

ORDER PAPER

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 15 August 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Piki Te Ora Hiroa

Deputy Chair: Cr Gill Duncan

Membership: Cr Richard Lambert
Cr Dave Wilson
Cr Greg Maughan
Cr Jeff Wong
Mr Chris Shenton (TRAK representative)
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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| Locations: | <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="vertical-align: top; width: 50%;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table> | <u>Marton</u> Head Office 46 High Street Marton | <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls | <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape | |
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Notice is hereby given that a Policy/Planning Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 15 August 2024 at 1.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Policy/Planning Committee Meeting held on 13 June 2024** and **Policy/Planning Hearings Meeting 25 July 2024** are attached.

Attachments

1. **Policy/Planning Committee Meeting held on 13 June 2024**
2. **Policy/Planning Committee Meeting - 25 July 2024**

Recommendation

That the minutes of Policy/Planning Committee Meeting held on 13 June 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Recommendation

That the minutes of Policy/Planning Committee Meeting held on 25 July 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 13 June 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Dave Wilson
- Cr Gill Duncan
- Cr Jeff Wong
- Cr Piki Te Ora Hiroa (Zoom)
- Cr Richard Lambert
- HWTM Andy Watson

In attendance

- Cr Simon Loudon
- Mr Kevin Ross, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager- Democracy and Planning
- Ms Gaylene Prince, Group Manager- Community
- Mr Dave Tombs, Group Manager, Corporate Services
- Mr Johan Cullis, Group Manager, Regulatory
- Ms Katrina Gray, Manager Strategy and Development
- Ms Tiffany Gower, Senior Policy Planner
- Mrs Janna Harris, Corporate Planner
- Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

Cr Duncan chaired and opened the meeting at 1.00pm.

2 Apologies

Resolved minute number 24/PPL/023

That the apologies from Cr Maughan and Mr Shenton be received.

HWTM A Watson/Cr D Wilson. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Item 9.3 Regulatory Statistics - June 2024 followed Item 7 Chair's Report

Item 9.1 Strategy/Plan Development and Review Update was moved to after 8.1 Draft Terms of Reference and item 9.2 Economic Wellbeing Update followed.

Item 8.2 Policy/Bylaw Work Programme and Drone Policy Review was moved to after 9.2 Economic Wellbeing Update.

6 Confirmation of Minutes

Resolved minute number 24/PPL/024

That the minutes of Policy/Planning Committee Meeting held on 11 April 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr R Lambert. Carried

7 Chair's Report

7.1 Chair's Report- June

Cr Hiroa read her report to the committee.

His Worship the Mayor noted that this morning Cr Wong expressed an interest in the committee with formal notification to the Mayor, Chair and Deputy Chair. His Worship the Mayor accepted Cr Wong's request and he is now part of the committee.

Resolved minute number 24/PPL/025

That the Chair's Report- June be received.

Cr P Hiroa/Cr R Lambert. Carried

8 Reports for Decision

8.1 Draft Terms of Reference

This item was returned to after Item 9.3 Regulatory Statistics - June 2024

His Worship the Mayor noted that ideally every submission should come through council, however this is not always possible.

Resolved minute number 24/PPL/026

That the report 'Draft Terms of Reference' be received.

Cr D Wilson/HWTM A Watson. Carried

Resolved minute number 24/PPL/027

That the Policy/Planning Committee confirms with amendment its Terms of Reference – June 2024.

Cr D Wilson/Cr R Lambert. Carried

8.2 Policy/Bylaw Work Programme and Drone Policy Review

This item was moved to after 9.2 Economic Wellbeing Update.

The committee noted that the adoption of the policy allows for educational comms to the community.

Resolved minute number 24/PPL/028

That the report 'Policy/Bylaw Work Programme and Drone Policy Review' is received.

Cr D Wilson/Cr G Duncan. Carried

Resolved minute number 24/PPL/029

That the Policy/Planning Committee recommends to Council that the Draft Flying Drones on Council Owned and Administrated Land Policy is adopted [with/without amendment].

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 24/PPL/030

That the Policy/Planning Committee resolve to let the Mokai Bridge Bungy Jumping Bylaw 2013 lapse on 30 April 2025.

Cr P Hiroa/Cr D Wilson. Carried

8.3 Section 17A Review - Camping Grounds

Staff highlighted that the review is not needed due to limited delivery options and no changes in the current delivery of service since the last review in 2018.

Resolved minute number 24/PPL/031

That the report 'Section 17A Review – Camping Grounds' to the Policy/Planning Committee on the 13 June 2024 be received.

Cr D Wilson/HWTM A Watson. Carried

Resolved minute number 24/PPL/032

That the Policy/Planning Committee recommends that a Section 17A Review is not required for Council's Camping Grounds.

Cr D Wilson/Cr P Hiroa. Carried

9 Reports for Information**9.1 Strategy/Plan Development and Review Update**

This item was moved to after item 8.1 Draft Terms of Reference.

The report was taken as read.

Resolved minute number 24/PPL/033

That the report 'Strategy/Plan Development and Review Update' be received.

Cr D Wilson/Cr J Wong. Carried

Resolved minute number 24/PPL/034

That the Policy/Planning Committee receive the efficiency and effectiveness monitoring for the Residential and Rural Living zones and note it will be made available on Council's website as part of meeting requirements under section 35(2A) of the Resource Management Act 1991.

Cr D Wilson/Cr J Wong. Carried

9.2 Economic Wellbeing Update

His Worship the Mayor noted the economic conditions especially within the agricultural industries.

Resolved minute number 24/PPL/035

That the report "Economic Wellbeing Update" be received.

Cr G Duncan/HWTM A Watson. Carried

9.3 Regulatory Statistics - June 2024

This item was moved to after 7.1 Chair's Report- June.

Mr Cullis presented on this item and there was a tabled presentation.

Mr Cullis highlighted that the consents received in this financial year are only tracking at 181 versus 252 for last financial year which will have an impact on the revenue for the department.

Mr Cullis responded to questions that when staff are very busy that staff can exceed the timeframes, currently there have only been two missed building consents out of the 182.

His Worship the Mayor asked about properties being added to the rating base and the issuing of the code of compliance. Mr Cullis can run a report of properties that need a CCC issued and clarified that the valuing of the properties is not just the CCC.

Resolved minute number 24/PPL/036

That the report *Regulatory Statistics – June 2024* be received.

Cr G Duncan/Cr J Wong. Carried

9.4 Draft Procurement and Contract Management Policy

Mr Tombs responded to an earlier email from Cr Hiroa that the policy should include Māori procurement, and this will be added to policy with reference to Central government guidelines.

Mrs Gordon confirmed that there is a review on the delegations' policy which will be coming to Council for consideration.

His Worship the Mayor requested that at section 6.4.3 that elected members are trained specifically for the level of decision making required.

Resolved minute number 24/PPL/037

That the Report 'Draft Procurement and Contract Management Policy' be received.

Cr G Duncan/Cr D Wilson. Carried

Resolved minute number 24/PPL/038

That a panel of more than two elected members be appointed to the tender's board and that the Procurement Policy be adopted in August.

HWTM A Watson/Cr D Wilson. Carried

The meeting closed at 2.25pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 15 August 2024.

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Chairperson

Unconfirmed

MINUTES



RANGITĪKEI
DISTRICT COUNCIL
Making this place home.

ITEM 6.1
ATTACHMENT 1

UNCONFIRMED: POLICY/PLANNING HEARINGS **MEETING**

Date: Thursday, 25 July 2024
Time: 11.15am
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present
Cr Piki Te Ora Hiroa
Cr Gill Duncan
Cr Richard Lambert
Cr Dave Wilson
Cr Greg Maughan
Cr Jeff Wong (Zoom)
HWTM Andy Watson

In attendance
Cr Paul Sharland
Cr Coral Raukawa
Cr Simon Loudon
Mrs Carol Gordon, Group Manager- Democracy and Planning
Ms Katrina Gray, Manager Strategy and Development
Mrs Janna Harris, Corporate Planner
Ms Kezia Spence, Governance Advisor

Order of Business

**ITEM 6.1
ATTACHMENT 1**

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Unconfirmed

1 Welcome / Prayer

Cr Hiroa opened the meeting at 11.15am.

2 Apologies

No apologies received but acknowledging Cr Wong is on zoom for the meeting.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

Cr Hiroa declared a conflict of interest with the verbal submission from Mokai Patea Services submission #03.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Reports for Information

6.1 Hearing of Submissions on the Smokefree and Vapefree Policy

The report was taken as read.

Resolved minute number 24/PPL/039

That the report 'Hearing of Submissions on the Smokefree and Vapefree Policy' be received.

Cr R Lambert/Cr D Wilson. Carried

ITEM 6.1 ATTACHMENT 1

| Submitter's Organisation, Submission number and name | Summary of topic and context | Summary of key questions posted by Elected Members and responses |
|---|---|---|
| Health New Zealand Te Whatu Ora, Samuel Yorston #07 | Mr Yorston spoke positively of the policy and highlighted their recommendations made in the written submission. | <p>Cr Lambert: Are the QR codes in place anywhere else?</p> <p>Answer: Not currently, but the project is underway. Palmerston North City Council, Tararua District Council, Whanganui District Council, Horizons Regional Council, and others are currently looking at this.</p> <p>Cr Raukawa: Will signage be in Māori and Pasifika?</p> <p>Answer: Yes</p> <p>Cr Duncan: Does Health NZ have the capacity to follow up on any offending that is reported?</p> <p>Answer: Yes, Health NZ have smokefree environmental officers.</p> <p>Cr Duncan: Health NZ are accumulating information on youth offenders, how long will the information be held for?</p> <p>Answer: This information is not personalised and is in fact for businesses and distributors complying.</p> <p>HWTM: Vaping shops have a separate business second door into the premise but under the same registered premise. Are these separate businesses?</p> <p>Answer: Yes, they are a specialised vape retailer.</p> <p>Cr Loudon: Vaping is better for households than smoking, how does that relate to the desire for Council premises to be vape-free?</p> <p>Answer: We see vaping as a harm reduction tool for smokers, however, those who have never smoked are now vaping which is the problem.</p> |

| | | |
|---|---|--|
| | | <p>Cr Raukawa: Is there enforcement of fines to distributors?</p> <p>Answer: Yes, for distributors they can be given a fine on the spot and then possibly taken through the courts.</p> |
| <p>Mokai Patea Services, Melaine Pera #03</p> | <p>Cr Hiroa declared a conflict of interest with this item.</p> <p>Ms Pera spoke positively of the policy and the work Mokai Patea does in the community toward whanau being autonomous with their wellbeing.</p> | <p>Cr Duncan: Should Council adopt this policy, this will support events in the rohe?</p> <p>Answer: Absolutely, all our policies align with smokefree and vapefree across properties.</p> <p>Cr Lambert: Do you give people a timeline as to when they need to move to the lollies from the vape?</p> <p>Answer: People do move at their own speed but there is encouragement, guidance, and support.</p> <p>Cr Loudon: Do you coordinate with the DHB?</p> <p>Answer: Our closest interaction is with our local NRT supplier who is based at Taihape Health Limited. We are interested in working with Te Whatu Ora as a provision of information and resource to our community.</p> |
| <p>Jo Rangooni #13</p> | <p>Spoke of the concern of lobbyist to influence decision making and was supportive of Council leadership with this policy.</p> | <p>Cr Sharland: With the introduction of new legislation and signs, will we see this working?</p> <p>Answer: Awareness is always good and vapefree and smokefree is positive. There should be no smoking in sports grounds and cars, there is also a lot of misinformation evidence base decision.</p> <p>Cr Duncan: Would you like more education and information?</p> <p>Answer: If you don't try and don't put information out then this is more of a problem.</p> |

The meeting closed at 11.43am.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 15 August 2024.

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Chairperson

ITEM 6.1

ATTACHMENT 1

Unconfirmed

16 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Committee Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Policy/Planning Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. [Follow-up Actions Register](#) ↓

Recommendation

That the report 'Follow-up Action Items from Policy/Planning Committee Meetings' be received.

ITEM 7.1

ATTACHMENT 1

Current Follow-up Actions

| Item | From Meeting Date | Details | Person Assigned | Status Comments | Status |
|------|-------------------|---|-----------------|---|-------------|
| 1 | 13-Jun | Provide details on how many properties still require a Code Compliance Certificate (over the legislated time) | Johan | Information on these details will be provided at the meeting. | Completed |
| 2 | 13-Jun | A request was made to educate the public around the CAA rules in regard to the drone policy. | Janna / Comms | The Comms team will undertake this work once time / priorities allow. | In progress |

17 Chair's Report

8.1 Chair's Report- August

Author: Piki Te Ora Hiroa, Chair

Tena Koutou katoa,

Welcome back to our August meeting for the Policy & Planning Komiti.

I'd like to acknowledge Te Whatu Ora, Mokai Patea Services and also the concerned citizen who spoke to their submissions for the Smokefree and Vape Policy at the hearings meeting last month. This can be an intimidating process for people that have never done it before, and I applaud all three presenters for your submissions. Garnering community voice is one of the important ways that council employs in its decision-making processes.

We have a number of important kaupapa on this month's agenda, with deliberations being made on the Smokefree and Vape free Policy and Signs and Public Places Bylaw. Our Policy /Planning Komiti have been delegated this responsibility by full council.

Some of the other items will include updates from our hard-working staff around Strategies/Plans, Policies/ Bylaws and also Economic Wellbeing in our district. One of the most important updates however will be around the Coalition Government Q3 Action Plan and how that affects all councils. With 7 action points central government is identifying, one has to wonder how we continue to implement change that is coming at a fast and furious pace as well as looking after business as usual, having to prioritise our own projects and on top of it all wonder where the money is coming from to fund everything!

Whakatauki!

Mā mua ka kite a muri, mā muri ka ora a mua

Those who lead give sight to those who follow, those who follow give life to
those who lead

Nga mihi mahana

Piki Te Ora Hiroa

Tiamana

Recommendation

That the Chair's Report- August be received.

18 Reports for Decision

9.1 Signs and Public Places Bylaw Deliberations Report

Author: Janna Harris, Corporate Planner

Authoriser: Katrina Gray, Manager Strategy and Development

1. Reason for Report

- 1.1 The purpose of this report is to provide an analysis of the submissions received during consultation on the Signs and Public Places Bylaw for the Policy/Planning Committee to deliberate on.

2. Context

- 2.1 The Public Places Bylaw, Trading in Public Places Bylaw, and the Control of Advertising Signage Bylaw were all adopted by Council on 31 January 2013. Under the Local Government Act 2002 (LGA), these bylaws were due to be reviewed by 26 July 2022. Under the LGA these bylaws remain in place for 2 years before being automatically revoked. As the window for review has passed, Council is no longer able to review these bylaws. Council has previously provided direction, that it is necessary to retain bylaws to control these activities in public places to protect the public from nuisance and maintain public safety. Officers consequently developed a draft Signs and Public Places Bylaw that will replace the three previous bylaws.
- 2.2 The Draft Signs and Public Places Bylaw was drafted with input from the Policy/Planning Committee, before it was adopted for consultation by Council at the Council meeting on 28 March 2024.
- 2.3 Consultation ran from 31 May until 1 July 2024. Submitters were also provided an opportunity to speak to their submission, however no submitters requested to speak at the hearing.

3. Submissions Received

- 3.1 Council received five (5) submissions on the draft Signs and Public Places Bylaw during the consultation period. No submitters choose to speak at the hearing. Of the submissions Council received, two (2) were made on behalf of an organisation; the New Zealand Defence Force, and Marton Community Committee.
- 3.2 Of the five (5) submissions received, submissions #1, #2, and #3 were made on Council's submission form. The further two (2) submissions were submitted via email.

4. Summary of Submissions

4.1 Need for a Bylaw

- 4.1.1 The three (3) submitters that completed the form responded to the question *"Do you agree that the Draft Signs and Public Places Bylaw is needed to manage signs, trading and other activities in public places?"* All three (3) submitters supported Council implementing a bylaw to address these activities in public places. No comments were provided on this topic.

Officer Analysis

4.1.2 Officers note the support of these submitters, and do not recommend any changes based on these submissions.

4.2 Tables and displaying goods

4.2.1 Two (2) out of the three (3) submitters that completed the form responded to the question *“Do you agree with the change in approach to provide blanket permission to businesses to display goods for sale or tables and chairs outside their businesses, provided that they comply with the rules?”* These two (2) submitters both agreed with the change in approach, and neither submitter provided further comment on this topic.

