="list-style-type: none"> How many Bulls River Group Meetings were held, who attended? <p>Upgrade:</p> <ul style="list-style-type: none"> How many people were involved in the project? What extra resources (including financial) was raised to complete the project <p>Trust is continuing to work with community and key stakeholders on development of riverside walking track</p>	<ul style="list-style-type: none"> Feedback from the Bulls River Group on participation of the BCDT. <p>Upgrade:</p> <ul style="list-style-type: none"> Feedback from community, user group members, and ward councillors. 	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>CULTURAL WELL-BEING</p> <p>Create an inclusive town that celebrates diversity and the heritage and culture of all its people</p>	<p>1: Welcoming Communities Programme</p> <p>Output: Working with Council’s Community Development Team to develop and deliver a Welcoming Communities output:</p> <p>Examples: *New Residents Tour *New Residents Network</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<p>To be developed with Council’s Community Development Team</p> <p><i>How will you measure success?</i></p> <p>This outcome is still in development with Councils Community Development Team</p>	<ul style="list-style-type: none"> How many new residents have participated, where have they come from? How many existing residents and/or organisations have participated <p>Trust is awaiting appointment of Councils Welcoming Communities Co-ordinator</p>	<p>Feedback from new residents, community, and ward councillors</p>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>
	<p>2. Welcome Packs</p> <p>Output: Working with Council’s Economic Development Team compile and distribute Welcome Packs to Schools, Information Centre/Library, Real Estate Agents, Council’s Main Customer Service office in Marton.</p>	<ul style="list-style-type: none"> What information is contained within ie business, clubs, Council information, recreational info, service clubs, schools? Who do you plan to disperse the packs to? <i>How will you measure success?</i> <p>BDCT estimate 20 to 30 new residents to Bulls per year.</p> <p>Our packs will be dispersed to Real Estate Agents, Schools, Ohakea Airforce, Bulls Medical</p>	<ul style="list-style-type: none"> To who and how many have been dispersed within the community. Number of QR click throughs Number of transfer station coupons. <p>These continue to be supplied. Exact numbers were not available at the time.</p>	<p>Feed back from businesses, clubs and new residents</p>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

	<p>Council will supply BDCT with Welcome Pack Folders and some content. This activity is not eligible for additional financial funding from Council.</p>	<p>Centre, Information Centre/Library for distribution to new residents and locals to Bulls.</p> <p>Each pack contains: Welcome letter from the Mayor and Chief Executive Welcome letter from BDCT Recent copies of the Bullitinn Merchandise from local businesses Map and guide for Bulls and Rangitikei Information on things to do, see, eat in Bulls</p>				
	<p>3. Puanga Matariki or other cultural celebration (Māori or non-Māori)</p> <p>Output: Working with iwi/hapu and community create or support an event or activity that celebrates Puanga Matariki or other cultural celebration (Māori or non-Māori)</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Name of event/activity Targeted audience, number of attendees or participants (both local and visitor) targeted number of volunteers, to target locals and/or raise profile of town or district What other community groups are involved? Desired well-being impact. <i>How will you measure success?</i> <p>Matariki Concert Collaboration with Bulls and Clifton Schools and Parewahawaha Marae.</p> <p>Our target audience are parents, caregivers, grandparents as well as local residents of all ethnicities, and visitors.</p>	<ul style="list-style-type: none"> Name and brief description event activities Who (iwi/hapu/groups) were involved? Number of participants (if exact number known) <p>Scheduled for 2022</p>	<ul style="list-style-type: none"> BDCT's involvement and responsibilities. Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) Feedback from attendees, partners, volunteers, community, local businesses and ward councillors. 	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

ITEM 10.3 ATTACHMENT 3

Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<p>ECONOMIC WELL-BEING</p> <p>Support opportunities to create economic prosperity in benefit of the Bulls Community</p>	<p>1: Support one annual Shop Local Rangitikei campaign/event</p> <p>Output: Working with Council's Economic Development Team develop and deliver a shop local campaign or event.</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Describe the campaign or activity. What is the desired impact? How will you measure success? This outcome is still in development with Councils Economic Development Team 	<ul style="list-style-type: none"> Number of participants (separated by local and visitor if possible) Number and brief description of participating businesses Numbers reached through Social Media, new followers (any other data analytics) Economic data (from Council) <p>Shop Local Campaign scheduled for October.</p> <p>Shop Local Facebook page shared on trust Facebook page.</p>	<p>Feedback from businesses, shoppers</p>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variations (timing, budget, results)</p>



Annual Report

Taihape Community Development Trust
For the year ended 30 June 2021

Prepared by SBA Wanganui / Sharp Accountancy Services Limited



Contents

3	Compilation Report
4	Entity Information
6	Approval of Financial Report
7	Statement of Financial Performance
8	Statement of Financial Position
9	Statement of Cash Flows
10	Statement of Accounting Policies
11	Notes to the Performance Report



Compilation Report

Taihape Community Development Trust For the year ended 30 June 2021

Compilation Report to the Officers/Trustees of Taihape Community Development Trust.

Scope

On the basis of information provided, we have compiled the financial statements of Taihape Community Development Trust for the year ended 30 June 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Officers/Trustees are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Taihape Community Development Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Small Business Accounting - Wanganui

**Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541**

Dated: 6 August 2021



Entity Information

Taihape Community Development Trust For the year ended 30 June 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Taihape Community Development Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

Incorporation No. 1683833
Charity Reg No. CC37320

IRD Number

087-036-375

Committee

Chairperson - Leslie Clark
Trustee - Katene Peretini
Trustee - Jan Byford
Trustee - Gary Johnson
Trustee - Michelle Marks

Physical Address

Taihape Town Hall
90-92 Hautapu Street
Taihape 4742

Postal Address

Taihape Town Hall
90-92 Hautapu Street
Taihape 4742

Entity's Purpose or Mission

To identify, develop and promote community projects and events so that they can be used and enjoyed by the people of Taihape. This is explained further in the Trust Deed:

The objects for which the Trust is established are to carry out Charitable Purposes in New Zealand as follows: (a) To promote and undertake Charitable Purposes for the benefit of the Taihape Community; (b) To identify, develop, promote and sponsor Programmes so that they can be utilised and enjoyed by the residents of the Taihape Community; (c) To assist in the development of strategies for securing the future of the Taihape Community; (d) to undertake the management of such Programmes in a prudent and responsible manner.

Entity Information



Entity Structure

TCDT is governed by a Board of Trustees. There is a Project and Events Coordinator working 32 hours per week and an Administrator working 20 hours per week. TCDT has an agreement with Rangitikei District Council to manage events and promotions.

Accountant

Small Business Accounting - Wanganui

**Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541**



Approval of Financial Report

Taihape Community Development Trust For the year ended 30 June 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Taihape Community Development Trust for year ended 30 June 2021.

APPROVED

Name Les Clarke
Position Chair
Date 13/8/21

Name Gary Sanderson
Position TRUSTEE
Date 9/09/21



Statement of Financial Performance

Taihape Community Development Trust For the year ended 30 June 2021

	NOTES	2021	2020	2019
Revenue				
Donations, fundraising and other similar revenue	1	75,875	109,472	100,046
Revenue from providing goods or services	1	12,693	14,900	7,512
Interest, dividends and other investment revenue	1	3,372	4,954	3,136
Other revenue	1	8,602	5,457	-
Total Revenue		100,542	134,783	110,694
Expenses				
Volunteer and employee related costs	2	62,214	57,589	51,145
Costs related to providing goods or service	2	56,757	61,045	56,000
Other expenses	2	2,160	1,980	2,215
Total Expenses		121,130	120,614	109,360
Surplus/(Deficit) for the Year		(20,589)	14,169	1,334

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Financial Position

Taihape Community Development Trust

As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020	30 JUN 2019
Assets				
Current Assets				
Bank accounts and cash	3	187,895	218,235	196,270
Debtors and prepayments	3	1,705	23,750	335
Goods and services tax	3	1,875	(1,506)	2,661
Total Current Assets		191,475	240,478	199,265
Total Assets		191,475	240,478	199,265
Liabilities				
Current Liabilities				
Credit Card	4	-	58	(50)
Creditors and accrued expenses	4	699	453	2,120
Other current liabilities	4	-	28,602	-
Total Current Liabilities		699	29,113	2,070
Total Liabilities		699	29,113	2,070
Total Assets less Total Liabilities (Net Assets)		190,776	211,365	197,196
Accumulated Funds				
Accumulated Surpluses or (Deficits)	5	190,776	211,365	197,196
Total Accumulated Funds		190,776	211,365	197,196

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cash Flows

Taihape Community Development Trust
For the year ended 30 June 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	83,053	116,322
Receipts from providing goods or services	13,458	16,845
Interest, dividends and other investment receipts	3,372	4,954
Cash receipts from other operating activities	-	8,602
GST	2,365	(985)
Payments to suppliers and employees	(127,800)	(125,851)
Total Cash Flows from Operating Activities	(25,553)	19,887
Net Increase/ (Decrease) in Cash	(25,553)	19,887
Cash Balances		
Cash and cash equivalents at beginning of period	218,177	196,320
Cash and cash equivalents at end of period	187,895	218,177
Net change in cash for period	(30,282)	21,857

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Accounting Policies

Taihape Community Development Trust For the year ended 30 June 2021

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Taihape Community Development Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Taihape Community Development Trust For the year ended 30 June 2021

	2021	2020	2019
1. Analysis of Revenue			
Donations, fundraising and other similar revenue			
Event - Donation Income	830	5,631	6,177
GRANT - COGS	-	5,000	4,000
GRANT - Dudding Trust	13,650	-	3,500
GRANT - Four Regions Trust	-	748	3,478
GRANT - Lottery Communities (DIA)	20,000	20,000	20,000
GRANT - Pub Charity	15,920	24,749	23,186
GRANT - Public Trust - Earle Creativity Development	-	10,000	-
GRANT - RDC - Annual (workplan based)	20,000	20,000	20,000
GRANT - RDC - Creative Communities Scheme	1,220	744	5,791
GRANT - RDC - Event Sponsorship Scheme	526	2,260	4,870
GRANT - RDC - Taihape Community Board (TBC)	-	-	348
GRANT - Tu Manawa	3,478	-	-
GRANT - TG Macarthy Trust	-	-	8,696
GRANT - Whanganui Community Foundation	-	3,000	-
GRANT - WPI	250	-	-
M & D Earle - Donation Income	-	17,340	-
Total Donations, fundraising and other similar revenue	75,875	109,472	100,046
Revenue from providing goods or services			
Event - Raffles & Competitions Income	-	254	-
Event-Contribution	100	265	-
Event - Entry	2,420	-	-
Events - Fees received	1,757	5,934	2,603
Event - Ticket Entry	1,321	-	-
Gumboot Day income	-	945	-
TCDT - Newsletter Advertising Income	7,096	7,502	4,909
Total Revenue from providing goods or services	12,693	14,900	7,512
Interest, dividends and other investment revenue			
Interest Received	3,372	4,954	3,136
Total Interest, dividends and other investment revenue	3,372	4,954	3,136
Other revenue			
COVID-19 Wage Subsidy	8,602	5,457	-
Total Other revenue	8,602	5,457	-
	2021	2020	2019

2. Analysis of Expenses

Volunteer and employee related costs

Notes to the Performance Report



	2021	2020	2019
Wages	62,214	57,589	51,145
Total Volunteer and employee related costs	62,214	57,589	51,145
Costs related to providing goods or services			
Admin - ACC	192	75	135
Admin - Insurance	2,831	2,890	2,151
Admin - Office Support (e.g. BDO & Employsure)	4,314	4,626	5,663
Admin - Software (e.g. 365 Microsoft, PAYE, XERO)	886	35	227
Advertising	2,045	3,716	5,658
Bank - Charges	-	50	51
Bank Charges	56	-	-
Donations Made (paid)	(95)	600	-
Equipment	990	860	-
Event - Catering	-	3,115	744
Event - Entertainment (shows, bouncy castles etc)	6,767	7,289	3,217
Event - General & Unexpected	5,730	3,149	1,571
Event - Prizes	112	-	357
Event - Signage	-	-	4,001
Event - Sound System & Stage	15,995	14,530	11,592
Event - Workshop Expenses (e.g. materials)	11	3,523	1,429
Event Catering Expenses	83	955	-
Expenses for paid work (e.g. website)	9,277	5,629	-
Gumboot Day General Expenses	-	66	-
Miscellaneous	388	267	-
Newsletter - Delivery fee	794	756	684
Newsletter - Paper	497	-	887
Newsletter - Printing Expenses	1,102	1,685	2,874
Petrol	104	48	-
Project - Website: Hosting & Maintenance	164	783	3,180
Project - Whanau Hobby Hut - Equipment	134	-	836
Purchases	-	570	-
Reimbursements to Volunteers	-	89	144
Staff Training	252	-	-
TCDT - Asset (e.g. gazebo, printer) incl repairs	435	-	7,868
TCDT - General Expenses	681	-	-
TCDT - General office expenses (e.g. groceries)	-	174	169
TCDT - Gifts & Presents	206	100	176
TCDT - Postage & Courier	-	486	10
TCDT - Printing & Stationery	2,353	3,715	885
Telephone, Tolls & Internet	453	822	1,411
TCDT - Vehicle Expenses	-	104	80
Travel Expenses	-	338	-
Total Costs related to providing goods or services	56,757	61,045	56,000
Other expenses			
Accountancy Fees	2,160	1,980	2,160

Notes to the Performance Report



Interest Paid	-	-	5
IRD Penalties - Non Deductible	-	-	50
Total Other expenses	2,160	1,980	2,215
	2021	2020	2019

3. Analysis of Assets

Bank accounts and cash			
Account - ANZ Bonus Bonds	1,020	1,020	1,020
Account - Community Development Support	21,604	20,239	23,243
Account - Westpac Main Account	6,345	38,485	13,543
Account - Westpac Term Deposit	113,474	113,474	113,474
Account -Business Online Saver	45,039	45,016	44,990
Pania Westpac Credit Card	413	-	-
Total Bank accounts and cash	187,895	218,235	196,270
Debtors and prepayments			
Sundry Debtors	1,705	23,750	335
Total Debtors and prepayments	1,705	23,750	335
Other current assets			
GST	1,875	(1,506)	2,661
Total Other current assets	1,875	(1,506)	2,661
Total Analysis of Assets	191,475	240,478	199,265
	2021	2020	2019

4. Analysis of Liabilities

Creditors and accrued expenses			
Credit Card	-	58	(50)
Accounts Payable	699	453	911
Sundry Creditors	-	-	1,209
Total Creditors and accrued expenses	699	511	2,070
Other current liabilities			
COVID-19 Wage Subsidy Received in Advance	-	8,602	-
Prepaid Income	-	20,000	-
Total Other current liabilities	-	28,602	-
Total Analysis of Liabilities	699	29,113	2,070
	2021	2020	2019

5. Accumulated Funds

Accumulated Funds			
Opening Balance	211,365	197,196	195,861

Notes to the Performance Report



	2021	2020	2019
Current year surplus or (deficit)	(20,589)	14,169	1,334
Total Accumulated Funds	190,776	211,365	197,196
Total Accumulated Funds	190,776	211,365	197,196

6. Commitments

There are no commitments or guarantees as at 30 June 2021 (Last year - nil).

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

8. Related Parties

There were no transactions involving related parties during the financial year.

9. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

10. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



Bulls and District COMMUNITY TRUST

Nau mai ki ngā kōrero mō mātou

Welcome to our story
2020 –2021

Produced by Bonnie Clayton
Community Development Manager



Bulls and District Community Trust

c/- Te Matapihi, Bulls Community Centre
4 Criterion St

Bulls 4818

Phone: 063220051 or 0211745951

Email: office@bulls.kiwi

Website: www.bulls.kiwi

Facebook: Bulls NZ



Photography

Courtesy of the Bulls Community

Community Development Manager

Bonnie Clayton

Trustees

Helen Scully - Chairperson

Tim Scotland - Treasurer

Annabel Whisker - Secretary

Clifford Brown - Iwi Representative

Mike O'Byrne

Danelle Whakatihi

Jarrold Calkin

Chairman's Report**Helen Scully**

Last year was an “un-forget-a-bull” year. Rarely has a year tested us more than in 2020 and the importance of the Trust being here for the Bulls community has never been more important than right now, as we recover from the impact of Covid-19 and its unprecedented disruptions in how we live and work, educate and care for our whānau, and interact as a Community.



Much work has been done behind the scenes turning our vision into reality. Through great partnerships we had a significant year despite some events being cancelled. With the ongoing challenges all small rural communities face in this modern age, which include volunteer time, funding, and the demanding needs of our young, elderly and those at risk, the Trust continually strives to help make things happen.

In this report you will read how our long-time programmes and events continue to successfully support the residents of Bulls along with some new initiatives such as the Food Pantry which was born after lockdown collaborating with Just Zilch who “rescue food and help people”. The residents of our District whom we have supported with this project is flourishing.

As an organisation, we will continue to work towards our vision of “Harnessing potential from within” by providing opportunities for engagement with positive health and wellbeing outcomes, supporting our community.

You will read about new initiatives, our boldest being an upgrade to the largest park in Bulls to be enjoyed by all age groups, and a community van to assist those who can no longer drive or who are rurally isolated, to come together for outings, shopping etc. Our consultation has identified other community/sports groups who also need transport and so this proposed project has been keenly supported.

These pages present the 2020/21 workplan and success stories which would not be possible without the tireless work and commitment of our Community Development Managers. Last year we said a sad goodbye to Heidi Macaulay who left the Trust to pursue another career in Bulls. Bonnie Clayton stepped up to the plate and has blossomed and grown into the role.

I want to personally thank both Heidi and Bonnie for the large part they play in our success stories; also, our volunteers, Board members, funders, sponsors, partnering agencies and the community for your time, commitment, dedication, and support over the past year.

Nga Mihi Nui *Helen*





APRIL 2021

Dates to remember:

- 1st Good Friday
- 4th Easter Sunday
- 23rd Poppy Day
- 25th Anzac Day
- 26th Anzac Day (observed)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Notes:





**Community Development Manager
Bonnie Clayton**

As I write this, I have been your Community Development Manager for 6 months, still very fresh to the role! It is with gratitude that I produce my first annual report.

