



Rangitikei District Council

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Rangitikei
UNSPOILT...

Rātana Community Board

Order Paper

**Tuesday 12 December 2017,
6.30pm**

**Ture Tangata Office, Ihipera-Koria Street,
Rātana Pa**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair: Charlie Mete

Deputy Chair: Maata Kare Thompson

Membership

Charlie Rourangi

Thomas Tataurangi

Cr Soraya Peke-Mason

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Ratana Community Board Meeting

Agenda – Tuesday 12 December 2017 – 6:30 pm

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The quorum for the Ratana Community Board is 3.

Council’s Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.



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1 Whakamoemiti

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes are attached.

File ref: 3-CB-1-1

Recommendation

That the Minutes of the Ratana Community Board meeting held on 10 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report will be provided at the meeting.

8 Council decisions on recommendations from the Board

There were no recommendations from the Board's previous meeting to Council for confirmation.

9 Council response to queries raised at previous meetings

- The work on the roadside drains at the Paa which was commissioned has been completed. Additionally this included the installation of a new culvert. If there is any additional work which needs to be completed, it will have to be commissioned in a new request.
- To progress this, it is suggested that the Board's Chair meets with Council's Roading Advisor (Reuben Pokiha) and the Community & Leisure Assets Team Leader (Gaylene Prince) to determine the nature of the restrictions on vehicle access in the cemetery and what signage will be useful.

- To progress this, it is suggested that the Board’s Chair meets with Council’s Roading Advisor (Reuben Pokiha) and the Community & Leisure Assets Team Leader (Gaylene Prince) to determine the nature of the restrictions on vehicle access in the cemetery and what signage will be useful.

10 Ratana Bore – assessment of damage caused by Kaikoura earthquake

A report is attached.

File ref: 3-CB-1-1

Recommendation:

That the report ‘Ratana WTP Project Update’ be received.

11 Update from Te Roopu Ahi Kaa

A verbal update from the Te Roopu Ahi Kaa meeting held on 5 December will be given by Mr Charlie Mete.

12 Proposed changes to delegations

File ref: 3-PY-1-1

A report is attached.

Recommendations:

- 1 That the report ‘Increasing Delegations to Community Committees/Boards’ be received.
- 2 That the Ratana Community Board requests Council provides them the following increased delegations:
 -
 -
- 3 That the Ratana Community Board requests Council does NOT provide them the following delegations:
 -
 -

13 Validation of current local parking enforcements (and suggestions for new ones)

A map is attached.

File ref: 1-DB-1-14

Council has now adopted the Traffic and Parking Bylaw (2017). The parking-related provisions came into force on 6 November 2017, with current parking restrictions becoming applicable from this date. Given the parking restrictions throughout the District are likely to have been in place for a significant period of time, Council would like the community committees/boards to consider whether they are still appropriate or require amendment. A map showing the existing parking restrictions is attached.

Note: Ratana does not currently have any parking restrictions

Recommendations:

EITHER

That the Ratana Community Board recommends to Council that the following changes are made to parking restrictions:

-
-

OR

That the Ratana Community Board recommends to Council that no changes are made to parking restrictions.

14 Update on wastewater treatment plant (and meetings of reference advisory group)

The application to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for a land-based treatment option for the Ratana WWTP was successful. This means that the discharge will be entirely to land with none going into Lake Waipu as is the case now. The reference group will be convened early in 2018.

A project plan is being developed, noting that a new resource consent application will need to be lodged with Horizons Regional Council by 31 January 2018 (being 6 months ahead of the 31 July 2018 expiry of the current consent).

15 Future Ratana playground

Feedback from consideration by Ratana Communal Board of Trustees (Cr Peke-Mason)

16 Update from the community hui

Mr Mete and Cr Peke-Mason will update the Board.

17 Other matters raised at previous meeting

- Renaming of Ratana Road
- Playground working group
- Clearing roadside drains*
- Improving signage and restricting vehicle access into the cemetery*

**issues raised at meeting on 10 October 2017*

18 Ratana Waste Transfer Station hours

23 December	9.00am–12.00pm
24 December	CLOSED
25 December Xmas Day	CLOSED
26 December Boxing Day	CLOSED
27 December	2.30pm-4.30pm
28 December	CLOSED
29 December	CLOSED
30 December	9.00am-12.00pm
31 December	CLOSED
1 January New Year's Day	CLOSED
2 January Day after New Year's Day	CLOSED
6 February Waitangi Day	CLOSED
30 March Good Friday	CLOSED
2 April Easter Monday	CLOSED

Kerbside collection will remain the same.