Officer Analysis

4.2.2 Officers note the support for providing permission for businesses and cafes to place tables, chairs and goods outside their buildings, and do not recommend any changes in response to these submissions.

4.3 Preaching, Busking, and Soliciting donations

4.3.1 Of the three submitters who completed the form, all three (3) responded to the question *“Do you agree with the change in approach to allowing preaching, busking and soliciting donations along with the conditions imposed on these activities?”* All three (3) submitters agreed with this change in approach. Submitter #3 commented that they fully agree with the changes to allow these activities to occur.

Officer Analysis

4.3.2 Officers note the support for the change in approach to preaching, busking, and soliciting donations, and do not recommend any changes resulting from these submissions.

4.4 Bicycles, Skateboards, and Mobility Scooters

4.4.1 Of the three (3) submitters that completed the form, two (2) responded to the question *“Do you agree with the inclusion of rules for bicycles, skateboards and mobility scooters to prohibit their use in a manner that is intimidating, dangerous, a nuisance or likely to cause damage?”* Both submitters that responded to this question agreed with the inclusion of rules for these activities.

Officer Analysis

4.4.2 Officers note the support of these submitters, and do not recommend any changes based on these submissions.

4.5 Comments in support of the Bylaw

4.5.1 Submitter #04 stated that they are supportive of the bylaw and noted that it appears to be making work easier for staff.

Officer Analysis

4.5.2 Officers note the support of this submitter, and do not propose any changes based on this submission.

4.6 Amendments for Defence Force Purposes:

- 4.6.1 Submitter #5 the New Zealand Defence Force, requested an addition to Section 28: Exemptions to include the wording ‘e) any vehicle involved in Temporary Military Training Activities or defense purposes.’
- 4.6.2 Submitter #5 requests that Section 6 c) is amended to read ‘Take off or land any aircraft including model airplanes, hot air balloon, hand glider, parachutes or similar, except in an emergency or for defense purposes.’
- 4.6.3 Submitter #5 requests that an exemption is made in Section 11 for Temporary Military Training Areas and defense purposes, particularly regarding Section 11.1 b) no person may operate any vehicle to cross any water channel in any public place other than over a crossing properly constructed for such purpose.

Officer Analysis

- 4.6.4 Submitter #5 shares that the New Zealand Defence Force is required to undertake training to meet their requirements under the Defence Act 1990. The Submitter notes that there currently are no provisions within the bylaw that would allow the Defence Force to undertake Temporary Military Training Activities in public places. Officers recommend that the draft bylaw is amended to account for Temporary Military Training Activities and other activities for defence purposes. Rather than incorporating the amendments as proposed by submitter #5, Officers recommend the following amendment to *Section 28 Exemptions*;

‘E) Any Defence Force personnel undertaking Temporary Military Training Activities or official activities for defence purposes.’

- 4.6.5 This one amendment will address all the concerns raised by Submitter #5 by ensuring that the Defence Force are able to undertake any required Temporary Military Training Activities, or any other activities for defence purposes.

5. Overview of Submissions

- 5.1 The submissions received on this draft bylaw are largely supportive of the bylaw in the draft form. There were no submissions not supportive of the bylaw, excluding the amendments requested from submitter #5. Therefore, Officers do not propose any significant changes to the intent of the bylaw, and have proposed changes based on the submission made by submitter #5.

6. Minor Amendment

- 6.1 Council is only able to make minor amendments to the bylaw in the interest of clarifying any clauses or correcting any typos. No changes can be made to the bylaw that would change the intent of any of the clauses.
- 6.2 Officers recommend one minor amendment to *Section 7 Preaching, Busking and soliciting donations*, to clarify the intent of the clause. The proposed change reads:
- ‘7.1 Before commencing this activity, permission must be granted by the owners of the business or the owner of the building or land the activity is operating outside or on. The owners that provided permission may withdraw their consent at any time. If consent is withdrawn the activity must stop immediately.’*

- 6.3 The intent of this clause is to limit the impact these activities can have on businesses, as well as the public's ability to enjoy public places by limiting nuisances. Including land in clause 7.1 does not change the intent of this clause, and aligns the permission needed for participating in these activities in front of or on any land whether or not that land contains an operational building. This proposed amendment does not place any additional restrictions on people undertaking these activities and is still consistent with the Bill of Rights Act 1990 as these activities can still occur.

7. Options

- 7.1 There is no requirement to adopt a bylaw that addresses nuisances, signs, and trading in public places. The Committee has three options:

7.1.1 recommended to Council that the bylaw is adopted with/without amendment if the Committee believes this bylaw is required;

OR

7.1.2 Recommend that a bylaw is no longer needed to address nuisances, signs, and trading in public places;

OR

7.1.3 Request that staff make significant changes to the bylaw. This option would require Council to reconsult on the bylaw.

8. Financial Implications

- 8.1 There are no financial implications associated with this report. This bylaw is developed within existing budgets. This bylaw will also be enforced within existing budgets.

9. Impact on Strategic Risks

- 9.1 Regulatory effectiveness is questioned.

9.1.1 Adopting a bylaw enables Council to undertake regulatory enforcement action in regard to the health and safety concerns and nuisances addressed in the bylaw.

10. Strategic Alignment

- 10.1 Cultural wellbeing

10.1.1 This bylaw is written in a way to limit any potential impact on Iwi.

- 10.2 Social wellbeing

10.2.1 This bylaw supports the social wellbeing of the district. The purpose of this bylaw is to provide safe public spaces where the community is free from nuisances. This will encourage social connection and interaction within the community.

- 10.3 Economic wellbeing

10.3.1 This bylaw aims to create public spaces where people feel safe using public spaces including town centres. This bylaw also allows stores to place goods for sale, and cafes to place tables and chairs on footpaths directly outside their stores, creating a more vibrant town centre.

10.4 Environmental wellbeing

10.4.1 This bylaw supports environmental wellbeing by allowing the community to use public spaces, including parks and reserves in a way that will protect these spaces, and limit harm caused to public spaces.

10.5 Town centre revitalisation

10.5.1 Providing a non-restrictive pathway for cafes and stores to use footpaths outside their building frontages supports the revitalisation on the town centres.

11. Mana Whenua Implications

11.1 The bylaw contains an exemption that ensures iwi customary rights will not be affected by this bylaw.

11.2 When consultation began on this bylaw, it was circulated to Te Roopuu Ahi Kaa to provide an opportunity for involvement in the consultation process.

12. Climate Change Impacts and Consideration

12.1 There are no climate change impacts associated with this report.

13. Statutory Implications

13.1 Section 145 of the LGA provides Council with the power to develop bylaws for the purpose of:

- (a) protecting the public from nuisance,
- (b) protecting, promoting, and maintaining public health and safety,
- (c) minimising the potential for offensive behaviour in public places.

13.2 Section 146 of the LGA lists additional purposes a bylaw can be developed to address, including trading in public places.

13.3 The Public Places Bylaw 2013, Trading in Public Places Bylaw 2013, and Control of Advertising Signage Bylaw 2013 were due for review by 26 July 2022 under section 159 of the LGA. As this did not occur, these bylaws were revoked 2 years from the date they were required to be reviewed by, and a new bylaw is required to be developed if a bylaw is to remain in place.

13.4 In the process of developing a bylaw, a Section 155 review must be undertaken. The three parts of this review are:

- (1) Determining if the bylaw is the most appropriate way for addressing the perceived problem.
- (2) Determining if the bylaw is the most appropriate form of bylaw.
- (3) Determining that the bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990.

13.5 A complete review was included in the paper '*Policy/Bylaw Work Programme Update and Bylaw Review*' that was presented to the Policy/Planning Committee at the meeting on 15 February 2024. This report included a Section 155 assessment. If changes are made to the proposed bylaw, Council is required to reconfirm that that the bylaw is the most appropriate way of addressing the perceived problem, the bylaw is the most appropriate form of bylaw, and that it is not inconsistent with the Bill of Rights.

13.6 If the proposed changes to the bylaw are incorporated in the final bylaw, Officers recommend that the bylaw will continue to be the most appropriate way of addressing the perceived problem, the bylaw is the most appropriate form of bylaw, and that the bylaw is not inconsistent with the bill of rights. Officers make this recommendation based on how minor the amendments are, that there is no change to the intent of the bylaw, and that these changes do not add any additional stringent requirements.

14. Decision Making Process

14.1 The Signs and Public Places Bylaw has been consulted on in accordance with Section 156 of the LGA.

Attachments:

1. **Draft Signs and Public Places Bylaw 2024 Submissions (under separate cover)**
2. **Draft Signs and Public Places Bylaw** [↓](#)

Recommendation 1

That the report 'Signs and Public Places Bylaw Deliberations Report' is received.

Recommendation 2

That the Policy/Planning Committee recommends to Council that the Signs and Public Places Bylaw is adopted [with/without amendment].

Recommendation 3

That the Policy/Planning Committee recommends to Council that the Signs and Public Places Bylaw:

- i) Is the most appropriate way to address nuisances and health and safety in public places, trading in public places, and controlling advertising signage,
- ii) Is the most appropriate form of bylaw,
- iii) Does not give rise to any implications under, and is not inconsistent with, the New Zealand Bill of Rights Act 1990.

RANGITĪKEI DISTRICT COUNCIL

SIGNS AND PUBLIC PLACES BYLAW 2024

Date of adoption: xxx

Resolution number: xxx

Date by which review
must be completed: Not applicable

Relevant legislation: Local Government Act 2002
Land Transport Act 1998
Litter Act 1979

Statutory/Policy: Statutory

Included in the LTP: No



Making this place home.

**RANGITĪKEI DISTRICT COUNCIL
SIGNS AND PUBLIC PLACES BYLAW 2024**

DRAFT

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PART 1 - INTRODUCTION**1 SCOPE**

- 1.1 This bylaw is made under section 145 and 146 of the Local Government Act 2002, the Land Transport Act 1998, and the Litter Act 1979. Council has the ability to adopt bylaws for the following general purposes:
- (a) Protecting the public from nuisance;
 - (b) Protecting, promoting, and maintaining public health and safety;
 - (c) Minimising the potential for offensive behaviour in public places.
- 1.2 The general purpose of this bylaw is to:
- (a) Protect the public from nuisance and maintain the safety of public places;
 - (b) Regulate trading in public places;
 - (c) Regulate signs in public places;
- 1.3 In particular, this bylaw addresses:
- (a) Damage to public facilities which may have an adverse effect on other users of these facilities;
 - (b) Obstruction of public access and projections onto public spaces;
 - (c) Identification of properties;
 - (d) Use of public places that have a detrimental effect on the ability of the public to enjoy these spaces;
 - (e) To regulate the conduct of people selling goods and services in public places;
 - (f) To regulate the conduct of people using vehicles, trailers or relocatable structures to sell goods and services in public places;
 - (g) To regulate signs to ensure the safety of vehicles and pedestrians using public places.
- 1.4 Nothing in this bylaw detracts from any provision of, or the necessity for compliance with other Council Bylaws, Rangitikei District Plan, requirements imposed by Horizons Regional Council, the Department of Conservation or any other legislation.
- 1.5 This Bylaw is consistent with the New Zealand Bill of Rights Act 1990 and does not affect Iwi customary rights. Council is committed to protecting fundamental rights and freedoms such as the right to freedom of expression and freedom of peaceful assembly.

Note: New Zealand Transport Agency, Waka Kohtahi as a road controlling authority has its own bylaws for the control of signs on State Highways within the Rangitikei District.

Note: This bylaw does not regulate signs that are regulated through the Rangitikei District Plan, traffic signs, or signs required by statute.

Note: This bylaw does not regulate liquor control. This is done through the Liquor Control in Public Places Bylaw 2018.

2 COMMENCEMENT

2.1 This bylaw was adopted by Council on XXXXX and commences on XXXXXXXX.

3 REPEALS

3.1 The following bylaws are revoked on the commencement date of this bylaw:

- (a) Public Places Bylaw 2013;
- (b) Trading in Public Places Bylaw 2013;
- (c) Control of Advertising Signage Bylaw 2013;

4 DEFINITIONS

4.1 For the purposes of this bylaw, unless the context otherwise requires, the following definitions shall apply:

APPROVED or APPROVAL means written approval, permit or consent provided by Council, including any Authorised Officer.

AUTHORISED OFFICER means any person appointed by Council to act on its behalf and with its authority, and may include a police officer.

BICYCLE means any wheeled device having at least one wheel and that is designed primarily to be propelled by the muscular energy of the rider and includes power-assisted bicycles. Children’s cycles having wheels less than 355 mm diameter are excluded. BMX cycles are included no matter the diameter of the wheels.

BUSKING means any person who performs or entertains in a public place whether for free or for reward or other and includes but is not limited to, playing an instrument, singing, dancing, juggling, mime, puppetry, performance art, conjuring, acrobatics, recitation, undertaking artworks and performing other acts of theatrical or visual forms. It does not include advertising or promotion in any form. ‘Busk’ and ‘busking’ means the same.

COUNCIL means the Rangitikei District Council.

EVENT means an organised temporary activity that takes place on one or more days including, without limitation, an organised gathering, demonstration, competition, or parade.

FOOTPATH means a path or way primarily designed for, and used by pedestrians, and includes a footbridge.

GOODS means any product or service.

MATERIAL means any material of whatever kind and includes jumbo bins and other containers for waste material, but excludes vehicles.

MOBILITY DEVICE means any device whether motorised or not that is designed for the primary purpose of enabling a user to be more mobile, including but not limited to mobility scooters, power chairs, and wheelchairs.

NOISE ENHANCING DEVICE means any type of microphone, sound system, speaker or similar that emits sound whether it be music or voice.

NUISANCE has the same meaning given by section 29 of the Health Act 1956 and includes a person, animal, thing or circumstance causing unreasonable interference with the peace, comfort or convenience of another person whether or not that person is in a public place.

PERSON includes a natural person, a corporation sole, and a body of persons whether incorporated or not.

PREACHING means any person reading, speaking or using any other method of creative expression to share their beliefs whether or not they are religious.

PUBLIC PLACE means a place that is:

- (a) Under control of Council;
- (b) Open to, or used by the public, whether or not payment is required for admission; and includes;
 - i. Any part of a public place;
 - ii. Any reserve, park, domain, beach, foreshore and recreation grounds;
 - iii. Any road, footpath, accessway, throughfare and berm owned by Council. This does not include private roads or roads owned by Waka Kotahi.

SERVICE DELIVERY VEHICLE means any vehicle being used for the purpose of delivering goods to the building of any business or organisation and does not involve the sale of the goods to the general public in any place.

SIGN means any device, character, graphic or electronic display, whether temporary or permanent, which:

- (a) Is for the purposes of:
 - i. Identification of or provision of information about any activity; property or structure or an aspect of public safety;
 - ii. Providing directions; or
 - iii. Promoting goods, or events;
- (b) Is projected onto, or fixed or attached to, any structure or natural object including any vehicle or trailer; and
- (c) Includes the frame, supporting device and any ancillary equipment whose function is to support the message or notice;
- (d) For the purpose of this bylaw, any bunting, poster, mural, banner flag, billboard footpath/sandwich board, or projection is also to be considered a sign.

SKATEBOARD A wheeled device controlled or propelled by gravity or by energy exerted by the rider, or equivalent device propelled by a battery including but not limited to skateboards, roller skates, scooters, trolleys, electric scooters, or similar recreational devices. This does not include any wheelchair, baby or adult carriage or bicycle.

STOCK means Cattle, sheep, horse, deer, donkeys, mules, goats, pigs, alpacas, llamas, poultry and any other animal farmed or contained by humans of any age or gender.

TEMPORARY SIGN means any sign advertising any forthcoming event, which is continuously displayed for no more than 3 calendar months in any 1 year, and includes:

- (a) A parliamentary or local authority election, or candidates for any such election; or
- (b) Construction or development works on a building site or demolition site; or
- (c) The sale, auction, or lease of the property or land the sign is located on; or
- (d) Any exhibition or entertainment event.

