



RANGITIKEI
DISTRICT COUNCIL
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ORDER PAPER

SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Thursday, 14 December 2023

Time: 6.30pm

Venue: Town Hall, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Chair: Ms Heather Thorby

Deputy Chair: Mr Paul Geurtjens

Membership: Mr Gary Bennett
Ms Julie McCormick
Ms Sandra McCuan
Mr Matthew Holden
Cr Brian Carter
HWTM Andy Watson

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Notice is hereby given that a Santoft Domain Management Committee Meeting of the Rangitīkei District Council will be held in the Town Hall, Te Matapihi, Bulls Community Centre, 4 Criterion Street, Bulls on Thursday, 14 December 2023 at 6.30pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Santoft Domain Management Committee Meeting held on 19 July 2023** are attached.

Attachments

1. **Santoft Domain Management Committee Meeting - 19 July 2023**

Recommendation

That the minutes of Santoft Domain Management Committee Meeting held on 19 July 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1



RANGITIKEI
DISTRICT COUNCIL
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UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 19 July 2023

Time: 6.30pm

**Venue: Santoft Room
Te Matapihi
Bulls**

Present Ms Heather Thorby
Mr Paul Geurtjens
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson
Mr Matthew Holden

In attendance Mr Peter Beggs, Chief Executive

Order of Business

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Unconfirmed

1 Welcome

2 Apologies

Apologies received from Mr Bennett.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil.

6 Confirmation of Minutes

Resolved minute number 23/SDMC/004

That the minutes of Santoft Domain Management Committee Meeting held on 1 February 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms J McCormick/Ms S McCuan. Carried

7.1 Follow-up Action Items from Santoft Domain Management Committee

Noted 22/SDMC/030 A Sanson's Report closed.

7 Chair's Report

8.1 Chair's Report - July 2023

Verbal report given. Noted is the recent formation of the Santoft Domain Incorporated, set up to fund raise from the community and apply for Trust funds, supporting the Domain.

Chair thanked everyone for attendance, this being the last meeting attended by Peter Beggs. The committee has provided supper.

Resolved minute number 23/SDMC/005

That the tabled 'Chair's Report – July 2023' be received

Ms H Thorby/Ms J McCormick. Carried

9 Reports for Information

9.1 Project Manager's Report - July 2023

- a) The Geotech Report has been corrected and update received.
- b) The Engineers and Fire Reports both received. All reports are now attached to the Building Consent Application
- c) The consent, once granted, is valid for 5 years
- d) Horizons wastewater disposal plan complete. The effluent beds have to be fenced off 600 sq meters
- e) Three builders locally have been invited to tender prices.

Noted is the request to Council for fee waiver on consent and assistance with compliance cost.

Resolved minute number 23/SDMC/006

That the verbal 'Project Manager's Report – July 2023' be received.

Cr B Carter/Ms J McCormick. Carried

Resolved minute number 23/SDMC/007

That the SDMC request to RDC for consent waiver and assistance with compliance costs be approved.

Cr B Carter/Ms J McCormick. Carried

9.2 Santoft Domain Transactions Report

It was unclear from the report provided as to when the last invoice was sent out for the grazing lease (A Glasgow). Please can Council staff advise at our next meeting.

Resolved minute number 23/SDMC/008

That the Santoft Domain Transactions Report be received.

Ms J McCormick/Ms H Thorby. Carried

10 Discussion Items

10.1 Correspondence

Peter Beggs requested that the SDMC write to the CEO requesting waiver of consent fee. Also SDMC take the compliance costs to RDC request financial assistance. To date this is \$10,800 in compliance fees.

Peter Beggs noted that the Santoft Domain Incorporated is the appropriate body for a future Domain Lease.

10.2 Discussion Items

These items will be held over for a future SDMC meeting.

The meeting closed at 7.55pm.

Next meeting will be set as required.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

.....
Chairperson

Unconfirmed

7 Chair's Report

7.1 Chair's Report - December 2023

Author: Heather Thorby, Chair

1. Reason for Report

- 1.1 The Chair will provide a tabled report to the Committee.

Recommendation

That the tabled 'Chair's Report – December 2023' be received

ITEM 8.1

8 Reports for Information

8.1 Project Manager's Report - December 2023

Author: Paul Geurtjens, Project Manager

1. Reason for Report

- 1.1 The Project Manager will provide a verbal update to the Committee.

Recommendation

That the verbal 'Project Manager's Report – December 2023' be received.

9 Discussion Items

9.1 JBS Duddings

Author: Heather Thorby, Chair

1. Reason for Report

1.1 This discussion item is to discuss the JBS Duddings grant.

Recommendation

If needed:

10 Meeting Closed.