



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

# ORDER PAPER

## POLICY/PLANNING COMMITTEE MEETING

**Date:** Thursday, 15 June 2023  
**Time:** 1.00pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** Cr Tracey Piki Te Ora Hiroa  
**Deputy Chair:** Cr Gill Duncan  
**Membership:** Cr Richard Lambert  
Cr Greg Maughan  
Cr Dave Wilson  
Mr Chris Shenton (Ngāti Kauae/Tauira)  
HWTM Andy Watson

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| <b>Locations:</b>   | <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u><br/>           Head Office<br/>           46 High Street<br/>           Marton         </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u><br/>           Bulls Information Centre<br/>           Te Matapihi<br/>           4 Criterion Street<br/>           Bulls         </td> </tr> <tr> <td style="vertical-align: top;"> <u>Taihape</u><br/>           Taihape Information Centre<br/>           102 Hautapu Street (SH1)<br/>           Taihape         </td> <td></td> </tr> </table> | <u>Marton</u><br>Head Office<br>46 High Street<br>Marton | <u>Bulls</u><br>Bulls Information Centre<br>Te Matapihi<br>4 Criterion Street<br>Bulls | <u>Taihape</u><br>Taihape Information Centre<br>102 Hautapu Street (SH1)<br>Taihape |  |
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**Notice is hereby given that a Policy/Planning Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 15 June 2023 at 1.00pm.**

## **Order Of Business**

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## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Policy/Planning Committee Meeting held on 9 March 2023** are attached.

#### Attachments

1. **Policy/Planning Committee Meeting - 9 March 2023**

#### Recommendation

That the minutes of Policy/Planning Committee Meeting held on 9 March 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES

ITEM 6.1

ATTACHMENT 1

## **UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING**

**Date:** Thursday, 9 March 2023  
**Time:** 1.00pm  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Present** Cr Tracey Piki Te Ora Hiroa  
Cr Gill Duncan  
Cr Richard Lambert  
Cr Dave Wilson  
HWTM Andy Watson

**In attendance** Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Gaylene Prince, Group Manager- Community Services  
Ms Katrina Gray, Senior Strategic Planner  
Ms Kezia Spence, Governance Advisor

**Order of Business**

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| <b>10</b> | <b>Discussion Items</b> .....  | <b>5</b> |
| 10.1      | Discussion on Future Focus of the Committee .....                    | 5        |

**ITEM 6.1  
ATTACHMENT 1**

UNCONFIRMED

## 1 Welcome / Prayer

Cr Tracey Piki Te Ora Hiroa opened the meeting and read the Council prayer.

## 2 Apologies

Resolved minute number 23/PPL/001

Apologies received by Cr Maughan.

Cr T Piki Te Ora Hiroa/Cr R Lambert. Carried

## 3 Public Forum

Nil

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

## 6 Follow-up Action Items from Previous Meetings

### 6.1 Follow-up Action Items from Policy/Planning Committee Meetings

Follow-up actions are now all closed. It was requested that Taihape be included in any upcoming digital classes.

Resolved minute number 23/PPL/002

That the report 'Follow-up Action Items from Policy/Planning Committee Meetings' be received.

Cr D Wilson/Cr G Duncan. Carried

## 7 Chair's Report

### 7.1 Chair's Report -March 2023

Taken as read.



**Resolved minute number 23/PPL/003**

That the Chair's Report – March 2023 be received.

Cr T Piki Te Ora Hiroa/Cr D Wilson. Carried

## 8 Reports for Decision

### 8.1 Review of the Local Governance Statement

Ms Gray took us through this stating that there are updates in legislation, new Māori ward structures as well as the simplicity and clarity.

It was requested that some updates be retained such as the explanation for councillors responsibilities.

**Resolved minute number 23/PPL/004**

That the report 'review of the Local Governance Statement' be received.

Cr G Duncan/HWTM A Watson. Carried

**Resolved minute number 23/PPL/005**

That the Local Governance Statement be recommended to Council for adoption with amendments.

Cr T Piki Te Ora Hiroa/HWTM A Watson. Carried

## 9 Reports for Information

### 9.1 Democracy & Planning Group - Operational Update

Mrs Gordon took us through this. Ms Gray was on Breakfast show this morning and the opening of spatial plan consultation.

The communications report is attached and we will be advertising for the communications manager role next week.

Iwi liaison role is moving forward and Mr Meihana will be doing an extensive handover such as meeting key people. .

Cr Piki Te Ora Hiroa will start a TRAK conversation regarding a powhiri and welcome.

**Resolved minute number 23/PPL/006**

ITEM 6.1

ATTACHMENT 1

That Democracy and Planning Operational Update be received.

Cr G Duncan/Cr R Lambert. Carried

## 10 Discussion Items

### 10.1 Discussion on Future Focus of the Committee

Presentation from Mrs Gordon, Ms Gray and Ms Prince on the role of the committee.

The PowerPoint presentation will be made available to committee members.

**Resolved minute number 23/PPL/007**

That the report, discussion on future focus of the committee, be received.

