



**RANGITIKEI**  
DISTRICT COUNCIL  
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# ORDER PAPER

## TAIHAPE COMMUNITY BOARD MEETING

**Date:** Wednesday, 9 August 2023

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Chair:** Mr Peter Kipling-Arthur

**Deputy Chair:** Ms Emma Abernethy

**Membership:** Ms Gail Larsen  
Mr Les Clarke  
Cr Gill Duncan  
Cr Jeff Wong  
HWTM Andy Watson

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<b>Locations:</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u>            Head Office            46 High Street            Marton         </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u>            Bulls Information Centre            Te Matapihi            4 Criterion Street            Bulls         </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <u>Taihape</u>            Taihape Information Centre            102 Hautapu Street (SH1)            Taihape         </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls				
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**Notice is hereby given that a Taihape Community Board Meeting of the Rangitikei District Council will be held in the Kokako Street Pavilion, 2 Kokako Street, Taihape on Wednesday, 9 August 2023 at 5.30pm.**

## **Order Of Business**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Taihape Community Board Meeting held on 14 June 2023** are attached.

#### Attachments

1. **Taihape Community Board Meeting - 14 June 2023**

#### Recommendation

That the minutes of Taihape Community Board Meeting held on 14 June 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES

ITEM 6.1

ATTACHMENT 1



**RANGITIKEI**  
DISTRICT COUNCIL  
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## **UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING**

**Date: Wednesday, 14 June 2023**

**Time: 5.30pm-7pm**

**Venue: Kokako Street Pavilion  
2 Kokako Street  
Taihape**

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Present                    Mr Peter Kipling-Arthur  
                                 Ms Emma Abernethy  
                                 Ms Gail Larsen  
                                 Mr Les Clarke  
                                 Cr Gill Duncan  
                                 Cr Piki Te Ora Hiroa

In attendance            Mr Peter Beggs, Chief Executive  
                                 Ms Gaylene Prince, GM-Community Services  
                                 Ms S Srhoj, Manager - Property  
                                 Ms D Hesketh, Administration

**Order of Business**

**1 Welcome / Prayer ..... 3**

**The Chair welcomed members and opened the meeting at 5:30pm. .... 3**

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Councils Parks and Reserves Team advised that there were a number of water leaks at the Taihape Cemetery which would need to be repaired. They may consider extending the pipe line, with a view to adding taps at the cemetery entrances while attending to the water leaks. .... 4

Councils Parks and Reserves Team requested that the croquet shelters be refurbished prior to them being reinstated. The shelters would need to be placed on concrete pads at their new locations. The Chair to consult with Joe Byford regarding this project. It was noted that the Parks and Reserves Team were not keen for any shelters to be placed on the Papakai walkways. .... 4

Ms Prince provided a verbal update on Community funding. .... 4

**7 Chair’s Report ..... 4**

8.1 Chair's Report- Taihape Community Board June ..... 4

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10.1 Small Projects Fund Update - June 2023..... 4

10.2 RDC Engagement and Consultations ..... 6

10.3 Funding Schemes Update - June 2023 ..... 6

**10 Discussion Items..... 6**

11.1 Taihape Community Events Board ..... 6

11.2 Update from MOU Partnering Organisations ..... 7

No update was provided. .... 7

## 1 Welcome / Prayer

The Chair welcomed members and opened the meeting at 5:30pm.

## 2 Apologies

Resolved minute number 23/TCB/023

Apologies were received from HWTM, Cr J Wong and Ms P Winiata.

Ms G Larsen/Ms E Abernethy. Carried

## 3 Public Forum

Ms Gina Parkes spoke on behalf of Ohingaiti residents regarding the beautification of their township. She was seeking support and information in regards to funding that would allow for some of the unsightly areas to be screened out by planting cherry trees.

It was suggested that the community form a committee, determine if the land on which the trees are to be planted is Council owned, and then present their plan to the Taihape Community Boards August meeting.

## 4 Conflict of Interest Declarations

## 5 Confirmation of Order of Business

No change to the order of business.

## 6 Confirmation of Minutes

Resolved minute number 23/TCB/024

That the minutes of Taihape Community Board Meeting held on 19 April 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

### 7.1 Follow-up Action Items from Taihape Community Board Meetings



Councils Parks and Reserves Team advised that there were a number of water leaks at the Taihape Cemetery which would need to be repaired. They may consider extending the pipe line, with a view to adding taps at the cemetery entrances while attending to the water leaks.

Councils Parks and Reserves Team requested that the croquet shelters be refurbished prior to them being reinstated. The shelters would need to be placed on concrete pads at their new locations. The Chair to consult with Joe Byford regarding this project. It was noted that the Parks and Reserves Team were not keen for any shelters to be placed on the Papakai walkways.

Ms Prince provided a verbal update on Community funding.

Ms Abernethy to look at suitable safe speed warning signs for Loader Drive

**Resolved minute number 23/TCB/025**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Ms E Abernethy/Cr G Duncan. Carried

## 7 Chair's Report

### 8.1 Chair's Report- Taihape Community Board June

The Chief Executive outlined Councils Request For Service processes. It was agreed that this item be placed on the Taihape Community Boards next Agenda.

**Resolved minute number 23/TCB/026**

That the Chair's report be received.

Cr G Duncan/Ms E Abernethy. Carried

## 8 Reports for Decision

### 9.1 Mayor's Report - May 2023

**Resolved minute number 23/TCB/027**

That the Mayor's Report – May 2023 be received

Mr P Kipling-Arthur/Ms G Larsen. Carried

## 9 Reports for Information

### 10.1 Small Projects Fund Update - June 2023

Ms Srhoj advised that the Property Team were arranging for the Tui Street toilet roof to be sprayed for lichen and that some small remedial repairs were to be undertaken on the interior.