TRADING means an activity undertaken by any person involving the sale of goods, or the offering of a commercial service for payment, or any other compensation in a public place, including but not limited to pop up stalls, mobile shops, temporary drinks outlets, and temporary food outlets. A trading activity may be temporary or permanent, occurring on a one-off basis or as a series of events. Trade and trading have a corresponding meaning.

VEHICLE means a device equipped with wheels, tracks or revolving runners upon which it moves or is moved. It includes:

- (a) Trailers;
- (b) Caravans;
- (c) Boats;
- (d) The shell or hulk of a vehicle.

But does not include:

- (a) A perambulator or pushchair;
- (b) A mobility scooter;
- (c) A bicycle;
- (d) A skateboard;
- (e) A motorised wheelchair.

5 DELEGATION

- 5.1 In this Bylaw, where the written permission of the Council is required, such permission may be given by the Chief Executive who may delegate all or part of that function to any Authorised Officer.

PART 2 – PUBLIC PLACES**6 PUBLIC SAFETY AND NUISANCES**

- 6.1 Any person in a public place must not:
- (a) Set off any fireworks or explosive material or allow the setting off of fireworks or explosive matter in a manner which creates or is likely to create a nuisance to users of any public place;
 - (b) Leave any work, hole or excavation in a public place in a manner that could be a danger to anyone entering or using that public place;
 - (c) Take off or land any aircraft including model aeroplanes, hot air balloon, hang glider, parachutes or similar, except in an emergency;
 - (d) Conduct any activity, including the playing of any game recklessly or in a manner which may intimidate, be dangerous or injurious or cause a nuisance to persons in the public place, or damage the public place;
 - (e) Beg in a manner that may intimidate or cause a nuisance to any person;
 - (f) Allow or cause the drippings of eaves or other projections of any building to fall in a manner likely to cause a nuisance.

7 PREACHING, BUSKING AND SOLICITING DONATIONS

- 7.1 Before commencing this activity, permission must be granted by the owners of the business or the owner of the building or land the activity is operating outside or on. The owners that provided permission may withdraw their consent at any time. If consent is withdrawn the activity must stop immediately.
- 7.2 A person may not undertake this activity for more than a total of 2 hours on any given day.
- 7.3 No person may undertake this activity in a way that causes a nuisance to any person.
- 7.4 No tables or chairs may be placed on the footpath in association with this activity.
- 7.5 Direct interaction with the public associated with this activity must be initiated by the member/s of the public.
- 7.6 No noise enhancing device may be used in association with this activity.
- 7.7 No person shall distribute any printed or written material advertising any product, service or entertainment in a way that does or is likely to cause a nuisance. Any person distributing printed or written advertising material in a

public place shall be responsible for the removal of any litter attributed to the distribution of the advertising material.

- 7.8 The activity must be undertaken in a way that ensures that access is not impeded to fire exits, fire hydrants, shop and business entranceways, rubbish receptacles, pedestrian flow, or street furniture stands.
- 7.9 Display stands associated with this activity must:
- (a) Be erected at the beginning of the activity, and removed when the activity ends;
 - (b) A maximum of one display stand associated with a person undertaking this activity may be used at any one time;
 - (c) Incorporate the logo or name that clearly identifies the organisation or person responsible for it;
 - (d) Not exceed 500mm(w) x 500mm(d) x 1200mm(h);
 - (e) Not obstruct the path of pedestrians, and must leave a gap of at least 2m for pedestrians to pass.

8 OBSTRUCTING PUBLIC PLACES

- 8.1 Any person in a public place must not:
- (a) Obstruct, impede, interfere with, cause a nuisance or block pedestrian or vehicular traffic access on, to or from a public place;
 - (b) Obstruct, remove, or damage any culvert, sewer or drain on any public place;
 - (c) Place, leave or permit any object or thing, including without limitation any vehicle, packing case, crate, basket, cask, barrel, package or other encumbrance which creates or is likely to create a nuisance;
 - (d) Participate in any assembly or associate with other persons in a way that impedes pedestrian or vehicular access to buildings facing onto the public place or organise or conduct any meeting, gathering, demonstration, parade, procession or competition in a public place which creates or is likely to create a safety hazard or a nuisance;
 - (e) Put any portico, projecting window, balcony, wall, lamp, door step, cellar door, lamp post, signboard, window shutter, gate post, awning, or other obstruction or projection of any kind whatsoever in, on, over or under a public place. This restriction shall not apply to any veranda or awning erected pursuant to a requirement of the District Plan;

- (f) Allow any gate or door on a property abutting a public place, to swing over or across the public place;
- (g) Allow vegetation to encroach on to or over any public place to obstruct or interfere with street lighting or the free movement of persons or vehicles using that public place;
- (h) Place any item on a footpath unless in accordance with section 9.

9 GOODS AND OUTDOOR DINING IN PUBLIC PLACES

- 9.1 Goods intended for sale or display by shop owners, or tables and chairs for outdoor dining, may be set out on a footpath directly outside the shop to which they relate provided:
- (a) The goods or tables and chairs do not extend past the store frontage to which they relate;
 - (b) There is a minimum of 2 metres of footpath clear for pedestrian traffic.

10 DAMAGE TO PUBLIC PLACES

- 10.1 No person in a public place can do, cause or permit to be done any act whatsoever by which damage is caused to any public place including:
- (a) Interfere with, destroy, deface, pollute, remove or apply advertising devices to any:
 - i. Natural feature animal or plant including grass plot, flower bed, tree, shrub or plant or any inscription or label relating to it;
 - ii. Ornament, statue, building, structure or facilities;
 - iii. Name of any street, or the number of any building, or paint, affix, or set up any name of any street, or any number to any building;
 - (b) Be in control of any animal so that it damages any part of a public place;
 - (c) Remove any sand, soil or other naturally occurring material found in a public place;
 - (d) Open any drain or sewer on, or disturb or remove the surface of, any public place.
 - (e) Carry out an activity where a sign indicates that the activity is prohibited or otherwise regulated.
- 10.2 Any person carrying out authorised works on a public place shall provide reinstatement of the works to a standard approved by Council.
- 10.3 Any person wishing to gain access to a beach shall use a designated access where this is available.

11 USE OF VEHICLES

- 11.1 Any person in a public place must not:
- (a) Drive or park any vehicle in a public place except in an area set aside for the driving or parking of vehicles;
 - (b) No person may operate any vehicle to cross any water channel in any public place other than over a crossing properly constructed for such purpose;
 - (c) Use any vehicle whose wheels or tracks cause or may cause damage to the surface or any part of the road;
 - (d) Keep any inoperable vehicle unless such vehicle can be made complete and in working order within a period of 24 hours, subject to being removed and impounded at the owners expense if not removed within a period of 24 hours;
 - (e) Drive any vehicle except on a formed road, or drive in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in a public place;
 - (f) Carry out any work on any motor vehicle in a public place, except in the case of any accident or emergency when repairs are necessary to allow the vehicle to be removed;
 - (g) Use any vehicle in a way that it may damage any part of a public place.

12 BUILDING IDENTIFICATION

- 12.1 Address numbers allocated by Council are required to be displayed in a position so it is readily visible from the road, or public place to which it has frontage.
- 12.2 The owner or occupier of every building or group of buildings forming part of a complex must mark such building, complex, or letterbox associated with that building or complex with numbers no less than 50mm in height for residential buildings and letterboxes, and not less than 150mm in height for all other buildings, regardless of the building or complex being identified by other means.
- 12.3 Numbers required by 12.1 must be maintained by the owner or occupier in such a manner as to readily identify the property at all times.

Note: If a building has been identified as being earthquake prone, the notice must be displayed in accordance with the Building Act.

13 STOCK ON PUBLIC PLACES

- 13.1 No person shall permit any stock to be on a reserve, beach, footpath or cycle track or other area designated as an area prohibited, or Council has prohibited the entry of stock by resolution or public notice, without the prior consent of Council.
- 13.2 Any person having control of stock on any public place shall ensure that the stock is kept under proper control, with consideration for other persons using the public place.
- 13.3 Any person being the owner of or having control of any horse or stock in a public place shall immediately remove any faeces deposited by that horse or stock from any public place.

14 FENCES

- 14.1 No person shall allow any rail, gate, or fence adjacent to a public place to be in a state of disrepair or in a state that Council considers to be a danger to the safety of people using the public place.
- 14.2 No person may erect or permit to be erected electrified fencing or barbed wire within 1 metre of the boundary of any public place unless the height of the barbed wire is at least 2 meters above ground level, or the electrified fencing is at least 3 meters above ground level.
- 14.3 Clauses 14.2 shall not apply within areas zoned as rural under Council's district plan, except when the fence abuts or adjoins a footpath.

15 BICYCLES, SKATEBOARDS AND MOBILITY DEVICES

- 15.1 A person must not use or ride a Bicycle, Skating Device or Mobility Device in any public place in a manner as to be, in the opinion of Council:
- (a) Intimidating;
 - (b) Dangerous;
 - (c) A Nuisance;
 - (d) Likely to cause damage to property.

16 REFUSE

- 16.1 No person shall take to any place of disposal, material of any kind which has been prohibited by the Council.
- 16.2 On premises set aside by the Council for the disposal of refuse, no unauthorised person can enter, loiter, disturb any deposit of refuse, or remove any article or material of any kind.
- 16.3 No person shall place, leave, dump, or fly tip waste of any type in a public place including but not limited to;
- (a) Place or leave litter or any material or substance which are likely to be hazardous or injurious to any person, or likely to create a nuisance;
 - (b) Deposit in or around a public litter receptacle any household waste, recyclable waste, green waste, commercial waste, trade refuse or hazardous waste;
 - (c) Interfere with any refuse which is awaiting collection by an authorised collector;
 - (d) Throw or in any way deposit any offensive matter including without limitation dead animals or parts of dead animals and animal waste;
 - (e) Every person must properly dispose of the body or part of the body of any animal belonging to them, or in their charge or keeping, that has been killed or died while straying or being driven on any public place.

PART 3 – TRADING IN PUBLIC PLACES**17 TRADING IN PUBLIC PLACES**

- 17.1 No person may undertake a trading activity in a public place without obtaining a licence from Council.
- 17.2 The application of the licence must be made in writing on the appropriate form.
- 17.3 If the applicant wishes to sell goods at a location outside an existing shop or business, the application must include written consent from that shop or business owner.
- 17.4 Clause 17.3 does not apply to community events.
- 17.5 Licence holders must comply with the conditions an Authorised Officer deems fit to impose on the licence.
- 17.6 The licence may specify without limitation:
- (a) The name of the licence holder;
 - (b) The duration of the licence;
 - (c) The location to which the licence applies;
 - (d) The type of trading activity the licence allows;
 - (e) The hours allowed for trading by the licence;
 - (f) The use of signage
- 17.7 The Council may, at its discretion, review, withdraw or alter conditions on a licence with a minimum of 24 hour notice given to the permit holder.
- 17.8 The Council may immediately without notice alter, suspend, or cancel any licence if:
- (a) licence conditions are being breached;
 - (b) Urgent works are required in the public place where the licence applies;
 - (c) Urgent action is required to protect the public in the public place where the licence applies.
- 17.9 Where a licence has been suspended or cancelled the licence holder must immediately remove any vehicle, stall, goods, and materials used in the trading activity from the public place.
- 17.10 A licence granted by this bylaw is not transferable to any other person.
- 17.11 A licence cannot be transferred to any other trading activity carried out by the person.

- 17.12 Council may by resolution prescribe fees for licences or site rentals or both.
- 17.13 Every licence holder shall always display their licence in a way that is visible to the public when engaged in the licenced activity.
- 17.14 Exemptions for requiring a licence to trade in public places:
- (a) Selling or disposal by commercial fishermen of limited quantity of fish in the vicinity of a fishing vessel as specified in section 191 (2), Part 10 of the Fisheries Act 1996;
 - (b) Service delivery vehicles including milk vendors;
 - (c) Any market, stall or stand which has a current approval under any other bylaw, legislation, resource consent or specific resolution of Council;
 - (d) The organiser of a community event may apply on behalf of a specified group of people who are intending to sell goods as part of that event, if a licence is granted it will apply to that group;
 - (e) One licence can be applied for and granted for an event spanning up to a maximum of 7 days;
 - (f) One licence can be applied for and granted for a series of events occurring over a period of up to 6 months providing that the events are organised as continuous series by the same person.

PART 4 – SIGNS**18 GENERAL CONTROLS ON SIGNS**

- 18.1 No person may display a sign in a public place or on or overhanging any land or building owned by the Council without a permit from the Council unless:
- (a) The display of the sign is authorised by this bylaw or a permit is issued under this bylaw; or
 - (b) The display of the sign is expressly allowed by a resource consent under the Resource Management Act 1991.
- 18.2 No person may place or allow to remain in place any sign which explicitly or implicitly:
- (a) Is discriminatory or advocates discrimination based on one or more of the prohibited grounds of discrimination as set out in the Human Rights Act 1993;
 - (b) Is objectionable within the meaning of the Films, Videos and Publications Classifications Act 1993;
 - (c) Is offensive, threatening or insulting;
 - (d) Incites or encourages any persons to commit any offence.
- 18.3 All signs and their supporting structures shall be constructed, fixed, placed and maintained in a manner so they do not pose a danger to property or the public.
- 18.4 The owner of the sign is responsible for ensuring the sign does not pose a danger to property or the public.
- 18.5 No person shall display any advertising material on a vehicle whether stationary or moving on a road, where that vehicle is being used primarily for the purpose of exhibiting advertising material.
- 18.6 Clause 18.5 does not apply to any advertising material on a stationary or moving vehicle where that advertising material is permitted as a condition of a licence to trade in a public place issued by the Council, or where the advertising material relates to the business that owns the vehicle.

Note: Any sign that requires a building consent must have obtained the consent before the sign is erected.

Note: Signs that are located on any privately owned premises within the district are required to comply with the district plan.

19 SIGNS OVER FOOTPATHS

- 19.1 All signs suspended from verandas over public places shall be:
- (a) No closer than 2.4m to the footpath beneath the sign;
 - (b) Set back at least 600mm from an imaginary vertical line from the road kerb;
 - (c) If located on the veranda fascia, be not more than 900mm in depth, or protrude more than 200mm from the fascia;
 - (d) If located under the veranda fascia, at right angles to the fascia line, and be limited to one per site;
 - (e) If located on top of the veranda, be more than 1.2m high, not more than 1.8m² in area and limited to one per site; and
 - (f) Advertise only businesses, services and products located on the site of the sign.

20 SIGNS AND FLAGS ON FOOTPATHS AND BERMS

- 20.1 No person may display a flag or sign on a footpath or berm unless:
- (a) The sign advertises the business or relates to the business activity of the business it is located outside of; and
 - (b) There is not more than one flag sign or footpath sign for each business; and
 - (c) The sign is located adjacent to the business to which it relates; and
 - (d) The sign is not displayed when the business is not open to the public; and
 - (e) There is a minimum width of footpath free from obstruction of 2 metres; and
 - (f) The footpath sign or flag sign is placed immediately adjacent to the footpath kerb, provided that it does not protrude onto the road; and
 - (g) The sign complies with the following specifications:

| Footpath sign | |
|----------------------|------------|
| Maximum height | 1.0 metres |
| Maximum width | 0.6 metres |
| Maximum base spread | 0.6 metres |

| Flag sign | |
|------------------|------------|
| Maximum height | 2.0 metres |

| | |
|-------------------------|------------|
| Maximum width | 0.9 metres |
| Maximum base spread | 0.6 metres |
| Maximum flagpole height | 3.0 metres |

21 SIGNS AFFECTING TRAFFIC SAFETY

21.1 No sign shall be placed or be allowed to remain where in the opinion of the Council that sign would:

- (a) Obstruct or be likely to obstruct the view of any corner, bend, intersection, vehicle crossing, traffic sign or traffic signal;
- (b) Distract or be likely to distract the attention of road users;
- (c) Resemble or likely to be confused with any traffic sign or signal;
- (d) Invite drivers to turn so close to a turning point that there is no time to signal and turn safely;
- (e) Create or be likely to create in any way a danger to road users.

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22 SIGNS AFFECTING TRAFFIC SAFETY

- 22.1 No sign shall be placed or be allowed to remain where in the opinion of the Council that sign would:
- (a) Obstruct or be likely to obstruct the view of any corner, bend, intersection, vehicle crossing, traffic sign or traffic signal;
 - (b) Distract or be likely to distract the attention of road users;
 - (c) Resemble or likely to be confused with any traffic sign or signal;
 - (d) Invite drivers to turn so close to a turning point that there is no time to signal and turn safely;
 - (e) Create or be likely to create in any way a danger to road users.