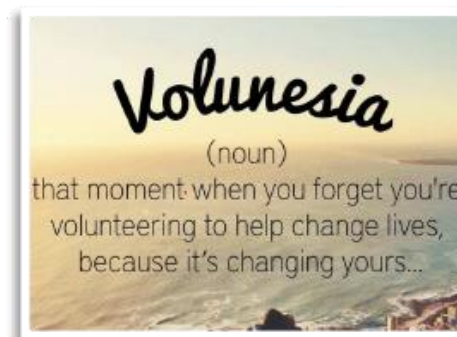
With a varied corporate background and many years involved with local clubs, I wanted to move into a role where I could make a difference and also learn from the people. The Bulls and District Community Trust, ticks all the boxes and as the Community Development Manager, my role's core focus is Community-Led Development, a position to collaborate with those who live, work and play in Bulls by bringing fresh ideas into fruition on how best to serve the diverse residents of Bulls.

The past twelve months have been difficult for many, however with strength and resilience, we have come together as a community. The first lockdown identified that we have vulnerable residents flying under the radar, which saw the emergence of the Bulls Food Pantry.

During times of uncertainty, only two of our many events in the calendar were cancelled due to Covid-19 restrictions and we went on to hold four successful events. After locating a neutral location, March 2021 saw the opening of the Bulls Food Pantry and we have many plans for the future to grow the initiative. To date, we have had five new businesses open up in Bulls during my tenure, and it gives me great pleasure knowing our little town is just thriving and moving from strength to strength.

My role is only a small part of our community, without the support from you the community, organisations, clubs, groups and our volunteers, my work would not be possible. You will see highlights of our collective story in this report. I look forward to what the next twelve months brings us,

Bonnie



Our Trustees



*Tim Scotland
Treasurer*



*Annabel Whisker
Secretary*



*Clifford Brown
Iwi Representative
& Trust Member*



*Michael O'Byrne
Trust Member*



*Danelle Whakatih
Trust Member*



*Jarrod Calkin
Trust Member*



MAY 2021

Dates to remember:
 9th Mothers Day
 12th Shocking Pink Fundraiser
 21st Pink Shirt Day
 31st World Smoke Free Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Notes:





**Pink Ribbon Fundraiser
SHOCKING PINK CHARITY**

The Annual Pink Ribbon Fundraiser is always a team effort, with local businesses, volunteers, and the Bulls community all getting behind such a deserving cause.



This year our chosen charity was Shocking Pink. A small charity on a mission to help young women support each other through the journey of breast cancer and out the other side. Shocking Pink was established in August 2011 and is dedicated to providing information, support, and resources to young women that have been diagnosed with breast cancer under age 45.

Shocking Pink is reliant on fundraising and donations to support the some 600 young women in our New Zealand network. The charity helps with hands on support in the form of financial assistance, gear and education.

The event not only raises money for Breast Cancer research, it brings a group of women together wanting to raise as much money as possible for a great cause.



The Nuts and Bolts

The 2020 event was cancelled due to Covid-19 restrictions.

Matariki Concert

Between iwi there are variations of Matariki, though one thing remains the same, it is a time of reflection, whānau and aspirations.

Signalling the Māori New Year, Matariki and her 6 daughters Tipuanuku, Tipuarangi, Waiti, Waitā, Waipunarangi and Ururangi form the constellation. Each year the arrival of Matariki is celebrated with song, dance and feasting in acknowledgement of her blessing.

The Matariki Concert unites both Bulls and Clifton School's where students beaming with pride captivate their audience with traditional waiata, chants and kapa haka.

The Trust do the background work by co-ordinating and providing the support to the schools. Funding from JBS Dudding Trust provides the much needed resources to host this event that invests in our future, giving them an opportunity to perform in front of family/whānau and extended whānau.



How to celebrate Matariki?
Gather your friends and whānau. Eat together. Remember those you have lost that past year. Talk about your dreams and aspirations for the future. Get your land ready for the coming year. Go and see the cluster - best seen at sunrise.

The Nuts and Bolts

The 2020 event was cancelled due to Covid-19 restrictions.



JUNE 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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27	28	29	30			

Dates to remember:
 7th Queen's Birthday
 18th Tradie's Breakfast
 22nd Bulls and District Community Trust AGM
 23rd Annual Matariki Concert
 Men's Health Month
Notes:



A snapshot of our mahi

“Working alongside community is where it all begins”

Trust Management Plan

Source Funding for Events, Programmes and Activities
 Deliver MoU with Rangitikei District Council
 Collaborate with Community Co-Ordinators in district/region
 Support Community Groups with their endeavours
 Collaborate with Schools—development of shared ideas
 Bulls River Users Group, collaborate with RDC, Horizons,
 Corrections, Enviro schools and community volunteers
 Welcome packs for new residents of the Community

Community Development

Produce monthly Bull-it-inn
 Caretaker of Bulls in Bulls and A-Bull Branding
 Bulls Food Pantry
 Partners with UCOL for an intern/work experience
 Support Iwi and Parewahawaha Marae
 Support our Pasifika and other ethnicities
 Work with Bulls Volunteers Fire Brigade Ohakea NZDF,
 Corrections and Community volunteers to produce events

Business Development

Encourage Business Development in Bulls
 Encourage “Shop Local” initiative
 Collaborate with RDC on Bulls Town Map
 Promotion of Bull Bags for businesses

Annual Events

Rhythm in Bulls—Free Community Concert
 Pink Ribbon—Breast Cancer Fundraiser
 Health Initiative
 Matariki Concert
 Art for Art’s Sake Exhibition
 Bulls Rose and Flower Show
 Bulls Christmas Parade and Whānau Day

Youth Development

Work with RDC Youth Advisor and Youth Council to support youth in Bulls

Volunteers

Promotion of volunteers and increase skills bank
 Work with Maori Wardens at Events
 Volunteers Christmas Party

Digital Platform

Manage social media and website accounts
 Raise profile of Bulls thorough various media outlets

Upcoming Initiatives

Provide infrastructure and funding for Domain Upgrade
 Source funding and management of a Community Van



JULY 2021

Dates to remember:
 30th Red Nose Day
 Dry July

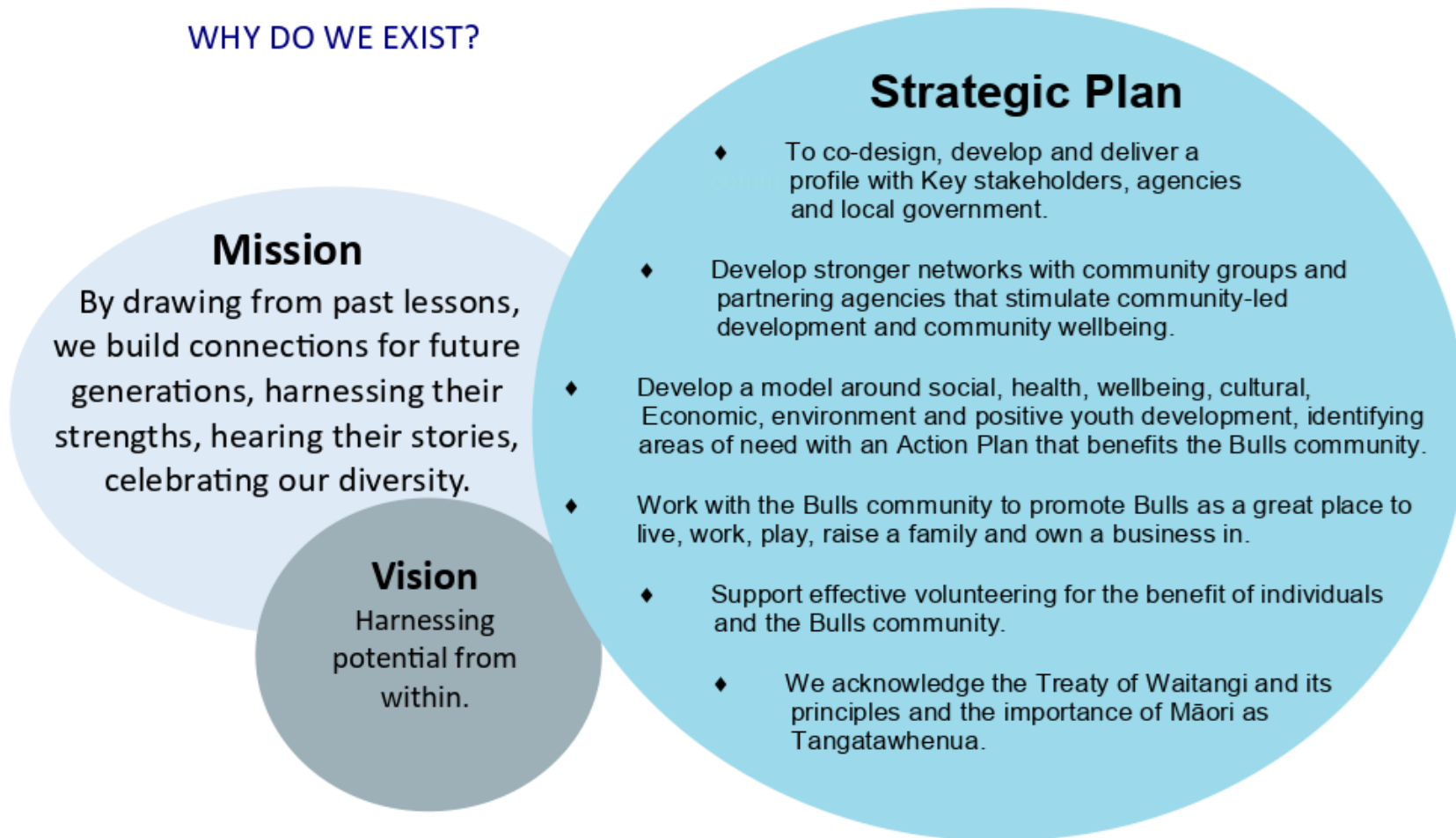
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

Notes:



The Bulls and District Community Trust

WHY DO WE EXIST?



Our strategy outlines that in order to achieve our vision, we need to stay true to our commitment to build and augment protective factors at the community, family, school and individual level, which are critical to the promotion of health and wellbeing.



AUGUST 2021

Dates to remember:
28th Daffodil Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
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29	30	31				

Notes:



“On behalf of the Bulls Rugby Football and Sports Club, I would like to acknowledge the work that the Trust does in Bulls.

We have regularly supported them with community programmes and this year, with Public Health initiatives.

We have found them an excellent partner to be associated with in delivering quality events.”

John Keay,

President Bulls Rugby Football Sports Club

“Without the help and funding from the Bulls Community Trust the Bulls Rose show would not be possible as the Bulls Rose Show is non-profitable. The preparation required for the Rose Show takes around 3 months. I would like to thank the Bulls and District Community Trust especially Helen and Community Development Manager with the help and support that they provide to help me make a great Rose Show.”

Michelle Brown

Bulls Rose and Flower Show Secretary

Testimonials



“The work we do with the Trust is invaluable, with our partnership we can reach a larger audience and raise awareness for important health initiatives.”

Marilyn Archibald
Public Health Nurse

“What I love about being a volunteer is seeing the community I serve from a whole different view point. This community is full of talented and enthusiastic people who come together so great things can in Bulls.”

Sara-Jane Sowden, Volunteer

“On behalf of the Bulls team, thanks for letting us participate in tonight’s event. The members involved had fun and we sold more than we thought we would, thanks.”

Damo, Bulls Volunteer Fire Brigade
Fundraising at Rhythm in Bulls

“The Friendship Club is all about promoting good healthy community friendships that sustain you in times of need. Sharing our story in the Bull-it-inn has increased the awareness of our organisation within the community.”

Elaine Jeffree
Bulls Friendship Club President



SEPTEMBER 2021

Dates to remember:
 1st Random Acts of Kindness Day
 5th Father's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
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26	27	28	29	30		

Notes:

*"Carry out a random act of kindness,
 with no expectation of reward, safe in the
 knowledge that one day someone might
 do the same for you."
 Princess Diana*

Art 4 Arts Sake Exhibition 2020

Combining Art in its many forms, the exhibition opened over a 2 week period bringing us our largest event of the year. With over 580 attending the exhibition and many gaining new skills from the flax weaving workshops.

The new Bulls Town Hall was transformed into an Art gallery, devoted to artists from near and far, young and old, for artists to showcase their chosen art form.



View from mezzanine floor

The Arts 4 Arts Sake exhibition includes many forms of art such as painting, pottery, wood work, screen printing, photography and sculptures.



Participants in flax weaving workshop

Artwork is also supplied by Bulls, Clifton and Sanson Schools and Bulls Kindergarten. Providing youth an opportunity to find their passion and build self-esteem.

The Nuts and Bolts

- Contributing Artists: 51
- Attended Opening: 55
- Volunteers: 30
- Attended Exhibition: 586
- Attended Workshop: 19
- Funders: Creative New Zealand
- Sponsor: Carol Lewis/Re Max
- Donations in Kind: 2

Our Funders

Without funding, sponsorship or donations our work would not be possible. Our local businesses give generously each time we hold an event, health initiative or programme. Whether it be spot prizes, donations of food and beverages or items at cost. We are forever grateful for the support from our town and the people working and living here.

The Bulls and District Community Trust would like to acknowledge our funding partners, whose grants are vital for the Trust to undertake our vision and provide Health and Wellbeing opportunities for Bulls.

- Lotteries
- Whanganui Community Foundation
- COGS
- Rangitikei District Council
- J B S Dudding Trust
- Creative Communities via Rangitikei District Council
- Horizons Community Grant
- Pub Charity

Sponsors

- Lamberts
- Team Lewis (Remax)
- Platts' Pharmacy
- Bulls 4 Square
- The Rathole



OCTOBER 2021

Dates to remember:
 1st-10th Art 4 Arts Sake
 Exhibition
 25th Labour Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30

Notes:





Bulls Annual Rose & Flower Show

The collaboration between the Bulls Rose Show Committee, Bulls residents and the Trust delivered the 143rd Rose and Flower Show to the Bulls and District community.

143 years of the community uniting for a love of roses, floral displays, floral art, sand art, vegetable art, cut flowers, and of course craft stalls and baking.

With 6 months of planning, the event spanned over 3 days, several volunteers and the committee worked in a wide variety of roles from concept design to delivery of the event. Competitors came from all over the district and further afield to compete.

Long standing show stewards assisted new volunteers, in the new Bulls Town Hall with the intricacies of putting on the event under the New Zealand Rose Society Rules provided learning opportunities for all.



Rows of exhibits from mezzanine floor

The Nuts and Bolts

- Organising Committee: 8
- Volunteers: 20
- Business Support: 3
- Show Competitors: 29
- Judges: 6

- Number Attended: 114
- Out Lunches: 97 Bulls Netball Club
- Café: Bulls School Jump Jam Team
- Stall Holders: 6

Bulls Food Pantry

Volunteer Story—Annette Dear

I am a volunteer for the Bulls Food Pantry. I think it's an excellent initiative so well done to whoever thought of it - cutting down food wastage, helping people in our community and clients choosing items they will use.



One of the tables set up at Bulls Food Pantry

Through my career I am aware of the great needs in our community and have previously helped by liaising with foodbanks but I like this more 'unregulated' approach. It is also a good opportunity to raise awareness in the general community of the need out there and to encourage a 'non-judgmental' attitude.

I was keen to volunteer somewhere as I dropped to part-time work so was thrilled to hear of this idea as it allowed me to work



Maggie enjoying afternoon tea at the Bulls Food Pantry while mum volunteers.

in my community. It has been interesting and humbling meeting and talking with some of our clients, renewing some friendships and making new friends. This also applies to the other volunteers. Some of the clients keep coming back so I hope that means the Food Pantry is helping them in some way.

The Food Pantry has been well set up in an ideal venue and is running smoothly- thanks to all the behind the scenes and ground work that Bonnie has done. Well done!

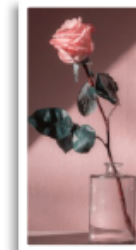


NOVEMBER 2021

Dates to remember:
 13th World Kindness Day
 14th 144th Bulls Rose & Flower Show
 25th White Ribbon Day
 Alzheimer's Awareness Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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Notes:



Bulls Christmas Parade, Market Day and Whānau Day

This is a day we all look forward to in the Trust calendar, at the end of the busy year, a whole day of events for the residents of Bulls and surrounds. The day starts with Market Day, where local businesses and individuals set up stalls in allocated spots and shoppers grab a bargain as we head deep into the festive season.

In a season of giving, people take time out of their busy schedules and dive right into volunteering in a number of ways, whether it's a warden in the parade, handing out lollies, recording statistics at the gate, decorating Santa's Cave or flipping sausages on the BBQ—many hands make light work.

The Parade floats never cease to amaze, the thought, imagination and time spent on floats is incredible, and you wont get a large tractor in the city! These efforts make us very proud to be part of such a small community.



*Romilly Cumming
(Liquorice Allsort)
stall holder, fundraising for
Oxfam's 100km Trailwalk*



NZ Defence personnel in Santa's Cave

Immediately following Market Day and the Christmas Parade, the community head to the Bulls Domain in droves for an afternoon of activities at Whānau Day.

Friends, family and whānau make the most of sitting back and relaxing, and enjoying themselves at what can be a busy time of year for many. Children enjoy the free activities such as mini jeeps, bouncy castle, ice cream from Mr Whippy or visit Santa in his cave for a gold coin donation—the whole community has access to an affordable day out with their peers, creating long lasting memories.



Scooby-Doo and the Gang



*Bulls School
Winner of 'Most Festive' Float*

The Nuts and Bolts:

Volunteers: 31	Market Stalls: 20
Floats Entered: 49	Attended Whānau Day: 545
In Kind Donations: 1	Santa's Cave: 128
Funding: RDC - Event Sponsorship Scheme and Pub Charity	
Collaboration: Bulls Fire Brigade, Ohakea Airbase, Bulls Rugby Club, Rangitikei District Council, Department of Corrections, Waitomo Group and Bulls Motel & Holiday Park	



DECEMBER 2021

Important dates:

- 4th Annual Bulls Christmas Parade/Whānau Day
- 8th Volunteer Morning Tea
- 25th Christmas Day
- 26th Boxing Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
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26	27	28	29	30	31	

Notes:





The Bulls Bull-it-inn

The Bull-it-inn is our monthly community newsletter that provides a published form of up to date relevant information for our readers.

In today’s digital world the Bull-it-inn maintains relationships by sharing highlights, information, insights, up and coming events, club notices and many more articles.

Many of our community groups and organisations provide regular articles to share.