Ms Prince advised that the Assets team would be undertaking condition assessments of all Councils buildings which included all Council owned public facilities.

**Resolved minute number 23/TCB/028**

That the report 'Small Projects Fund Update – April 2023' be received.

Mr P Kipling-Arthur/Mr L Clarke. Carried

**Resolved minute number 23/TCB/029**

That the following payments which were paid during the 2022/23 financial year be approved.

- Lasercraft Railway and Coin Save laminated prints-\$1,992 on 30 Sept 22
- Hautapu Rural Supplies Ltd for paint and graffiti remover- \$50.60 on 14 Oct 22
- Bill Nelson Weed planter boxes, clean BBQ tables and signage- \$298 on 18 Oct 22
- Bill Nelson Pick up rail plaques and install- \$353 on 13 Dec 22
- St John Northern Region Heart Start Smart pads- \$296.02 on 14 Dec 22
- Taihape Engineering 2022 Ltd- \$113.90 on 09 May 23

Mr P Kipling-Arthur/Ms G Larsen. Carried

**Resolved minute number 23/TCB/030**

That the remaining balance of \$7,957.15 of the Taihape Community Boards Small Projects Fund for 2022/23 be carried forwards to 2023/24.

Mr P Kipling-Arthur/Ms G Larsen. Carried

**Resolved minute number 23/TCB/031**

That the Taihape Community Board defer expenditure on planter boxes until further arrangements have been made with the Hobby Hutt.

Ms E Abernethy/Ms G Larsen. Carried

**Resolved minute number 23/TCB/032**

That the Chair obtain a quote from Concrete Craft to install a concrete pad under the new table at the dog park.

Mr P Kipling-Arthur/Ms G Larsen. Carried

**Resolved minute number 23/TCB/033**

The Chair to approach the Taihape Rotary Club with regard to repainting the Rotunda at the gumboot park.

Ms G Larsen/Ms E Abernethy. Carried

**Resolved minute number 23/TCB/034**

That Ms Larsen arrange for the Taihape Outback photo board to be repainted and that this be funded from the Small Projects Fund

Ms G Larsen/Ms E Abernethy. Carried

**Resolved minute number 23/TCB/035**

That Ms Abernethy investigate a suitable soft impact product that could be installed at the base of the Taihape Gumboot Sculpture

Mr P Kipling-Arthur/Cr G Duncan. Carried

**Resolved minute number 23/TCB/036**

That Ms Larsen and the Chair explore options to extend the railway photos towards the southern end of the public facilities.

Ms E Abernethy/Mr L Clarke. Carried

**10.2 RDC Engagement and Consultations****Resolved minute number 23/TCB/037**

That the report 'RDC Engagement and Consultations' be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

**10.3 Funding Schemes Update - June 2023****Resolved minute number 23/TCB/038**

That the Funding Schemes Update – June 2023 be received.

Ms E Abernethy/Ms G Larsen. Carried

**10 Discussion Items****11.1 Taihape Community Events Board**

The Chair agreed to approach the owners of Taihape New World and ask that they upgrade their signage on the Northern and Southern Events Boards.

Ms Prince advised that it was Councils responsibility to remove graffiti from the events boards

The Board to have further discussions on how to promote the Northern and Southern Events Boards at their next workshop.

**11.2 Update from MOU Partnering Organisations**

No update was provided.

Cr G Duncan advised that she had been appointed Chair of the Taihape Memorial Park User Group

**The meeting closed at 19.15hrs.**

**The minutes of this meeting were confirmed at the Taihape Community Board held on 16 August 2023.**

.....  
Chairperson

Unconfirmed

## 7 Chair's Report

### 7.1 Chair's Report- Taihape Community Board August

**Author:** Peter Kipling-Arthur, Chair

In the last two months, the board has been starting to progress several projects, some of which have been completed.

- New plantings have been placed in the three planter boxes on the corner by Quickstop.
- The sensor pads in the three defibrillators in Taihape have been upgraded. These lifesaving devices are at New World, the Library, and the Swimming Pool.

Others are underway or awaiting quotations.

- Installation of a concrete pad for the picnic table at the Dog Park plus possibly a few benches for dog owners.
- Repainting of the Photo Board at the Outback.
- Additional historic photographs of the Railway to expand the display already in place at the Outback and along to the Coffee HQ.
- The Community Board is researching a soft impact product to install at the foot of the Gumboot Statue for the safety of visitors.

It was great to hold our July workshop focusing on traffic management and safety in Taihape. The contributions made by all members and the invited members of the public are much appreciated. By raising these issues in a workshop, I hope that liaison between the board, RDC and Waka Kotahi will be positive and that it will provoke positive resolutions to the issues raised.

It has been positive to have feedback from the public regarding their needs and requests. It can't be emphasized enough that while the Board often cannot resolve these concerns; we can aid them in approaching the appropriate organizations. It must be emphasized that the use of the RFS system is to be encouraged, particularly as the feedback from this is being improved all the time.

The next few months will see the board focus on creating a long-term vision for the Community Board as well as completing some more small projects.

#### **Recommendation**

That the Chair's report be received.

