

ORDER PAPER

TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 3 October 2024
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Chair: Mr Duran Benton
Deputy Chair: Ms Linda O'Neill
Membership: Ms Rachel Cvitanovich
Mr Ian Stephens
Mr Nathan Smith
Cr Brian Carter
HWTM Andy Watson

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Turakina Community Committee Meeting of the Rangitikei District Council will be held in the The Anglican Church Hall, St George's, State Highway 3, Turakina on Thursday, 3 October 2024 at 7.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Turakina Community Committee Meeting held on 8 August 2024** are attached.

Attachments

1. **Turakina Community Committee Meeting - 8 August 2024**

Recommendation

That the minutes of Turakina Community Committee Meeting held on 8 August 2024 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 8 August 2024
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present Ms Linda O'Neill
Mr Duran Benton
Mr Ian Stephens
Cr Brian Carter
HWTM Andy Watson

In attendance Ms Kym Skerman, Manager Events & Venues
Mrs Melaine Bovey, Manager, Heritage & Culture
Ms Deb Haworth, Minute Taker

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1 Welcome

2 Apologies

Apologies received from Ms Cvitanovich. Mr Smith did not attend the meeting.

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

Item 10.2 Welcome to the Rangitikei Billboards was moved to the beginning of the meeting for staff to present.

6 Confirmation of Minutes

Resolved minute number 24/TCC/015

That the minutes of Turakina Community Committee Meeting held on 6 June 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr D Benton/Ms L O'Neill. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Turakina Community Committee Meetings

Mr Benton reported Mr Smith has ordered the signs and they have arrived, and Ms Cvitanovich was still working on the sign placement.

Resolved minute number 24/TCC/016

That the report 'Follow-up Action Items from Turakina Community Committee Meetings' be received.

Mr D Benton/Ms L O'Neill. Carried

8 Chair's Report

8.1 Chair's Report - August 2024

Mr Benton verbally reported the Turakina Community Committee held an intermediate meeting with the local committee members on the first Thursday of July 2024.

Mr Benton will invite Paul Chaffe, Senior Emergency Management Advisor, to the next intermediate meeting in September 2024 to present the Civil Defence information, noting this will be a lengthy presentation.

Resolved minute number 24/TCC/017

That the verbal Chair's Report – August 2024 be received.

Mr D Benton/Ms L O'Neill. Carried

9 Reports for Decision

9.1 Mayor's Report

Mr Stephens arrived at the meeting at 7.24pm

HWTM Watson wished to acknowledge the hard work being done in the community which was amazing and needed recognition.

HWTM Watson also spoke to the Three Waters issues and legislation already put in place, Māori Wards, the Local Government conference.

Mr Stephens noted the recent news report where Councils can borrow more money. HWTM Watson informed the Committee this exists now, and it is changes to the debt limits and the debt being separated out all as part of the CCO. Three Waters is a hot topic.

The Committee discussed primary sectors not making a profit, everything has gone up including rates, the cost of compliance, insurance, and power. The price to produce has skyrocketed and its right across the board

Resolved minute number 24/TCC/018

That the Mayor's Report – 25 July 2024 be accepted.

HWTM A Watson/Cr B Carter. Carried

9.2 Small Projects Fund Update - August 2024

The Small Projects funds have been carried over.

The signs are to be paid for and as mentioned, Mr Smith has received them.

Resolved minute number 24/TCC/019

That the 'Small Projects Fund Update – August 2024' report be received.

Mr D Benton/Cr B Carter. Carried

8 Reports for Information

10.1 Funding Schemes Update - August 2024

The report was taken as read.

Resolved minute number 24/TCC/020

That the Funding Schemes Update –August 2024 be received.

Mr D Benton/Ms L O'Neill. Carried

10.2 Welcome to the Rangitikei Billboards

This item was moved to the beginning of the meeting.

Kym Skerman, Manager, Events & Venues, presented the Welcome to the Rangitikei Billboards report and asked for any feedback about what could be displayed at the back of the Boards. The reverse on the front or use different scenes. Ms Skerman answered questions from the Committee, and it was agreed the committee liked the concept and details.

Resolved minute number 24/TCC/021

That the 'Welcome to the Rangitikei Billboards' report be received.