23 LIGHTING OF SIGNS

- 23.1 Signs must not be flashing, animated, or reflective, and must not contain moving lights, lasers, or images.
- 23.2 Illuminated signs must:
- (a) Have all floodlights or concealed lighting directed solely on to the advertisement and its surrounds;
 - (b) Have any light source shielded so that glare does not extend beyond the advertisement;
 - (c) With the exception of neon signs, have no light source visible to passing motorists with a light output greater than that of a 65W incandescent bulb;
 - (d) Not be illuminated in a way that makes the sign appear to move, shimmer, flash, strobe, sparkle or revolve;
 - (e) Not be illuminated in a way that it causes a nuisance or traffic hazard.

24 TEMPORARY SIGNS

- 24.1 Any temporary sign shall comply with the rules about the number, size, and type of signs, contained in the Rangitikei District Plan for the zone in which the sign is erected.
- 24.2 No election signs shall be placed on any public place.
- 24.3 Temporary signs shall not be attached in any way to poles, fences, street furniture or other public utilities on any public place.
- 24.4 No person shall allow, or allow any other person, on any land or premises commence or continue to display, fix, erect, re-erect or alter the construction of:
- (a) Any temporary sign advertising land or premises for sale, auction or lease after one calendar month after the date of settlement; or
 - (b) Any temporary sign (other than a sign advertising land or premises for sale, auction or lease) for more than 2 days following completion of the event to which the sign relates.

Note: Election signs are also required to comply with any electoral regulations.

25 REPAIR OR REMOVAL OF SIGNS

- 25.1 The Council may require the owner of any sign that is deemed non-complying, unsafe or unauthorised to remove or repair that sign. If the owner is unknown, Council has the right to remove the sign.
- 25.2 A publicly visible sign must be removed as soon as reasonably practical and within 2 days once the sign is no longer required for advertising purposes.
- 25.3 The Council may pull down, alter or remove any poster or sign and recover the costs of removal from the persons placing the poster or sign if it has been placed on any:
- (a) Building or structure without the permission of the owner of that building or structure;
 - (b) Surface, building or structure in a public place not being a designated poster site.

PART 5 – ENFORCEMENT**26 DISPENSATION**

- 26.1 A person may request permission from Council, to undertake any activity not allowed by this bylaw.
- 26.2 Any person wishing to obtain Council approval for the purposes of this bylaw must make a written application to Council.
- 26.3 On receipt of an application, along with receipt of full payment of a fee if required, Council may grant the approval, refuse the approval, or request further information.
- 26.4 Any approval granted under clause 26.3 may be subject to any conditions imposed by Council that Council considers to be appropriate.
- 26.5 A person granted an approval with conditions imposed under 26.4 must comply with those conditions.
- 26.6 Council may revoke, modify or cancel any Council approval granted under this bylaw if:
- (a) Any conditions of the approval are not complied with;
 - (b) There is material change in circumstances which requires the approval, or any conditions imposed on an approval, to be revoked or modified; or
 - (c) The information provided to Council in support of the approval application is found to be incorrect or misleading;
- 26.7 Council must give the approval holder written notice of its intention to revoke, modify or cancel any Council approval or conditions under 26.6, including a description of why the revocation, modification or cancellation is necessary.
- 26.8 After receipt of a notice issued under clause 26.7, and if an approval holder disputes the need for revocation or modification, the approval holder may submit any relevant information to Council within 5 working days, after which the Council will make a final decision.

27 OFFENCES AND PENALTIES

- 27.1 Any person who does not comply with any requirement or condition of their approval or acts contrary to any prohibition or resolution made in this bylaw, commits an offence against this bylaw.
- 27.2 Every person who obstructs or hinders any authorised officer in the exercise of their powers under this bylaw shall be liable to prosecution for an offence against this bylaw.

- 27.3 Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000 as set out in the Local Government Act 2002.
- 27.4 Council may use its powers under the Local Government Act 2002 to enforce this bylaw.

28 EXEMPTIONS

- 28.1 An Iwi's customary rights are not affected by this bylaw.
- 28.2 The prohibitions and restrictions contained in this bylaw do not apply to:
- (a) Any Authorised Officer when engaged in the performance of their regular duties;
 - (b) Any emergency vehicle at the time of being engaged in urgent official emergency business;
 - (c) Any vehicle being used for an event or activity with an approved traffic management plan where operation of the vehicle is compliant with that traffic management plan;
 - (d) Any vehicle carrying out, or involved in the delivery of a public work where:
 - i. No other practicable alternatives to the activity are available;
 - ii. The vehicle is being used with due consideration to the other road users;
 - iii. The activity is one that the council, at its discretion, considers is reasonably necessary for the purposes of the public work;
 - (e) Any New Zealand Defence Force personnel undertaking Temporary Military Training Activities or official activities for defence purposes.

9.2 Smokefree and Vapefree Policy Deliberations Report

Author: Janna Harris, Corporate Planner

Authoriser: Katrina Gray, Manager Strategy and Development

1. Reason for Report

- 1.1 To present the submissions received on the Smokefree and Vapefree Policy for the Policy/Planning Committee to deliberate on.

2. Context

- 2.1 Officers presented a draft Smokefree and Vapefree Policy to the Policy/Planning Committee in February 2024, after Officers had been requested to develop a policy by Elected Members. The Committee recommended that Council adopt the policy for consultation. Council resolved to consult on the draft policy at the 28 March 2024 Council meeting. Council also delegated the hearing and deliberations process to the Policy/Planning Committee.
- 2.2 The aim of this policy is to reduce the prevalence of smoked tobacco and the associated effects of smoking in public places, lead a smokefree and vapefree district, and support Council's partner agencies responsible for achieving the Smokefree 2025 objectives in the Rangitikei District.

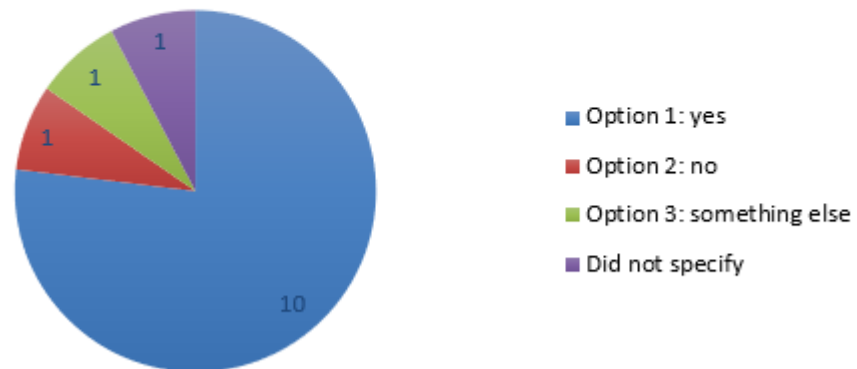
3. Consultation and Submissions

- 3.1 Consultation on this policy began on 31 May 2024, and ended on 1 July 2024. During this time the draft policy, along with the consultation material was available online and at service centres. Social media was also used to advertise that Council was consulting on the policy.
- 3.2 During the submissions period, Council received thirteen (13) submissions on the Smokefree and Vapefree Policy. Three (3) of these submitters spoke to their submission at the Oral Hearing on 25 July 2024. The collated submissions are attached (**under separate cover**).
- 3.3 Six (6) submissions were made on behalf of organisations. The organisations that submitted are Sport Whanganui, Mokai Patea Services, Health New Zealand | Te Whatu Ora, Turakina Community Committee, Cancer Society Whanganui Rangitikei, Waimarino, and Marton Community Committee.

4. Summary and Analysis of Submissions

- 4.1 Do you agree with all public areas under Council control being smokefree and vapefree?
 - 4.1.1 Out of the thirteen (13) submitters, twelve (12) responded directly to the question "Do you agree with all public areas under Council control being smokefree and vapefree?" Of these submitters, ten (10) or seventy-three percent (73%), identified that they support this option. One (1) submitter does not support public areas being smokefree and vapefree, one (1) submitter responded with something else, and one (1) further submitter provided comment that they support the policy.

Do you agree with public areas being smokefree and vapefree?



Submission points in support for making public places smokefree and vapefree

- 4.1.2 Submitter #02 supports the policy so kids, parents and people do not need to walk through smoke from cigarettes and vapes.
- 4.1.3 Submitter #03 notes that Mokai Patea Services already have a smokefree and vapefree policy in place for land owned and used by the organisation, and believe Council should do the same.
- 4.1.4 Submitter #04 does not believe they should have to actively avoid secondhand smoke and vapor in public spaces.
- 4.1.5 Submitter #07 acknowledges that this policy will support Smokefree Aotearoa 2025.
- 4.1.6 Submitter #11 supports the policy noting cigarette smoking is the leading cause of preventable death and disease, and acknowledging that Māori and Pacific people are disproportionately affected. Submitter #11 commends Council on creating a policy that would help to create a healthy image within the community. The submitter also acknowledges that the policy will provide an opportunity to denormalise smoking and vaping behaviors for rangatahi. The submitter notes that Council policies have a direct impact on the health of the community, and will influence health outcomes.
- 4.1.7 Submitter #13 does not want smoking and vaping normalised due to the associated health risks.

Submission points not in support for making public places smokefree and vapefree

- 4.1.8 Submitter #06 does not support public areas being made smokefree and vapefree on the basis that cigarettes and vapes are legal, and that adults should be able to make their own decision on whether to use them. Submitter #06 believes that the policy overreaches Council's responsibility and Council should not be limiting an act that is legal. Submitter #06 asks that Council stops wasting money on unenforceable policies.
- 4.1.9 Submitter #08 notes that a bylaw is overkill and unnecessary. The submitter does not want Council to produce unnecessary bylaws and should only take an

education approach. Submitter #08 believes that individuals should be responsible for their own health, and not require direction from a nanny state.

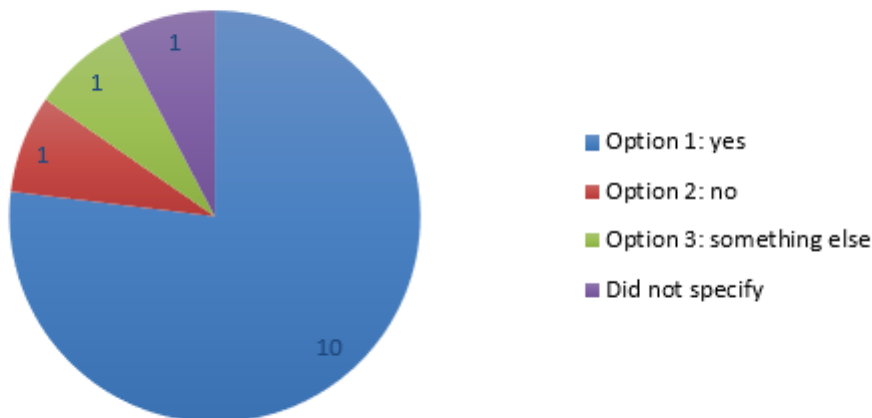
Officer Analysis

- 4.1.10 Officers acknowledge the significant portion of submitters that support the implementation of a smokefree and vapefree policy.
- 4.1.11 In response to Submitter #6, Officers acknowledged that both smoking and vaping are legal activities for those who are of legal age. The purpose of this policy is not to restrict people from being able to smoke or vape at all, but rather restrict these activities in public spaces to reduce exposure to secondhand smoke and vape vapor, and denormalise these activities to promote a healthier community.
- 4.1.12 This policy has been developed around the existing policy and bylaw work program, and within existing budgets, therefore the development of this policy has not taken away from other work streams or budgets.
- 4.1.13 Officers acknowledge that this policy is not able to be enforced. Officers were directed to develop a policy rather than a bylaw to focus on education and persuasion, rather than following the strict enforcement approach a bylaw would require. Council is following the direction most other Councils have gone in developing a policy. Currently Rangitikei is one of only a handful that do not have a smokefree policy in place.

4.2 Do you support vaping being included in the policy?

4.2.1 Out of thirteen (13) submitters, twelve (12) responded directly to the question “Do you support vaping being included in the policy?” Of these submitters ten (10) or seventy-three percent (73)% identified that they support vaping being included in the policy. One (1) submitter said they do not support vaping being included in the policy, one (1) submitter choose something else, and a further one (1) submitter did not specify, but noted their support for the policy.

Do you support including vaping?



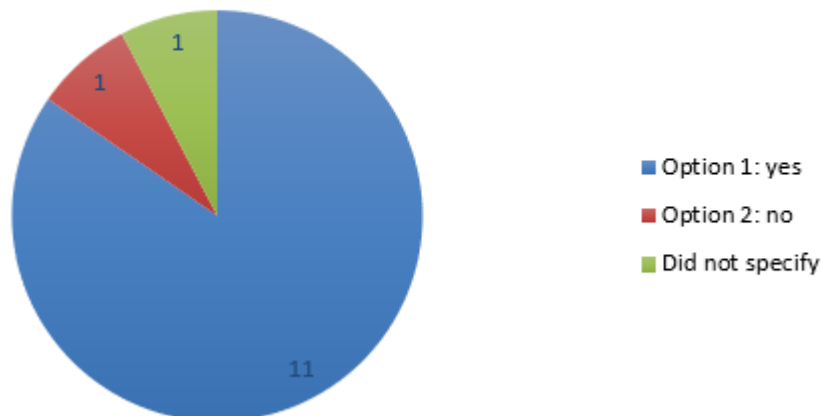
Submission points in support of including vaping

- 4.2.2 Submitter #02 notes that vaping smells.
- 4.2.3 While, Submitter #03 highlights that vaping is an alternative to smoking, the submitter argues that there are similar restrictions on selling vapes and cigarettes, so similar restrictions should be put on where vapes can be used.
- 4.2.4 Submitter #04 states that New Zealand has made significant progress towards Smokefree 2030, but believes the introduction of vapes has negatively impacted this progress. Submitter #04 states that the physical and emotional health of youth addicted to vaping should be prioritised. The submitter included a flier from Vape-free Kids NZ which highlights the spread of vaping amongst youth and the impact it has on them.
- 4.2.5 Submitter #07 shares that New Zealand has the highest rate of vaping in the world.
- 4.2.6 Submitter #11 notes that vaping is less harmful than smoking, but shares that it is not harmless, and that negative impacts on respiratory, oral and mental health are becoming known. The submitter states that vapes were introduced as a tool to assist with stopping smoking, but are now being marketed towards youth. The submitter also notes environmental impacts of vapes including increasing litter, plastic waste, fire risks, and leaking of toxic substances from e-liquids and batteries.
- 4.2.7 Submitter #13 notes that vapes contain chemicals and believes it is fair to control the use of them. The submitter notes that vaping has a number of side effects for the user and people inhaling smoke second-hand.

Officer analysis

- 4.2.1 A large portion of submitters support the inclusion of vaping in this policy. Officers acknowledge the two submissions that indicated that they do not agree with including vaping in the policy, or chose something else, and note there are not additional comments explicitly addressing their view on not including vaping in the policy.
- 4.3 Do you support any events Council is involved with being smokefree and vapefree?
- 4.3.1 Out of the thirteen (13) submissions received on this policy, twelve (12) directly responded to the question *“Do you support any events Council is involved with being smokefree and vapefree?”*. Eleven (11) or eighty-five percent (85%) of submitters support these events being smokefree and vapefree. One (1) submitter does not support these events being smokefree and vapefree, and one (1) submitter did not specify, but noted their support for the policy.

Do you support including events?