## 8 Reports for Decision

### 8.1 Mayor's Report - 25 July 2023

**Author:** Andy Watson, His Worship the Mayor

#### 1. Reason for Report

This will be the last full Council meeting for Peter Beggs our Chief Executive before he takes up his new position in Christchurch. I and Council would like to thank Peter for his time in the Rangitikei and wish him well. His guidance of Council has been excellent and has come at a challenging time due to the many Government reforms which have been difficult to navigate for all Councils. Thankfully Peter will still be here for the opening of the new amenities block in Taihape, Nga Awa, on 12 August – another major project he has helped drive. It is a pity though that the industrial plan change and rail hub, a project that was instrumental in attracting Peter to the district and has taken a huge amount of his time, will be passed on to this replacement to oversee. Peter's last day with Council will be 18 August, less than a month away. The recruitment of a new Chief Executive with the assistance of Jackson Stone recruitment agency will take some time, and so Council has made the decision to employ Kevin Ross, a previous Chief Executive of Whanganui District Council, as an interim or acting Chief Executive until the position is filled.

On 6 July Councillors and senior staff had an amazing day out. Te Rūnanga o Ngā Wairiki Ngāti Apa hosted us first at Te Poho o Tuariki at Hendersons Line and later on a bus trip to visit a couple of their commercial developments of their dairy farm at Te Hou (Flockhouse) and their strawberry venture at Kaitoke. Pahia (Chair) and Grant (CE) took us through the history of loss of their lands, the process of settlement with the Crown and subsequent commercial developments and land purchases. It has been a story of poor treatment by the Crown and New Zealand and a fantastic development post-settlement. They are one of our biggest companies and are the largest dairy farming operation in our district. They have a policy of only investing in their rohe (area) and have chosen to invest in community outcomes of employment and health. Their purchase and operation of the Stewart Street medical surgery in Marton is a stand out decision that I applaud them for. For me, the visit to Te Hou, the old Flockhouse farm in partnership initially with the Dalrymples and Ātīhau-Whanganui Incorporation was a standout. To see a new 80 stand rotary dairy shed being constructed and to see the care taken to make the farm a New Zealand sector leader was remarkable. I thank Pahia and Grant for the day.

The John and Angela Turkington Youth Awards were held at Te Matapihi on 30 June. Thank you to the Turkingtons for continuing their sponsorship of not only this event but also for the numerous other events they support. There were a large number of local companies that supported different category awards on the night and I congratulate the Youth Council for running the event. Kelly Widdowson and Kayla Hyland lead the Youth Council and this event was amazingly achieved on a \$3000 budget – how they did that I don't quite understand but I thank them for it. The overall Youth of the Year winner was Rebekah Gribbon. Rebekah is the young founder, owner and operator of Highland Evolution which offers highland dancing lessons, opportunity for leadership and overseas participation in competition for youth and young ladies involved. Rebekah is an incredibly well deserved winner.

Te Matapihi was also used to host the staff awards on 7 July. The awards termed the "Matariki Stars of Council" helped celebrate Matariki, the Maori new year, and recognise winners and nominations from across Council. Christin Ritchie was the supreme award winner of the night. Congratulations to all on your excellence.

It feels as though every Council report includes mention from me about Three Waters and the water entities. Government has now settled on 10 entities rather than 4 as the option and invited public and Council submissions. I submitted on behalf of Council and used the time to argue for the removal of the rural water schemes from their transition to the entity and questioned Government on detail, particularly how true regional representation will be facilitated. The reality is that Government is moving at a 'break-neck' pace to have the legislation in place before the house rises for the general election. We are truly on a set course dictated by Government.

This report was written on 18 July and precedes a presentation meeting on the 24<sup>th</sup> at Te Matapihi from Crown, or specifically The Office for Maori Crown Relations – Te Arawhiti. The meeting will be to discuss presumably the Mokai Patea treaty settlement negotiations. I will look forward to updating Council verbally on the meeting direction and outcomes. Mokai Patea are a grouping of 4 iwi – Ngati Te Ohuake, Ngati Hauti, Ngati Tamakōpiri and Ngati Whitikaupeka. Many issues will undoubtedly be raised. I and Council will be particularly interested in the recognition of the land locked lands and how they are to be accessed as for many many years Iwi have been denied any resolution on these matters. How Iwi and Council work together and recognise the injustices of the past to forge future relationships is incredibly important.

On 26 July I will be attending the Local Government Conference in Christchurch along with Deputy Mayor Dave Wilson and senior staff. This conference comes at a time where a number of Councils are questioning the approach and style of our representative body Local Government New Zealand (LGNZ). Some Councils have withdrawn their membership from the body and I feel that we are at a threshold moment. The election of the presidency will be a critical moment and the prospective nominees will be questioned around the need for change. I believe we need unity that has been challenged under "Three Waters" – we need to unite and move forward together and that will involve the need for changes in how the sector operates.

This week Peter as Chief Executive, Arno and I met with a local contractor from Hunterville who has come up with some refinement/cost saving measures to cope with low value roading maintenance and repair on our minor rural roads. It is easy to say that there are difficulties with process and there are, but we need to find solutions. If there can be more empowerment given to local input, a greater working relationship with local farmers including the establishment of more local approved dump sites, we should at least look at these options ahead of our roading procurement. We will not get a better chance.

Finally, I attended the Powhiri for the Spanish Women's Football Team in Palmerston North on 17 July. The FIFA Women's World Cup is a major world event and I hope that we as New Zealanders attend in numbers, enjoy the spectacle and support it for if we don't, never again will we get the chance to host these sorts of events.

