



RANGITĪKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TE ROOPUU AHI KAA MEETING

Date: Tuesday, 14 February 2023

Time: 11.00-1.30pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Ms Tracey Piki Te Ora Hiroa (Ngāti Whitikaupeka)

Nga mema: Mr James Allen (Ngā Wairiki Ki Uta), Mr Chris Shenton (Ngāti Kauae/Tauira), Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti), Ms Marj Heeney (Ngāi Te Ohuake), Ms Kim Savage (Ngāti Parewahawaha), Ms Leanne Hiroti (Ngā Ariki Turakina), Ms Moira Raukawa (Ngāti Tamakopiri) Cr Gill Duncan, HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive

For any enquiries regarding this agenda, please contact:

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kezia.spence@rangitikei.govt.nz

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Locations:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 33%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> <td style="width: 33%; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape
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Notice is hereby given that a Te Roopuu Ahi Kaa Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Tuesday, 14 February 2023 at 11.00-1.30pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Te Roopuu Ahi Kaa Meeting held on 13 December 2022 are attached.

Attachments

1. Te Roopuu Ahi Kaa Meeting - 13 December 2022

Recommendation

That the minutes of Te Roopuu Ahi Kaa Meeting held on 13 December 2022 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 13 December 2022

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Nga mema: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)
Ms Marj Heeney (Ngāi Te Ohuake)
Mr James Allen (Ngā Wairiki Ki Uta)
Mr Chris Shenton (Ngāti Kauae/Tauira)
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki)
Ms Moira Raukawa (Ngāti Tamakopiri),
Ms Kim Savage (Ngāti Parewahawaha)
Ms Coral Raukawa (Ngā Ariki Turakina)
Ms Leanne Hiroti (Ngā Ariki Turakina)
Cr Gill Duncan
HWTM Andy Watson

Manuhiri: Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Katrina Gray, Senior Strategic Planner
Ms Joanne Manuel, Manager of Community Development
Ms Kezia Spence, Governance Advisor [*via Zoom*]
Ms Donna Docherty, Te Puni Kokiri
Mr Michael Fryer, Horizons Regional Council Iwi Liaison
Mr Josh, Horizons Regional Council Graduate Planner

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1 Welcome / Prayer

Pahia opened the meeting at 11.01am.

2 Apologies

Resolved minute number 22/IWI/028

That the apologies for Ms Tracey Hiroa and Mr James Allen be received. That Terry Steedman and Ms Moira Raukawa will be leaving early and that TRAK is waiting for replacements on the committee for Ms Soraya Peke Mason and Mr Hari Benevides.

Mr T Curtis/Mr T Steedman. Carried

3 Public Forum

Donna Docherty of Te Puni Kokiri was in attendance to speak about marae funding.

The purpose of this public forum is to provide further information for funding that is available to iwi groups as part of marae development.

Marae that want to tap into funding can find out more information on the Te Puni Koriki website and to find out further information on the eligibility of their marae. The fund is contestable but can be engaged with at any stage. Marae need to have a development plan which Te Puni Kokiri can support with developing or with advice regarding this.

Kainga rua is an extension of the programme which was established in 2019. Marae may have some plans for civil defence. Marae have a number of plans in relation to civil defence and are able to support whanau being prepared in an emergency. These types of plans can include the needs of the marae and responding to emergencies. Te Puni Kokiri can provide some resources for marae or individual whanau, with training and building capability within groups or individuals - such as first aid training.

4 Conflict of Interest Declarations

Nil

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

Resolved minute number 22/IWI/029

That the minutes of Te Roopuu Ahi Kaa Meeting held on 4 October 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms M Heeney/Ms K Savage. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Taken as read.

Resolved minute number 22/IWI/030

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Ms K Savage/Mr C Shenton. Carried

8 Chair's Report

8.1 Chair's Report and Feedback on the Komiti's Workshop December 2022

There are four new members joining Te Roopuu Ahi Kaa.

Welcome to Michael and Josh from Horizons Regional Council.

There are pressures in place regarding farmers seeking consents for development and they should understand the costs involved with the process. Those seeking engagement for a consent must find someone with the capability and with the time. There needs to be a terms of reference and this should include reimbursement for those providing advice. The terms of reference should also include being able to identify the right person to engage with.

This is not a new conversation with Horizons Regional Council and there is the obligation from Horizons to support in this area.

Resolved minute number 22/IWI/031

That the 'Chair's Report – December 2022 be received.

.Mr P Turia/Ms K Savage. Carried

9 Reports for Decision

9.1 Process for Selecting a Replacement for the Role of Strategic Advisor - Mana Whenua - Kairaranga Mana Whenua

A brief discussion on this has occurred already with the appointment of Leanne and Thomas on the TRAK appointment panel.