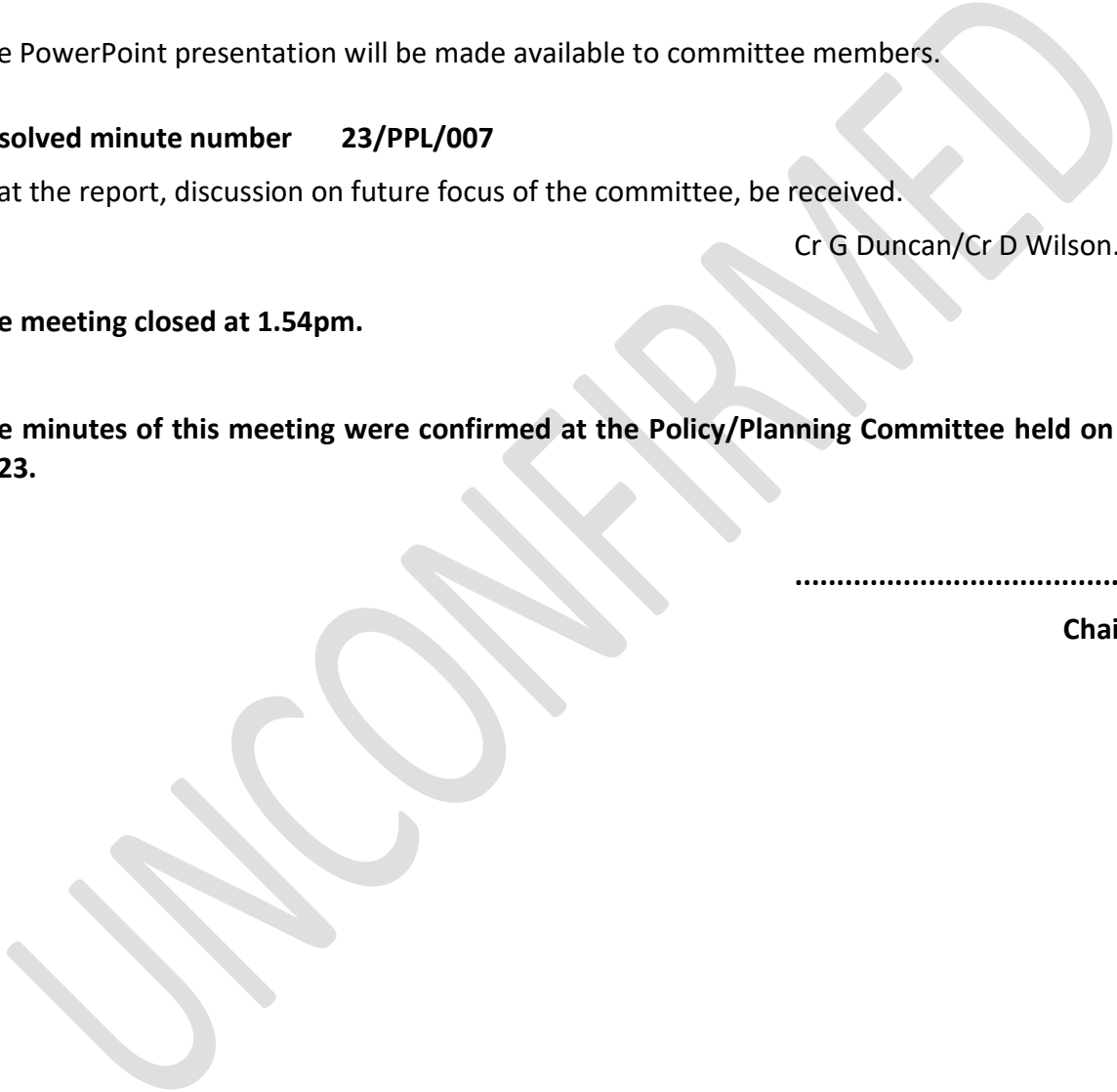
Cr G Duncan/Cr D Wilson. Carried

**The meeting closed at 1.54pm.**

**The minutes of this meeting were confirmed at the Policy/Planning Committee held on 11 May 2023.**

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**Chairperson**



## **7 Chair's Report**

### **7.1 Chair's Report -June 2023**

**Author:** Tracey Piki Te Ora Hiroa, Councillor

#### **1. Reason for Report**

- 1.1 The Chair will provide a verbal or tabled report at the meeting.

#### **Recommendation**

That the Chair's Report – June 2023 be received.

## 8 Reports for Decision

### 8.1 Policy/Bylaw Work Programme

**Author:** Georgia Etheridge, Corporate Planning Advisor

**Authoriser:** Katrina Gray, Senior Strategic Planner

#### 1. Reason for Report

- 1.1 The purpose of this report is to update the Policy/Planning Committee on the status of Council bylaws and policies, and for the Committee to endorse the proposed actions on two bylaws for Council decision.

#### 2. Context

- 2.1 Council has 12 active bylaws and 33 documents listed as policies.
- 2.2 Bylaws are rules or regulations made by Council that the community are required to follow. They are enforceable under legislation, including applying infringement fees (in some cases) and recovering costs or prosecution. For a bylaw to be created, there must be legislation that gives Council the power to enforce the rules and regulations. Bylaws are most commonly made under the Local Government Act 2002 to cover one or more of the following purposes:
  - to protect the public from nuisance
  - to protect, promote, and maintain public health and safety
  - to minimise the potential for offensive behaviour in public places.
- 2.3 Policies provide guiding principles to help with decision making and compliance. In some cases, these are required under legislation, but in other cases they are established by Council to provide clarity and consistency in decision making.
- 2.4 Council has 17 policies that are required under legislation and an additional 16 that are made by Council to guide relevant actions or decision making. Two future policies are identified.
- 2.5 Details of each bylaw and bylaw are provided in the attached Policy Register (Attachment 1) and Bylaw Register (Attachment 2).

#### 3. Work Programme

- 3.1 The Speed Limit Bylaw is proposed for revocation during 2023/24 (see section 4).
- 3.2 The following bylaws are planned for review during 2023/24:
  - Public Places Bylaw
  - Control of Advertising Signage Bylaw
  - Trading in Public Places Bylaw
- 3.3 The Trading in Public Places, Public Places and Control of Advertising Signage Bylaws were due for review in 2022. Their review was not completed within timeframes due to staff capacity constraints. The bylaws remain enforceable for two years following their

review date before being automatically revoked, meaning the bylaws must be reviewed and adopted by 30 September 2024 to remain enforceable.