## Mayors Engagement

July 2023

1	Attended Manawatu Toy Dog Club championship show
3	Attended weekly LTP update with staff
4	Attended Zoom with Sam Broughton re LGNZ presidency Attended weekly meeting with Chief Executive Attended Climate Change catchup Zoom with LGNZ Attended Housing Business Case discussion with elected members and staff Attended weekly meeting with Deputy Mayor
5	Attended monthly ELT meeting – governors Q&A Attended meeting with ratepayer in Taihape Attended parliamentary oral submission to Water Services Entities Bill Attended online focus group: Supergood on behalf of LGNZ
6	Attended Te Runanga o Nga Wairiki Ngati Apa day tour with elected members and staff
7	Attended meeting with Ministry of Education Attended meeting with Interim Chief Executive Attended Matariki Stars of Council Awards
9	Attended planting day at B&C Dams
11	Attended meeting with Craig Nash Accelerate25 Attended Future for Local Government Zoom Attended weekly meeting with Deputy Mayor Attended McIntyre Reserve Management Committee Meeting
12	Attended Assets & Infrastructure Meeting Attended LTP Workshop with Council Attended Bulls Community Committee Meeting
13	Attended 9 month check-in workshop with councillors and senior management Attended meeting with Interim Chief Executive
17	Attended breakfast meeting with Mayor Helen Worboys Attended Powhiri for FIFA Women’s World Cup – Spanish Women’s Team Attended weekly LTP meeting with staff Attended roading meeting Attended Hunterville Rural Water Supply Sub Committee Meeting
18	Attended meeting with Deputy Mayor
19	Attended weekly meeting with Chief Executive Attended RMA Reform Emergency Works Amendments Meeting Attended Santoft Domain Management Committee Meeting



20	Attended online Regional Leadership Group Hui Attended online meeting with Mayor Neil Holdom re LGNZ elections Attended meeting with elected members re Chief Executive recruitment process
24	Attended weekly LTP meeting with staff Attended meeting with Interim Chief Executive Attended Mokai Patea Nui Tonu Treaty Settlement Negotiation presentation/discussion
25	Attended Regional Transport Matters – Regional Chief’s Online Meeting Attended Mayors Taskforce for Jobs meeting Attended Council Meeting Attended weekly meeting with Deputy Mayor
26	To attend 2023 LGNZ AGM
27	To attend 2023 LGNZ Conference
28	To attend 2023 LGNZ Conference
31	To attend weekly LTP meeting with staff To attend monthly RDC/Police zoom To attend industry working group meeting

**Attachments:**

1. **Elected Member Attendance Oct 22-Jul 18** [↓](#)

**Recommendation**

That the Mayor’s Report – 25 July 2023 be received.

Elected Members

Date	Meeting	HWTM	Wilson	Calkin	Carter	Daigety	Duncan	Hiroa	Lambert	Loudon	Maughan	Raukawa	Wong	Notes
25-Oct-22	Council (Inaugural)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
03-Nov-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
14-Nov-22	Creative NZ Committee	PR					PR							
16-Nov-22	Audit and Risk	PR	PR	AT		PR		PR		AT	AT			
21-Nov-22	HRWS	PR							PR		AT			
23-Nov-22	Finance/Performance	PR	PR	AP	PR	PR	PR	AP		PR	PR		PR	There was confusion re membership of the committee
23-Nov-22	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	HWTM was late due to Council business
29-Nov-22	ERWS	AP									PR		AT	
29-Nov-22	Bulls													Meeting not held due to lack of quorum
30-Nov-22	Santoft DMC	PR		PR	PR									
01-Dec-22	Turakina CC	PR			PR									
12-Dec-22	Hunterville CC	PR				PR			PR					
13-Dec-22	TRAK	PR					PR							
14-Dec-22	Taihape CB	PR					PR						PR	
14-Dec-22	Marton CC													Meeting not held due to lack of quorum
15-Dec-22	Finance/Performance	PR	PR	PR	PR	PR	AT			PR	PR		PR	
15-Dec-22	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
20-Dec-22	Ratana CB	PR	AT		AT									
26-Jan-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
01-Feb-23	Santoft DMC	PR		AT	PR									
08-Feb-23	Taihape CB	PR					PR	AT					PR	
08-Feb-23	Marton CC	CB	AB								AB			
09-Feb-23	Workshop	PR	AP	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
09-Feb-23	Turakina CC	PR			PR									
13-Feb-23	Hunterville CC	CB				PR			PR					
14-Feb-23	Ratana CB	PR						PR						
16-Feb-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	PR	
22-Feb-23	Finance/Performance	PR	PR	AP	PR	PR				PR	PR		PR	
22-Feb-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
1 Mar 23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	
07 Mar 23	ERWS	PR									PR		PR	
09 Mar 23	A&I Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
09 Mar 23	P&P	PR	PR				PR	PR	PR		AP			
13 Mar 23	HRWS	CB				PR			PR					
14 Mar 23	BCC	PR		PR	PR									
15 Mar 23	R&A	PR	PR	AT		PR		AP		PR				
15 Mar 23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	
20 Mar 23	Youth	PR					PR						PR	
30-Mar-23	Finance/Performance	PR	PR	PR	PR	PR				AP	PR		PR	
30-Mar-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	