The Community Development Manager works closely with many volunteers to collate and distribute to over 1370 letter boxes and businesses within Bulls and surrounding areas.

The Nuts and Bolts

Produced by Trust and Volunteer
 Delivered Copies: 1370
 Uploaded to Bulls NZ Facebook

Email Group: 160
 Deliveries: 15
 Welcome Packs: 30

Volunteer Story - Margaret Robinson

I really enjoy counting out the Bull-it-inn and putting them into runs. I also enjoy delivering them as this gives me a purpose to do some exercise and see a part of the community I would not necessarily see.
 I also like catching up with Bonnie and chatting about our days.

Volunteer Partnerships

As a not-for-profit organisation the Trust can only move forward because of community volunteers.

Without dedicated community volunteers, the many events, programmes and activities would not be possible. These are the people who in the background, provide the manpower, muscle and grunt to every task they complete. Partnerships between individuals, businesses, community service and sporting clubs provide the resources that enables our shared goals to be met.

Every volunteer brings a bank of skills and passion that assists tremendously with the development and delivery of our shared vision.

Volunteer Story - Kaye Kerr

I enjoy volunteering around the community as you get to meet lots of people from all aspects of life. I really enjoy talking to the people that attend events or come to the Food Pantry and listen to their stories. If they ask for advice, I love helping them out!



Kaye Kerr at the Annual Bulls Rose and Flower Show

The Bulls Annual Rose and Flower Show, Art 4 Arts Sake Exhibition, Bulls Food Pantry and the Christmas raffles are some of the events that I volunteer for. It is a good experience and I would recommend people to volunteer their services and share their knowledge if possible within the Bulls community.



Volunteer morning tea



JANUARY 2022

Important dates:
 1st New Year's Day
 2nd Day after New Year's Day
 24th Wellington Anniversary

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
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23	24	25	26	27	28	29
30	31					

Notes:





**Rhythm in Bulls—Free Community Concert
Concert Goer—Scott Campen**

Rhythm in Bulls is something my family look forward to every year it is a tradition for us. Grab a chair, a picnic, sit back and enjoy the surroundings. If you don't have a picnic there is always food available which is a bonus. Every year it gets better and better. It's great that it is a low cost family friendly concert.

Kids can go hang out at the park, parents can sit back relax have a wee drink and a sing-a long and maybe even a dance. Everyone is in great spirits. It makes you feel a part of a great community. The only bad thing I would say is I wish we had more of them. Look forward to next year's Rhythm in Bulls.

The Nuts and Bolts

Performers: 26

Number Attended: 440

Volunteers: 18

Collaboration: Bulls Rugby Club,
Ohakea Airforce, Rangitikei District Council

Aotea Maori Wardens and

Bulls Volunteer Fire Brigade

Funders: Duddings Trust



*Scott and his whānau at
Rhythm in Bulls*

Thoughtful Planning

Planning ahead, twelve months in advance, at the end of the financial year brings its challenges, it is a busy time juggling priorities.

The workplan is drafted, reviewed and referenced across a diverse group of residents, educators, community groups and business owners. This process is vital as it provides the workplan with reference points that respond to the information provided.

Operational budgets are set in place, predetermining which funding schemes to apply for, ensuring accountability reports are complete and in on time. Funding from external funders is pivotal to the success of all work undertaken by the Trust.

Evaluating data and feedback keeps us accountable, identifying whether the workplan is providing the expected outcomes and establishing the communities future needs.

There are dreamers and there are planners; the planners make their dreams come true.



FEBRUARY 2022

Important dates:

- 6th Waitangi Day
- 7th Waitangi Day (observed)
- 14th Valentine's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Notes:





*Our story, is your story.
The previous twelve months is pieced together
with the dedication and hard work from
our committed volunteers.*

*Without volunteers, passionate about their
community, our work would not be possible.
Thank you all.*

*If you would like any further information about
the Bulls and District Community Trust
please contact the office.*

*Nga mihi nui
Bonnie Clayton*





MARCH 2022

Important dates:
 5th Rhythm in Bulls
 6th Children's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Notes:



"Rhythm and harmony find their way into the inward places of the soul"
Plato

Annual Report

Bulls and District Community Trust
For the year ended 31 March 2021

Approval of Financial Report

Bulls and District Community Trust For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Bulls and District Community Trust for year ended 31 March 2021.

APPROVED

For and on behalf of the Trustees.

H Scully

Chairperson

Date

T J Scotland

Treasurer

Date

Statement of Profit or Loss

Bulls and District Community Trust For the year ended 31 March 2021

	NOTES	2021	2020
Revenue			
Grants			
Grant - COGS		5,347	3,579
Grant - Duddings Trust		13,540	8,535
Grant - Horizons		1,113	3,078
Grant - Lottery Grant Board		15,000	12,788
Grant - Pub Charity		3,729	3,928
Grant - RDC Annual		34,058	36,186
Grant - RDC Creative Communities		2,572	1,409
Grant - RDC Xmas Parade		694	782
Total Grants		76,054	70,284
Events Income			
Art 4 Arts Sake Income		1,096	1,271
Community Health Initiative Income		-	30
Duddings - Concert		277	135
Pink Ribbon Event Income		-	1,022
Rose Show Income		500	370
Wear-a-bull Arts Income		143	396
Xmas Parade Income		1,213	1,112
Total Events Income		3,229	4,336
Services & Sales Income			
a-bull registrations		250	-
Bulls Statue Parade Income		1,034	1,379
Bull Bag Project		353	2,883
Newsletter Income		925	599
Total Services & Sales Income		2,562	4,861
Donations		1,000	200
Total Revenue		82,844	79,681
Event Expenses			
Arts 4 Arts Sake Expenses		1,799	2,719
Bull Bag Project Expense		524	834
Community Health Initiative Expenses		-	38
Duddings Concert Expenses		4,671	4,264
Matariki Expenses		-	1,758
Pink Ribbon Event Expenses		-	1,353
River Project Expenses		1,595	2,064
Rose Show Expenses		754	1,389
Xmas Parade Expenses		6,823	5,771
Total Event Expenses		16,167	20,190

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Profit or Loss

	NOTES	2021	2020
Gross Profit		66,677	59,491
Other Income			
Interest Income		584	905
Total Other Income		584	905
Total Income		67,261	60,396
Expenses			
ACC Levy		62	96
Advertising		-	178
Audit Fees		2,500	2,043
Bank Fees		60	43
Computer Expenses		366	60
Consulting & Accounting		311	-
Contract Work		188	-
DIA Charities Commission		44	44
Employee Expenses		135	3
General Expenses		-	39
Holiday Pay Accrual		81	1,458
Insurance		625	578
Mileage		1,839	1,407
Newsletter		2,746	2,221
Office Expenses		245	-
Postage & Stationery		46	517
Printing Expenses		825	1,383
Repairs and Maintenance		534	-
Salaries		51,549	39,989
Supervision		540	-
Telephone & Internet		1,733	1,599
Volunteer Expenses		504	991
Website Expenses		438	355
Other Expenses			
Depreciation		1,349	1,231
Loss on Disposal Of Asset		-	14
Total Other Expenses		1,349	1,245
Total Expenses		66,719	54,250
Net Trustees Income for the Year		542	6,146

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Changes in Equity

Bulls and District Community Trust For the year ended 31 March 2021

	2021	2020
Trust Capital		
Opening Balance	29,992	23,846
Increases		
Trustees Income for the Period	542	6,146
Total Increases	542	6,146
Total Trust Capital	30,534	29,992

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Balance Sheet

Bulls and District Community Trust As at 31 March 2021

	NOTES	31 MAR 2021	31 MAR 2020
Assets			
Current Assets			
Cash and Bank			
Debit Card		16	38
Trading Account		26,971	29,013
Total Cash and Bank		26,987	29,051
Trade and Other Receivables		1,848	1,264
GST Receivable		211	-
Other Current Assets			
Investments (current)			
Accrued Interest		10	286
Term Deposit		12,085	33,669
Total Investments (current)		12,094	33,955
Total Other Current Assets		12,094	33,955
Total Current Assets		41,140	64,270
Non-Current Assets			
Property, Plant and Equipment	4	2,039	1,846
Total Non-Current Assets		2,039	1,846
Total Assets		43,179	66,116
Liabilities			
Current Liabilities			
Trade and Other Payables		1,755	2,074
GST Payable		-	2,175
Accrued Staff Costs		3,077	2,369
Unspent Portion of Grants		7,814	29,506
Total Current Liabilities		12,645	36,123
Total Liabilities		12,645	36,123
Net Assets		30,534	29,992
Equity			
Retained Earnings		30,534	29,992
Total Equity		30,534	29,992

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Depreciation Schedule

Bulls and District Community Trust For the year ended 31 March 2021

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
Computer Equipment							
Canon Pixma MG5760	84	12	-	-	5	7	-
Lenovo Icentre AIO	1,217	89	-	-	45	45	-
Lenovo IdeaPad	460	34	-	-	17	17	-
Lenovo Think Centre M700 PC	1,313	-	1,313	-	547	766	-
Lenovo Z50 Laptop	1,218	292	-	-	146	146	-
Logitech Wireless Keyboard & Mouse	30	7	-	-	4	4	-
Phillips 24" LED Monitor Screen	230	-	230	-	48	182	-
Total Computer Equipment	4,552	434	1,543	-	811	1,166	-
Office Equipment							
Creative A10 Binding Machine	156	86	-	-	22	65	-
Tables	556	54	-	-	8	46	-
Total Office Equipment	712	140	-	-	30	110	-
Plant & Equipment							
Kubota Brushcutter	509	356	-	-	142	214	-
Kubota Brushcutter x 3	1,526	916	-	-	366	550	-
Total Plant & Equipment	2,035	1,272	-	-	509	763	-
Total	7,299	1,846	1,543	-	1,349	2,039	-

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Notes to the Financial Statements

Bulls and District Community Trust For the year ended 31 March 2021

1. Reporting Entity

Bulls and District Community Trust is a Charitable Trust Board established by a trust deed dated 29 July 2003, registered with the NZ Companies Office on 20th August 2003 and is subject to the Charitable Trust Act 1957. It is a Registered Charity under the Charities Act 2005. Bulls and District Community Trust's mission is to assist the development of the township and immediate surrounds of Bulls, to enable residents and visitors to enjoy a healthy and stimulating environment by way of, amongst other methods: promoting environmental planning; beautification of the town and surrounds; sport and recreation; culture and heritage; tourism and business endeavour.

This special purpose financial report was authorised for issue in accordance with a resolution of trustees dated 22 June 2021.

2. Statement of Accounting Policies

Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

Historical Cost

These financial statements have been prepared on a historical cost basis. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period. Interest received is recognised as interest accrues, gross of refundable tax credits received.

Government grants are recognised as revenue on receipt where no performance conditions have been specified on receipt of the grant.

Government grants requiring specified future conditions to be met are recognised as a liability on receipt. The grants are recognised as income over the period that the specified conditions are complete and the associated costs are recognised.

Property, Plant and Equipment and Investment Property

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Notes to the Financial Statements

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

Depreciation

Account	Method	Rate
Plant & Equipment	Diminishing Value (100%)	40%
Computer Equipment	Diminishing Value (100%)	40% - 50%
Office Equipment	Diminishing Value (100%)	15.6% - 25%

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

	2021	2020
3. Equity		
Retained Earnings		
Opening Balance	29,992	23,846
Current Year Earnings	542	6,146
Total Retained Earnings	30,534	29,992
Total Equity	30,534	29,992

	2021	2020
4. Property, Plant and Equipment		
Plant and Equipment		
Plant and machinery owned	2,035	2,035
Total Plant and Equipment	2,035	2,035
Furniture and Fittings		
Furniture and fittings owned	712	712
Accumulated depreciation - furniture and fittings owned	(602)	(572)
Total Furniture and Fittings	110	140
Other Fixed Assets		
Owned fixed assets	4,552	3,009
Accumulated depreciation - fixed assets owned	(4,657)	(3,338)
Total Other Fixed Assets	(106)	(329)
Total Property, Plant and Equipment	2,039	1,846

5. Grants

	Opening Balance	Grants Received	Portion Allocated	Unspent Portion

Notes to the Financial Statements

RDC Annual Grant	7,558.17	26,500.00	34,058.17	0.00
RDC Initiative Grant				
RDC Creative Community Grant		3,950.00	2,572.32	1,377.68
RDC Xmas Parade Grant		694.00	694.00	0.00
Horizons RC River Project	1,000.00	113.16	1,113.16	0.00
Pub Charity		3,375.00		3,375.00
Pub Charity Xmas Parade Grant		3,728.99	3,728.99	0.00
COGS Grant	1,573.92	5,000.00	5,346.66	1,227.26
NZ Lotteries Board Grant	15,000.00		15,000.00	0.00
JBS Dudding Trust Grant	5,374.14	10,000.00	13,540.43	1,833.71
	30,506.23	53,361.05	76,053.63	7,813.65



COVID-19 Protection Framework (traffic lights)

The new framework provides a guide to protecting one another, keeping our health system running well and businesses open.

Factors for considering a shift between levels

- vaccination coverage;
- capacity of the health and disability system;
- testing, contact tracing and case management capacity; and
- the transmission of COVID-19 within the community, including its impact on key populations.

Decisions will also include other factors, including economic and social impacts and operational considerations.

Localised protections and lockdowns: can be used as part of the public health response, in addition to other measures, where necessary to protect affected communities.

My Vaccine Pass: the official record of your COVID-19 vaccination status for use in Aotearoa New Zealand.

You will be legally required to provide your Vaccine Pass to enter places that have vaccination requirements in place in order to operate under the current traffic light setting. This may include hospitality venues, events, gatherings, and gyms.

You cannot be asked to provide your Vaccine Pass to access basic needs services, including supermarkets, dairies, petrol stations, public transport, pharmacies and essential health care. This also applies to specific education and housing services.

Level	Health System Status	General settings	Public facilities (e.g. libraries, museums, public pools) – open	Workplaces – open
GREEN	<p>COVID-19 across New Zealand, including sporadic imported cases.</p> <p>Limited community transmission.</p> <p>COVID-19 hospitalisations are at a manageable level.</p> <p>Whole of health system is ready to respond – primary care, public health, and hospitals.</p>	<p>General settings</p> <ul style="list-style-type: none"> • Record keeping/scanning required • Face coverings mandatory on flights <p>No limits if My Vaccine Pass is used for:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) • Gatherings at your home • Other gatherings (e.g. weddings, tangihanga, places of worship, marae, social sports) <p>If My Vaccine Pass is not used, the following restrictions apply:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) – up to 100 people, based on 1m distancing, seated and separated • Gatherings at your home – up to 100 people • Other gatherings (e.g. weddings, tangihanga, places of worship, marae, social sports) – up to 100 people, based on 1m distancing 	<ul style="list-style-type: none"> • Public facilities (e.g. libraries, museums, public pools) – open • Retail (including farmers markets) – open 	<ul style="list-style-type: none"> • Education (schools, ECE, tertiary) – open
ORANGE	<p>Community transmission with pressure on health system.</p> <p>Whole of health system is focusing resources but can manage – primary care, public health, and hospitals.</p> <p>Increasing risk to at-risk populations.</p>	<p>General settings</p> <ul style="list-style-type: none"> • Record keeping/scanning required • Face coverings mandatory on flights, public transport, taxis, retail, public venues, encouraged elsewhere <p>No limits if My Vaccine Pass is used for:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) • Gatherings at your home <p>If My Vaccine Pass is not used, the following restrictions apply:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) – contactless only • Gatherings at your home – up to 50 people • Other gatherings (e.g. weddings, tangihanga, places of worship, marae, social sports) – up to 50 people, based on 1m distancing 	<ul style="list-style-type: none"> • Public facilities (e.g. libraries, museums, public pools) – open with capacity limits based on 1m distancing • Retail (including farmers markets) – open with capacity limits based on 1m distancing 	<ul style="list-style-type: none"> • Education (schools, ECE, tertiary) – open with public health measures in place
RED	<p>Action needed to protect health system – system facing unsustainable number of hospitalisations.</p> <p>Action needed to protect at-risk populations.</p>	<p>General settings</p> <ul style="list-style-type: none"> • Record keeping/scanning required • Face coverings mandatory on flights, public transport, taxis, retail, education (Year 4 and up, including tertiary), public venues, encouraged elsewhere <p>With My Vaccine Pass, the following restrictions apply:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) – up to 100 people, based on 1m distancing, seated and separated • Gatherings at your home – up to 100 people • Other gatherings (e.g. weddings, tangihanga, places of worship, marae, social sports) – up to 100 people, based on 1m distancing <p>If My Vaccine Pass is not used, the following restrictions apply:</p> <ul style="list-style-type: none"> • Hospitality (e.g. cafes, restaurants, bars) – contactless only • Gatherings at your home – up to 25 people • Other gatherings (e.g. weddings, tangihanga, places of worship, marae, social sports) – up to 25 people, based on 1m distancing 	<ul style="list-style-type: none"> • Public facilities (e.g. libraries, museums, public pools) – open with capacity limits based on 1m distancing • Retail (including farmers markets) – open with capacity limits based on 1m distancing 	<ul style="list-style-type: none"> • Education (schools & ECE) – open with public health measures in place • Workplaces – working from home may be appropriate for some staff

10.4 District Promotions and Destination Management Plan Update - October and November 2021

Author: Jen Britton, Strategic Advisor - District Promotions

Authoriser: Nardia Gower, Manager - Community Development

1. Reason for Report

- 1.1 The purpose of this report is to provide an operational update for District Promotions and Destination Management Plan for the period October-November 2021.

2. Destination Management Plan

2.1 Engagement

2.1.1 Engagement has been insightful and rewarding, with a vast majority of those that have engaged with Council having similar needs and expectations for what the opportunities and risks are, where the district needs to attract more investment and what the district could be developing to add value to our communities as well as the visitor.

2.1.2 During the last reporting period, engagement has taken place with the following:

- Koitiata community residents
- Taihape playground group
- Visitors to the 'Up the garden path' event in Taihape
- Event organisers
- Marton Community Committee
- Bulls Community Committee
- Taihape Community Committee
- Rangitikei Youth Council
- Iwi/Hapu/ Marae
- Individual business owners
- Social PinPoint has remained live

2.1.3 Iwi/Hapu/Marae engagement in the north had all four Marae represented, while the Iwi/Hapu/Marae session in the south only had one attendee.