Concerns were raised regarding the position of the role being 4th tier in the organisation. Currently the role is sitting within the Democracy and Planning team reporting to Mrs Gordon.

Mr Meihana has shaped the role over the past four and a half years and has proven to be an important part of Council advice. The position should stay focused on a treaty based partnership and thinking at a regional level as well.

Mrs Gordon will contact Leanne and Thomas regarding their role in the recruitment process

Resolved minute number 22/IWI/032

That Process for Selecting a Replacement for the Role of Strategic Advisor - Mana Whenua - Kairaranga Mana Whenua report be received.

And that Two members of the Te Roopuu Ahi Kaa Komiti assist with the recruitment and selection process, this being Leanne Hiroti and Thomas Curtis.

Mr P Turia/Mr C Shenton. Carried

9.2 Ngāti Rangi - Letter of Introduction

Taken as read.

Resolved minute number 22/IWI/033

That the report Ngāti Rangi – Letter of Introduction be received.

Mr P Turia/Mr T Curtis. Carried

9.3 Marae Development Funding Opaea Marae Komiti

This was discussed prior to the meeting.

As long as the fund is still available and not already used, Te Roopuu Ahi Kaa will support this.

Resolved minute number 22/IWI/034

That the Marae Development Funding- Opaea Marae letter be received.

Mr P Turia/Ms M Heeney. Carried

10 Reports for Information

10.1 Whakamahere Haepapa Māori - Māori Responsiveness Framework

This is the last report to TRAK from Mr Meihana.

Mr Meihana officially left a week ago however we are aware that Mr Meihana will leave a gap until an appointment is made and therefore he will continue work as a casual employee and with future handover.

Resolved minute number 22/IWI/035

That the report 'Whakamahere Haepapa Māori - Māori Responsiveness Framework' be received.

Mr T Curtis/Mr C Shenton. Carried

10.2 Mayor's Report - 23 November 2022

Taken as read.

District plan change is still waiting on a decision from the environmental court.

Acknowledging Cr Hiroa's work with treaty settlements and fully understand she may step back from some of her Council roles.

We will need Te Roopuu Ahi Kaa members to reaffirm positions on Council as a standing committee and committee members. This will come as paper to the committee shortly.

Judge Mullens confirmed at the bench with 400 supporters coming out from Taihape.

Better off funding details to come, at this stage we have applied and the application has been successful.

Resolved minute number 22/IWI/036

That the Mayor's Report – 23 November 2022 be received.

Mr T Curtis/Mr C Shenton. Carried

10.3 Horizons Update

Michael Fryer spoke to his report and introduced Josh.

Next year will be contentious with the number of reforms and the draft of the RMA reform.

Horizons needs to have more direct engagement with hapu and iwi groups. As well as support the unfortunate situation between iwi and farmers. Pahia happy to have conversation with whoever is appropriate.

Resolved minute number 22/IWI/037

That the 'Horizons Update', including the attached report, be received.

Mr C Shenton/Ms M Heeney. Carried

10.4 Resource Management Reform

Ms Gray presented this item which advised committee members on the changes that are occurring in the Resource Management area. Ms Gray will provide members with the presentation after the meeting.

Central government has repealed the RMA and this has been replaced with three acts. The key parts of the system will occur regionally, through regional planning committees. Each local authority in the area will have one or more Māori appointed body.

Transition is set by central government within the next seven years. We expect this to occur for our Council between 2027-28.

Katrina will circulate the draft submission to TRAK committee members.

Resolved minute number 22/IWI/038

Mr C Shenton/Ms M Heeney. Carried

11 Discussion Items**11.1 Discussion on Format and Information Provided to TRAK Meetings**

This item will be revisited at the February meeting.

11.2 Climate Change Action Committee

Mr Shenton advised that the draft regional climate action plan is currently being circulated.

11.3 Three Waters

Every rural council will be under pressure arising from inflation, wages, stranded overheads, debt levels and are already loan funding operational activities.

The meeting closed at 1.17pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 14 February 2023.

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Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Te Roopuu Ahi Kaa meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	10-Aug-21	Relook at Ngāti Waewae's request to have a representative join the Komiti. Report back to next meeting.	Carol Gordon	A letter has been sent to Ngati Waewae requesting them to be part of a Rangitikei River Accord, follow-ups have been made. Update - September - we are still waiting for a response, in the meantime we will start the process of forming the River Accord.	In progress

8 Chair's Report

8.1 Chair's Report February 2023

Author: Pahia Turia, Tumuaki / Chair

1. Reason for Report

- 1.1 The Chair may provide an update during the meeting.

Recommendation

That the 'Chair's Report – February 2023 be received.