- 3.4 The following (non-LTP policies) are planned for review in 2023/24:
- TAB Venues Policy
  - Gambling Venues (Class 4) Policy
  - Procurement Policy
  - Treasury Management Policy
  - Delegations Register (under development)
- 3.5 The TAB Venues and Gambling Venues (Class 4) Policies were due for review in 2022, however there is no lapse of enforceability.
- 3.6 The following LTP related policies are planned for review in 2023/24:
- Statement on Development of Māori Capacity to Contribute to Decision Making
  - Significance and Engagement Policy
- 3.7 While the Mokai Bridge Bungy Jumping Bylaw 2013 is due for review, it will remain in force for a further 2 years after the review deadline is passed. Officers recommend delaying the review of the Bylaw until clarity around the future use of the building previously associated with the adventure activity operation is known.
- 3.8 Officers note that there has been communication with external parties regarding Council establishing a smokefree/vapefree policy. While this is a possibility, officers do not have capacity to develop a smokefree/vapefree policy with existing resources.

#### **4. Speed Limit Bylaw Revocation**

- 4.1 The Speed Limit Bylaw was adopted in 2009 under the Land Transport Act 1998. The purpose of the bylaw was to set speed limits of roads across the Rangitikei District. However, recent legislative changes have resulted in a new method for setting speed limits, with the existing bylaw no longer required.
- 4.2 The Land Transport Rule: Setting of Speed Limits 2022 establishes a new process for speed management planning. Regional and territorial authorities are required to develop speed management plans, with information on speed limits held in a central Register. As indicated in the Chief Executive's report to the Council meeting on 24 May 2023, a speed management plan is scheduled for public consultation during 2023. In the interim, Council's existing speed limits have already been uploaded to the Register, making the bylaw redundant.
- 4.3 Council is allowed to revoke the bylaw without undertaking consultation under Section 168AAA(2) of the Land Transport Act 1998 and Regulation 13 of the Land Transport (Register of Land Transport Records – Speed Limits) Regulations 2022.
- 4.4 Officers recommend that the Speed Limit Bylaw is recommended to Council for revocation as it is no longer required.

#### **5. Financial Implications**

- 5.1 There are no financial implications to this report.

**6. Impact on Strategic Risks**

- 6.1 Risks associated with this report include “Regulatory Effectiveness is Questioned” – if Council does not act in a timely manner on statutory reviews, bylaws can become unenforceable. This is mitigated by officers monitoring the review schedule and ensuring bylaws are reviewed within deadlines.

**7. Mana whenua implications**

- 7.1 There are no mana whenua implications identified for this report.

**8. Statutory Implications**

- 8.1 Council is required to adopt and review some policies and bylaws under legislation. Bylaws made under the Local Government Act 2002 may lapse and be automatically considered revoked if the review timeframes are not met.
- 8.2 The attached Policy/Bylaw schedule indicates legal requirements and relevant legislation for each document.

**9. Decision Making Process**

- 9.1 The significance of any policy or bylaw will be considered during the review of that document and will guide the nature of engagement on that policy or bylaw.

**Attachments:**

1. **Policy Register** [↓](#)
2. **Bylaw Register** [↓](#)

**Recommendation 1**

That the report “Policy/Bylaw Work Programme” be received

**Recommendation 2**

That the Policy/Planning Committee recommends to Council that the Speed Limits Bylaw be revoked.