2.1.4 A snapshot of the compiled feedback for the Destination Management Plan is included as **Attachment 1**.

2.2 Naming

2.2.1 Staff have worked with the Strategic Advisor – Mana Whenua to name the Destination Management Plan the following, with consideration to feedback that has come through the engagement process thus far and the purpose of the document.

Destination Rangitīkei

Aroha Tāngata Aroha Whenua – Love of People, Love of Place

2.2.2 A Destination Management plan at its core is about people and place. Staff wanted this represented in how the community, including Council, take ownership for the final document and implement the strategic outcomes. Aroha Tāngata Aroha Whenua – Love of People, Love of place is a guiding principle.

3. Destination Rangitīkei Implementation group

- 3.1 A cross sector group is being established to add oversight to the implementation of Destination Rangitīkei and its strategic priorities and actions.
- 3.2 Officers ask the committee to consider the appointment of two elected members to be members of the implementation group, with preference to a geographical spread. A recommendation is provided if required.
- 3.3 The following bullet points form part of the Draft Terms of Reference currently being developed for the implementation group:
 - Purpose
 - To collectively support the implementation of the strategic direction/actions and provide governance over the plan. This group will provide a district wide overview and help to encourage local level engagement for ongoing insight and input from stakeholders, community, Iwi/hapu/marae to aid in fostering a collaborative partnership district wide.
 - Commitment
 - Meetings will take place every quarter with the utilisation of an informal platform for ongoing communication to help limit the time commitment particularly during the summer months.
 - Proposed Group membership
 - Three industry businesses
 - Council staff (Strategic Advisor - District Promotions, One ELT member, and skill specific staff were appropriate)
 - Elected members (Two - cross section of the district)
 - Te Roopuu Ahi Kaa representative (Two - cross section of the district)
 - Wider business community/community representatives. (two - cross section of the district)

4. Project Timeline for the review of the draft Destination Rangitīkei document

- 4.1 The following project timeline takes into consideration the completion of the draft document, and review by key stakeholders prior to Council adoption. External factors such as COVID-19 may impact on the delivery timeframe.

ITEM 10.4

When	Who/What	How
February (end of month)	Initial Draft	
February/March	Implementation Group review draft document	Pre-reading and in person workshop
	ELT review	Via email at their discretion
	Elected Members review	Via email at their discretion
March/April	Community Committees/Boards focused session	Both in person and online
	Key Stakeholder group	Facilitated both in person and online
	Policy overview – Department of Conservation, Ministry of Business Innovation and Employment, Horizons, Whanganui Māori Regional Tourism Organisation, Te Puni Kokiri.	Facilitated both in person and online
April	Te Roopuu Ahi Kaa	Reports via komiti meeting
	Policy Planning	Reports via committee meeting
	Council – Adoption	Reports via Council meeting

5. Township signs

- 5.1 **Whangaehu** – A location has been agreed in principle with a member of the town signage committee and staff are engaging with Waka Kotahi for approval.
- 5.2 **Mangaweka** – The sign at the southern entrance will be erected during the next reporting period, with the northern sign location still in discovery phase.
- 5.3 **Bulls** – signage is awaiting the white frames due to be undertaken in the next reporting period, while the 3rd sign location on SH 3 is still in negotiation.

6. District Promotion

6.1 Ohakea relocation

- 6.1.1 Staff continue to work collaboratively with CEDA, and Whanganui & Partners to facilitate promotions of the Rangitīkei to those relocating from Whenuapai. This

working group along with Ohakea representatives are scheduled to meet prior to the next reporting period.

6.2 Visit Rangitikei brand

6.2.1 Late last year, 2020, saw the launch of the new District Promotions logo and brand, the original intent for its use was to promote the district to visitors.

6.2.2 The logo was supported by delegated members of Council and design features gifted by Te Roopuu Ahi Kaa were incorporated.

6.2.3 The Visit Rangitikei brand will be used to encompass Live, Work, Play & Invest. Staff are continuing work to develop its future implementation.

6.2.4 Included as **Attachment 2** is the branding pack which outlines the design, its brand assets and where/how the brand will be used going forward.

6.3 Visit Rangitikei Website

6.3.1 In early 2022 the www.visitrangitikei.nz website has scheduled changes to add further visual design and structure changes, this work will also ensure the site has greater targeted SEO (search engine optimisation) content to garner more organic/unpaid reach.

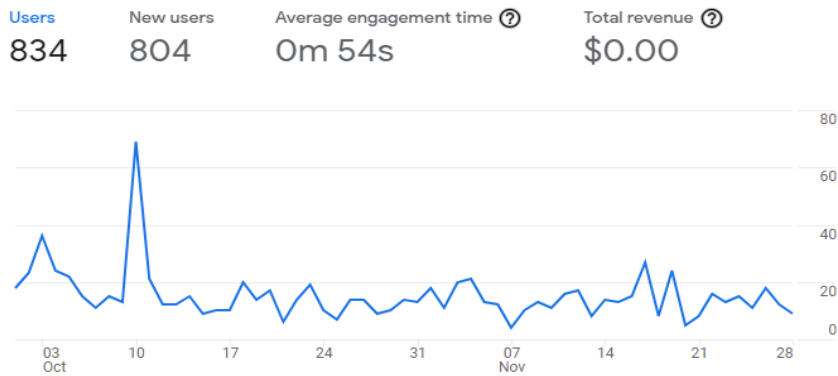
6.3.2 Statistics – The website continues to generate organic use. Staff have gained a better understanding of the target audiences through Destination Rangitikei engagement. This will identify how council can best invest in paid promotion.

6.3.3 Below capture statistics from visitrangitikei.nz based on location and number of users over a 60-day period. This information is also reported in the Economic Development Workplan and Reporting Framework.

Users ▼ by Country



[View countries →](#)



6.4 Shop Local Rangitikei

- 6.4.1 Businesses continue to be promoted via the Shop Local Rangitikei Facebook group.
- 6.4.2 A Shop Local Bulls campaign was held alongside the Arts 4 Art Sake event in Bulls to help support shopping locally with increased visitors during the event.
- 6.4.3 A Shop Local Marton campaign was launched during the Doors Open Marton event ‘A Merry night in Marton’ and ran for five days.
- 6.4.4 Staff continue to explore options for similar campaigns in other parts of the district.

Attachments

1. **Destination Rangitikei Engagement Summary to date** [↓](#)
2. **Logo Brand Style Guide Sheet for Fonts and Colours** [↓](#)

Recommendation 1

That the ‘District Promotions and Destination Management Plan Update - October and November 2021’ be received.

Recommendation 2

That the Policy/Planning Committee appoint the following councillors as members of the Destination Rangitikei Implementation Group.

-
-
-

DESTINATION RANGITĪKEI

Aroha Tāngata Aroha Whenua - Love of People, Love of Place

Rangitikei Destination Management Plan

ENGAGEMENT WITH STAKEHOLDERS - IWI - COMMUNITY
up to November 2021



OUR COLLECTIVE ASPIRATIONS FOR THE RANGITĪKEI



That we will be renowned for being welcoming, warm, real and authentic.

I have aspirations that our events continue to be the drawcard, showcase our 'quirkiness' our difference. That our iwi are leading in sharing their stories, their regeneration and continual evolution.

There are virtual tours that allow millions to traverse our beautiful landscapes in a realistic virtual experience. This is Zoom 2045. Using the limitless potential of the Ocean to generate all the energy that we need to power all our wireless devices that now only need a few microwatts to run indefinitely. Powered wirelessly.. (Nikolai Tesla idea)
Food replicators that manifest any food the mind can imagine from thin air. (Star Trek idea).

To have a lot more native bush put back for our threatened fauna and flora species and for the health of our creeks and rivers systems.

For people to experience real authentic New Zealand, from rural to cultural to the natural-world experiences. That people, both residents, New Zealanders and international visitors know of our area and when they hear or see Rangitikei they have an emotional pull to what we offer.

Start a discussion

I really think the pool could have a big over haul in Marton, so locals dont have to travel for a good swim in summer, new equipment, hydro slides, spa something for everyone to tie in with the new play ground, skate park etc.

to be a place that attracts investment from both public and private sectors that help to build our district and towns to be desirable places to live work and play. Rangitikei offers a lifestyle like no other, its central location makes it a perfect change of pace. We have so much potential for development across all sectors, we have the opportunity to build on that to enhance the life of both residents and visitors alike

Lot of people /cars through Bulls. Get them spending in Bulls. Behind 90% of all retail and or commercial buildings are huge car parks. Take an aerial image and colour the car parks and access entry. PARKABLE SHOPABLE BULLS. Coming into town signs. Easy parking - retail and services But no more blank/empty council signs that were carelessly in front of Bull retailers signs that are counter productful

to be a destination that still has its rural charm with some city life extras and have happy and thriving communities

It would be awesome to have some of the nz cycle way/walkway along the Rangitikei River. More than just the small part of the Bulls River walk. I see Bulls as a more boutique town, we need to attract more boutique stores and get a cafe scene, not a fast food stop. We have amazing people around to create a boutique vibe. A market on a Saturday am in the community square.

I've thought how great it would be if that grassy patch beside cooks bar, in marton, was used for food trucks to park up at once a week/fortnight etc in spring and summer. Much like how it gets used as a picnic area during the marketday except there would be food trucks around the outside. Would create a great space for families and of course be great for the businesses. Other businesses in region could also come along and set up retail stalls or shops stay open later. Like a night market.

People are coming to live in the Rangitikei for the relaxed lifestyle - kids can safely walk to school, no traffic lights/friendly locals - community inclusion, People are visiting here for the same reason - but with the option of some natural adventure - rafting/walks/cycle trails/boutique shops/food producers... Escaping the busy madness of the city.

Boutique tourist offering that helps bridge the urban/rural gap

VIBRANT, INCLUSIVE COMMUNITIES. SHOWING RESPECT TO BOTH MAORI AND ENGLISH HERITAGE. A PLACE WHERE VISITORS STAY AND ENJOY INSTEAD OF DRIVING THROUGH. ATTRACT YOUNG PEOPLE TO LEARN/WORK IN OUR DISTRICT

We have some amazing architected design houses and churches by famous Architects such as Chapman-Taylor. Organise tours of these buildings. And walk around historic street tours .

I see the way forward for the Rangitikei is an authentic experience offering the opportunity to experience nature at a slower pace. The scenery lends itself to relaxing and just enjoying the view - perhaps with a coffee/wine or good meal. A place to chillax and sit by the river listening to music. There are lots of other places you can do adventure activities - living slow might be the appeal for some.

That there is a strong vibrant region: Kia Tu Rangitīkei

KOTAHITANGA

DUE TO CONTINUED DEVELOPMENT THROUGHOUT THE REGIONS, THE RANGITIKEI DISTRICT WILL EXPAND IN POPULATION AND DEVELOP. AS IS THE CASE IN OTHER RURAL DISTRICTS, A BALANCE NEEDS TO BE ACHIEVED WHICH FOSTERS GROWTH AND DEVELOPMENT, WHILE MAINTAINING NATURAL, ENVIRONMENTAL, CULTURAL AND COMMUNITY NEEDS.

MOUNTAINS TO SEA TOURISM OPPORTUNITIES. MAKE THE MOST OF THE NATURAL ENVIRONMENT - RIVERS ETC. INCLUDE CULTURAL HERITAGE AND HISTORY (STORY TELLING THROUGH TOURISM). RURAL EXPERIENCE OPPORTUNITIES. BENEFITS - A PLACE PEOPLE CHOOSE TO COME TO FOR ITS DESTINATION / TOURISM APPEAL.

RANGE OF EXPERIENCES. BETTER PROMOTION AND EXTENSION OF TOURIST ACTIVITIES FOCUSED ON THE NATURAL ENVIRONMENT. MAXIMISE THE RIVERS AND CONNECTIONS FROM THE NORTH TO THE SOUTH OF THE DISTRICT. VIBRANT TOWN CENTRES, PARTICULARLY MARTON AS A HUB OF BOUTIQUE SHOPS LEVERAGED OFF THE HERITAGE BUILDINGS.

MORE 'EXPERIENCE' TYPE HOMESTAY ACCOMMODATION. MORE MOTEL ACCOMMODATION IN THE TOWNS. AREAS FOR COMMUNITY CONNECTIVITY - IS THAT PARKS OR HALLS OR LIBRARIES? BRING BACK THE 'COMMUNITY HALL' TYPE FACILITY FOR FUNCTIONS. WHEN PEOPLE VISIT THE RANGITIKEI THEY NEED TOWN AREAS THAT OFFER THEM DIVERSE FOOD OPTIONS AND ACCOMMODATION TO ENTICE THEM INSTEAD OF THEM GOING STRAIGHT TO THE BIGGER CITIES. OFFER MORE PACKAGE DEAL TOURISM DEALS - COMBINE A HANDFUL OF SMALL OPERATORS TO OFFER PACKAGES.

THAT IT STAYS A PLACE PEOPLE WANT TO VISIT AND IS NOT TOO COMMERCIALIZED, A PLACE THAT PEOPLE FEEL SAFE WHEN THEY VISIT, A PLACE THAT HAS COMFORTABLE AND AFFORDABLE ACCOMMODATION

GOOD, SUFFICIENT HOUSING. STEADY, GROWING, DIVERSE ECONOMY. GOOD SOCIAL INFRASTRUCTURE (SCHOOLS, HEALTH CARE, CRIME, AGED CARE). ALL THESE THINGS THROUGHOUT THE DISTRICT, NOT JUST THE MAIN CENTRES.

A VIBRANT ECONOMIC COMMUNITY.

WORLD CLASS ACCOMMODATION AND ATTRACTIONS, THAT IS NOT OVERPRICED SO THAT THE LOCALS CAN STILL ENJOY IT AS WELL, AND NOT JUST THE TOURISTS.

2045 - HOPING THAT IT WOULD BE STILL A RURAL RETREAT AS IT IS NOW WITH A GOOD POPULATION BASE TO SERVICE THE TOURIST INDUSTRY, I WOULD HATE FOR OUR RICH RURAL HERITAGE TO BE THAT COMMERCIALIZED THAT OUR BEAUTIFUL DISTRICT WOULD BE UNRECOGNIZABLE.



RANGITĪKEI ATTRIBUTES

Here is what people say they think makes Rangitikei, Rangitikei!







IDEAL VISITOR

The type of people that would love our communities & great outdoors





WHAT WE VALUE





OUR OPPORTUNITIES

Where our people think we have room for growth and have a positive impact on our communities



MORE OPPORTUNITY FOR ARTISTS TO CAPTURE THE PASSER BYERS WITH VISUAL ART AND AN ART GALLERY, WE HAVE A LARGE CREATIVE COMMUNITY AND HAVING THEM SHOW THEIR PRIDE WOULD BE A GREAT ASSEST

AS A VISITOR, IT WOULD BE COOL TO SEE MORE GARDENS ON DISPLAY OR PUBLIC GARDENS. WE TRAVEL FOR GARDEN TOURS AND LOVE WHAT TAIHAPE HAS TO OFFER. THERE ISN'T ENOUGH PUBLICIZING OF WHAT'S HERE OR WE WOULD HAVE STAYED THE WEEKEND RATHER THAN A DAY TRIP. WE ARE A FAMILY OF PEOPLE WHO ENJOY THE FINER THINGS IN LIFE AND USUALLY WITH GARDEN TOURS COME THE OPTION TO INDULGE IN FOOD AND A VARIETY OF RETAIL OPTIONS

SOMEONE HAS A GOOD OPPORTUNITY IN THE ACCOMMODATION GAME PARTICULARLY A 10 10 STYLE PLACE WITH DUAL PUBLIC USE. SOUTHERN ENDS OF THE DISTRICT HAVE A GOOD STRATEGIC POSITION TO CATER TOP THE WIDER REGION

MOUNT CURL CYCLE TRACK - WE'D LIKE TO HIRE OUT ELECTRIC BIKES FOR THE CYCLE LOOP AND HAVE TEA, COFFEE, WATER AVAILABLE , TOILETS WOULD BE EXCELLENT SOMEWHERE ON THE LOOP 'THINK LIKE A PONY' AT WEEKENDS - CHILDREN LEARN ABOUT HORSES AND HAVE TIME WITH A REAL PONY. COULD COUNCIL HAVE A FLEET OF ELECTRIC BIKES BRANDED AND AVAILABLE? FOCUS ON AN AREA EG HAVE A COMMUNITY MEETING RE: DESTINATION MANAGEMENT USING THE COMMUNITY HALLS. FACILITATE A MONTHLY 'GET TOGETHER' AT EACH HALL.

STAND ALONE PRINTED AND ONLINE ANNUAL ARTS AND CRAFTS GUIDE FOR RANGITIKEI NOT JUST PIGGY BACKED OF OTHER DISTRICTS WHERE THE AREA IS AN AFTER THOUGHT. REGULAR OPEN STUDIO DATES FOR LOCALS, MAYBE AN ART TRAIL.

THE DISTRICT HAS VERY FEW WALKWAYS AND CYCLEWAYS. THE ONLY WAY TO CYCLE AROUND HERE IS TO SHARE A NARROW ROAD WITH TRUCKS AND UTES GOING 100 KM/H. THE ONLY PLACE TO WALK IN THE SOUTHERN PART OF THE DISTRICT IS AROUND THE RESERVOIRS AND THAT'S HARDLY GOING TO ATTRACT ANY VISITORS. AN OFF ROAD CYCLEWAY AND WALKING TRACKS COULD DO WONDERS FOR THIS AREA.

I THINK THE VILLAGE NEEDS TO BE TIDIED UP FIRST AND FOREMOST.SHOP FRONTS PAINTED AND WINDOWS KEPT CLEANED.GIVE THE TOWN SPACE A WELCOMING CLEAN LOOK.IT LOOKS SHABBY AND RUN DOWN.

THERE IS A REAL STRONG TIE WITH WHANGANUI AND ITS ARTS AND CULTURE THAT CREATES AN OPPORTUNITY FOR GROWTH WITH THE STRONG ARTIST COMMUNITY.