<https://www.rangitikei.govt.nz/news/2015/waste-transfer-station-hours-and-rubbish-collection-changes>

19 Cemetery register alignment

Council's records show two burials, Danny Aperahama RUKE (Thursday 19th Oct) PLOT 243 ROW 11 and Joanne Alamein EDWARDS (Friday 27th Oct) PLOT 266 ROW 12 since the Board's last meeting. This has yet to be confirmed by Mr Mete.

20 Late Items

As accepted in Item 5.

21 Future Items for the Agenda

22 Next meeting

13 February 2018, 6.30 pm

23 Whakamoemiti/Meeting Closed

1 Whakamoemiti

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

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Recommendations:

EITHER

That the Ratana Community Board recommends to Council that the following changes are made to parking restrictions:

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-

OR

That the Ratana Community Board recommends to Council that no changes are made to parking restrictions.

14 Update on water supply upgrade

A report will be tabled to the meeting.

File ref: 5-CM-1C975

Recommendation:

That the report on water supply upgrade to the Ratana Community Board’s meeting on 12 December 2017 be received.

15 Update on wastewater treatment plant (and meetings of reference advisory group)

The application to the Ministry for the Environment Freshwater Improvement Fund to seek financial support for a land-based treatment option for the Ratana WWTP was successful. This means that the discharge will be entirely to land with none going into Lake Waipu as is the case now. The reference group will be convened early in 2018.

A project plan is being developed, noting that a new resource consent application will need to be lodged with Horizons Regional Council by 31 January 2018 (being 6 months ahead of the 31 July 2018 expiry of the current consent).

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- Playground working group
- Clearing roadside drains*
- Improving signage and restricting vehicle access into the cemetery*

**issues raised at meeting on 10 October 2017*

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Kerbside collection will remain the same.

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20 Cemetery register alignment

Council's records show two burials, Danny Aperahama RUKE (Thursday 19th Oct) PLOT 243 ROW 11 and Joanne Alamein EDWARDS (Friday 27th Oct) PLOT 266 ROW 12 since the Board's last meeting. This has yet to be confirmed by Mr Mete.

21 Late Items

As accepted in Item 5.

22 Future Items for the Agenda

23 Next meeting

13 February 2018, 6.30 pm

24 Whakamoemiti/Meeting Closed

Attachment 1



Rangitikei District Council

Ratana Community Board Meeting

Minutes – Tuesday 10 October 2017 – 6:30 PM

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Present Mr Charlie Mete (Chair)
 Ms Maata Kare Thompson
 Mr Charlie Rourangi
 Mr Thomas Tataurangi

In attendance Mr Ross McNeil, Chief Executive

1 Whakamoemiti

Mr Tataurangi provided the opening Karakia.

2 Public Forum

Ms Doreen Gardiner raised a question regarding the format of receipts issued from the Ratana Refuse Transfer Station (RTS) and asked that an update on RTS charges and opening hours be posted at local shops to inform the community.

Mr Jason Hihira raised a concern regarding farm vehicles leaving mud on roads within the Paa and stock crossings being operated without sufficient signage or clean-up.

3 Apologies

That the apologies for the absence of Cr Peke-Mason and His Worship the Mayor be received

Mr Mete / Mr Tataurangi. Carried

4 Members' Conflict of Interest

There was no conflict of interest.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Ratana roadside drain cleaning programme be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number	17/RCB/055	File Ref	3-CB-1-1
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That the Minutes of the Ratana Community Board meeting held on 15 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Tataurangi / Mr Rourangi. Carried

7 Chair's report

A verbal report was given to the Komiti by the Chair highlighting an increased level of activity on the roads from truck and farm equipment and growing concern about vehicle speeds, and flagging a process for considering setting lower speed limits.

The Chair noted the level of engagement and proactivity of the Board within the community.

8 Council decisions on recommendations from the Board

There were no recommendations from the Board's previous meeting to Council for confirmation.

9 Council response to queries raised at previous meetings

There were no queries raised for Council at the previous meeting.

10 Update from Te Roopu Ahi Kaa

An update from the Te Roopu Ahi Kaa meeting held earlier in the day was given by Mr Charlie Mete.

11 Update on housing development

Comment on the proposed development from Council's perspective was provided by Mr McNeil.

12 Update on water supply upgrade

Mr McNeil spoke to the report, highlighting the issue with the new bore caused by movement arising from the November Kaikoura earthquake and the unavailability of suitable contractors to address the problem. He noted that this has delayed the commissioning of the treatment plant and the community open day will be postponed. An update on the project will be prepared for the community.