Ms L O'Neill/Mr D Benton. Carried

Resolved minute number 24/TCC/022

That the new 'Welcome to The Rangitikei' billboards be accepted as a positive step and inclusion to the Destination Management Plan with the intention of showcasing our natural assets and activities from around the district.

Ms L O'Neill/Mr D Benton. Carried

9 Discussion Items

11.1 Coffee Cart in the Village

Mr Benton noted the 5 local members of the committee support establishing the Coffee Cart in the Village.

Cr Carter noted NZTA (Waka Kotahi) as the Government agent would provide consent.

HWTM Watson then confirmed when Council looks at this consent, they would go to NZTA for their opinion, and they may be guided by that.

Resolved minute number 24/TCC/023

That the Turakina Community Committee support the establishment of a coffee cart in Turakina.

Cr B Carter/Ms L O'Neill. Carried

11.2 Letters of Support for Grants

Mr Benton asked if it was appropriate for the committee, if asked, to write a letter of support for grant applications.

This was discussed by the committee with HWTM Watson noting it would be appropriate, but conflicts of interest must be illustrated.

If the event was in the interest of the wider community and any conflicts of interested illustrated, this could be done through the committee.

11.3 Turakina Internet installation

Mr Stephens asked when there was going to be internet in Turakina as he had seen some work being done but there doesn't seem to be any ISP planned.

ACTION: Mr Benton to follow this up.

11.4 Community Committee Communications

Mrs O'Neill asked if it was appropriate to include the Turakina Community Committee discussions into Whangaehu School and Turakina School Bulletins and local communications and did this need to be put through the committee.

Mel Bovey noted the Comms Team at Council would be able to help with the compilation of any communications if needed.

Mrs O'Neill and Ms Cvitanovich would pass any communications onto Mr Benton in the first instance.

11.5 Community Committees vs Community Boards

Mr Stephens asked about the rules for community committees under legislation and can they do more moving forward.

HWTM Watson advised there are community boards which are through local Government. They are elected and usually there is a salary. Community committees are members of the community which create a link from Council to the community and provide local input. Some community committees can be granted decision making powers and budgets.

Mr Stephens asked who the community boards are and HWTM Watson responded that these are Ratana and Taihape Community Boards.

The meeting closed at 7.55pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 3 October 2024.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Turakina Community Committee Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Turakina Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. Follow-up Actions Register [↓](#)

Recommendation

That the report 'Follow-up Action Items from Turakina Community Committee Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	15-Feb-24	Surveillance camera signs, N Smith to price	Committee members	Update at the meeting.	In progress

8 Chair's Report

8.1 Chair's Report - October 2024

Author: Duran Benton, Chair

1. Reason for Report

- 1.1 The Chair will provide a verbal report.

Recommendation

That the verbal Chair's Report – October 2024 be received.

9 Reports for Decision

9.1 Mayor's Report - 26 September 2024

Author: Andy Watson, His Worship the Mayor

I apologise for this report being late and therefore not included automatically in the Council agenda as circulated initially. Beth and I took a holiday and a breather for the first time in years to look around the South Island, returning just as this report was due. While I understand there will be no interest in our trip, there are a couple of reflections on the trip that have a relevance to our Council business.

- 1.1 Roothing - many of the South Island Council authorities have huge land areas but they have, from a roading perspective, significant advantages. Most of their roads are state highways with minimal roads to be locally funded and those that are locally funded are formed on a very solid and stable rock base. Metal is available everywhere, so cartage is low cost enabling very effective construction and reseal programmes. I envy them – our roads are often formed on soils that are poor, are subject to flooding, earth movement on slip zones and are built, in a lot of cases, a significant distance from metal sources. I guess these are the reasons and arguments for our enhanced FAR rates (financial assistance rates from Government).
- 1.2 The West Coast was predictably incredibly wet and challenging and that is one of the beauties of the coast. However, once you hit Bluff and start travelling north, particularly inland through places like the McKenzie District and Basin, it is a dust bowl. Because of the closure of the two mills at Tangiwai, I was interested in the power generation of New Zealand and so made a point of visiting most of the hydro schemes in the South Island. These hydro lakes, especially at Tekapo, are incredibly low hence the price of power in New Zealand. The Alps have significant snow to melt to feed these reservoirs which is great but there will be no immediate relief for those trying to farm within these catchments.
- 1.3 The South Island is swamped with tourists and Queenstown in particular is facing significant congestion and housing accommodation pressure for their workforce. Yes, tourists do spend money and support the local economy, but if travelling via camper vans contribute little (no rates) to supplying the services needed. This supports the arguments for visitor taxes.
- 1.4 For the rest of my report, I start by honouring and recognising our new Māori Queen and an acknowledgement to the service and passing of the Māori King.