WE HAVE OPPORTUNITIES TO INCREASE RIDES AND WALK WAYS UTILISING THE PUSH FOR MORE ACTIVE TRANSPORT OPTIONS, THE GENTLE ANNIE ROUTE IS A GREAT RIDE AND WELL USED BY THE MOTORHOME/CAMPER COMMUNITY BUT DOES LACK FACILITIES AND SAFE STOPS. OUR LOCATION AND HAVING STATE HIGHWAY ONE AND 3 RUN RIGHT THROUGH US PROVIDE OPPORTUNITY TO MAKE THE MOST OF A CAPTIVE AUDIANCE. FAMILY CAMP GROUNDS ARE FEW AND FAR BETWEEN. TAIHAPE HAS THE POTENTIAL TO BE A TOWN THAT HELPS TO SERVICE THOSE THAT VISIT THE MOUNTA

BIKES ON PIPES, IS A PLAN USED BY OTHER COUNCILS TO COMBINE CYCLEWAYS WITH THE SEWERAGE NETWORKS. WITH A NEW PIPELINE GOING FROM MARTON TO BULLS LET'S MAKE THE MOST OF IT. AS THE PIPE LINE WOULD BE LAYED ALONG THE ROAD SIDE WHY NOT FINISH OFF WITH A LAYER OF SHELL ROCK TO MAKE AN EVEN SURFACE TO CYCLE OR WALK ON. THIS CYCLEWAY WOULD MAKE THE JOURNEY A LOT SAFER FOR THOSE USING IT. THIS WOULD ENCOURAGE A LOT MORE PEOPLE TO THE AREA AS THERE'S VERY LITTLE IN THIS WAY OF EXERCISE IN THE AREA

CULTURAL TOURISM ATTRACTION

A WEB PAGE THAT HAS ALL INFORMATION EASILY ACCESSIBLE: INTERACTIVE MAPS SHOWING PARKS AND PLAYGROUNDS (WITH LINK TO PHOTOS AND FACILITIES AVAILABLE), AS WELL AS WALKING TRAILS/TRAMPS, WITH SUGGESTED AGES THEY ARE SUITABLE FOR SIGHTS OF INTEREST, CATEGORIZED BY NATURAL, ART, MODERN, ACTIVITY ETC LIST OF HALLS AND BUSINESS AVAILABLE FOR EVENT HIRE (AND AN EASY WAY TO SHOW RATES AND HOW TO BOOK) LIST F AIR BNB'S AND ACCOMMODATION AVAILABLE, ESPECIALLY IF IT IS UNIQUE

THINGS TO DO IN THE TOWNS DURING THE DAY WHEN VISITORS COME IN - A WHAT'S ON BOARD, OR LIST OF ACTIVITIES/LOCAL SCENIC SPOTS TO CHECK OUT.

CULTURAL HERITAGE AND AWARENESS - UNIQUE TOURISM OPPORTUNITIE.

FREEDOM CAMPING SHOULD BE DEBATED. ON ONE HAND IT BRINGS VISITORS TO THE REGION, HOWEVER DO THEY CONTRIBUTE MUCH TO THE LOCAL ECONOMY? IF THE FREEDOM CAMPING OPTION WAS REMOVED, THIS WOULD MEAN VISITORS WOULD REQUIRE THE SERVICES OF CAMPGROUNDS OR B&B/MOTEL ACCOMODATION, WHICH WOULD BENEFIT LOCALS.

NATURAL ENVIRONMENT FOCUSED (INCLUDING RURAL)

JUST GETTING TO KNOW ALL THE SMALL OPERATORS AND WHAT THEY ARE DOING IN THE REGION. CONNECTING THEM AND OFFERING PACKAGE DEALS TO TOURISTS. MAKING THE ADVERTISING/MARKETING EXCITING AND ENTICING! DON'T BE AFRAID TO SELL OURSELVES MORE.

A TOURIST ATTRACTION IN TOWN SO PEOPLE DON'T HAVE TO TRAVEL OR ATTRACTIONS THAT YOU COULD WALK TO IN A GROUP OR A TOURIST BUS OPERATING ON A WEEKEND TO TAKE PEOPLE OUT OF TOWN WHO CAN'T TAKE THEM SELF TO EG THE MOUNTAIN ONE WEEKEND OR SIGHTSEE IN WANGANUI OR PALMERSTON NORTH

THERE'S ALWAYS OPPORTUNITIES - I DON'T HAVE SUFFICIENT LOCAL KNOWLEDGE BUT THIS MUST BE ONE OF THE FIRST STEPS: A) WHO ARE WE TRYING TO ATTRACT B) WHAT HAVE WE GOT/WHAT DO WE NEED TO BUILD TO GET THEM HERE

OUR INFO CENTERS NEED A REVAMP AND ROOM MADE TO SHOW OFF OUR DISTRICT

DO WE HAVE SUFFICIENT ACCOMMODATION FOR LARGE TOURISM NUMBERS?

AN OVERALL VISION OF THE RANGITIKEI NEEDS TO INCLUDE OUR RURAL & URBAN HISTORY & MULTICULTURAL POPULATION. BE AWARE OF WHAT EACH TOWN/DISTRICT IN THE RANGITIKEI HAS TO OFFER & WORK TOGETHER TO MAKE AN OVERALL EXPERIENCE/TIMETABLE OF EVENTS & EXPERIENCES AVAILABLE. GOOD BROCHURE & MAP. WELL RESOURCED INFORMATION CENTRES & AMENITIES BLOCKS IN MAIN TOWNS. BETTER ROADS & TRAIN SERVICE.

EVERYWHERE. NOTHING HAS BEEN WELL LEVERAGED TO DATE. WHILE THERE IS A TINY HANDFUL OF AWESOME OPERATORS WORKING ON THE RIVER, THERE IS STILL MORE TO SHOW AND TELL. WE HAVE A RATHER UNIQUE LANDSCAPE, BUT EVERYONE TAKES IT FOR GRANTED RATHER THAN SEEING IT THROUGH A VISITORS EYES. BUT NEED TO HAVE PEOPLE PASSIONATE ENOUGH ABOUT IT TO TELL THE STORY. POCKETS OF THE GEOGRAPHY AND GEOLOGY ARE RATHER SIGNIFICANT AND UNIQUE. BUT HAVE TO BE CAREFUL NOT TO BE OVERSELLING THE MUNDANE. EVERYWHERE HAS A RIVER, A HILL, A FARM. ITS UNDERSTANDING THE STORY BEHIND IT THAT MAKES IT UNIQUE. AGAIN, ITS THE STORY THAT MAKES THINGS POP WITH INTEREST. LOOKING FORWARD TO THE WALKWAY WITH MAORI HISTORY IN MARTON.

PUBLIC REST AREAS ESP ON SH1, PLACES OF HISTORIC/CULTURAL SIGNIFICANCE, TRAILS EG NEW TRAIL FROM PLAYGROUND HUGE OPPORTUNITY TO TELL LOCAL IWI STORIES, ANYWHERE WHERE PEOPLE STOP AND CONNECT WITH THE PLACE.

WE SHOULD BE UTILIZING OUR EXISTING SPACES SUCH AS COUNCIL OFFICES , LIBRARIES ETC.. WE COULD ALSO LOOK AT THE ICONS WITHIN EACH TOWN TO ENSURE THAT THERE IS A STORYTELLING ASPECT IN TO THESE AREAS. PARKS AND RESERVES. PARTNERING WITH BUSINESSES TO USE THEIR BLANK WALLS FOR MURALS ETC.. CREATING EVENTS WHERE ITS ALL AROUND TELLING STORIES OF OUR REGION. USING ALL MEDIUMS SUCH AS FILM, PHOTOS, ART INSTALLATIONS, MURALS, ETC.. ANYWHERE REALLY THAT OUR PEOPLE CONGREGATE AND ENSURING WE MAKE USE OF THE OPPORTUNITIES OF PARTNERING WITH COMMUNITIES THAT MAY BE HOLDING PUBLIC EVENTS



OUR CHALLENGE IS APPEARING TO NOT HAVE A LOT TO ATTRACT PEOPLE TO OUR TOWN (TAIHAPE) WE ARE A SMALL COMMUNITY WITH LOTS TO OFFER THE VISITOR AND WE WOULD LIKE TO SEE MORE PEOPLE ENJOYING OUR TOWN SPECIALLY IN SUMMER AND AS A FAMILY

LACK OF PARKING SIGNS, A CROSSING FROM LIBRARY TO BAKERY FOR THE COMMUNITY TO GET TO AND FROM THE OTHER SIDE OF BUSY ROAD, MAYBE OUTDOOR AREA FOR KIDS AND PARENTS TO SIT OUTSIDE BULLS COMMUNITY CENTRE WOULD ALSO BE NICE AND ALSO UTILISE THE GRASS AREA.

AS A NEW RESIDENT, IT'S TRICKY TO FIND HISTORY OF THE PLACE. HISTORIC PLACES AREN'T LABELLED THAT CLEARLY. NOT A CENTRAL PLACE TO GO TO FIND OUT 'WHAT'S ON' ROADING / PATHWAYS NEED TO SUPPORT CYCLING / WALKING / RIDING OR IT'S TOO UNSAFE.

ONE OF OUR CHALLENGES IS HOW WIDESPREAD WE ARE AND THE LACK OF CONNECTEDNESS AS RESIDENTS, BUSINESSES, AND COMMUNITY MEMBERS. THERE IS NO COMMON GROUND OR LINKAGES FROM ONE TOWN TO THE NEXT. WE LACK AMENITIES TO SERVICE EVENING LIFE AND THE SOUTHERN END OF THE DISTRICT OFFERS LITTLE TO ENTERTAIN

LACK OF ACCOMMODATION MOTELS, B&B, LACK OF RESTAURANTS THAT OPEN AT NIGHT.

AFFORDABLE HOUSING / SOCIAL HOUSING IS NEEDED THROUGH OUT OUR MAIN CENTERS IN THE DISTRICT. PEOPLE MOVE TO THE SOUTHERN END AS A "CHEAP" PLACE TO LIVE AND COMMUTE TO THE LARGER CENTERS FOR WORK, WITH EVER INCREASING PETROL, FOOD AND HOUSING COSTS, WE WILL START TO LOSE BUSINESS OPPORTUNITIES, SEE AN INCREASE IN HOMELESSNESS / MULTIPLE FAMILIES UNDER ONE ROOF.

BUS SERVICES FOR PEOPLE TO GET OUT OF TOWN - IF YOU DON'T DRIVE IN MOST OF OUR SMALL TOWNS IT IS AN ISSUE. OR IF YOU WANTED TO CATCH A WORK BUS OR REGULARLY GO TO WHANGANUI IT IS TRICKY WITH THE BUS TIMETABLES. HOUSING IS ALSO AN ISSUE AS A LOT OF PEOPLE SEEM TO WANT TO MOVE HERE BUT CAN'T FIND ANYWHERE TO LIVE.

TAIHAPE HAS A HOUSING PROBLEM. FURTHER BUSINESS GROWTH IS BEING HAMPERED NOT BY LACK OF GROWTH OPPORTUNITIES, BUT RATHER NOT BEING ABLE TO HOUSE OUT OF AREA INDIVIDUALS INTERESTED IN COMING TO THE AREA TO WORK.

LACK OF HOUSING AND WORK. BEING SQUASHED BETWEEN TWO MAJOR CITIES CAN BE DETRIMENTAL TO OUR GROWTH.

I DON'T HAVE ANY CHALLENGES. HOWEVER, I WOULD IMAGINE FOR LOWER-INCOME RESIDENTS IT WOULD BE TRANSPORTED TO WORK & SHOPS (PARTICULARLY IF THEIR WORK IS IN PN/WHANGANUI). NATURAL HAZARDS CAN BE CHALLENGING - FLOODING MOST SIGNIFICANT. HOUSING PRICES HAVE INCREASED SIGNIFICANTLY (AS WELL AS RENTAL PRICES).

**HOUSING WILL BE A GROWING CHALLENGE FOR PEOPLE
RELOCATING TO THE AREA.**

**THE CHALLENGES OF MARTON IS IF YOU HAVE
TO TRAVEL FOR WORK BUT DON'T HAVE A
LICENCE THERE IS A BUS TO PALMERSTON
NORTH EVERY WEEK DAY BUT NOT ONE TO
WANGANUI OR CAR POOLING , AFFORDABLE
HOUSING/RENTALS IS NO LONGER AVAILABLE**

**URBAN HOUSING APPEARS TO BE A PROBLEM AT THE
MOMENT. HOW TO LOOK AFTER AN AGEING
POPULATION AND CATER FOR THE NEXT
GENERATION.**

**THIS MAY DIFFER FROM ONE TOWN TO ANOTHER. JOB
STABILITY/GROWTH MAY BE AN ISSUE - WHAT IS GOING TO
STOP OUR 20 TO 30 YEAR OLDS GOING AWAY FOR
EMPLOYMENT?**

EMPLOYMENT OPPORTUNITIES, ROADING, HOUSING

**VERY LIMITED PUBLIC TRANSPORT, DISTANCE FROM HEALTH
SERVICES NO RESIDENTIAL AGED CARE. WOULD BE GOOD TO
HAVE A TRAIN SERVICE THAT STOPS IN OUR TOWN. (TAIHAPE)**

KEEPING OUR SHOP FRONTS OCCUPIED. EARTHQUAKE STRENGTHENING TO PRESERVE OUR HERITAGE BUILDINGS. KEEPING OUR HEALTH SERVICES. MORE AFFORDABLE HOUSING. ATTRACT INDUSTRY/JOB TRAININ

HIGHER PAID EMPLOYMENT OPPORTUNITIES ARE LIMITED, WHICH FORCES MANY RESIDENTS TO SEEK EMPLOYMENT OUTSIDE THE REGION. INCREASED RATING WILL CAUSE HARDSHIP ON FIXED INCOME OR LOW WAGE EARNERS.

THERE IS ABSOLUTELY NO BARRIER AT ALL! SO MUCH POTENTIAL...BUT IF I HAD TO SAY SOMETHING IT WOULD BE ATTITUDE - AND NEED NEW AND VARIED OPERATORS.

THERE IS ABSOLUTELY NO BARRIER AT ALL! SO MUCH POTENTIAL...BUT IF I HAD TO SAY SOMETHING IT WOULD BE ATTITUDE - AND NEED NEW AND VARIED OPERATORS.

LACK OF RECOGNITION THAT ITS A GREAT PLACE TO VISIT, DONT GET THE CRITICAL MASS OF VISITORS SO HARD FOR PROVIDERS TO BE PROFITABLE AND SUSTAINABLE, GOVERNMENT REGULATION EG HEALTH & SAFETY REGS ON FARM MEAN SOME ARE AFRAID TO HAVE VISITORS ON A COMMERCIAL BASIS, COST OF COMPLIANCE EG JET BOATING

LACK OF RECOGNITION THAT ITS A GREAT PLACE TO VISIT, DONT GET THE CRITICAL MASS OF VISITORS SO HARD FOR PROVIDERS TO BE PROFITABLE AND SUSTAINABLE, GOVERNMENT REGULATION EG HEALTH & SAFETY REGS ON FARM MEAN SOME ARE AFRAID TO HAVE VISITORS ON A COMMERCIAL BASIS, COST OF COMPLIANCE EG JET BOATING

RANGITĪKEI YOUTH COUNCIL SAID THEY WANT TO SEE A DISTRICT THAT ...

people feel this is a awesome place so they return

More playful areas

More community

Happy and caring people

Urban growth but keep our rural charm

Safety for women

Share our Māori culture with pride/ more cultural awareness/culturally united

Walking and cycling is the preferred means to get around

More experience's, more culture

More nature

Our towns offer more than just food and some retail

Environmentally friendly

More wayfinding

Vibrant /colorful diversity - Welcoming and happy

A sense of belonging/home for the visitor

Youth are happy and engaged

Safe communities

More connectivity - both P 2 P and technological

Transport options

Increased housing

Sustainable economy

Inclusive

Culture on display, more shared stories

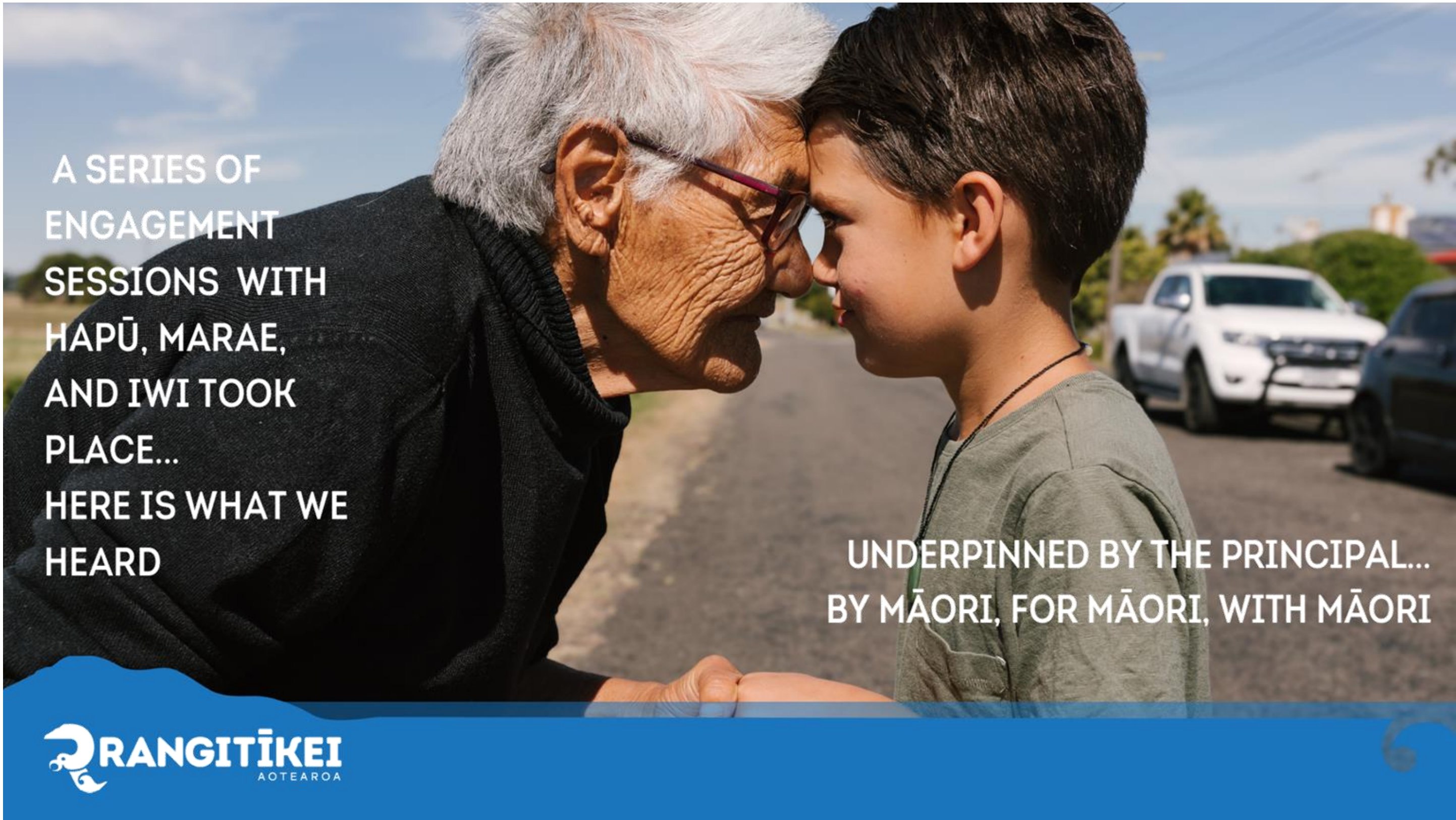
Eco tourism

More urban social spaces

We will be a connected, diverse and welcoming district

Socially connected

Thriving



A SERIES OF
ENGAGEMENT
SESSIONS WITH
HAPŪ, MARAE,
AND IWI TOOK
PLACE...
HERE IS WHAT WE
HEARD

UNDERPINNED BY THE PRINCIPAL...
BY MĀORI, FOR MĀORI, WITH MĀORI





Nothing to bring whānau home

Lack of knowledge transference

Not being heard

Capability

Lack of unity

Lack of support

Lack of awareness

Fractured relationships

Finances/Resources

BARRIERS/RISK

Land-locked land

Māori

Whānua moving away

Housing

Conflicting personal interests

Infrastructure

knowledge

loss of social connection

Limited services

Compliance

Mind set

**HERE ARE
SOME
COMMON
THEMES
THAT
HAVE
COME
THROUGH
FROM
EVERYONE**

The need to revive our town centers

More Story telling/wayfinding

Our location is key

Community Connection

Cottage industries

Social connection

Environmental changes/Sustainability

Need for more accommodation

more connection to nature

Our waterways

Infrastructure

Sustainable growth

- Facilities/amenities
- Roads/State highways
- EV chargers
- Need to equip ourselves better