Resolved minute number	17/RCB/056	File Ref	5-CM-1C975
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That the report on water supply upgrade to the Ratana Community Board's meeting on 8 August 2017 be received.

Mr Tataurangi / Ms Thompson. Carried

13 Update on wastewater treatment plant (and meetings of reference advisory group)

The Komiti noted the commentary in the agenda, and Mr McNeil confirmed that Government funding of \$800,000 has been approved for the project to allow for the land-based disposal of treated effluent. The inaugural meeting of the Advisory Group will now be scheduled.

14 Future Ratana playground

Cr Peke-Mason was absent from the meeting, so an update will be provided at the next Board meeting.

15 Update from the community hui

Mr Mete noted that the community hui was not able to proceed and will be rescheduled. The agenda for the hui will include the matters set out in item 16 below:

16 Other matters raised at previous meeting

- Renaming of Ratana Road (Mr Mete)
- Playground working group (Cr Peke-Mason)

17 Cemetery register alignment

The Komiti noted the update in the agenda. It was suggested that further work was needed around restricting vehicle access and improving signage.

18 Civil Defence arrangements – presentation (requested at Board's June meeting)

Mr McNeil presented the structure and scope of civil defence arrangements, covering national, regional and local elements. He suggested that the development of a local community response plan might benefit the community.

19 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

Resolved minute number	17/RCB/057	File Ref	3-CC-1-4
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That the memorandum 'extract from activity report to AIN, 14 September' be received.

Mr Mete / Mr Tataurangi. Carried

20 Late Items

Board members acknowledged the good work undertaken in clearing roadside drains in the Paa, but queried why the work has stopped and the job appears incomplete. Mr McNeil undertook to provide an update at the next meeting.

21 Future Items for the Agenda

1. Traffic speed on Ratana Road and Seamer Street

2. Civil Defence - Development of a local community response plan

22 Next Meeting

6:30 pm, Tuesday, 12 December 2017

23 Whakamoemiti/Meeting Closed at 7.53pm

Mr Tataurangi provided the closing Karakia.

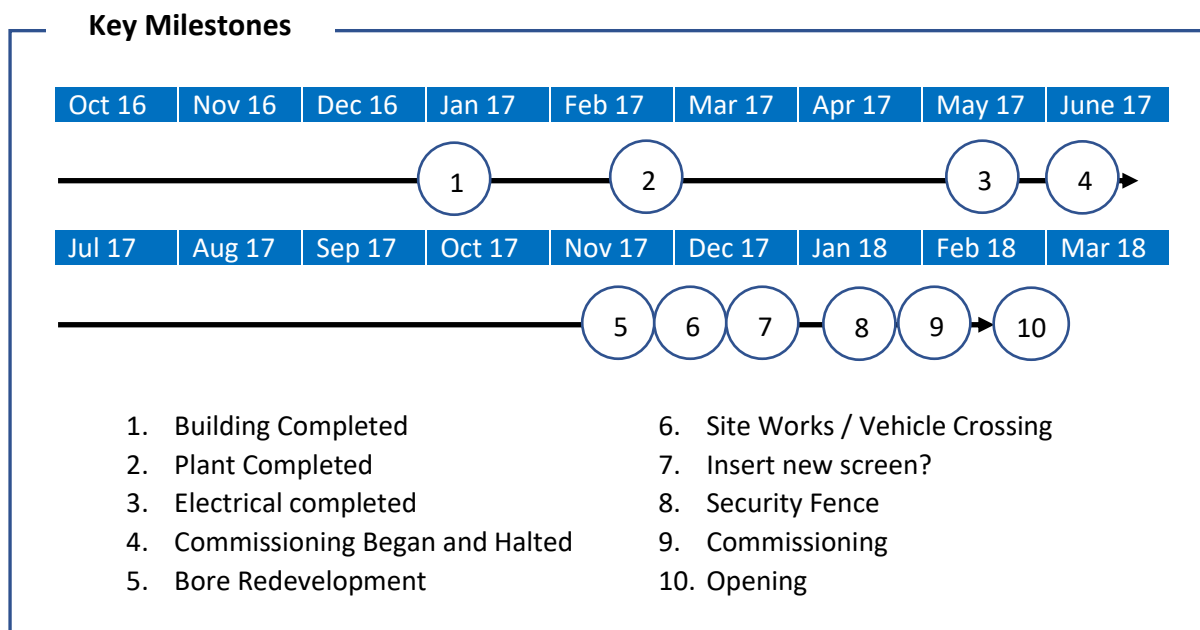
Confirmed/Chair: _____

Date:

UNCONFIRMED

Attachment 2

Ratana WTP Update



Current Issues:

1. Sand in the bore

During commissioning sand was discovered in the water. This came apparent when a lack of water pressure around the plant was observed. Originally thought to be a bore pump sizing problem it soon was realised it was sand which had then clogged the ion exchangers.