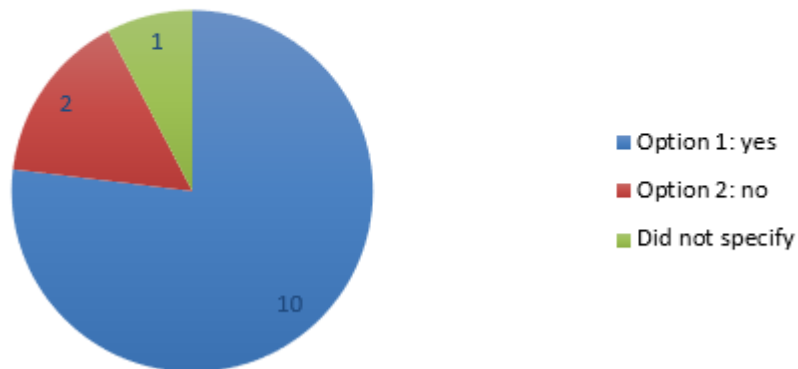
Submission points in support of including events in the policy

- 4.3.2 Submitter #02 states that it is common sense to include events in the policy.
- 4.3.3 Submitter #03 states that events run by Mokai Patea Services are smokefree and vape-free, and that people can choose not to attend if they do not agree with the restrictions. The submitter shares that the community has come to expect all events run by them will be family friendly, smokefree and vape-free.
- 4.3.4 Submitter #08 suggests that contracts should state that events are smokefree and vape-free, and announcements at events, including meetings, should be made. The submitter notes that education should be the key tool.
- 4.3.5 Submitter #11 states that making events smokefree and vape-free is an important step in denormalising smoking and vaping for youth and supports reducing the negative impacts of smoking and vaping on the health and wellbeing of the community.
- 4.3.6 Submitter #13 states that it is reasonable to protect the public.

Officer Analysis

- 4.3.7 Officers note that while there is one submission not in support of including events in the policy, there are no comments from this submitter.
- 4.3.8 Officers acknowledge the comments in support including events in the policy, and highlight that it will be included in contractual agreements to hire, lease or occupy council owned or occupied facilities as included in the proposed policy.
- 4.4 Do you support footpath areas used for dining being included in the policy?
- 4.4.1 Of the thirteen (13) submissions received on this policy, twelve (12) responded directly to the question “Do you support footpaths areas used for dining being included in the policy?” Ten (10) or seventy-seven percent (77%) of submitters identified that they support including these spaces in the policy, two (2) submitters do not support including these areas in the policy, and one (1) submitter did not respond directly to this question, but stated that they support the policy.

Do you support including footpath dining areas?



Submission points in support of including footpaths dining areas in the policy

- 4.4.2 Submitter #02 states that cigarette butts outside cafes are gross.
- 4.4.3 Submitter #03 agrees that areas defined as dining spaces could be smokefree and vapefree providing it does not impact people walking past.
- 4.4.4 Submitter #11 supports outdoor dining area, including footpaths being included in the policy, and notes that Local Government New Zealand (LGNZ) has been seeking national legislation for smokefree outdoor hospitality areas. The submitter believes that people trying to quit smoking should be able to enjoy outdoor hospitality areas without seeing people smoke, and that young people who see smoking are more likely to try it. Submitter #11 highlights that there is no safe level of exposure to second-hand tobacco smoke, and a driver of introducing a smokefree policy is to reduce exposure to second-hand smoke.
- 4.4.5 Submitter #13 believes that it is not reasonable to have to walk near people smoking or vaping.

Submission points not in support of including footpath dining areas in the policy

- 4.4.6 Submitter #06 does not want Council to dictate what ratepayers can do on the footpaths they pay for.
- 4.4.7 Submitter #08 believes that everyone has the right to use the footpath, and notes that there are adequate laws to address public nuisance if required.

Officer Analysis

- 4.4.8 Officers acknowledge the submissions commenting in support for including footpath dining areas in the policy.
- 4.4.9 Officers acknowledge the view of submitter #06 on the restrictions for footpath dining areas.
- 4.4.10 In response to submitter #08, the Public Places Bylaw does give Council the ability to address activities that cause a nuisance to people in public spaces. However, a bylaw is a ridged tool with significant consequences. Council proposed a policy on the bases of preferring a voluntary compliance and an education tool over an enforcement approach.

4.5 Further submission points

- 4.5.1 Submitter #03 shares that Mokai Patea Services has a smokefree and vapefree policy that applies to all their workspaces, vehicles, and events run by the organisation.
- 4.5.2 Submitter #07 states that a better measure for success of the policy would be to aim for total elimination of smokers, vapers, and cigarette butt litter.
- 4.5.3 Submitter #08 does not believe that the smokefree 2025 campaign will be achieved.
- 4.5.4 Submitter #11 includes a map of smokefree policies across New Zealand.

Officer Analysis

- 4.5.5 Officers acknowledge the further comments on the smokefree and vapefree policy.
- 4.5.6 Officers acknowledge that total elimination of smoking and vaping in the district would be the preferred aim of this policy. Council has the responsibility under the Public Health Act 1956 to improve, promote and protect public health in the district, however, Council has limited resources to achieve this. This policy has been developed in part to support smokefree 2025, which has a goal of fewer than 5% of New Zealanders being smokers by the end of 2025.

4.6 Minority groups

- 4.6.1 Submitter #07 highlights that smoking and vaping continues to create inequitable health outcomes within communities. The submitter notes that Māori are 3.3 times more likely to be a current smoker and non-Māori, and 2.54 times more likely to vape daily.
- 4.6.2 Submitter #08 believes that smoking rates in Asian, Māori and Pacific populations are not strongly affected by policies, and notes that smoking rates are increasing within the Asian population. Submitter #08 acknowledges that the number of young adults that smoke is increasing, but believes this is impacted by the increasing immigrant populations with children.

Officer analysis

- 4.6.3 Officers acknowledge these submissions that highlight that minority groups are more likely to be smokers, and the associated inequitable health outcomes.

4.7 Requested changes to the policy

- 4.7.1 Submitter #07 requests that the exemption for Council staff to smoke on Council property is removed to deliver on Councils objective to lead the district to being smokefree and vapefree.
- 4.7.2 Submitter #07 requests that reference to ashtrays is removed from the policy as the submitter believes that it is unnecessary.
- 4.7.3 Submitter #08 notes that riverbanks are missing from the locations smoking and vaping will be prohibited in.
- 4.7.4 Submitter #08 asks if Council has undertaken a survey of cigarette butts in parks.
- 4.7.5 Submitter #08 requests that the statement '*liquids used in e-cigarettes may contain nicotine and other toxic chemicals*' be removed or updated to include

'severe and extreme ingestion of' on the basis that the statement in the policy is not evidence based.

Officer Analysis

- 4.7.6 Officers acknowledge the recommendation from Submitter #07 to remove the exemption for Council staff to smoke and vape on Council property in designated areas. In response to this submission, there are a handful of staff at Council that smoke and vape. While Council can support these staff to stop smoking or vaping through education, Council is not able to influence these staff to stop smoking and vaping and therefore the preferred option is to dedicate an area away from buildings and not in view of public spaces. Officers recommend that no amendments are made to the provisions for staff that smoke and vape to do so in designated areas.
- 4.7.7 Removing the reference to ashtrays as suggested by submitter #07 will not change the intent of the policy, or any outcomes. Officers recommend that this line is removed without any effect on this policy.
- 4.7.8 In response to submitter #08, the addition of riverbanks to locations smoking and vaping would be banned would be in line with the intent of the policy which is to reduce smoking and vaping in public spaces. If Council includes riverbanks in the policy, Council may also consider including public spaces around other water bodies such as beaches and lakes. Officers recommend that riverbanks, lakes, and beaches are included in the policy as a place where smoking and vaping is banned.
- 4.7.9 In response to submitter #08, Council has not undertaken an audit of cigarette butts in parks. Officers recommend that this measure of success is removed from the policy as it will not be reported on.
- 4.7.10 Officers acknowledge the request from submitter #08 in relation to vapes containing nicotine and other toxic chemicals. Officers acknowledge that there is little certainty of the effects of vaping due to how new vaping is, however, elements used in vapes or vape liquid are known to be linked to cancer-causing properties and have traces of toxic heavy metals. Officers believe that stating that vapes may contain nicotine and other toxic chemicals is a reasonable statement as it does not suggest that all vapes contain both nicotine and toxic chemicals, therefore Officers do not recommend any changes to the policy based on this submission point.

4.8 Implementation

- 4.8.1 Submitter #07 offers to provide messaging, signage, and support education within the district, including the ability to provide signs in Te Reo. Submitter #07 recommends that any signs installed contain a QR code to Health NZ's vaping complaint form, encouraging the community to report vaping non-compliance. The submitter notes that they only enforce business compliance, not compliance with smokefree and vapefree areas.
- 4.8.2 Submitter #11 highlights the importance of communicating that there is a policy in place, and notes that smokefree policies are typically easy to enforce if the community is well informed through signs and timely communication.
- 4.8.3 Submitter #08 asks how the bylaw would be policed, noting that bylaws do not work well unless there is active monitoring and penalties followed through with.

The submitter also notes that the community do not want Council to hire additional staff.

- 4.8.4 Submitter #08 believes that smoking will occur at smokefree and vapefree locations, so Council should retain bins in locations that cigarette butts and discarded vapes are left to reduce letter.

Officer Analysis

- 4.8.5 Officers acknowledge the offer from submitter #07 in regards to providing signage and support education. Officers will work with the submitter in regard to education and signage, including the potential to use QR codes post adoption of the policy.

- 4.8.6 This policy will not be enforced by Council. This policy has been developed as a tool for education and persuasion, rather than enforcement. Officers acknowledge that there will likely be people who smoke and vape in locations where a smoke and vape ban is in place. However, Officers do not believe enforcement will be effective due to the process and significant penalties set by legislation if Council adopted a bylaw rather than a policy. No new staff will be hired in response to the adoption of this policy.

- 4.8.7 Council has a network of public bins across the district that is used by the public for a range of waste. Council will not be removing any bins in public places in response to this policy.

5. Financial Implications

- 5.1 There are no financial implications associated with this report. This policy has been developed within existing budgets. Any smokefree signage will be installed as signs are renewed.

6. Impact on Strategic Risks

- 6.1 Regulatory effectiveness is questioned.

- 6.1.1 As this is a policy, not a bylaw, Council has no ability to enforce this policy. However, there is a risk that members of the community will be under the impression that Council can enforce this policy, and if Council does not take action on people smoking and vaping in restricted areas there is a risk that the community loses confidence in Council's processes and regulatory effectiveness. This risk can be mitigated through education on smoking and vaping, and of Council's smokefree and vapefree policy.

7. Strategic Alignment

- 7.1 Working collaboratively to improve community wellbeing

- 7.1.1 This policy has been developed with input from a number of agencies with an interest in the health of residents of the Rangitikei District.

- 7.2 Social wellbeing

- 7.2.1 This policy if adopted will create safe and attractive public space that the community can utilise without the worry of being exposed to second hand smoke or vape vapor.

7.3 Enhancing our community hubs

7.3.1 The community hubs will be enhanced by the reduction of second hand smoke and vape vapor in these spaces.

8. Mana Whenua Implications

8.1 Officers note that Māori are more likely to smoke or vape than non-Māori and are likely to have unequal health outcomes.

9. Climate Change Impacts and Consideration

9.1 There are no climate change implications associated with this report.

10. Statutory Implications

10.1 This policy is not required by legislation, Council made the decision to develop a smoking and vaping policy.

10.2 The Smokefree Environments and Regulated Products Act 1990 covers a range of venues including local authority workplaces but does not extend to outdoor areas. The Act also provides for local authority by-law making powers on smoking and vaping. However, local authorities which have decided to support the Smokefree 2025 goal have opted for policies rather than bylaws – i.e. preferring voluntary compliance and persuasion over enforcement. In part, this reflects the inflexibility of the bylaw mechanism.

10.3 Council also has a duty to improve, promote and protect public health within the Rangitīkei District under the Public Health Act 1956.

11. Decision Making Process

11.1 Council made the decision to consult on this policy due to the education benefits associated with consultation.

11.2 Deliberations is part of the consultation process. Once the Committee has considered all submissions, including the oral submissions, the Committee could choose make a recommendation to Council to adopt the policy.

Attachments:

1. **Smokefree and Vapefree Policy Submissions (under separate cover)**
2. **Smokefree and Vapefree Policy 2024** [↓](#)

Recommendation 1

That the report 'Smokefree and Vapefree Policy 2024 Deliberations Report' be received.

Recommendation 2

That the Policy/Planning Committee recommend to Council that the Smokefree and Vapefree Policy 2024 be adopted [with/without amendment].

RANGITĪKEI DISTRICT COUNCIL

DRAFT SMOKEFREE AND VAPEFREE POLICY

Date of adoption: xxx

Resolution number: xxx

Date by which review
must be completed: Not applicable

Relevant legislation: Local Government Act 2002
Smokefree Environments
and Regulated Products Act 1990

Statutory/Policy: Statutory

Included in the LTP: No



Making this place home.

Draft Smokefree and Vapefree Policy

1. Reasons

- 1.1 Rangitikei District Council's current community outcomes includes promoting healthy and resilient communities. The Smokefree and Vapefree Rangitikei Policy contributes towards this outcome.
- 1.2 The Smokefree Environments and Regulated Products Act 1990 (amended in 2023) covers workplaces managed by local authorities but does not extend to outdoor areas. Decisions about these are for local authorities, and most have adopted policies to limit smoking and vaping in such places. This recognises that section 23 of the Public Health Act 1956 provides that 'it shall be the duty of every local authority to improve, promote, and protect public health within its district'.
- 1.3 The Council recognises that, while initially a means to assist people quit smoking, vaping has become increasingly promoted to and used by those who have never smoked, especially younger people, and in some instances had led to people starting smoking.¹ This is why the Policy does not differentiate between smoking and vaping.
- 1.4 The Policy contributes towards the Council's commitment to Central Government's Smokefree Aotearoa 2025 (SF2025) objective. It supports positive public education messaging efforts to de-normalise behaviours associated with smoked tobacco products, vaping (electronic cigarettes) and heated tobacco products (HTP).

2. Context

- 2.1 In the smokefree and vapefree areas identified in Section 4 of this Policy, Council will encourage compliance, through education and signage, to support Rangitikei communities to become smokefree/vapefree and reduce the associated litter issues. The policy depends on voluntary compliance and persuasion: unlike a bylaw, there are no enforcement mechanisms.
- 2.2 Council will collaborate with its partner organisations and agencies responsible for delivering SF2025 objectives to assist the Rangitikei District to become smokefree/vapefree where possible.

3. Definitions

Smoking

Smoking is inhaling and exhaling the smoke of burning tobacco typically through cigarettes, cigars or pipes. It includes herbal tobacco and psychoactive substances, including synthetic cannabis.

Vaping

Vaping is using an e-cigarette, a device that heats a liquid to produce vapours that users inhale. Liquids used in e-cigarettes may contain nicotine and other toxic chemicals.

4. Objectives

- 4.1 This Policy has the following objectives:

¹ This recognises the position behind the Smokefree Environments and Regulated Products (Vaping) Amendment Act 2020 which strikes a balance between ensuring vaping products are available for smokers who want to switch to a less harmful alternative and ensuring these products aren't marketed or sold to young people. The Act makes the legal position clear:

- Section 2(4)(b) - "a vaping device is not a medical device within the meaning of the Medicines Act 1981."
- Section 24(4)(c) - "a vaping substance is not a medicine within the meaning of the Medicines Act 1981."

The Ministry of Health's current position is 'Although vaping is not smoking it is a health risk and should be recorded in clinical records'.

- reduce the prevalence of smoked tobacco, the litter from cigarette butts, the harm from second-hand smoke, and the use of electronic cigarettes/vapes in Council-owned, controlled, leased, facilities or occupied buildings and outdoor public spaces,
- deliver Council leadership for a smokefree and vapefree District,
- support the efforts of Council's partner agencies responsible for achieving the SF2025 objective in the District and the Horizons region.

5. Scope

5.1 The following areas in the Rangitikei District are smokefree/vapefree:

- a. all Council-owned or controlled parks, playgrounds, sports fields, reserves, skateparks, campgrounds and swimming pools,
- b. all Council-owned or controlled facilities or buildings such as libraries, community housing and public toilets. This includes the immediate (within four metres) surrounding outdoor public space, e.g. footpaths adjacent to entranceways, except for those facilities where there are Council staff who are smokers/vapers. In such cases, the Council's Chief Executive may establish a designated area, to be away from windows and doors, dry, and not visible to the public.
- c. all outdoor/footpath dining areas within the central business districts of the District's towns and townships as defined in the pedestrian veranda overlay in the District Plan. Council will specify this requirement (and signage) when permitting use of such outdoor/footpath areas.
- d. bus stops and shelters, and
- e. beaches, lakes and riverbeds.