Be welcoming/Welcome diversity

Need for better housing stock

More walking and cycling options

Health services

More town to town connections

Our lifestyle

Landscape/Scenery

Family is key

More playful areas

Increased Events

Culture & Heritage

BRAND STYLE GUIDE



VISIT RANGITĪKEI

THE WAY *life should be*

BRAND STYLE GUIDE

GIFTED ELEMENTS



TŪTAEPOROPORO
River Taniwha



POOKURA
Land Taniwha

WHAKATAUKI - extracted from local waiata (song), telling the story of a Hounui (a local ancestor) journey over the land.

"Tikeitia te waewae"

By-line
To be used on future collateral

BRAND STYLE GUIDE

Silhouette of the **Papa Cliffs**
Iconic to Rangitikei

Tūtaeporoporo (taniwha/guardian)
*Artwork was gifted to Rangitikei by
Ngā Wairiki - Ngāti Apa*



The '**R**' stands for Rangitikei and symbolises the awa as it flows from the top of our district out to the sea

Koru symbolises new life, strength and peace within the community

Waves represents our awa completing its journey out to the sea

BRAND STYLE GUIDE

MAIN LOGO



LOGO ICON



COLOURS

MAIN



RA Violet

RA Cobalt

RA Teal

SECONDARY



RA Green

RA Gold

RA Orange

RA Berry

FONTS

INTRO RUST

ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789 @!\$%

OPEN SANS

abcdefghijklmnopqrstuvwxyz 0123456789 @!\$%

INTRO SCRIPT

abcdefghijklmnopqrstuvwxyz 0123456789 @!\$%

BRAND STYLE GUIDE

THE WAY *life should be*

BRAND POSITING STATEMENT

ASSETS



MAP ICONS

Expect the **UNEXPECTED**

MARKETING SLOGAN

WERE PEOPLE *come to life*

MARKETING SLOGAN

FIND YOUR KIND *of adventure*

MARKETING SLOGAN

BRAND STYLE GUIDE

THE WAY *life should be*

BRAND POSITING STATEMENT

ASSETS



MAP ICONS



TRAVEL TIME MAP



PAPA CLIFFS TO SEA BANNER

EXAMPLES FOR USE



10.5 Economic Development Update - October and November 2021**Author:** Jaime Reibel, Strategic Advisor - Economic Development**Authoriser:** Nardia Gower, Manager - Community Development**1. Reason for Report**

1.1 This report summarises the programmes, activities and focus areas initiated or undertaken as part of Council's Economic Development work during the months of October and November 2021.

2. Meetings/Events Attended

- Taihape Community Development Trust AGM
- Regional Business Partners Network (RBP) contract planning sessions
- Abbeyfield House Palmerston North meeting with Trustees and Manager
- Market Economics Consulting Rangitikei Business Land Assessment discussion
- Taihape Rural Health Centre Integrated Redevelopment meetings
- Marton Civic Centre Better Business Case meetings

3. Business Support

3.1 Meetings/conversations were held during the reporting period to support the following businesses (excluding those that are commercially sensitive):

- a residential property developer (Bulls)
- an industrial property owner (Taihape)
- a commercial property investor (Marton)
- a commercial property investor (Taihape)
- a hospitality business (Taihape)

4. Housing

4.1 Door of Hope Rangitikei Community Trust (DOHR)

4.1.1 Several DOHR Board meetings were held during the reporting period to discuss improved versions of its Strategic Plan and the drafting of a submission to the Community Housing Regulatory Authority (CHRA) to become a registered Community Housing Provider.

4.1.2 The Board agreed to expand its membership by issuing invitations to a representative of the Northern Rangitikei Housing Steering Committee, Iwi

representatives from the southern and northern parts of the district and to increase the number of local church/social welfare representatives.

4.2 Northern Rangitīkei Housing Steering Committee (NRHSC)

4.2.1 The NRHSC Board met several times during the reporting period to discuss expanding its membership, to clarify what the housing needs are in Taihape, what target clientele it seeks to serve and to update progress achieved in identifying potential land in Taihape that could serve as social housing, rental property, and 1st-home buyer housing development sites.

4.2.2 The NRHSC held a meeting on Wednesday, 10 November to brief Northern Ward Councillors Tracey Hiroa and Gill Duncan, and Gaylene Prince, Rangitīkei District Council Group Manager – Community Services, on progress achieved to-date.

4.3 Senior and Elderly Shared Accommodation/Group Home (Taihape)

4.3.1 Council's Strategic Advisor, Economic Development accompanied the Chair of the Taihape Community Development Trust in a tour of Abbeyfield Roslyn House, located in Palmerston North, during which they met with the Trustees, the facility Manager, and a resident. Each provided their view of why the Abbeyfield House model works so successfully for independent and mobile elderly living on superannuation.

4.3.2 Classed as a boarding house under the Tenancy Act, the Abbeyfield House provides independent and private bedsits, with en-suites, shared common facilities, including lounge, dining room, kitchen and laundry, catered food preparation for lunch and dinner, green space and gardens and car and mobility scooter parking.

4.3.3 The Trustees and Manager of Abbeyfield Roslyn House offered their support and mentoring as the volunteer senior and elderly shared accommodation/group home in Taihape moves forward with its planning.

4.3.4 The Dagleish Architects architectural drawings commissioned by the Whanganui District Health Board (WDHB) in 2007 for the Taihape Rural Health Redevelopment Project will be used in the future to seek expressions of interest to remodel the General Services Building, located at the Taihape Hospital campus, as a potential site for a shared accommodation/group home in Taihape.

5. Economic Development Data Dashboard

5.1 During November the Strategic Advisor, Economic Development worked on a draft ED data dashboard with the Assistant Information Officer, Information Services Department. The final version of the draft will be submitted to Policy Planning Committee in early 2022.

6. Coordination with Regional Economic Development Agencies (EDAs)

6.1 Staff continued to engage with neighbouring EDAs and Councils concerning Regional Business Partners Network (RBP) delivery during October and November, and the creation of a regional consortium to bid on the upcoming three-year tender for the extension of the programme.

6.2 The RDC hosted a Regional Economic Development Forum at Te Matapihi in October which included discussions regarding RBP results and how the EDAs who manage the programme can improve delivery. In particular, it was agreed that there is a need for:

- more feedback from EDAs at Council level concerning local businesses within each district that participate in the RBP programme;
- more activity and outreach to isolated or hard to reach areas such as Taihape;
- an increased understanding of who new business development service (BDS) providers are and what services they offer;
- expanded coverage to small and medium-size enterprises (SMEs) and social businesses; and,
- more face-to-face contact by RBP staff with local businesses.

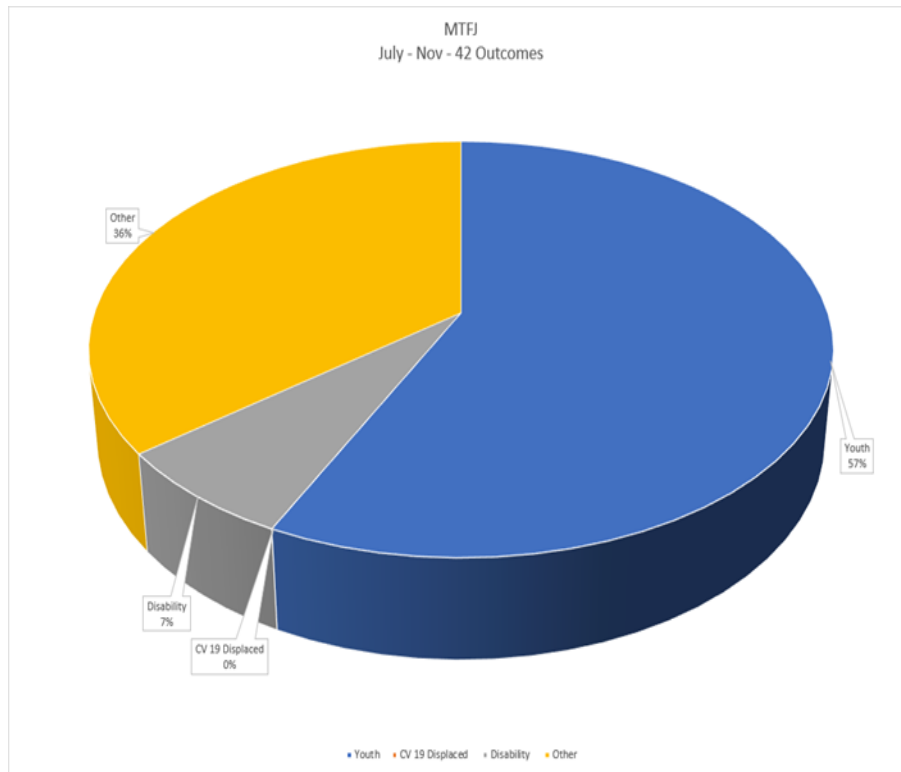
7. Year To-date (5 months) Results Achieved on the Economic Development Workplan and Reporting Framework 2021-2022

- 7.1 The Economic Development Workplan and Reporting Framework 2021-2022 update reports on the progress achieved during the period July - November and present, where possible, actual vs. projected results and the percent achieved of Key Performance Indicator results and is included as **Attachment 1**.
- 7.2 The attached reporting framework indicates changes in the wording of key and sub-activities, measurable results (what is being measured), definitions and what is being reported. These changes, which are highlighted in bold red print, reflect a fine-tuning of activity descriptions, and provide additional detail to make them easier to understand. In one case, a new activity and KPI for it have been added (Facilitate the establishment of social housing groups in the district).
- 7.3 It is important to note that some ED activities were postponed during the reporting period due to COVID-19 Alert Level protocols or the unavailability of partners/key stakeholders and are rescheduled for delivery in 2022. Details of new delivery periods are reported, highlighted in black print, in the Reporting column.

8. Mahi Tahi – Employment Programme

- 8.1 The Mahi Tahi Programme placed 10 youth and older persons in employment during October and 12 in November.
- 8.2 During the July – November period (as of 30 November 2021), 42 people were assisted into employment, exceeding the target figure of 25 (ending December 2021) and achieving 160% of projected results, shown in the table below.
- 8.3 Due to these excellent results Council has received the second tranche of \$250,000 in funding for 2021 – 2022 from the Mayors’ Task Force for Jobs (as a pass-through from the Ministry of Social Development).

ITEM 10.5



Attachments

1. **Economic Development Workplan and Reporting Framework 2021-2022** [↓](#)

Recommendation

That the 'Economic Development Update - October and November 2021' be received.

Economic Development Workplan and Reporting Framework 2021-2022																	
Economic Development Work Plan 2021/22	Economic Development Work Plan Sub-Activities 2021 - 2022	Quarterly Work Schedule (Indicating when work takes place)				Measurable Results (What's being measured)	Measurable Results Definitions	What is Being Reported (Please note that commercially sensitive information will not be reported in this document)	Key Performance Indicators (KPIs)								
		July - Sept 2021	Oct - Dec 2021	Jan - Mar 2022	Apr - Jun 2022				Projected Results	Actual Results	% Achieved	Projected Results	Actual Results	% Achieved	Projected Results	Actual Results	% Achieved
		Half year ending Dec 2021			Half year ending June 2022				Full year 2021/22								
Business Growth & Value Addition (ED Strategic Priorities 6 & 8)																	
Identify anchor businesses, strengthen value chains, create linkages	Anchor businesses identified		√			Number of anchor businesses identified	Anchor business = a large business that is key to a region, sector or economy that often has well-developed forward and backward value chain linkages or alternatively, and less frequently, is vertically integrated.	Anchor businesses are named Result = (16) 1. Nestlé Purina 2. Speirs Foods 3. ANZCO Foods Rangitikei 4. Gallagher Fuel Systems 5. Te Rūnanga O Ngā Wairiki Ngāti Apa 6. Farmland Foods 7. John Turkington Forestry Ltd 8. Hautapu Pine Products 9. Byfords Construction 2014 Ltd 10. Dalrymple Farms 11. Collagen Solutions 12. Nga Tawa School 13. Malteurop New Zealand Ltd 14. Coastal Lamb 15. Central House Movers 16. Mark McCarthy Transport	4	16	400%	n/a	n/a	n/a	4	16	400%
	Anchor business value chain opportunities identified				√	Number of value chain opportunities identified	Value chain = the linkages that describe how a company's suppliers supply inputs and services with increased value addition as they move closer to it and enable it to create products (backward linkages) and how the company's agents and distributors add value to what it produces by providing services to deliver its products to market (forward linkages) to satisfy demand.	Anchor business value chain opportunities identified are listed	n/a	n/a	n/a	2	0	0%	2	0	0%
	New business investment facilitated by Council				√	Number of new business investments facilitated		New investments facilitated by Council are listed	n/a	n/a	n/a	1	0	0%	1	0	0%
	New jobs created/existing jobs retained by anchor businesses + local value chain firms		√	√	√	Number of jobs created/retained		The number and type of jobs created or retained It was difficult to obtain information on this KPI during the reporting period and it may need to be removed in the future after assessing whether firms will share this data or whether they consider it proprietary.	10	0	0%	20	0	0%	30	0	0%
	Local value chain firms linked to anchor businesses by Council			√	√	Number of value chain firms linked to anchor businesses		Result = (1) 1. A dry goods warehouse owner was identified & linked to Nestlé Purina.	n/a	1	n/a	2	0	0%	2	1	50%
	Contracts issued to local value chain firms by anchor businesses				√	Number of contracts issued		Contracts are specified (in general terms, without breaching confidentiality)	n/a	n/a	n/a	1	0	0%	1	0	0%
	Identify & promote key growth sectors & cluster firms within key sectors	Key growth sectors identified	√	√			Number of key growth sectors identified	Key growth sectors = the most important business categories that contribute to a region's economic growth, measured by GDP, turnover, employment, etc.	Key growth sectors are identified Result = (2) 1. Primary production (beef & sheep grazing, horticulture, apiculture, forestry) 2. Food processing	2	2	100%	n/a	n/a	n/a	2	2
New business attraction/anchor business retention incentives agreed within key growth sectors				√		Number of incentives agreed	Business incentives = anything that reduces a business' costs or provides it with something of value that encourages it to do something that Council wishes.	New business attraction/anchor business retention incentives in key growth sectors	n/a	n/a	n/a	3	0	0%	3	0	0%

	New businesses attracted/anchor businesses retained within key growth sectors			√	√	Number of businesses attracted/retained		New businesses attracted within key growth sectors	n/a	n/a	n/a	1	0	0%	1	0	0%
	Clustering facilitated within key growth sectors			√	√	Number of key growth sector businesses that join a cluster	Cluster = a concentration of businesses located close to each other that work in the same sector, and possibly with each other, that together have a larger impact on the economy than they could on an individual basis.	Key growth sector businesses that join a cluster	n/a	n/a	n/a	1	0	0%	1	0	0%
Housing (ED Strategic Priority 5)																	
Annual housing stock take	Annual housing stock take conducted.			√		Housing stock-take conducted Yes = 1 No = 0	Annual housing stock take = a yearly estimate of the number and type of residential dwellings in the district derived from Stats NZ data.	An annual housing stock take within the district	n/a	n/a	n/a	1	0	0%	1	0	0%
Facilitate the establishment of social housing groups in the district	Social housing groups are established in the district	√	√	√	√	Number of social housing groups established in the district.	Social housing group = an organisation offering subsidised rental housing to tenants with low-medium incomes or who are moving to the area and are unable to find or afford rental housing.	The number of social housing groups established in the district Result = (2) 1. Door of Hope Rangitikei Community Housing Trust (DoHR) 2. Northern Rangitikei Housing Steering Group	2	2	100%	n/a	n/a	n/a	2	2	100%
Facilitate the evolution of district social housing groups into Community Housing Providers	A social housing group works with Community Housing Aotearoa to develop its Community Housing Provider registration submission to CHRA.	√	√	√	√	Number of social housing groups that work with Community Housing Aotearoa to develop Community Housing Provider registration submissions to the CHRA or that develop capacity independently.	1. Social housing = subsidised rental housing occupied by low-income individuals and families in the district. 2. Community Housing Aotearoa (CHA) = the peak body representing social housing providers in New Zealand. 3. Community Housing Regulatory Authority (CHRA) = The department in the Ministry of Housing and Urban Development that registers and regulates Community Housing Providers (CHPs) that offer social housing in New Zealand. 4. Community Housing Provider = a social housing organisation that is registered with the CHRA.	The progress made by Community Housing Providers in the district (to register with the CHRA and enter into funding contracts with MSP to purchase land, build social housing and initiate activities or that raise funding from some other source to purchase land and build social housing). Result = (1) 1. DoHR received mentoring from CHA on its Strategic Plan, a key component of the application process to be registered as a Community Housing Provider by the CHRA.	1	1	100%	1	0	0%	2	1	50%
	A social housing group submits an application to CHRA to register with it as a CHP.				√	A social housing group submits a request to CHRA to register with it as a CHP Yes = 1 No = 0			n/a	n/a	n/a	1	0	0%	1	0	0%
	A social housing group is registered as a Community Housing Provider by the CHRA.					Number of social housing groups registered as Community Housing Providers (CHPs) by the CHRA									Likely to occur in 2022/23		
	A registered Community Housing Provider signs a contract with MSD or with some other funding agency to raise funds to purchase land and build social housing.					Number of registered CHPs that sign contracts with MSD to raise funds from Income Related Rent Subsidies (IRRS) or from some other funding agency to purchase land and build social housing.	1. Registered CHP = registered with the Community Housing Regulatory Authority. 2. IRR subsidy = an MSD subsidised rent programme for Public Housing Register (social housing) tenants with low incomes in which the rental subsidy is calculated on a household's income and type.								Likely to occur in 2022/23		
District Plan reviewed and modified as part of the Spatial Plan	Input provided to Spatial Planner, as required	√	√	√	√	To be determined									To be determined		