ITEM 9.1

9 Mayoral Update

9.1 Mayoral Update - February 2023

Author: Andy Watson, His Worship the Mayor

Authoriser:

1. Reason for Report

- 1.1 Andy Watson may provide a verbal update.

Attachments

Recommendation

That the verbal Mayoral Update – February 2023 be received.

10 Reports for Decision

10.1 Confirmation of Committee Membership

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 This purpose of this report is for Te Roopuu Ahi Kaa to consider and approve its committee structure for the 2022-25 triennium and establish membership for committees.

2. Council Committees

2.1 The committees for TRAK membership are listed below:

Name	Purpose	Members	Meeting Frequency
Assets / Infrastructure Committee	To ensure sustainable management of Council-owned assets / infrastructure that achieves compliance with government requirements and high community satisfaction	TRAK member:	Bi-monthly (one month will be a formal meeting and the alternate month a workshop)
Finance / Performance Committee	To ensure robust and transparent management of Council's finances and maximising performance. Consider applications to the Community Grants Scheme	TRAK member:	Monthly
Policy / Planning Committee	To ensure the Council has a comprehensive planning, policy and regulatory framework which reflects legislative requirements and builds resilient communities	TRAK member:	Bi-monthly
Creative NZ Committee		TRAK Rep – currently Hair Benevides Advertise for other reps, then a chair is appointed.	As required
Maori Land Rates Remission Sub-Committee	Part of Council's policy on the remission and postponement of rates on Maori freehold land.	3 Tangata Whenua (most likely from TRAK)	

ITEM 10.1

Recommendation 1

That the Confirmation of Committee Membership report be received.

Recommendation 4

That the following committee membership be confirmed for the 2022-25 triennium:

Name	Members
Assets / Infrastructure Committee	TRAK member:
Finance / Performance Committee	TRAK member:
Policy / Planning Committee	TRAK member:
Creative NZ Committee	TRAK Rep – currently Hair Benevides
Maori Land Rates Remission Sub-Committee	3 Tangata Whenua (most likely from TRAK)

11 Reports for Information

11.1 Pae Tawhiti Rangitikei Beyond: Project Update

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 To provide an update on the Pae Tawhiti Rangitikei Beyond project.

2. Background

2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will set out our aspirations for future land use and development.

2.2 An Advisory Group was established consisting of Elected Members and Te Roopuu Ahi Kaa members to assist with the strategic direction setting for the document. The Group's members included Chris Shenton, Cr Tracey Hiroa, His Worship the Mayor Andy Watson, Cr Fi Dalgety, Cr Angus Gordon, Cr Gill Duncan. The Advisory Group has not been re-established following the local government elections in October 2023.

1.	Project Stage / Phase	2.	Timeline
3.	1. Background research / technical assessment	4.	Now – December 2021
5.	2. Community Engagement	6.	March – April 2022
7.	3. Develop Draft Spatial Plan	8.	April – December 2022
9.	4. Community Consultation	10.	March 2023
11.	5. Adoption	12.	July 2023

2.3 To date, the project has been through the first three phases, background assessment, community engagement, development of the draft Spatial Plan.

2.4 The draft Spatial Plan was circulated to Te Roopuu Ahi Kaa members in December 2022. Officers appreciate feedback received to date and have made several changes to the draft document as a result. The opportunity for Komiti members to provide feedback into the spatial plan document remains open through the community consultation process.

3. Next steps – community consultation and adoption

3.1 The next step in the project is community consultation on the draft document. The draft Spatial Plan will be presented to the 22 February 2023 meeting for adoption for consultation. Consultation will run through March 2023.

3.2 Following community consultation, Council will consider matters raised in submissions, make changes to the document, and then adopt the final Spatial Plan.

ITEM 11.1

Recommendation

That the report 'Pae Tawhiti Rangitikei Beyond: Project Update' be received.

11.2 Project Management Office Report – as at December 2022**Author: Adina Foley, Senior Project Manager****Authoriser: Peter Beggs, Chief Executive****Reason for Report**

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Marton to Bulls Wastewater Centralisation Project
2. Marton Industrial Park and Rail Hub
3. Marton Water Strategy
4. Marton Civic Centre
5. Taihape Town Hall / Civic Centre
6. Taihape Amenities Building
7. Taihape Grandstand
8. Lake Waipu Improvement and Ratana Wastewater Treatment Project
9. Regional Treatment Plant Consenting Programme

The miscellaneous section of this report contains information or requests for decision on projects not included in the list above.

1. Marton to Bulls Wastewater Centralisation Project**Project Status**

The Marton to Bulls wastewater centralisation scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

Construction is complete for subproject A. Practical Completion inspection has been completed by RDC. There are three small crossings and the connection to each treatment plant to be completed.