~~No ashtrays will be provided in these areas.~~

5.2 All new or renewed contractual agreements to hire, lease or occupy Council-owned or controlled buildings and facilities will be required to be smokefree/vapefree.

5.3 All Council funded, administered, and supported events will be smokefree/vapefree.

5.4 Council will be a supportive partner with Health New Zealand / Te Whatu Ora, local businesses, organisations, and agencies to encourage and support any business or organisation that wishes to become a smokefree/vapefree area.

5.5 Council's Chief Executive may temporarily suspend parts of the policy in a declared emergency or other special circumstance. Any such decision shall be publicly notified and reported to the next meeting of the Council.

6. Implementation

To implement this policy, Council will:

- display signage with smokefree and vapefree messaging at Council buildings, facilities and parks and reserve areas, maximising the use of resources at smokefree.org.nz ,
- on review, Council documents (e.g. reserve management plans), will make reference to smokefree and vapefree public places,
- on review, community leases and licences will require the leased premises to be smokefree and vapefree,
- include a 'no smoking/vaping on premises' clause in the Council's terms and conditions for hiring any Council venue,

- include a smokefree and vape-free compliance requirement in Council contracts which require work in Council-owned or controlled areas (unless specifically exempted by the Council's Chief Executive) when the contracts are negotiated or renewed,
- include a smokefree and vape-free requirement in all funding agreements through the grant schemes administered by Council.
- consult Council's Youth Council on their views about discouraging vaping by young people, and
- provide support to Government's health agencies and other interested agencies in their initiatives to denormalise smoking and vaping.

7. Application and review

- 7.1. Council will review the policy at times determined by Council, which may be in response to legislative or policy changes including any potential changes to the Smokefree Aotearoa 2025 goal as appropriate.
- 7.2. The following measures of success will be used as the basis of any review of the Policy:
- the number of people smoking/vaping overall and in areas designated by the Policy reduces, and
 - awareness of, and public support for, smokefree and vape-free public areas increases, and
 - ~~cigarette butt litter in parks reduces.~~
- These will be measured using the Census, service requests, community surveys and information from the Parks team.
- 7.3. If a Council-funded event is found not to be taking steps to discourage smoking and vaping, that may influence a decision on a subsequent application for Council support.
- 7.4. The policy will take effect from the date it is ~~signed by the Chief Executive~~ adopted by Council.

9.3 Policy and Bylaw Work Program Update

Author: Janna Harris, Corporate Planner

Authoriser: Katrina Gray, Manager Strategy and Development

1. Reason for Report

- 1.1 To provide an update on the policy and bylaw work program. Updates on the Community Housing Policy, TAB Venues Policy, and the Gambling Venues (Class 4) Policy are also included.

2. Policy program update

- 2.1 Officers have progressed the review of a number of policies. The policy register attached provides an update on the status of all policies (**Attachment 1**).
- 2.2 Council will be provided with an update on the Procurement Policy at the August Council Meeting.
- 2.3 An update on the Community Housing Policy is provided in this report.
- 2.4 An update on the TAB Venues Policy, and Class 4 Gambling Venues Policy is included within this report.
- 2.5 An update on the Smokefree and Vapefree Policy is provided to the Committee in a separate report.

3. Bylaw program update

- 3.1 Officers have progressed the development of the Signs and Public Places Bylaw. An update on this bylaw is provided in a separate report.
- 3.2 The Bylaw register attached provides an update on the status of all bylaws (**Attachment 2**).

4. Community Housing Policy

- 4.1 The Community Housing Policy sets out Council's practice in regard to the provision, management and tenancy of community housing within the Rangitikei District.
- 4.2 The Community Housing Policy was adopted in 2018 and was due for review in August 2024. Officers have reviewed the policy and developed a draft Policy which is attached (**Attachment 3**).
- 4.3 Officers have redrafted the policy to improve clarity, however there has been no change to the intent of the policy.
- 4.4 Council owns 72 one bedroom community houses. All houses are currently occupied, and there is a waiting list for these properties.
- 4.5 Since the implementation of the initial policy, the demand for housing in the Rangitikei has increased, particularly for one bedroom houses. Council has also taken significant steps towards improving the condition of community housing flats and bringing them up to meet the Healthy Home Standards.

- 4.6 This policy is an operational policy intended to provide guidelines on tenancy eligibility and processes Council will follow in regard to tenanting these properties. Officers do not recommend consulting on this policy.

5. TAB Venues Policy and Class 4 Gambling Venues Policy

- 5.1 Territorial authorities must review both their Gambling Venue (Class 4) Policy, and TAB Venues Policy at least every three years. Council's TAB Venues Policy and Gambling Venue (Class 4) Policy were both due for review in 2022. These policies continue to remain in effect if the review deadlines are not met.

Class 4 Gambling Venues Policy

- 5.2 Class 4 gambling can be described as an activity that involves the use of an Electronic Gaming Machine (EGM) outside a casino, that is run by a corporate society for the purpose of raising money for an authorised purpose i.e. to raise money to distribute within the community, noting that the funds do not need to be distributed within the community it was generated within. Class 4 gambling is considered to be high-risk and high-turnover gambling.
- 5.3 When developing a Class 4 Gambling Policy, Council has two options on the direction of the policy. Council can either:
- Limit the opportunities for gambling in their communities; or
 - Manage the impacts of gambling in communities.
- 5.4 Council currently has a cap in place which means new gaming machines can be operated if the number of gaming machines in operation at one time does not exceed 58. However, the policy states that '*Council wishes to reduce the number of gaming machines in the district through a process of natural attrition as machines cease operating.*' To achieve this Council would need to implement a sinking lid policy. This would mean that as gaming machines cease operating in the district, the maximum number of gaming machines allowed in the district will decrease.

TAB Venues Policy

- 5.5 Under the Racing Industry Act 2020 Territorial Authorities are required to review their TAB Venues Policy every three years. This policy must indicate if TAB venues can be established, and if they can be established, where they can be located.
- 5.6 Council's current policy is that TAB venues cannot be established within the district.

Review of these policies

- 5.7 Council is required to review these policies every three years. As part of this review process, the social impact of gambling within the community must be considered. Council could decide to engage with key stakeholders before deciding to amend, replace, or adopted the current policies. If Council decides to not amend a policy, there are no legislative requirements to consult on that policy. If Council decides that the policy does need to be amended, consultation must occur.
- 5.8 Officers will present the Social Impact Assessment on Class 4 Gambling and TAB Venues at the next Policy/Planning Committee Meeting. The Social Impact Assessment will present the information Council is required to have to make a decision on the policy including the legislative context, the spread of gaming machines in the district, and the social and financial impacts of gambling.

- 5.9 This will enable the Committee to make the recommendation to Council on their preferred approach, whether that be to adopt the current policies, amend the current policies, or develop new policies.
- 5.10 At this stage in the process Officers are seeking an early indication on the direction the Committee would like to explore for these policies and if the Committee would like to request that Officers engage with key stakeholders prior to drafting of the policy.

6. Options

- 6.1 Officers recommend that the Policy/Planning Committee recommend to Council that the Community Housing policy is adopted.
- 6.2 The Committee also has the option of requesting that Officers amend the policy before bringing the policy back to the Committee.
- 6.3 The Committee could also recommend that Council consults on this policy. Officers do not recommend consulting on this policy due to the operational nature of this policy.

7. Financial Implications

- 7.1 There are no financial implications associated with this report, policy and bylaw development are accounted for within existing budgets.

8. Impact on Strategic Risks

- 8.1 There are no impacts on strategic risk associated with this report.

9. Strategic Alignment

- 9.1 Working in collaboration
- 9.1.1 Council maintains an informal relationship with Police, Whanganui District Health Board, and Ministry of Social Development to ensure the residents in Councils community housing receive the best outcomes.
- 9.2 Social wellbeing
- 9.2.1 These policies are developed by Council with the aim of improving the social wellbeing of Rangitikei District residents.

10. Mana Whenua Implications

- 10.1 Māori are disproportionately represented in gambling statistics. This will be further explored in the Social Impact Assessment that will be presented to the Committee at the next meeting.

11. Climate Change Impacts and Consideration

- 11.1 There are no known climate change impacts associated with this report.

12. Statutory Implications

- 12.1 The statutory implications have been explained above.

13. Decision Making Process

- 13.1 The decision making processes have been explained above.

Attachments:

1. **Policy Register August 2024** [↓](#)
2. **Bylaw Register August 2024** [↓](#)
3. **Draft Community Housing Policy** [↓](#)

Recommendation 1

That the report 'Policy and Bylaw Work Program Update' be received.

Recommendation 2

That the Policy/Planning Committee recommend to Council that the Community Housing Policy be adopted [with/without] amendment.

| Policy Register | | | | | | |
|---|---|---------------|----------------|----------|---|--|
| Document | Requirement/Enabling Legislation | Last reviewed | Review due | Priority | Responsible | Comment / Update |
| TAB Venues Policy | Racing Industry Act 2020 | 26/09/2019 | 26/09/2022 | High | Regulatory Democracy & Planning | Under review, update in report. |
| Gambling Venue (Class 4) Policy | Gambling Act 2003 | 12/12/2019 | 12/12/2022 | High | Regulatory Democracy & Planning | Under Review, update in report. |
| Flying Drones in Council Parks - interim guideline | Civil Aviation Authority Part 101 | 27/07/2024 | No requirement | Low | Regulatory Democracy & Planning | Adopted 27 June 2024. |
| Disposal of Surplus Lands and Buildings | | 26/02/2015 | N/A | High | Assets & Infrastructure | To be reviewed 2024/25 |
| Social Media Policy | | 1/08/2021 | No requirement | Medium | Democracy & Planning | Review on hold due to staff vacancy. |
| Treasury Management Policy | Local Government Act 2002 S102, 104, 105 | 30/09/2023 | No requirement | Medium | Corporate Services | Review date September 2026. |
| Statement on Development of Māori Capacity to Contribute to Decision Making | Local Government Act 2002 S81, Sch10 clause 8 | 27/06/2024 | No requirement | Medium | Democracy & Planning | Adopted alongside the 2024-34 LTP. |
| Significance and Engagment Policy | Local Government Act 2002 S76AA | 16/05/2024 | No requirement | Low | Democracy & Planning | Not due for review. |
| Development Contributions Policy | Local Government Act 2002 S102, 106 | 16/05/2024 | 16/05/2027 | Low | Assets & Infrastructure Corporate Services | Not due for review. |
| Revenue and Finance Policy | Local Government Act 2002 S102, 103 | 16/05/2024 | No requirement | Low | Corporate Services | Not due for review. |
| Community Housing Policy | | 9/08/2018 | 9/08/2024 | Medium | Community Services | Under review, update provided in agenda. |
| Procurement Policy | | 27/03/2014 | No requirement | Medium | Corporate Services Democracy & Planning | Included in Council Meeting agenda for 29 August 2024. |
| Smoking (and Vaping) Policy | | N/A | N/A | Medium | Community Services | Deliberation report in agenda. |
| LGOIMA Requests Policy | | 1/05/2023 | No requirement | Low | Democracy & Planning | ELT set review date of May 2025. |
| Dangerous and Insanitary Buildings Policy | Building Act 2004 S131 | 25/06/2020 | 25/06/2025 | Low | Regulatory Democracy & Planning | Not due for review. |
| Delegations to Positions Policy | | 24/05/2023 | 20/11/2025 | Low | Democracy & Planning | Adopted May 2023, with a review of delegations to follow. Council set review date for policy of November 2025. |
| Local Governance Statement | Local Government Act 2002 | 31/03/2023 | 31/03/2026 | Low | Democracy & Planning | Reviewed following the 2022 triennial election. |
| Dog Control and Ownership Responsibility Policy | Dog Control Act 1996 S10 | 26/05/2016 | 17/03/2026 | Low | Regulatory Democracy & Planning | Not due for review. To be reviewed alongside the Control of Dogs Bylaw. |
| Rates Postponement Policy | Local Government Act 2002 S102 | 25/06/2020 | 25/06/2026 | Low | Corporate Services | Not due for review. |
| Local Easter Sunday Trading Policy | Shop Trading Hours Act 1990 P2 S5a | 16/12/2021 | 16/12/2026 | Low | Regulatory | Not due for review. |
| Rates Remission Policy | Local Government Act 2002 S102, 109 | 9/06/2022 | 9/06/2028 | Low | Corporate Services | Not due for review. |
| Rates Remission Policy for Māori Freehold Land | Local Government Act 2002 S102, 108 | 9/06/2022 | 9/06/2028 | Low | Corporate Services | Not due for review. |
| Standing Orders | Local Government Act 2002 Sch7 27 | 23/11/2023 | No requirement | Low | Democracy & Planning | Reviewed following the 2022 triennial election. |
| Code of Conduct | Local Government Act Sch7 15 | 23/11/2022 | No requirement | Low | Democracy & Planning | Reviewed following the 2022 triennial election. |
| MOU: Tūtohunga | | 17/12/2019 | No requirement | Low | Democracy & Planning | No review planned. |
| External Grant Applications | | 11/05/2017 | No requirement | Low | Community Services | No review planned. |
| Rural Water Supply Policy | | 1/12/2017 | No requirement | Low | Assets & Infrastructure | No review planned. |
| Reducing or Waiving Fees for Use of Council Facilities | | 1/10/2015 | No requirement | Low | Community Services Democracy & Planning | No review planned. |
| Reducing or Waiving Fees for internal consenting costs | | 1/10/2015 | No requirement | Low | Regulatory Democracy & Planning | No review planned. |
| Sector | | 14/11/2014 | No requirement | Low | Community Services | No review planned. |
| Appointment of Directors | Local Government Act 2002 s57 | 21/07/2008 | No requirement | Low | Democracy & Planning | No review planned. |
| Road Naming Policy | | N/A | N/A | Low | Regulatory Democracy & Planning | Development commenced. |

| Bylaw Register | | | | | |
|--------------------------------------|--|---------------|------------|---|------------------------------|
| Document | Requirement/Enabling Legislation | Last reviewed | Review due | Responsible | Comment / Update |
| Trading in Public Places Bylaw | Local Government Act 2002 | 31/01/2013 | 26/07/2022 | Regulatory Democracy & Planning | Update in report. |
| Public Places Bylaw | Local Government Act 2002 | 31/01/2013 | 16/07/2022 | Regulatory Democracy & Planning | Update in report. |
| Control of Advertising Signage Bylaw | Local Government Act 2002 | 31/01/2013 | 16/07/2022 | Regulatory Democracy & Planning | Update in report. |
| Mokai Bridge Bungy Jumping Bylaw | Local Government Act 2002 | 3/10/2013 | 30/04/2023 | Democracy & Planning | Not being reviewed. |
| Control of Dogs Bylaw | Dog Control Act 1996 Local Government Act 2002 | 26/05/2016 | 17/03/2026 | Regulatory Democracy & Planning | Not due for review. |
| Traffic and Parking Bylaw | Land Transport Act 1998 | 15/03/2023 | 15/03/2028 | Regulatory Democracy & Planning | Not due for review. |
| Liquor Control Bylaw | Local Government Act 2002 | 30/11/2018 | 13/09/2028 | Regulatory Democracy & Planning | Not due for review. |
| Animal Control Bylaw | Local Government Act 2002 | 31/01/2019 | 12/07/2028 | Regulatory Democracy & Planning | Not due for review. |
| Stock Droving and Grazing Bylaw | Land Transport Act 1998 Local Government Act 2002 | 26/09/2019 | 22/08/2029 | Assets & Infrastructure Regulatory Democracy & Planning | Not due for review. |
| Water Related Services Bylaw | Local Government Act 2002 | 30/04/2020 | 30/04/2025 | Assets and Infrastructure, Democracy and Planning | Review will begin late 2024. |
| Food Business Grading Bylaw | Food Act 2014 Local Government Act 2002 | 28/10/2021 | 28/10/2026 | Regulatory Democracy & Planning | Not due for review. |

ITEM 9.3

ATTACHMENT 3

RANGITĪKEI DISTRICT COUNCIL

COMMUNITY HOUSING POLICY

Date of adoption: xxx

Resolution number: xxx

Date review due: xxx

Relevant legislation: Residential Tenancies Act 1986
Healthy Homes Act 2017

Statutory/Policy: Operational

Included in the LTP: No



Making this place home.