4-Apr-23	Ratana CB	CB						PR						
6-Apr-23	Turakina CC	PR				PR								
11-Apr-23	TRAK	PR						PR	PR					
11-Apr-23	Maori Rates Remission	PR					PR		PR					PR
11-Apr-23	Omatane RWS							PR						
12-Apr-23	Taihape CB	PR						PR						PR
12-Apr-23	Marton CC	CB	PR				AT					PR		
13-Apr-23	Assets/Infrastructure	PR	PR			PR	PR		PR	PR	PR			PR
17-Apr-23	Youth							PR						PR
17-Apr-23	Huntermville CC	CB	AT				AP			PR				
20-Apr-23	Workshop	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	AP	AP	PR
26-Apr-23	Council	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
27-Apr-23	Sport NZ RTF	CB	AT	PR	AT							PR		
27-Apr-23	Finance/Performance	CB	PR	PR	PR	PR	AP				PR	PR		PR
10-May-23	Bulls CC	AP				PR								
11-May-23	Annual Plan Hearings	PR	PR	PR	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
11-May-23	Annual Plan Hearings	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	AP	PR
15-May-23	HRWS	PR					PR			PR				
15-May-23	Youth	PR					PR	AP						PR
18-May-02	Workshop	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	AP	PR	PR
24-May-23	Finance/Performance	PR	PR	AP	PR	PR					PR	PR		PR
24-May-23	Council	PR	PR	AP	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR
1-Jun-23	Council	PR	PR	PR	PR	PR	PR	AP	AP	PR	PR	PR	AP	PR
6-Jun-23	ERWS	PR										PR		PR
6-Jun-23	ORWS	PR						PR						
7-Jun-23	Creative NZ Committee	CB						PR						
8-Jun-23	Turakina CC	PR				PR								
12-Jun-23	Huntermville CC	PR								PR				
13-Jun-23	Ratana CB	PR												
14-Jun-23	Taihape CB	CB						PR	AT					AP
14-Jun-23	Marton CC	PR	PR								PR			
15-Jun-23	Workshop	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	AB	PR
15-Jun-23	Policy / Planning	PR	PR				AT	PR	PR	PR		PR		
19-Jun-23	Youth Council	PR						PR						PR
20-Jun-23	TRAK	PR						PR	PR					
22-Jun-23	R&A	PR	PR	AT		PR			PR		PR			
22-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
29-Jun-23	Finance/Performance	PR	PR	PR	PR	PR					PR	PR		PR
29-Jun-23	Council	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
11-Jul-23	McIntyre Reserve	PR												PR
12-Jul-23	Assets/Infrastructure Meeting	PR	PR			AP	PR	PR		PR	PR	AP		PR
12-Jul-23	Workshop	PR	PR	PR	AP	PR	PR	PR	PR	PR	PR	AP	AB	PR
12-Jul-23	Bulls CC	PR				PR							AT	
13-Jul-23	Workshop	PR	PR	PR	AP	PR	AP	PR	PR	PR	PR	PR	AP	PR

Present (and is a member of the committee)	PR
Apology	AP
Absent - no apology received	AB
Not a member of the committee	
Not a member of the committee (but still attended)	AT
Not present as on Council business	CB
Attended via Zoom <i>[this indicator is no longer used]</i>	ZM

## 8.2 Review of Community Board's Terms of Reference

**Author:** Carol Gordon, Group Manager - Democracy & Planning

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

### 1. Reason for Report

- 1.1 The Community Board is asked to review its Terms of Reference (ToRs) now that they have been in place for a number of months.

### 2. Context

- 2.1 The current Terms of Reference for each Community Board has been in place for a number of years, it is timely for this Board to review these and suggest any changes. Some of the clauses relating to the way the Board wants to allocate its \$5,000 may be outdated so the Board is encouraged to carefully review these and make any necessary changes.
- 2.2 Once agreed, the Terms of Reference will be uploaded to Council's website – under a new format called a Governance Structure. This will be where all ToRs for community committees and community boards and an outline of Council's Governance Structure will be kept updated.

#### Attachments:

1. **Taihape Com Board - Terms of Reference** [↓](#)

#### Recommendation 1:

That the Taihape Community Board consider their Terms of Reference and provide any suggested changes to staff.

Taihape Community Board

Establishment	Delegations
<p><i>Purpose:</i></p> <ul style="list-style-type: none"> <li>• The role of community boards is set out in section 52 of the Local Government Act 2002. This includes:                             <ul style="list-style-type: none"> <li>– represent, and act as an advocate for, the interests of its community; and</li> <li>– consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and</li> <li>– maintain an overview of services provided by the territorial authority within the community; and</li> <li>– prepare an annual submission to the territorial authority for expenditure within the community; and</li> <li>– communicate with community organisations and special interest groups within the community; and</li> <li>– undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> </li> <li>• To be the first point of contact (prior to Council) for community groups. Where this is not possible the Committee will be informed of the approach by the community group to the Council.</li> <li>• Placemaking initiatives that are taking place on Council land, will be considered and commented on by the Committee before the application is considered by the Chief Executive.</li> <li>• To engage with wider/smaller communities of the ward represented.</li> </ul> <p><i>Membership:</i> Four members elected from the Taihape Community as part of the Local Authority Elections. For the latest membership list see this page on the Council’s website: <a href="#">Community Boards: Rangitikei District Council</a></p> <p><i>Meeting Frequency:</i> Bi-monthly, as determined by the Committee.</p>	<ul style="list-style-type: none"> <li>• To authorise the allocation of funds from the Taihape Municipal Band Grants Account to the Taihape College in accordance with the Taihape Municipal Band Incorporated Dissolution Agreement.</li> <li>• To determine and set names for roads in their area of responsibility.</li> <li>• Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area covered by the Board (including consultation on significant projects during their implementation phase).</li> <li>• Managing specified community facilities and services within the area covered by the Board.</li> <li>• Convening as a subcommittee any user group(s) at Taihape Memorial Park.</li> <li>• Local governance of the Taihape Main Street upgrade project through convening a steering committee.</li> <li>• Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes.</li> <li>• Delegated authority to consider the annual work programmes, and make recommendations to Council from the Taihape MoU community partner(s).</li> <li>• Delegated authority for the \$5,000 annual allocation for “defined small local works” in line with the guidelines provided below:</li> </ul>

**Guidelines for delegation to the Taihape Community Board for the \$5,000  
annual allocation for 'defined small local works'**

1. The objective of the delegation is to allow Community Boards to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation).
2. Proposed expenditure must be approved:
  - by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or (for urgent matters) by documented communication to all Board members and appropriate staff for discussion and tabled and endorsed at the next available meeting so that a clear audit trail is evident.
3. Where the proposed expenditure will be paid to a community organisation, Council's reporting requirements for its Community Initiatives Fund must be met.
4. The delegation does not extend to proposed expenditure which:
  - provides training or conference attendance for one or more members, or
  - is contrary to the recommendation contained in an officer's report to the Board or
  - constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
  - exceeds the annual allocation.Any such a proposal must be referred to Council for decision.