Low Environmental Impact (LEI) continue to project manage the wider project, reporting directly to the PMO on progress, with the Group Manager Assets and Infrastructure holding the design authority for the solution. A draft procurement plan is being refined to provide for engagement of further advisors.

A 'Project Update Group' (PUG) has been formed as part of the progression of this project. The function of this group is to provide regular updates on project progress.






A community engagement plan is being prepared. Ongoing monthly iwi engagement has been occurring. A wider hui is being planned for next year to coincide with community engagement. LEI is working with Little and Loud to prepare a communication strategy to support the project.

A revised project work plan is being prepared. This will inform updates to the project schedule. This work plan will be brought to Horizons Regional Council before Christmas. See resolution at the end of the report.

Investigations

A number of investigations are underway or complete. These include:






- Compliance Assessment
- Statutory and Planning Considerations
- Land Area Requirement
- Land Prioritisation Report – Coastal Area & Pipeline Corridor
- Current receiving environment description (surface water quality, flows, and ecology)
- River assimilative capacity assessment
- Treatment plants & storage requirements for land discharge

Project Budget		\$25,000,000	Project Spend		\$7,415,803
Estimated Costs to Complete		\$17,584,197	Forecast Cost at Completion		\$25,000,000
% Spent of Forecast Cost		30%	Variance Forecast Cost / Budget		0%
Project Start Date (MM-YY)		06-20	Project Completion Date (MM-YY)		06-25
Metric	Trend	Comment			
Health and Safety		No near misses or lost time injuries to report.			
Programme		<p>The overall programme for the entire project is five years starting in 2020, and the target end date is June 2025.</p> <p>The part of the pipeline that was funded by the 3-water stimulus funding was complete on 30 April 2022 – the deadline for spending this funding was 30 June 2022.</p> <p>The PMO team is preparing a project work plan as part of the best practise approach the team wants to set. This work plan will be documenting the purpose statement, objectives, scope, consenting approach, work breakdown structure, schedule, budget, roles and responsibilities, limitations, milestones, risks, communication approach, stakeholders and key messages. Creating this work plan will delay the project by a month as the PMO team would like to present the workplan back to Council for the feedback of elected members and endorsement.</p>			
Cost		<p>\$3,880,000 of the pipeline cost has been agreed to be funded by DIA through the 3-waters stimulus funding.</p> <p>As part of the government's 3 Waters programme high level capital cost estimates and timing over the next 30 years were supplied to DIA to inform the future 3 Waters Services Entity's budgeting and planning. The proposal/aspirations need to be tested by councillors and the community.</p>			
Quality		No concerns to date, design or construction are not currently being undertaken, as the project is currently in the planning and engagement stage.			
Risk		This will be updated once the work plan is completed.			
Tasks completed		<ul style="list-style-type: none"> - Project management and forward planning activities are on-going. - Background information and interpretation are on-going. - LEI has prepared an interactive Land Suitability Assessment map for the area along the new wastewater transfer pipeline and between Bulls and the coast. The map is accessible to Council staff, iwi partners, and the public via a shared online dashboard. - Project Update Group (PUG). Following the election of the new council, the council has made appointments to the PUG, namely the Mayor, Cr Carter, Cr Dalgety, Cr Raukawa and Cr Wilson. First PUG meeting occurred on 6 December 			

ITEM 11.2






	<ul style="list-style-type: none"> - Little and Loud are developing the communications strategy and public branding for the project to be used during community engagement. This gives detail on how specific aspects of the project will be communicated with specific parties and for specific purposes. - Iwi consultation meetings have occurred and they now have representatives embedded into the project control team who meet monthly. - Procurement plan is with Council to be finalised and adopted as appropriate for the phases prior to lodging consent applications.
Tasks forecast	<ul style="list-style-type: none"> - Complete work plan - Complete communication strategy - Continue iwi engagement and PUG meetings - Commence community engagement - Meet with Horizons to update on progress - Commence assessments of waterway impacts and capacity to receive treated wastewater from Marton and Bulls WWTP's