1. INTRODUCTION

This policy sets out the Council's practice in regard to the provision, management and tenancy of community housing within the Rangitikei District.

2. POLICY OBJECTIVES

- To provide guidelines for the level of rental, with the intention of the facilities being self-funding and yet affordable for the tenants.
- To provide clear guidelines on tenant eligibility for Council-owned community housing.
- To ensure Council meets its statutory obligations with respect to tenancies under the Residential Tenancy Act 1986.
- To confirm Council's commitment to the provision of housing for those aged 65 or over with low or moderate financial means, who are able to live independently.

3. PRINCIPLES

- There is a genuine need for long-term accommodation for the community in the Rangitikei District with Council presently having a role in meeting this need.
- Council's investment in community housing is intended to be self-funding.
- Community housing is operated by the Council for the purpose of providing affordable housing for those over 65 with low asset base and low incomes in the District.

4. BACKGROUND

The purpose of community housing is to provide safe accommodation for residents over 65 with limited incomes and assets.

This policy is based on a review and update of the 2018 Community Housing Policy. Council owns 72 community housing units across the district, located in:

- **Marton:** 50 units split between three complexes
- **Taihape:** 12 units split between two complexes
- **Bulls:** 6 units at one complex
- **Rātana:** 4 units at one complex

There has been an increase in the demand for these units over the last 5-6 years. The waiting list for potential tenants usually ranges between 5 to 10 people.

The units are self-contained (attached and detached) and are surrounded by other units in the various complexes. They provide for privacy and independence, while also providing a community atmosphere. A standard unit is furnished with vinyl and carpet floor coverings throughout, a freestanding stovetop oven, full bathroom facilities including a shower, a heat pump, thermal curtains, a functioning smoke detector and a shared clothes-line. All units are weather tight and meet insulation compliance. Six monthly tenancy inspections are conducted by the Property Team staff to determine if any repairs or maintenance is required. All necessary upgrades are carried out in accordance with Council's planned maintenance and improvement schedule. Tenants are advised to notify Council of any repairs or maintenance issues as soon as possible, and this generally works very well.

Types of Accommodation

One Bedroom units:

All 72 of the community houses are one bedroom units – consisting of 1 bedroom, a separate lounge, kitchen and bathroom.

The units are presently being maintained and refurbished to a level that will meet the standards set under the Residential Tenancies (Healthy Homes Standards) Regulations 2017.

Council manages and maintains the grounds, footpath and driveways (where present) for the units. Tenants are encouraged to monitor and maintain their own garden.

There are some sheds or other external storage facilities available for tenants.

Tenant Profile

The community housing tenants are predominantly over 65 years of age with limited incomes and minimal assets. All tenancies are for one person only unless specified, with none being suitable to house children.

5. RESPONSIBILITY

The Manager-Community Property has responsibility for the implementation of this policy. The Policy & Planning team has responsibility for the review of this policy with final approval by Council.

6. ABILITY FOR PARTNERSHIP

Rangitikei District Council currently has informal working relationships with the Police, the Whanganui District Health Board and the Ministry of Social Development.

Ministry of Social Development (MSD) - over 90% of the Council's tenants receive benefits from the Government. The Council will work with MSD to ensure tenants receive their full and correct entitlement to benefits and supplementary assistance that they may be entitled to.

Council will also communicate and consult directly with Community Housing Tenants on matters that are relevant to them.

7. POLICY STATEMENT

7.1. Eligibility Criteria

The Manager- Community Property ascertains eligibility in accordance with the following criteria:

Age

Applicants will only be considered for a community housing unit if they are at least 65 years old at the date of application.

Citizenship/Residency

Applicants must be a New Zealand Citizen or have Permanent Residency. If an applicant was born overseas they will need to provide proof of Permanent Residency status or Citizenship.

Asset Limits

The value of an applicant's assets will affect the priority the application receives. The asset limit is set by Council and may be adjusted from time to time.

Their total assets, including cash, investments, house and other property (but not including a car, furniture and personal effects) do not exceed \$8,100 for a single person and \$16,200 (for a couple. This is in line with the Accommodation Supplement cash asset limits eligibility criteria.

Income limits

The income limit for single people and couples is currently GRI (the gross New Zealand Superannuation rate) plus 33%.

Independence

Applicants must have a genuine housing need and be able to live and care for themselves independently.

Good Character

Council must be satisfied that the applicant will be a good tenant and able to live co-operatively with others onsite. When applying for community housing the applicant may be asked to supply two character references and will also have an informal interview with a member of Council's Property team.

Where an applicant does not meet the above criteria, special dispensation may be granted at the discretion of the Manager – Community Property

The Rātana Communal Board of Trustees determines the eligibility of tenants for the community housing units at Rātana Pā.

7.2. Priority

Demand for community housing is often in excess of the number of units available, therefore priority will be given to applicants who are categorised within the definition of this policy as elderly, and meet one or more of the following:

- They already live within the Rangitikei District; and
- Who have close relatives in the area; or
- They are independent but have been referred by the Ministry of Social Development.

7.3. Rent Levies

Rent reviews will be initiated as part of Council's annual setting of fees and charges, and will take effect from 1 October annually with an advisory note to Council before any communication with tenants. Rent will not be increased in the first twelve months of a tenancy, but it will be reviewed annually thereafter.

7.4. Rent Limit Provision

Council recognises that affordable rents are a critical feature of community housing. As a safety net, the Council will use the following mechanism to ensure rents remain affordable:

- Affordable rent limit – the weekly rental limit for all individual tenants will not exceed that of 33% of the gross National Superannuation and Veterans Pension. At the time of policy implementation, the weekly rental could not exceed \$200.20.

7.5. Location Options

An applicant's preference for any particular location will be taken into account and accommodated where possible. Tenants can transfer to another Council unit or complex in extenuating circumstances such as a doctor's recommendation, or at the discretion of the Manager – Community Property

7.6. Changes in Circumstances

Where it is suspected that there are existing or impending eligibility issues for medical, physical or mental health reasons; the Council will seek to facilitate the provision of the appropriate social service support.

If an existing tenant develops complex medical needs they are encouraged to inform Council staff so that these needs can be accommodated where reasonable. Where an existing tenant is no longer able to live independently without risk of harm to themselves or causing serious damage to the rental unit, Council staff will work with the tenant and their next of kin (where appropriate) to help them find more suitable accommodation.

7.7. Smoking

Council encourages a healthy community and clean air environment with a view to improving the health and wellbeing of its tenants. Smoking and vaping are not allowed inside any housing unit by any person. All new tenancy agreements from the effective date of this policy will include a clause stating that smoking and vaping is banned.

7.8. Animals

Following an application to Council for the keeping of pets such as a bird or cat, the Manager – Community Property will consider the request. Approval will be conditional on any such animal being well behaved, and properly cared for so they do not pose a nuisance to other tenants, or neighbours. If a pet is found to be causing a nuisance, Council may require the tenant to rehome it. Dogs will not be permitted under any circumstances.

7.9. Parking

Limited car parking is available for tenant use only. Car parks are generally not allocated to particular tenants or community housing units (except in specific circumstances), so courtesy and co-operation over car parking is necessary.

Visitors to tenants (including service agents) may use the car parks briefly, for instance when collecting and dropping off tenants for shopping or appointments, but are asked not to use the for extended periods of time.

7.10. Level of Service

Council is committed to providing a high Level of Service (LOS) for Community Housing; and this is outlined further in Council's Long Term Plan and formally reported each year.

7.11. Marketing and Occupancy

Council will maintain a waiting list of prospective tenants which will be regularly reviewed and updated. If a waiting list does not exist, the Council will market and promote its community housing when needed to ensure maximum occupancy.

7.12. Welfare

The Council acknowledges its role as landlord, and as such, will be accessible and diligent towards the general welfare of its tenants.

This will not extend to the provision of social services (other than that to which Council has agreed to) to tenants, as these services are better provided by other professional service providers.

Council will provide its tenants with the relevant contact information for professional services and service providers.

7.13. Management of Community Units

Council currently administers and manages the community housing portfolio in-house and is committed to maintaining this level of service.

7.14. Dispute Resolution

In the event that a breach of tenancy occurs, matters will be addressed in accordance with the Residential Tenancy Act (1986). In the first instance a 14 day notice will be issued to the tenant requesting that the breach of tenancy be resolved. If the breach of tenancy is not rectified within the 14 day period, an application will be lodged with the Tenancy Tribunal to resolve the issue through mediation. Failing a successful outcome through mediation, the matter will be referred to an adjudicator for resolution.

If the breach is not resolved, the tenant may be evicted from the unit or issued with a 90 day notice to vacate the property in accordance with the Residential Tenancy Act (1986).

7.15. References and Relevant Legislation

Council administers its community housing portfolio in accordance with the Residential Tenancies Act 1986 and the Residential Tenancies (Healthy Homes Standards) Regulations 2019

7.16. 7.16 Application Form

Application forms are available online or at Council offices and libraries in Taihape, Bulls and Marton.

8. DATE OF REVIEW

Council will review this policy every 6 years, or earlier if considered necessary, with the next review being in 2030. Any review will take into consideration, amongst other things, the current housing needs of the district, criteria for eligibility, rent levels, demographics and current waiting lists.

DRAFT

19 Reports for Information

10.1 Economic Wellbeing update

Author: Jarrod Calkin, Economic Wellbeing Lead

Authoriser: Katrina Gray, Manager Strategy and Development

1. Reason for Report

- 1.1 The purpose of the report is to provide the Committee with an update regarding the Economic Wellbeing of the District and the key actions Officers are taking to support business and the district.

2. Economic Update and Local insights

- 2.1 It is anticipated the regional reporting we receive from Infometrics will be fully updated on 22 August 2024. Some high-level insights from the most up to date data as of 31 March 2024 shows the following:
 - 2.1.1 Rangitikei District GDP grew by 1.6% compared to a year earlier and is higher than in New Zealand (0.2% for the same period).
 - 2.1.2 Consumer spending is up 3.3% for the district compared to a year earlier and is higher than New Zealand (2.8% for the same period) however this is tracking below inflation of 4% (at the same period) meaning consumers are paying more and buying less than a year ago.
 - 2.1.3 A strong indicator of the economic pressure in our district is the new vehicle registrations which is down 16.8% compared to a year ago and contrasts with New Zealand (7.5% growth over the same period).
 - 2.1.4 The employment market remained steady with 0.7% growth in the district compared to a year earlier with 7,344 Rangitikei residents classified as employed.
 - 2.1.5 The unemployment rate for the district rose from 3.1% to 4.2% to the year ended March 2024. This is slightly ahead of New Zealand (4.0% for the same period) and well below the peak unemployment rate over the last 10 years of 5.7%.
 - 2.1.6 House prices in the district have increased by 9.7% compared to New Zealand at 1.9%. The average house price in Rangitikei is now \$435,297 vs \$933,633 for New Zealand.
- 2.2 At the July Official Cash Rate (“OCR”) Review, the Reserve Bank left the OCR unchanged at 5.5%. There was supporting commentary around this review stating *“The Committee agreed that monetary policy will need to remain restrictive. The extent of this restraint will be tempered over time consistent with expected decline in inflation pressures”*. This has led the major trading banks and economists to predict interest rates to fall much sooner than previously predicted and there is evidence of this by reductions in the mid to long term interest rates for both loans and deposits.
 - 2.2.1 It is noted there is another Reserve Bank Monetary Policy Statement and OCR announcement due on 14 August 2024 which will occur in the period between this report being written and the meeting being held. A verbal update may be provided at the meeting after the announcement has been made.

- 2.3 Council Officers are continuing to support Business After 5 events across the district which continue to be well supported by the business sector, Council, and Elected Members. It was pleasing to see the most recent BA5 event held in Bulls was one of the most well attended and plans are in place for a Taihape event.
- 2.4 The previously mentioned project where Council Officers were collaborating with Business Rangitikei regarding assisting washing and painting of commercial buildings has been investigated. Next steps are to engage with property owners to understand demand before finalising an implementation plan.

3. Economic Wellbeing Strategy update

- 3.1 Work has started on the development of the Economic Wellbeing Strategy with a desktop review and stakeholder interviews being held throughout August. The initial findings have highlighted 4 sectors driving economic growth in our district.
 - (a) Agriculture
 - (b) Manufacturing
 - (c) Arts and Recreation
 - (d) Tourism
- 3.2 After the stakeholder interviews have been completed, engagement with mana whenua will occur in line with a proposed engagement plan shared with Te Roopuu Ahi Kaa. This will be followed by the development of the strategy in September with the result being a draft Strategy and Action Plan.

4. Town Centres

- 4.1 There was a meeting held in Taihape on 31 July 2024 with business owners, stakeholders, Council Officers and relevant Elected Members to discuss the Town Centre Revitalisation Better Off Funding project.
- 4.2 The meeting was well attended and contribution from everyone who attended has provided clarity regarding what areas Council Officers should be investigating further. The ideas for further investigation are;
 - (a) Maps and Wayfinding solutions
 - (b) Artwork and Murals
 - (c) Flags
 - (d) Photo board and town '#hashtag'
- 4.3 Council Officers have started investigating these options and will continue to provide updates to the community and this working group.

5. Financial Implications

- 5.1 There are no financial implications.

6. Impact on Strategic Risks

- 6.1 There is no impact on strategic risks.

7. Strategic Alignment

7.1 Economic Wellbeing is a Strategic Priority for Rangitīkei District Council. While there are no decisions required as a result of this report, the information provided assists Elected Members with future decisions relating to Economic Wellbeing meaning the report has strong strategic alignment.

8. Mana Whenua Implications

8.1 Mana whenua engagement is proposed for the Economic Wellbeing Strategy.

8.2 Mana whenua were invited to attend the Taihape Town Centre meeting and ongoing engagement will continue throughout this work.

9. Climate Change Impacts and Consideration

9.1 There are no climate change impacts relating to this report.

10. Statutory Implications

10.1 There are no statutory implications relating to this report.

11. Decision Making Process

11.1 This item is not considered significant.

Recommendation

That the report 'Economic Wellbeing Update' be received.

10.2 Coalition Government - Q3 Action Plan

Author: Katrina Gray, Manager Strategy and Development

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The purpose of this report is to provide the Policy/Planning Committee with the Coalition Government's Q3 Action Plan.

2. Context

- 2.1 The Coalition Government has now released three action plans since they took office in 2023 (100 day Action Plan, 1 April – 30 June 2024 Action Plan). The most recent is the 'Q3 Action Plan' (**Attachment 1**).
- 2.2 The Q3 Action Plan sets out 40 actions under three key themes: Rebuild the economy and ease the cost of living, restore law and order, deliver better public services. A number of these actions have already been completed.
- 2.3 The focus is from 1 July – 30 September 2024.
- 2.4 There are a range of actions relevant to Council, particularly:
 - Action 1: Pass the second Local Water Done Well Bill requiring councils to deliver plans for financially sustainable water services, replacing the previous Government's Three Waters regime.
 - Action 2: Take Cabinet decisions on a framework for city and regional deals.
 - Action 8: Take Cabinet decisions on the scope of RMA and National Direction amendments to unlock development in infrastructure, housing, and primary industries, and drive a more efficient and effective resource management system. *Note: the Granny Flats proposal was released for submissions in July 2024.*
 - Action 9: Take Cabinet decisions on work programme to replace the RMA with a system premised on the enjoyment of property rights.
 - Action 10: Take Cabinet decisions on the final design of the Government's one-stop shop consenting and permitting scheme, incorporating sensible changes suggested through the select committee process.
 - Action 12: Open the \$1.2 billion Regional Infrastructure Fund for applications to help reduce New Zealand's long-standing infrastructure deficit. *Note: this action is complete as the fund is open.*
 - Action 17: Gazette amendments to the National Policy Statement for Highly Productive Land to specified infrastructure and farming activities on highly productive land.

3. Options Considered

- 3.1 This report is for information only, there are no relevant options.

4. Financial Implications

4.1 There are no financial implications.

5. Impact on Strategic Risks

5.1 Legal and political environment requires excessive resources

5.1.1 Government is making significant changes rapidly which is having a negative impact on Council's opportunity and capacity to engage in submission processes (where available). At times Council relies on sector groups to advocate for local government interests on behalf.