| Policy Register  |   |               |                |          |   |  |
|--|---|---------------|----------------|----------|---|--|
| Document   | Requirement/Enabling Legislation              | Last reviewed | Review due     | Priority | Responsible                                   | Comment / Update   |
| TAB Venues Policy                                      | Racing Industry Act 2020                      | 26/09/2019    | 26/09/2022     | High     | Regulatory<br>Democracy & Planning            | To be reviewed 2023/24.  |
| Gambling Venue (Class 4) Policy                        | Gambling Act 2003                             | 12/12/2019    | 12/12/2022     | High     | Regulatory<br>Democracy & Planning            | To be reviewed 2023/24.  |
| Flying Drones in Council Parks - interim guideline     | Civil Aviation Authority Part 101             | 1/10/2015     | No requirement | High     | Regulatory<br>Democracy & Planning            | To be reviewed in 2023/24 alongside public places bylaw review.  |
| Social Media Policy                                    |   | 1/08/2021     | No requirement | Medium   | Democracy & Planning                          | Council set review date of August 2023.  |
| Treasury Management Policy                             | Local Government Act 2002 S102, 104, 105      | 22/10/2020    | No requirement | Medium   | Corporate Services                            | Council set review date of September 2023.   |
| Contribute to Decision Making                          | Local Government Act 2002 S81, Sch10 clause 8 | 28/06/2018    | No requirement | Medium   | Democracy & Planning                          | To be reviewed alongside the 2024-34 LTP.  |
| Significance and Engagement Policy                     | Local Government Act 2002 S76AA               | 9/06/2021     | No requirement | Medium   | Democracy & Planning                          | To be reviewed alongside the 2024-34 LTP.  |
| Development Contributions Policy                       | Local Government Act 2002 S102, 106           | 9/06/2021     | 9/06/2024      | Medium   | Assets & Infrastructure<br>Corporate Services | Likely to be re-assessed for the 2024-34 LTP.  |
| Revenue and Finance Policy                             | Local Government Act 2002 S102, 103           | 9/06/2021     | No requirement | Medium   | Corporate Services                            | May be reviewed alongside the 2024-34 LTP.   |
| Community Housing Policy                               |   | 9/08/2018     | 9/08/2024      | Medium   | Community Services                            | Update to occur in 2023/24.  |
| Procurement Policy                                     |   | 27/03/2014    | No requirement | Medium   | Corporate Services                            | Review planned for 2023/24.  |
| LGOIMA Requests Policy                                 |   | 1/05/2023     | No requirement | Low      | Democracy & Planning                          | ELT set review date of May 2025.   |
| Dangerous and Insanitary Buildings Policy              | Building Act 2004 S131                        | 25/06/2020    | 25/06/2025     | Low      | Regulatory<br>Democracy & Planning            | Not due for review.  |
| Delegations to Positions Policy                        |   | 24/05/2023    | No requirement | Low      | Democracy & Planning                          | Adopted May 2023, with a review of delegations to follow. Council set review date for policy of November 2025. |
| Local Governance Statement                             | Local Government Act 2002                     | 31/03/2023    | 31/03/2026     | Low      | Democracy & Planning                          | Reviewed following the 2022 triennial election.  |
| Dog Control and Ownership Responsibility Policy        | Dog Control Act 1996 S10                      | 26/05/2016    | 26/05/2026     | Low      | Regulatory<br>Democracy & Planning            | Not due for review.  |
| Rates Postponement Policy                              | Local Government Act 2002 S102                | 25/06/2020    | 25/06/2026     | Low      | Corporate Services                            | Not due for review.  |
| Local Easter Sunday Trading Policy                     | Shop Trading Hours Act 1990 P2 S5a            | 16/12/2021    | 16/12/2026     | Low      | Regulatory                                    | Not due for review.  |
| Rates Remission Policy                                 | Local Government Act 2002 S102, 109           | 9/06/2022     | 9/06/2028      | Low      | Corporate Services                            | Not due for review.  |
| Rates Remission Policy for Māori Freehold Land         | Local Government Act 2002 S102, 108           | 9/06/2022     | 9/06/2028      | Low      | Corporate Services                            | Not due for review.  |
| Standing Orders  | Local Government Act 2002 Sch7 27             | 23/11/2023    | No requirement | Low      | Democracy & Planning                          | Reviewed following the 2022 triennial election.  |
| Code of Conduct  | Local Government Act Sch7 15                  | 23/11/2022    | No requirement | Low      | Democracy & Planning                          | Reviewed following the 2022 triennial election.  |
| MOU: Tūtohunga   |   | 17/12/2019    | No requirement | Low      | Democracy & Planning                          | No review planned.   |
| External Grant Applications                            |   | 11/05/2017    | No requirement | Low      | Community Services                            | No review planned.   |
| Rural Water Supply Policy                              |   | 1/12/2017     | No requirement | Low      | Assets & Infrastructure                       | No review planned.   |
| Reducing or Waiving Fees for Use of Council Facilities |   | 1/10/2015     | No requirement | Low      | Community Services<br>Democracy & Planning    | No review planned.   |
| Reducing or Waiving Fees for internal consenting costs |   | 1/10/2015     | No requirement | Low      | Democracy & Planning                          | No review planned.   |
| Private Sector   |   | 14/11/2014    | No requirement | Low      | Community Services                            | No review planned.   |
| Appointment of Directors                               | Local Government Act 2002 s57                 | 21/07/2008    | No requirement | Low      | Democracy & Planning                          | No review planned.   |
| Agreed Terms of Reference Te Roopuu Ahi Kaa            |   | 30/09/2004    | No requirement | Low      | Democracy & Planning                          | No review planned.   |
| Smoking (and Vaping) Policy                            |   | N/A           | N/A            | Low      | Democracy & Planning<br>Community Services    | Pressure from external groups to create a policy. There is no internal capacity to develop such a policy.      |
| Road Naming Policy                                     |   | N/A           | N/A            | Low      | Regulatory<br>Democracy & Planning            | Development of a formal policy needed, but not able to be completed within current staff capacity.             |

| Bylaw Register                       |  |               |               |  |  |
|--------------------------------------|--|---------------|---------------|--|--|
| Document                             | Requirement/Enabling Legislation   | Last reviewed | Review due    | Responsible  | Comment / Update   |
| Speed Limits Bylaw                   | Land Transport Act 1998<br>Overridden by Setting of Speed Limits Rule 2022 | 27/08/2009    | To be revoked | Assets & Infrastructure<br>Democracy & Planning                    | Recommendation in Policy/Planning Committee Agenda 15 June 2023. |
| Trading in Public Places Bylaw       | Local Government Act 2002  | 1/01/2013     | 30/09/2022    | Regulatory<br>Democracy & Planning                                 | To be reviewed 2023/24.  |
| Public Places Bylaw                  | Local Government Act 2002  | 1/01/2013     | 30/09/2022    | Regulatory<br>Democracy & Planning                                 | To be reviewed 2023/24.  |
| Control of Advertising Signage Bylaw | Local Government Act 2002  | 1/01/2013     | 30/09/2022    | Regulatory<br>Democracy & Planning                                 | To be reviewed 2023/24.  |
| Mokai Bridge Bungy Jumping Bylaw     | Local Government Act 2002  | 3/10/2013     | 30/06/2023    | Democracy & Planning<br>Regulatory                                 | Not proposed for review at this stage.                           |
| Control of Dogs Bylaw                | Dog Control Act 1996   | 26/05/2016    | 27/11/2026    | Democracy & Planning<br>Regulatory                                 | Not due for review.  |
| Traffic and Parking Bylaw            | Land Transport Act 1998  | 15/03/2023    | 15/03/2028    | Democracy & Planning<br>Regulatory                                 | Not due for review.  |
| Liquor Control Bylaw                 | Local Government Act 2002  | 30/11/2018    | 29/11/2028    | Democracy & Planning<br>Regulatory                                 | Not due for review.  |
| Animal Control Bylaw                 | Local Government Act 2002  | 31/01/2019    | 31/01/2029    | Democracy & Planning   | Not due for review.  |
| Stock Droving and Grazing Bylaw      | Land Transport Act 1998, Local Government Act 2002                         | 26/09/2019    | 26/09/2029    | Assets & Infrastructure<br>Regulatory<br>Democracy & Planning      | Not due for review.  |
| Water Related Services Bylaw         | Local Government Act 2002  | 30/04/2020    | 8/05/2030     | Assets and Infrastructure,<br>Democracy and Planning<br>Regulatory | Not due for review.  |
| Food Business Grading Bylaw          | Food Act 2014  | 28/10/2021    | 28/10/2031    | Democracy & Planning   | Not due for review.  |