2. Marton Industrial Park and Rail Hub

Project Status			
<p>The Marton Rail Hub (MRH) project is a Rangitikei district Council sponsored initiative to establish a rail hub and, in partnership with private investor/s, a log yard on currently rural designated land parallel to Makirikiriri Road, Marton.</p> <p>The MRH has the potential to generate additional economic benefit to the area by attracting businesses who see a real benefit in moving materials and products via rail rather than road.</p> <p>This wider opportunity requires a change to the District Plan by rezoning 65Ha from rural to industrial use. The rail hub and log yard operation will occupy part of this rezoned area, with future development dependent on private investment.</p> <p>The District Plan change is currently before the Environment Court and is ongoing.</p> <p>The timeline for the Court decision is open ended. However, to minimise programme delay, design in support of Resource Consent submissions (assuming a positive Court outcome) is progressing in parallel.</p> <p>The Council is investing \$0.75M and has secured an additional \$9.1M grant funding from central government.</p>			
Project Budget	\$9,850,000	Spend to Date	\$2,570,945
Estimated Costs to Complete	\$7,279,055	Forecast Cost at Completion	\$9,850,000
% Spent of Forecast Cost	26%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11-20	Project Completion Date (MM-YY)	05-24
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Project completion of 05/24 is at risk due to the open-ended Court timeline. The MRH programme will be reviewed following the Court decision. Mitigation: Design in support of Resource Consent being progressed.	
Cost		Forecast aligns with approved Council and PGF funding provision.	
Quality		Design deliverables align with business case.	
Risk		Programme is key risks. Mitigations described above.	
Tasks completed	Environment Court submissions completed. Project financial audit completed. Contracts requiring variation identified. Resource consent-level design 60% complete.		
Tasks forecast	Resource consent-level design continues. Continued discussions with developer(s) Receive outcome of environment court.		

ITEM 11.2

3. Marton Water Strategy

Project Status			
<p>The Marton Water Strategy has been developed with the establishment of a new bore as its foundation which will replace the current source for potable water for Marton (currently sourced from the dams). The strategy comprises of three sub-projects:</p> <p>Sub-project A: Construction of new raw water bore Sub-project B: Design of treatment plant refurbishment and consenting Sub-project C: Construction of new treatment plant</p> <p>Once all sub-projects are completed, Marton will be provided with potable water without the unpleasant smell and taste that currently occurs at certain times of the year, and meets the NZ Drinking Water Standards.</p> <p>Sub-projects B and C will commence when sub-project A is near completion. At this stage, staff will look at options for the use of the dams once we are drawing Marton water from a bore. This will include looking at restoring flow to the Tutaenui Stream. All work is expected to be completed by the end of 2024.</p>			
Total Project Budget	\$11,000,000	Spend to Date (sub-project A)	\$680,463
Estimated Costs to Complete (sub-project A)	\$1,319,537	Forecast Cost at Completion (Sub-project A)	\$2,000,000
% Spent of Forecast Cost (sub-project A)	34%	Variance: Forecast Cost / Budget	0%
Metric	Trend	Comment	
Health and Safety		Wanganui Well Drillers have submitted their Health and Safety document and hazard signage has been installed at the entrance gate of the worksite.	
Programme		Construction of the exploratory bore stopped on 17/11/22 due bore screen becoming stuck at 228m BGL (below ground level). The project team met and agreed on starting a new pilot hole to 450m depth to identify all aquifers. This is expected to delay the project by 4 weeks, but the target completion of the end of 2024 is still expected to be achieved.	
Cost		Additional costs for the new pilot hole is covered within project contingency.	
Quality		No concerns to date	
Risk		Iwi engagement is fundamental at this stage of the project to ensure the approach, location and design are acceptable to local Iwi.	

Tasks completed	A casing has been stuck and lost at 148m and could not be retrieved after a number of attempts and a new pilot hole had to be started. 300mm conductor casing is in place-35m below ground level. Drill down to around 100m by 7/12/22 in the new pilot hole.
Tasks forecast	Continue work on new pilot hole to 450m BGL to identify aquifers. 228m next week

ITEM 11.2

4. Marton Civic Centre

Project Status

The current Council civic buildings in Marton are earthquake prone and are required to be strengthened to meet government legislation. Council purchased several heritage buildings in Marton’s town centre with the option to restore the buildings and use them as a replacement Civic Centre/library/community hub/emergency operations centre.

To identify the best way forward, a Better Business Case (BBC) was undertaken to help Council better plan the projects. A Better Business Case allows Council to make an informed decision on moving forward based on defined problems and objectives. The goal is for smart investments that have the most value for money and therefore biggest impact for our community.

The shortlist options have been presented to Council in the September 2022 meeting. Due to rising construction costs, only the bare minimum option was within the LTP budget. Council did not endorse any option and requested staff to investigate a change in scope to upgrade the existing facilities at 46 High Street and the current Library building. Council also requested staff to investigate finance consequences should an additional \$15m be added to the LTP budget.

This new option will be taken back to council early 2023 and Council will decide on the options that will be presented in the Annual Plan consultation in April 2023.

Note: Some investigative cost occurred in 2019 which was not allocated to the LTP budget and is therefore not shown in the data below.