Strengthen Town Business Centres (ED Strategic Priority 7)																	
Needs assessment (survey) of businesses and services residents want in town business centres	Needs assessment designed	√				Needs assessment designed Yes = 1 No = 0		Needs assessment has been designed (Yes) 09/11/2021	1	1	100%	n/a	n/a	n/a	1	1	100%
	Needs assessment administered		√			Needs assessment administered Yes = 1 No = 0		Needs assessment has been administered This activity has not been possible due to COVID-19 and has been postponed until February - March 2022.	1	0	0%	n/a	n/a	n/a	1	0	0%
	Needs assessment results analysed			√		Needs assessment results analysed Yes = 1 No = 0		Needs assessment results have been analysed Due to the postponement of the needs assessment analysis will take place in April - May 2022.	n/a	n/a	n/a	1	0	0%	1	0	0%
Stock take of existing businesses and services in town business centres	Stock take designed		√			Stock take designed Yes = 1 No = 0		Stock take has been designed (Yes) 27/10/2021	1	1	100%	n/a	n/a	n/a	1	1	100%
	Stock take administered			√		Stock take administered Yes = 1 No = 0		Stock take has been administered This activity has not been possible due to COVID-19 and has been postponed until February - March 2022.	1	0	0%	n/a	n/a	n/a	1	0	0%
	Stock take results analysed			√		Stock take results analysed Yes = 1 No = 0		Stock take results have been analysed Due to the postponement of the administration of the stock take, the analysis has been put off until April 2022.	n/a	n/a	n/a	1	0	0%	1	0	0%
Gap analysis of town business centres	Gap analysis conducted			√		Gap analysis conducted Yes = 1 No = 0		Gap analysis has been conducted Because of the delay in the analysis of the stock take, gap analysis will be postponed until April - May 2022.	n/a	n/a	n/a	1	0	0%	1	0	0%
	Community consultation to discuss the results				√	Number of community consultations undertaken		Consultation with the community to discuss the gap analysis results	n/a	n/a	n/a	2	0	0%	2	0	0%
	Report to Council with results of gap analysis/ consultations				√	Report to Council concerning gap analysis/consultations Yes = 1 No = 0		Gap analysis and consultation results are reported to Council	n/a	n/a	n/a	1	0	0%	1	0	0%
	Design project to implement approved gap analysis recommendations					Project designed to implement approved gap analysis recommendations Yes = 1 No = 0		Project design to implement approved gap analysis recommendations	Likely to occur in 2022/23								
Promotion, retention & attraction of businesses in town business centres	Council business promotion, retention & attraction tools identified				√	Number of Council business promotion, retention & attraction tools identified		Council business promotion, retention & attraction tools	n/a	n/a	n/a	2	0	0%	2	0	0%
Determine optimal distribution of space & activities in downtown business centres	Optimal distribution of space & activities determined for town business centres					To be determined			Likely to occur in 2022/23								
Capacity Building (ED Strategic Priority 2 & 8)																	

Business capacity building	Facilitation of advice, Business Development Services, TA and training for local businesses	√	√	√	√	Number of businesses for which Council facilitates advice, Business Development Services, TA and training	The number of businesses and types of discussions held with them concerning Business Development Services, TA and training Result = (11) 1. Start-up nursery/vineyard (Bulls) Discussion: Business model; value addition; forward contracts. 2. Social enterprise bakery (Marton) Linkages: To Council Planning staff regarding a resource consent application and to three commercial kitchens to investigate leasing them. 3. After-school programme (Marton) Discussion: Suitability of the current building that is being used vs. building a purpose-built replacement that complies with health & safety guidelines. Linkage: To the Mahi Tahī Programme to fill 2 teacher positions. 4. Plumbing business (Taihape) Linkage: To the RBP Programme for financial training. 5. Pre-fabricated, modular housing manufacturer (Bulls) Linkages: Facilitate a meeting with the Regulatory Department and an investment meeting for the firm's principals with the RDC Chief Executive. 6. Farmer/landowner (Taihape) Linkage: To the Regulatory Department regarding a sub-division and the possible development of papakāinga housing on a section of their property. 7. Owner of 3 industrial sections on Linnett Street (Taihape) Support: Identified a potential tenant to lease two sections.	10	11	110%	10	0	0%	20	11	55%
							8. Owner of planned PHA factory (Marton) Linkage: To a Hunterville farmer/land owner to discuss the lease of a small plot to conduct a hardwood growing trial (input supply for the factory). 9. Property developer (Bulls and Turakina) Linkages: To the Regulatory Department and a Building Inspector regarding building on the Turakina property. 10. Hotel owner (Taihape) Linkages: Discussion of potential engineering firms to commission an earthquake strengthening report. 11. Bulls Museum (Bulls) Discussion and Linkages: Discussion re. crowd-funding to pay for earthquake strengthening & potential engineering firms that could do the work.									
Business After 5 Events	Support, as required	√	√	√	√	To be determined		To be determined								
Mahi Tahī	Support, as required	√	√	√	√	To be determined		To be determined								
Institutional Strengthening (ED Strategic Priority 10)																
Facilitate establishment of business membership associations in the district	Engage with key local businesses & organisations to promote the formation of northern & southern Rangitikei business membership associations	√	√	√	√	Number of business membership associations established in the district	The business membership associations established in the district are listed	n/a	n/a	n/a	1	0	0%	1	0	0%
	Provide guidance to develop business membership association constitutions, foundation documents & governance mechanisms			√	√	Number of Council suggestions concerning business membership association constitutions, foundation documents & governance mechanisms approved	The number and type of Council suggestions concerning business membership association constitutions, foundation documents & governance mechanisms approved by their boards are described	n/a	n/a	n/a	2	0	0%	2	0	0%
Scoping exercise to determine the institutional strengthening and capacity building that business membership associations in the district need	Develop a ToR for an institutional strengthening/capacity building scoping exercise delivered by Council			√		ToR developed Yes = 1 No = 0		n/a	n/a	n/a	1	0	0%	1	0	0%

	Conduct the scoping exercise				√	Scoping exercise conducted Yes = 1 No = 0		<i>The results of the institutional strengthening/capacity building scoping exercise delivered by Council is reported</i>	n/a	n/a	n/a	1	0	0%	1	0	0%
	Facilitate development of a plan to address the needs identified in the scoping exercise					Number of plans developed to address the needs identified in the scoping exercise		<i>The number of plans developed to address the needs identified in the scoping exercise, and their content, are reported</i>	Likely to occur in 2022/23								
Institutional strengthening and capacity building of business membership associations in the district	Facilitate access to sources of funding, TA, training and mentoring for business membership associations				√	Number of sources of funding, TA, training and mentoring for business membership associations facilitated		<i>The number of sources of funding, TA, training and mentoring for business membership associations that Council has facilitated access to is reported</i>	n/a	n/a	n/a	1	0	0%	1	0	0%
Economic development engagement & partnership with Hapū, Iwi and the Ratana community	Meetings held by Hapū, Iwi and the Ratana community with Council to discuss their ED strategies and plans	√	√	√	√	Number of meetings held with Council by Hapū, Iwi and the Ratana community to discuss their ED strategies and plans		<i>The number of meetings held with Council by Hapū, Iwi and the Ratana community to discuss their ED strategies and plans is reported</i> It was not possible to hold meetings due to the unavailability of Hapū, Iwi and Ratana community representatives.	1	0	0%	2	0	0%	3	0	0%
	Council-facilitated capacity development in support of Hapū, Iwi and Ratana community-led and owned development & improvement of their ED strategies and plans			√	√	Number of Council-facilitated capacity development sessions in support of Hapū, Iwi and Ratana community led and owned development & improvement of their ED strategies and plans		<i>The number of Council-facilitated capacity development sessions in support of Hapū, Iwi and Ratana community-led and owned development & improvement of their ED strategies and plans is reported</i> It was not possible to hold meetings due to the unavailability of Hapū, Iwi and Ratana community representatives.	1	0	0%	1	0	0%	2	0	0%
Information Gathering, Analysis & Liaison with Support Organisations (ED Strategic Priority 1, 2, 7, 8, 9)																	
District-wide business baseline survey	Survey designed	√				Survey designed Yes = 1 No = 0		Yes (October 2021)	1	1	100%	n/a	n/a	n/a	1	1	100%
	Survey administered			√		Survey administered Yes = 1 No = 0		This activity has been postponed until February 2022 due to the COVID-19 Alert levels during the reporting period.	1	0	0%	n/a	n/a	n/a	1	0	0%
	Survey results analysed				√	Survey results analysed Yes = 1 No = 0		<i>The analysis of the business baseline survey is reported</i>	n/a	n/a	n/a	1		0%	1	0	0%
Identify/analyse key sectors, leading anchor businesses & SMEs to determine their needs	Baseline survey follow-on interviews to determine business needs				√	Number of business interviews		<i>The number of business interviews is reported</i>	n/a	n/a	n/a	10	0	0%	10	0	0%
	Analysis & aggregation of business needs identified in the interviews & recommendation of solutions to address them				√	Number of recommended solutions to business needs		<i>The number and kind of recommended solutions to business needs is reported</i>	n/a	n/a	n/a	10	0	0%	10	0	0%
Primary producers' needs assessment	Needs Assessment designed			√		Needs assessment designed Yes = 1 No = 0	Needs assessment = a process to determine how to move from a business' current status to an improved status in the future.	<i>The needs assessment has been designed</i> This activity has been postponed until February 2022 and requires further input and engagement from Council staff, subject matter experts and other sectoral stakeholders to inform the design of the survey instrument.	1	0	0%	n/a	n/a	n/a	1	0	0%
	Needs Assessment conducted				√	Needs assessment conducted Yes = 1 No = 0		<i>The needs assessment has been conducted</i>	n/a	n/a	n/a	1	0	0%	1	0	0%
	Needs Assessment analysed				√	Needs assessment analysed Yes = 1 No = 0		<i>The needs assessment is analysed</i>	n/a	n/a	n/a	1	0	0%	1	0	0%
	Potential support activity designed from needs assessment results				√	Support activity designed Yes = 1 No = 0		<i>Potential support activity designed from the needs assessment results is described</i>	n/a	n/a	n/a	1	0	0%	1	0	0%

Coordination with local, regional & national business support organisations	Ongoing liaison & referral of district businesses to business support organisations	√	√	√	√	Number of district businesses referred to business support organisations		The liaison and referral of district businesses to business support organisations is described This activity relies on on-the-ground engagement by Wangauni & Partners and CEDA in the delivery of the RBP Programme in the district, which was very limited during the reporting period. The KPI results were overly optimistic and need to be scaled back.	10	0	0%	10	0	0%	20	0	0%
Economic development & growth discussions & events	Ongoing economic development & growth discussions and engagements, representing Council	√	√	√	√	Number of economic development & growth discussions held with non-Council individuals or organisations	Discussion = an economic development conversation that Council holds with 1 or more individuals or organisations.	The number and type of economic development & growth discussions held with non-Council individuals or organisations is reported Results = (31) 1. Real Estate Agents bi-annual meeting (District-wide) - housing stock & changes in the market. 2. Tradies meeting (Marton) - staff shortages & recruitment strategies. 3. Taihape Hospital campus redevelopment monthly meetings (5) - potential for shared accommodation/group housing in the General Services Building. 4. Kānoa - Regional Economic Development & Investment Unit meetings (3) re. Marton Rail Hub & growth of the industrial zone. 5. Taihape Community Development Trust meetings (2) - revival of Hautapu Street & recruitment of factory stores. 6. Investment management firm - potential social housing pilot in the district.	5	31	620%	5	0	0%	10	31	310%
								7. Discussions with urban design consulting firms (2) - concerning a potential town centre regeneration study. 8. Economic consulting firm meetings (2) - concerning data to develop population projections affecting future growth & a business land projection assessment. 9. Business After 5 discussions with Nga Wairiki Ngati Apa (3) - how to revive BAA events in Marton and Bulls. 10. Regular meetings with district real estate agents (8) - discussion of housing stock & commercial businesses and sales & demographic trends. 11. Regional RBP discussions with neighboring Councils & EDAs (3) - concerning delivery, econ. development & a joint bid for the new contract.									
	Economic development presentations, workshops, seminars, events sponsored by Council	√	√	√	√	Number of economic development presentations, workshops, seminars sponsored by Council	Presentations, workshops, seminars, events = formal economic development meetings that Council holds with invitees or the general public.	The number of economic development presentations, workshops, seminars sponsored by Council will be listed Although a number of ED presentations, workshops and seminars were scheduled and work had been done on them during the reporting period, they had to be postponed due to the COVID-19 Alert levels, and will be rescheduled starting in January/February 2022.	3	0	0%	3	0	0%	6	0	0%
Promotion & Destination Management (ED Strategic Priority 3)																	
District Management Plan	Facilitate community & stakeholder engagement to understand their aspirations	√	√			Number of community and stakeholder engagement sessions facilitated by Council		The number of community and stakeholder engagement sessions facilitated by Council Result = (18) Eighteen engagement sessions were held with iwi/community/business and stakeholders and many conversations with community and business owners.	10	18	180%	n/a	n/a	n/a	10	18	180%
	Adoption of the Destination Management Plan				√	Elected members adopt the final Destination Management Plan Yes = 1 No = 0		The Destination Management Plan is adopted	n/a	n/a	n/a	1	0	0%	1	0	0%
District promotion activity	Ongoing promotion of the district through www.visitrangitikei.nz	√	√	√	√	Number of individual site visits to www.visitrangitikei.nz		Google analytics is utilised to report the number of website visitors, their origin, device use and whether they are new or repeat visitors Result = (2,100) Origin: New Zealand 1,400; Canada 180; China 163; United States 161; Australia 43; Ireland 20; United Kingdom 15 Device Use: Will be reported later in 2022. Visitors: New 2,000; Repeat 100	6,000	2,100	35%	8,000	0	0%	14,000	2,100	15%
	Develop and implement two seasonal marketing campaigns promoting the district to domestic and international tourists		√		√	Summer & winter marketing campaigns promoting the district are developed and implemented	Marketing campaign = paid marketing across all media (digital, print, billboards, strategic promotions, etc.)	A description of the media utilised for summer & winter marketing campaigns Result = (2) Two full-page ads have been placed in Our New Zealand Magazine.	3	2	67%	3	0	0%	6	2	33%

	Implement Shop Local Rangitikei campaigns, working with key stakeholders where possible	√	√	√	√	Number of Shop Local Rangitikei campaigns implemented during large local events		A description of the Shop Local Rangitikei campaigns implemented during large local events Result = (1) A Shop Local Bulls campaign was run during the Art for Arts Sake event.	3	1	33%	n/a	n/a	n/a	3	1	33%
Events strategy	Faciliate community & stakeholder enagement to understand their aspirations	√	√	√	√	Number of community and stakeholder engagement sessions facilitated by Council		The number and type of stakeholder engagement sessions facilitated by Council Result = (4) Engagement meetings were held with the Country Music Festival, the Bulls Community Development Trust, Kiwi Burn and the Taihape Community Development Trust	5	4	80%	5	0	0%	10	4	40%
	Adoption of Events Strategy				√	Elected Members adopt the Events Strategy Yes = 1 No = 0		Whether the Events Strategy has been adopted	n/a	n/a	n/a	1	0	0%	1	0	0%

10.6 Youth Development Update October - November 2021**Author:** Kelly Widdowson, Strategic Advisor - Youth**Authoriser:** Nardia Gower, Manager - Community Development**1. Reason for Report**

- 1.1 This report summarises the programmes and activities undertaken or initiated as part of Council's Youth Development during the period October - November 2021.

2. Rangitikei Youth Council

- 2.1 Rangitikei Youth Council held the 12 October meeting at Te Matapihi. A particular highlight for youth council members was the request of input into the Destination Management Plan, presented by the Strategic Advisor for District Promotions, Jen Britton. This evoked a large number of ideas on how youth councillors envision their future, and what they dream for the district, while pinpointing challenges and potential barriers to these aspirations. Emphasis was given to an even greater inclusion of Māori culture and the arts, making available to all people "the history and story of our people and culture in the area, making Rangitikei a place that welcomes every visitor, resident, old and young into unity to embrace the diversity we represent, founded on our Māori ancestry. Where we've come from, where we are now, and where we want to be, together."
- 2.2 Rangitikei Youth Council do not meet during the months of November and December in order to focus on NCEA exams.
- 2.3 This year Youth Council agreed to the final meeting being an informal picnic in the park to be held 17 December 2021. This final gathering is a celebration of all that has been accomplished over the year, and a farewell to the youth councillors moving on to the next part of their journey. Youth Councillor's also decide during this meeting which items from their 2021 workplan to invite the next selected youth council to continue to pursue over 2022.
- 2.4 Applications for Youth Council 2022 are currently open, with application forms found online. <https://forms.gle/hFF3N87r38NYc7q19>. At the date of writing the report Council has received five applications. These remain open until the end of January 2022.
- 2.5 The Rangitikei Youth Council Terms of Reference (***Attachment 1***) states the following:
The Youth Council will include up to 11 members, including one Chairperson and one Deputy Chair. This group will embrace diversity and will ideally be broadly representative of the different cultures, genders, geographical residents, and other various groups within the Rangitikei youth population.
- 2.6 Criteria for application to the Rangitikei Youth Council are as follows:
- To be between the ages of 13-24
 - To affiliate to the Rangitikei District
 - To be committed to making a contribution of consequence

- To collectively have the broad range of skills, experiences and perspectives required for the group to fulfil its purpose.