## 9 Reports for Information

### 9.1 Rangitikei Strategic Framework (Kowhai)

**Author:** Katrina Gray, Senior Strategic Planner

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

#### 1. Reason for Report

- 1.1 To provide the Policy/Planning Committee with an overview to begin the review of Council's Strategic Framework (Kowhai).

#### 2. Context

- 2.1 Council's 2021-31 Long Term Plan set out the strategic framework for the 10 year period – Key parts that Frame our Future. It outlines a purpose, vision, community outcomes, wellbeing pillars, strategic direction, and activities (see pages 10, 11 and 12 of the 2021-31 LTP).
- 2.2 During 2022, Officers developed a visual representation of this strategic framework, removing duplication and representing the hierarchy of the framework (**attachment 1**). The wellbeing pillars were combined with the community outcomes and presented in the kowhai as the community outcomes. All of Council's external facing strategies and plans were added to the framework (to expand on those directly relevant to the LTP shown on page 11 of the LTP). The framework shows what's important, what Council is working towards, and guides work programmes and investment.
- 2.3 The design has been developed to align with Council's brand - the kowhai.

#### 3. Comment

- 3.1 Council's Strategic Framework is due for review as part of the direction setting for the 2024-34 LTP. Direction setting focuses on developing Council's high-level goals/priorities, particularly around Council's contribution to well-being and community outcomes. The direction setting and developing the strategic framework lays the foundation for the planning and investment in Council activities.
- 3.2 Officers propose that the members of the Policy/Planning Committee lead the review of the strategic framework, alongside dedicated LTP workshops. Reviewing and agreeing the strategic framework for the 2024-34 LTP will occur over the next couple of months.
- 3.3 When reviewing the strategic framework, the purpose of local government as outlined in the Local Government Act 2002

*The purpose of local government is—*

*(a) to enable democratic local decision-making and action by, and on behalf of, communities; and*

*(b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.*

- 3.4 It is important for Elected Members to understand the existing context, challenges, and key drivers for the Rangitikei, and consider community aspirations for wellbeing and their future as part of this process. Significant community engagement has occurred

**ITEM 9.1**

with the community in the past three years. Key documents Council should read in preparing for the review of the strategic framework include the draft Community Spatial Plan, the Rangitikei Equity and Wellbeing Profile developed by Impact Collective, and the Environmental Scan (in development).

- 3.5 When developing the strategic framework, Elected Members will need to identify a vision, community outcomes, Council's role, and key priorities. These will influence later investment decisions.
- 3.6 To start thinking about the future framework, Committee members are encouraged to consider and provide feedback on the effectiveness of the existing framework, including:
- What works well in the existing framework?
  - Where are the gaps?
  - How has the framework supported decision-making and investment decisions over the past three years?
  - Does the framework reflect what we know about community aspirations for wellbeing?

**4. Financial Implications**

- 4.1 There are no direct financial implications. Council's strategic framework will influence decision-making in the proposed delivery of projects and services for the 2024-34 LTP.

**5. Impact on Strategic Risks**

- 5.1 There is no direct impact on Council's strategic risks associated with this report.

**6. Mana Whenua Implications**

- 6.1 There are no direct mana whenua implications arising from this report. Consideration of mana whenua aspirations is an important part of reviewing the strategic framework.

**7. Statutory Implications**

- 7.1 There are no direct statutory implications. The inclusion of Community Outcomes in Council's LTP is required by the Local Government Act 2002.