Project Budget	\$20,000,000	Spend to Date (since 2021 LTP)	\$225,062
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of approved budget	%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		Project Completion Date (MM-YY)	Unknown






Metric	Trend	Comment
Health and Safety		Construction has not yet started
Programme		Project scope has not yet been confirmed, LTP planned for this project to be completed in year 2-4, this is unlikely to be achieved.
Cost		Project scope has not yet been confirmed, LTP budget is \$20,000,000.
Quality		Project scope has not yet been confirmed
Risk		Project scope has not yet been confirmed

Tasks completed	Architect has been engaged for concept design for the new option of upgrading the existing Marton Civic Office and Library sites. Site Visit with architects has been conducted.
Tasks forecast	Strengthening Design is being continued for current Marton Civic Building and the Library building. Work to continue with the architects to complete concept design for upgrading existing facilities. Financial analysis to be undertaken






5. Taihape Town Hall / Civic Centre

Project Status			
<p>Council included costs for the refurbishment of the Taihape Town Hall within the 2021-31 LTP. Since the LTP was adopted, the Town Hall and Library was closed due to the earthquake risk posed to staff and the public (the detailed seismic assessment report provided a rating of only 10% of National Building Standard).</p> <p>Council have started the process for a Better Business Case to provide exploration and objective analysis of possible options. The business case is intended to enable fully informed investment decisions that will optimise value to the Council, to the people of Taihape, and to the district.</p> <p>Staff are to present options to Council in February 2023, including the unsolicited offer received to strengthen the grandstand independently of Council's procurement process.</p>			
Project Budget	\$9,700,000	Spend to Date (since 2021 LTP)	\$29,786
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of approved budget	%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)		Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment	
Health and Safety		Construction has not yet started	
Programme		Project scope has not yet been confirmed, LTP planned for this project to be started from year 4.	
Cost		Project scope has not yet been confirmed, LTP budget is \$9,700,000.	
Quality		Project scope has not yet been confirmed	
Risk		Project scope has not yet been confirmed	
Tasks completed		Procured architect has been engaged for concept design of the three shortlisted options. Strengthening Design has been completed	
Tasks forecast		Work to continue with the architects to complete concept design for the three options. QS to be engaged to prepare the cost estimates for the business case. Business Case to be completed when concepts of options have been received. Assessment of unsolicited offer to strengthen town hall.	





6. Taihape Amenities Building

Projects Status			
<p>The scope of this project is the construction of a new Taihape Amenities Building. Construction began in March 2022.</p> <p>Staff were successful in applying for external funding: \$40,000 from Four Regions Trust and \$374,000 from the Lotteries Funding.</p>			
Project Budget	\$4,648,757	Spend to Date	\$2,186,341
Estimated Costs to Complete	\$2,462,416	Forecast Cost at Completion	\$4,648,757
% Spent of Forecast Cost	47%	% Contingency within budget committed	62%
Project Start Date (MM-YY)	11-2020	Project Completion Date (MM-YY)	02-2023
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction started March 2022. There is still a risk of delay caused by COVID sicknesses and seasonal weather events. The contractor is working on reducing the programme, current completion is expected to be February 2023.	
Cost		Staff are being vigilant on scope changes and monitor the budget and contingencies closely.	
Quality		New building construction work only started when all design was completed, and scope confirmed (lessons learned from Bulls Te Matapihi).	
Risk		There is a risk of delay caused by contractors or subcontractors being off due to COVID and potential delays caused by weather events. The contractor is managing site activities closely as there will be a large number of subcontractors on site at the same time over the next couple of months.	
Tasks completed	Construction continues. Communication updates on various channels. Roof installation has been completed. The building is starting to be made weather tight.		
Tasks forecast	Construction to continue. Interior work to start. Communication to continue. Staff are starting on planning the opening of the building for early 2023 and will prepare comms and plans for this occasion.		


7. Taihape Grandstand

Projects Status			
<p>The scope of this project is the detailed design of the endorsed strengthening concept design for the Taihape Grandstand.</p> <p>Design has been completed for the strengthening of the Grandstand. \$1m was allowed for the Grandstand in the 2021 LTP. Current projections of project costs are estimated to be well above committed budget. Therefore, additional funding will have to be secured or alternative options for strengthening will need to be considered.</p> <p>Staff are keeping the Taihape Heritage Group Grandstand Subcommittee updated. A further report will be brought to the February 2023 Council meeting and decision by Council will be sought on the list of alternative options to move ahead.</p>			
Project Budget	\$1,000,000	Spend to Date	\$229,494
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	11/2020	Project Completion Date (MM-YY)	Unknown
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Programme to be established once a way forward has been decided by Council	
Cost		The \$1m budget for the Grandstand includes investigation, staff time, design, consenting, and some construction works.	
Quality		Construction work to be designed in accordance with all standards and building regulations.	
Risk		There is a risk of poor public perception of the grandstand strengthening. Public consultation has been undertaken to reduce the risk.	
Tasks completed		<p>Report was brought to Council in September showing an overview of the project costings and strengthening design.</p> <p>Continue to work on communication with the public, to ensure the public are being given accurate information on programme.</p> <p>Submission to Heritage listing proposal has been sent.</p>	
Tasks forecast		Option analysis and next steps to be presented to Council in February 2023.	






8. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing use rights with the current consent conditions to discharge treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>			
Project Budget	\$2,425,000	Spend to Date	\$852,604
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation and construction methodology are being planned now. The application for resource consent was lodged on Friday 2 nd December 2022 which was behind schedule. The delay has been caused by the requirement for some extra groundwater analysis, testing and revisions to the ecological & restoration plans. Construction will need to be completed by December 2023.	
Cost		The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget. Actual construction costs can only be finalised once all detail has been specified or designed and the resource consent conditions are known. The costs are expected to be more than the current estimates when looking at cost escalation trends of the construction market in the last couple of years, however staff are evaluating all potential solutions to minimise (or eliminate) any budget overspend.	
Quality		No concerns to date.	

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Risk		<ul style="list-style-type: none"> • Wetland Delineation Report confirmed two natural wetlands, the ecological and restoration reports address this and proposed measures of mitigation. • Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme. • Land constraints to be worked through as part of design. • Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE). These have been thoroughly assessed by the Groundwater Report and potential interconnection risks are not considered to be present. • Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application (or limited notification) • Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements. • There is a risk of unforeseen requirements or consent conditions imposed on RDC. Pre-application discussions with Horizons Regional Council have sought to mitigate this as much as possible. • The approved budgets might not be sufficient to cover the full cost of the upgrade.
Tasks completed		<ul style="list-style-type: none"> • Installation of the monitoring bores has been completed. This will help to get clarification on the existing environmental conditions and help with on-going monitoring. Results have informed the draft groundwater report. • Drafting of the preliminary irrigation design including sizing of storage has now been completed and the draft irrigation report has been reviewed. • Pipeline initial design and progress the wastewater design, working on additional cost estimates. • Landowner negotiations for the easements required for the new pipeline have commenced. • Ecological and restoration plan reports have been finalised. • Resource Consent application with Horizons Regional Council has been lodged. • Work has commenced on preparation of a resource consent application to the Rangitikei District Council to cover matters relating to requirements of the District Plan.
Tasks forecast		<ul style="list-style-type: none"> • Finalisation of Resource Consent application to the Rangitikei District Council. • Onsite groundwater sample collection to be continued throughout the consenting period. • Submit the resource consent application and follow up on progress • Iwi hui to be organised in the New Year once the Resource Consent application with Horizons Regional Council has been advanced. • Budget update report to be brought to council for decision (after consent conditions are know)

9. Regional Treatment Plant Consenting Programme

Programme Status			
<p>A consultant (WSP) has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years.</p> <p>The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents.</p> <p>Variations to date include:</p> <ol style="list-style-type: none"> 1) Taihape Water Treatment Plant optimisation (\$32,350) – approved in November 2021 under resolution 21/RDC/411. 2) Hunterville Wastewater Treatment Plant new consent – noted under resolution 21/RDC/322 that a new consent will be sought. Costs will be presented to Council for approval once known (expected February 2023). 			
Project Budget	\$475,030	Spend to Date	\$284,905
Estimated Costs to Complete	\$190,125	Forecast Cost at Completion	\$475,030
% Spent of Forecast Cost	60%	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	04-21	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		WSP (Contractor) Health and Safety Plan prepared prior to site visits	
Programme		Ratana programme revised now that land purchase area secured, Resource Consent application was lodged on 2 nd December 2022, which was behind schedule. The delay has been caused by the requirement for some extra groundwater analysis, testing and revisions to the ecological & restoration plans. Bulls WTP lodged in time to secure s124b existing use rights. Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget, various variations prepared. Technical assessments price for Ratana WWTP were greater than provisional sum estimates but agreed with PMO.	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of Cultural Impact Assessment (CIA). Continue to work with iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p>	