It was with sadness that Rangitīkei District Council acknowledged the passing of Kiingi Tūheitia, the Māori King on 30 August. May his legacy continue to inspire and guide us towards a united future. In respect and honour of Kiingi Tūheitia's life, flags across the Rangitīkei were flown at half mast.

I would like to acknowledge and extend our respect to Kuini Nga-wai-hono-i-te-pō, the new Māori Queen. She succeeds her father, Kiingi Tūheitia, to become the eighth Māori Monarch (and only the second Queen).

- 1.5 I referred earlier to roading and there are a couple of updates –
 - i) The Government signalled that the build of our new major roads would be partially funded by way of a toll system. For us in our region this will mean tolls on the Te Ahu a Turanga linking Ashhurst to Tararua district and O2NL (the Otaki to North of Levin state

highway). Submissions to these two separate tolls are due by 30 September and hopefully after a meeting with my fellow regional mayors, I may have a suggested response for this meeting as I suspect that we need to support Palmerston North City Council, Tararua District Council and Horowhenua District Council as well as our own position.

- ii) On 30 September NZTA (New Zealand Transport Agency) confirmed our roading budgets. As indicated in our Long Term Plan, our maintenance budgets were reduced by \$5m over the three year term. Since then we have had a further reduction in what is called Low-Cost Low-Risk work that is used to improve local roads often as part of resilience work. We had requested \$12.8m and have received only \$300,000. From a short-term view this means that we have some budget available from what is a rated position of our share to reallocate. From a longer-term district view this reduction is challenging. There is also a potential trap here for authorities. Government, in making these cuts through NZTA, have also signalled that it will review some of our other resilience projects separately later so our spend could rise and that there is a further \$100m fund for resilience that can be applied for. So, if we reallocate funding now we could be in a difficult position later.

1.6 Our Capital Works Programme – at the LGNZ Conference I reported on earlier, both the Prime Minister and Minister Simeon Brown (Minister Local Government and Infrastructure) were very direct in referencing the removal of the four well-beings and the need to focus purely on essential work. They have since re-enforced this thinking by saying that if you apply for the Regional Infrastructure Funds (similar to Minister Jones’ previous funds) your budgets will be scrutinised. Council has been prudent, but we will also be facing some additional costs and uncertainty over programmed costs. These may include –

- a) Unforeseen costs for the Marton Pool which could be significant as indicated in this Council agenda;
- b) Uncertainty over budgets for two major builds in both Marton and Taihape.

Council should, in my opinion, be proactive here and as such I am making two recommendations as part of my report –

- a. Council reviews our Capex budget (capital spend) in this year’s Annual Plan and Long-Term Plan as soon as is possible.
- b. That staff provide direction/costings for this review based on best estimates available now and that staff also provide a report on the process required for an amendment to next year’s Annual Plan and this year’s Long Term Plan.

Amendments to Long Term Plans do come at a cost and I recognise that this also means a challenge to staff capacity and the need to consult. Regardless of the work that I am signalling, Council will face an amendment to the LTP already because of the Three Waters position with the likelihood of some sort of regional Three Waters CCO (Council Controlled Organisation) as required by Government.

- 1.7 On a positive note, I would like to welcome Linda and Den, the new owners of Fresh Choice to Marton and the Rangitikei. Fresh Choice, as I understand it, is a franchise owned subsidiary of the Woolworths New Zealand Group. The reshape of the store looks great and I would like to thank Deputy Mayor Dave for filling in for me at the official opening.
- 1.8 As part of the planning for the strengthening and refit of the Taihape Town Hall, Maycroft our preferred contractor, is digging a series of holes outside the building to check on the

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foundations that are there. Once that is done, they will be in a position to provide a contract price for the build work.