Several attempts were made to purge the sand by pumping the bore directly to waste. During which time we consulted with three different bore experts; David Voss, Lyle Sharratt and Dale Preston.

All three believed it could be damage caused by the recent seismic activity and that the bore would need to be inspected via camera.

Wanganui Well Drillers were engaged to conduct a survey, no damage was found but an excess of sand, see appendix A, was found around the bore screen. They believed this could be still be attributed to seismic activity as they had come across this in other bores just after the Kaikoura earthquake.

Redevelopment was the recommended action to take. This involves backwashing the bore and a very high rate, to remove all loose material around the bore screen.

Unfortunately, Well Drillers were unable to start on the bore development immediately due to other commitments. They believed they would be two weeks away, but that turned into a month, then into two.

We then approached Interdrill and they gave us a date of 27th of October. Due to technical difficulties they were unable to start on that date.

Redevelopment of the bore was completed by Interdrill as of the 27th November. The redevelopment was successful in the attempt to reduce the sand. Though it is believed this will not be a permanent fix as the material around the bore screens shows signs of instability and is likely to collapse and come through the screen again.

The evidence so far indicates the wrongs sized bore screens were selected. This will be confirmed when test results come back from the lab later this week.

If this is the case there are two main options we can pursue:

- a. Interdrill insert a smaller secondary screen into the bore, this should be rather cost effective and can be completed straight away. Though it will reduce the flow rate of the bore, it will not impact the quantity required from the plant.
- b. Install a secondary filtration system above ground. There are several options but this would take some time to work through and design. This would most likely delay the opening of the plant as well as being expensive and having on going running costs.

Option “a” would be the best value for money as well as keep the project on track for completion at the end of February 18.

2. Commissioning

Plant commissioning was due to begin after the successful redevelopment of the bore.

Due to being unable to provide a definitive date when the bore would be operational, Filtec had to move to another job, which they have committed to finishing before the Christmas break. They are expecting they will have the finishing off touches to do in January leaving the beginning of February as the earliest they could possibly be onsite in Ratana.

Work to Complete:

1. Bore head works.

A concrete pad and security fence is to be put up around the bore.

2. Vehicle Crossing

The vehicle crossing, as laid out in the resource consent, has been quoted on and is awaiting approval.

3. Site Works

Site levelling and sealing to tidy up the site is due to commence early December.

4. Security Fence

All materials have been purchased for the security fence which will be erected after the vehicle crossing is completed.

5. Recommissioning

Due to start early February, is expected to take 2 to 3 weeks to complete.

Attachment 3



Report

Subject: Increasing Delegations to Community Committees/Boards

To: Taihape Community Board
Ratana Community Board
Marton Community Committee
Bulls Community Committee
Turakina Community Committee
Huntermville Community Committee

From: Katrina Gray, Senior Policy Analyst/Planner

Date: 5 December 2017

File: 3-PY-1-1

1 Executive Summary

1.1 Currently community committees/boards have limited delegation. Council has considered a number of options for increasing delegations and has requested that the committees/boards consider whether they would like the following increased delegations:

- Community Initiatives Fund - consideration of applications from the relevant ward or the Ratana community).
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park; Queen's Park, Huntermville; Centennial Park, Marton; and Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

1.2 Additionally, Council has set up additional processes to ensure that community committees/boards are most effectively used.

- Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).
- Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council.
- Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive.

2 Background

2.1 Since its establishment in 1989, the Rangitikei District has had two community boards, at Ratana and Taihape. Under the Local Electoral Act 2001, community

boards are required to be reviewed every six years through the representation review. The 2006 and 2012 representation reviews confirmed their continuation. Community committees are established by Council, and are not subject to the requirements of the Local Electoral Act.

2.2 Delegations to each community committee/board are decided by Council. The delegations for the community boards include:

- Determine and set names for roads
- Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area¹
- Managing specified community facilities and services within the area
- Authority to spend the \$5,000 annual allocation for “defined small local works” (note: Ratana has chosen not to rate its community for this)
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader
- Taihape only - Local governance of the Taihape Main Street upgrade project through convening a steering committee².