**8.3 Taihape Community Board Workshop-July****Author: Peter Kipling-Arthur, Chair****1. Reason for Report**

- 1.1 Attached is a summary of the previous Taihape Community Board workshop in July (Attachment 1)
- 1.2 Attached is supplementary information from Trevor Clark. (Attachment 2)

**Attachments:**

1. **Attachment 1-Summary of workshop** [↓](#)
2. **Attachment 2- Supplementary information** [↓](#)

**Recommendation**

That the summary and recommendations of the July Workshop be received.

**Recommendation**

That the Taihape Community Board strongly recommend the Council liaise with Waka Kotahi over the issues and possible solutions raised in Items One, Six Seven and Eight

**Recommendation**

That staff consult with the Taihape Community Board over the feasibility of actions requested in Items Two, Three, Four, Five and Eight



Taihape Community Board Workshop July DRAFT REPORT/

Topic Traffic Safety and management in the area:

Summary of discussion

ITEM Number	ISSUE	Description	Solutions	Organization responsible for action
One	Gretna corner Give Way signage	Hautapu St. give way sign has been removed for traffic heading north to Spooners hill past the Gretna. The road markings are not clearly marked creating danger for traffic from all directions. Especially in the wet	Repaint the road markings clearly and repaint frequently as traffic will wear the paint away.	Waka Kotahi/Land Transport RDC
Two	Disability Parks in town. Are these sufficient	Sufficient numbers exist and markings seem ok. How do we discourage illegal parking.	Vertically placed signs at an appropriate height, e.g. approx. 1.5m at kerb front of each park. Add Blue marking as detailed in addenda 2	RDC to implement
Three	The Gardens at the corners of intersections on Hautapu St	In heavy rains the bark and mulch from the gardens flows into the gutters and can block the drains	Possibly a low garden edging along the pavement side of the garden to prevent this. Investigate the use of a local contractor to keep stormwater sumps/grates clear	RDC in consultation with the shops opposite the gardens.

ITEM 8.3 ATTACHMENT 1

Four	Motorhome parking in Hautapu St	Oversize homes, sometimes with bikes etc. at the rear pose an issue for other parked vehicles trying to back out of parks and proceed on Hautapu St	Use signage from the RWC to encourage Motorhomes to park on Huia, Tui and Kuku Sts plus open up extra parking at the Outback by marking parking for motorhomes	RDC and TCB
Five	Overnight Truck parking in Kokako St	Noise and disruption for residents from late in the evening to early morning	Should lessen once the area behind Kokako St Hall and the new build is sealed and completed. Signage directing trucks to this improved area.	RDC and TCB to monitor and liaise with residents
Six	Traffic Speed	Residents have spoken of the speed of some traffic and of the heavy streams on long weekends as a concern in Hautapu St and Mataroa Rd including access to PuriPuri St	The TCB seeks to have the 50K area on the Mataroa Rd extended to Bellis Park and the 70k from Jones Road to Bellis Park. Mataroa Rd was 50k previously and should be again.	Waka Kotahi/Land Transport RDC
Seven	Pedestrian Safety	Concern was raised about the safety and placement of the two pedestrian crossings on Hautapu St. There exists a range of solutions, but the meeting is only putting forward the most achievable and cost effective.	Repainting of the crossings with the use of red colouring between the white markings and both before and after on both lanes to provide a colour block as clear visual reminder of pedestrians.  Keeping the vegetation trimmed to below 1.2m to provide improved	Waka Kotahi/Land Transport RDC

			visibility for both traffic and pedestrians.  Repair and maintenance of the Belisha beacons so they are <u>all working</u> . And flash for the whole 24 hours. Possible addition of LED signage to the beacon poles.	
Eight	Marae Signage	Raising the safety of these areas by placement of the Marae signage as recommended by Waka Kotahi/Land Transport	Winiata Marae Opaea Marae Moawhango Marae [ in place ] Plus others to be confirmed.	RDC Waka Kotahi/Land Transport Mokia Patea Trust. Discussions with the local Iwi and Hapu re their thoughts.

**From:** Trevor Clark

a couple of points for further reference.

**Gretna Corner**-would be interesting to see if WK/NZTA have looked into any options for this corner,especially when they decided to remove the centre island and signs(and some road markings).

Interesting to look at Google streetview and using the time slider to go back to October 2009.This shows significant changes to the northbound approach to the intersection.