**8. Decision Making Process**

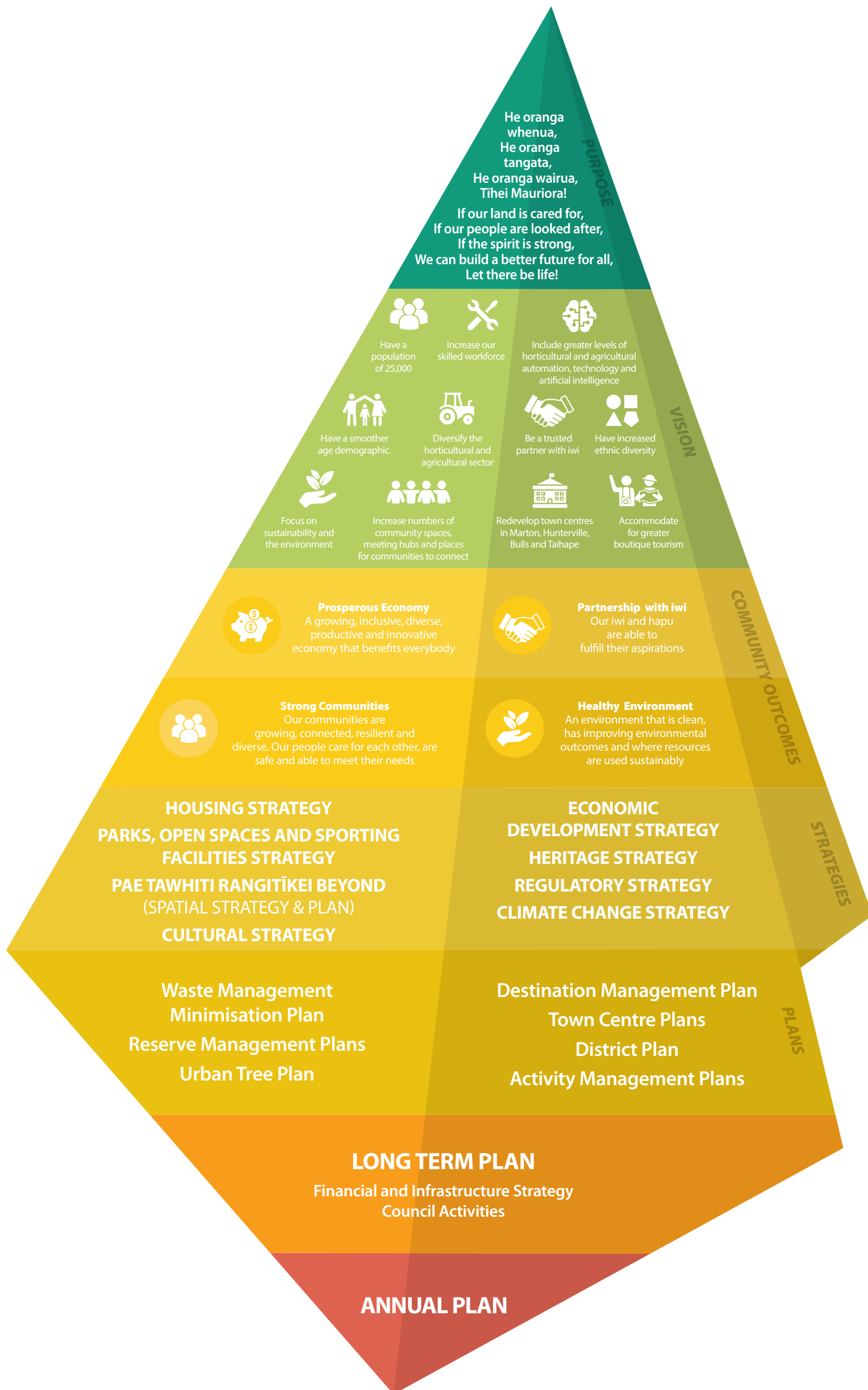
- 8.1 This report does not contain any significant decisions.

**Attachments:**

1. **Rangitikei Strategic Framework (Kowhai)** [↓](#)

**Recommendation**

That the report 'Rangitikei Strategic Framework (Kowhai)' be received.



## 9.2 Strategy/Plan Development and Review Update

**Author:** Katrina Gray, Senior Strategic Planner

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

### 1. Reason for Report

- 1.1 To provide the Policy/Planning Committee with an overview of Council's strategies and plans.

### 2. Context

- 2.1 Council's current Strategic Framework (Kowhai) identifies all of Council's strategies and plans.
- 2.2 The development of clear strategies is an important part of meeting Council's vision and community outcomes. The strategies set out the goals and rationale for a particular topic and will guide any relevant underlying plans. The plans provide a detailed picture of how the higher order strategies and goals will be implemented, timing and responsibilities.
- 2.3 Council's strategies and plans are influenced by the overarching layers in the strategic framework hierarchy. They should be developed to implement Council's vision, community outcomes and priorities.
- 2.4 Following Council's review of the Strategic Framework for the 2024-43 LTP, the list of Council's strategies and plans should be reviewed to assess gaps in the framework.

### 3. Comment

- 3.1 A list of Council's strategies and plans is attached (**attachment 1**).
- 3.2 The following strategies/plans are under development or due to commence in 2023/24:
  - Pae Tawhiti Rangitikei Beyond – Community Spatial Plan
  - Waste Strategy
  - Parks, Open Spaces and Sporting Facilities Strategy
  - Annual Plan 2023/24
  - Long Term Plan 2024-34
  - Waste Management and Minimisation Plan.

### 4. Financial Implications

- 4.1 There are no direct financial implications. Any strategies/plans are developed within budget.

### 5. Impact on Strategic Risks

- 5.1 There is no direct impact on Council's strategic risks associated with this report.

**6. Mana Whenua Implications**

6.1 There are no direct mana whenua implications. Strategy/plan development occurs alongside Council's Te Roopuu Ahi Kaa Komiti where relevant.

**7. Statutory Implications**

7.1 There are no direct statutory implications.

**8. Decision Making Process**

8.1 This item is not considered to be significant.

**Attachments:**

1. **Strategy/Plan Register** [↓](#)

**Recommendation**

That the report 'Strategy/Plan Development and Review Update' be received.