5.2 Changes to governmental legislation are transformational

5.2.1 It is likely the changes associated with the Local Water Done Well Bill will be transformational.

6. Strategic Alignment

6.1 Legislative changes may impact on Council's ability to implement its strategic framework.

7. Mana Whenua Implications

7.1 There are likely to be mana whenua implications associated with the significant reforms.

8. Climate Change Impacts and Consideration

8.1 There are relevant climate change related pieces of work associated with the Q3 Action Plan e.g. the release of the Emissions Reduction Plan.

9. Statutory Implications

9.1 There are no relevant statutory implications.

10. Decision Making Process

10.1 This item is for information only and no decisions are required.

Attachments:

1. **Coalition Government - Q3 Action Plan** [↓](#)

Recommendation

That the report 'Coalition Government - Q3 Action Plan' be received.



✓ Rebuild the economy and ease the cost of living

1. Pass the second Local Water Done Well Bill requiring councils to deliver plans for financially sustainable water services, replacing the previous Government's Three Waters regime.
2. Take Cabinet decisions on a framework for city and regional deals.
3. Sign the new speed limit rule to reverse the previous Government's blanket speed limit reductions.
4. Take Cabinet decisions on legislation to support time-of-use charging to reduce congestion.
5. Introduce legislation to eliminate barriers to overseas building products being used in New Zealand.
6. Release the draft of the second Emissions Reduction Plan.
7. Take Cabinet decisions to establish a new National Infrastructure Agency.
8. Take Cabinet decisions on the scope of RMA and National Direction amendments to unlock development in infrastructure, housing, and primary industries, and drive a more efficient and effective resource management system.
9. Take Cabinet decisions on work programme to replace the RMA with a system premised on the enjoyment of property rights.
10. Take Cabinet decisions on the final design of the Government's one-stop shop consenting and permitting scheme, incorporating sensible changes suggested through the select committee process.
11. Pass the Resource Management (Extended Duration of Coastal Permits for Marine Farms) Amendment Bill into law to provide certainty to New Zealand's aquaculture industry.
12. Open the \$1.2 billion Regional Infrastructure Fund for applications to help reduce New Zealand's long-standing infrastructure deficit.
13. Begin public consultation on reform of the Holidays Act.
14. Take Cabinet decisions on legislative amendments to clarify the employment status of contractors.
15. Initiate the second regulatory sector review to identify and remove unnecessary red tape.
16. Take Cabinet decisions on new regulations to remove the GE ban and enable the safe use of gene technology in agriculture, health science and other sectors.
17. Gazette amendments to the National Policy Statement for Highly Productive Land to specified infrastructure and farming activities on highly productive land.
18. Take Cabinet decisions to amend requirements for farmers in certain areas to have certified Freshwater Farm Plans.
19. Begin consultation on changes to improve the efficiency and fairness of goods fees and border processing levies.

Action Plan for NZ

✓ Restore law and order

20. Launch a military-style academy pilot for serious and persistent young offenders.
21. Introduce legislation to toughen sentencing rules to ensure real consequences for crime.
22. Pass the Gangs Legislation Amendment Bill to give Police more tools to crack down on gangs.
23. Pass the Firearms Prohibition Orders Legislation Amendment Bill to provide Police with stronger powers to get guns out of the hands of criminals.
24. Pass the Corrections Amendment Bill to increase access to effective rehabilitation for prisoners on remand.
25. Introduce legislation to enable roadside testing for drug driving.
26. Pass the Courts (Remote Participation) Amendment Bill to improve efficiency in the courts and increase access to justice.
27. Take Cabinet decisions on proposed improvements to the Anti-Money Laundering and Countering Financing of Terrorism regime to ensure it is both workable and effective.

✓ Deliver better public services

28. Publish reporting on the Government's nine priority targets for the public service.
29. Publish an updated health workforce plan to address staffing needs across the health system.
30. Take Cabinet decisions on the programme business case, including cost-benefit analysis, for a proposed third medical school at Waikato University.
31. Release initial plan for progressing health targets, including faster cancer treatment, shorter wait times, and improved immunisation for children.
32. Open applications for new and converting charter schools.
33. Introduce second phase of initiatives to lift school attendance.
34. Release draft of the new Year 0-13 English and Maths curriculum learning areas and begin targeted testing with teachers.
35. Finalise the model for new Structured Literacy interventions for struggling readers (to replace Reading Recovery from Term 1 2025).
36. Take Cabinet decisions in response to the findings of the Ministerial Inquiry into School Property.
37. Introduce legislation to tighten controls on youth vaping.
38. Begin rollout of community Job Coaches to support 18-24-year-old Jobseekers to get off welfare and into work.
39. Finalise design of a Jobseeker Benefit Traffic Light System to strengthen jobseeker obligations and consequences for non-compliance.
40. Finalise the framework to ensure the independence of a standalone Children's Commissioner and strengthen the oversight of Oranga Tamariki.

Action Plan for NZ

10.3 Strategy/Plan Development and Review Update**Author:** Katrina Gray, Manager Strategy and Development**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To provide the Policy/Planning Committee with an overview of Council's strategies and plans.

2. Strategic Framework

- 2.1 Council's Strategic Framework (Kowhai) was reviewed as part of the development of the 2024-34 Long Term Plan. It sets out Council's vision, community outcomes, priorities, strategies, and plans. A review of Council's strategies and plans in the Strategic Framework will occur in late 2024.

3. Strategy/Plan Reviews

- 3.1 A list of Council's strategies and plans is attached (Attachment 1).
- 3.2 Notable updates for August 2024 include:
- *National Planning Standards / E-Plan implementation (in progress)*. Transition and e-plan development work is underway. Internal quality checking of the transitioned document and e-plan is ongoing and will be completed over the next few months.
 - *Waste Management Minimisation Plan (in progress)*. Council adopted the Waste Assessment in June and resolved to progress with the development of the Waste Management Minimisation Plan.
 - *Economic Wellbeing Strategy (in progress)*. The development of this Strategy is now in progress, with background research and initial engagement with Elected Members and stakeholders underway.
 - *Long Term Plan 2024-34 (adopted)*. A key milestone reached since the last Policy/Planning Committee meeting was the adoption of the Long Term Plan.

4. Options Considered

- 4.1 There are no options associated with this report.

5. Financial Implications

- 5.1 There are no direct financial implications. Any strategies/plans are developed within budget.

6. Impact on Strategic Risks

- 6.1 There is no direct impact on Council's strategic risks associated with this report.

7. Strategic Alignment

- 7.1 Council's strategies and plans are key components of Council's strategic framework. A review of the strategies and plans layer of the strategic framework is planned as a key task once resourcing allows (noting recruitment is currently underway).

8. Mana Whenua Implications

- 8.1 There are no direct mana whenua implications associated with this report. Strategy/plan development occurs alongside Council's Te Roopuu Ahi Kaa Komiti and directly with iwi and hapū where relevant.
- 8.2 It is noted that a report was provided to Te Roopuu Ahi Kaa on the Economic Wellbeing Strategy and engagement is planned with mana whenua. As part of the implementation of an e-plan the Statutory Acknowledgements listed in the District Plan are being updated to ensure all relevant Statutory Acknowledgements are included.

9. Climate Change Impacts and Consideration

- 9.1 There are no relevant climate change considerations.

10. Statutory Implications

- 10.1 There are no direct statutory implications.

11. Decision Making Process

- 11.1 There are no decisions required associated with this report.

Attachments:

1. **Strategy / Plan Register August 2024** [↓](#)

Recommendation

That the report 'Strategy/Plan Development and Review Update' be received.

| Strategy / Plan Register | | | | | |
|--|--|--|--|--|---|
| | Summary | Status | Legislation | Responsible Department | Comment / Update |
| Strategies | | | | | |
| Waste Strategy | Provides a medium to long term direction and vision of what we want to achieve in this activity over the next 30 years. | In development | Non-statutory | Assets & Infrastructure | Phase 1 of this work is complete - a roadmap of how RDC will set direction based on industry best practice and potential central government goals. Stage 2 - developing the strategy is phase 2. A workshop was held on 23 May 2024 and a report with Council's Waste Assessment provided to Council's 27 June 2024 meeting. At that meeting, Council adopted the Waste Assessment and agreed to proceed with the development of a new Waste Management and Minimisation Plan. |
| Pae Tawhiti Rangitikei Beyond - Community Spatial Plan | Provides the blueprint for how we want the Rangitikei district to develop over the next 30 years. | Adopted September 2023 | Non-statutory | Democracy & Planning | Implementation is underway. |
| Parks, Open Spaces and Sporting Facilities Strategy | To provide a framework to underpin Council decision-making on investment in parks and reserves. | Complete | Non-statutory | Assets & Infrastructure | The strategy and implementation plan have been completed. |
| Climate Impact Strategy and Action Plan | Set's out Council's direction and actions in responding to climate impacts. | Adopted February 2024 | Non-statutory | Democracy & Planning | An implementation plan is prepared, including consideration of funding requirements associated with implementation of the actions. |
| Housing Strategy 2021 - 31 | Provides a 10-year Council strategy to consider housing needs and potential solutions in eight sectors in the District. | Adopted as supporting information to the 2021-32 LTP | Non-statutory | Community Services | Council have given direction that Officer focus should be limited to the business case for 22 Tui Street, Taihape. The need for this strategy should be reviewed alongside a review of the strategies/plans section of the strategic framework. |
| Economic Development Strategy 2021 - 31 | Provides a 10 year Council strategy for economic development which outlines 10 priorities and 4 enablers. | Adopted as supporting information to the 2021-32 LTP | Non-statutory | Democracy & Planning | Beca has been engaged as the consultant for the project and work has commenced on the development of the Economic Wellbeing Strategy. A workshop was held with Council and initial stakeholder interviews undertaken in early August. A report was provided to TRAK and further mana whenua engagement is planned. |
| Enforcement (Regulatory) Strategy and Prosecution Policy | Sets out the principles and processes which Council uses to achieve regulatory compliance in a fair and consistent way | Adopted 26 April 2018 | Non-statutory | Regulatory | Review planned for 2025. |
| Heritage Strategy | Provisions a long term vision to guide Council's management of heritage resources throughout the Rangitikei District | Adopted 31 March 2016 | Non-statutory | Community Services | Review to commence in late 2024 (subject to internal resourcing). |
| Property Strategy | Development of a strategy that identifies which properties Council should retain or dispose. | Complete | Non-statutory | Assets & Infrastructure | Complete. |
| Plans | | | | | |
| Long Term Plan 2024-34 | Set's out the activities Council plans to undertake and how it will be funded for 2024-34. | Adopted 27 June 2024 | Local Government Act 2002 | Democracy & Planning | Adopted 27 June 2024 |
| Annual Plan 2025/26 | Set's out the activities Council plans to undertake and how it will be funded for 2025/26. Updated year from the LTP. | To be adopted June 2025 | Local Government Act 2002 | Democracy & Planning | Early internal project planning has commenced. |
| Roading Activity Management Plan | Comprehensive plan on how Council's assets should be maintained and renewed. | Complete | Non-statutory | Assets & Infrastructure | Reviewed and updated for the 2024 LTP. |
| 3 Waters Activity Management Plan | Comprehensive plan on how Council's assets should be maintained and renewed. | Complete | Non-statutory | Assets & Infrastructure | Reviewed and updated for the 2024 LTP. |
| Social Infrastructure Asset Management Plan | Comprehensive plan on how Council's assets should be maintained and renewed. | Complete | Non-statutory | Assets & Infrastructure / Community Services | Reviewed and updated for the 2024 LTP. |
| Destination Management Plan | Provides the plan for growing the visitor economy. | Adopted March 2022 | Non-statutory | Community Services | The implementation of the Destination Management Plan is underway. Key areas of focus include the development of promotional material for golfing, cycling, a district ap, walkways/reserves and fishing. Work is ongoing on the refresh of the Rangitikei billboards, the topography trail launch, the 200km cycle trail, and major events delivery. |
| Waste Management and Minimisation Plan 2018 - 2024 | Sets out how Council intends to promote efficient and effective waste management and minimisation within its district. | Adopted 28 June 2018 | Required under the Waste Minimisation Act 2008 | Assets & Infrastructure | The Waste Assessment was adopted, and development of a new Waste Management Minimisation Plan agreed by Council at the 27 June 2024. |
| Urban Tree Plan | Provides guidelines for tree management throughout the District. | Adopted in 2017 | Non-statutory | Assets & Infrastructure | No review scheduled. |
| Turakina Town Centre Plan | Sets out a plan for the Turakina Town Centre. | February 2016 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. |
| Mangaweka Town Centre Plan | Sets out a plan for the Mangaweka Town Centre. | February 2016 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. |
| Marton Town Centre Plan | Sets out a framework for the future management of the Marton Town Centre. | December 2014 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Hunterville Town Centre Plan | Sets out a plan for the Hunterville Town Centre. | August 2014 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. |
| Bulls Town Centre Plan | Sets out a framework for the future management of the Bulls Town Centre. | June 2014 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Taihape Town Centre Plan | Sets out a framework for the future management of the Taihape Town Centre. | January 2014 | Non-statutory | Democracy & Planning | Key aspects incorporated into the Community Spatial Plan. However, plan retains value as a stand alone document. Parts of the Town Centre Plan will be implemented through use of Better Off funding for town centre revitalisation. |
| Marton Streetscape Upgrade Plan | Sets out the upgrade for the Marton Town Centre | Not yet commenced | Non-statutory | Democracy & Planning | Officers are working on the Request for Proposal documents for contractor procurement for the development of the Marton Streetscape Upgrade Plan. |
| Rangitikei District Plan | Sets out the objectives, policies and rules for land use in the District. | Operative - October 2013 | Resource Management Act 1991 | Democracy & Planning | Plan Change 3 Urban Growth - The acceleration of this phase has been funded through the Better Off fund. The Efficiency and Effectiveness report is complete and Officers are working through technical reports, specifically Three Waters assessments required to support the Plan Change. E-Plan and National Planning Standards - Officers have almost completed the transition of the plan to the National Planning Standards template and are working through internal quality control for the e-plan. |
| Recreational Parks and Reserves Management Plan - Part One | Sets out the management objectives and policies for recreational reserves Council administers under the Reserves Act 1977. | Adopted 1 May 2014 | Reserves Act 1977 | Assets & Infrastructure | Subject to "continuous review" under the Reserves Act. Not scheduled for specific review. |

| | Summary | Status | Legislation | Responsible Department | Comment / Update |
|--|--|--------------------------|-------------------|-------------------------|---|
| Marton Park Management Plan (Part Two) | A management plan for Marton Park. | Adopted 3 November 2016 | Reserves Act 1977 | Infrastructure | Not scheduled for review. |
| Bulls Domain Management Plan (Part Two) | A management plan for the Bulls Domain. | Adopted 1 May 2014 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Centennial Park Management Plan (Part Two) | A management plan for Centennial Park. | Adopted 1 May 2014 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Taihape Memorial Park Management Plan (Part Two) | A management plan for Memorial Park. | Adopted 25 March 2010 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Wilson Park Management Plan (Part Two) | A management plan for Wilson Park. | Adopted 30 July 2009 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Dudding Lake Management Plan (Part Two) | A management plan for Dudding Lake. | Adopted 26 November 2009 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Bulls Old Courthouse and Goal Management Plan (Part Two) | Historic reserve management plan for the Old Courthouse and Goal | Adopted 25 March 2010 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Historic Reserves Management Plan | Sets out the management objectives and policies for historic reserves Council administers under the Reserves Act 1977. | Adopted 25 March 2010 | Reserves Act 1977 | Assets & Infrastructure | Not scheduled for review. |
| Taihape Domain Master Plan | An integrated masterplan for the development, use and upgrade of Taihape Domain. | Endorsed 25 July 2023 | Non-statutory | Assets & Infrastructure | Completed in 2023. |
| Welcoming Communities Plan | A community-owned plan to be more open and accepting and build our cultural diversity and inclusion. | Complete | Non-statutory | Community Services | Welcoming Communities program is no longer being Government funded or delivered by Immigration New Zealand beyond June 2024 due to the new government priorities. The final phase has been implemented of the Welcoming Community website and can be accessed via the RDC main website. The ongoing principles continue to be delivered from our Community Hubs, with staff keeping up to date and will continue to add website information for newly arrived individuals and families to our district. |

11 Meeting Closed.