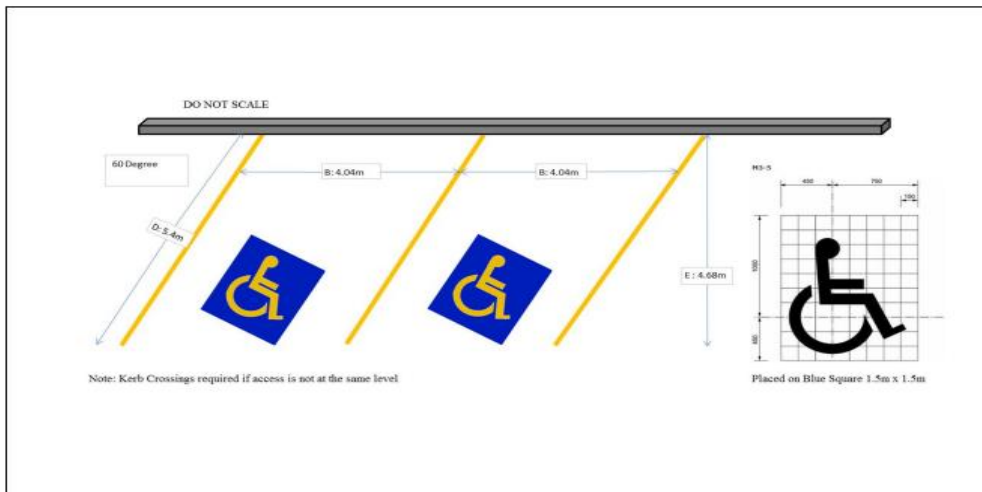
Over the years the raised centre median, the regulatory GIVE WAY sign, the large GIVE WAY road markings, a large square red on white sub sign (which I cant read) and the small blue lane direction signs have been removed/not reinstated.(potentially by contractors after roadworks) or as a maintenance cost saving.

WK/NZTA would have a design for that corner showing what signs and road markings should be there. This is to enable the Give way,lanes and pedestrian crossings to be resolved.

I would suggest the road markings for this intersection and other parts of Hautapu Street should be renewed as they are fading quickly.

**Disability parking** (suggest these be referred to as **mobility or accessible parking spaces**). Also the height of the signs will need to high enough so people dont walk into the sharp edges..

One possible change could be to highlight the "wheelchair symbol" by incorporating a bright blue background.This is sometimes used on offstreet and onstreet.It was also supported by the disability advocates. (see below attachment named Mobiltiy Parking

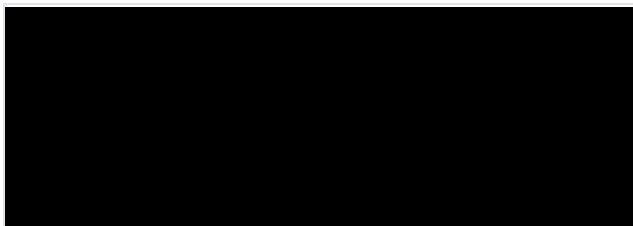


Also,do we have an accessibility map for Taihape town centre?

**Traffic Speed**

Please see link which is the current policy for speed limits/changes(enacted in 2022).This enables road controlling authorities greater scope making changes to ensure appropriate speed limits are in place.

[The Setting of Speed Limits Rule | Waka Kotahi NZ Transport Agency](#)



**The Setting of Speed Limits Rule | Waka Kotahi NZ Transport Agency**

Waka Kotahi NZ Transport Agency

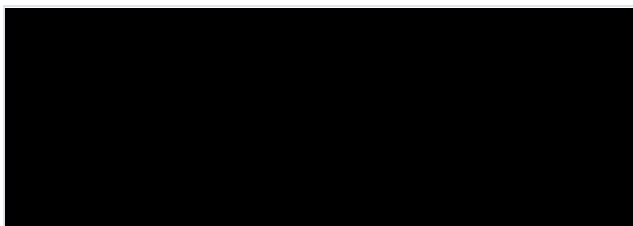
The Land Transport Rule: Setting of Speed Limits 2022 replaces the previous 2017 Rule and enables an improved ap...

**Marae Signage**

I drove past the Winiata Marae and could see any signage relating to the Marae. There is some "pedestrian signage" which may be designed to service the St Josephs and the Marae.

The below link is the WK/NZTA

[Sign specifications | Waka Kotahi NZ Transport Agency](#)



**Sign specifications | Waka Kotahi NZ Transport Agency**

NZ Transport Agency

The traffic sign images available on this website must not be used in any visual media (eg, roadside advertising...

## 9 Reports for Information

### 9.1 RDC Engagement and Consultations

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

#### 2. RDC Website

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

#### Attachments:

1. RDC Engagement and Consultations Schedule - Updated July 2023 [↓](#)

#### Recommendation

That the report 'RDC Engagement and Consultations' be received.

# Engagement / Consultations - 2023/24

## RANGITĪKEI DISTRICT COUNCIL

TOPIC	Staff (Lead)	Elected Member (Lead)	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Three Waters	Arno						NEXT STEPS TO BE CONFIRMED									
Speed Management Plan (Urban and Rural)	Arno					Public Consultation										
Long Term Plan	Carol											Public Consultation				
Public Places Bylaw	Georgia					Public Consultation										
Control of Advertising Bylaw	Georgia					Public Consultation										
Trading in Public Places Bylaw	Georgia					Public Consultation										
Flying Drones in Council Parks	Georgia					Public Consultation										

**Key**

- Stakeholder Engagement (by other orgs)
- Stakeholder Engagement (RDC)
- Public Consultation
- Public Engagement
- Public Consultation (by Central Government)
- Local and national campaign

## 9.2 Funding Schemes Update - July 2023

**Author:** Kezia Spence, Governance Advisor

### 1. Overview

- 1.1 Council currently administers four funding schemes for the Rangitikei District:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Creative Communities Scheme
  - d. Sport NZ Rural Travel Fund

### 2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

### 3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

### 4. Creative Communities Scheme

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
  - Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Support diversity and inclusion
  - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

### 5. Sport NZ Rural Travel Fund

- 5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.



- 5.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.
- 5.3 The funding round is open for applications 19 May 2022 and will close 04 April 2023.