3. Lobby Spaces

- 3.1 The Taihape Lobby has had a make-over, in preparation for the re-opening, in-line with the current COVID-19 safety guidelines. This space has been divided to accommodate the inclusion of Mahi Tahi offices. The Strategic Advisor for Youth, alongside Mahi Tahi staff member Danae Sciascia have re-modelled the Lobby youth area to include a quiet space, gaming area, chill zone, and outdoor facilities.
- 3.2 These areas have been created following the COVID-19 social distancing safety requirements as advised by Council's safety and wellbeing officer.
- 3.3 The Lobby user age has been lowered to 10-18 years of age, previously 13-18, on a trial basis, at the discretion of Mahi Tahi staff. This is a result of numerous conversations with Police, Library staff, Taihape Area School staff and local youth, who all expressed the need for younger youth to have a safe place to engage in out of school activities or just hang out.
- 3.4 Planned activities for the space include – Table tennis and pool competitions, gaming competition areas, dance offs, karaoke, outdoor planting, board games, recyclable arts and crafts, guitar lessons, painting, cooking.
- 3.5 The space re-opened to Taihape youth on Monday 22 November, opening 3-5pm weekdays during term time, and hours to be advised during the holiday period as a programme is designed.
- 3.6 Staff are currently considering the closure of Marton Lobby due to the COVID-19 limitations continue to affect the ability of the facility to open.

4. Community Networking

- 4.1 Council staff continue to liaise with Te Rūnanga o Ngā Wairiki Ngāti Apa, Te Oranganui, MOE, Oranga Tamariki and various other agencies building a framework to address gap areas in services, education, personal growth development, resilience building and accessibility for Rangitīkei youth. As well as collaboration with Police Youth Aid Officer in programme development for at risk youth, and community service options.
- 4.2 The Strategic Advisor for Youth continues to meet with Taihape Area School, Taihape Police, building youth connections and networks in the wider region.

5. FORGE Boxing - Marton

- 5.1 The younger aged boxing class (5-9 years of age), offered Tuesday and Thursday nights, has been a great success. Following the first two weeks, with large numbers attending, the class was separated in two age groups, to accommodate the different needs and numbers of participants. The two age groups now operate during the timetable:

5-9 years, Tuesday, 5.30-6.30pm	9-12 years, Thursday, 5.30-6.30pm
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- 5.2 The older group continues to meet 6.30-8pm every Tuesday and Thursday.
- 5.3 Forge Boxing has outgrown the former Scout Hall, where it has operated since conception. The Strategic Advisor for Youth has been in negotiations with the Marton Wrestling Club to secure an exclusive three-year lease of the gymnasium space on

Marumaru Street. Forge Boxing plans to re-open from this location after the Christmas holiday period.

ITEM 10.6

6. Data Inclusion of Forge Boxing Programme

6.1 At the Te Roopuu Ahi Kaa meeting held 12 October 2021 Komiti members requested the ethnic data of enrolled participants be included in future reporting. This data is provided in the tables below

FORGE BOXING Enrolled Females	5-9yr olds	9-12yr olds	12+ yr. olds
Māori	4	2	2
Pasifika	3	2	0
European	3	0	3
Indian	0	0	0
Other	1	0	1
Total	11	4	6

FORGE BOXING Enrolled Males	5-9yr olds	9-12yr olds	12+ yr. olds
Māori	9	5	8
Pasifika	3	3	2
European	5	2	3
Indian	1	0	2
Other	2	0	0
Total	20	10	15

7. Future Reporting

7.1 Reporting against the Youth Development Workplan and Framework 2021-2022 will be included in the Policy Planning February meeting.

Attachments

1. Youth Council Terms of Reference [↓](#)

Recommendation

That the report 'Youth Development Update October - November 2021' to the 9 December 2021 Policy/Planning Committee meeting be received.



RANGITIKEI
DISTRICT COUNCIL

Youth Council

Terms of Reference

Introduction	The Rangitikei District Council (RDC) recognises the importance of obtaining the views of young people in Rangitikei and providing a forum for obtaining advice about matters that impact youth. These Terms of Reference provide the RDC Youth Council with the terms for its operation.
Purpose Reason Youth Council exists / intended result aim/goal	<p>The purpose of the Youth Council is to:</p> <ul style="list-style-type: none"> • Strengthen engagement between Rangitikei District Council and young people and build young people’s knowledge of Community, Council and Central Government processes to enable them to participate in community decision-making processes. • Assist and advise the Rangitikei District Council on how it can be: a District full of opportunities that empower young people; a District that inspires young people; and a District that uses meaningful engagement to gain insight into the needs of young people. • Develop the skills and capabilities of its members as leaders within our community. • Encourage youth participation in civic affairs and provide a youth perspective into District issues, policies and future planning. • Create tangible positive outcomes for our youth and wider community.
Key Tasks	<p>The Youth Council and its members are expected to:</p> <ul style="list-style-type: none"> • Attend the training day or weekend • Attend as many 6 weekly Youth Council meetings as possible and at least one Committee meeting and one full Council meeting. • Actively participate in Youth Council meetings and get involved in activities outside of the meeting. • Share information, learnings with other young people in the community. • Listen to youth in the community and feedback views and ideas to Youth Council.

	<ul style="list-style-type: none"> • Advocate on Youth Issues, putting forward positive solutions for Council consideration and, when delegated¹ make submissions to central government and other external bodies. • Help plan, promote and run Youth Week with councils Strategic Advisor for Rangatahi. • Organise, plan and facilitate two annual youth events in the district.
<p>Role Expected behaviour</p>	<p>The Youth Council and its members are expected to provide:</p> <ul style="list-style-type: none"> • Constructive advice on Rangitikei District Council policies, strategies and services from a youth perspective and where possible identifying evidence and solutions, whilst taking into account the wider needs, issues and views of young people in Rangitikei. • Clear communication with Rangitikei District Council and a broad range of young people from the community to increase information flow and build both Council and youth knowledge. • Proactive engagement in Council decision-making and civic life through existing and innovative means.
<p>Membership</p>	<p>Member Criteria The Youth Council will include up to 11 members, including one Chairperson and one Deputy Chair. This group will embrace diversity and will ideally be broadly representative of the different cultures, genders, geographical residents and other various groups within the Rangitikei youth population.</p> <p>Criteria for the Youth Council are as follows:</p> <ul style="list-style-type: none"> • To be between the ages of 13-24. • To affiliate to the Rangitikei District • To be committed to making a contribution of consequence. • To collectively have the broad range of skills, experiences and perspectives required for the group to fulfil its purpose. <p>Role Descriptions The role of Members, Chair, Deputy, Alumni, the Strategic Advisor for Rangatahi and Elected Members/Councillors are outlined in the 'Role Description' document.</p> <p>Term of Appointment The standard term of appointment will be two years from date of appointment. Members may have their membership extended for additional terms if requested by the member. Extended terms of appointment must be approved by both the Chair and the Deputy of the Youth Council in consultation with the Strategic Advisor for Rangatahi. The Youth Council is not discharged at each triennial election for local government.</p>

¹ Council will normally approve such a delegation when it is not making a submission itself on the topic of interest to the Youth Council

	<ul style="list-style-type: none"> • A Youth Council membership will cease if that Member resigns or: turns 25 during their membership (regardless of completing a two year term) • does not work proactively during any one calendar year review period, or • behaves in a way that violates the Code of Conduct or is otherwise seen, in the opinion of the Youth Council or Rangitikei District Council, as detrimental to the effective operation of the Youth Council <p>A Youth Council membership will be re-evaluated if the Member:</p> <ul style="list-style-type: none"> • moves out of Rangitikei District boundaries • misses more than three consecutive meetings without apology or 3 meetings within one year. <p>A performance meeting of the Chair, and/or Deputy, and the Strategic Advisor for Rangatahi with the Youth Council Member will take place to assess that Member’s appointment. The Member’s ongoing membership is at the discretion of the Chair and Deputy and will be reviewed annually – accounting for the Member’s two year term, age, work over a calendar year and behaviour.</p> <p>If a Youth Council Member resigns or ceases to be a member, a replacement will be sought through the process for selecting new members outlined below.</p> <p>Selection Process Rangitikei District Council will call for nominations of 13-24 year olds from within the District’s boundaries via a number of different media and networks. Young people interested in being a Youth Council member will complete an application form. Youth councillors will be selected, not elected.</p> <p>Nominations may also be received from the Rangitikei District Mayor and Councillors.</p> <p>Youth Councillors are to demonstrate good group connections, and skills and qualities that will benefit the Youth Council.</p> <p>Initial Establishment After having called for nominations and a given application period, the Strategy and Community Planning Team will shortlist applicants for interviewing. The interview panel will consist of members from the Strategy and Community Planning Team, an Elected Member/Councillor and a representative nominated by Te Roopu Ahi Kaa.</p> <p>New Appointments After having called for nominations and a given application period, the Youth Council will shortlist applicants for interviewing. The interview</p>
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	<p>panel will consist of the Youth Council Chair, Deputy Chair and a Strategy and Community Planning Team member and/or an Elected Member/Councillor and/or a representative nominated by Te Roopu Ahi Kaa.</p> <p>Selecting Chair and Deputy The Chairperson and Deputy Chairperson will be appointed annually by ballot vote of the Youth Council members.</p> <p>Replacement of Vacancies Should vacancies arise, the Youth Council may recruit from previously shortlisted applicants to bring the full number of members back to 11.</p> <p>Alumni Members who have served the length of their term or have ceased to be members of the Youth Council may choose to continue supporting the Youth Council as an Alumni member. Alumni are not members of the Youth Council and cannot vote or set agenda items or tasks for the Youth Council. Criteria to serve as an Alumni:</p> <ul style="list-style-type: none"> • Have been a proactive member of the Youth Council. • Has the support of the Chair and Deputy to participate as an Alumni. • Has not violated the Code of Conduct or been removed from the Youth Council. <p>The role of the Alumni is outlined in the 'Role Description' document.</p>
Principles	<p>The Rangitikei District Council and the Youth Council will embrace the principles of positive youth development:</p> <ul style="list-style-type: none"> • Strengths-based approach: Recognition of the strengths and assets of the Youth Council. • Respectful relationship: Quality relationships between members and Rangitikei District Council that are supportive, respectful and challenging. • Meaningful contribution: The Youth Council is empowered to give authentic advice and develop meaningful actions. • Informed decisions: Effective research, evaluation, information gathering and sharing is important for good decision making for the Youth Council and Rangitikei District Council.
Operation	<p>Training for members In return for their commitment, Rangitikei District Council will provide members with:</p> <ul style="list-style-type: none"> • A training and team building day or weekend. • An induction explaining the Council's functions and processes and the role of the Youth Council. • Training or resources as necessary to fulfil their roles as a Youth Council member. For example, Chairing, contributing at meetings, understanding the role of local government, and presentation skills as needed or on request.

	<ul style="list-style-type: none"> • Opportunities to attend conferences/seminars and be a youth representative on various working groups/project teams. <p>Frequency of meetings The Youth Council will meet once every 6 weeks with additional meetings to be arranged if and when required.</p> <p>Communication</p> <ul style="list-style-type: none"> • Meeting minutes to be taken and distributed; • Members to receive meeting agenda at least a week prior to the meeting; • Agenda items to be received by the Chair for inclusion two weeks prior to the meeting (which is one week prior to agenda being sent out); • Minutes to be distributed electronically to all members within two week of the meeting, with hardcopies made available at each meeting. <p>Council Support</p> <ul style="list-style-type: none"> • Council will provide secretarial services and a meeting venue. • All members will receive an induction package and information explaining the Council's function and the role of the Youth Council. • The Youth Council may invite Elected Members and Council staff to provide information at meetings. • There is no remuneration payable to members of the Youth Council. • Council's Strategic Advisor for Rangatahi will be lead support to Youth Council. • Youth Council will be appointed one RDC Councillor. <p>Quorum Half of the current number of members, not including vacancies, must be present for the group to have a quorum, which is the minimum number of members necessary to conduct the business on that group or for the meeting to go ahead. In addition, an elected member of the Council must be present. Any less than half the group, the meeting will not go ahead.</p> <p>Decision making Decisions will be made by a simple majority vote (a majority of those presenting and voting).</p> <p>Support funds to enable participation Members will be provided travel costs incurred for each meeting attended outside of their residential town.</p> <p>Conflict Resolution</p>
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	<p>Should conflict occur, the Chair/Deputy Chair and group will work with the Strategic Advisor for Rangatahi to resolve the conflict. If there are any concerns, members should raise them:</p> <ul style="list-style-type: none"> • with the Chair of Youth Council, if concerns are about other members • with the Strategic Advisor for Rangatahi, if concerns are about the Chair of Youth Council. <p>Conflict of Interest Members will be asked to complete a conflict of interest form when they join the Youth Council and at the beginning of each year they sit on the group. The Strategic Advisor for Rangatahi will be responsible for providing members with a conflict of interest form as part of new member induction packs and to all members at the beginning of each year.</p> <p>Members are also expected to notify the Strategic Advisor for Rangatahi of any new or emerging conflicts of interest at the start of each meeting.</p> <p>For the purpose of the Youth Council, conflicts of interest are deemed to occur where a member advises on work-streams that impact on:</p> <ul style="list-style-type: none"> • money or other resources the member has invested outside Council; • the member’s family, or; • official positions the member holds on groups or bodies outside of Council.
<p>Scope</p>	<p>Reporting and Accountability The Youth Council will report to the appropriate Council committee every six months (or as the need arises), outlining work undertaken with Council staff, the group’s achievements and any issues it wishes the Council to consider further.</p> <p>The names and details of all members of the group and minutes of the groups meeting will be available on the RDC Council website and TRYB website.</p> <p>Success stories/updates will be promoted as appropriate through a range of media, including but not limited to: Rangitikei Line, RDC Council website, TRYB website and social media platforms.</p>
<p>Review</p>	<p>The Terms of Reference These Terms of Reference will be reviewed annually. Any suggestions for changes will need to be an agenda item for a Youth Council meeting. All changes to the Terms of Reference will be subject to the approval of the Strategic and Community Planning Manager, and if necessary/appropriate the Policy/Planning Committee.</p> <p>Youth Council Performance</p>

	<p>The Chair, Deputy Chair and Strategic Advisor for Rangatahi will review the performance of the Youth Council annually. The review will evaluate the Youth Councils performance against its purpose and agreed work plan. The Chair and Strategic Advisor for Rangatahi will feed this back to the Youth Council and the Policy/Planning Committee.</p>
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Youth Council Role Descriptions

Members

Youth Council members are expected to:

- be prepared for meetings, turn up before the start of each meeting and consider issues with an open mind;
- actively participate in Youth Council meetings and contribute to the actions agreed to;
- provide apologies in advance when attendance at a meeting is not possible
- pass minutes at meetings;
- establish, maintain and make the most of existing relationships with other groups around the District;
- actively promote the work of the Rangitikei District Youth Council and relevant information to their networks;
- bring youth issues and opportunities to the Youth Council and assist the Rangitikei District Council to canvass youth views;
- not take individual issues to Youth Council that can be dealt with via general enquiries to the Rangitikei District Council Customer Service Centre;
- comply with the Code of Conduct.

Youth Council Chair and Deputy Chair

Members of the Youth Council will elect a Chair and Deputy Chair. The Chair is expected to:

- encourage open communication where all members can effectively contribute;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to compile meeting agendas;
- manage Youth Council meetings to enable considered yet efficient decision making;
- Sign off minutes;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to develop, complete and implement the group's annual work plan;
- be the spokesperson and contact point with Rangitikei District Council for Youth Council and represent the views and recommendations of the group;
- work with Council's Strategic Advisor for Rangatahi to review the contribution of Youth Council members at the yearly review and raise any concerns.

The Deputy Chair is expected to:

- support the Chair in their role and functions;
- act in place of the Chair if the Chair is unavailable or has a conflict of interest.

Alumni

Alumni are former members of the Youth Council that can remain connected and involved in the work of Rangitikei Youth Council. An Alumni is not a member. An Alumni's role is to:

- Establish, maintain and make the most of existing relationships with groups around the district;
- Actively promote the work of the Youth Council & Rangitikei District Council to their networks;
- Use their experience and skills to support the projects and actions of the Youth Council;
- Comply with the Code of Conduct.

The Council's Strategic Advisor

Council's Strategic Advisor for Rangatahi assigned to the Youth Council is not a member. They are expected to:

- provide administration, support and promotion of the group. This will include the induction of new members, recording meeting minutes and following up on action points to report back to the Youth Council;
- work with the Chair/Deputy Chair to set the meeting agenda;
- work with the Chair/Deputy Chair to track attendance and review the contribution of Youth Council members at the yearly review;
- work with the Chair/Deputy Chair to manage risks, conflicts and ceasing membership;
- work across Council business activities and committees to help them effectively engage the Youth Council in the development and implementation of policy, strategy, planning and service delivery in the district;
- liaise with other Council staff around presentations and the development of projects, plans, etc.;
- liaise with families for minors and ensuring the safety of minors in relation to Youth Council business.

The Elected Member(s) / Councillor(s) and Te Roopu Ahi Kaa (TRAK) Representative

Any Councillor or TRAK representative participating in Youth Council meetings is not a member. The Councillor or TRAK representative's role is to:

- act as a liaison and information conduit between the Council/TRAK and the Youth Council conveying, if necessary, the concerns of the Youth Council;
- provide, in conjunction with staff, information, advice and an explanation of the Council's political process and agreed Council policy where required and requested by the Youth Council;
- listen and consider the opinions and recommendations of the Youth Council.

11 Next Meeting

The next meeting is scheduled for Thursday, 10 February 2022.

12 Meeting Closed