| Strategy / Plan Register                                   |  |  |  |  |  |
|--|--|--|--|--|--|
|  | Summary  | Status   | Legislation                                    | Responsible Department                       | Comment / Update   |
| <b>Strategies</b>  |  |  |  |  |  |
| Waste Strategy   | Provides a medium to long term direction and vision of what we want to achieve in this activity over the next 30 years.    | In development                                       | Non-statutory                                  | Assets & Infrastructure                      | Completed Phase 1 of this work that provides a roadmap of how RDC will set direction based on industry best practice and potential central government goals. Creating the strategy is phase 2 of the work and will start soon.       |
| Pae Tawhiti Rangitikei Beyond - Community Spatial Plan     | Provides the blueprint for how we want the Rangitikei district to develop over the next 30 years.                          | In development                                       | Non-statutory                                  | Democracy & Planning                         | Submissions and hearings have been held. Officers reviewing submissions, and preparing a deliberations report for Council.   |
| Parks, Open Spaces and Sporting Facilities Strategy        | To provide a framework to underpin Council decision-making on investment in parks and reserves.                            | In development                                       | Non-statutory                                  | Assets & Infrastructure                      | Draft Strategy completed and expected to be finalised by the end of July 2023  |
| Climate Impact Strategy and Action Plan                    | Set's out Council's direction and actions in responding to climate impacts.  | In development                                       | Non-statutory                                  | Democracy & Planning                         | Funding has been received from the Better Off fund to outsource the development of a Climate Strategy and Action Plan. The draft scope is on the agenda.   |
| Housing Strategy 2021 - 31                                 | Provides a 10-year Council strategy to consider housing needs and potential solutions in eight sectors in the District.    | Adopted as supporting information to the 2021-32 LTP | Non-statutory                                  | Community Services                           | Council have given direction that Officer focus should be limited to the business case for 22 Tui Street, Taihape.   |
| Economic Development Strategy 2021 - 31                    | Provides a 10 year Council strategy for economic development which outlines 10 priorities and 4 enablers.                  | Adopted as supporting information to the 2021-32 LTP | Non-statutory                                  | Community Services                           | To be updated alongside the 2024-34 LTP .  |
| Enforcement (Regulatory) Strategy and Prosecution Policy   | Sets out the principles and processes which Council uses to achieve regulatory compliance in a fair and consistent way     | Adopted 26 April 2018                                | Non-statutory                                  | Regulatory                                   | N/A  |
| Heritage Strategy  | Provisions a long term vision to guide Council's management of heritage resources throughout the Rangitikei District       | Adopted 31 March 2016                                | Non-statutory                                  | Community Services                           | Overdue for Council specified review timeframe.  |
| <b>Plans</b>   |  |  |  |  |  |
| Long Term Plan 2024-34                                     | Set's out the activities Council plans to undertake and how it will be funded for 2024-34.                                 | To be developed during 2023/24.                      | Local Government Act 2002                      | Democracy & Planning                         | Elected members will be involved in a series of workshops.   |
| Long Term Plan 2021-31                                     | Set's out the activities Council plans to undertake and how it will be funded for 2021-31.                                 | Adopted June 2021.                                   | Local Government Act 2002                      | Democracy & Planning                         | N/A  |
| Annual Plan 2023/24  | Set's out the activities Council plans to undertake and how it will be funded for 2022/24. Updated year from the LTP.      | To be adopted June 2023.                             | Local Government Act 2002                      | Democracy & Planning                         | Deliberations held 1 June.   |
| Roading Activity Management Plan                           | Comprehensive plan on how Council's assets should be maintained and renewed.   | To be developed during 2023.                         | Non-statutory                                  | Assets & Infrastructure                      | To be reviewed and updated for the 2024 LTP.   |
| 3 Waters Activity Management Plan                          | Comprehensive plan on how Council's assets should be maintained and renewed.   | To be developed during 2023.                         | Non-statutory                                  | Assets & Infrastructure                      | To be reviewed and updated for the 2024 LTP.   |
| Community and Leisure Assets Management Plan               | Comprehensive plan on how Council's assets should be maintained and renewed.   | To be developed during 2023.                         | Non-statutory                                  | Assets & Infrastructure / Community Services | To be reviewed and updated for the 2024 LTP.   |
| Destination Management Plan                                | Provides the plan for growing the visitor economy.   | Adopted March 2022                                   | Non-statutory                                  | Community Services                           | Implementation commenced.  |
| Waste Management and Minimisation Plan 2018 - 2024         | Sets out how Council intends to promote efficient and effective waste management and minimisation within its district.     | Adopted 28 June 2018                                 | Required under the Waste Minimisation Act 2008 | Assets & Infrastructure                      | This will be outsourced and is planned to start early in the 23/24 financial year.   |
| Urban Tree Plan  | Provides guidelines for tree management throughout the District.   | Adopted in 2017                                      | Non-statutory                                  | Assets & Infrastructure                      | No review scheduled.   |
| Turakina Town Centre Plan                                  | Sets out a plan for the Turakina Town Centre.  | February 2016  | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document.   |
| Mangaweka Town Centre Plan                                 | Sets out a plan for the Mangaweka Town Centre.   | February 2016  | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document.   |
| Marton Town Centre Plan                                    | Sets out a framework for the future management of the Marton Town Centre.  | December 2014  | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Hunterville Town Centre Plan                               | Sets out a plan for the Hunterville Town Centre.   | August 2014  | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document.   |
| Bulls Town Centre Plan                                     | Sets out a framework for the future management of the Bulls Town Centre.   | June 2014  | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Taihape Town Centre Plan                                   | Sets out a framework for the future management of the Taihape Town Centre.   | January 2014   | Non-statutory                                  | Democracy & Planning                         | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Rangitikei District Plan                                   | Sets out the objectives, policies and rules for land use in the District.  | Operative - October 2013                             | Resource Management Act 1991                   | Democracy & Planning                         | Phase 1 of the review has commenced - Plan Change 3 Urban Growth. The acceleration of this phase has been funded through the Better Off fund.  |
| Recreational Parks and Reserves Management Plan - Part One | Sets out the management objectives and policies for recreational reserves Council administers under the Reserves Act 1977. | Adopted 1 May 2014                                   | Reserves Act 1977                              | Assets & Infrastructure                      | Subject to "continuous review" under the Reserves Act. Not scheduled for specific review.  |
| Marton Park Management Plan (Part Two)                     | A management plan for Marton Park.   | Adopted 3 November 2016                              | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Bulls Domain Management Plan (Part Two)                    | A management plan for the Bulls Domain.  | Adopted 1 May 2014                                   | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Centennial Park Management Plan (Part Two)                 | A management plan for Centennial Park.   | Adopted 1 May 2014                                   | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Memorial Park Management Plan (Part Two)                   | A management plan for Memorial Park.   | Adopted 25 March 2010                                | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Wilson Park Management Plan (Part Two)                     | A management plan for Wilson Park.   | Adopted 30 July 2009                                 | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Dudding Lake Management Plan (Part Two)                    | A management plan for Dudding Lake.  | Adopted 26 November 2009                             | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Bulls Old Courthouse and Goal Management Plan (Part Two)   | Historic reserve management plan for the Old Courthouse and Goal   | Adopted 25 March 2010                                | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |
| Historic Reserves Management Plan                          | Sets out the management objectives and policies for historic reserves Council administers under the Reserves Act 1977.     | Adopted 25 March 2010                                | Reserves Act 1977                              | Assets & Infrastructure                      | Not scheduled for review.  |