ITEM 11.2

	<p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 6: Horizons Regional Council have indicated that consider the discharge to the unnamed tributary which ultimately discharges to Lake Waipu to be part of the application for Ratana WWTP. As environmental effects associated with this are considered to be more than minor raises risk of public notification of the consent application which could extend timeframes associated with receiving a decision for the application.</p>
Tasks completed	<p><u>Ratana WWTP</u> For details, see project 8. Lake Waipu Improvement and Ratana Wastewater Treatment Project</p> <p><u>Taihape WWTP</u></p> <ul style="list-style-type: none"> • Technical task briefs confirmed. • Meeting with Iwi in Taihape undertaken and follow up actions agreed. • WSP continue to advance Plant improvement design and investigations. • Data analysis for treatment process review and water quality assessment. • Desk top assessment of land disposal options undertaken <p><u>Taihape WTP</u></p> <ul style="list-style-type: none"> • Substitution request has been approved. <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> • Continuing to follow up Ngāti Raukawa ki te Tonga • Responses from hydrologists collated into section 92 response letter
Tasks forecast	<p><u>Ratana WWTP</u> For details, see project 8. Lake Waipu Improvement and Ratana Wastewater Treatment Project</p> <p><u>Taihape WWTP</u></p> <ul style="list-style-type: none"> • Continuing data analysis for treatment process review and water quality assessment. <p>Meeting with operations staff to discuss short term maintenance</p> <p><u>Taihape WTP</u></p> <ul style="list-style-type: none"> • Commence storage options review work, commencing with meeting with staff • Update Horizons regarding progress <p><u>Bulls WTP</u></p> <ul style="list-style-type: none"> • Waiting for iwi to respond. Continue to request response, may suggest face to face hui if required, can liaise with Te Roopuu Ahi Kaa Komiti for assistance.

Miscellaneous**a) Papakai Pump Station**

The construction contract is currently being negotiated with Fulton Hogan Limited (preferred contractor). The commencement date for physical works is being negotiated with the preferred contractor. The transformer is being ordered from Downer. Community engagement is continuing with Iwi and local Taihape interest groups/individuals.

b) Scotts Ferry Pump

Land use approval by Horizons Regional Council (HRC) is required for the proposed works as the pump location is supposed to be on HRC land. MDC staff have sent the request to HRC but have had no response to date. Until the land use is approved work cannot be continued.

c) DSAs

We have received the Detailed Seismic Assessment and Accessibility Report for the Hunterville Town Hall. The report shows the NBS to be under 20%, but this figure only represents some parts of the building; as such the building is technically earthquake prone. Staff will assess the report to understand risk to human life but at this stage the building remains open. The report has been provided to Council's Regulatory team for their appropriate action. Staff will request an estimate costing for strengthening, and will report this to Council when known.

Recommendation 1

That the Project Management Office Report – as at December 2022 be received.

12 Discussion Items

12.1 Discussion on Format and Information Provided to TRAK Meetings

Author: Carol Gordon, Group Manager - Democracy & Planning

ITEM 12.1

1. Reason for Report

- 1.1 The purpose of this agenda item is to allow for time for discussion on what TRAK members would like to achieve during this triennium and how staff can assist this.
- 1.2 At the final meeting of TRAK in the last triennium members asked for the opportunity at this meeting to discuss the format of the meetings and the information provided from staff.

12.2 Update on Vacancy for Kaitakawaenga – Māori Liaison**Author: Carol Gordon, Group Manager - Democracy & Planning****1. Update on Recruitment Process**

- 1.1 Following feedback from Te Roopuu Ahi Kaa members on the draft job description for the role to replace Lequan Meihana, the title of the role has been changed to Kaitakawaenga – Māori Liaison.
- 1.2 The role has now been advertised and closes on Sunday, 26 February. The job description can be found on the current vacancies section on Council's website and on the Seek website.
- 1.3 Once the vacancy has closed any applications will be sent to those nominated by TRAK to assist with the interview process (Mr Thomas Curtis and Ms Leanne Hiroti).

Recommendation

That the information be noted.

12.3 Three Waters**Author: Michael Hodder, Advisor to the Chief Executive****ITEM 12.3****1. Reason for Report**

- 1.1 It was requested during the 06 April 2021 meeting that this be added as a standing discussion item for future meetings.

2. Council's submission on the two recent water services bill- progress update

- 2.1 On 8 December 2022, the Water Services Legislation Bill and the Water Services Economic Efficiency and Consumer Protection Bill were introduced into Parliament – the same day as when the Water Services Entities Act was passed. Submissions are due with Parliament's Finance and Expenditure Committee on 17 February 2023.
- 2.2 The two bills provide detail on how the new water services entities will function including consumer rights. The overall governance arrangements proposed in the Water Services Entities Act are not changed.
- 2.3 These are the links to the two bills:
- 2.4 [Water Services Legislation Bill 210-1 \(2022\), Government Bill Contents – New Zealand Legislation](#)
- 2.5 [Water Services Economic Efficiency and Consumer Protection Bill 192-1 \(2022\), Government Bill Contents – New Zealand Legislation](#)
- 2.6 Council is preparing a submission on these two bills. A draft will be circulated to the Komiti before 14 February 2023 as the basis for questions and feedback.

Recommendation

If needed:

12.4 Climate Change Action Committee

Author: Chris Shenton, TRAK representative

1. Reason for Report

- 1.1 It was requested during the 12 October 2021 meeting that this be added as a standing discussion item for future meetings.

Recommendation

If needed:

13 Meeting Closed