- 1.9 On Friday 27 September Rangitikei will host a Regional Growth Summit at Te Matapihi. This will be attended by the Regional Mayors/Chief Executives and some of the Councillors along with many of the region's principal industries. The event will be jointly hosted by ourselves, Department of Internal Affairs and Accelerate 35 the regional economic development group which are funded through Horizons. Several key Ministers will be there including Minister Jones. I will report back on this event later, but the format is really a given. Government has a fund that has been well publicised with the focus on creating economic growth for New Zealand that is unable to be used for a variety of things including three waters related projects. Minister Jones will want to emphasize the rules, the opportunity and stress that the assistance by and large will be on providing loan facilities. Any work that is assisted by Government will need to be consent ready etc. What will be of real interest will be the Q&A session from industries which may well include a question for example on electricity supply and cost.
- 1.10 In a similar vein, on Friday I sat in on a webinar on regional funding options called Reginal Deals which is separate to the above. The key messages are –
 - i. They are regional in nature focussed on economic development.
 - ii. They are long term with a 30 year vision and negotiate 10-year plans.
 - iii. They will be linked to Council Long Term Plans.
 - iv. They should include community input and may include private/public partnerships.
 - v. Central and Local Government will establish an oversight body with an independent Chair.
 - vi. They can be used for resilience of infrastructure and housing.
 - vii. The selection of the first 5 regions should be known and signed up by the end of next year.
 - viii. The Regions are not necessarily the same as Regional Council regions. There could be various groupings.
 - ix. Regional deals in the future will need to be aligned to Local Government election cycles.

The message is also clear that for at least the first few deals Government does not have cash to support the regional deals, so assistance will be by the way of -

- a. Providing regulatory assistance/relief.
 - b. Unlocking funding tools which may be a reference to LGFA funding (The Local Government Funding Agency).
- 1.11 Three Waters or Local Water Done Well - for some time, the regional Chief Executives have been working with staff to understand the costs each Council will face to provide for drinking water and wastewater provisions over the next 30 years while focussing on the first ten years. This work has been exhaustive and has been hampered by continual changes of Government direction. Lately the regional Mayors have been part of those discussions and the first official briefings for Councillors were last week. Government has conceded that for regional CCO's

there has to be consultation and at least a limited amendment to LTP's. These changes represent the most significant change to Local Government since 1989 and in my opinion must be consulted on. To meet the Local Government Act requirements, Councils will need to show a preferred Council position and the other option or options that could be considered. To understand the options Council will need to engage with other Councils as we are and to also engage with industry and Iwi. Councils will also need to determine how they intend to deal with stormwater.

Time is the difficulty - Government has legislated that Council have under a year to have a Council approved plan submitted to Internal affairs in Wellington. To meet this timeframe each Council in a possible regional CCO mix would need to have a preferred option before the end of this year. That would allow for a consultation as part of an Annual Plan prepared in April and May.

While all of the regional Councils are working together, some Councils are looking at options beyond the regional boundaries as well which is wise and while unlikely in my opinion a Council could look to go it alone and form a CCO alone. All this means is that the landscape could well change late this year.

The Councils are not yet able to share the financial modelling which still continues to change but what is becoming apparent is that financially it may make little difference over time as to which Councils are in or out.

1.12 SuperLocal Conference August 2024 - Report: Simon Loudon

Attached is the report from this conference provided by Cr Loudon, he may expand on his report at the meeting.

1.13 Marton Op Shop – At the recent AGM I was asked about whether Council would contribute to the cost of disposing of items that are not able to be sold and have to be taken to the Waste Transfer Station. I will expand more on this at the meeting.

Mayor's Engagements

September 2024

2	<p>Attended meeting with Chief Executive</p> <p>Attended meeting with GM Department of Corrections</p> <p>Attended Climate Action Joint Committee</p> <p>Attended Mayoral Forum</p>
3	<p>Attended Emergency Management Standing Committee Meeting</p> <p>Attended Regional Transport Committee Meeting</p> <p>Attended Council Webinar – Water Services Delivery Plans</p>
4	<p>Attended monthly meeting for Q&A with Executive Leadership Team</p> <p>Attended walk-through Taihape Town Hall Building with Elected Members</p> <p>Attended meeting with BECA</p>
5	<p>Attended Meet & Greet with new owners of Fresh Choice Marton, Linda and Den</p> <p>Attended BA5 Meeting at Honest Wolf Hunterville</p>
6	<p>Attended Accelerate25 Meeting</p>