### 9.3 Climate Change Strategy and Action Plan: Draft Scope

**Author:** Kezia Spence, Governance Advisor

**Authoriser:** Katrina Gray, Senior Strategic Planner

#### 1. Reason for Report

- 1.1 To provide the Policy/Planning Committee an update on the development of the Climate Change Strategy and Action Plan and provide the opportunity to give feedback on the draft scope.

#### 2. Context

- 2.1 Council has been working collaboratively within the Manawatu-Wanganui region through the Climate Action Joint Committee and the development of a regional Climate Action Plan. At a District level, Council currently incorporates climate change considerations through a range of projects across the organisation on a case-by-case basis (e.g., infrastructure planning and spatial planning).
- 2.2 To build on the work already occurring, Council needs to develop a strategy and action plan on the goals for the Rangitikei for climate change. Climate change will be a key matter considered in the development of the Long-Term Plan 2024-34. Audit NZ have identified climate change will be a key focus of their audit process.
- 2.3 The proposed Strategy and Action Plan would build from the work being completed, to set the direction and key actions that Council will take for climate change mitigation and adaptation for the Rangitikei District. Having a cohesive strategy and action plan will provide a clear plan of work and support Council in making informed assumptions and decisions about climate change and its effects within the Rangitikei.
- 2.4 Council was approved funding from tranche one of the Better Off Funding, to the total of \$75,000, to go towards development of Climate Change Strategy and Action Plan. This funding will be used to engage an external consultant to provide develop the document.

#### 3. Draft Scope

- 3.1 The draft scope for the project takes an ambitious and broad approach to include both mitigation and adaptation for Council and the wider community. Once discussions with consultants occur, the scope may need to be refined to align with the budget.
- 3.2 Four draft objectives have been identified:
  - To understand Council's carbon footprint and develop targets and actions focused on corporate mitigation.
  - To set out Council's strategy and actions to support community mitigation.
  - To understand the climate change risks to communities and Council infrastructure, and outline strategies and actions for adaption to these risks.
  - To ensure compliance and alignment with national and regional policy directions.
- 3.3 Community engagement on climate change has occurred in the past couple of years through the Annual Plan 2022/23, directly with Community Committees and Community Boards to feed into the Manawatu-Wanganui Region Joint Climate Action Plan, and

through the development of the draft Community Spatial Plan. Therefore, community engagement on the development is specifically identified as being out of scope.

3.4 The Policy/Planning Committee is asked to discuss and provide feedback on the scope.

**4. Next steps**

4.1 The next step is for officers to engage a consultant to deliver the work.

**Attachments:**

1. **Climate Impact Strategy and Action Plan Draft Scope** [↓](#)

**Recommendation**

That the report 'Climate Change Strategy and Action Plan: Draft Scope' be received.



## Project Scope: Climate Change Strategy and Action Plan

Rangitikei District Council has been working collaboratively in the Manawatu Whanganui Region on the development of the Climate Action Plan (2023). Council is a member of the Climate Action Joint Committee which comprises of representation from each of the region's eight councils and tangata whenua representatives.

Council plans on building on this work at a district level by the development of a comprehensive Climate Change Strategy and Action Plan that outlines the Council's commitment to mitigating and adapting to the impacts of climate change. The strategy and action plan will serve as a roadmap for council's efforts to reduce its carbon footprint, prepare for and respond to the impacts of climate change, and promote sustainability and resilience in the community. It will be used to support the development of Council's Long Term Plan 2024-34

### Objectives

- To understand Council's carbon footprint and develop targets and actions focused on corporate mitigation.
- To set out Council's strategy and actions to support community mitigation.
- To understand the climate change risks to communities and Council infrastructure, and outline strategies and actions for adaption to these risks.
- To ensure compliance and alignment with national and regional policy directions.

### Deliverables

- Development of a Climate Change Strategy and Action Plan which includes;
  - a. An overview of the most likely future climate scenario for the Rangitikei.
  - b. Provides Council's corporate carbon footprint.
  - c. Outlines significant climate risks for Council and the Rangitikei community.
  - d. Sets out specific targets, actions, and timeframes for Council and community mitigation and adaptation.
    - i. Mitigation
      - Corporate mitigation opportunities, including, targets, procurement, fleet, buildings, processes.
      - Community mitigation opportunities, including transport, waste minimisation, planting.
    - ii. Adaptation
      - Corporate adaption and resilience – e.g. infrastructure.
      - Community adaptation and resilience.
  - e. Establishes a monitoring framework to monitor the effectiveness of the climate change strategy over time, including tracking progress towards emissions reduction targets, assessing the effectiveness of adaptation measures, and identifying areas for improvement.
- Development of the Climate Change Strategy and Action Plan alongside mana whenua, staff and elected members.

### Not within scope

- Community engagement – engagement has occurred multiple times in the past two years.

## 10 Discussion Items

### 10.1 Discussion re Communications Reporting

**Author:** Rhonda Morris, Communications Manager

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

#### 1. Reason for Report

- 1.1 Staff would like to have a discussion with members of the Committee on reporting on Council's Communications function and seek suggestions / ideas that could be used to contribute to measuring Council's reputation. Rhonda Morris, Council's Communications Manager will be in attendance for this item.

**11 Meeting Closed.**