2.3 The delegations to community committees include:

- Delegated authority for the annual allocation of \$1.00 per rateable property for “defined small local works” in line with the guidelines provided³
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader.⁴

2.4 The delegations between the community committees and boards are slightly different due to historical changes to delegations.

3 Suggested Delegations

Community Initiatives Fund

3.1 The Community Initiatives Fund is intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience. The fund is currently awarded by the Finance/Performance Committee. There is an annual fund available of \$30,000. Grants are usually up to a maximum of \$2,500 for any project in any one financial year.

¹. This project is complete.

²Resolved Minute Number 08/RDC/155, 26 June 2008

³ Appended to the Delegations Register

⁴ Resolved Minute Number 17/RDC/264, 27 July 2017

- 3.2 Because most projects are local in nature, Council considers that delegating responsibility to community committees/boards to decide on the funding applications could increase the profile of this fund. Delegation would be for a one year trial. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease.
- 3.3 The preferred option for splitting the funding is to use the electoral population (with amendment to take into consideration the Ratana Community Board).

Committee/Board	Population⁵	Funding amount	Amended funding amounts
Marton Community Committee	6170	12,300	12,000
Taihape Community Board	3630	7,200	7,200
Bulls Community Committee	2680	5,400	5,400
Huntermville Community Committee	1260	2,400	2,400
Ratana Community Board	350	600	1,000
Turakina Community Committee	930	1,800	2,000
Totals	15020	29,700	30,000

- 3.4 If the community committee/board considered a project was really valuable and was worthy of increased funding beyond what they had been allocated, they could make a recommendation for Council to consider further funding.
- 3.5 Unspent funds would not be carried-forward and would be used to increase the sum available to all community committees/boards in the following year.
- 3.6 Council would continue to promote the fund and would administer all applications sending the applications to the relevant community board/committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- 3.7 Community boards/committees would be required to seek engagement with isolated communities within their ward.

MoU Group Work Programmes

- 3.8 It is proposed that community committees/boards would have increased responsibility for the MoU work programmes with town-centred community trusts/organisations.
- 3.9 The committee/board would work with the MoU group to consider and make recommendations to Council for work plan proposals for the year ahead and receive

⁵ Population estimates as at 30 June 2017

progress updates from the relevant trust/organisation at their bi-monthly meetings. Council would still determine the general priorities they wished to fund and the funding available to each community trust/organisation.

Community facilities or services

- 3.10 Most community committees/boards have one or major parks in their respective areas and take a keen interest in their management and development. The exceptions are Ratana (where none of the land is Council-owned) and Turakina (where there is a separate reserve management committee for the Turakina Domain).
- 3.11 Already there is active consultation with the relevant community committee/board about upgrades and all community committees/boards receive update information about projects on community facilities and projects in their respective areas, extracted from information provided to the Assets/Infrastructure Committee.
- 3.12 To extend this relationship the sub-committee approach as is used with the Taihape Memorial Park User Group was suggested as a mechanism that could be used for Queen's Park (Huntermville), Centennial Park (Marton) and the Bulls Domain (Bulls).

Increased engagement with wider/smaller communities

- 3.13 The current community committee/board structure lends itself to being fairly urban focused. However, these committees/boards often represent much wider communities. For example Bulls Community Committee represents Scotts Ferry, while Turakina Community Committee represents Koitiata and Whangaehu. The Policy/Planning Committee recommended that the committees/board have more emphasis placed on them to ensure greater engagement with wider/smaller communities.

4 Additional processes

- 4.1 Council also put in place additional processes to ensure that community committees/boards are most effectively used:
- Groups are required to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.
 - That applications for the Parks Upgrade Partnership Fund are considered and commented on by the relevant community committee/boards prior to the application being considered by Council.
 - That, where Placemaking initiatives are taking place on Council land, they will be considered and commented on by the relevant community committee/board before the application is considered by the Chief Executive.

5 Recommendations

5.1 That the report 'Increasing Delegations to Community Committees/Boards' be received.

5.2 That the *[Insert name here]* Community Committee/Board requests Council provides them the following increased delegations:

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5.3 That the *[Insert name here]* Community Committee/Board requests Council DOES NOT provide them the following delegations:

-
-

Katrina Gray
Senior Policy Analyst/Planner

Attachment 4



Scale: 1:4000
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1785184.17093851,5565042.03053957
1786156.56009449,5566246.73584583

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If the information is relied on in support of Resource Consent it should be verified by independent survey.