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10	Attended Council Webinar – Water Services Delivery Models & Financing Options Attended Weekly Meeting with Deputy Mayor
18	Attended meeting with Chief Executive Attended Risk & Assurance Committee Meeting Attended Local Water Done Well – Sub Regional Briefing Meeting
19	Attended LGNZ Transport Forum Meeting Wellington
20	Attended meeting with Chief Executive Attended Fortnightly Economic Development Meeting with Staff Attended Regional Deals Strategic Framework online session Attended meeting with Jackson Stone Recruitment Agency
23	Attended meeting with Chief Executive Attended Mayors Taskforce for Jobs Governance Group Online Meeting Attended Manawatu-Whanganui Disaster Relief Fund Trust Online Meeting Attended Marton Christian Welfare Council AGM
24	Attended NZTA Regional Relationship Online Meeting Attended Citizenship Ceremony Attended Powerco “Achieving a Balanced Energy Transition” Event
25	Attended Te Roopuu Ahi Kaa Workshop Attended Youth Council Meeting
26	To attend Whanganui Community Foundation AGM To attend Finance/Performance Committee Meeting To attend Council Meeting
27	To attend meeting with Chief Executive To attend Manawatu-Whanganui Regional Growth Summit with Minister Jones
30	To attend meeting with Chief Executive To attend LGNZ Focus Group Online Meeting

Recommendation 1

That the Mayor’s Report – 26 September 2024 be received.

10 Reports for Information

10.1 Turakina Emergency Response Plan

Author: Duran Benton, Chair

1. Reason for Report

- 1.1 Paul Chaffe, Senior Emergency Management Advisor, will be in attendance to provide a proposal on the Turakina Emergency Response Plan.

Recommendation

If needed:

10.2 Funding Schemes Update - October 2024**Author: Kezia Spence, Governance Advisor****1. Overview**

- 1.1 Council currently administers four funding schemes for the Rangitikei District, these are:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Creative Communities Scheme
 - d. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Round one for 2024/25 opened 01 July 24 and closed 31 August 24. Decisions were made at the September Finance and Performance meeting with funds totalling \$12,337.
- 2.4 Successful applicants were:
 - 2.4.1 Bulls and Community Development Trust
 - 2.4.2 Marton and Districts Budget Service
 - 2.4.3 Parkinson's NZ
 - 2.4.4 House of Science NZ Charitable Trust
 - 2.4.5 Te Kai Whaka Ora- Marton Youth Trust
 - 2.4.6 Forest and Bird Society- Rangitikei Branch
 - 2.4.7 Marton and Surrounds ICT Hub Charitable Trust
 - 2.4.8 Marton and District Historical Society
- 2.5 Round two for 2024/25 will open on the 01 February 25 and closes 31 March 25. Decisions will be made at the following Finance/Performance meeting.

3. Events Support Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Round one for 2024/25 opened 01 July 24 and closed 31 August 24. Decisions were made at the September Finance and Performance meeting totalling \$15,460.
- 3.4 Successful applicants were:
 - 3.4.1 Turakina Caledonian Society

3.4.2 Hunterville Huntaway festival

3.4.3 BCDT, Christmas Parade

3.4.4 Manawatu Wanganui Golf Ass Inc

3.4.5 Taihape Area Dressage Group

3.4.6 3 Stand 8-Hour Strong Wool Shearing Record Attempt- Hunterville

3.4.7 Marton Country Music Festival

3.4.8 BCDT, Bulls 147th Annual Rose Show and Fest a Bull

3.4.9 St Joseph's School PTA

3.5 Round two for 2024/25 will open on the 01 February 25 and closes 31 March 25. Decisions will be made at the following Finance/Performance meeting.

4. Creative Communities Scheme

4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

4.3 Round one for 2024/25 opened 21 June 24 and closes 09 October 24.

5. Sport NZ Rural Travel Fund

5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

5.2 Sport NZ allocated \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

5.3 Applications are now open for this fund and close 31 March 25. The decision will be made in April.

6. Further Information

6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update –October 2024 be received.

10.3 Small Projects Fund Update - October 2024**Author: Kezia Spence, Governance Advisor****ITEM 10.3****1. Allocation**

- 1.1 The allocation of the 2024/25 Small Projects Fund for the Turakina Community Committee is \$2,053.40. This includes the carryover from the previous financial year of \$1,253.40.

2. Breakdown

- 2.1 There have no payments for the current financial year.