## 6. Further Information

- 6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:  
<https://www.rangitikei.govt.nz/district/community/grants-funding>

## Recommendation

That the Funding Schemes Update – August 2023 be received.

**9.3 Small Projects Fund Update - August 2023****Author: Kezia Spence, Governance Advisor****1. Allocation**

- 1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Taihape Community Board is \$13,948.15

**2. Breakdown**

- 2.1 No payments have been made in the 2023/24 financial year.

**3. Earmarked Payments from 2021/22 yet to be paid**

- 3.1 The below payments were earmarked in 2021/22 but have not yet been paid. Payment for these will come from last year's budget and will not affect the allocation or balance for 2022/23.
- 3.2 Hobby Hutt: \$600 was allocated for six planter boxes.
- 3.3 Concretecraft: \$2,311.50 was allocated for 3x 1500x1500 cm concrete pads, plus an adjustment to cover additional concrete to increase the size of the pads as required

**Recommendation**

That the report 'Small Projects Fund Update – August 2023' be received.

**Recommendation**

The Taihape Community Board approve the Grant of \$250 to Neighbourhood support for the purchase of a painting for display in the Fire Brigade building .

**Recommendation**

That Taihape Community Board the letter stating the withdrawal of the Quotation from Mr Bill Nelson re Painting of the Band Rotunda.

**Recommendation**

That the TCB request Taihape Museum and Historical Society for more detailed information on their request for a fundraising thermometer.

## 10 Discussion Items

### 10.1 Community Partner update- Request for Service

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

1.1 Discussion item

#### Attachments:

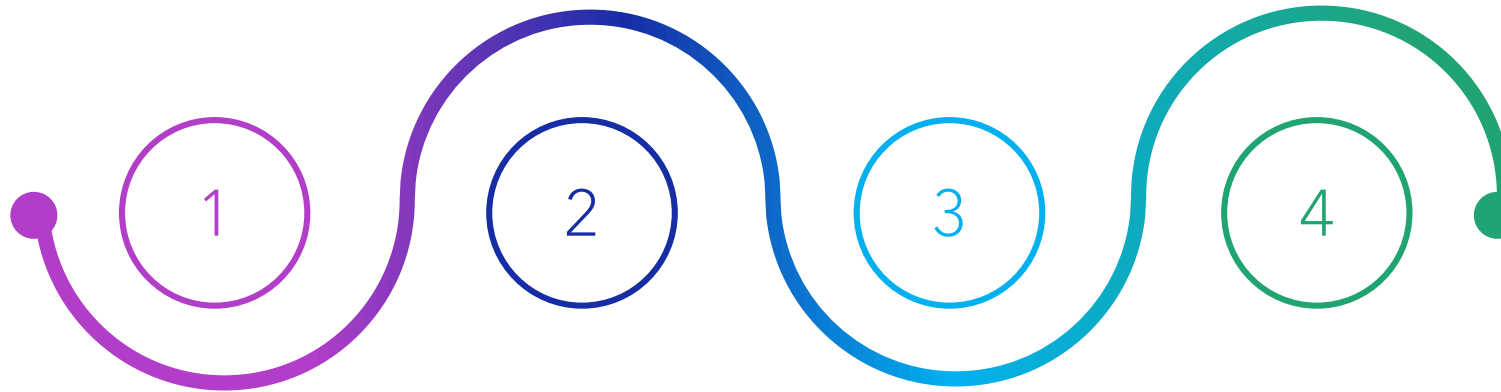
1. Request for Service Roadmap Summary [↓](#)

#### Recommendation

If needed:



# REQUEST FOR SERVICE ROADMAP SUMMARY



## Points of Contact

Requests can be made via multiple options:

- Phone calls
- Online request form
- Email (info@rangitikei.govt.nz)
- Fax
- Physical Mail

Capturing the details is the most important part, as this ensures the correct issue is identified including the exact location. Staff are trained to ask the relevant questions to suit the issue at hand.

## Logging a Request

The request details are entered into a system named MagiQ and this allows Customer Experience staff to select the correct categories and assign the relevant officers to the job, this includes internal staff and external contractors.

MagiQ has "job types" inbuilt that determine how long a request should take to be complete and these are determined by ELT direction, DIA guidelines, and other legislation/Acts.

\*Customers are issued an RFS# for future reference

## Completing a Request

Staff and contractors receive RFS's and at this point, they can:

- Reassign the job to another staff member
- Contact the customer for further information
- Record any actions taken i.e. site visits.
- And/or sign the request off as complete

(in some cases where there is no budget assigned for the requested work, it may be added to a future work schedule (mainly for roading assets due to a cost that may need to be approved).

\*Customers can call to get updates using the RFS#

## Closing the Loop

Over the years we have adapted our process to keep the customers in the loop and while this can be a laborious task, we have implemented an automated Text and Email notification that can be opted in/out at the time of logging the request, this is aimed to provide a short outcome summary to be sent to the customer on closure of the job.

Acknowledging that in cases where jobs are completed by contractors, text and emails may be delayed as admin support members first have to manually enter the details into the system after the request is complete.

**10.2 Update from MOU Partnering Organisations**

**Author:** Kezia Spence, Governance Advisor

**1. Reason for Report**

1.1 Verbal updates will be provided from MOU partnering organisations.

**Recommendation**

That the verbal updates from 'MOU partnering organisations' be received.

**ITEM 10.3**

**10.3 Discussion Items**

**Author:** Peter Kipling-Arthur, Chair

**1. Reason for Report**

- 1.1 Cr Wong to provide an update on the Horizons Regional Council initiative on the transport.

**Recommendation**

If needed:

**11 Meeting Closed.**