Recommendation

That the 'Small Projects Fund Update – October 2024' report be received.

11 Discussion Items

11.1 Reporting of Roding Issues

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The Chair requested that Council advise on the best way to progress roading issues.
- 1.2 The best way is through the Request for Service, attached is the roadmap summary of this.
- 1.3 Staff will provide further information at the meeting.

Attachments:

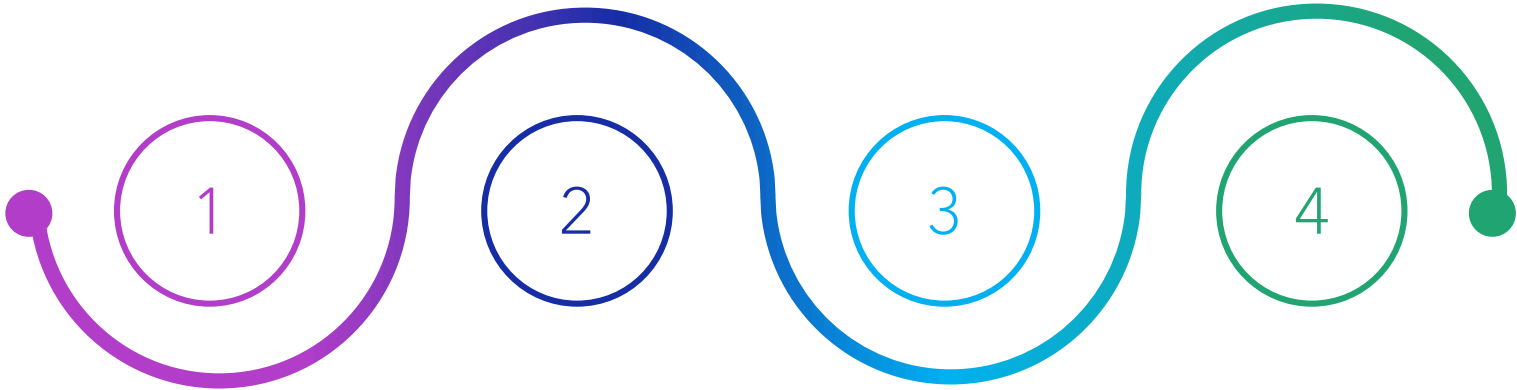
1. Request for Service Roadmap Summary [↓](#)

Recommendation

That the Reporting of Roding Issues be received.



REQUEST FOR SERVICE ROADMAP SUMMARY



Points of Contact

Requests can be made via multiple options:

- Phone calls
- Online request form
- Email (info@rangitikei.govt.nz)
- Fax
- Physical Mail

Capturing the details is the most important part, as this ensures the correct issue is identified including the exact location. Staff are trained to ask the relevant questions to suit the issue at hand.

Logging a Request

The request details are entered into a system named MagiQ and this allows Customer Experience staff to select the correct categories and assign the relevant officers to the job, this includes internal staff and external contractors.

MagiQ has "job types" inbuilt that determine how long a request should take to be complete and these are determined by ELT direction, DIA guidelines, and other legislation/Acts.

*Customers are issued an RFS# for future reference

Completing a Request

Staff and contractors receive RFS's and at this point, they can:

- Reassign the job to another staff member
- Contact the customer for further information
- Record any actions taken i.e. site visits.
- And/or sign the request off as complete

(in some cases where there is no budget assigned for the requested work, it may be added to a future work schedule (mainly for roading assets due to a cost that may need to be approved).

*Customers can call to get updates using the RFS#

Closing the Loop

Over the years we have adapted our process to keep the customers in the loop and while this can be a laborious task, we have implemented an automated Text and Email notification that can be opted in/out at the time of logging the request, this is aimed to provide a short outcome summary to be sent to the customer on closure of the job.

Acknowledging that in cases where jobs are completed by contractors, text and emails may be delayed as admin support members first have to manually enter the details into the system after the request is complete.

11.2 Proposed Community Initiative- Revitalisation of Kahuraponga Stream

Author: Duran Benton, Chair

1. Reason for Report

- 1.1 The Chair requested this item be discussed by the committee:
- 1.2 Proposed community initiative – the revitalisation of the Kahuraponga stream, in and around the village.

Recommendation

If needed:

ITEM 11.2

12 Meeting Closed.